

**Board Policy Review Committee Meeting Notes**  
**Borough Conference Room C, 1:30 PM**  
**Meeting Notes**

**Date/Time:** February 3, 2014, 1:30 PM

<b>Members:</b>	Lynn Hohl – Present	Guests:
	Marty Anderson – Absent	Sean Dusek - Present
	Dan Castimore -Present	John O’Brien – Present
	Dave Jones – Present	Jim White - Present
	Sarge Truesdell - Present	Bette Gilliland -Present
	Steve Atwater - Present	Tim Navarre – Present
		Mari Auxier - Present

**Approval of Notes:** The notes from December 2, 2013 meeting were approved as presented.

- *E 6141(a.1-2) Curriculum Development Process*
- E 6141(b) Curriculum Content Review Cycle*
- E 6141(c.1) New/Revised Course Development and Adoption Guide (NEW)*
- E 6141(c.2) Approval for New or Revised Course/Programs (NEW)*
- E 6141(d.1-3) Proposal for Curriculum Addition/Revision Outside of the Cycle (NEW)*
  - New exhibits re courses added or outside of process.
  
- *AR 6146.1 High School Graduation Requirements*
  - Primary issue is there is no longer an option for fee waivers (for hardship). If a student can't afford this, the cost is on the school district. Someone at school level has to assure they took the exam, and we don't get results back until summer). There is a potential for errors at this point.
  - Discussions on
    - take sentence out regarding requirement to take NAP course exam.
    - With cost potential and concerns could we go back and do something with UAA. Most universities will recognize this for college credit.
    - Discussions on testing and results process
    - Recommended to remove sentence and determine the purpose of the test.
    - Do we want to remove this so it does not impact kids this year
  - Decided to only add "Effective for SY 2015" to the sentence "in order to receive a weighted grade, students must also complete the NAP course examination. This will give administration the opportunity to review all potential repercussions of this.
  - Worksession in March
- *BP 6187 Charter Schools*
  - Authorizes Superintendent to deny a request for shared space.
  - Discussions on:
    - adding "or desires to continue using" within 2<sup>nd</sup> paragraph.-- not needed on an annual basis—it is automatic unless there is a problem.
    - "And provide this info to the board with the 5-year enrollment information as an info item."

- Take out the word “annually” under item #1. Forget all previous suggestions.
    - Also leave in “and school capacity”
    - Suggestion to add: “Once approved by the board, the shared use agreement becomes an amendment to the charter school contract.” This was determined not to be necessary.
  - Delete “at a worksession” at the end of item #2.
- *BP 3260 Materials Fees –*
  - This has not been adopted by KPBSD. The policy comes from AASB
  - Discussion on adding this policy
    - will address concerns re fees
    - will give superintendent the authority to review the sale of school supplies or materials
  - Add reference to *6161.13 Student Fees for Instructional Materials*
  - Worksession in March
- *BP 3311 Bids*
  - In second paragraph change edit to “request a minimum of three bids “
  - Changes to E-Rate Purchases
  - E rate has its own bidding process and additionally we have to follow our own bidding process.
    - Delete entire section on e-rate and replace with the addition of the last two sentences.
- *AR 3311 Bids*
  - Invitation notifications for bids to be emailed to a minimum of three contractors
  - Prospective bidders responsibility to go on website to see bid availability
  - Make prospective bidders responsible for checking webpage for additional information and addenda.
  - Tabulations are posted to the website.
  - Tabled til next meeting.