

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

<b>Title:</b>	2012-13 Approval of Long Term Substitute Contracts		
<b>Date:</b>	February 11, 2013	<b>Item Number:</b>	11a.(5)
<b>Administrator:</b>	Tim Peterson, Director, Human Resources Dave Jones, Assistant Superintendent		
<b>Attachments:</b>	Long Term Substitute Request Letters		

**Action Needed**     **For Discussion**     **Information**     **Other:** \_\_\_\_\_

## BACKGROUND INFORMATION

Name	Location
Wanda Brenner	Sterling Elementary School
Susan Whipp	Skyview High School
Jasmine Woodhead	Chapman School

## ADMINISTRATIVE RECOMMENDATION

It is recommended that the above long term substitute contracts be approved.



## Sterling Elementary School

*A NASA Explorer School*

PO Drawer 89

Sterling, AK 99672

Phone 907-262-4944/ Fax 907-262-5128

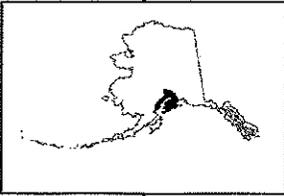
June 12, 2011

To: Tim Peterson, Director of Human Resources

From: Christine Ermold Ed.D., Principal at Sterling Elementary School

Re: Long Term Substitute Contract

Immediately after leaving Soldotna Elementary School, Wanda (Rochelle) Brenner began substituting at Sterling Elementary School for Bethany Nyboer, who is out on maternity leave. Rochelle was recently hired as the Title I Teacher at Soldotna Elementary, but had completed 24 consecutive days of substituting for Bethany. Please issue her a long term substitute beginning November 26, 2012. Her last day at Sterling for Bethany was January 7, 2013.



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

**John O'Brien, Director of Secondary Education & Student Activities**

148 N. Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8884 Fax (907) 262-6354

TO: Tim Peterson, Director of Human Resources  
FROM: John O'Brien, Director of Secondary Education and Student Activities  
RE: Long-term sub pay  
DATE: January 15, 2013

I am requesting Susan Whipp be paid long-term sub pay.

**Name:** Susan Whipp

**Long-term sub:**

Ms. Whipp will be substituting for Denyse Hurst for the rest of the school year.  
Ms. Whipp has worked 19 consecutive days as of January 8, 2013. I am requested she be paid long-term sub pay retroactive to November 29, 2012.

**Account code:** 100-85-4100-0180-XXXX

Thank you for your consideration.

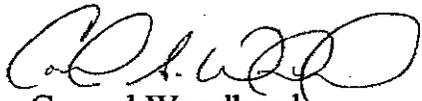
JO/ntb



*Kenai Peninsula Borough School District*

DATE: 1/11/13  
TO: Tim Peterson, Director  
Human Resources  
FROM: Conrad Woodhead  
RE: Long Term Substitute Contract

Jasmine Woodhead has now substituted for 20 consecutive days for Pavla Tyson in a certificated teaching position. I would like to request a long term substitute teacher contract be issued.

  
Conrad Woodhead  
Principal

  
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The parents, staff, and students of Chapman School, along with the community of Anchor Point, agree that Chapman Students learn best when:

1. students take pride in themselves, their school, and their community.
2. students are kind, respectful, and caring toward all citizens.
3. students set goals that help them succeed.
4. students choose healthy and safe activities.
5. students take responsibility for their learning.