

Board Policy Review Committee Meeting Notes

Risk Management Conference Room

Meeting Notes

Date/Time: January 16, 2013, 1:15 PM

Members: Sunni Hilts - Present
Dave Jones – Present
Sarge Truesdell - Present
Lynn Hohl –Absent
Marty Anderson - Present
Steve Atwater – Present
Mari Auxier (Secretary) - Present

Guests:
Sean Dusek - Present
John O’Brien – Present
Tim Vlasak – Present
Clayton Holland - Present

Approval of Notes: The notes from December 3, 2012 meeting were approved.

Review of Policies

➤ *AR 200 Goals for the School District (NEW)*

- Mr. Dusek suggested that the third paragraph be changed from “The Board shall **approve** all District level initiatives...” to “The Board shall **be informed** of all District level initiatives.” Discussion indicated that Board approval could be an untimely and unnecessary process and it is certainly sufficient for the Board to just be notified. Mr. Anderson agreed with this suggestion.
- Take to February Worksession with edits incorporated.

➤ *Exhibits for AR 200*

- Mr. Dusek requested input as to where the exhibits should appear in policy—after AR 200 or after *6190 Evaluation of Instructional Program*. After discussions, it was decided that after *AR 200* would be more appropriate; however, there will be a reference to AR 200 in 6190 and vice versa.

E 200a School Initiative Quality Approval Process (NEW)

E 200b School Initiative Quality Assurance (NEW)

- The first form (E200a) is a flow chart to advise the user the process steps. The steps differ depending on whether it is a technology related project.
- E 200b is set up to have the administrator complete Part I and II initially to request permission to proceed; then Part III-V to evaluate the program and communicate this to District office.

- Mr. Anderson questioned whether there was preapproval of the money prior to the school completing the form. Discussion indicated that principals have already shared this information with their director; however, Mr. Dusek will add “Initial verbal overview with director.” to both E 200a and E200b.

E 200c Technology/Digital Resource Approval Request Form Instructions

E 200d Technology/Digital Resource Approval Request Form

- Technology approval forms will go through technology committee
- Technology initiatives under \$2500 will be followed for a year and then be up for review.
- All exhibits to be taken to February Worksession with edits incorporated.

➤ *AR 420 School Based Management/Site Council*

- Discussion determined a principal should be a voting member of the Site Council.
- Discussion on nonparent members of the site council. Mr. Truesdell indicated that his school has to recruit and promote nonparent participation, but that this participation adds another dimension to the site council views. It was decided to leave the nonparent member in the representation.
- Discussion on paragraph one of AR 420(b): concerns that national parent group would not be aware of local issues or local schools. Could have the impact of the AR endorsing an outside group to have input, even political input. (The PTA should be the political arm for the school.) An individual school could still use the national parent group, but it does not need to be expressed in the AR. Decision to strike this paragraph.
- Bylaws section: Mr. Dusek to check on the length of time that copies of Site Council Minutes need to be held.
 - The *Model Records Retention Schedule for Alaska School District* does not address retention for Site Council meetings. The Federal Programs recommend a seven year retention for minutes.
- AR 0420(d) first bullet point: change from “Self-evaluation to be completed **annually including** assessment...” to “Self-evaluation to be completed **annually with recommendation to include** assessment...”
- AR 0420(d) second bullet point:
 - Do we need another exhibit to indicate who may speak for or represent the council?
- General Operations section: After discussions on the possible repercussions of adding the additional bullet points, it was agreed to amend the last sentence of the first paragraph from “...school councils **will** be considered on decisions affecting school improvements

plans...” to “...school councils **may** be considered on decisions affecting school improvements plans...”

- AR 420(c) last bullet point: to clarify site council input, change from “Curriculum Development” (a District function) to “Curriculum Development **Process**”.
- Take to February Worksession with edits incorporated.

➤ *E 420(a) Site Council End of Year Report*

- This exhibit will be the one given to the Board at the end of the year replacing the current *E 420(a) Site Council Evaluation Form* and *E 420(b) Site Based Improvement Councils*
- A line adding community involvement needs to be added.
- Take to February Worksession with edits incorporated.

➤ *BP and AR 5040 Student Nutrition and Wellness (change in policy number from 5141.6)*

- Due to the shortness in time, discussions on this policy and AR were postponed til February.

➤ *AR 6146.1 High School Graduation Requirements*

- Being edited to allow students taking algebra in middle school to get high school credit for algebra. Discussions: Due to concerns on quality control, credit will only be given with a grade of C or higher with the transcript to reflect “Pass – Credit Earned” similar to what is used in a challenged course.
- A requirement for taking the AP course exam in order to get the 0.021 added as part of the weighted grade. This is to not encourage students to take the AP course strictly for a bump in their GPA. Students will need to pay for the AP course exam unless they qualify for free and reduced lunch or if a waiver is granted.
- Take to February Worksession

➤ *E 3360(a) Travel Reimbursement*

E 3360(b) Mileage Reimbursement

- Committee advised that the GSA mileage reimbursement rate has been increased to 56.5 cents per mile. These change to exhibits appear in the Information Packet.

➤ *Additional Information*

- Due to the shortness in time, discussions on this information piece did not take place; however, a memo and detailed explanations re: E 5141.2(c) Long Term Medication and anaphylactic/diabetic/self-administered meds were linked to the Agenda.

