



KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
Policy Review Committee Meeting  
November 3, 2014  
2:30 PM  
Conference Room C, Borough Building

**AGENDA**

- I. Call to Order
- II. Approval of notes from Policy Meeting of October 20, 2014 ..... Page 2
- III. Information items
  - a. *E 0411 Service Animals*
    - i. Holly Montague to make recommendations to be compliant with ADA – language to be provided by December meeting
  - b. *BP 3541.1 and AR 3541.1 School Related Trips* .....Page 4
    - i. *Language inserted regarding cell phone usage*
  - c. *AR 6146.1 High School Graduation Requirements* .....Page 6
    - i. Language inserted regarding weighted grades during fall semester
- IV. Exhibits
- V. Previous discussions
- VI. New
- VII. Review of Section 4000-5000
  - a. Initiation of Review Section 4000-5000

**Please bring your laptop**

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For most current agenda refer to [http://www.kpbsd.k12.ak.us/students\\_parents.aspx?id=8922](http://www.kpbsd.k12.ak.us/students_parents.aspx?id=8922)



**Kenai Peninsula Borough School District  
Policy Committee Meeting Notes  
October 20, 2014  
1:00 PM  
Conference Room C, Borough Building**

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**ATTENDANCE:**

Lynn Hohl – Present  
Marty Anderson - Absent  
Dan Castimore - Present  
Dave Jones – Present  
Sarge Truesdell – Present

Guests:

Steve Atwater  
Sean Dusek  
Laurie Olson  
Julie Cisco  
John O'Brien  
Tim Vlasak  
Holly Montague

**CALL TO ORDER:**

The meeting convened at 1:00 p.m.

**APPROVAL OF NOTES:**

The notes from the September 8, 2014 meeting were approved.

**TOPICS DISCUSSED:**

*BP 3344 - Remote Living Site Expenses*  
*E 0411 - Service Animals*  
*BB 3515 - School Safety and Security*  
*AR 6146.1 - High School Graduation Requirements*  
*BP 5142.3 - Restraint and Seclusion*  
*E 5131.43 - Harassment, Intimidation and Bullying*  
*E 3515 - School Safety and Security*  
*BP 9320 - Meetings*  
*PR 3471 and AR 3471 - Equipment Reserve Fund*  
*AASB 3511 - Energy Conservation*  
*BP 3512 - Equipment*  
*AASB 3514 - Environmental Safety*  
*BP 3541.1 and AR 3541.1 - School Related Trips*  
*E 3541.1(a) Driver Registration Form*  
*E 3541.1(b) - Private Vehicle Transportation Safety Check*

**ACTION TAKEN:**

*BP 3344 - Remote Living Site Expenses* – will not add language regarding security deposit  
*E 0411 - Service Animals* – Holly Montague will make recommendation on wording to be added and deleted.  
*BB 3515 - School Safety and Security* – more forward to the Board  
*AR 6146.1 - High School Graduation Requirements* – language to be added regarding weighted grades  
*BP 5142.3 - Restraint and Seclusion* – move to the Board  
*E 5131.43 - Harassment, Intimidation and Bullying* – Exhibit to be updated  
*E 3515 - School Safety and Security* – Exhibit to be added  
*BP 9320 - Meetings* – Board to discuss remote participation  
*BP 3471 and AR 3471 - Equipment Reserve Fund* – move to the Board

*AASB 3511 - Energy Conservation* – no further discussion needed  
*BP 3512 – Equipment* – no further discussion needed  
*AASB 3514 – Environmental Safety* – move forward to Board  
*BP 3541.1 and AR 3541.1 - School Related Trips* – language to be inserted regarding cell phone usage  
*E 3541.1(a) Driver Registration Form* – no further discussion needed  
*E 3541.1(b) – Private Vehicle Transportation Safety Check* - no further discussion needed

**ADJOURN:**

The meeting was adjourned at 2:30 p.m.

Submitted by: Natalie Bates

**SCHOOL-RELATED TRIPS**

**Trips by School Vehicles**

Besides taking students to and from school, the Superintendent may approve transportation for field trips and school-sponsored activities. The Superintendent shall regulate the use of the District transportation for approved school-related activities. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip. To the extent that funding has been approved by the Superintendent, such costs may be charged to the District.

**Transportation by Private Automobile or Vans**

The Superintendent may authorize the transportation of students by private automobile for approved field trips and activities. Due to safety concerns, students may not be transported in a 9 to 15-passenger van for any reason. This includes vans that are privately-owned or rented. Eight-passenger (or less) mini vans are allowed. Whenever students are being transported in any motorized vehicle *E3541.1(a) School Driver Registration Form* should be completed. Additionally, *E3541.1(b) Private Vehicle Transport Safety Check* needs to be completed for student transport by any privately owned vehicle.

**Trips Involving Students as Passengers**

Drivers shall be an adult age twenty-one (21) or older, registered with the District, possess a valid driver's license and liability insurance of at least \$100,000 per occurrence.

Drivers shall be issued safety instructions and emergency information.

All student passengers shall provide permission slips signed by their parents/guardians.

Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur.

Transportation of students in vehicles operated by another student is prohibited.

In the event of an accident, regardless of damage or injury, the principal shall notify the Superintendent at the earliest possible time.

**SCHOOL-RELATED TRIPS** (continued)

**Trips Involving a Student as Driver**

Driver shall be required to possess a valid driver's license and liability insurance as required by state law.

Driver shall provide permission slip signed by parents/guardians.

Driver shall be issued safety instructions and emergency information.

Driver shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur.

Transportation of students in vehicles operated by another student is prohibited.

In the event of an accident, regardless of damage or injury, the principal shall notify the Superintendent at the earliest possible time.

Drivers cannot use cell phones or hands free devices while operating the motor vehicle.

*(cf. 6153 – School-sponsored Trips)*

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**  
**Adoption Date: 8/3/2013 Revision Date:**

**HIGH SCHOOL GRADUATION REQUIREMENTS**

**Eligibility to Graduate**

- A. In order for a new student entering the Kenai Peninsula Borough School District to receive a Kenai Peninsula Borough School District diploma, he/she must be enrolled as a full-time student by the beginning of the second semester of the senior year and fulfill all requirements of the District. To be considered full time, a student is required to enroll for a minimum of 2.0 credits per semester (e.g., four courses at .5 credit each, or two courses at 1.0 each).
- B. Students enrolling in a District school during the second semester of their senior year must enroll in the District for a minimum of 2.0 credits (e.g., 4 courses at .5 credit each or 2 courses at 1.0 credit each for the semester).

For new students transferring to the District as seniors in their second semester who do not plan to receive a Kenai Peninsula Borough School District diploma, the following process is allowed. Upon request of the parent, student and former school district, the Kenai Peninsula Borough School District school will send the previous school progress reports so a diploma may be granted by the previous school or previous school district. The student may participate in the Kenai Peninsula Borough School District graduation ceremony provided they are receiving a diploma from their previous school or district.

- C. In order to receive a Kenai Peninsula Borough School District diploma, students who leave the District must either fulfill graduation requirements before they leave or have completed an approved plan for meeting the requirements prior to the graduation date. This plan must be approved by the principal of the school granting the diploma, and by the District Superintendent.
- D. Deviation from these requirements may be approved by the Superintendent of schools as recommended by the building principal.

**Credit for Home School, Private School or Correspondence Courses**

- A. Credits received from schools accredited through state departments of education or national regional accreditation associations will be accepted by the Kenai Peninsula Borough School District.

- B. Credits claimed from nonaccredited schools will be subject to approval by the District instructional team:
1. Students must provide evidence of work completed for the course for which credit is requested.
  2. Students must demonstrate competency in the language arts, mathematics, science and social studies course for which credit is requested; such competency should be equivalent to that of other Kenai Peninsula Borough School District students who have received credits for a similar or like KPBSD course.
  3. In order to receive credit outside the core areas, the student must provide evidence of work completed and an assessment of work completed which will be evaluated by the District instructional team.

### **High School Credits at the Middle School Level**

In certain cases, courses taken by middle school students may be recognized for high school credit towards graduation requirements. Students may receive high school credit for high school work if they take high school courses at the high school with high school students. Additionally, middle school students may receive high school credit for Algebra I upon successful completion (with a grade of C or better), even if taken at the middle school.

### **Weighted Grades**

Additional quality points will be assigned for College Board Advanced Placement (AP) courses for the purpose of calculating grade point average (GPA). For each passing semester grade in an Advanced Placement course, 0.021 will be added to the student's cumulative GPA. ~~In-Effective for SY 2015, the fall semester weighted quality points will be added at the conclusion of the fall semester (like before).~~ In order to receive a the spring semester weighted quality points grade, students must also complete the National Advanced Placement course examination.

### **Credit Limitations**

No more than one (1.0) credit of classroom aide experience during the high school career can qualify toward graduation.