

# Board Policy Review Committee Meeting Notes

## Risk Management Conference Room

### Meeting Notes

**Date/Time:** March 4, 2013

**Members:** Sunni Hilts - Present  
Dave Jones – Present  
Sarge Truesdell - Present  
Lynn Hohl – Present  
Sammy Crawford - Present  
Steve Atwater – Present  
Mari Auxier (Secretary) -Absent

**Guests:**  
Sean Dusek - Present  
Naomi Walsworth - Present

**Approval of Notes:** The notes from January 16, 2013 meeting were approved.

### Review of Policies

- *AR 6146.1 High School Graduation Requirements*
  - Mr. Dusek advised that a grade must now be attached, not just a “pass” in order for high-school level courses to be considered for APS eligibility determination.
  - For this year, due to the lateness in the year, parents will be advised before this is put on a student’s transcript. There will be a choice.
  - A form will be developed for both parents and students advising that if you are in this class, a high school grade will be assigned which will appear on the high school transcript. An opportunity will exist for an appeal to the superintendent if they have a low grade at the semester. We need to raise the level of awareness that the grade will appear on the transcript.
  - Add under Weighted Grades: In order to receive a weighted grade, students must complete the National AP course examination.
- *BP and AR 5040 Student Nutrition and Wellness (change in policy number from 5141.6)*
  - Mrs. Hilts is comfortable with this and ready to move forward
  - Mrs. Hohl: 2<sup>nd</sup> paragraph under Nutrition: Do federal nutrition standards apply to all foods outside of lunch?
  - Mr. Dusek and Mr. Jones will clarify pages 11 and 14 bring back one more time.
  - Ms. Walsworth commented that federal standards are under Nutrition Guidelines

➤ *AR 3515.5 Emergency Action Plan*

- Policy currently says that Emergency Action Plan is available to staff, students and public. The problem with this is that EAP contains confidential information which should not be seen by someone with ill intent.
- To read “is a confidential document and not intended for public review in the interest of security”

➤ *E 5141.21(c) Medication Authorization Form – Long Term Medication*

- Form revised for clarity for parents and what happens to medications that are brought in by parents.
- Mrs. Hohl questioned why diabetes, allergies and asthma not addressed.
- Mrs. Walsworth commented that this form was not designed to be the end all and students with diabetes or asthma would need to consult a nurse
- An approval signature by school nurse and administrator needs to be added

➤ Exhibits (as part of Information Packet) with comments

○ *E1330(a) Room/Building Use Application*

- This was revised again to assure that there is liability insurance for non-school related uses of our building and that there is a \$1,000,000 liability insurance.
- Periodic review of insurance for organizations such as PTA to assure that insurance is still valid.