

**General Information Items
for the
Board of Education**



It was a wonderful opportunity to attend the AASB Winter Boardsmanship Academy on December 7 & 8, 2012.

Day 1 was spent in workshops on developing the district budget. The most important (and informative) parts of the presentations were from Dave Jones (who was just named outstanding School Business Official in Alaska). His examples from our budget process as well as describing how our budget was linked to our board goals were well received from other districts. I was able to share specific examples of our process for developing district goals as well as how they were funded - particularly with programmatic staffing. Other districts were full of questions about our process and were quite engaged in learning about how we do business on the Kenai.

We also heard presentations on "Where the Money Comes from to Support Alaska's Schools" (just like Dave does for our assembly and community presentations) as well as "Reading and Understanding Reports on Monthly Payments and Transfers to the Budget".

Day 2 was spent in a workshop on negotiations. This was certainly a timely topic and one that many districts will be beginning soon for the next contract years. We heard an update on what other districts are doing in negotiations as well as timelines for other districts. Once again there was a great deal of interest in the Kenai. We heard from John Sedor of Sedor, Wendlandt, Evans & Filippi who described how districts prepare and carry out negotiations. As an attorney who participates in many negotiations on both sides, his views were quite interesting. We also heard from Saul Friedman of Jermain, Dunnagan and Owens who also is an expert in the field and has been advising the Kenai through our process. We also heard from Jean Ward, hearing officer for the Alaska Labor Relations Agency.

As usual, these were valuable meetings and opportunities to share many of our successes on the Kenai.

Sammy Crawford, Board Member KPBSD

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Administrator Meeting Agenda
Webinar via Web-Ex
Wednesday, January 16, 2013

Using Effective Instruction to Ensure that All Students Learn

AGENDA

Please sign into Webinar at your designated time.

Time	Topic
2:45 – 3:30	Group 1 School Improvement Plan Training M3P
3:45 – 4:30	Group 2 School Improvement Plan Training M3P



Alaska Construction Academies Quarterly Progress Report FY 2013

Kenai Peninsula Borough School District

2nd Quarter Report for 2012-2013

We currently have leveraged resources from our SB84 and Carl Perkins funds to assist in the purchase of supplies, shipping costs, custodian charges and minor fees involved in our construction/welding training activities throughout our large school district. This has been a great benefit for our schools as it is rather expensive to get supplies to the remote schools. We have also discussed with Bob Hammer plans for advertising the adult construction academies for any student that has completed our high school courses.

Youth Participants Served to Date:

Goal	Target	Actual	%
Enrolled in Training	170	140	82
Earned Certificate	90	12	13
Entered Employment	14	0	0
Completed Life Track Survey	40	0	0

This first semester we have had five after school academies and helped support four of our day time construction classes. We currently advertise our academies via newspaper, emails, school newsletters, face book and flyers throughout the district.

Below are the project activities for this quarter:

Paul Johnson from Nikiski High School has been dedicated to a huge project over the last two years. Paul and his students have been remodeling an old building into a well-structured Triumvirate Theatre. This semester students installed hard wood floor on the stage and also constructed two complete bathrooms. They tiled the floors and the lower part of the walls in the bathrooms, installed toilets, sinks, etc. in both bathrooms.

Mike Boyle at the Workforce Development Center taught a construction academy. Students completed a shed that Kenai High will be purchasing for the use of lawn maintenance equipment.

Matt Widaman at the Workforce Development Center taught a welding academy. Matt and his students began the construction of a 16' aluminum drift boat. Matt will be teaching another welding academy next semester and they will be completing the boat and also building an ATV trailer.

Barry Hartman at Skyview High School offered a construction academy. Barry and his students built a gazebo. This is a great project for students as they get to work with many different tools such as the miter saw, table saw, band saw (for the fancy scrolling), drill press, circular saw, portable drill, impact driver and more. Barry usually has community members contact him yearly requesting a gazebo be built for them.

Mickey Todd in Homer held a welding academy. Mickey and his students built a 20' flatbed trailer.

Our three day time instructors were Doug Gordon from Skyview High, Camron Wyatt from Homer High (whom we supported both 1st and 2nd quarter) and Paul Johnson from Nikiski. Both Doug and Camron constructed sheds with their students. Paul Johnson and his students worked at the Triumvirate Theatre on the stage and bathroom projects.

Upcoming events for next semester are eight after school academies. There also is our yearly CTSO Competition on Feb. 13th, Hospital Career Fair Mar. 6th, Peninsula Job Fair Mar. 27th and Construction Career Day Apr. 29th.

At this time we have not come across any problems that affect our projects. Some of our academies are already up and running and we have more scheduled to take place throughout the school year. I feel the budget provided to us from CEF fits our needs perfectly. We are able to pay for a full time support staff person to help promote our after school academies, work with instructors on ordering supplies, tracking students attendance along with many other duties. We are also able to offer 15 stipends to instructors to teach the after school academies along with additional funding for supplies to support 20 CTE related classes.

Classes offered this last semester and the number of students enrolled:

Construction 1, 2 & 3: 50
Construction Mfg Woods: 15
Woodworking 1: 100
Woodworking 2: 12
Metals 1: 47
Metals 2: 12
Welding 1: 89
Welding 2: 5
Welding 3: 14
Welding 4: 46
After School Academies for Construction and Welding: 60

The only area that we feel we could use assistance from you in is providing industry connections to assist us in employing our students.

Thank you for your support,
Debbie Pearson

Funds for the Alaska Construction Academies are provided to the Construction Education Foundation by grants from the Alaska Department of Labor and Workforce Development and the Denali Commission.

AkCA is an Equal Opportunity Employer/Program



Shed



Drift Boat



Homer Trailer

Funds for the Alaska Construction Academies are provided to the Construction Education Foundation by grants from the Alaska Department of Labor and Workforce Development and the Denali Commission.

AkCA is an Equal Opportunity Employer/Program

SCHOOL BOARD COMMUNICATION

Title: American Productivity and Quality Center			
Date: January 5, 2013	Item Number:	General Information	
Administrator: Steve Atwater, Ph.D. Superintendent of Schools			
Attachments:			

Action Needed
 For Discussion
 Information
 Other: _____

BACKGROUND INFORMATION

The American Productivity and Quality Center (APQC) is a nonprofit global leader in process and performance management, benchmarking, and knowledge management. APQC partners with school districts across the country to help them improve their efficiencies in these three areas. I am interested in KPBSD forming such a partnership.

One of our on-going tasks is to improve our efficiencies through process and performance management. Although I am pleased that we are making regular improvements in these areas, I know that partnering with APQC will accelerate these efforts. The savings that other districts realize from working with APQC vary, but range from \$100,000 for improving textbook ordering processes to several million for revamping administration software. From what I can tell, many of the country's top performing districts have such a partnership with APQC.

Assistant Superintendent Dusek has been working with APQC to explore this partnership; Sean and I met by teleconference with an APQC representative on January 4th. We agreed to the initial phase of the partnership which will include a brief presentation to the KPBSD Board as part of our April worksession and then working the following day with 20 of our administrators to provide a strategic overview. The overview will include:

- Introduction of Process and Performance Management and results that our North Star Community members have seen through PPM implementation,
- Introduction of "Define, Measure, Analyze, Improve, Control" (DMAIC) and why it is such a powerful methodology for continuous improvement,
- Mapping of current state for high level processes,
- Overview of project selection for Process Improvement and Process Redesign,
- Cost/Benefit Analysis measurement using Process and Performance Management – how to measure and maximize return, and
- A summary report from APQC Education with high-level recommendations on where they feel we can best deploy Process and Performance Management methodologies to increase system efficiency and effectiveness.

ADMINISTRATIVE RECOMMENDATION

N/A

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Borough Assembly Action		
Date:	January 7, 2013	Item Number:	General Information
Administrator:	Dave Jones, Assistant Superintendent <i>Dave Jones</i>		
Attachments:	School Related Items on the January 8, 2013 Borough Assembly Agenda		

Action Needed For Discussion Information Other: _____

BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the January 8, 2013 Borough Assembly meeting:

- Authorization to award contract through a cooperative purchasing group for the purchase of electrical hardware to build the infrastructure for the future installation of security cameras
- Resolution 2013-003, authorizing the reduction of the administrative fee on the Kenai Track project
- Ordinance 2013-01, amending KPB 22.40.010 changing the time the Assembly holds regular meetings

ADMINISTRATIVE RECOMMENDATION

For your information.



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-4441 • FAX: (907) 262-1892
www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing and Contracting Director *[Signature]*
FROM: Scott Griebel, Director of Maintenance *[Signature]*
DATE: 12/19/2012
SUBJECT: Authorization to Award Contract Through a Cooperative Purchasing Group for the Purchase of Electrical Hardware to Build the Infrastructure for the Future Installation of Security Cameras

We are requesting authorization for the use of a cooperative purchasing agreement for the purchase of electrical hardware to build the infrastructure for future installation of security cameras.

This procurement consists of the purchase of Category 5 data cable through the US Communities purchasing agreement for a not-to-exceed amount of \$20,700.00.

Your approval for award is hereby requested. Funding for this project is in account number 400.78050.13489.42310.

[Signature: Mike Navarre]
Mike Navarre, Mayor

[Signature: 12/27/12]
Date

RECEIVED
DEC 19 2012
KPB
FINANCE DEPT ACCOUNTING

FINANCE DEPARTMENT
FUNDS VERIFIED
Acct. No. 400.78050.13489.42310
Amount: \$20,700.00
By: *[Signature: pc]* Date: *[Signature: 12/20/12]*



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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Mark Fowler, Purchasing and Contracting Director
FROM: Scott Griebel, Director of Maintenance
DATE: 12/19/2012
RE: Request for Waiver of Formal Waiver of Quote Requirements - Purchase of Camera Lenses

Please consider this memorandum a request to waive the requirement to solicit quotes for the purchase of replacement surveillance camera lenses, for cameras that were originally purchased by the Kenai Peninsula Borough School District.

The Kenai Peninsula Borough School District began a process of purchasing surveillance cameras to provide security at various schools. At some point, the funds were transferred to the Kenai Peninsula Borough to finish purchasing supplies and materials and begin the installation. It was recently discovered that the KPBSD ordered cameras with incorrect lenses for the intended application. Without replacing the lenses with a type that offers a greater focal length, surveillance efforts will be significantly impacted.

Working through an electronics dealer based out of Anchorage, we were put in contact with a company that not only sells the lenses needed, but will offer us a credit on the incorrect lenses that we return. We need to purchase 54 lenses at a price of \$150.00 each. This vendor, will credit us \$96.80 per lens returned. The total net cost to the Borough is \$2,872.80 (\$8100.00 for the new lenses - \$5227.20 for the lens credit).

Funds for this request are available in account number: 400.78050.13489.42310.


Mike Navarre, Borough Mayor

12/27/12
Date

Finance Department	
Funds Verified	
Acct. #: 400.78050.13489.42310 -\$8,100.00	
By: <u>pc</u>	Date: <u>12/20/12</u>
<u>C. Griebel</u>	

RECEIVED

DEC 20 2012

KPB
FINANCE DEPT. ACCOUNTING

Introduced by:

Mayor

Date:

01/08/13

Action:

Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2013-003**

**A RESOLUTION AUTHORIZING THE REDUCTION OF THE ADMINISTRATIVE
FEE ON THE KENAI TRACK PROJECT**

1 **WHEREAS**, Ordinance 2012-19-09 appropriated a grant from the State of Alaska Department of
2 Commerce, Community and Economic Development in the amount of \$3,100,000
3 for track and field improvements at the Soldotna and Kenai high schools; and

4 **WHEREAS**, the amount allocated for track and field improvements at Kenai Central High School
5 is \$1,900,000; and

6 **WHEREAS**, the Kenai Central High School project is being constructed first; and

7 **WHEREAS**, to maximize the amount of funds available for the improvements at the Kenai track
8 and field project, the administration is recommending the administrative fee be
9 reduced to a flat amount of \$5,000 on this project;

10 **NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI**
11 **PENINSULA BOROUGH:**

12 **SECTION 1.** That the administrative fee for the Kenai Central High School track and field
13 improvement project authorized by Ordinance 2012-19-09 is reduced to \$5,000.

14 **SECTION 2.** That this resolution takes effect immediately upon its adoption.

1 **ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 8TH**
2 **DAY OF JANUARY, 2013.**

Linda Murphy, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

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www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Linda Murphy, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MM*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: December 27, 2012

SUBJECT: Resolution 2013-003 authorizing the reduction of the administrative fee on the Kenai Central High School track and field improvement project

The borough received a grant from the State of Alaska Department of Commerce, Community and Economic Development in the amount of \$3,100,000 for track and field improvements at the Soldotna and Kenai high schools, of which \$1,900,000 was allocated for Kenai Central High School. The Kenai high school project is being constructed first.

To maximize the amount of funds available for the improvements at the Kenai track and field project, the administration is recommending the administrative fee be reduced to a flat rate of \$5,000 for this project.

Your support of this resolution would be appreciated.

Introduced by: Pierce, Smith
Date: 01/08/13
Hearing: 02/05/13
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2013-01**

**AN ORDINANCE AMENDING KPB 22.40.010 CHANGING THE TIME THE
ASSEMBLY HOLDS REGULAR MEETINGS**

1 **WHEREAS**, the Borough Assembly’s regular meetings currently begin at 7:00 p.m. as
2 provided in KPB 22.40.010; and

3 **WHEREAS**, these meetings often run later than that is convenient for many members of the
4 general public to attend and testify on matters of interest; and

5 **WHEREAS**, starting the meetings at 6:00 p.m. will enable the assembly to conduct its business
6 earlier in the evening; and

7 **WHEREAS**, the best interests of the Borough and public would be served by amending the
8 code to provide for regular assembly meetings to begin at 6:00 p.m. instead of
9 7:00 p.m.;

10 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
11 **PENINSULA BOROUGH:**

12 **SECTION 1.** That KPB 22.40.010 is hereby amended as follows:

13 **22.40.010. Time and place—Regular—Special.**

14 A. Unless otherwise approved as provided in this section, regular meetings of
15 the assembly shall be held on the first and third Tuesday of each month at
16 [7:00] 6:00 p.m. in the assembly room of the Borough Administration

1 Building. The assembly shall by resolution or motion establishes the date
2 and place for assembly meetings by approving a calendar for the
3 upcoming year. The assembly shall, at a minimum, schedule at least two
4 meetings per month for 8 months each year.

5 B. Special meetings may be called as provided by Alaska Statutes.

6 C. The assembly may by resolution or motion amend the meeting calendar
7 during the year. The resolution or motion shall set forth the reason for the
8 change.

9 D. Public notice of all assembly meetings shall be provided to at least one
10 newspaper of general circulation in each community of the borough, if
11 any.

12 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

13 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
14 **DAY OF * 2013.**

Linda Murphy, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

KENAI PENINSULA BOROUGH

Kenai Peninsula Borough Assembly

144 North Binkley Street
Soldotna, AK 99669
Phone 907-714-2160
Fax 907-714-2388

Linda Murphy, Assembly President
Hal Smalley, Vice President

MEMORANDUM

TO: Linda Murphy, Assembly President
Kenai Peninsula Borough Assembly Members

FROM: Bill Smith, Assembly Member *Bill Smith*

DATE: January 8, 2013

RE: Ordinance 2013-01: Amending KPB 22.40.010 Regarding Start Time for Assembly Meetings

KPB 22.40.010 currently provides for regular assembly meetings to be held the first and third Tuesday of each month at 7:00 P.M. and authorizes the assembly to change meeting dates or provide for additional meetings by resolution or motion.

This ordinance would change the starting time for assembly meetings to 6:00 P.M. Given an earlier start, I expect a similar earlier end to meetings.

My local experience in Homer, where the city council went to 6:00 P.M. meetings, showed the public was in favor of an earlier meeting time as it allowed them to go home sooner, in many cases allowing a normal bed time. Meetings which run late into the night are disruptive for many and do not always facilitate the best decision making.

We know the borough is larger and more diverse than cities, so we need the public hearing process to allow the assembly to assess the impact of an earlier meeting schedule on the public. The assembly president has the flexibility to schedule committee meetings and rearrange agenda items in order to allow public testimony at convenient times.

I feel the borough staff will be better served by meetings which end sooner, allowing them to be fresher for the next day's work. Many assembly members will similarly benefit.

Your careful consideration of this ordinance will be appreciated.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Borough Assembly Action

Date: November 28, 2012

Item Number:

Administrator: Dave Jones, Assistant Superintendent



Attachments: School Related Items on the December 4, 2012 Borough Assembly Agenda

Action Needed For Discussion Information Other: _____

BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the December 4, 2012 Borough Assembly meeting:

- Authorization to award contract for Kenai Central High School vo-tech building awning 2012

ADMINISTRATIVE RECOMMENDATION

For your information.



KENAI PENINSULA BOROUGH

Maintenance Department
47140 East Poppy Lane, Soldotna Alaska
phone (907) 262-4011 fax (907) 262-5882
www.borough.kenai.ak.us

MIKE NAVARRE
MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Mark Fowler, Purchasing & Contracting Director 

FROM: Scott Griebel, Maintenance Director

DATE: November 8, 2012

SUBJECT: Authorization to Award Contract for Kenai Central High School Vo-Tech Building Awning 2012

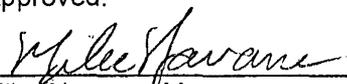
The Purchasing and Contracting Office formally solicited and received bids for the "Kenai Central High School Vo-Tech Building Awning 2012" project. Bid packets were released on July 3, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on July 3, 2012.

The project at Kenai Central High School, Kenai, Alaska, consists of furnishing all materials, equipment and labor to construct a 24' x 50' awning adjacent to the existing building, as shown and specified in the bid documents.

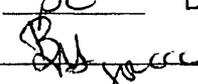
On the due date of November 6, 2012, six (6) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$43,000.00 was submitted by SR Bales Construction, Inc., 1200 East 76th Suite 1223, Anchorage, AK 99518.

Your approval for this bid award is hereby requested. Funding for this project is in account numbers 700.11237.A087M.43999.

Approved:


Mike Navarre Mayor

11/16/12
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct #700.11237.A087M.43999 - \$43,000.00	
BY: <u>pc</u>	DATE: <u>11/14/12</u>
	

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB13-019 KCHS Vo-Tech Building Awning 2012

CONTRACTOR	BASE BID
TC Construction	\$71,500.00
SR Bales Construction	\$43,000.00
Endries Company	\$55,000.00
B&T Enterprises	\$54,795.00
Sterchi Construction	\$46,313.00
Wolverine Supply	\$47,000.00

DUE DATE: November 6, 2012 @ 2:00 PM

CPH
KPB OFFICIAL: for Mark Fowler
Mark Fowler, Purchasing & Contracting Director

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER	ACCOUNT NAME	SHORT NAME					DEBIT	CREDIT
TYPE ACCTG. DATE DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
ACCOUNT SUMMARY	ORIG. BUDGET	ADJ. BUDGET						
100-70-4511-0000-3240	100-70-SCH BOARD-GENL-SUPPT STAFF							
JE 07/31/2012 13500130	PAYROLL - 07/31/2012						2,340.80	0.00
JE 08/31/2012 13501034	PAYROLL - 08/31/2012						2,691.92	0.00
JE 09/28/2012 13501954	PAYROLL - 09/28/2012						2,574.88	0.00
JE 10/31/2012 13503094	PAYROLL - 10/31/2012						2,457.84	0.00
JE 11/30/2012 13504041	PAYROLL - 11/30/2012						2,691.92	0.00
BA 12/10/2012 506	12/03/12 Budget Revision						-8,055.00	0.00
JE 12/31/2012 13504775	PAYROLL - 12/31/2012						2,457.84	0.00
100-70-4511-0000-3240	38,251.00	30,196.00	16,151.52	15,215.20	15,215.20		-1,170.72	-3.88
100-70-4511-0000-3291	100-70-SCH BOARD-GENL-SUB/SUPPT							
BA 12/10/2012 508	12/03/12 Budget Revision						16.00	0.00
100-70-4511-0000-3291	320.00	336.00	0.00	0.00	0.00		336.00	100.00
100-70-4511-0000-3294	100-70-SCH BOARD-GENL-TEMP SPPT							
JE 07/31/2012 13500130	PAYROLL - 07/31/2012						800.00	0.00
100-70-4511-0000-3294	0.00	0.00	0.00	800.00	800.00		-800.00	0.00
100-70-4511-0000-3300	100-70-SCH BOARD-GENL-LEAVE/SUPPT							
							0.00	0.00
100-70-4511-0000-3300	566.00	566.00	0.00	0.00	0.00		566.00	100.00
100-70-4511-0000-3511	100-70-SCH BOARD-GENL-HEALTH CARE							
JE 07/31/2012 13500127	BENEFITS - 07/31/2012						2,925.00	0.00
JE 07/31/2012 13500131	BENEFITS - 07/31/2012						1,462.50	0.00
JE 08/31/2012 13501035	BENEFITS - 08/31/2012						5,074.78	0.00
JE 09/28/2012 13501956	BENEFITS - 09/28/2012						5,074.78	0.00
JE 10/31/2012 13503095	BENEFITS - 10/31/2012						5,074.78	0.00
JE 11/30/2012 13504042	BENEFITS - 11/30/2012						5,074.78	0.00
JE 12/31/2012 13504776	BENEFITS - 12/31/2012						3,034.80	0.00
100-70-4511-0000-3511	66,258.00	66,258.00	29,884.85	27,721.42	27,721.42		8,651.73	13.06
100-70-4511-0000-3512	100-70-SCH BOARD-GENL-LIFE INS							
JE 07/31/2012 13500131	BENEFITS - 07/31/2012						3.97	0.00
JE 08/31/2012 13501035	BENEFITS - 08/31/2012						3.96	0.00
JE 09/28/2012 13501956	BENEFITS - 09/28/2012						3.96	0.00

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER			ACCOUNT NAME	SHORT NAME					DEBIT	CREDIT
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
JE	10/31/2012	13503095	BENEFITS - 10/31/2012					3.96	0.00	
JE	11/30/2012	13504042	BENEFITS - 11/30/2012					3.96	0.00	
BA	12/10/2012	512	FY12 12/5/11 Revision					-24.00	0.00	
JE	12/31/2012	13504776	BENEFITS - 12/31/2012					3.96	0.00	
100-70-4511-0000-3512			115.00	91.00	19.83	23.77	23.77	47.40	52.09	
100-70-4511-0000-3520			100-70-SCH BOARD-GENL-UNEMPLT INS							
BA	12/10/2012	513	12/03/2012 Budget Revision					-24.00	0.00	
100-70-4511-0000-3520			116.00	92.00	0.00	0.00	0.00	92.00	100.00	
100-70-4511-0000-3542			100-70-SCH BOARD-GENL-FICA SUPPRT							
JE	07/31/2012	13500119	Check voided on 07/31/2012 for ANDERSON, MARTIN T.					0.00	22.95	
JE	07/31/2012	13500122	Check voided on 07/31/2012 for DOWNING, ELIZABETH					0.00	21.80	
JE	07/31/2012	13500125	Check voided on 07/31/2012 for NAVARRE, TIMOTHY J.					0.00	22.95	
JE	07/31/2012	13500127	BENEFITS - 07/31/2012					19.89	0.00	
JE	07/31/2012	13500131	BENEFITS - 07/31/2012					429.90	0.00	
JE	08/31/2012	13501035	BENEFITS - 08/31/2012					316.06	0.00	
JE	09/28/2012	13501956	BENEFITS - 09/28/2012					307.11	0.00	
JE	10/31/2012	13503095	BENEFITS - 10/31/2012					298.15	0.00	
JE	11/30/2012	13504042	BENEFITS - 11/30/2012					316.06	0.00	
BA	12/10/2012	515	12/03/12 Budget Revision					-615.00	0.00	
JE	12/31/2012	13504776	BENEFITS - 12/31/2012					454.25	0.00	
100-70-4511-0000-3542			2,951.00	2,336.00	617.80	2,073.72	2,073.72	-355.52	-15.22	
100-70-4511-0000-3560			100-70-SCH BOARD-GENL-PERS RETIREM							
JE	07/31/2012	13500119	Check voided on 07/31/2012 for ANDERSON, MARTIN T.					0.00	66.00	
JE	07/31/2012	13500122	Check voided on 07/31/2012 for DOWNING, ELIZABETH					0.00	66.00	
JE	07/31/2012	13500125	Check voided on 07/31/2012 for NAVARRE, TIMOTHY J.					0.00	66.00	
JE	07/31/2012	13500127	BENEFITS - 07/31/2012					198.00	0.00	
JE	07/31/2012	13500131	BENEFITS - 07/31/2012					932.97	0.00	
JE	08/31/2012	13501035	BENEFITS - 08/31/2012					1,010.22	0.00	
JE	09/28/2012	13501956	BENEFITS - 09/28/2012					984.47	0.00	
JE	10/31/2012	13503095	BENEFITS - 10/31/2012					958.72	0.00	
JE	11/30/2012	13504042	BENEFITS - 11/30/2012					1,010.22	0.00	
BA	12/10/2012	517	12/03/2012 Budget Revision					-1,772.00	0.00	

KENAI SCHOOL DISTRICT

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ACCOUNT NUMBER			ACCOUNT NAME	SHORT NAME					DEBIT	CREDIT
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
JE	12/31/2012	13504776	BENEFITS - 12/31/2012					958.72	0.00	
100-70-4511-0000-3560			8,415.00	6,643.00	3,553.33	5,855.32	5,855.32	-2,765.65	-41.63	
100-70-4511-0000-4140			100-70-SCH BOARD-GENL-PRO-TECH LEG							
BA	07/11/2012	7	To purchase ergonomic stand for secty office					-400.00	0.00	
BA	07/11/2012	7	To purchase ergonomic stand for secty office					400.00	0.00	
AP	07/19/2012	13300568	Legal fees-June 2012			JERMAIN DUNNAGAN & OWENS PC		4,270.75	0.00	
AP	07/19/2012	13300568	Legal fees-June 2012			JERMAIN DUNNAGAN & OWENS PC		-4,270.75	0.00	
AP	07/19/2012	13300568	Legal fees-June 2012	FBV-162682		JERMAIN DUNNAGAN & OWENS PC		4,270.75	0.00	
JE	07/24/2012	13500102	Reverse FY12 AP Listing 3					0.00	4,270.75	
AP	08/22/2012	13302375	Attorney fees			JERMAIN DUNNAGAN & OWENS PC		4,874.94	0.00	
AP	08/22/2012	13302375	Attorney fees			JERMAIN DUNNAGAN & OWENS PC		-4,874.94	0.00	
AP	08/22/2012	13302375	Attorney fees	FBV-163552		JERMAIN DUNNAGAN & OWENS PC		4,874.94	0.00	
AP	09/21/2012	13305798	Legal fees-August 2012			JERMAIN DUNNAGAN & OWENS PC		18,089.16	0.00	
AP	09/21/2012	13305798	Legal fees-August 2012	FBV-164773		JERMAIN DUNNAGAN & OWENS PC		18,089.16	0.00	
AP	09/21/2012	13305798	Legal fees-August 2012			JERMAIN DUNNAGAN & OWENS PC		-18,089.16	0.00	
AP	10/22/2012	13310890	Legal Fees - September 2012			JERMAIN DUNNAGAN & OWENS PC		14,859.97	0.00	
AP	10/22/2012	13310890	Legal Fees - September 2012			JERMAIN DUNNAGAN & OWENS PC		-14,859.97	0.00	
AP	10/22/2012	13310890	Legal Fees - September 2012	FBV-166361		JERMAIN DUNNAGAN & OWENS PC		14,859.97	0.00	
AP	11/19/2012	13315677	Legal fees - October 2012			JERMAIN DUNNAGAN & OWENS PC		16,117.68	0.00	
AP	11/19/2012	13315677	Legal fees - October 2012			JERMAIN DUNNAGAN & OWENS PC		-16,117.68	0.00	
AP	11/19/2012	13315677	Legal fees - October 2012	FBV-168102		JERMAIN DUNNAGAN & OWENS PC		16,117.68	0.00	
AP	12/27/2012	13320482	Legal Fees - November 2012			JERMAIN DUNNAGAN & OWENS PC		4,776.14	0.00	
AP	12/27/2012	13320482	Legal Fees - November 2012			JERMAIN DUNNAGAN & OWENS PC		-4,776.14	0.00	
AP	12/27/2012	13320482	Legal Fees - November 2012			JERMAIN DUNNAGAN & OWENS PC		4,776.14	0.00	
100-70-4511-0000-4140			100,000.00	100,000.00	0.00	58,717.89	58,717.89	41,282.11	41.28	
100-70-4511-0000-4201			100-70-SCH BOARD-GENL-MEALS							
AP	07/11/2012	13300258	TRAVEL-MEALS	FBV-162491		HOHL, LYNN		8.00	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	47.00	
AP	07/25/2012	13300562	TRAVEL-MEALS	FBV-162679		HILTS, EDITH-HELEN		32.00	0.00	
AP	08/15/2012	13301426	CATERED DINNER FOR SCHOOL BOARD AUGUST 6, 2012	FBV-163039		FERGUSON, LISA		300.00	0.00	
AP	10/03/2012	13307052	TRAVEL-MEALS	FBV-165118		HILTS, EDITH-HELEN		64.00	0.00	
JE	10/11/2012	13502529	70-1001-School Board Dinner-Homer 9/10/12					192.30	0.00	
AP	10/24/2012	13310630	TRAVEL-MEALS	FBV-166343		HILTS, EDITH-HELEN		32.00	0.00	

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TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
JE	10/25/2012	13503036	70-1002-SNS Invoice#13-101					136.00	0.00	
AP	10/31/2012	13311533	TRAVEL-MEALS		FBV-166738	HILTS, EDITH-HELEN		32.00	0.00	
AP	11/10/2012	13314465	Board meeting lunch		FBV-1476	BMO MASTERCARD		153.56	0.00	
AP	11/14/2012	13315204	TRAVEL-MEALS		FBV-167402	HILTS, EDITH-HELEN		96.00	0.00	
AP	11/21/2012	13315418	TRAVEL-MEALS		FBV-167719	DEGNAN, BROOKE M		112.00	0.00	
AP	11/21/2012	13315419	TRAVEL-MEALS		FBV-167719	DEGNAN, BROOKE M		80.00	0.00	
AP	11/21/2012	13315420	TRAVEL-MEALS		FBV-167719	DEGNAN, BROOKE M		16.00	0.00	
AP	11/21/2012	13315422	TRAVEL-MEALS		FBV-167728	DOWNING, ELIZABETH		48.00	0.00	
AP	11/21/2012	13315429	TRAVEL-MEALS		FBV-167783	HOHL, LYNN		54.00	0.00	
AP	11/21/2012	13315437	TRAVEL-MEALS		FBV-167660	BRETT-VADLA, KAREN		124.00	0.00	
JE	11/21/2012	13503898	70-1003-SNS Invoice #13-103					153.00	0.00	
AP	12/05/2012	13317374	TRAVEL - MEALS		FBV-168395	HOHL, LYNN		8.00	0.00	
AP	12/12/2012	13319493	TRAVEL-MEALS		FBV-168852	TRESSLER, DEBRA		64.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315204-Hilts					0.00	96.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan					0.00	112.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315419-Degnan					0.00	80.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315422-Downing					0.00	48.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315429-Hohl					0.00	54.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315437-Vadla					0.00	124.00	
AP	12/19/2012	13320073	TRAVEL-MEALS		FBV-169017	HILTS, EDITH-HELEN		44.00	0.00	
100-70-4511-0000-4201			3,500.00	3,500.00	0.00	1,187.86	1,187.86	2,312.14	66.06	
100-70-4511-0000-4202			100-70-SCH BOARD-GENL-MILEAGE							
AP	07/09/2012	13300170	TRAVEL - MILEAGE			HOHL, LYNN		94.86	0.00	
AP	07/09/2012	13300170	TRAVEL - MILEAGE			HOHL, LYNN		-94.86	0.00	
AP	07/09/2012	13300170	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		94.86	0.00	
AP	07/11/2012	13300169	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		94.86	0.00	
AP	07/11/2012	13300171	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		104.55	0.00	
AP	07/11/2012	13300175	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		107.12	0.00	
AP	07/11/2012	13300176	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		103.23	0.00	
AP	07/11/2012	13300255	TRAVEL-MILEAGE		FBV-162455	ARNESS, JOE		22.20	0.00	
AP	07/11/2012	13300256	TRAVEL-MILEAGE		FBV-162468	CRAWFORD, LORRAINE		13.32	0.00	
AP	07/11/2012	13300257	TRAVEL-MILEAGE		FBV-162474	DOWNING, ELIZABETH		83.25	0.00	
AP	07/11/2012	13300258	TRAVEL-MILEAGE		FBV-162491	HOHL, LYNN		104.34	0.00	

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TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	94.86	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	94.86	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	104.55	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	128.01	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	107.12	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	103.23	
AP	07/25/2012	13300562	TRAVEL-MILEAGE		FBV-162679	HILTS, EDITH-HELEN		83.25	0.00	
AP	08/15/2012	13301721	TRAVEL-MILEAGE		FBV-162980	ARNESS, JOE		44.40	0.00	
AP	08/15/2012	13301722	TRAVEL-MILEAGE		FBV-163014	CRAWFORD, LORRAINE		26.64	0.00	
AP	08/15/2012	13301723	TRAVEL-MILEAGE		FBV-163063	HOHL, LYNN		104.34	0.00	
AP	08/15/2012	13301724	TRAVEL-MILEAGE		FBV-163066	HOLT, WILLIAM		20.54	0.00	
AP	08/15/2012	13301907	TRAVEL-MILEAGE		FBV-163061	HILTS, EDITH-HELEN		83.25	0.00	
AP	09/19/2012	13305085	TRAVEL-MILEAGE		FBV-164340	CRAWFORD, LORRAINE		83.25	0.00	
AP	09/19/2012	13305104	TRAVEL-MILEAGE		FBV-164303	BRETT-VADLA, KAREN		83.25	0.00	
AP	10/24/2012	13310598	TRAVEL-MILEAGE		FBV-166186	ARNESS, JOE		22.20	0.00	
AP	10/24/2012	13310601	TRAVEL-MILEAGE		FBV-166186	ARNESS, JOE		22.20	0.00	
AP	10/24/2012	13310606	TRAVEL-MILEAGE		FBV-166251	CRAWFORD, LORRAINE		13.88	0.00	
AP	10/24/2012	13310607	TRAVEL-MILEAGE		FBV-166251	CRAWFORD, LORRAINE		13.88	0.00	
AP	10/24/2012	13310616	TRAVEL-MILEAGE		FBV-166277	DOWNING, ELIZABETH		83.25	0.00	
AP	10/24/2012	13310630	TRAVEL-MILEAGE		FBV-166343	HILTS, EDITH-HELEN		83.25	0.00	
AP	10/24/2012	13310639	TRAVEL-MILEAGE		FBV-166346	HOLT, WILLIAM		20.54	0.00	
AP	10/24/2012	13310640	TRAVEL-MILEAGE		FBV-166346	HOLT, WILLIAM		20.54	0.00	
AP	10/31/2012	13311524	TRAVEL-MILEAGE		FBV-166615	ARNESS, JOE		22.20	0.00	
AP	10/31/2012	13311526	TRAVEL-MILEAGE		FBV-166691	DOWNING, ELIZABETH		83.25	0.00	
AP	10/31/2012	13311536	TRAVEL-MILEAGE		FBV-166742	HOHL, LYNN		102.12	0.00	
AP	10/31/2012	13311537	TRAVEL-MILEAGE		FBV-166742	HOHL, LYNN		102.12	0.00	
AP	11/14/2012	13315202	TRAVEL-MILEAGE		FBV-167270	ARNESS, JOE		22.20	0.00	
AP	11/14/2012	13315203	TRAVEL-MILEAGE		FBV-167346	DOWNING, ELIZABETH		83.25	0.00	
AP	11/14/2012	13315204	TRAVEL-MILEAGE		FBV-167402	HILTS, EDITH-HELEN		249.75	0.00	
AP	11/14/2012	13315205	TRAVEL-MILEAGE		FBV-167403	HOHL, LYNN		102.12	0.00	
AP	11/14/2012	13315206	TRAVEL-MILEAGE		FBV-167403	HOHL, LYNN		102.12	0.00	
AP	11/14/2012	13315207	TRAVEL-MILEAGE		FBV-167406	HOLT, WILLIAM		20.54	0.00	
AP	11/21/2012	13315418	TRAVEL-MILEAGE		FBV-167719	DEGNAN, BROOKE M		134.31	0.00	
AP	11/21/2012	13315420	TRAVEL-MILEAGE		FBV-167719	DEGNAN, BROOKE M		104.34	0.00	

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TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
AP	11/21/2012	13315422	TRAVEL-MILEAGE		FBV-167728	DOWNING, ELIZABETH		283.05	0.00	
AP	11/21/2012	13315423	TRAVEL-MILEAGE		FBV-167728	DOWNING, ELIZABETH		84.92	0.00	
AP	11/21/2012	13315429	TRAVEL-MILEAGE		FBV-167783	HOHL, LYNN		138.75	0.00	
AP	11/21/2012	13315437	TRAVEL-MILEAGE		FBV-167660	BRETT-VADLA, KAREN		166.50	0.00	
JE	11/30/2012	13504627	Doc. #13315437-Vadla					0.00	166.50	
JE	11/30/2012	13504627	Doc. #13316898-Arness					0.00	179.82	
AP	12/05/2012	13316898	TRAVEL-MILEAGE		FBV-168267	ARNESS, JOE		179.82	0.00	
AP	12/05/2012	13317359	TRAVEL - MILEAGE		FBV-168267	ARNESS, JOE		22.20	0.00	
AP	12/05/2012	13317361	TRAVEL - MILEAGE		FBV-168321	CRAWFORD, LORRAINE		13.88	0.00	
AP	12/05/2012	13317362	TRAVEL - MILEAGE		FBV-168330	DEGNAN, BROOKE M		104.34	0.00	
AP	12/05/2012	13317363	TRAVEL - MILEAGE		FBV-168339	DOWNING, ELIZABETH		83.25	0.00	
AP	12/05/2012	13317374	TRAVEL - MILEAGE		FBV-168395	HOHL, LYNN		102.12	0.00	
AP	12/12/2012	13317435	TRAVEL - MILEAGE		FBV-168721	HOLT, WILLIAM		20.54	0.00	
AP	12/12/2012	13319500	TRAVEL-MILEAGE		FBV-168852	TRESSLER, DEBRA		12.77	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315204-Hilts					0.00	249.75	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan					0.00	134.31	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315422-Downing					0.00	283.05	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315429-Hohl					0.00	138.75	
AP	12/19/2012	13320073	TRAVEL-MILEAGE		FBV-169017	HILTS, EDITH-HELEN		83.25	0.00	
100-70-4511-0000-4202			3,500.00	3,500.00	0.00	2,175.29	2,175.29	1,324.71	37.85	
100-70-4511-0000-4203			100-70-SCH BOARD-GENL-OTHR TRVL							
AP	08/10/2012	13301608	Airfare Travel to July Brd Mtg		FBV-1453	BMO MASTERCARD		120.00	0.00	
AP	08/10/2012	13301618	Lodging-July Brd Mtg		FBV-1453	BMO MASTERCARD		99.00	0.00	
AP	09/10/2012	13303864	Flight to August board meeting		FBV-1462	BMO MASTERCARD		60.00	0.00	
AP	09/10/2012	13303901	Hotel for August board meeting		FBV-1462	BMO MASTERCARD		179.00	0.00	
AP	09/10/2012	13303902	Hotel for August board meeting for Hohl		FBV-1462	BMO MASTERCARD		179.00	0.00	
AP	10/11/2012	13309325	Airfare to board meeting		FBV-1469	BMO MASTERCARD		120.00	0.00	
AP	10/11/2012	13309385	Hotel for board meeting		FBV-1469	BMO MASTERCARD		79.00	0.00	
AP	11/10/2012	13313270	Board meeting hotel		FBV-1476	BMO MASTERCARD		79.00	0.00	
AP	11/10/2012	13313271	Board meeting hotel/planning session		FBV-1476	BMO MASTERCARD		79.00	0.00	
AP	11/10/2012	13313272	Board airfare		FBV-1476	BMO MASTERCARD		120.00	0.00	
AP	11/10/2012	13313273	Board travel		FBV-1476	BMO MASTERCARD		79.00	0.00	
AP	11/10/2012	13313274	Board meeting airfare		FBV-1476	BMO MASTERCARD		120.00	0.00	

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ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
AP	11/10/2012	13313275	Hotel-board meeting	FBV-1476	BMO MASTERCARD			79.00	0.00
AP	11/10/2012	13313276	Hotel-board meeting/planning session	FBV-1476	BMO MASTERCARD			79.00	0.00
AP	11/10/2012	13313277	Overcharge for hotel room stays	FBV-1476	BMO MASTERCARD			79.00	0.00
AP	11/10/2012	13313278	Credit for overcharge on hotel room stays	FBV-1476	BMO MASTERCARD			-79.00	0.00
AP	11/10/2012	13313279	Board travel/hotel after meeting	FBV-1476	BMO MASTERCARD			80.75	0.00
AP	11/10/2012	13313280	Hotel-board meeting	FBV-1476	BMO MASTERCARD			158.00	0.00
AP	11/21/2012	13315418	TRAVEL-OTHER	FBV-167719	DEGNAN, BROOKE M			60.00	0.00
AP	11/21/2012	13315420	TRAVEL-OTHER	FBV-167719	DEGNAN, BROOKE M			128.80	0.00
AP	12/11/2012	13318156	Personal charges in error	FBV-1483	BMO MASTERCARD			190.22	0.00
AP	12/11/2012	13318157	Personal charges in error	FBV-1483	BMO MASTERCARD			11.45	0.00
AP	12/11/2012	13318177	Personal charges in error	FBV-1483	BMO MASTERCARD			204.51	0.00
AP	12/11/2012	13318655	Hotel-AASB Youth Inst-Beard	FBV-1483	BMO MASTERCARD			297.00	0.00
AP	12/11/2012	13318943	Airfare to November brd meeting	FBV-1483	BMO MASTERCARD			120.00	0.00
AP	12/11/2012	13319074	Hotel-November board meeting	FBV-1483	BMO MASTERCARD			79.00	0.00
AP	12/11/2012	13319075	Hotel-November brd mtg-Hilts	FBV-1483	BMO MASTERCARD			79.00	0.00
AP	12/11/2012	13319076	Hotel-November brd meeting	FBV-1483	BMO MASTERCARD			79.00	0.00
CD	12/11/2012	13411429	REIMBURSE CHARGE ON PROCARD					0.00	406.19
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan					0.00	60.00
AP	12/17/2012	13319960	Admin. Assistants Workshop - Tressler		ASSOCIATION OF ALASKA SCHOOL B			350.00	0.00
AP	12/17/2012	13319960	Admin. Assistants Workshop - Tressler		ASSOCIATION OF ALASKA SCHOOL B			-350.00	0.00
AP	12/17/2012	13319960	Admin. Assistants Workshop - Tressler	FBV-169210	ASSOCIATION OF ALASKA SCHOOL B			350.00	0.00
100-70-4511-0000-4203			3,928.00	3,928.00	0.00	2,842.54	2,842.54	1,085.46	27.63
100-70-4511-0000-4331			100-70-SCH BOARD-GENL-POSTAGE						
AP	08/29/2012	1220638	PRINTING SERVICES	FBV-163563	KENAI PENINSULA BOROUGH			156.33	0.00
AP	08/29/2012	13302655	POSTAGE	FBV-163563	KENAI PENINSULA BOROUGH			1.80	0.00
AP	12/19/2012	13319853	POSTAGE	FBV-169050	KENAI PENINSULA BOROUGH			0.90	0.00
100-70-4511-0000-4331			1,500.00	1,500.00	0.00	159.03	159.03	1,340.97	89.40
100-70-4511-0000-4402			100-70-SCH BOARD-GENL-PURCH SVC						
PO	06/14/2012	1320227	Advertising Services		PENINSULA CLARION			4,000.00	0.00
PO	06/14/2012	1320229	Printing services		KENAI PENINSULA BOROUGH			1,200.00	0.00
AP	07/18/2012	1320227	Advertising Services	FBV-162598	PENINSULA CLARION			227.05	0.00
AP	08/15/2012	1320227	Advertising Services	FBV-163137	PENINSULA CLARION			310.70	0.00
AP	08/29/2012	1320229	Printing services	FBV-163563	KENAI PENINSULA BOROUGH			84.00	0.00

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER			ACCOUNT NAME	SHORT NAME					DEBIT	CREDIT
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
BA	09/13/2012	173	To purchase Homer agenda printing services					373.00	0.00	
AP	09/14/2012	13305212	Homer board meeting agenda printing fee			HOMER NEWS		372.90	0.00	
AP	09/14/2012	13305212	Homer board meeting agenda printing fee			HOMER NEWS		-372.90	0.00	
AP	09/14/2012	13305212	Homer board meeting agenda printing fee	FBV-164419		HOMER NEWS		372.90	0.00	
AP	09/19/2012	1320227	Advertising Services	FBV-164519		PENINSULA CLARION		239.00	0.00	
AP	09/19/2012	1320229	Printing services	FBV-164448		KENAI PENINSULA BOROUGH		138.02	0.00	
AP	09/19/2012	1320229	Printing services	FBV-164448		KENAI PENINSULA BOROUGH		531.25	0.00	
AP	09/19/2012	1320229	Printing services	FBV-164448		KENAI PENINSULA BOROUGH		138.02	0.00	
AP	10/17/2012	1320227	Advertising Services	FBV-166064		PENINSULA CLARION		310.70	0.00	
AP	11/21/2012	1320227	Advertising Services	FBV-167892		PENINSULA CLARION		227.05	0.00	
AP	12/19/2012	1320229	Printing services	FBV-169050		KENAI PENINSULA BOROUGH		152.87	0.00	
100-70-4511-0000-4402			5,250.00	5,623.00	2,841.34	2,731.56	2,731.56	50.10	0.89	
100-70-4511-0000-4501			100-70-SCH BOARD-GENL-SUPPLIES							
BA	07/11/2012	7	To purchase ergonomic stand for secty office					-400.00	0.00	
AP	08/10/2012	13301601	July Brd Mtg supplies	FBV-1453		BMO MASTERCARD		10.00	0.00	
AP	09/10/2012	13303635	Board meeting supplies	FBV-1462		BMO MASTERCARD		33.95	0.00	
AP	09/10/2012	13303814	Timer for board meetings	FBV-1462		BMO MASTERCARD		19.98	0.00	
AP	09/10/2012	13303858	Board meeting supplies	FBV-1462		BMO MASTERCARD		2.79	0.00	
BA	09/13/2012	173	To purchase Homer agenda printing services					-373.00	0.00	
AP	10/11/2012	13308654	Robert's Rules new edition	FBV-1469		BMO MASTERCARD		30.04	0.00	
AP	10/11/2012	13308810	Board meeting supplies	FBV-1469		BMO MASTERCARD		121.06	0.00	
AP	10/11/2012	13309261	Board meeting supplies/food	FBV-1469		BMO MASTERCARD		53.05	0.00	
AP	11/10/2012	13314463	Nameplate-student rep	FBV-1476		BMO MASTERCARD		20.00	0.00	
AP	11/10/2012	13314464	Board meeting supplies	FBV-1476		BMO MASTERCARD		69.16	0.00	
AP	11/10/2012	13314466	Board meeting supplies/planning session	FBV-1476		BMO MASTERCARD		12.00	0.00	
AP	11/10/2012	13314467	Board meeting supplies	FBV-1476		BMO MASTERCARD		11.03	0.00	
AP	11/10/2012	13314468	Board meeting coffee	FBV-1476		BMO MASTERCARD		12.00	0.00	
BA	12/13/2012	541	Travel to AASB Annual Conference/Vadla & Arness					-300.00	0.00	
100-70-4511-0000-4501			5,000.00	3,927.00	0.00	395.06	395.06	3,531.94	89.94	
100-70-4511-0000-4850			100-70-SCH BOARD-GENL-STIPENDS							
JE	07/31/2012	13500118	Check voided on 07/31/2012 for ANDERSON, MARTIN T.					0.00	300.00	
JE	07/31/2012	13500121	Check voided on 07/31/2012 for DOWNING, ELIZABETH					0.00	300.00	
JE	07/31/2012	13500124	Check voided on 07/31/2012 for NAVARRE, TIMOTHY J.					0.00	300.00	

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER			ACCOUNT NAME	SHORT NAME					DEBIT	CREDIT
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
JE	07/31/2012	13500126	PAYROLL - 07/31/2012					900.00	0.00	
JE	07/31/2012	13500130	PAYROLL - 07/31/2012					2,800.00	0.00	
JE	08/31/2012	13501034	PAYROLL - 08/31/2012					2,800.00	0.00	
JE	09/28/2012	13501954	PAYROLL - 09/28/2012					2,800.00	0.00	
JE	10/31/2012	13503094	PAYROLL - 10/31/2012					2,800.00	0.00	
JE	11/30/2012	13504041	PAYROLL - 11/30/2012					2,800.00	0.00	
JE	12/31/2012	13504775	PAYROLL - 12/31/2012					2,800.00	0.00	
100-70-4511-0000-4850			33,600.00	33,600.00	0.00	16,800.00	16,800.00	16,800.00	50.00	
100-70-4511-0000-4901			100-70-SCH BOARD-GENL-OTHER EXP							
AP	08/10/2012	13301617	Notary Bond		FBV-1453	BMO MASTERCARD		40.00	0.00	
100-70-4511-0000-4901			30,000.00	30,000.00	0.00	40.00	40.00	29,960.00	99.87	
100-70-4511-0000-5101			100-70-SCH BOARD-GENL-EQUIP							
BA	07/11/2012	7	To purchase ergonomic stand for secty office					400.00	0.00	
BA	07/11/2012	7	To purchase ergonomic stand for secty office					-400.00	0.00	
BA	07/11/2012	7	To purchase ergonomic stand for secty office					400.00	0.00	
PO	07/25/2012	1320643	Ergonomic desk stand/secretary			ERGO DESKTOP LLC		378.00	0.00	
AP	08/29/2012	1320643	Ergonomic desk stand/secretary		FBV-163519	ERGO DESKTOP LLC		378.00	0.00	
100-70-4511-0000-5101			0.00	400.00	0.00	378.00	378.00	22.00	5.50	
100-70-4511-0125-4201			100-70-SCH BOARD-LEGISLATIVE -MEALS							
AP	07/11/2012	13300173	TRAVEL - MEALS		FBV-162491	HOHL, LYNN		124.00	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	124.00	
100-70-4511-0125-4201			2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00	
100-70-4511-0125-4202			100-70-SCH BOARD-LEGISLATIVE -MILEAGE							
AP	07/11/2012	13300173	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN		132.60	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	132.60	
100-70-4511-0125-4202			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00	
100-70-4511-0125-4203			100-70-SCH BOARD-LEGISLATIVE -OTHR TRVL							
AP	07/11/2012	13300173	TRAVEL - OTHER		FBV-162491	HOHL, LYNN		25.20	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing					0.00	25.20	
100-70-4511-0125-4203			11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	100.00	

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER			ACCOUNT NAME		SHORT NAME				
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME		DEBIT	CREDIT	
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
100-70-4511-0126-4201			100-70-SCH BOARD-PROFESSIOAL -MEALS						
AP	07/11/2012	13300172	TRAVEL - MEALS		FBV-162491	HOHL, LYNN	47.00	0.00	
AP	07/11/2012	13300174	TRAVEL - MEALS		FBV-162491	HOHL, LYNN	289.00	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing				0.00	289.00	
AP	12/12/2012	13317434	TRAVEL - MEALS		FBV-168611	ARNESS, JOE	112.00	0.00	
AP	12/12/2012	13319434	TRAVEL-MEALS		FBV-168662	CRAWFORD, LORRAINE	50.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315204-Hilts				96.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan				112.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315419-Degnan				80.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315422-Downing				48.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315429-Hohl				54.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315437-Vadla				124.00	0.00	
100-70-4511-0126-4201			1,000.00	1,000.00	0.00	723.00	723.00	277.00	27.70
100-70-4511-0126-4202			100-70-SCH BOARD-PROFESSIOAL -MILEAGE						
AP	07/11/2012	13300172	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN	128.01	0.00	
AP	07/11/2012	13300174	TRAVEL - MILEAGE		FBV-162491	HOHL, LYNN	144.30	0.00	
JE	07/12/2012	13500055	Reverse FY12 AP Listing				0.00	144.30	
JE	11/30/2012	13504627	Doc. #13315437-Vadla				166.50	0.00	
JE	11/30/2012	13504627	Doc. #13316898-Arness				179.82	0.00	
BA	12/13/2012	541	Travel to AASB Annual Conference/Vadla & Arness				300.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315204-Hilts				249.75	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan				134.31	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315422-Downing				283.05	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315429-Hohl				138.75	0.00	
100-70-4511-0126-4202			1,000.00	1,300.00	0.00	1,280.19	1,280.19	19.81	1.52
100-70-4511-0126-4203			100-70-SCH BOARD-PROFESSIOAL -OTHR TRVL						
AP	11/10/2012	13314111	Registration fee-NSBA national conference		FBV-1476	BMO MASTERCARD	725.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Beard			ASSOCIATION OF ALASKA SCHOOL B	255.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Beard			ASSOCIATION OF ALASKA SCHOOL B	-255.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Beard		FBV-168270	ASSOCIATION OF ALASKA SCHOOL B	255.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Degnan			ASSOCIATION OF ALASKA SCHOOL B	255.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Degnan			ASSOCIATION OF ALASKA SCHOOL B	-255.00	0.00	
AP	12/03/2012	13317223	AASB Youth Leadership Registration fee-Degnan		FBV-168270	ASSOCIATION OF ALASKA SCHOOL B	255.00	0.00	

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER	ACCOUNT NAME		SHORT NAME		PAYEE/PAYER NAME		DEBIT	CREDIT	
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.					
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Vadla			ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Vadla			ASSOCIATION OF ALASKA SCHOOL B	-490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Vadla	FBV-168270		ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hilts			ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hilts			ASSOCIATION OF ALASKA SCHOOL B	-490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hilts	FBV-168270		ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Arness			ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Arness			ASSOCIATION OF ALASKA SCHOOL B	-490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Arness	FBV-168270		ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hohl			ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hohl			ASSOCIATION OF ALASKA SCHOOL B	-490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Hohl	FBV-168270		ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Downing			ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Downing			ASSOCIATION OF ALASKA SCHOOL B	-490.00	0.00	
AP	12/03/2012	13317223	AASB Annual Conf. Registration fee-Downing	FBV-168270		ASSOCIATION OF ALASKA SCHOOL B	490.00	0.00	
AP	12/11/2012	13318288	Airfare-AASB Annual Conf-Hilts	FBV-1483		BMO MASTERCARD	120.00	0.00	
AP	12/11/2012	13318444	Hotel-AASB Annual Conf.-Arness	FBV-1483		BMO MASTERCARD	210.39	0.00	
AP	12/11/2012	13318575	Hotel-AASB Annual Conf.-Downing	FBV-1483		BMO MASTERCARD	261.76	0.00	
AP	12/11/2012	13318632	Hotel-AASB Annual Conf-Hohl	FBV-1483		BMO MASTERCARD	456.00	0.00	
AP	12/11/2012	13318701	Hotel-AASB Annual Conf-Hilts	FBV-1483		BMO MASTERCARD	654.40	0.00	
AP	12/11/2012	13318780	Room tax credit	FBV-1483		BMO MASTERCARD	-23.76	0.00	
AP	12/11/2012	13318781	Hotel tax credit	FBV-1483		BMO MASTERCARD	-59.40	0.00	
AP	12/11/2012	13319253	Hotel-AASB Annual Conf-Vadla	FBV-1483		BMO MASTERCARD	495.00	0.00	
AP	12/12/2012	13319434	TRAVEL-OTHER	FBV-168662		CRAWFORD, LORRAINE	20.00	0.00	
JE	12/13/2012	13504550	AJE-Posting error; Doc #13315418-Degnan				60.00	0.00	
AP	12/17/2012	13319960	Winter Boardmanship - Crawford			ASSOCIATION OF ALASKA SCHOOL B	350.00	0.00	
AP	12/17/2012	13319960	Winter Boardmanship - Crawford			ASSOCIATION OF ALASKA SCHOOL B	-350.00	0.00	
AP	12/17/2012	13319960	Winter Boardmanship - Crawford	FBV-169210		ASSOCIATION OF ALASKA SCHOOL B	350.00	0.00	
100-70-4511-0126-4203			12,000.00	12,000.00	0.00	6,229.39	6,229.39	5,770.61	48.09
Location : 70 - BOARD OF EDUCAT			331,270.00	320,796.00	53,068.67	145,349.24	145,349.24	122,378.09	38.15
Fund : 100 - OPERATING FUND			331,270.00	320,796.00	53,068.67	145,349.24	145,349.24	122,378.09	38.15

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

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01/02/2013

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Report Code: BAT_GL_DEPEXP - 111628

ACCOUNT NUMBER	ACCOUNT NAME	SHORT NAME								
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME			DEBIT	CREDIT	
ACCOUNT SUMMARY	ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT			

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU DECEMBER, 2012

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01/02/2013

8:35:37 AM

Report Code: BAT_GL_DEPEXP - 111628

Search Criteria

Report Title : GLEXP

Account Element Filters : 1 - Fund - from: 100 to: 100, 8 - Location - from: 70 to: 70, 3 - Function - from: 0000 to: 9999, 10 - Program - from: 0000 to: 9999, 5 - Object - from: 3000 to: 9999

Responsibility Group : 137,131

Account Grouping : 1 - Fund - All, 8 - Location - All

Account Sorting : None

Document Type : All Document Types

Accounting Period : Beginning Balance

Thru Report Period : December, 2012

Kenai Peninsula Borough School District
2012-2013
School Board Travel Statement

Month	Routine Travel	Board Meals	Lobbying	Prof. Development
July	\$223.11			
August	\$498.17	\$300.00		
September	\$584.50			
October	\$788.43	\$456.30		
November	\$1,522.04	\$322.56		
Joe Arness				
Mileage for AASB Annual Conference				\$179.82
Liz Downing				
Mileage/Meals for AASB Annual Conference				\$331.05
Sunni Hilts				
Mileage/Meals for AASB Annual Conference				\$345.75
Lynn Hohl				
Mileage/Meals for AASB Annual Conference				\$192.75
Penny Vadla				
Mileage/Meals for AASB Annual Conference				\$290.50
Registration for NASB National Conference				\$725.00
Brooke Degnan (H. Beard)				
Mileage/Meals/Parking for AASB Annual Conference				\$386.31
December	\$1,363.00	\$116.00		
Joe Arness				
Registration/hotel for AASB Annual Conference				\$700.39
Sammy Crawford				
Registration/meals for Winter Boardmanship				\$370.00
Liz Downing				
Registration/hotel for AASB Annual Conference				\$676.63
Sunni Hilts				
Registration/hotel/airfare for AASB Annual Conference				\$1,205.00
Lynn Hohl				
Registration/hotel for AASB Annual Conference				\$946.00
Penny Vadla				
Registration/hotel for AASB Annual Conference				\$985.00
Brooke Degnan and Hayden Beard				
Registration for AASB Annual Conference				\$510.00
Total	\$4,979.25	\$1,194.86		\$7,844.20

The Women in School Leadership Forum, sponsored by the American Association of School Administrators and the Association of California School Administrators, was created several years ago as a way to support and develop female leaders in the education field where women comprise a low percentage of leaders, yet a high percentage of workers. The Forum emphasized networking, research, and professional development activities that met the specific needs of women in leadership roles or who aspire to positions of leadership. Sessions on networking and the use of media to motivate change, reports on recent research regarding women in leadership, and strategies for overcoming the challenges commonly faced by women in leadership roles were the main areas of focus for sessions I attended.

As a nominee for the Women in School Leadership Award, and as a nominee under 40 years of age, I was also invited to participate in several special sessions and events. During these sessions, it was particularly inspiring to learn how my predecessors successfully overcame barriers related to their leadership and to discover the benefits to families and communities that occur when women take on leadership roles. During a session presented by five researchers who recently completed their doctoral research projects on women's issues in leadership, I learned several valuable strategies for better balancing my own efforts at remaining a happy and successful spouse, mother, leader, and community member. I identified several specific internal and external strategies that I hope to employ that I believe will contribute to making my school a more successful and family-friendly place, while also helping me to maintain a better balance between home and work commitments.

My most significant discovery was a result of a session I attended presented by Amy Shaw, Senior Vice President of Community Engagement at Nine Network Public Media. During her session about the ways we can combat the negative media and government focus on failing schools, she stated, "This I know for sure: This isn't just about public schools. This is about our communities and our world." She went on to talk about how important it is to move conversations away from the politically charged issues of reform, unions, and policies. Instead, she asserts we must emphasize the social crisis in our communities that is occurring and the way that public schools can help resolve these issues. Since I personally believe that the future of public schools in our nation is at great risk and is essential to our future success, this idea was especially powerful and useful for my future leadership focus.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Discipline Data

Date: January 4, 2013

Item Number:

Information

Administrator: Sean Dusek *Sean Dusek*

Attachments: KPBSD Discipline Data 2006-2013

Action Needed

For Discussion

Information

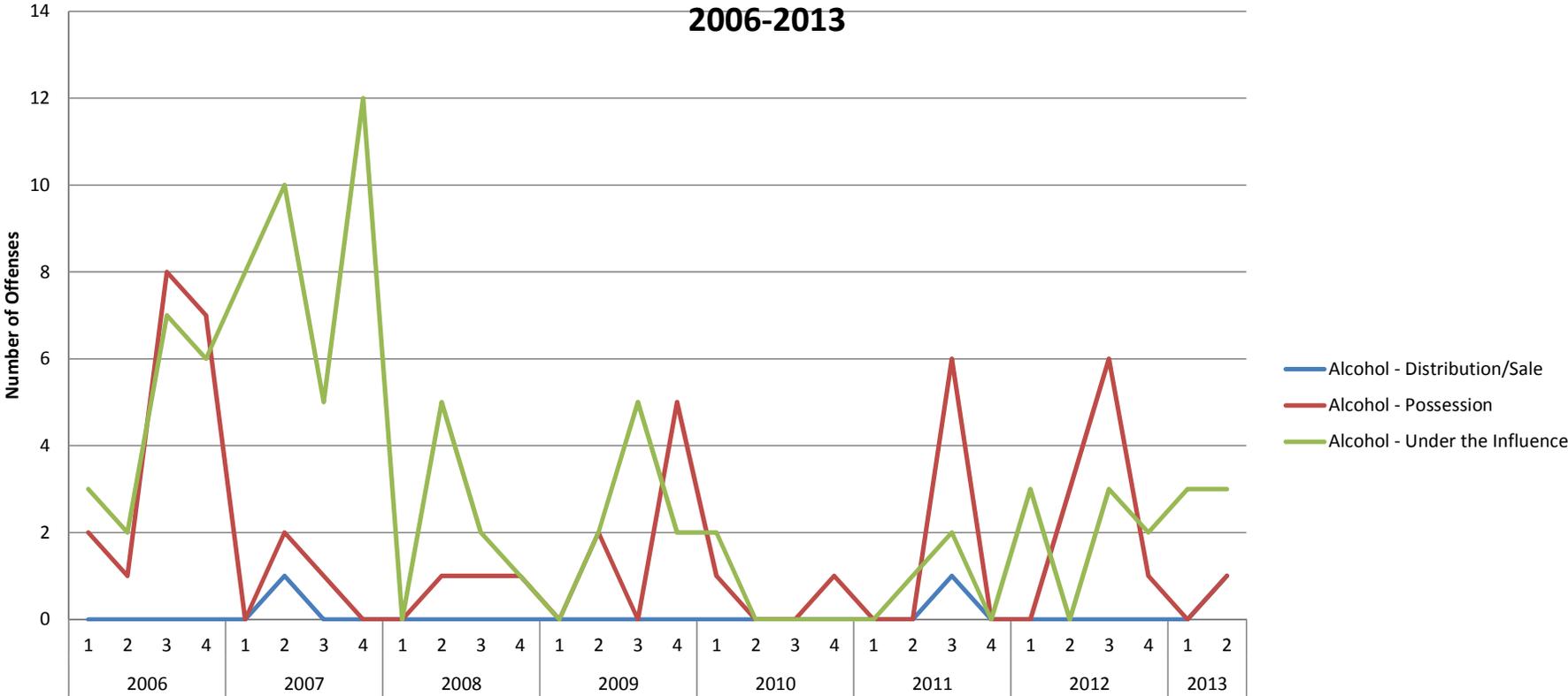
Other: _____

BACKGROUND INFORMATION

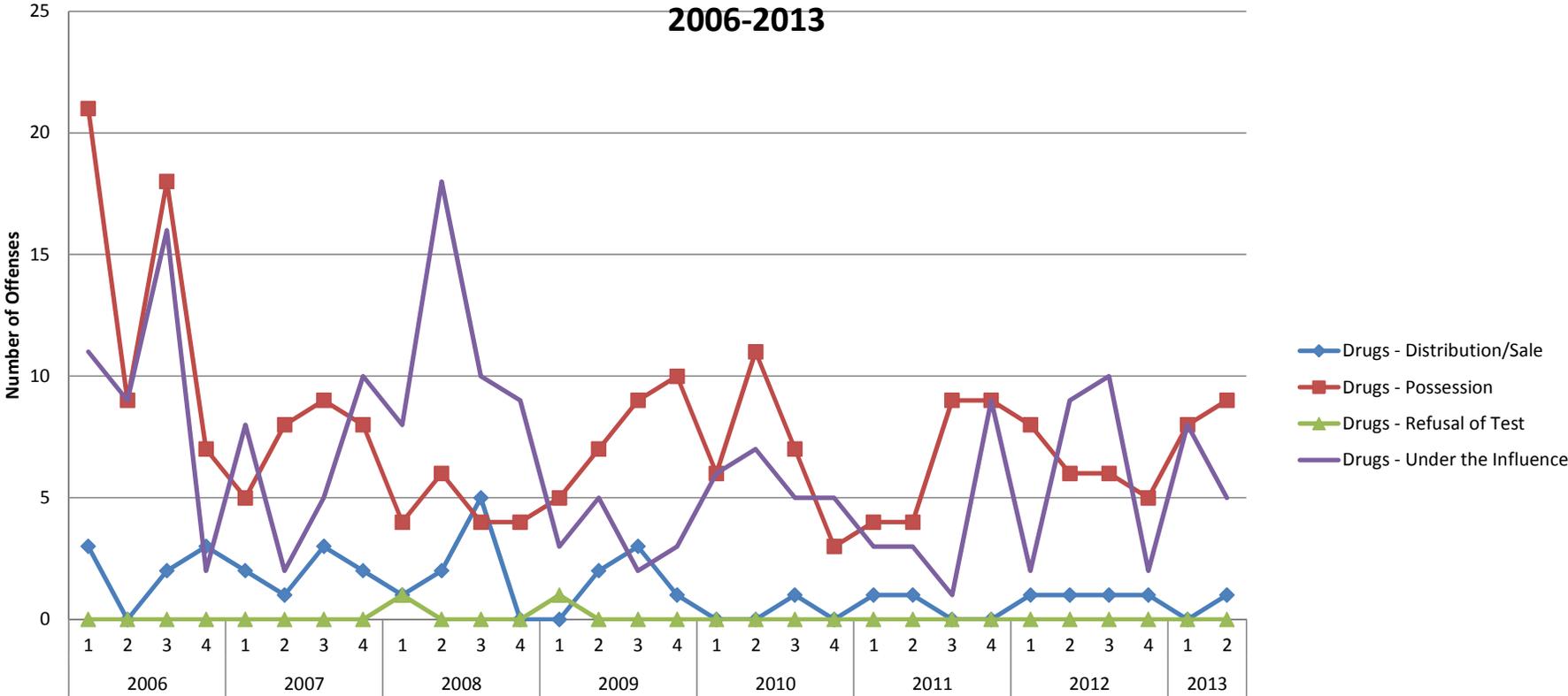
Attached is the updated discipline report for the years 2006-2013 which now includes the 2nd quarter.

ADMINISTRATIVE RECOMMENDATION

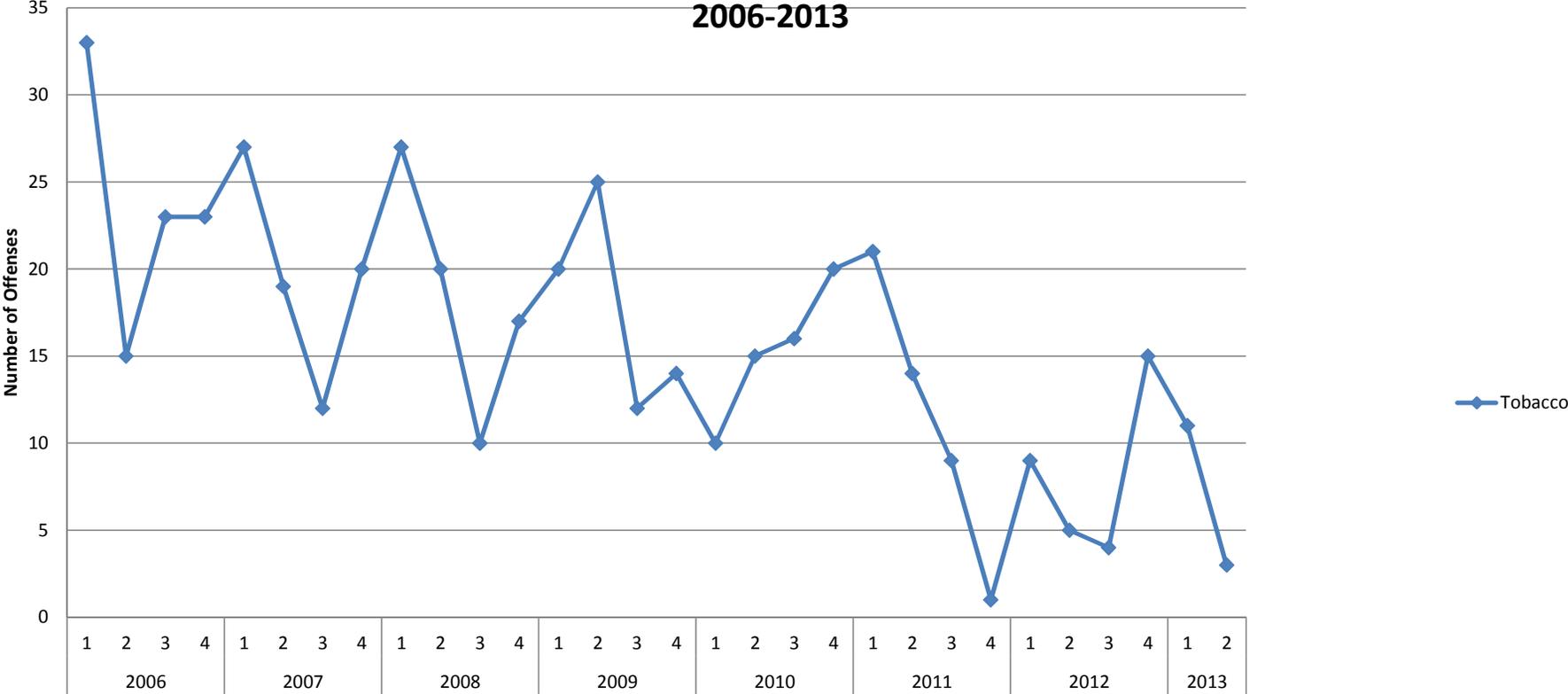
Alcohol Offenses 2006-2013



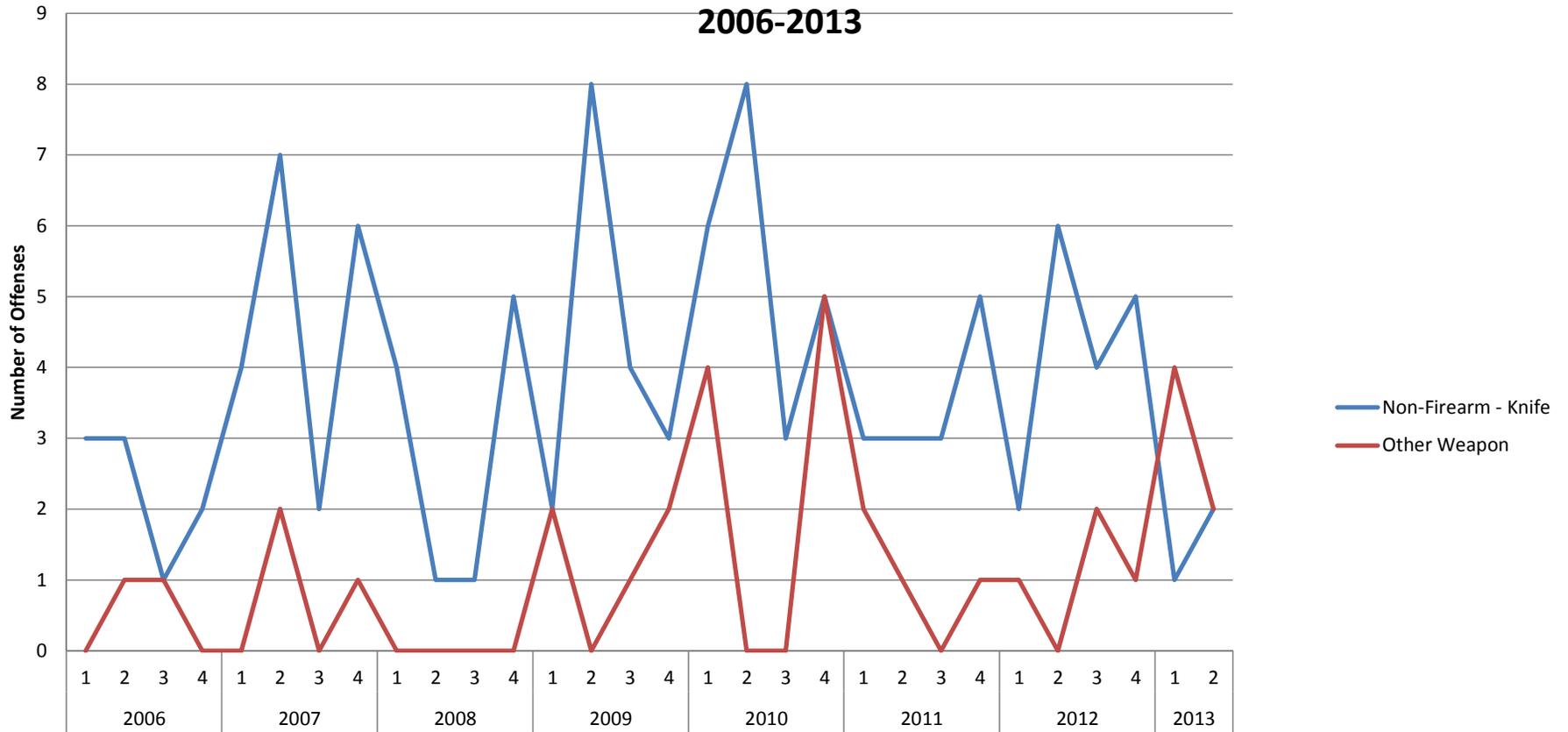
Drug Offenses 2006-2013



Tobacco Offenses 2006-2013



Weapons Offenses 2006-2013



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

2012-2013 SCHOOL YEAR

Tuesday, January 08, 2013

ADM PROJECTED ENROLLMENT	TOTAL ADM	ADM DIFF +/-	ADM DIFF %	SCHOOLS	K DGN	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	Inc. P/S	
																		Enrollment Total	Enrollment Total
185.00	188.00	3.00		2% Aurora Borealis Charter	24	21	22	25	24	22	22	18	10	0	0	0	0	188	188
113.00	91.00	-22.00	(19%)	Chapman Elementary	14	15	8	8	11	7	13	7	8	0	0	0	0	91	110
833.00	882.00	49.00	6%	Connections Program	66	42	70	57	57	62	62	66	81	79	72	76	92	882	882
10.00	13.00	3.00	30%	Cooper Landing	1	2	3	0	1	2	1	1	1	0	1	0	0	13	13
152.00	104.00	-48.00	(32%)	Fireweed Academy	8	26	13	11	14	14	18	0	0	0	0	0	0	104	104
35.00	37.00	2.00	6%	Homer Flex	0	0	0	0	0	0	0	0	0	5	12	11	9	37	37
388.00	384.00	-4.00	(1%)	Homer High	0	0	0	0	0	0	0	0	0	0	102	110	92	384	384
196.00	181.00	-15.00	(8%)	Homer Middle	0	0	0	0	0	0	0	91	90	0	0	0	0	181	181
14.00	17.00	3.00	21%	Hope Elementary/High	2	1	1	2	1	1	1	0	1	1	1	3	2	17	17
396.00	379.00	-17.00	(4%)	K-Beach Elementary	50	59	48	65	50	60	47	0	0	0	0	0	0	379	383
70.00	62.00	-8.00	(11%)	Kachemak Selo	2	4	6	6	8	3	7	6	4	3	7	4	2	62	62
252.00	249.00	-3.00	(1%)	Kaleidoscope Charter	36	36	35	34	36	40	32	0	0	0	0	0	0	249	249
85.00	72.00	-13.00	(15%)	Kenai Alternative	0	0	0	0	0	0	0	0	0	0	3	30	39	72	81
535.00	511.00	-24.00	(4%)	Kenai Central High	0	0	0	0	0	0	0	0	0	140	132	124	115	511	511
363.00	366.00	3.00	1%	Kenai Middle	0	0	0	0	0	0	110	109	147	0	0	0	0	366	366
10.00	3.00	-7.00	(70%)	Marathon	0	0	0	0	0	0	0	0	0	1	1	0	1	3	3
127.00	140.00	13.00	10%	McNeil Canyon Elementary	20	20	14	25	25	14	22	0	0	0	0	0	0	140	140
21.00	17.00	-4.00	(19%)	Moose Pass Elementary	3	4	3	1	2	3	1	0	0	0	0	0	0	17	17
423.00	426.00	3.00	1%	Mountain View Elementary	80	59	68	63	84	72	0	0	0	0	0	0	0	426	447
79.00	77.00	-2.00	(3%)	Nanwalek Elementary/High	4	9	9	11	4	8	3	6	4	5	5	6	3	77	77
398.00	381.00	-17.00	(4%)	Nikiski Middle/High	0	0	0	0	0	0	59	43	61	62	61	41	54	381	381
341.00	349.00	8.00	2%	Nikiski North Star Elementary	60	58	61	57	56	57	0	0	0	0	0	0	0	349	371
71.00	70.00	-1.00	(1%)	Nikolaevsk Elem/High	3	6	2	9	7	8	2	10	3	9	3	3	5	70	70
159.00	140.00	-19.00	(12%)	Ninilchik Elementary/High	8	7	11	13	9	12	12	11	12	18	11	9	7	140	140
163.00	171.00	8.00	5%	Paul Banks Elementary	53	58	60	0	0	0	0	0	0	0	0	0	0	171	196
21.00	19.00	-2.00	(10%)	Port Graham	3	1	3	1	1	1	1	1	2	1	1	2	1	19	20
75.00	75.00	0.00	0%	Razdolna	14	4	9	10	8	5	9	1	5	3	4	2	1	75	75
372.00	381.00	9.00	2%	Redoubt Elementary	46	54	59	57	63	50	52	0	0	0	0	0	0	381	404
75.00	70.00	-5.00	(7%)	River City Academy	0	0	0	0	0	0	0	10	20	16	11	7	6	70	70
285.00	301.00	16.00	6%	Seward Elementary	59	46	33	39	49	42	33	0	0	0	0	0	0	301	329
174.00	183.00	9.00	5%	Seward High	0	0	0	0	0	0	0	0	0	44	51	42	46	183	183
75.00	88.00	13.00	17%	Seward Middle	0	0	0	0	0	0	0	46	42	0	0	0	0	88	88
354.00	326.00	-28.00	(8%)	Skyview High	0	0	0	0	0	0	0	0	0	68	98	87	73	326	326
267.00	255.00	-12.00	(4%)	Soldotna Elementary	41	41	36	38	34	34	31	0	0	0	0	0	0	255	297
471.00	477.00	6.00	1%	Soldotna High	0	0	0	0	0	0	0	0	0	121	125	103	128	477	477
400.00	404.00	4.00	1%	Soldotna Middle	0	0	0	0	0	0	0	192	212	0	0	0	0	404	404
165.00	164.00	-1.00	(1%)	Soldotna Montessori Charter	23	23	24	25	26	24	19	0	0	0	0	0	0	164	164
158.00	183.00	25.00	16%	Sterling Elementary	29	28	26	23	34	22	21	0	0	0	0	0	0	183	195
42.00	42.00	0.00	0%	Susan B. English	1	2	2	2	3	5	1	7	2	11	2	4	0	42	42
30.00	44.00	14.00	47%	Tebughna Elementary/High	5	1	3	3	2	6	3	1	10	2	4	2	2	44	45
158.00	149.00	-9.00	(6%)	Tustumena Elementary	25	21	20	23	20	17	23	0	0	0	0	0	0	149	159
100.00	99.00	-1.00	(1%)	Voznesenka	3	8	5	5	4	4	9	13	8	12	11	6	11	99	109
230.00	233.00	3.00	1%	West Homer Elementary	0	0	0	61	56	62	54	0	0	0	0	0	0	233	233
8871.00	8,803.00	-68.00	(1%)		683	656	654	674	689	657	668	639	723	703	726	654	677	8803	9030

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT
2012-2013 SCHOOL YEAR
PART TIME STUDENTS**

Tuesday, January 08, 2013

SCHOOLS	PRE-SCHOOL	K DGN	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	Enrollment	Inc. P/S
															Total	Enrollment Total
Aurora Borealis Charter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chapman Elementary	19	2	1	1	0	3	0	0	2	0	0	0	0	0	9	28
Connections Program	0	0	0	0	0	0	0	0	0	0	0	0	5	5	10	10
Cooper Landing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Wide Program	12	0	0	0	0	0	1	0	0	0	0	0	0	0	1	13
Fireweed Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Homer Flex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Homer High	0	0	0	0	0	0	0	0	0	0	6	4	3	0	13	13
Homer Middle	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1
Hope Elementary/High	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
K-Beach Elementary	4	0	0	0	0	0	1	1	1	0	0	0	0	0	3	7
Kachemak Selo	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kaleidoscope Charter	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1
Kenai Alternative	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9
Kenai Central High	0	0	0	0	0	0	0	0	1	2	0	3	3	3	12	12
Kenai Middle	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	1
Marathon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McNeil Canyon Elementary	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	1
Moose Pass Elementary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mountain View Elementary	21	0	0	1	0	0	0	0	0	0	0	0	0	0	1	22
Nanwalek Elementary/High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nikiski Middle/High	0	0	0	0	0	0	0	1	1	2	3	0	1	0	8	8
Nikiski North Star Elementary	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22
Nikolaevsk Elem/High	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	2
Ninilchik Elementary/High	0	0	0	0	0	0	1	0	0	1	2	1	0	0	5	5
Paul Banks Elementary	25	1	0	1	0	0	0	0	0	0	0	0	0	0	2	27
Port Graham	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Razdolna	0	0	0	0	0	0	0	0	0	0	1	0	2	0	3	3
Redoubt Elementary	24	0	0	1	0	0	2	0	0	0	0	0	0	0	3	27
River City Academy	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Seward Elementary	28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28
Seward High	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
Seward Middle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Skyview High	0	0	0	0	0	0	0	0	0	0	3	3	3	5	14	14
Soldotna Elementary	42	1	1	0	0	1	0	1	0	0	0	0	0	0	4	46
Soldotna High	0	0	0	0	0	0	0	0	0	0	4	8	8	3	23	23
Soldotna Middle	0	0	0	0	0	0	0	20	4	8	0	0	0	0	32	32
Soldotna Montessori Charter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sterling Elementary	15	1	0	0	0	0	1	0	0	0	0	0	0	0	2	17
Susan B. English	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	2
Tebughna Elementary/High	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Tustumena Elementary	10	0	0	0	0	0	0	1	0	0	0	0	0	0	1	11
Voznesenka	10	0	0	0	0	0	0	0	0	0	1	1	5	1	8	18
West Homer Elementary	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1
TOTAL	243	5	2	4	0	5	8	25	9	14	21	23	31	19	166	409

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Exhibit Revisions		
Date:	January 2, 2013	Item Number:	General Information
Administrator:	Dave Jones, Assistant Superintendent 		
Attachments:	E 3360(a) Travel Reimbursement E 3360 (b) Mileage Reimbursement		

Action Needed **For Discussion** **Information** **Other:** _____

BACKGROUND INFORMATION

Per BB 9313: "Exhibit pages are intended to be easily updated. They are provided as information items to Board members but are not subject to approval."

E 3360 (a) Travel Reimbursement and E 3360 (b) Mileage Reimbursement: The federal GSA mileage rate has been increased from 55.5 cents per mile to 56.5 cents per mile effective January 1, 2013. Since the District's mileage rates are based on the federal rates, KPBSD rates have likewise been increased.

ADMINISTRATIVE RECOMMENDATION

**TRAVEL REIMBURSEMENT
For Employees and Board Members**

To Be Used When Overnight Travel is Required

Name _____
Address _____

Employee E# _____

RECEIPTS MUST BE ATTACHED

FOR EXPENSES IN CONNECTION WITH:

Purpose of Meeting _____

Meeting at _____ Dates _____

TRANSPORTATION:

Airfare (documentation required) at \$ _____ \$ -
or number of miles _____ at 0.565 \$ -
based on GSA mileage rates at <http://www.gsa.gov>

PER DIEM:**

Departure Date _____ Time _____ AM PM

In-State Rates (based on State of Alaska rates):

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Hotel @ actual								\$ -
Breakfast @ \$12								\$ -
Lunch @ \$16								\$ -
Dinner @ \$32								\$ -

(Out-of-State rates based on federal GSA per diem rates, <http://www.gsa.gov>)

Return Date _____ Time _____ AM PM

OTHER EXPENSES:

Please list _____

TOTAL \$ -

I certify the above is a true statement of expenses incurred by me in connection with the activity noted above and accordingly make claim for reimbursement.

_____ Date

_____ Employee Signature

_____ Account number

_____ Administrator Approval

** No meals or incidental expenses shall be paid unless associated travel requires extended hours, out of district travel or overnight lodging. To be eligible for meal reimbursement on the day travel begins or ends, an individual must be in travel status for a minimum of three consecutive hours within the meal period noted below:

Breakfast: Midnight to 10:00 AM
Lunch: 10:00 AM to 3:00 PM
Dinner: 3:00 PM to Midnight

Must Be Submitted Monthly

SCHOOL BOARD COMMUNICATION

Title:	Impact of New Evaluation Regulations		
Date:	December 31, 2012 <i>Sam Roach</i>	Item Number:	General Information
Administrator:	Steve Atwater, Ph.D. Superintendent of Schools		
Attachments:			

Action Needed
 For Discussion
 Information
 Other: _____

BACKGROUND INFORMATION

The State Board’s recent adoption of regulations that guide teacher and principal evaluations include a consideration of evidence of student learning. These regulations go into effect in 2015-16 and allow for up to four student learning data points to be used for this purpose. It is now incumbent on districts to create assessments that will generate these data points. In sum, KPBSD will need district level assessments that can be used to measure student learning. Although it is not required that a district include four student learning measurements, I feel that it is critical that we do so in order to fairly assess our staff on the student learning component of their evaluation.

The good news is that we are already creating common quarterly assessments as a part of our curriculum development process. The bad news is that we are only doing so in one content area per year. We will need to expand our efforts to build assessments in each of our content areas. As a way to prepare for this additional work, I will add a temporary position to the District Office that will be titled Coordinator of Curriculum and Assessment. This new position will oversee the development of our curriculum and assessments and will report directly to Assistant Superintendent of Instruction Dusek.

At this point, the position will be the reassignment of an existing district level support position. I am optimistic however, that the state will provide grants for districts to support their assessment development that will in turn allow the District to hire a new person for this. I will be working with our legislature and the Department of Education and Early Development in the coming months to advance our need for additional funds for this important and necessary work.

ADMINISTRATIVE RECOMMENDATION

N/A



Contact: Pegge Erkeneff
[Communications Specialist](#)
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Fax: 907.262.5867
Pegge@kpbsd.org

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Soldotna, AK 99669
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KENAI PENINSULA BOROUGH SCHOOL DISTRICT

PRESS RELEASE

KPBSD assistant superintendent Dave Jones, named 2012 School Business Official of the Year

Soldotna, December 7, 2012—The Alaska Association of School Business Officials (ALASBO) announced that Dave Jones, KPBSD assistant superintendent of instructional support, is named 2012 School Business Official of the Year.

The ALASBO Business Official of the Year is a peer recognition program for outstanding service, innovative plan design and implementation, and other exemplary business practices within school business management. Melody Douglas, Past President of ASBO International said, “Dave Jones’ long-time and exemplary service to public education and the school business profession warrants recognition as Alaska’s 2012 School Business Official of the Year! Among his many accomplishments is the process he co-chaired that ensured all school districts completed the data gathering questionnaire for the American Institute for Research study that ultimately, after an Institute of Social and Economic Research (ISER) peer review, led to an unprecedented three-year forward funding of public education to Alaska school districts a number of years ago. Dave’s willingness to help his colleagues when asked makes him a valuable resource to ALASBO and to ASBO International. Working with Dave over the years has been an honor and a privilege.”

Dr. Steve Atwater, KPBSD superintendent said, “KPBSD is thrilled that Dave is being recognized for his long and distinguished career in school finance. The District joins ALASBO in applauding Dave for receiving this award.”

Jones began working with the Kenai Peninsula Borough School District in 2007. His responsibility as assistant superintendent of instructional support is to manage non-instructional operations of the school district including finance, human resources, information services, facility planning, custodial care, transportation, food services, warehouse, purchasing, and risk management. In addition he serves as a member of the District’s leadership team. From 1997-2007, Jones was director of finance for the Kodiak Island Borough School District in Kodiak, Alaska. Prior to his move to Alaska, Jones worked as the business manager and director of business services at school districts in Montana and Wyoming.

“It is an honor to be singled out for recognition by my peers,” said Jones. “However, I believe it is more of a recognition of the team I work with and our cumulative efforts than it is the things I have done individually. I want to thank the folks I work with and let people know I am proud to work for the Kenai Peninsula Borough School District.”

“We are proud and pleased to learn that Mr. Jones has received this prestigious award,” said KPBSD school board president, Joe Arness. “I think the entire district can be proud of our administration and of Mr. Jones in particular.”

Links: [KPBSD Instructional Support](#) | [Alaska Association of School Business Officials \(ALASBO\)](#)

KPBSD: ONE DISTRICT, FORTY-THREE DIVERSE SCHOOLS

ANCHOR POINT COOPER LANDING HOMER HOPE KACHEMAK SELO KENAI MOOSE PASS NANWALEK NIKISKI NIKOLAEVSK NINILCHIK PORT
GRAHAM RAZDOLNA SELDOVIA SEWARD SOLDOTNA STERLING TUSTUMENA TYONEK VOZNESENKA

FOR RELEASE DECEMBER 7, 2012

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1 OF 1