

Policy Review Committee

December 2, 2013, 2:15 P.M.
Conference Room C, Borough Building

TENTATIVE* AGENDA

Approval of notes from Policy Meeting of November 4, 2013

Review of Policies for Updating

- *BP 3541.2 Transportation for Students with Disabilities*
 - Clean up language to use “students with disabilities”

Discussion

- [SECTION 3000 Review](#) - will be reviewed sequentially

Information Packet:

- *E 1340(b) Board Request Form*
 - *Added at Board request for use by the Board.*
- *E 3360(a): Statement of Expenses and E 3360(b) Statement of Mileage*
 - Changes in expense forms to encourage employees to use actual rather than maximum allowable meal expenses.

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- For most current agenda refer to http://www.kpbsd.k12.ak.us/students_parents.aspx?id=8922

Board Policy Review Committee Meeting Notes
Borough Conference Room C, 2:15 PM
Meeting Notes

Date/Time: November 04, 2013

| | | |
|-----------------|---------------------------|---------------------------|
| Members: | Sunni Hilts - Present | Guests: |
| | Dave Jones – Present | Sean Dusek - Present |
| | Sarge Truesdell - Present | John O’Brien - Present |
| | Lynn Hohl – Present | Laurie Olson – Present |
| | Steve Atwater - Present | Clayton Holland - Present |

Approval of Notes: The notes from October 14, 2013 meeting were approved as presented.

Review of Policies

- *AR 6164 Child Find*
 - State Handbook for Special Education changed and state updated verbiage on who is eligible for SPED.

- *E 3360(a) Statement of Expenses and E 3360(b) Statement of Mileage Discussion*
 - Laurie passed out State of Alaska Meal and Incidental Rates
 - Change made several years ago to be consistent with other entities—federal rate
 - If we require receipts, we have to require on all and still need a maximum. Some people claim everything; others claim nothing.
 - If we go to receipts, all receipts have to be attached and all have to be verified. More work internally.
 - Add a line “does your conference provide meals?” Delete “Receipts Must be Attached.” Make it clear that this is maximum allowable, please list what you actually spent.”

- Discussion on open gym issue
 - Dave still clarifying. Checking with ASAA. Checking across district. This will be brought back.

Information Packet:

- *E 1330(b-1) Community Use of School Facility and E 1330(b-2) Community Use Waiver of Liability*
 - If you have people who want to use facility. Someone needs to take charge and gather waivers. (Does a staff member need to be present?-AR 3515 –keys not be given to nonemployees vs. actually being checked out. Look at for next time. – Clarify that principal has the authority to check out keys.

- If someone comes up the day of the activity, form needs to be filled out prior to participation. Clarify that drop-ins are not allowed.

Next Meeting:

- Review 3000 and 4000 up for review this year. We will start reviewing Section 3000 at the next meeting.

TRANSPORTATION FOR ~~EXCEPTIONAL~~ STUDENTS WITH DISABILITIES

The School Board recognizes its responsibility to provide transportation services which give ~~handicapped~~—students with disabilities access to appropriate education programs and services. The District shall provide transportation for ~~exceptional~~—students with disabilities in accordance with needs specified in their Individualized Education Program (IEP).

In selecting the most appropriate mode of transportation, IEP teams shall consider the student's unique safety and health needs, the availability of equipment, road conditions and accessibility to the student's home, existing transportation schedules, and the extent to which transportation arrangements may help the student develop independent mobility skills.

Whenever feasible possible, ~~exceptional children~~ students with disabilities shall be transported with regular students.

*(cf. 3540 – Transportation)
(cf. 3541.5 – Alternative Transportation Arrangements)
(cf. 6172 – Special Education)*

Legal Reference:

ALASKA STATUTES
14.30.278 Individualized education program
14.30.347 Transportation of exceptional children

ALASKA ADMINISTRATIVE CODE
4 AAC 52.730 State aid for transportation

**BOARD OF EDUCATION MEMBER
REQUEST FORM**
(Requests from Board members to District Administration requiring more than 15 minutes to prepare.)

Email or submit hard copy to Board Secretary.

Date:

Board Member(s) requesting:

For action/discussion on (meeting date):

Subject:

Type of Request: *Please check one and give a brief description.*
(i.e. Report: Would like to receive six month financial reports.)

Policy:

Project:

Report:

Other:

Objectives/Purpose of the Request: *(what problem will be solved; what situation improved):*

How does this action align with the Board or District goals?

Comments/Additional Information:

Request approved:

Board President Signature _____
Date

To be completed by the superintendent

District Administration responsible for preparing report:

Date report to be presented to the Board:

