

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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## SCHOOL BOARD COMMUNICATION

<b>Title:</b>	Board Policy Worksession		
<b>Date:</b>	March 26, 2013	<b>Item Number:</b>	Worksession
<b>Administrator:</b>	Dave Jones, Assistant Superintendent 		
<b>Attachments:</b>	<i>AR 3515.5 Emergency Action Plan</i>		

**Action Needed**     **For Discussion**     **Information**     **Other:** \_\_\_\_\_

## BACKGROUND INFORMATION

The following were reviewed at the March 4, 2013 Policy Committee meeting.

AR 3515.5 Emergency Action Plan

- In the interest of school security, the administration recommends the Emergency Action Plan documents be confidential documents. The AR has been changed to reflect this.

Additionally, included in your Information Packet are the following exhibits:

*E 6146.1 Approval to Take High School Level Algebra at the Middle School*

*E 5141.21(a) Medication Authorization: Prescription Short Term*

*E 5141.21(b) Medication Authorization: Non-prescription Medication*

*E 5141.21 (c-1) Medication Authorization: Long Term Medication*

## ADMINISTRATIVE RECOMMENDATION

**EMERGENCY ACTION PLAN**

The District-wide model Emergency Action Plan (EAP) ~~in the interest of school security is a confidential document and not intended for public review in the interest of school security. The EAP shall be provided for each administrator who shall advise appropriate staff, as needed, available to staff, students, and the public, in the office of the Superintendent. Each individual (site specific) Emergency Action Plan shall be available for inspection by staff, students, and the public, in the office of the principal (or responsible administrator).~~

The principal (or responsible administrator) will assume responsibility for the implementation of the Emergency Action Plan from the time of the event until either relieved by competent authority (Fire Department, Police Department, etc.) or until normal conditions are restored.

~~The Emergency Action Plan Quick Reference Guide is also a confidential document and not intended for public review. One Guide is provided for each classroom for easy access by the teacher, in the event of an emergency. This document is issued on a one per classroom basis and is to remain in the classroom from year to year.~~

~~Both the Emergency Action Plan and the Emergency Action Plan Quick Reference Guide are the property of the District. Employees are not authorized to take either of them off of school grounds.~~