

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Charter Schools Oversight Committee Meeting

Monday, October 14, 2013

1:30 p.m. – Conference Room C

In attendance:

Dr. Steve Atwater, Superintendent
Dave Jones, Assistant Superintendent
Sean Dusek, Assistant Superintendent
Clayton Holland, Director Pupil Services – called in at 2:00 p.m.
Joe Arness, School Board Committee Member – arrived 1:45 p.m.
Sunni Hilts, School Board Committee Member
Lynn Hohl, School Board Member
Larry Nauta, Aurora Borealis Charter School
Robin Dahlman, Kaleidoscope Charter School
Terrah Amend, Kaleidoscope APC Chair
Pegge Erkeneff, Communications Specialist
Lassie Nelson, Recording Secretary

Dave Jones opened the meeting at 1:30 and explained the meeting was called because of the reapplication by Kaleidoscope School of Arts and Science. Their application needs to be approved by the KPBSD School Board no later than the December meeting, so it can proceed to the State, to be placed on their March, 2014, meeting agenda.

Robin Dahlman explained new changes to the application, and went over the hand-out (attached).

Terrah Amend went over enrollment and class size.

Lynn Hohl asked about increasing the enrollment. There are currently 252 students enrolled, with 162 students on the waiting list. Robin and Terrah stated they didn't want to move too quickly because it would affect the neighborhood schools.

Dave Jones explained the special education insert (attached).

Dave read portions of the application and suggested how the wording could be changed. There are two additions to be made:

- 1) Comply with the Deadlines List, including participating in the year-end check-out process for administrators
- 2) Attendance at district wide administrator meetings

Clayton Holland was called to the meeting to discuss special education services provided for charter school students. Lynn Hohl wanted more clarification on the wording of the special education requirements, and wanted wording added to the special education insert. Clayton clarified that the charter schools are meeting those requirements. Lynn Hohl had questions on Fireweed Academy's response, regarding charter school oversight. She suggested there should

be a review of the Charter School policy and a resolution should be drafted. Sunni Hiltz and Joe Arness said the wording should be left as it is, and not changed. Dave Jones stated this will be brought forward to the Board work session next month.

It was asked if the District should provide signs for charter schools operating within neighborhood schools. It was stated that the charter school is responsible for any signs advertising their school; they can ask Borough Maintenance about this.

Dave Jones adjourned the meeting at 2:15 p.m.

Items in black text were revisions from our current application to our initial draft reapplication presented to the APC board on September 16, 2013.

Items in BOLD text were revisions made during the APC worksession on September 23, 2013.

Table of Contents-page numbers will be updated once reviewed

Page 5

Draft Letter to KPBSD Oversight Committee inserted

Page 6

Mission inserted

Section 1.

Minutes for 2012-2013 will be inserted on pages 7-50

correction 'member' to 'representative

correction 'Ahmend' to 'Amend'

Section 2.

Charter contract will be included once approved by KPBSD board

In potential contract, alignment of number 8, 9, 10 will be revised to match current

reapplication; particularly item 10: Charter School agrees to maintain the enrollment as defined in the charter school proposal approved by the school district.

(b) following the sentence *The APC hires the school administrator and conducts annual administrator performance review evaluations.* inserted The APC chairperson annually signs on agreed contract with site administrator.

(c) updated this statement to reflect Our Academic Policy Committee is required to participate in board training annually per the direction of our school's APC bylaws Article IV, Letter I. ~~A copy of the "Governance Goals" are included in this section.~~ A copy of the APC Bylaws follow.
Inserted Bylaws.

Section 3.

Revised to reflect our Continuous Growth Model-alignment of assessments to school mission and philosophy

(d) struck out last sentence and process for reviewing data. Inserted definition of Continuous Growth Model. Samples will be inserted from teachers that reflect sources to support the Continuous Growth Model.

(e) Our school utilizes a student portfolio....
corrected red font to black on Six Trait

Section 4.

Program Achievement-updated with supporting documents inserted into the application

(a) inserted: **The Kaleidoscope School of Arts and Sciences (KSAS) is a public elementary charter school that will develop student academic and life skills through the integrated study of arts and sciences. Like all Alaska charter schools, the KSAS offers a free, public, and unique choice within the Kenai Peninsula Borough School District system for innovative instruction focusing on student achievement, creative problem solving, life-long learning, and parent involvement.**

(b) centered the 'District policy on Intervention Team'

(c) inserted K report card; will also insert 3/4 and 5/6 grade level expectations once electronic copy is received

Section 5.

Lottery procedures, p. 70, Item 3. added the statement, may impact student to teacher ratio, Section 11.

(d) updated Enrollment procedures wording in numbers 1, 2, 3 and 4 to be in alignment with the Enrollment section of the application
inserted Sibling Definition in Lottery Procedures section in item 4.

----Board review of the charter reapplication will continue with sections 6-15 on 9/30/2013----

Revisions made on 9/30/2013 are noted in bold text below.

Section 6.

Section 7.

Supporting documentation and Academic Policies inserted in this section

(a) KPBSD policy manual revised to KPBSD Board policy manual-may want to add reference to AK Statute

last sentence revised "in this section is the APC school policy"

(b) revised last part of last sentence to read " , regardless of school status being public or public charter or public alternative."

(c) insert administrator evaluation detail about timeline and joint involvement of district administration and APC

(d) corrected typo This plan in...to become-This plan is...

Reformatted the Charter School Oversight Committee information from the District to be offset from the rest of the application

Inserted the 49 total pages of the KSAS Academic Policies in full page format with the inserted Yearlong plan template and the Quarterly plan template; corrections to the formatting of section IV. Description bubbles of Responsibilities; revisions to Section V

matching the student/teacher ratio and the hiring committee explanation; revised VI to match the Admission and Enrollment Policies contained in the Charter Reapplication; X deleted the duplicate section titled XII. Discipline Policy; inserted a section to policy XII. Accountability of the APC; made XIII the APC bylaws; XIV. ~~Teacher Request~~ Student Placement as the title of the section and inserted the form sent to families

Section 8.

Supporting document from Finance will be inserted

Inserted the Financial Report

Section 9.

Section 10.

Map will be inserted with only building locations, not names.

Inserted Blank map

Section 11.

Range was inserted in this section and requirement for board review and approval for class size increase.

Section 12.

Wait list total number here. Stabilized at 252

Section 13.

Revisions made to reflect current practice and resources

Section 14.

Section 15.

-----Notes prior to APC Vote 10.7.13-----

Section 7 c, page 83-Review with district as partnership

Section 7, Samples, 86..Revision October 2013; Table of Contents revisions-History (addendum) and XIII ~~Teacher Request~~ Student Placement

Section 7. Academic Policy. IV. Employee Positions, page 116, (revise after review by District Oversight Committee feedback provided)

Anticipating Feedback from the District regarding specific language to add in regards to Special Services

Special Education Insert for Charter Schools

Students identified as needing special education receive intervention via the school's special education program. Special Education students, bilingual students, and gifted students are serviced through both inclusion and pull-out services at **(insert name of charter school)**, as determined by the best interest of the student. Resource and related teachers collaborate with classroom teachers to ensure modification or differentiation of instruction and assessment in meeting students' needs. If a special services student or student with a 504 Plan enrolls at **(insert name of charter school)**, a review of the student's IEP or 504 Plan is conducted. The IEP / 504 team then determines if **(insert name of charter school)** can meet the student's individual learning needs via the methodology and curriculum materials available at the school. If it is determined that **(insert name of charter school)** cannot adequately address the needs of the student the decision is disclosed to the parent at the meeting and documented in a Prior Written Notice. Notice to the parent includes a copy of the Procedural Safeguards. **(Insert name of charter school)** complies with Kenai Peninsula Borough School District and State of Alaska's laws and statutes regarding special education students.