

**Kenai Peninsula Borough School District  
Federal Programs Advisory Committee Meeting  
April 15, 2013 10:00 am – 11:30 am  
Borough Assembly Chambers, Soldotna, AK**

**MEETING MINUTES**

***Welcome & Introductions***

Meeting began at 10:00 am

Welcome by Tim Vlasak, Director of Federal Programs

*Members and Guests introduced themselves:*

- Sandra Miller, Assistant Director of Federal Programs
- Jan Kornstad, Nikiski Community Member & Grandparent
- Jane Stein, Community Member, Soldotna
- Lara McGinnis, Parent, Ninilchik
- Kelly King, Homeless Liaison Central Peninsula/Seward Areas
- Ksenia Kuzmin, Voznesenka School & Parent
- Fenya Basargin, Razdolna School & Parent
- Mike Peterson, Project Grad
- Kelly Luck, Homeless Liaison Homer Area
- Hannah Toporek, ELL Specialist
- Michelle Thomason, Professional Development Coordinator
- Catherine Gibson, Community Member, Sterling
- Tim Vlasak, Director Federal Programs, K-12 Schools & Assessment
- Maribeth Snell, Admin Secretary, Title I/Migrant/Title VII
- Crystal Johnson, Title VII Representative, Tebughna
- Brenda Trefon, Title VII Representative, Skyview

***Sandy Miller ~ Title I-A and Sequestration***

Sandy Miller reviewed the 2012-2013 Title I-A budget and the set-asides within the budget.

- Total budget: 1,956,260
- Set asides:
  - ✓ 1% Parent Involvement \$19,563
  - ✓ 5% Highly Qualified \$97,813
  - ✓ 10% Professional Development \$195,626
  - ✓ 20% SES, Supplemental Education Service/Choice \$250,000

The state has applied for a waiver and if approved, the set asides will go away and that money returns to the basic budget. Approval of the waiver will also impact how AYP (Annual Yearly Progress) is determined. Choice is currently offered in two locations, Mt. View and Sterling with 24 students from Mt. View opting to attend a different school and 10 from Sterling. Supplemental Education Services are currently being offered in Tebughna (20 students) Port Graham (7 students) Mt. View (16 students) and Nanwalek (20 students). The Professional Development set aside is used for Souday System training, Title I coaching in schools, early childhood collaboration. The Parent Involvement Budget is used to fund activities and events that promote parent involvement in a student's education. These include family nights at schools and take home materials such as e-readers.

10 Pre-K classes were funded this year at Chapman, Mt. View, Paul Banks, Redoubt, Soldotna Elementary, Seward Elementary, Sterling Elementary, Tustumena Elementary, Nikiski North Star and Voznesenka. Pre-K eligibility is determined by screenings that test social, cognitive and motor skills. Class size is limited to 10

students. Pre-K instruction is not academic but instead focuses on preparing children to learn and the assessment guidelines were presented. This year two of our pre-K teachers will review and revise the assessment guidelines.

### ***Tim Vlasak ~ Review of Kenai Peninsula Borough School District Parent Involvement Policy***

The current KPBSD Parent Involvement was distributed and discussed.

### ***Sandy Miller ~ Title I-C Migrant Education***

*Handouts presented showing program update*

This year's Migrant budget was \$263,542. Schools with high migrant student populations receive the majority of funding from this grant. This funding was used primarily to support 3 certified teachers at our high-population schools. Funding is also directed to provide services to migrant students identified by the State who show low proficiency scores. This year, as in the past, magazines were ordered as part of a winter reading program, but only for grades 1-6. This year we sent a majority of the magazines to schools for distribution instead of to the homes of students as we have done in the past. This provided an opportunity for a migrant or Title I teacher in the schools to coordinate a learning activity involving the magazines. This is important because Migrant funding relies on the services provided, not just our number of migrant students. Other services provided to our migrant students included:

- Use of E-Readers and access to a digital library
- Learning Palettes for take-home use
- Barnes and Noble gift cards

Our goals for the 2013-2014 school year will once again include certified support in locations with the highest need, tutoring support for those students identified by the State as Priority for Services students, and winter reading and summer support.

### ***Hannah Toporek ~ ELL Program Update***

*Handouts presented showing program update*

This year KPBSD met its goal in both proficiency and progress. A deficit remains in academic vocabulary among ELL students and the program will place a focus on that to meet that need. Ms. Toporek presented data showing ELL enrollment and proficiency by location of the students served as well as the District's overall AMAO results based on ACCESS and SBAs. Professional Development for ELL staff included a Data Review and Analysis training this year that allowed tutors to tailor support to students' specific needs as reflected in the data. English proficiency and the WIDA scale were explained for the Committee. High school students in the ELL program can use an online Rosetta Stone course for credit.

### ***Kelly King ~ Students in Transition (Homeless Program)***

*Handouts presented showing program update*

Kelly King began the update by reviewing the history and requirements of the McKinney-Vento Act and the mandated and non-mandated services the District's SIT program provides. She presented data on the program's enrollment over the past ten years and current data and definitions regarding the following terms and how they apply to our enrolled students:

- Area of Residency
- Onset Residency

- Unaccompanied Youth

***Michelle Thomason ~ Title II-A Professional Development***

*Handouts presented showing program update*

Professional Development has two arms, the Instructional Coaching and Technical Coaching. The Instructional Coaching is funded through the Alaska Mentor Project. Participation is voluntary and interaction between coaches and teachers is confidential. There is currently a half time coach in Seward and a full-time coach in Homer. The question was raised if Title I could pay for these coaching opportunities and Ms. Thomason clarified that Title I has assigned mentees that work in specific criteria. She presented a spreadsheet outlining the opportunities offered since 2011 and the number of participants from each site. Trainings are geared towards teachers with the intention that the results of what they learn can “trickle down” and be shared with tutors, aides and even parents.

***Meeting Adjourned 11:30 am***