

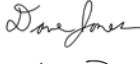
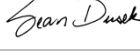
KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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SCHOOL BOARD COMMUNICATION

Title:	Policy Revision for First Read		
Date:	May 20, 2013	Item Number:	11a.
Administrator:	Dave Jones, Assistant Superintendent  Sean Dusek, Assistant Superintendent 		
Attachments:	<i>BP 3515 School Safety and Security</i>		

Action Needed **For Discussion** **Information** **Other:** First Read

BACKGROUND INFORMATION

The attached policy was reviewed by the Board Policy Committee at their April 1, 2013 meeting. It was presented for a Board Worksession Review at the May 6, 2013 meeting. It is presented here for a first reading.

- *BP 3515 School Safety and Security*
 - This policy has been updated to add a section on Surveillance Systems.
 - Adequate notice of this will be achieved by including this in the Parent/Student Handbook and another notice (i.e., Open House)

ADMINISTRATIVE RECOMMENDATION

SCHOOL SAFETY AND SECURITY

Safety

The School Board believes that the schools of this District are safe, secure, and caring places for children to learn. It is further recognized that students and employees have the right to learn and work in a safe environment.

The Superintendent shall implement a District-wide comprehensive plan designed with the following goals:

1. Mitigation or reduction of the potential for suffering exposure to incidents such as accident, trauma, violence, fire, explosion, and other natural or man-made hazards.
2. Preparation of staff by providing training and resource materials before the event.
3. Response in an appropriate, timely, and safe manner during the event.
4. Recovery and a return to a state of normalcy as quickly as possible.

All members of the school community should be alert to conditions which have the potential for jeopardizing the health and/or safety of students, employees, or the public.

- (cf. 3513.3 – Tobacco-Free Schools/Smoking)*
- (cf. 3515.1 – Hazardous Substances)*
- (cf. 3543 – Transportation: Emergency and Safety Procedures)*
- (cf. 5142 – Student Safety)*
- (cf. 3515.5 – Emergency Action Plan)*
- (cf. 6153 – School-Sponsored Trips)*

Legal Reference:

- ALASKA STATUTES
- 18.31.010-18.31.050 Asbestos health hazard abatement program*
- 18.70.080-18.70-300 Fire protection*

Surveillance Systems

The Board believes that reasonable use of surveillance cameras in the District to achieve its goal for school safety and security. The Superintendent shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy (i.e., bathrooms, locker rooms).

SCHOOL SAFETY AND SECURITY

The Superintendent shall ensure signs advising the use of surveillance cameras are posted at conspicuous locations at affected school buildings and grounds. The Superintendent shall also provide prior written notice to students, staff and parents/guardians about the District’s surveillance system, including locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured may be referred to local law enforcement, as appropriate.

Review of any surveillance recordings is restricted to those who have a security, safety, or a legitimate educational interest.
Audio shall not be part of the surveillance recordings made, reviewed, or stored by the District.

Any surveillance recording shall be the sole property of the District, and the Superintendent shall be the custodian of such recordings. Requests for viewing a video recording must be made in writing to the Superintendent, and if the request is granted, such viewing must be made in the presence of the District’s designated custodian of the recording. Under no circumstances will the District’s surveillance recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena.

To the extent that any images from the District’s surveillance system create a student or personnel record, the Superintendent shall ensure that the images accessed, retained, and disclosed are in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

Security

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent and staff shall strictly enforce District policies and regulations related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

- (cf. 3515.2 – Intruders on Campus)*
- (cf. 4158/4258/4358 – Employee Security)*
- (cf. 5131 – Student Conduct)*
- (cf. 5131.4 – Campus Disturbances)*
- (cf. 5131.5 – Vandalism, Theft, and Graffiti)*
- (cf. 5131.6 – Alcohol and Other Drugs)*
- (cf. 5131.7 – Weapons and Dangerous Instruments)*
- (cf. 5141.4 – Child Abuse and Neglect)*
- (cf. 5142 – Student Safety)*
- (cf. 5144 – Discipline)*
- (cf. 5144.1 – Suspension and Expulsion/ Due Process)*
- (cf. 3515.5 – Emergency Action Plan)*

SCHOOL SAFETY AND SECURITY

The Superintendent shall establish procedures for securing records and funds and for protecting buildings against vandalism and burglary during non-business hours. The Superintendent also shall investigate ways that school grounds can be made more secure.

The Board encourages staff, parents/guardians and students at each school to work with local law enforcement agencies and other interested parties in developing a comprehensive school safety plan which includes strategies for preventing crime and violence on school premises.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Adoption Date: 7/13/09 _____