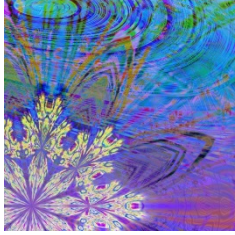


General Information Items for the Board of Education





KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Administrator Meeting Agenda
Challenger Learning Center
Wednesday, January 21, 2015

KPBSD – Working to develop productive, responsible citizens who are prepared to be successful in a dynamic world.

AGENDA

Time	Topic	Speaker
8:00-8:30 AM	Coffee	
8:30-9:00 AM	Superintendent's Message	Sean Dusek
9:00-10:45 AM	ICS training	Dave Jones
10:45-11:00 AM	Break	
11:00-Noon	Effective Instruction	Christine Ermold
Noon-12:45 PM	Lunch	
12:45-1:15 PM	Student Health	Clayton Holland
1:15-1:30 PM	Hiring	Joann Riener
1:30-2:00 PM	Principal presentation	Trevan Walker
2:00-2:15 PM	Break	
2:15-2:45 PM	PLC information	Christine Ermold
2:45-3:15 PM	Assessment	Tim Vlasak
3:15-3:45 PM	Administrivia	
3:45 PM	Wrap up	

***Please bring laptops**



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Borough Assembly Action

Date: January 27, 2015

Item Number:

Administrator: Dave Jones, Assistant Superintendent

A handwritten signature in cursive script, appearing to read "Dave Jones".

Attachments: School Related Items on the February 3, 2015 Borough Assembly Agenda

**Action
Needed**

**For
Discussion**

Information

Other:

BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the February 3, 2015 Borough Assembly meeting:

- Authorization to award contract for Chapman Elementary School window-wall and sliding replacement professional design services

ADMINISTRATIVE RECOMMENDATION

For your information.



KENAI PENINSULA BOROUGH
144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441, Ext. 2260
www.borough.kenai.ak.us

MIKE NAVARRÉ
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarré, Mayor

THRU: Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing & Contracting Director *M Fowler*

FROM: Kevin Lyon, Capital Projects Director *K Lyon*
David May, Project Manager *D May*

DATE: December 31, 2014

SUBJECT: Authorization to Award Contract for Chapman Elementary School Window-Wall and Siding Replacement Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for Chapman Elementary School Window-Wall and Siding Replacement Professional Design Services. Proposal packets were released on November 10, 2014 and the Request for Proposal was advertised in the Anchorage Daily News and the Peninsula Clarion on November 10, 2014.

The scope of work shall consist of providing professional design services for the replacement of windows and siding at the Chapman Elementary School located in Anchor Point, Alaska.

On the due date of December 10, 2014, five (5) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
K+A designstudios	247
Klauder & Company	238
Architects Alaska	238
Wolf Architecture	226
Jensen Yorba Lott	213

The highest ranking proposal, which includes a cost factor, was submitted by K+A designstudios with a lump sum cost proposal for Phase I Services of \$39,688.00. The proposal review committee recommends award of a contract to K+A designstudios. Your approval for this award is hereby requested.

Funding for this project is in account number 400.71010.07714.49311.

Mike Navarre
Mike Navarre, Mayor

1/14/15
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct No.	<u>400.71010.07714.49311</u>
Amount	<u>\$39,688.00</u>
By: <u>pr</u>	Date: <u>12/31/14</u>

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

2014 - 2015 SCHOOL YEAR

Tuesday, January 27, 2015

ADM PROJECTED ENROLLMENT	TOTAL ADM	ADM DIFF +/-	ADM DIFF %	SCHOOLS	KDGN	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	Enrollment Total	Inc. P/S Enrollment Total	
185.00	183.00	-2.00	(1%)	Aurora Borealis Charter	25	21	24	21	20	23	19	13	17	0	0	0	0	183	184	
117.00	111.00	-6.00	(5%)	Chapman	17	16	16	13	11	7	12	6	13	0	0	0	0	111	121	
760.00	758.00	-2.00	0%	Connections Program	55	44	49	39	46	45	41	53	50	54	71	102	109	758	758	
21.00	12.00	-9.00	(43%)	Cooper Landing	4	1	0	2	2	0	1	1	1	0	0	0	0	12	12	
116.00	95.00	-21.00	(18%)	Fireweed Academy	9	24	12	17	9	9	15	0	0	0	0	0	0	95	95	
36.00	34.00	-2.00	(6%)	Homer Flex	0	0	0	0	0	0	0	0	0	7	6	7	14	34	34	
385.00	367.00	-18.00	(5%)	Homer High	0	0	0	0	0	0	0	0	0	98	88	85	96	367	367	
180.00	195.00	15.00	8%	Homer Middle	0	0	0	0	0	0	0	95	100	0	0	0	0	195	195	
18.00	21.00	3.00	17%	Hope Elementary/High	2	1	3	2	3	3	2	1	2	0	1	0	1	21	21	
383.00	373.00	-10.00	(3%)	K-Beach Elementary	60	61	51	52	52	60	37	0	0	0	0	0	0	373	377	
60.00	56.00	-4.00	(7%)	Kachemak Selo	2	4	2	4	6	6	7	3	7	6	3	3	3	56	56	
252.00	251.00	-1.00	0%	Kaleidoscope Charter	38	39	41	38	44	40	11	0	0	0	0	0	0	251	251	
78.00	63.00	-15.00	(19%)	Kenai Alternative	0	0	0	0	0	0	0	0	0	0	5	22	36	63	75	
526.00	464.00	-62.00	(12%)	Kenai Central High	0	0	0	0	0	0	0	0	0	123	128	104	109	464	464	
353.00	373.00	20.00	6%	Kenai Middle	0	0	0	0	0	0	116	123	134	0	0	0	0	373	373	
10.00	4.00	-6.00	(60%)	Marathon	0	0	0	0	0	0	0	0	1	0	2	1	0	4	4	
136.00	120.00	-16.00	(12%)	McNeil Canyon Elementary	12	12	16	18	14	22	26	0	0	0	0	0	0	120	120	
18.00	10.00	-8.00	(44%)	Moose Pass Elementary	3	2	0	2	2	1	0	0	0	0	0	0	0	0	10	10
415.00	420.00	5.00	1%	Mountain View Elementary	69	83	68	57	75	68	0	0	0	0	0	0	0	420	443	
80.00	81.00	1.00	1%	Nanwalek Elementary/High	6	4	7	12	10	8	6	7	4	5	3	4	5	81	81	
415.00	402.00	-13.00	(3%)	Nikiski Middle/High	0	0	0	0	0	0	55	54	63	49	69	58	54	402	402	
339.00	348.00	9.00	3%	Nikiski North Star Elementary	71	57	61	58	52	49	0	0	0	0	0	0	0	348	370	
71.00	66.00	-5.00	(7%)	Nikolaevsk Elem/High	2	2	2	5	2	10	8	10	2	9	3	8	3	66	66	
142.00	133.00	-9.00	(6%)	Ninilchik Elementary/High	3	11	7	7	11	14	10	11	12	11	13	15	8	133	133	
161.00	176.00	15.00	9%	Paul Banks Elementary	74	53	49	0	0	0	0	0	0	0	0	0	0	176	205	
20.00	28.00	8.00	40%	Port Graham	3	5	3	2	4	2	2	1	1	2	2	0	1	28	28	
83.00	82.00	-1.00	(1%)	Razdolna	7	4	13	4	9	10	8	5	9	1	4	4	4	82	82	
372.00	399.00	27.00	7%	Redoubt Elementary	41	51	51	55	63	63	75	0	0	0	0	0	0	399	419	
75.00	82.00	7.00	9%	River City Academy	0	0	0	0	0	0	0	11	23	8	14	12	14	82	82	
282.00	275.00	-7.00	(2%)	Seward Elementary	49	49	56	48	30	43	0	0	0	0	0	0	0	275	300	
182.00	184.00	2.00	1%	Seward High	0	0	0	0	0	0	0	0	0	49	40	44	51	184	184	
118.00	129.00	11.00	9%	Seward Middle	0	0	0	0	0	0	51	40	38	0	0	0	0	129	129	
380.00	388.00	8.00	2%	Skyview Middle	0	0	0	0	0	0	0	202	186	0	0	0	0	388	388	
269.00	290.00	21.00	8%	Soldotna Elementary	53	39	39	46	40	38	35	0	0	0	0	0	0	290	331	
587.00	558.00	-29.00	(5%)	Soldotna High	0	0	0	0	0	0	0	0	0	0	208	170	180	558	558	
165.00	151.00	-14.00	(8%)	Soldotna Montessori Charter	20	21	22	20	21	22	25	0	0	0	0	0	0	151	151	
191.00	189.00	-2.00	(1%)	Soldotna Prep	0	0	0	0	0	0	0	0	0	189	0	0	0	189	189	
200.00	234.00	34.00	17%	Sterling Elementary	31	32	44	37	29	32	29	0	0	0	0	0	0	234	245	
47.00	44.00	-3.00	(6%)	Susan B. English	1	4	1	2	3	2	3	5	2	5	3	10	3	44	44	
36.00	31.00	-5.00	(14%)	Tebughna Elementary/High	2	6	2	1	3	2	3	4	2	1	3	1	1	31	31	
177.00	173.00	-4.00	(2%)	Tustumena Elementary	34	24	25	25	20	19	26	0	0	0	0	0	0	173	184	
105.00	111.00	6.00	6%	Voznesenka	6	13	5	11	4	10	4	7	11	11	8	11	10	111	117	
227.00	237.00	10.00	4%	West Homer Elementary	0	0	0	62	60	61	54	0	0	0	0	0	0	237	237	
8,773	8,701.00	-72.00	(1%)		699	683	669	660	645	669	681	652	678	628	674	661	702	8,701	8,916	

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

2014 - 2015 SCHOOL YEAR

PART TIME STUDENTS

Tuesday, January 27, 2015

SCHOOLS	PRE-SCHOOL	KDGN	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	Enrollment Total	Inc. P/S Enrollment Total
Aurora Borealis Charter	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Chapman	10	1	0	1	0	0	0	0	0	0	0	0	0	0	2	12
Connections Program	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
Cooper Landing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education Program	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	2
District Wide Program	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19
Fireweed Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Homer Flex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Homer High	0	0	0	0	0	0	0	0	0	0	5	6	10	2	23	23
Homer Middle	0	0	0	0	0	0	0	0	1	4	0	0	0	0	5	5
Hope Elementary/High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
K-Beach Elementary	4	0	0	1	0	0	0	0	0	0	0	0	0	0	1	5
Kachemak Selo	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kaleidoscope Charter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kenai Alternative	12	0	0	0	0	0	0	0	0	0	0	1	0	1	2	14
Kenai Central High	0	0	0	0	0	0	0	0	0	1	7	10	19	5	42	42
Kenai Middle	0	0	0	0	0	0	0	3	1	0	0	0	0	0	4	4
Marathon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McNeil Canyon Elementary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moose Pass Elementary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mountain View Elementary	23	2	1	0	0	0	0	0	0	0	0	0	0	0	3	26
Nanwalek Elementary/High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nikiski Middle/High	0	0	0	0	0	0	0	1	0	1	0	2	1	0	5	5
Nikiski North Star Elementary	22	0	0	1	0	0	0	0	0	0	0	0	0	0	1	23
Nikolaevsk Elem/High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ninilchik Elementary/High	0	1	1	0	1	0	0	0	0	0	1	1	1	1	6	6
Paul Banks Elementary	29	1	3	0	0	0	0	0	0	0	0	0	0	0	4	33
Port Graham	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Razdolna	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1
Redoubt Elementary	20	1	0	0	0	0	0	0	0	0	0	0	0	0	1	21
River City Academy	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2	2
Seward Elementary	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25
Seward High	0	0	0	0	0	0	0	0	0	4	0	0	0	1	5	5
Seward Middle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Skyview Middle	0	0	0	0	0	0	0	17	2	2	0	0	0	0	21	21
Soldotna Elementary	41	1	1	0	0	0	6	2	0	0	0	0	0	0	10	51
Soldotna High	0	0	0	0	0	0	0	0	0	1	9	15	7	7	32	32
Soldotna Montessori Charter	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1
Soldotna Prep	0	0	0	0	0	0	0	0	0	5	0	1	0	0	6	6
Sterling Elementary	11	0	0	1	0	0	1	0	0	0	0	0	0	0	2	13
Susan B. English	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Tebughna Elementary/High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tustumena Elementary	11	0	0	0	0	1	0	0	0	0	0	0	0	0	1	12
Voznesenka	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6
West Homer Elementary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	234	7	6	4	1	1	8	23	4	12	21	30	49	18	184	418



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Exhibit Revisions

Date: February 2, 2015

Item Number:

Administrator: Dave Jones, Assistant Superintendent *Dave Jones*

Attachments: E 5141.3 Opt-Out Form For Growth ScreeningPage 2
E 1130 (c) Room/Building use Application –Overnight Stays Page 3

**Action
Needed**

**For
Discussion**

Information

Other:

BACKGROUND INFORMATION

Per BB 9313: “Exhibit pages are intended to be easily updated. They are provided as information items to Board members but are not subject to approval.”

For your information, the following exhibit change is in your information packet.

- E 5143.3 Opt-Out Form For Growth Screening
 - Clarification of duration of authorization
- E 1130(c) Room/Building Use Application – Overnight Stays
 - Language added for Fire Authority notification for overnight stay

ADMINISTRATIVE RECOMMENDATION

Kenai Peninsula Borough School District
Health Services
OPT-OUT Form for Growth Screening

Student: _____

Date of Birth: _____

School: _____

Grade: _____

Growth screening involves measuring height and weight and calculating Body Mass Index (BMI). The purpose of the Growth Screening Program is to give you information about your child’s growth status. This information also helps KPBSD address a comprehensive approach to the health and wellness.

Alaska Statute Article 02. Section 14.30.127 mandates that school districts provide student hearing and vision screenings for possible identification of unknown or unrecognized diseases or health impairments that may affect a student’s education. While vision and hearing screenings are required, growth screenings are recommended by the Alaska Division of Public Health as another tool to evaluate the health of each child. Individual Results are confidential. The growth screenings will take place in a private setting, supervised by the school nurse. Once completed, parents will be notified in writing of screening results by the school.

If you would like your child to participate in the free growth screening offered by your school, you do not have to complete this form and NO ACTION IS NEEDED. If you do not want your child to receive growth screening services at school, please sign and complete the form and return to the school office.

Please do not screen my child for height and weight.

**This Opt-Out shall remain in effect until the parent/guardian requests in writing to have the Opt-Out removed.*

Parent/Guardian Signature

Date

If you have any questions, please contact your school nurse. If you have more questions or concerns, please feel free to contact KPBSD Health Services at (907) 260-2390.

24/2015

(c) (a)

Room/Building Use Application – OVERNIGHT STAYS

 School Room Name, No., Etc. Date(s) of Activity
 _____ Age(s) of group Admission will, will not, be charged.
 (Day of Week)
 From: _____ to _____ Approximate number of people using the
 facility _____
 (Include time to setup & take-down)

 Purpose for Which Facility Will be Used Organization
I have read and agree to the Instructions, and Conditions of Use. I have also read and agree to AR 1330 Use of Facilities and Properties.

Certificate of Insurance is attached.

 Person-In-Charge Signature of Applicant

 Mailing Address Phone

AS 14.30.143 Concussion Requirements:
 Is this building/facility usage related to a nonprofit youth organization providing an opportunity to participate in sports or other recreational activities that could result in a concussion? Yes, No
 If so, has the organization provided the District written verification of
 (A) A valid insurance policy covering the injury or death in an amount not less than \$50,000 for each person and \$100,000 for each incident;
 (B) Compliance with the protocol for prevention and reporting of concussions required in AS 14.30.142 (BP, AR and E 6145.22).

See AR1330 Use of Facilities and Properties for fee information.
 A room/building use fee will, will not, be charged. Amount \$ _____
 A custodial fee will, will not, be charged. Amount \$ _____ per hour plus overtime
 A technical fee will, will not, be charged. Amount \$ _____
 TOTAL \$ _____

Additional conditions/comments: _____

 Approval of Local School Administrator Date

Local Fire Authority notified Yes No Date: _____

 Approval of Assistant Superintendent, Instructional Support Date

COPY: School, Applicant, District Office, Risk Management

Instructions

This application must be presented to the local building administrator at least ten (10) days prior to the date facilities are to be used. If approved, one copy will be retained at the school, and one copy will be returned to the party making the request.

Where charges for room/building use apply, scheduling or rental fees will be charged according to rates established by the Board of Education. Cost of custodial or other services will be assessed at the conclusion of the activity according to the level of service provided. Such charges will be itemized on this form with one copy retained at the school and one copy sent to the party making the request. All scheduling, rental and/or custodial fees will be paid to the local school. No fees are charged for school-sponsored programs and activities, parent advisory committees (PAC's), site

councils or PTA groups.

All applicants are responsible for adult supervision, cleanup and building security. Therefore, a mutually satisfactory agreement must be reached with the local building administrator or the custodian for this type of service prior to the start of such activities. If the applicant/permittee seeks to use school premises outside of normal school attendance hours for a community function, the applicant/permittee acknowledges that no school staff will be on duty unless the applicant arranges for a specific staff service in advance. The applicant/permittee agrees that it is responsible for adult supervision, interior cleanup, building security, and exterior maintenance of the sidewalks or walkways, including snow/ ice removal and application of traction control. The applicant/permittee further agrees that it is subject to all provisions of the administrative rules and regulations governing the community use of school facilities.

The applicant/permittee agrees to assume the risk of liability for damages because of bodily injury or property damage to any person or entity arising out of the use of the premises, and it agrees to indemnify, defend, and hold the School District harmless from any claims, demands, or suits by any person or entity arising out of that use, unless the liability is on account of the District's sole negligence. The applicant/permittee further agrees to provide the District with a certificate of insurance showing minimum General Liability limit of \$1,000,000 per occurrence and naming the District as an additional insured, unless the District waives this requirement in writing. Applicant/permittee shall be subject to all provisions of the administrative rules and regulations governing community use of school facilities.

Conditions of Use

1. Sponsoring organizations shall provide competent adult supervision agreed upon at the time the request for facility use is submitted. Principals are program supervisors and shall not be called upon to supervise activities of other groups.
2. Applicants shall supply any special supervision, determined necessary by the principal.
3. Smoking is prohibited.
4. Alcoholic beverages/illegal or illicit drugs are not permitted in school facilities or on school property at any time.
5. Obscenity is prohibited.
6. Firearms or other deadly or defensive weapons, as defined in AS 11.81.900(b) (16) and (19), are not permitted in school facilities or on school property without the advance written permission of the Superintendent on *E 1330c Application for Community Possession of Firearms*.
7. Installation of equipment, alteration of existing building facilities, use of materials that affect the condition of floors, walls or other building parts may not be undertaken without specific approval of the owner representative.
8. Groups or organizations using the facilities shall assume all responsibility for the collection of admission fees, taxes, or other fees in connection with their programs unless prior arrangements have been made with the principal.
9. Advertising or sales of merchandise and printed matter, except that incidental to the program, is forbidden on school grounds.
10. Evening activities and programs shall be concluded thirty (30) minutes prior to the close of the second shift custodian work day and buildings shall be vacated by the close of the second shift custodian's work day unless prior approval has been granted by the principal.
11. Rental agreements are not transferable.
12. Rental fees shall be determined in advance. Custodian, or other service charges, may be assessed at the conclusion of the activity according to the level of service provided.

13. Seating, other special equipment, or facilities arrangements shall be made at the time the rental agreement is issued. Extra compensation shall be paid to cover costs for supervision, transferring equipment, setting up equipment in the building, or other services.
14. Fire and safety regulations shall be observed.
15. Lunchroom facilities may be used by students, parents, and teachers organizations for the purpose of preparing and/or serving meals prepared by the cafeteria staff. Groups not desiring to use the kitchen facilities for food preparation may opt to rent commons, cafeteria, or gymnasium facilities, and have meals catered with permission of the building principal. Cafeteria staff must be present to supervise use of food preparation equipment in kitchen facilities.
16. The District reserves the right to cancel an *E 1330a Room/Building Use Application*, if such action is deemed necessary and in the best interest of the District. In the event of such revocation or cancellation, the District will refund any advance payment made and there shall be no claim or right to damages or expenses on the part of the permittee.
17. The District is not responsible for loss or damage to personal property by individuals or groups.
18. The District may require a hold harmless agreement (when appropriate) and a certificate of insurance.
19. Violation of these rules or regulations shall restrict subsequent facility use agreement.

Application Procedure

1. *E 1330 ~~(c) (a)~~ Room/Building Use Application* shall be filed with the principal at least ten days prior to the date when facilities are to be used.
2. School completes application, including all applicable fees and administrator signs.
3. Administrator submits copy to local fire department or authority, and obtains signature
3. School sends application to Risk Management Office along with Certificates of Insurance.
4. Risk Management reviews and forwards to the Assistant Superintendent of Instructional Services.
5. Assistant Superintendent approves, signs and sends back to school.
6. School notifies applicant, collects fees and schedules event.

Priority Use of Facilities

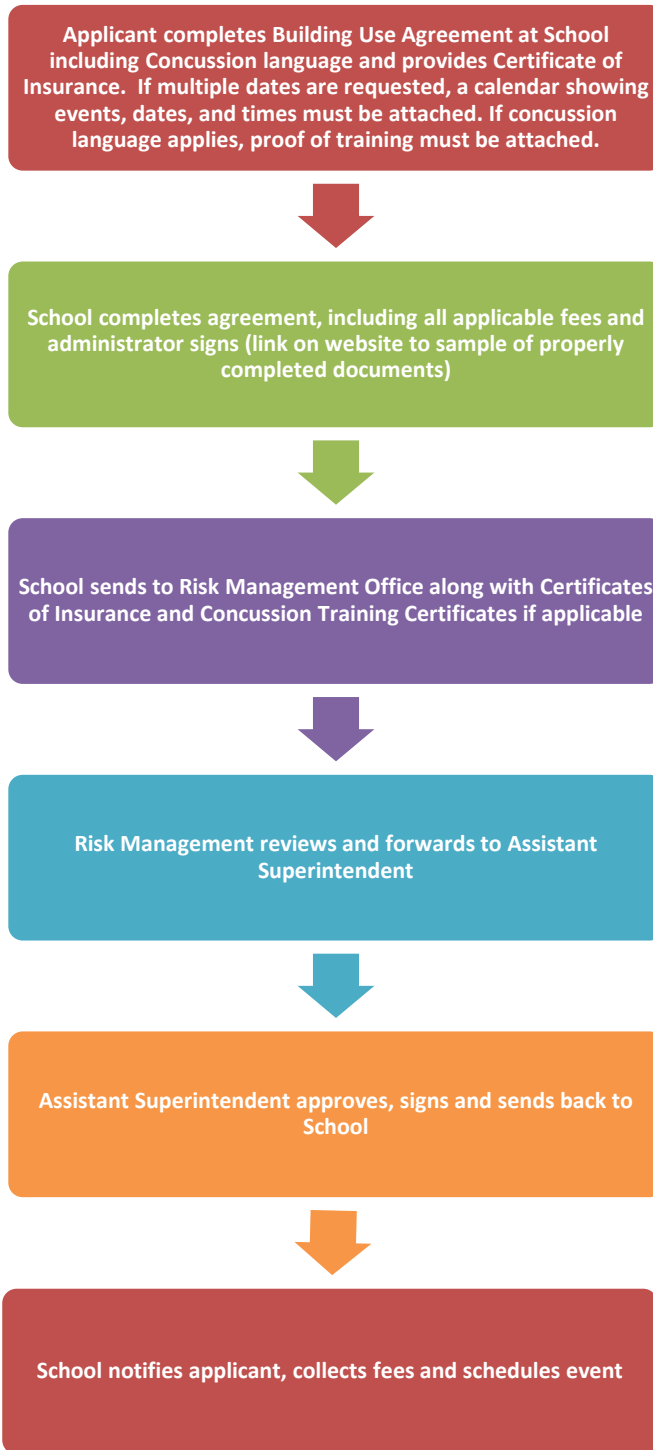
The following groups have priority for use of school facilities in the following order:

1. BOARD APPROVED PROGRAMS such as Parent Advisory Committees (PAC's), PTAs, band and orchestra parents, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services. Requests shall be submitted to the principal.
2. YOUTH PROGRAMS such as Campfire, Boy/Girl Scouts, to include private educational organizations shall be allowed rent-free use of school facilities for meetings or activities. Fees shall include a scheduling charge per request and may include custodial, technical, and special service charges whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal. Requests shall be submitted to the principal on *E 1330a Room/Building Use Application*.

3. NONPROFIT GROUPS, civic/charitable organizations whose purpose is to improve community welfare and whose receipts are expended for community welfare shall be allowed use of school facilities at no cost to the District. Scheduling and custodial fees must be paid by the group. Requests shall be submitted to the principal.
4. GOVERNMENTAL GROUPS (i.e. city, borough, state agencies) conducting civic business shall be allowed use of school facilities at no cost to the District. Custodial fees must be paid by the group whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal.
5. BASIC GROUPS – All groups that do not meet the criteria of 1, 2, 3, 4 or 6.
6. PRIVATE, FOR PROFIT, COMMERCIAL GROUPS.

BUILDING USE AGREEMENTS FLOW CHART

Contacts: Dave Jones, Assistant Superintendent 714-8857, davejones@kbpsd.k12.ak.us
Tim Bryner, Risk Manager, 714-2351, tbryner@kpb.us



Revised 11/14



PEGGE ERKENEFF
Communications Specialist
907.714.8888
Fax 907.262.5857
148 N. Binkley Street
Soldotna, Alaska, 99669

e: Pegge@KPBSD.org
Facebook: [KPBSD](https://www.facebook.com/KPBSD)
Twitter: [@KPBSD](https://twitter.com/KPBSD)
www.kpbsd.k12.ak.us

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

NEWS RELEASE

Public Involvement in Superintendent of Schools Selection

Soldotna, January 23, 2015— The KPBSD Board of Education seeks public input into its process to select a superintendent of schools. The school board has sole responsibility for the selection of candidates, final interviews, and selection of the superintendent, but would like to consider the views and interests of the public to help guide those decisions.

A Community Input Survey is open until February 9, 2015

A brief, anonymous survey invites public comments and the opportunity to rank attributes of importance in a KPBSD superintendent of schools. The school board requests everyone interested in schools, including parents, students, KPBSD staff, site councils, PTAs, volunteers, business and community organizations that partner with schools, community groups, and the public to contribute.

- [Online survey](#)
- [Download a PDF of the survey](#) and return it to the KPBSD district office via fax, SuperintendentSearch@kpbsd.org, mail, or in person
- Visit the KPBSD district office in Soldotna to complete a survey

A link to the community survey and important dates is located on the www.KPBSD.org home page in the “Community Interest” section.

Superintendent of Schools Search

The Kenai Peninsula Borough School District Board of Education seeks an educational leader who has strong communication skills, is committed to high student achievement, and has a proven track record in teaching and administration. The position begins July 1, 2015. The online application period is January 16 – February 16, 2015. Candidate interviews will be March 3, 2015. The public is invited to attend and offer comments.

Links

[KPBSD Superintendent of Schools Search webpage](#)
[Online community input survey](#)
[Apply online – Superintendent of Schools](#)
[Superintendent of Schools position qualities and description](#)
[AR 2122 Superintendent of Schools – Job Description](#)



PEGGE ERKENEFF
Communications Specialist
907.714.8888
Fax 907.262.5857
148 N. Binkley Street
Soldotna, Alaska, 99669

e: Pegge@KPBSD.org
Facebook: [KPBSD](https://www.facebook.com/KPBSD)
Twitter: [@KPBSD](https://twitter.com/KPBSD)
www.kpbsd.k12.ak.us

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

NEWS RELEASE

*Public Involvement in School District Negotiations**

Soldotna, January 14, 2015—The public is invited to comment about issues that will be addressed in the collective bargaining process via an online comment form, or by email, fax, mail, or in person at the district office.

The Kenai Peninsula Borough School District (KPBSD) plans to begin Collective Bargaining negotiations with the Kenai Peninsula Education Association (KPEA), and the Kenai Peninsula Education Support Association (KPESA) by the last week in January, 2015. The process includes items for discussion such as compensation, employee benefits, health care, and work environment that one or both sides want to address for possible revision. A link to the online comment form is posted on the KPBSD website homepage. Additionally:

- Comment online: <http://bit.ly/2015Negotiations>
- Email comments, including full name to: Negotiations2015@KPBSD.org
- Download [Negotiations 2015](#) comment form and mail, fax, or deliver in person to:
Kenai Peninsula Borough School District
Attn: Negotiations 2015
148 N. Binkley, Soldotna, Alaska 99669
Fax: 907.262.5867

***[AS 23.40.235](#). Public Involvement in School District Negotiations**

Before beginning bargaining, the school board of a city or borough school district or a regional educational attendance area shall provide opportunities for public comment on the issues to be addressed in the collective bargaining process. Initial proposals, last-best-offer proposals, tentative agreements before ratification, and final agreements reached by the parties are public documents and are subject to inspection and copying under AS [40.25.110](#) - [40.25.140](#).

Links

- [Online public comment form](#)
- [2015 Public Involvement in School District Negotiations](#) KPBSD webpage
- [Collective Bargaining Agreements](#) for 2012-2013 through 2014-2015



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Resignations

Date: February 2, 2015

Item Number:

Administrator: Joann Riener, Director, Human Resources *Joann Riener*
 Dave Jones, Assistant Superintendent *Dave Jones*

Attachments:

Action Needed For Discussion Information Other: _____

BACKGROUND INFORMATION

Name	Assignment	Location & Effective Date
Natalie Kohler	Administrative Secretary II / Director Secretary	District Office, effective March 31, 2015
Emily Mechtenberg	School Nurse	Seward Elementary School, effective at the end of the 2014-15 school year
Dana Roberts	Special Education Preschool Aide	Paul Banks Elementary School, effective January 21, 2015
Karen Standifer	School Secretary I	Tebughna School, effective at the end of the 2014-15 school year