

**Kenai Peninsula Borough School District  
Legislative Committee Meeting Agenda/Notes (REVISED)  
October 14, 2013, 12:30 p.m.  
Borough Administration Building  
Conference C**

**ATTENDANCE:** Dr. Steve Atwater, Superintendent of Schools  
Mr. Dave Jones, Assistant Superintendent  
Mrs. Liz Downing, Committee Chair  
Mr. Tim Navarre, Committee Member  
Mrs. Lynn Hohl, School Board Member  
Mrs. Penny Vadla, School Board Member  
Mr. Dan Castimore, School Board Member  
Ms. Pegge Erkeneff, Communications Specialist  
Nancy Hamburg, Administrative Secretary, Planning & Operations

The meeting convened at 12:30 p.m.

1. Approval of September 9, 2013 minutes:  
Tim Navarre moved to approve the September 9, 2013 minutes  
Liz Downing seconded the motion.  
Motion was carried.
2. Approval of October 14, 2013 Agenda:  
Tim Navarre moved to flip the order of two agenda items – Moving Plan for Implementing Goals and Legislative Priorities with Updates on Legislative Priorities and AASB Resolutions.  
Liz Downing seconded the motion.  
Motion was carried.
3. Approval of Committee Goals (Tabled from August and September, Revised Draft from July)  
Tim Navarre made a motion to amend the Committee goals by removing “including the APQC process” and adding “resolutions” after goals.  
Liz Downing seconded the motion.  
Motion was carried.

Committee Goals:

- a. Track, clarify, and assess our role as we progress through the committee’s first year (minutes, report out, review)
  - b. Utilize Board and District goals, resolutions, for identifying areas needing legislative action and develop a strategy for impacting legislation to the benefit of the District.
  - c. Complete our annual state and federal legislative priorities by October 15.
  - d. Track local (Borough/City), state, and federal issues and legislation and assess impact on District.
  - e. Engage the public in advocacy.
4. Plan for Implementing Goals and Legislative Priorities:
    - Review in the spring or after the full Legislative session.

- Have process that keeps people aligned, i.e. details on how to do this
- How board members can best utilize travel budget efficiently.
- Meet with the Governor; Steve Atwater meets with him – possibly in summer so ready for fall.
- How will we communicate internally with school board, administration, staff, and what is our plan for incorporating the public.
- Stay in the parameters of the committee.
- Fluid communication so everyone has the same information. Possibly an informational email go out to all committee members from Dr. Atwater.
- Possibly meeting twice a month during January and February and then once a week until session is over.
- List of people who are good contacts.
- Provide input to Debbie Tressler of who we want to meet with in advance.
- Use legislators more frequently.
- Be careful who you select to represent.
- Bring in staffer or legislator to the Legislative Committee Meeting.
- Make goal of this committee to front load as opposed to being re-active.

This meeting was adjourned at 1:30 p.m.

NOTETAKER: Nancy Hamburg