

Board Policy Review Committee Meeting Notes

Borough Building, Conference Room C

Meeting Notes

Date/Time: December 3, 2012, 10:30 am

Members: Sunni Hilts - Present
Dave Jones – Present
Sarge Truesdell - Present
Lynn Hohl – Present
Marty Anderson - Absent
Steve Atwater – Present
Mari Auxier (Secretary) - Present

Guests:
John O’Brien – Present
Tim Navarre – Present
Pegge Erkeneff - Present

Approval of Notes: The notes from November 12, 2012 meeting were approved.

Review of Policies

- *AR 200 Goals for the School District (NEW)*
 - No discussion on AR. To come back to committee in January.
- *E 200 School Initiative Quality Assurance (NEW)*
 - The form has been modeled after quality processes cycle for improvement. The document contains questions and directions within the form.
 - The form contains planned checks and teacher review and includes the impact on student learning and achievement.
 - Followup is the key
 - There needs to be an awareness of the program at District level so we know what is working and be able to replicate it. We need to study results (study/do/study/do)
 - Should this actually be linked to *BP 6190 Evaluation of Instructional Programs*
 - The 2+ page form seems a bit ominous. Suggestion to create one form for the application, then if detail is required, use another sheet.
 - Should qualitative and quantitative be spelled out?
 - What goes away? What does this replace?
 - Goal is monthly review.
 - To be submitted to Instructional Director; brought to leadership team and recommended by director. Feedback to be within 30 days of submission.
 - Sarge indicated the form would be helpful to principals

- Location of form (E200 or E 6190?)
- To come back to committee in January with revisions
- *AR 420 School Based Management/Site Council*
 - Postponed til January. Additional comments to be included, specifically those from Seward Site Council which were not received until this AM, plus any additional ones from other site councils.
- *E 420(a) Site Council Evaluation Form & E 420(b) KPBSD Site-Based Improvement Councils*
 - Sean reminded committee that review of this exhibit was in the Board goals. He requested input from the Board as to what they would like to see.
 - (b) is in the Site Council Guide (bluebook)
 - Suggestion to encourage site councils to review and complete throughout the year.
 - Request that mileage/airfare be provided for parents to come to site council training. The attendance at these trainings has been diminishing. Suggestion to have online/video training.
 - Bring back to January meeting
- *BP and AR 5040 Student Nutrition and Wellness (change in policy number from 5141.6)*
 - Discussions on Planning and Periodic Review by Stakeholders section (page 19)
 - Paragraph is confusing and needs to be edited for clarity
 - School wellness committee to report to Site Council who should report to District Wellness Committee.
 - PBE has a fairly active school wellness committee.
 - Kids get coffee and larger sized drinks which they bring onto campus; why can't schools be the supplier of these?
 - Need to rewrite paragraph: what they are; recommendations (form); rationale; process and definition for individual schools.
 - Bring back to January meeting.
- *BP 3513.3 Tobacco-Free School*
 - The Tobacco-Free Smoking Alliance is involved in these revisions. They have gold, silver or bronze standards.
 - Parents are not requested to change attire promoting tobacco products.
 - 2nd paragraph (page 30): split first sentence into two sentences.

- 3rd paragraph: contradiction—(delete while students are under their care-?)
- 6th paragraph: change “may” to “shall”, and changes to “of the district’s policy”?
- Page 31, 1st paragraph: change “may” to “shall”.
- Last paragraph: use “does” instead of “does not” with reference to prohibiting smoking in private residence owned or leased by the District.
 - Reason: can’t take away the smell which impacts the long-term usefulness of the building.
 - Those residing in district-owned buildings must go off-campus to smoke.
 - Concerns about borough maintenance smoking on campus.
- Take to worksession in January with edits incorporated
- *BP 5131.62 Tobacco*
 - Delete last paragraph on page 32.
 - Instruction (on tobacco) embedded in health curriculum and in school newsletters.
 - Take to worksession in January with edits incorporated
- *BP 5141.21 Administering Medication*
 - Added line re delegation and training of school staff to follow AK Board of Nursing standards and procedures.
 - Take to worksession in January.
- *E 5141.21(a) – E 5141.21(c) Medication Authorizations*
 - Concern that E 5141.2(c) Long Term Medication be revised to include anaphylactic/diabetic/self-administered meds be included on this form.