

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8888 Fax (907) 262-9132  
[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

<b>Title:</b>	2012-13 Approval of Long Term Substitute Contracts		
<b>Date:</b>	March 4, 2013	<b>Item Number:</b>	11a.(5)
<b>Administrator:</b>	Tim Peterson, Director, Human Resources Dave Jones, Assistant Superintendent		
<b>Attachments:</b>	Long Term Substitute Request Letters		

**Action Needed**     **For Discussion**     **Information**     **Other:** \_\_\_\_\_

## BACKGROUND INFORMATION

Name	Location
Maria Chythlook	Sterling Elementary School
Carol Conant	Seward Elementary School

## ADMINISTRATIVE RECOMMENDATION

It is recommended that the above long term substitute contracts be approved.



**Sterling Elementary School**

*A NASA Explorer School*

PO Drawer 89

Sterling, AK 99672

Phone 907-262-4944/ Fax 907-262-5128

February 15, 2012

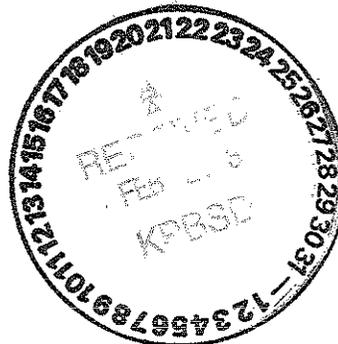
To: Tim Peterson, Director of Human Resources

From: Christine Ermold Ed.D., Principal at Sterling Elementary School *Completed*

Re: Long Term Substitute Contract

Maria Chythlook has been substituting for Serina Montgomery for twenty consecutive days, as of February 15<sup>th</sup>. She was substituting for Bethany Nyboer beginning on January 8, 2013. She worked consecutively through January 16, and on that day she worked 4 hours for Bethany and 4 hours for Serina to make the transition to subbing for Serina. Please let us know if you have questions.

*Handwritten signature*  
22 FEB 13





William H. Seward Elementary School  
 Box 247  
 Seward, AK 99664  
 (907) 224-3356  
 Fax (907) 224-7077

A part of the Kenai Peninsula School District



February 14, 2013

**TO:** Tim Peterson, Director  
 Human Resources

**FROM:** David Kingsland, Principal

**RE:** Long-Term Substitute Contract

Carol Conant has now substituted 19 consecutive days for April Tougas in a certificated teaching position. Her 20<sup>th</sup> day is Friday, February 15, 2013.

I would like to request a long-term substitute teacher contract be issued as she will be subbing until approximately April 29, 2013.

Thank you

