

Board Policy Review Committee Meeting Notes
Borough Conference Room C, 1:15 PM
Meeting Notes

Date/Time: April 14, 2014, 12:45 PM

Members:	Lynn Hohl – Present	Guests:
	Marty Anderson – Present	Sean Dusek – Present
	Dan Castimore - Present	Laurie Olson - Present
	Dave Jones – Present	Bette Gilliland – Present
	Sarge Truesdell - Absent	Tim Vlasak - Present
	Steve Atwater - Present	Mari Auxier - Present

Approval of Notes: The notes from March 3, 2013 meeting were approved as amended.

- Travel Feedback memo provided information requested on how travel is approved.
 - Committee expressed appreciation for the information with no additional direction at this time.
- Remote living site expenses to be provided at next meeting.
- *BP 3311 Bids*
 - In paragraph 1, suggestion to add something regarding justification for selecting a particular vendor.
 - Discussion on adding professional services and reporting these to the Board
 - Under Contractor’s Violations of Tax Ordinances
 - What does “not remedied within 10 days” mean? Discussion on deleting “which is not remedied within 10 days of notice.” And adding “The individual has 10 days to remedy the violation”.
 - In the second paragraph, our right to withhold payment for failure to file sales tax is stronger language than the Borough’s Ordinance. Dave will talk with Borough Attorney.
 - Need to reference Borough Ordinance at the bottom of the page.
- *AR Bids*
 - “Responsible” bidder or contractor: Question on whether need to define responsible since it is used in several places. Purchasing uses the definition “A vendor who can fulfill their obligation to supply what they propose to us in a bid or proposal. Have the financial resources, Insurance, etc. to provide proposed/bid product or service.” which is basically the dictionary definition of “responsible.” Additionally, responsible bidder qualifications are itemized under Bid Award.
 - ITB results public immediately upon award. Re-Cap posted on website.
 - RFP results not posted on website if District does not move forward with project.
 - Questions on bids such as B&G club for summer school, APQC, professional contracts – how do we choose? These are not put out for bid.

- Appeal process beyond superintendent is to the board and court within 3 days of the superintendent's decision. Do we want the appeal process expressed in the AR? Dave will check what other districts are doing.

- *AR 6153 School Sponsored Trips and E 6153(h) Indemnification Statement*
 - Concern and discussion about maintaining core of chaperones and staff which are responsible for staying with the group 24/7.
 - Under Chaperones, Number 5: Add "Each" to beginning of sentence and add "prior to the trip" at the end of the sentence.
 - Any free tickets given to the group are now spread out in value amongst the students participating.
 - In Guidelines section: Discussion on using the term "Requirements" vs "Guidelines". There is also reference to guidelines in Extended Field Trips (In-State) section. Note: This also refers to the KPSAA Handbook which does state "guidelines".
 - After much discussion, it was decided to leave number 5 at the superintendent level and clarify chaperone language.

- *AR 5131.7 Weapons and Dangerous Instruments*
 - Discussions on weapons approval. Proposed that the administrator brings to the superintendent. Discussions on using "a teacher with administrator" to avoid administrators who may be biased against guns in schools. Pass on as originally proposed.
 - Discussion on terminology – person vs student. Change "student" to "person" in first sentence of second paragraph under Weapons Report.
 - Pass on as originally proposed.
 - Move forward to Worksession

Next Meeting:

Continue review of Section 3000 starting at 3360

Meeting adjourned at 2:20 PM