



Site Council Evaluations

Kenai Peninsula Borough School District

Sean Dusek, Superintendent
June 2015

TO: Debbie Tressler
FROM: Larry Nauta
DATE: April 30, 2015
SUBJECT: APC End of the Year Report

The ABCS Academic Policy Committee (APC) Report replaces the Site Council Annual Evaluation Form as charter schools, by statute AS 14.03250-14.03.290, have Academic Policy Committees in place of Site Councils.

The APC of ABCS is made up of six elected individuals who are parents of children attending ABCS. Meetings are held on a regularly scheduled basis. Meetings dates and times, as well as the agenda, are emailed to parents and posted at the building. Minutes are taken and are available upon request.

This year the APC focused on the following:

- a. Replacement of two retiring teachers
- b. Expanded paving for safety reasons
- c. Preparation for AMP

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15	School: Chapman / 31
Site Council Goal(s):	
<i>Chapman Site Council will continue to develop and enrich partnerships through its promotion of the school with outreach activities and community partnerships.</i>	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.	
<i>Supported Goal: Organizational Excellence: Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.</i>	
<i>How: The partnerships pursued to provide iPad technology in our K, 5-8 classrooms supports the districts strive for innovation and infrastructure that promotes a fluid academic environment. Students benefited</i>	
Communication: How was the community informed of goal(s), meetings and updated on progress?	
<i>Notes home, newsletters, email, and posting on Chapman's Facebook & School Web Page. Meeting minutes are posted on the School's website and FB page.</i>	
What actions were taken to achieve the site council goal(s)?	
<i>Collaboration with all members of site council; staff, parents, community and students. Two parent surveys were sent out (November and May) the examined the best ways to communicate with parents about school events. 12/15/15 site council dedicated to technology use in classrooms and how to fund such. Partial funding for 5-8 grade iPad devices were sought from The Homer Foundation. Other moneys were taken out of Chapman's annual energy moneys.</i>	
What measures were used to determine that goal(s) were reached?	
Besides obtaining the funding and devices for K and 5-8 grades, both E0200(b) forms were developed with staff and presented to site council. The action steps within these helped determine if goals were met.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/23/14	Title 1 – PREK & Reading, ASPI Score, Positive Media Coverage by Homer News Staffing, SIP Plan, ALICE Training	ASPI score and what it means, soon to be implemented ALICE program	Reviewed staffing and enrollment from last year.
10/27/14	Fall Activities, Key Communicator Meetings, Evaluation Process, iPad Project for K	Decided all staff available will be trained in First Aid	Reviewed SIP and Budget Meeting
11/25/14	Student Council Activities, iPad Grant Application Homer Foundation for 5 th -8 th , Early Release Collaboration Days, Evaluations/SGMs	Discussed the importance of the collaboration time for the staff.	Discussed inservice and collaboration days.
12/15/14	iPad Grant update, Inservice Agenda	Discussed the goal to replace all the schools iPods with iPads – importance up-to-date technology. Input on E0200(b) forms.	Key communicators meeting attended by Heidi Adams, Sherree Drake & Conrad.
1/26/15	Enrollment, SIP Progress and Parent Survey Results, Power Point on Federal Programs	Importance of borough funding, Federal Programs Power Point	Waiting for the grant money to come through to order iPads
2/16/15	Enrollment, Staffing, Principal Schedule	Discussed Chapman’s enrollment and how it impacts staffing.	Federal Programs Power Point
3/23/15	Science Test, Amp Testing, FY16 Staffing, Principal Assignment for next year	New computerized AMP Testing, Conrad’s new position for next year Title VII Coordinator	NAEP Testing
4/22/15	State Budget, FY16 Scheduling, Masonic Student, Enrollment	Talked about the current concerns about state funding for education	AMP Testing
5/11/2015	SIP Goal, Parent Involvement, Title I, Tom Daugherty Scholarship Fund Account	Updated information on SIP Goals, Parent Involvement through Title I, Disbursement of Tom Daugherty 710 Fund	State Budget, FY16 Schedules and Class Configuration

What data gives evidence to progress of meeting goal(s)?

Kindergarten iPads were provided through a legislative grant from Paul Seaton. 5-8 devices were provided from the sources listed above. The goal was met for both developing partnerships with multiple sources to help provide their technology.

What other significant actions did the site council take to support District goal(s) during the year?

Site council members attended budgetary meetings with school administration and district office personnel. They have supported efforts in the area of Community and Family Engagement: All KPBSD school reach out to parents and communities to promote shared value and responsibility for the process of education.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Connections Homeschool Program	
Site Council Goal(s): Connections homeschool parents will become knowledgeable of the learning standards and will use this knowledge to guide their instruction in the home learning environment.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Teachers are facilitators of learning: By encouraging families to become familiar with state learning standards we hypothesize that homeschool families are delivering a relevant, rigorous standards-based curriculum.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Connections provides families with computers and pays for internet, as a result communication is very easy to disseminate to homeschool families.			
What actions were taken to achieve the site council goal(s)? Given the autonomy of homeschool education, the site council approved and recommended that Connections increase parents' knowledge of Alaska learning standards. The site council recommended rewriting and unpacking the standards to be user-friendly for homeschool educators.			
What measures were used to determine that goal(s) were reached? A fall pre-survey was administered to determine the current level of standards familiarity. A spring post-survey was administered to determine the increase in parents' standards familiarity.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/26/14	Begin conversation regarding learning standards and homeschool education – Review By-laws –Mission – Vision – Discuss Faith-based curriculum – Discuss graduation rate	Site council agreed utilizing learning standards in a homeschool learning environment likely will make curriculum more relevant.	Reviewed results of Connections audit. Audit results revealed faith-based curriculum courses would not count as one of the four required courses for enrollment Purposes.
11/21/14	Learning standards related to homeschool education – Discuss social media and Connections new website – Discuss the importance of homeschool activities	Site council recommended Connections re-write the standards, so they are easier for homeschool educators to understand.	Continued discussion regarding standards – site council believes networking activities make Connections more popular.
2/27/15	School Improvement Plan- Emphasis on students meeting Math AMO	Emphasis on students completing Performance Series at scheduled intervals	Discuss previous success on students coming to Connections to take the Performance Series Assessment. Families

			are using data to adjust their instruction in the home learning environment
4/24/15	Continued discussion regarding AMP-with emphasis on math AMO.	Discuss the controversy surrounding the AMP and the number of families refusing to participate.	Discussed the benefits of students that participated in the Performance Series assessment as prescribed.

What data gives evidence to progress of meeting goal(s)?

A Fall Pre-Survey was administered: 55 parents responded in the fall –
A Spring Post-Survey was administered: 76 responded in the spring

Of the parents that responded:

- 1) 56% of parents have some familiarity with the standards – 44% are unfamiliar with the standards
- 2) 51% of parents indicated they do not know how to access the standards – 49% indicated they know how to access the standards.
- 3) 45% of parents indicated they are not familiar with tying learning standards to curriculum – 55% indicated they are familiar with tying standards to curriculum.
- 4) 80% of parents indicated they are interested in learning more about the Alaska Learning Standards for students.

What other significant actions did the site council take to support District goal(s) during the year?

The site council reviewed the districts goals and recommended a continued focus on promoting Alaska learning standards to homeschool educators. The site council believes when homeschool educators become familiar with the learning standards the homeschool education is likely to be more relevant and targeted. The site council continued their endorsement of the distant education program and the online courses for secondary students. The site council recommends expanding the distant education program to include middle school students. The council also recommends expanding to grade school in the future.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Cooper Landing School	
<p>Site Council Goal(s): The goals of the PAC (Parent Advisory Committee) this year were: involvement of the parents in various school activities, attendance of students, parents/students committing to field trips they signed up for, and an overall school improvement in math and language arts. In addition to these goals, communication between PAC members as well as the PAC and school is a high priority and a constant goal.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District Goal supported is the improvement in math and languages arts. This goal was supported by progress reports regarding math subjects being sent home frequently and parents putting extra emphasis on completing math homework. To improve language arts, we started to publish student works in the monthly newsletter, giving them something to work towards and be proud to have written. In addition, parents supported students in writing about various vacations taken throughout the school year.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The PAC meeting times and minutes are posted on the school website. The meeting times are posted in the school newsletter as well.</p>			
<p>What actions were taken to achieve the site council goal(s)? Monthly meetings between members, teachers, and administration were scheduled to keep the communication flowing. The PAC supported the school by hosting their own fundraiser in order to raise money for student activities, as well as freely offering help to support the school in fundraising, chaperoning, and in-school activities. As stated above, the PAC was active in emphasizing math and language arts.</p>			
<p>What measures were used to determine that goal(s) were reached? Data from attendance and SBA scores as well as attendance of school activities and meetings. The school received two awards for being a High Progress and High Performing School. The students had many enriching field trips with participation in all grades. Students test scores improved as the school year progressed.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
09/09/2014	5 Star rating achieved. Ed Performance testing, and performance data. Went over School action plan	Action Plan was discussed and approved. Bylaws reviewed and approved. Officers nominated.	It was decided before the start of the school year that the PAC needed a treasurer. One was nominated at this meeting.
10/23/2014	Added a community representative board member. Received a list of early release days for school year. Learned what was being accomplished on in-service	Dates for ski lessons and battle of the Books were announced	Disciplinary plans from last year were revised and put into action.

	days. Discussed internet policy. Fundraising and fieldtrips.		
11/06/2014	Reason for tighter supervision rules being implemented. Disciplinary forms. Christmas Program. Facebook page. Fundraising.	It was decided that we would take over Saturday Market and use it as our primary fundraiser.	We came up with a replacement for our annual fundraiser.
01/29/2015	Review of In-service days and benchmark assessment data. Secretary resigned replacement asap. End of year field trip options. \$ made from Nov. Saturday Market and plans for May Market	It was decided that it is important that the students are involved in the fundraising at the May Market.	All parents received Power School information from the secretary so that they can log in and learn more
03/23/2015	AMP testing plans, loss of second teacher due to enrollment, new Aid position opening. Mrs. Hanson's position change, and the assignment of Doug Hayman as new principal. School sign and Snail-a-thon	End of year field trip: Stay local, be helpful	
05/04/2015	New principal introduction. Staffing the new aid position. Saturday Market fundraiser. Next school year fall field trips.	PAC took over Equinox Run Fundraiser. Officers remain the same for next school year.	School sign was finished. Saturday Market was organized with many wonderful items for the silent auction.
What data gives evidence to progress of meeting goal(s)? Student products and SBA scores			
What other significant actions did the site council take to support District goal(s) during the year?			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015 School: Fireweed Academy: Academic Policy Committee (No site council at school)			
Site Council Goal(s): Board training, Administrator Evaluation, Budget reconciliation and fiscal responsibility			
District Goal(s) that was supported: Organizational Excellence			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted Agendas, emails and newsletters			
What actions were taken to achieve the site council goal(s)? Principal made monthly presentations regarding Charter School Law, Policy and Funding. APC members utilized communication protocols established by Professional Learning Communities; Formed Budget Committee, May 1 st and 2 nd Strategic Planning workshop with Wise at Work.			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees established at workshop.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8-13-2014	Funding and effects of HB278 Staffing ASPI Rating- Attendance component School Improvement Plan	School Improvement Plan Secretarial Reclassification request	School/Teacher/Administrator Evaluations: Adapt to be more user friendly and informative APC Board Training Options: Reviewed resources we have used in the past
9-10-2014	ALICE Training Attendance Issues Title I program Additional Allowable funds_Rent and In kind contributions	Pratt Museum and Pride House approved as reunification sites Parking lot improvements	School Improvement Plan: process Absent/Tardy letters
10-8-2014	SIP and teacher evaluation process FWA Budget and District Budget meeting 10/9	Approval to fix parking lot APC moved into executive session.	Priorities for rollover funds: budgeting
11/13/13	Open Meeting Rules Review Charter schools inclusion in District Tech Plan	Kary Brinson approved as community rep on APC,	Administrator position Board Training options

	APC Elections/New APC Members	Katie Henry approved as parent rep on APC. Moved to enter into an executive session with the Administrator	School/teacher surveys
1/28/2015	Powerpoint about Federal Programs State Charter School Conference in Juneau: 2/22-23	Administrator contract signed for next year Request a meeting with Dave Jones to bring FWA under one roof	Budget committee meetings
2-11-2015	Progress toward transitions to new AK State Standards, testing, and teacher evaluation State budget cuts under legislative consideration Charter school facilities APC Program Evaluation project	Administrator Evaluation: forms sent to staff and APC for input Newsletter request for parent input in Admin Eval Approval to pay Admin per diem for February 22 nd .	Exit surveys Facilities options and info from other charter schools Confirmation that the APC is covered by D&O Insurance
3-18-2015	Enrollment and staffing for next year: protocols grant funded school/community art and STEM projects, spring fieldtrips, Rollover funds and facilities options	Approval to set up workshop with Wise at Work for strategic planning. Moved to set up parent 501non profit. Moved into executive session for admin evaluation conference	Strategic Planning: workshop details and goals
4-7-2015	Expenditure priorities Strategic planning Potential cuts to BSA	Approval for additional admin day April 12 th .	Directive for staff to attend Strategic Planning Session from 2-4 on Friday May 1 st , an early release day
5-13-2015	Staffing possibilities for next year Charter Oversight committee request for agenda items: 10 year renewal contract, Negotiated Agreement, School Board Support for rollover funds and facilities Site council evaluation and report	Involuntary transfer Mo Wilkinson is assigned to FWA. Approved two additional days paid for Administrator for working May 16 and 17 th .	Core values and Action Plans to be reviewed at June Meeting, Year-end financials will be reviewed at July meeting; administrator will resume full-time principal duties in 2015

		Election of Amber Niebuhr as new chair of APC	
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What data gives evidence to progress of meeting goal(s)? Minutes reflect follow through on quarterly check in with Administrator, and also regular Administrator's updates to APC, which show communication has improved and allows APC to provide better support. APC protocols continue to be refined and applied, as shown in the minutes by continued discussion of APC roles and through discussion and implementation of training opportunities. There was increase understanding of the role of the APC and therefore increased commitment from the members to support the school's administrator and the schools goals. All APC members have a clearer understanding of Charter school Regulations and the Funding Process; Commitment and investment in the future of the school is evident in the Core Values and Action Plans outlined at our workshop.

What other significant actions did the site council take to support District goal(s) during the year? Improved communication with district through administrator actions and new Budget Committee. Protocols for addressing excessive absences and late arrivals and in working together to find creative solutions for supporting families and students who are habitually tardy or absent, the APC is working to improve the academic success of FWA. Minimizing both the amount of instructional time these students are missing, as well as the disruptions caused to the rest of the class by extremely late arrivals is critical to improving student outcomes, and will foster both greater academic success and organizational excellence. Budget and Finance committees established to ensure continued fiscal responsibility. Strategic Planning is setting stage for one and five year action plans to address priorities identified at our workshop.

03/13

**Homer Flex Alternative Governance Structure
Report to the KPBSD School Board
2014-2015**

The Homer Flex Alternative Governance Report replaces the Site Council Annual Evaluation Form as Homer Flex does not have a site council.

Our alternative governance structure is comprised of Homer Flex Staff and Collaborating Agencies and Businesses: Cook Inlet Council on Drug and Alcohol Abuse, Students in Transition, The Center (mental health agency), Office of Children's Services, Department of Juvenile Justice, Homer Public Health, Employers, Volunteer Parent /Adolescent Mediation Services, Kachemak Bay Family Planning Clinic, South Peninsula Haven House, Seldovia Village Tribe Clinic, Kachemak Bay Campus/Kenai Peninsula College/UAA, Youth Job Training Program, Homer Job Center of the Alaska Department of Labor and Workforce Development, Homer Food Pantry, Homer Police Department, Alaska State Troopers, Southern Kenai Peninsula Communities Project/Healthy Lifestyles Committee, Twitter Creek Gardens, PHAT Program, Homer Prevention Project, Kevin Bell Hockey Arena, Kenai Peninsula Youth Court, Downtown Rotary of Homer, Homer Foundation, Bunnell Street Gallery/Artists in the School Program.

Every other week, the staff meets with at least two (sometimes more) representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program toward the advice of these agencies for the increased success of our student population.

Minutes from these meetings are unavailable because they involve confidential information about students.

We have never been able to sustain parents on monthly basis for our attempts at the original site composition requirements. However, our parents are invited in whenever they want to communicate with the entire staff and our collaborating agencies, at our mutual convenience. Their input and that of our students is taken very seriously on a regular basis.

Our conversations this year focused again on several school goals:

- Improvement of graduation rate, dropout rate, and attendance through student engagement, ownership and participation in decision-making and student surveys toward a continuous improvement of our program.
- Drug/alcohol concerns and their underlying mental health issues
- How to increase students' ownership and engagement
- Positive Behavior Intervention Support (PBIS)
- Project Aware Grant from SAMHSA: Youth Mental Health First Aid, School Mental Health Counselor position (Needs assessment/gap analysis, job and program description)

The topic discussed/acted upon that led most significantly to the improvement of student learning: “What can we do to improve our learning environment—attracting students and keeping them in school until graduation— and the various programs at Flex?”

We believe that having a full-time School Mental Health Counselor will contribute a great deal to the social/emotional health of our students, thus improving their attendance at Homer Flex through graduation.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015	School: Homer High School		
<p>Site Council Goal(s): The Homer High School Site Council (Site Council) will be charged with defining the long-term direction of the school in the following areas: curriculum, co-curricular activities, staff development, school structure, school outreach, goal setting, and assessment and evaluation. The Site Council also will determine the priorities for the school and review them on an annual basis. Finally, the Site Council will examine school-based policies to ensure that they are consistent with goals and priorities as established through the Site Council.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The HHS Site Council supported the following district goals:</p> <ol style="list-style-type: none"> 1. 1.6 School Innovation – The Site Council supported the HHS goal of having 60% of all seniors be eligible for the Alaska Performance Scholarship 2. Organizational Excellence – The Site Council updated its Bylaws and helped guide the development of 5 new school policies. 3. Community and Family Engagement – The Site Council helped guide planning for both our Fall and Winter Parent Teacher Conferences and provided feedback on the best ways to communicate with families. 			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed of all Site Council activity by posting meeting minutes on the HHS website and through articles in the school monthly newsletter.</p>			
<p>What actions were taken to achieve the site council goal(s)? See report of activity below.</p>			
<p>What measures were used to determine that goal(s) were reached? Many of the Site Council goals are action based. For example, this means when the Site Council reviews and recommends a policy, it has met one if its goals. The Site Council also supports our School Development Plan goals by reviewing progress and through communication to parents.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

9-2-14	<ul style="list-style-type: none"> • Elected officers • Set meeting dates times and places, • Reviewed 710 accounts • Reviewed bylaws • Reviewed 2014 school data • Reviewed the draft school development plan. 	<ul style="list-style-type: none"> • Elected officers and provided input on SDP. 	This meeting was dealing with the normal operations of a working council.
10-7-14	<ul style="list-style-type: none"> • Discussed how to get more help for some online language classes • Presented a Principal Voting Bylaw amendment (held first vote) • Reviewed HHS community service graduation requirement • Reviewed APS, free periods and college readiness checklists 	<ul style="list-style-type: none"> • Voted to send support for overworked online foreign Language Class • Principal voting bylaw amendment passed on the first vote 	The actions of this meeting were meant as an evaluation of current practices and suggestions for improvement. This is part of the management review cycle. (Examine school-based policies & evaluation)
11-4-14	<ul style="list-style-type: none"> • Reviewed electronic signboard policy • Presented our new Intervention and quarterly grade report • Reviewed capitol project requests (CIP) • Amended bylaws to make clear that the principal doesn't have voting rights on the Site Council 	<ul style="list-style-type: none"> • Resolution to allow any money left from the past years' graduating class to go to freshmen to help them with Homecoming projects. • Supported changes to intervention program • Principal voting Bylaw Amendment was passed with a second vote 	The actions of this meeting were a vote of support to both the Student Council and the HHS intervention program. (School-based policies, school structure & co-curricular activities)
12-2-14	<ul style="list-style-type: none"> • Reviewed proposed electronic signboard policy • Discussed making changes to dress code • Supported developing a committee to look at making changes to our: <ul style="list-style-type: none"> ○ Homework Policy ○ Grading Policy ○ Late Work Policy ○ Zero Policy 	<ul style="list-style-type: none"> • Create committees to look into making policy changes 	There was an in-depth discussion and debate on whether changes to policy were needed and what the changes should be. (Examine school-based policies)
1-6-15	<ul style="list-style-type: none"> • Suggested changes to the electronic signboard policy 	<ul style="list-style-type: none"> • No action was taken at this time 	There was an in-depth discussion and debate on whether changes to policy were

	<ul style="list-style-type: none"> Reviewed the Student Council plan to help a young Homer accident victim Reviewed a coffee cart proposal Reviewed attendance data Reviewed grade data 		needed and what the changes should be. (Examine school-based policies, school structure & school outreach)
2-3-15	<ul style="list-style-type: none"> Sign policy was presented Report of progress was made by scheduling committee Report of progress was made by the instructional committee A new senior service proposal was presented 	<ul style="list-style-type: none"> No action was made at this time. Suggestions for improving proposals was made and all items were tabled until the next meeting 	There was an in-depth discussion and debate on whether changes to policy are needed and what the changes should be. (Examine school-based policies)
3-3-15	<ul style="list-style-type: none"> Policies that were tabled last month were reviewed and passed A report on preparations for Regional Basketball was shared with the Site Council A new policy on Free Periods and online classes was tabled. 	<ul style="list-style-type: none"> Sign policy changes passed The new homework policy passed The new late work/zero policy passed The new service learning proposal passed 	Policy changes were made to help the efficient running of HHS and the public was updated on preparations for a large community sporting event. (Examine school-based policies, school structure, co-curricular activities & school outreach)
4-7-15	<ul style="list-style-type: none"> Approved a new free period and online class policy Provided further guidance on what is wanted for a new dress code policy Elicited feedback about Early Release days Reviewed our school interview committee procedures 	<ul style="list-style-type: none"> Passed a new free period and online course policy 	Policy changes were made to help the efficient running of HHS. (Examine school-based policies & school structure)
5-5-15	<ul style="list-style-type: none"> Reviewed Site Council Report Brainstormed ideas for the Site Council for the 2015-16 school year 	<ul style="list-style-type: none"> Laid groundwork for next year's Site Council 	(Examine school-based policies & school structure)

What data gives evidence to progress of meeting goal(s)?

Our Site Council approved 5 new school policies and was essential to making improvements in our counseling department.

What other significant actions did the site council take to support District goal(s) during the year?

- **Gave direction on updating the counseling webpage**
- **Provided feedback on creating Junior & Senior college readiness check off sheets**
- **Passed support for 5 new school policies for the 2015-16 school year**

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2015-16	School: Homer Middle School
<p>Site Council Goal(s): The Homer Middle School Site Council is a joint planning, problem solving and decision making body comprised of parent representatives, certified staff, classified staff, students, administration and community. Its' purpose is to ensure that plans and decisions that affect our school are aligned with our school's stated vision, district performance expectations and student achievement goals. Members will represent their respective constituency. Members are encouraged to take input from their constituency. Decisions will follow the Site Council Bylaws and parameters set in the guidelines by the school district.</p> <p>The Homer Middle School Site Council will communicate and provide support to the Homer Middle School Goal <i>Every student will increase their NPR as measured by Performance Series Reading and Math by 2 points per Semester for the 2014-15 School Year</i> as evidenced by meeting agendas, SBC meeting notes, documents provided to the community, email correspondence and community correspondence by May 2015.</p>		
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.4 Educate stakeholders through consistent ongoing communication while promoting district programs and performance.</p>		
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council agendas, minutes and invitation to participate were available through our on-line blog and the school newsletter.</p>		
<p>What actions were taken to achieve the site council goal(s)? Discussions to improve the parent/teacher conference schedule, discussions about the impact music has on learning, identification on the budgetary needs for HMS and program supports.</p>		
<p>What measures were used to determine that goal(s) were reached? Performance Series scores were not available at the end of the school year and will be disseminated at the first Site Council Meeting in August 2015. Performance Series tests, study guides and answer sheets are accessible on the Homer Middle School Web Site and this information will be communicated to HMS students and their families.</p>		

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 8, 2014	Approve new members, Site Council Goals, School Improvement Plan	Support for the School Goal	Concern about 8 th Grade Promotion for the 2013-14 School Year
October 9, 2014	KPBSD Joint Site Council Budget Meeting	List of HMS Priorities	KPBSD Budget
February 16, 2015	Funding to the Cap (Liz Downing) STEM/STEAM School Concept, , HMS Mid-Year School Goal Review, Parent Teacher Conference Reflection, Master Schedule (Music for All)	Invitation for Master Schedule Input, Soliciting support from parents and the community to support funding for education	Three members stated they would like to create a plan to contact parents and the community to provide resources to fund education at the state level.
April 20, 2015	KPBSD Budget, Federal Programs, Communication for Rising 7 th Graders, Music for All and Master Schedule	Change the name 7 th Grade Boot Camp to Smart Start	Master Schedule and the impact on students and families

What data gives evidence to progress of meeting goal(s)? Documentation of information, master schedule adjustments, remediation resources available to students over the summer, new programs introduced for the 2015-16 school year.

What other significant actions did the site council take to support District goal(s) during the year? Liz Downing presented at the February meeting and was able to clarify many questions regarding the budget and Funding to the Cap. This information was disseminated to families and the community and it was encouraged to contact local officials to fund education.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014/2015		School: Hope School	
Site Council Goal(s): To increase community/school interaction and cohesiveness.			
District Goal(s) that was supported: Community and Family engagement- this was supported through the activities and opportunities for parents and community members to interact with the students and be in the school facility.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Flyers, calendars, school website, and word of mouth			
What actions were taken to achieve the site council goal(s)? Create opportunities for the staff and students to invite community and parents to the school building through community nights at the building, fundraising, volunteering, and community care of the facility.			
What measures were used to determine that goal(s) were reached? We continue look at how well things are attended and if the community responds to the invitations.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/2/2014	New students, math assessment upgrades, upcoming field trips, organizing different committees		
10/7/2014	Student store, ice rink, School development plan, Soccer, possible Washington DC trip	Election of officers	
11/11/2014	Student council, Upcoming field trips, basketball, Fundraising		
12/10/2014	Christmas program, upcoming field trips		
1/13/2015	Battle of the Books, Astronomy night, Mock trial, Gymnastics lessons, Benchmark testing- sharing of data		

2/10/2015	New aide position posted, Ice skating rink done, Basics money, Pizza night, upcoming field trips, AMP testing		
4/21/2015	Amp testing done, Science Fair, Wax Museum, Field Day, Graduation, Masonic Awards, Fall field trips		
5/5/2015	Talent show, New gym floor, discussion about ½ day kindergarten to start school year. No kinders next year	Elections held	
What data gives evidence to progress of meeting goal(s)? Community was there to support students. It is amazing how many people show up at the school for every event.			
What other significant actions did the site council take to support District goal(s) during the year?			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: FY15	School: Kachemak Selo (56)
<p>Site Council Goal(s):</p> <ol style="list-style-type: none"> 1.) Nonfiction composition in English and Russian through leveled reading resources 2.) Individual instruction techniques for LA and Math through CAFÉ 5 methodologies (K-5) 3.) Improve communication with parents through student developed newsletter 4.) Maintenance and upgrades to Kachemak Selo buildings (elementary) 5.) Integrate clubs to raise student activity funds and communication (pottery, journalism, student government) 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>Increase student achievement:</p> <ul style="list-style-type: none"> • Emphasis reading, writing and talking through nonfiction resources (Russian) • CAFÉ 5 menu style instruction within K-5 classrooms—has produced excited readers and math motivation <p>Increase student engagement:</p> <ul style="list-style-type: none"> • Student developed newsletter has brought more engagement among parents/communication between school • Clubs have brought opportunity to students outside of the school day, reducing apathy and tomfoolery 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Communication with council through; newsletter, planned quarterly meetings, agenda minutes, review of performance and observational data.</p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <ol style="list-style-type: none"> a.) All composition to be submitted in cursive for all Russian language assignments b.) CAFÉ 5 implemented in K-5 classrooms, including Selo led head of bay inservice on the program c.) Newsletter format change—more parent/kid friendly d.) Use of Community Revenue Sharing grant money for improvements to building 1 and 2 e.) Proceeds from clubs, through student government leadership, raised nearly \$4000 for student activities 	
<p>What measures were used to determine that goal(s) were reached?</p> <ol style="list-style-type: none"> i. Quarterly check-ins with parents regarding reading, composition and translation activities ii. Students using the school library to check out books iii. Number of newsletters sent home 	

iv. Parent/community involvement in school maintenance/improvement projects v. Student interest in participating in club activities			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/4/14	1,2,4	a,b,d	i. Parents wishes to have all Russian language composition completed in cursive iv. Determination as to which funding source to use for major repairs
12/10/14	3,5	c,e	iii. Including newsletter communication, it was determined to write “poscom” cards for students demonstrating something positive iv. Debrief of November bake sale, and how students would like to use funds
3/19/15	3,5	c,e	iii. Agreement among village to move toward regional school leadership v. Student activities needs for materials/supplies, and other equipment
5/19/15	1,3,5	a,c,e	i. Russian folk song determination for graduation. iv. Yearbook sales and food preparation for graduation
<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Russian program planning scope and sequence—incorporating hand writing and nonfiction resources • Greater enthusiasm toward reading in grades K-5 through CAFÉ approach • Feeling in village that attendance matters toward overall health of the student • Great enthusiasm to participate in club activities • Plan for fixing and maintaining buildings 			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

- Student council fundraising activities
- Student council filed trips
- Construction academy travel donations
- Project GRAD

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Kaleidoscope School of Arts and Science	
Site Council Goal(s): <i>The Kaleidoscope School of Arts and Science Academic Policy Committee is to uphold the mission of Kaleidoscope: To educate the whole child through integrated arts and science.</i>			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. <i>The district goal supported by Kaleidoscope was</i> Goal 1: Reporting on Innovation <i>We continue to provide KPBSD students with opportunities for high levels of engagement through meaningful, integrated learning.</i>			
Communication: How was the community informed of goal(s), meetings and updated on progress? <i>Posting in the school, in the Clarion, personalized weekly update from the principal, weekly phone call from the principal, minutes, webpage</i>			
What actions were taken to achieve the site council goal(s)? <i>abiding and operating by the adopted Charter; monthly reports to the APC board; visits by APC board members; public reports provided by community members, teachers and board members</i>			
What measures were used to determine that goal(s) were reached?			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/18/14	Opening of school		
9/8/2014	Board Vacancy review of by-law; Enrollment history report shared		

Note:
All minutes with
detail are posted
on the school
website.

9/25/14	School configuration	Starting Fall 2015 school will be serving K-5 th grade	
10/13/14	Reports to the APC board		
11/10/14	FY16 budget; board training review	Budget Approved for FY16	
1/12/15	Presentation to APC from Instructional Staff regarding class configurations for 15-16; Review of Bylaws for terms for board reps; timeline set for call to public; worksession set for 2/9/15		
2/9/15	Strategic Plan Review; announcement of nomination as National Blue Ribbon School		
3/16/15	Artist in Schools report		
4/13/15	Lottery		
5/6/15	Reviewed community request		
5/11/15	Seated new board members		
What data gives evidence to progress of meeting goal(s)?			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p><i>Invited to engage with the KPBSD board members during the February 2, 2015 meeting-taught KPBSD board about Orff Approach to teaching music</i></p>			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: K-Beach Elementary	
<p>Site Council Goal(s):</p> <p>1-All stakeholders will have an increased awareness of the data regarding assessment and behavior through frequent and established modes of communication for the purposes of supporting teaching and learning at K-Beach.</p> <p>2-Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment."</p> <p>Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.</p>			
<p>What actions were taken to achieve the site council goal(s)?</p> <p>A regular meeting schedule was established and adhered to.</p>			
<p>What measures were used to determine that goal(s) were reached?</p> <p>Documented records from previous meetings reflect the focus and completion of the above stated goals.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9.2.2014	District Calendar Committee, ALICE Training, Alaska School Performance Index, K-Beach Handbook	It was decided and communicated that in emergency situations: there would be no more code words (only real-time information), lock down may occur but there may be other options more conducive to sustaining life, and there will be effort put forth into establishing a reunification point for K-Beach Elementary.	
10.8.2014	Site Council Budget Developmental Meeting w/ Dr. Atwater	Feedback was gained on areas of our budget that can be reduced and areas that should be expanded.	
11.4.2014	Safe Routes to Schools Update, Chronic Absences, K-	The current K-Beach start and stop is preferable and	

	Beach Start and End Times, PBIS Stop and Think Form, Assessment Highlight: Reading Curriculum Based Measure	there are no perceived changes necessary at this time.	
12.2.2014	Start/Stop Times Update, 6 th Grade Location Update, Health Curriculum Adoption, Soldotna Schools Configuration Update, Assessment Highlight: MCOMP and MCAP, Miscellaneous Items: AMP Test, Milk, Communication	There was a suggestion made during that meeting that there be one day identified per week as the day that communication from the school and classroom be sent home. Monday was identified as the communication day. This alleviates some confusion on behalf of parents that have more than one student attending K-Beach.	
2.3.2015	Federal Programs PowerPoint-Title IIA Professional Development, Superintendent Search: Community Input, Assessment Highlight: Alaska Measures of Progress, Miscellaneous Items: Niche Survey, Budget,	The council decided to send a formal thank you to the City of Soldotna for the enhanced safety measures that were provided through the Safe Routes to School Initiative referenced in in the November 4, 2014 Site Council Meeting.	
3.3.2015	Budget Update, Staffing Update, ALICE Training: Student Materials, Positive Behavior Intervention System: School-wide Celebrations and Playground Expectations, Kindergarten Visitation	A request was made that teachers fill up the side parking lot so that there are addition places to park for parents. This resulted in roughly 8 additional parking spaces in the front.	
5.5.2015	2015-2016 Budget, AMP Testing Update, PTA Elections, Site Council Elections/Nominations, Safety Concern Debrief	No major actions or decisions were made. Site Council members expressed an interest in continuing if other parents and teachers are not available.	
What data gives evidence to progress of meeting goal(s)? Agendas and minutes from 7 monthly meetings			
What other significant actions did the site council take to support District goal(s) during the year?			

03/13

Kenai Alternative Governance Structure 2014-2015 Report

The Kenai Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

Kenai Alternative Staff and Collaborating Agencies: Office of Children’s Services, Department of Juvenile Justice, Kenai Public Health, Kenai Police Department, Kenai Job Center, Kenai Food Bank, River Covenant Church, Our Lady of Angles Catholic Church, Kenai Methodists Church, and the Kenai Food Pantry.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Parents and students are invited and made aware of the meeting dates and times. Their input is taken very seriously. Our student/parent participation has been very limited due to the typically short stay students are with us and we have found that our proposal structure has been effective.

Our conversations this year focused on several school goals:

- Improvement of our graduation rate
- Reduction in our dropout rate
- Increasing the number of graduates
- Improving the daily attendance rate
- Developing strategies to help reduce risky and unhealthy behaviors
- Expanding community partnerships
- Individual student mentoring with community members

KAHS staff met weekly to discuss individual student progress. Intervention strategies were developed to help improve daily attendance and improve student learning in the classrooms. Students that were homeless or in transition, along with being setup with Kelly King, were registered at the Kenai Food Pantry where they were able to receive additional food support and clothing as needed. Throughout this year, KAHS went through the steps to help secure funding for the next five years for a Mental Health First Aid Counselor. This position will be housed at KAHS. This position will serve the students at KAHS and those in need throughout the central peninsula.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015 School: Kenai Central High School			
Site Council Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All KPBSD 9 th grade students will earn 6 high school credits by the end of their freshmen year. The Council reviewed KCHS school data and discipline information, provided feedback and input into the development and progress of the School Improvement Plan. KCHS School Improvement Plan specifically focused on increasing the percent of 9 th -11 th grade students who earn 6 credits in school year by 2% a year over the next two years as measured by student performance on the 2015-2016.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic news letters.			
What actions were taken to achieve the site council goal(s)? The Council provided input and review of: School Data, School Goals, Alaska Performance Index, Eligibility Rules, New Turf and Track, Roof Repairs, Expenditures of Transportation for Funds, School Security – Cameras, Prom Spending Cap, Bus Accident, New Travel Procedures, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook			
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY16 on data received this spring.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/9/2014	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentation by Dr. Atwater and Mr. Jones

11/11/2014	School Improvement Plan, District Budget, Professional Learning Communities and Collaboration Days, Enrollment	Approval of school goals	Review of FY14 school data, FY14 school improvement plan and progress
2/3/2015	Federal Programs Title ID, Staffing, Budget, Parent Teacher Conferences, AMP testing, SBA	Implemented individual conference by invitation for at risk students	Review of grade check data, current conference format, state regulations regarding testing
5/12/2015	Graduation Speeches, New Staff, Summer School, Maintenance	Listened to student speeches and provided feedback as well as approval	Review of student speeches and approval

What data gives evidence to progress of meeting goal(s)?

Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY16 on data received this spring.

What other significant actions did the site council take to support District goal(s) during the year?

The council supports collaborative practices by supporting the district initiative to provide collaboration time for teachers.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015 School: Kenai Middle School			
Site Council Goal(s): Support the goals of KMS through its school improvement process. Support the students and staff of KMS.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD will increase student achievement by being responsive to individual student needs through structured collaborative practices District wide with our richly diverse communities. The goals of the KMS and the district were reviewed/discussed and action steps were taken so the school would meet the goals. Students benefited from the involvement and perspectives brought forward from the site council			
Communication: How was the community informed of goal(s), meetings and updated on progress? Alert Now, School Newsletter, Peninsula Clarion, School Website, Facebook.			
What actions were taken to achieve the site council goal(s)? The site council met 4 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.			
What measures were used to determine that goal(s) were reached? SBA data along with other district assessment measures.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-22-14	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	Approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
12-2-14	Grading procedures, P/T conferences, CIP walk through, clubs,	Change the way we get info out for conferences, schedule conferences to get a better turnout.	Changes to handbook, Concerns over CIP walk through.
2-17-15	AMP Testing, volunteer luncheon, masonic award, open house, school visitation, mass band and choir, staffing	Support the appropriate staffing for KMS	Discussion on staffing and ALICE Training
5-5-15	4 th quarter	Approval of 4 th quarter field trips, site council rep for 8 th grade farewell, staffing update	Site council is concerned with staffing and implications if KMS does not get staffing to match its student population.

What data gives evidence to progress of meeting goal(s)? Communication increased with the use of the different measures. Student enrollment is up from the previous year.
What other significant actions did the site council take to support District goal(s) during the year? The site council wants to continue to increase communication.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15		School: McNeil Canyon Elementary	
Site Council Goal(s): The goals set by the McNeil Canyon Site Council were to support the goals that had been set in this year's School Improvement Plan.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.1 Parent and Family Engagement: Achieve high levels of parent and community engagement utilizing research-based strategies at all schools.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.			
What actions were taken to achieve the site council goal(s)? Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide complete coverage of the new Alaska State Standard during instruction for students of all grade levels.			
What measures were used to determine that goal(s) were reached? The comparison of pre and post assessments in all grade levels measuring each student's progress in ELA and Math vocabulary. Student attendance rates at all grade levels by week and quarter.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
11 Sep 14	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year's SBA results were reviewed and new goals were compared to last year's goals and results.
06 Nov 14	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed.	None	Reviewed last year's change to language in this section and if it had any impact.
26 Feb 15	Budget impact on District and McNeil Canyon specifically.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.

30 Apr 15	Staffing for next year and how jobs are being assigned.	None	Parent members had been contacted by parents with concerns about the process not be communicated in a transparent manner.
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What data gives evidence to progress of meeting goal(s)?

Review of Pre and Post assessments at all grade levels indicated an overall positive growth for McNeil students. The data does show that a majority of K-6 students made at least a 10% gain on the vocabulary assessments in both reading and math.

Power School attendance records indicate that McNeil’s overall attendance rate for 2014-15 was 91.90%. This is a decrease from last year’s 92.63%. It is also shy of the 93% mark that is needed to earn the next level of ASPI points towards our star rating.

Teachers used the collaborative time throughout the year to meet with grade below and grade above colleagues to work on SGM’s and plan for articulating their instruction from one grade level to the next.

What other significant actions did the site council take to support District goal(s) during the year?

The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SIP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015

School: Moose Pass School

Site Council Goal(s):

Prioritize school curricular and co-curricular activities
Establish sustainable fundraising processes to support those activities

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Students at Moose Pass School were given a significant number of opportunities and experiences both curricular and co-curricular as a school and in collaboration with other schools including:

Ski Lessons at Alyeska with Cooper Landing and Hope Schools
Soccer, XC Running, Picnic, and Field Day with Cooper Landing and Hope Schools
Lego Robotics – Wendy Bryden (parent)
Archery in Schools Program - Jeff Bryden (parent)
Daily Library Read Aloud – Melanie Hornberger (parent)
Christmas Play Production – Christmas Around the World
Nordic Skiing for PE
Swim Lessons at Seward High School
Holiday Craft Bazaar
Battle of the Books
District Spelling Bee
Mind Amazes
Piano Lessons
Chinese Language
Home Economics
KFT Field Trip
Tour of the Shellfish Hatchery
Alaska Sea Life Center Visit
Artist Grant (book binding and making)
Local Artists came in and worked with kids

Communication: How was the community informed of goal(s), meetings and updated on progress?

Updates on progress were made at every Site Base Council Meeting (monthly). Minutes were posted in the community. Email to all SBC members was used to send information between meetings.

What actions were taken to achieve the site council goal(s)?

SBC and Staff decided on opportunities, experiences they wanted students to have this year
Plans were made to support those activities including: fundraising, transportation, practices, coaching, etc.
Fundraising goals were met

What measures were used to determine that goal(s) were reached?

Regular meetings and communication (updates to progress), individual and sub-committee work. Student activities were prioritized, sustainable fundraising plan was developed and carried out, activities and fundraising goals were met.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 3	Activity Prioritization, Fundraising	Holiday Bazaar will be repeated; MP Sportsmens Presentation	
October 1	Activity Prioritization, Fundraising (Holiday Bazaar, MP Sportsmen’s Club Presentation), Enrollment Forecast	Activities Prioritized	Activity Prioritization
November 5	Fundraising	Bazaar Planning	MP Sportsmen’s Club Fundraising presentation,
December 3	Fundraising – cost vs expense review		Holiday Bazaar Review – funds raised
February 13	Enrollment, ski trip logistics		

March 4	John O'Brien, Dave Jones community meeting regarding enrollment		
April 23	End of Year, Activity Review		
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>The Site Based Council reviewed all of the past curricular and co-curricular activities, prioritized the top ones for them, and then developed a sustainable fundraising plan to support those activities.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 14-15 School: Mountain View

Site Council Goal(s):

- Promote utilization by all stakeholders of the conflict resolution strategies found on Mountain View's "Positive Responses to Conflict Wheel"
- To positively brand Mountain View Elementary as "Kenai's Neighborhood School" and instill a sense of "neighborhood pride" in all stakeholders.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.

Every student is recognized as unique, valuable, and is treated with respect and dignity.

The educational environment is safe, engaging and purposeful.

Students, teachers and family members who can positively and effectively resolve conflict is critical to maintaining an emotionally safe environment for our students. These skills must be specifically taught, practiced, reinforced and retaught, much like any other skill we want students to learn. Engaging families in this process is key if we hope to embed these skills in our students for use throughout their life.

By setting in process and monitoring a school wide plan, including family participation, to teach positive conflict resolution skills, students felt empowered to respectfully resolve many of their own conflicts with their peers. They also saw this modeled when teachers resolved conflicts they had with students. They had the knowledge that they would be treated with dignity and respect regardless of the situation they were in. When this practice was promoted in the home the stress level of our students were reduced there as well. **The overall effect was more students who were emotionally prepared to learn.**

Collective pride about your school by all stakeholders creates an environment where individuals are willing to pitch in and make the effort to help others and achieve success for the whole. Promoting an identity and vision (shared value) throughout the community and modeling those values instills and propagates that collective pride.

By embracing the "Neighborhood School" moniker and seeking out opportunities for active kindness both in the school and the larger neighborhood our staff and students are beginning to build that collective pride. **Students are feeling the two way benefits of kindness and community service while gaining the understanding of their role in the Neighborhood School.**

Communication: How was the community informed of goal(s), meetings and updated on progress?

These two initiatives were on the publicized agenda of, and discussed monthly at our Site Council meetings. Front page articles in the Mountain View Elementary Newsletter highlighted efforts in these areas. The Mountain View PTA Facebook Page was utilized to promote upcoming events and encourage participation. **A summary of many of the community service events our students, staff and stakeholders participated over the course of the year was the subject of the May 18th School News section of the Peninsula Clarion.**

What actions were taken to achieve the site council goal(s)?

Multiple lesson plans for all six strands on the Mountain View Positive Responses to Conflict Wheel were developed. Teachers taught one strand of the conflict resolution wheel per week for first 6 weeks of school. Teachers regularly retaught and reinforced concepts as opportunities arose throughout the year, including a school-wide reteach at the beginning of second semester. Resources such as posters and handouts for families were designed and produced. School assemblies and community events at Mountain View were designed to specifically promote kindness and positive responses to resolve conflict.

“Selling Kenai’s Neighborhood School” was an agenda item at every Site Council and staff meeting. The Site Council was informed of ongoing activities initiated by staff and students, and brainstormed and implemented ideas of their own. Major community service events included: staff manning an art booth at Industry Appreciation Days in August, the afterschool choir singing at Veterans day activities and dining with veterans, the Student Council working with Hilcorp Alaska to serve Thanksgiving dinner at the Kenai Senior Center, the second grade singing Christmas Carols at various businesses throughout Kenai, the kindergarten promoting a school-wide “Pennies for Pets” fundraiser for the Kenai Animal Shelter; staff, students and families forming a large team to participate in the Walk and Roll for Hope 2015, adopting City of Kenai flower bed for the Summer / Fall.

What measures were used to determine that goal(s) were reached?

End of the year surveys were taken by parents, students and staff to determine the level of understanding and utilization of the 6 strategies found on the Mountain View Positive Responses to Conflict Wheel.

Having enough quality community service participation to pique the interest of the Peninsula Clarion in an article about our efforts.

Date	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/28/14	Draft Strategic Plan, ASPI scores, review bylaws, parking lot safety, selling “Kenai’s Neighborhood School”	Set future meeting dates, comment on strategic plan	Math AMOs
9/18/14	Final Strategic Plan, equipment fund request, selling “Kenai’s Neighborhood School” district wide budget meeting, Title 1 update	Approve final Strategic Plan, prioritize equipment fund request including letter of support for band instruments approve amended bylaws	
10/22/14	Teacher dress code, MMCI walk around, selling “Kenai’s Neighborhood School”	Dress code tabled, MMCI prioritized	New parking lot signage and traffic pattern greatly improved safety
11/20/14	Student activity funds, grade level collaboration, process for electing parent representative, selling “Kenai’s Neighborhood School” Title 1 update	Concern with excessive balance in grade level student activity accounts	
2/19/15	Midyear Strategic Plan Update, Positive Responses to Conflict Surveys	Finalized process for electing parent representatives.	Midyear Performance Series data, community service events
4/16/15	Surveys, Title 1 update	Parent survey finalized	
5/13/15	Staffing, activity accounts, Site Council End of Year Report	Parent reps for next year approved, set \$1000 carry over limit for grade activity accounts	Parent surveys, band instruments funded

What data gives evidence to progress of meeting goal(s)?

103 parent surveys were returned. **Among other responses 71% of parents surveyed indicated that their student or they themselves used the strategies from the Mountain View Positive Responses to Conflict Wheel to resolve**

conflicts at home. 17 teacher surveys were returned. Among other responses teachers rated themselves with a mean score of 3.65 (on a 1-5 scale) for how often they model the strategies from the Mountain View Positive Responses to Conflict Wheel when dealing with conflicts they have with students.

What other significant actions did the site council take to support District goal(s) during the year?

The goals / actions listed above were the primary efforts of the Mountain View Site Council this year.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15	School: Nanwalek Elementary/High School
<p>Site Council Goal(s):</p> <ol style="list-style-type: none"> 1. Increase community involvement in school 2. Increase site council/school staff collaboration on events & new teacher orientation 3. Support the school improvement plan 4. Begin conversations about how to have an improved and expanded facility. 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.</p> <p>Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.</p> <p>Nanwalek School Site Based Council met regularly to discuss action items for each of the goals above. The site council was instrumental in advising the administrator on events that were culturally and educationally relevant, including the traditional Thanksgiving meal for the village, the artists in the school program, and Sea Week. The site council collaborated on the major event of Sea Week, with planning sessions over the spring months that brought in community members to help educate the youth in traditional ways of living alongside academic activities provided by the school. During meetings, goals and action steps of the School Improvement Plan from OnStrategy were shared and discussed with site council. In addition, the site council discussed facility expansion, and the principal carried concerns forward to K-12 Program Manager Tim Vlasak, and to Planning and Operations Director Julie Cisco, culminating in a presentation/conversation during the April meeting.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings, and through school newsletters.</p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <p>Nine meetings were held, during which members contributed to the site council goals. Events were planned, and collaboration meetings set up separately to plan Sea Week. Action items from the school improvement plan were reviewed, and problem areas such as attendance were discussed at length. The principal communicated site council concerns about the need for a building expansion and upgrades on the tank farm to the appropriate departments at</p>	

the district. In response, Tim Vlasak (K-12 Program Director) and Julie Cisco (Director of Planning and Operations) attended the April meeting to discuss improvements/changes.

What measures were used to determine that goal(s) were reached?

Goal 1: Measured percent of students represented at each major school function this year

Goal 2: Minutes reflect collaboration. In addition, schedule and planning meetings for Sea Week demonstrates collaboration

Goal 3: Minutes reflect support for SIP

Goal 4: Minutes, visit from district office at site council meeting

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/27/2014	<p>Welcoming New Teachers</p> <p>School Improvement Plan</p> <p>Sea Week Collaboration</p>	<p>Revise New Teacher Packet in spring; community will host welcoming event at community hall</p> <p>Input given for school goals</p> <p>Decision to have community involved in planning & execution of this event</p>	<p>Reviewed Site Council Summary from previous year.</p> <p>Reviewed last year’s school improvement goals. Need to continue focus on weak areas & attendance.</p> <p>Reviewed Sea Week coordinator job. Decided it should be joint effort, with the school and community.</p>
9/10/2014	<p>Equipment grant submissions</p> <p>ConnectEd Grant</p>	<p>SBC recommended asking for: piano, projector/drop screen, Sound system, Stage lights, volleyball net</p>	<p>Last year, site council member acted as liaison for 710 funds, but it didn’t really happen. Decided to try to make it happen this year.</p>

		Discussed Apple visit; site council supports grant.	Reviewed attendance issues, and decided attendance letters might not be effective.
10/8/2014	Key Effective School Indicators Survey Board Presentation Film: Magic Keys in the Classroom 2015-16 calendar presented	Site Council completed the survey Agreed to focus on mission statement, “effective members of society” and Sugt’stun (honoring the past) Site Council requested dissemination of film be withheld until modifications made to film. SBC approved calendar	Decisions about past use of boys’ basketball 710 funds were discussed, and it was decided to include the girls who played with SBE this year.
11/18/2014	Apple ConnectEd Grant Bylaws language for voting Events Discussion, esp. MS ANSEP, Phlight Club, Thanksgiving	SBC expressed excitement that Nanwalek got the grant; agreed it was good for PD to be applied to instructional team, not just teachers Language added and approved to clarify voting process SBC would like to see all three events continue	Reviewed decision to have film artist come to Nanwalek to work on oil spill films with students. Opened community wounds, went well, some elders did not have the chance to be interviewed. Ask more questions next time in regard to the projects being attempted, in order to prepare community.
12/10/2014	Apple Grant Update	SBC supports blended learning; interested in application to Sugt’stun and school goals	Reviewed mission statement, addressed the portion regarding facility expansion to evaluate where we are at in that process.

	<p>Newsletter to IRA Council shared</p> <p>School Improvement goals & PD</p>	<p>Discussion about land issues; will need continued attention to resolve</p> <p>SBC supports attendance</p>	
2/11/2015	<p>Federal Grants Title VII</p> <p>School Hours -</p> <p>Social Programs (Suicide, Domestic Violence, etc.)</p> <p>Article for District newsletters</p>	<p>Watched PowerPoint, raised questions about what % of Title VII students in district attend Nanwalek School.</p> <p>SBC recommended the school staff be surveyed for decision on school hours for next year</p> <p>SBC invites programs if they will work alongside village social workers</p> <p>SBC supported bilingual article for district</p>	<p>Reviewed protocols for discussion of items and decided to have discussion after each segment</p>
3/12/2015	<p>Alexandrovsk re-publication</p> <p>New Teacher Packet</p> <p>Alaska Measure of Progress Testing</p> <p>Apple Grant update</p>	<p>SBC recommended re-publication</p> <p>Reviewed revised version of packet; recommended 3 more revisions/additions</p> <p>SBC agreed to support and get the word out for attendance during testing</p> <p>Reviewed update to school board</p>	<p>In re: testing, last year did not address community "Midnight Madness" at stores during testing; this year one store agreed not to do it, the other will not allow kids in during the midnight – 2 AM shopping. Site Council supported this option.</p>

4/8/2015	<p>Improvement/change to facilities discussion with Julie Cisco & Tim Vlasak</p> <p>Sugt'stun requirement for seniors</p> <p>Educator Roll-out for ConnectEd</p>	<p>Agreed to fuel conversion from propane to diesel, asked for recalculation of capacity</p> <p>Sugt'stun will be optional for Seniors who have work coop</p> <p>Recommended duplication of staff knowledge for technology</p>	
5/12/2015	<p>Set goals for 2015-16</p> <p>ConnectEd Roll-Out for Students</p> <p>Student use of personal electronic devices</p>	<p>Support attendance through initiatives</p> <p>Schedule near beginning of school</p> <p>Ban student devices; will have iPads</p>	<p>Reviewed school/community collaboration on Sea Week; fine-tuned process for 2015-16</p>

What data gives evidence to progress of meeting goal(s)?

1. Percent of students represented at school events increased, attendance by community members at site council meetings increased.
2. Weekly Sea Week meetings were held February – April for school staff/community collaboration. Site council collaboratively updated the New Teacher Information Sheet.
3. Site council regularly listened to action steps from the school improvement plan. Minutes reflect input on academic and attendance goals.
4. Site council met with and discussed school expansion and conversion from propane to oil with district personnel. Site council gave support for the tank conversion to begin Phase 1 in summer 2015, as reflected in the minutes.

What other significant actions did the site council take to support District goal(s) during the year

- *Acted as liaisons to the community during AMP testing to encourage students to come rested, and be in attendance.
- *Applauded and supported the ConnectEd Grant strategic planning process is aligned to the school and district mission, and will focus on transforming teaching by increasing academic skills through differentiated learning
- *Assisted in creating the School Board presentation in November to communicate our school mission and vision, and the importance of bilingual education in Nanwalek

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15		School: Nikiski Middle/High School	
Site Council Goal(s): To assist NMHS staff in creating a success checklist for 8 th and 9 th grades; we also determined that we would look at the requirements for an honors diploma at NMHS.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Improve graduation rate. The design of the checklists include basic competencies that students should acquire before they finish 8 th and 9 th grade (passing core classes, attendance rate, specific amount of credits in 9 th grade); better communication between the school and families as to what should be expected at the conclusion of 8 th and 9 th grade.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Goals were presented at beginning of the year site council meeting; posted on strategic plan website. Meetings and minutes were posted on our school based web site and updated on our calendar.			
What actions were taken to achieve the site council goal(s)? Our school counselor, Nicole Gaunt, created a Google Doc that solicited information from MS and HS teachers outlining what they expected at the conclusion of the 8 th and 9 th grade years. This document is still under construction. The honors diploma will be examined in future years as well.			
What measures were used to determine that goal(s) were reached? Discussion and approval of documents previously mentioned. The Success checklists and revised honors diploma requirements were not completed this year and will be a work in progress for subsequent years.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/9/2014	School improvement goals; focus on differentiation; explanation of grad rates/dropout rates;	Approved the school's goals as presented	First meeting of year; went over school goals and how site council could support/assist in achieving goals
11/13/2014	Joint site council with NNS; both schools updated each other on major happenings for their respective schools	None; mainly informational to share happenings in the Nikiski system	n/a
1/15/2015	Letter to school board regarding NMHS's annual faculty Christmas show	Revised letter; approved letter to be read	n/a
2/10/2015	LNG activity on the north road; housing for possible new families; future students?	Title VII power point viewed	Put off reviewing goals until next meeting

4/14/2015	Legislative issues	All encouraged to contact state legislators	Moved goals to next school year since legislative session dominated discussion
<p>What data gives evidence to progress of meeting goal(s)? We did not meet our goals this year. Some events that took place at NMHS this year took precedence over achieving the goals we set out. The goals, however, were not forgotten and we will be discussing how we can revisit them in the future.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? We did have significant collaboration with NNS during joint site council meetings. The communication between schools is as good as it has ever been and we work hand in hand with them through many different circumstances.</p>			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015	School: Nikiski North Star
<p>Site Council Goal(s): Improve math scores as measured by Aimsweb benchmark testing. Improve school attendance to the 96% attendance rate.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. “Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.” NNS will improve student attendance to increase engagement and achievement. An increased focus on math skills will provide students the foundational tools necessary for achievement and graduation.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The school goals were discussed at Back to School night, in school newsletters, reviewed by Nikiski North Star PTA, and during various Parent/Family nights throughout the school year.</p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <p><u>Attendance</u> Teachers made introductory welcome calls to students in August. Teachers and the principal called home for students with multiple or patterned absences. Offer of assistance with social services including food and gas for families struggling with attendance Students with attendance concerns were brought to I-team. Attendance letters were sent home at the 10th day absent and in 5 day increments after that. Classroom attendance award was presented monthly for classroom with the most improved attendance. Perfect attendance awards were presented to students at the quarter, semester and year end. School stakeholders were informed of the new ASPI rating system and the inclusion of attendance.</p> <p><u>Math</u> Parallel block time was focused on math instruction. Intervention services were provided for those students scoring below 10%tile. Tier 2 strategies for math instruction were developed in grade level collaborative groupings. Reflex Math was introduced as a program to develop students’ math fluency with math facts.</p>	

NNS hosted a “Math Night for Parents” to address concerns parents had with the new math standards.

What measures were used to determine that goal(s) were reached?

Aimsweb benchmark scores, Common Quarterly Assessments, standards scores, Powerschool attendance data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/14	Review of NNS school goals, Establish site council goals, Discuss KPBSD budget, Discuss school start time	Site Council goals will align with school goals, Site council will explore earlier start time for NNS	Attendance and testing data
11/10/14	Joint Site Council meeting held with NNS and NMHS. Reports from both schools for teacher, community, support and principals.	Collaboration and partnership between the two schools is going well. Shared meetings during August in-service with guest presenter Cindy Strickland.	Evidence of KUDs in k-12 classrooms
1/12/15	Enrollment, Staffing, KPBSD budget, school start times, review of NNS student handbook, standards referenced report cards	Wants further attention for large kindergarten numbers, continued information on standards reporting	Revised handbook, looked at attendance procedures currently and made suggestions to proposed changes
2/9/15	AMP update, school attendance policy, Nikiski Community Track Meet	Plans solidified for AMP implementation	Students in grades 1-5 will now be eligible for the Nikiski Community Track Meet which replaces the Hershey Track and Field meet
4/20/15	AMP recap, school start/stop times, enrollment, PBIS, kindergarten delayed start in August	Kindergarten will have 5 day delayed start so to provide for safety concerns and allow for testing, PBIS will implement Tier II	School celebration for testing will be held at Jumpin Junction rather than Nikiski Pool, reviewed school attendance for 2014-2015
5/11/15	Thank you dinner held at La Casa restaurant.		

What data gives evidence to progress of meeting goal(s)?

Attendance data, formative and summative assessments, classroom observations and collaborative discussions

What other significant actions did the site council take to support District goal(s) during the year?

The NNS site council is committed to meeting together during the year with NMHS site council. This partnership supports the KPBSD focus on community and family engagement as we work together to develop a streamlined PreK-12 learning experience in Nikiski.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2014-15	School: 38 - Nikolaevsk
Site Council Goal(s):		
<ol style="list-style-type: none"> 1) Nikolaevsk Site-Based will support Nikolaevsk School's implementation of Positive Behavior Intervention Supports (PBIS) through school-based events by enforcing "The Warrior Way" through recognition of positive fan behaviors at games. People being recognized receive a Warrior Fan of the Game ticket and a chance to win a gift certificate at the Warrior Café at the end of each game and a Warrior Fan grand-prize drawing of a stadium chair at the end of the season. 2) Nikolaevsk Site-Based will support Nikolaevsk School's goal of increasing student reading scores on EdPerformance and Aimsweb standardized assessments through supporting Title 1 activities and promoting family reading through tracking reading with a thermometer or bubble graphic at the entrance to the school. 		
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.		
<ol style="list-style-type: none"> 1) Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates 2) All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education. 		
Communication: How was the community informed of goal(s), meetings and updated on progress?		
<ol style="list-style-type: none"> 1) PBIS Fan of the Game program was shared through newsletters, letter mailed home, notices put on Facebook, announced at games, and shared at other school-sponsored events. Warrior Fan expectations following the Warrior Way matrices were posted throughout the gym and gym entrance and shared at games. 2) Reading graphic/charts were not yet developed and was tabled until fall. Title 1 reading program was encouraged through newsletters, Facebook notices, and announcements sent home. 		
What actions were taken to achieve the site council goal(s)?		
<ol style="list-style-type: none"> 1) Site Based Council developed Fan of the Game/Warrior Fan behavior matrix and published throughout school, communicated the expectations to the public, bought Warrior Café gift certificates (\$2.50 each), purchased Grand prize Warrior Fan chair. 		
What measures were used to determine that goal(s) were reached?		
<ol style="list-style-type: none"> 1) Positive feedback from referees, guests, and staff. Positive cheering and sportsmanship at games. Received a 97% PBIS Schoolwide Evaluation Tool on implementation of program school-wide. 		

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/1/2014	PBIS and Reading goals set. Title I goals shared. Chair elected. Student council report: spirit week, morning music, gazebo finalizing, awareness month activities. Amped Test announced. 8 th grade promotion language decided and instructed Stephanie to share with students. Site-based meeting schedule set.	Site Based Council Goals. Chair elected: Heather Pancratz. 8 th Grade promotion policy set: students who are not eligible or passing all their courses will not participate in the promotion activity.	PBIS is a positive approach to encouraging appropriate behavior. Previous activities at various school sponsored events demonstrate this is an area we want to strengthen at our school. Parents and fans have an impact on students. As a result, we decided to define expected behaviors and promote them. Nikolaevsk School makes progress in whatever academic goals it sets. Staff set a reading goal and Site Based agreed to support the goals through its activities and supporting Title 1 program. Per KPBSD, Nikolaevsk does not retained 8 th graders, yet 8 th grade promotion is intended to be a celebration of accomplishments. For this reason, Nikolaevsk Site Based does not want to recognize students who may not be putting forth their greatest effort.
11/5/2014	KPBSD Budget. District nominated Nikolaevsk for national recognition as a Title 1 school of excellence – top 2 in state will go to federal. Community member appointment to Site Based Goal. Title 1 report.	Designated a member to write a letter to school district regarding budget recommendations. Voted on community appointment.	Committee evaluated areas potentially wasteful at Nikolaevsk. Electrical use has been minimized, classroom materials, maintenance, and other areas of concern were discussed and were described in the letter.
12/3/2014	Budget letter was approved. Site based goals were finalized and approved. Title 1 report.	Mike finalized report on Title 1 school of excellence.	
1/14/2015	Warrior Fan Posters were shared. Nikolaevsk 2015-16 Variance calendar reviewed. Title 1 report: Dr. Seuss Birthday celebration, 3/2 & 3/6 with books given and movie night. PBIS progress report.	Approved letter for Warrior Fan of the Game to start in January. 2015-16 letter approved.	Unattended children during sporting activities.
2/4/2015	Attendance incentive. Amped testing discussion. Title 1 report. Title 1 activities: 4/3 activity night, School-wide Drop Everything and Read for 4/10, and general		Student council didn't have a lot of participation this year.

	student progress for program. PBIS progress report. Student council report: Mini-lock in, attendance incentive, reorganization of student council involving mission statement. Principal report: Ice Fishing activity, District purchase of van, & Amped Testing window 3/30 to 5/1.		
4/1/2015	Funding and future student population update. School goal progress. KPSAA updated to include small schools. Title 1 report.		
5/6/2015	Site Based goals reviewed. Principal's report on Russian delivery for 15-16 school year. Title 1 report. Amped report – testing completed by second week of April.	Tabled thermometer or bubble graphic for fall.	
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year? Letter with suggestions for budget shortfall. Looked at numbers for progressions and encouraging student enrollment numbers. Clarified wording and purpose for 8 th grade promotion activity.			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015 School: Ninilchik			
Site Council Goal(s): By the spring of 2015, increase the number of new books in the school library.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increasing academic achievement in the area of reading. Increasing the number of new books will increase student engagement and interest in reading. Increased fluency is a strong indicator of student success.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Open house, newsletters, letters to local businesses.			
What actions were taken to achieve the site council goal(s)? Site council secured \$1500 dollars and then ordered books from Follett company.			
What measures were used to determine that goal(s) were reached? Books were ordered, catalogued and entered into the library in April.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/11	New members, develop norms, look at goals established in spring and School improvement plan	Created a list of ways to support the reading goal.	
10/23	Communication group established.		
12/4	Pool usage		Pool report submitted to board
2/19	ALICE review, update on new advisory period.		RTI data in a group- no individuals
5/6	Review of the year. Go over goals and establish next years goal.	Elections will be Aug. 18 th at Open House.	Hilcorp donation to library- books are here and cataloged.
What data gives evidence to progress of meeting goal(s)? \$1500 was raised and books were ordered and entered into the library.			
What other significant actions did the site council take to support District goal(s) during the year? Creating opportunities for parent involvement by helping Project Grad, title I, and volunteering with extra curricular school activities			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15	School: Paul Banks Elementary
Site Council Goal(s): Improving student attendance to 96%. Through an innovative and flexible instructional approach in math, Paul Banks Elementary will have 87% of 2nd grade students proficient on the May 2016 MComp.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Student Achievement: All students will meet or exceed proficiency levels on quarterly assessments within two years of development. Increase percentage of students grades K through 2 who are performing above average or well above average based on Curriculum Based Measurement (CBM) assessments.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Goals were presented at open house and via monthly newsletters. By-Laws posted on school webpage.	
What actions were taken to achieve the site council goal(s)? Reviewed with parents the ASPI reporting system and the influence attendance has on the index score in newsletters and open house. Create a school plan for contacting parents first by teacher phone contact then via a letter from the principal encouraging an improvement in attendance. At Spotlight assembly announce monthly perfect attendance. Reinforce the importance of attending school in a school assembly. Create a visual depicting our goal to raise 93% attendance to 96%, will be updated monthly. End of the school year perfect attendance recognition. Review current attendance recording policy, analyze what can be changed while still maintaining credible data. Teachers will inform office on days that they have 100% attendance. Office will make announcement at the end of the day celebrating the success.	
What measures were used to determine that goal(s) were reached? Aims Web and PowerSchool data	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/30/14	Reviewed By-Laws, Mission and Vision Statements, Approve Community Member, staffing, Title I information	Elections of officers,	Previous By-Laws
11/19/14	Discipline Plan, School Development Plan, reviewed 710 accounts	Approved Goals	Previous year's goals
4/1/15	Review of Handbook, Budget presentation Liz Downing	Educating people on budget	Paul Banks' Handbook
5/6/15	Handbook	Reviewed and made changes to Behavior Expectations (pgs. 3, 4, 5)	Paul Banks' Handbook

What data gives evidence to progress of meeting goal(s)?

Enrollment Numbers, Attendance data, MComp scores, SGM Pilot

What other significant actions did the site council take to support District goal(s) during the year?

Having Liz Downing speak to the council was not only informative, it charged the council to be proactive on writing legislators, talking with other parents and staff as well as made them a point of contact for the community.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15	School: Port Graham
Site Council Goal(s): 1 – Integrate Head Start into the school community during the 2014-15 school year. 2 – Support the 2014-15 School Improvement Plan academic goals: reading and writing. 3 – Support extracurricular activities as a means of motivating students in academics.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates. The Port Graham Site Based Council met seven times this year, and regularly reviewed the school improvement goals, discussed what activities were taking place to support them, and provided ideas to enrich activities. Head Start was welcomed into the learning community, and the staff and students integrated with K-12 staff and students. The site council assisted with advisory information on how to work through logistical issues in the implementation. The Head Start implementation was supported on the basis of providing early education to preschool children to ensure success during the K-12 school years. School events were planned, as well as fundraisers, and student activities were supported by these efforts.	
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings, and through school newsletters.	
What actions were taken to achieve the site council goal(s)? The Port Graham SBC met regularly to keep a constant pulse on the activities of the school and provide direction, both academic and extracurricular. Discussions took place during each meeting about how students were doing in academic areas, and support by means of ideas and resources were offered. Head Start implementation into the building was supported by the SBC, and measures were taken to ensure a smooth transition for all students. Site Council raised significant funds to support the students' activities that took place through cooperation with Susan B. English School.	
What measures were used to determine that goal(s) were reached? Regular reports on the success of the Head Start implementation took place to monitor progress. Reading progress as part of the school improvement plan was quite visible through Accelerated Reading displays and through the immense success of both the 3-4 Battle of the Books team and the 5-6 team, supported by SBC verbally and through raised funds that provided motivational prizes for students. The amount of money raised by SBC was monitored, and was more than needed for student activities, evidencing high support for our students.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/11/2014	<p>Allowed land use/trespass areas</p> <p>School Improvement Goals</p> <p>Head Start Implementation</p>	<p>Had Chief Norman explain allowed land use in Port Graham.</p> <p>SBC supports goals, gave input on enrichment ideas.</p> <p>Ask Chugachmiut to have Head Start employee help with lunch.</p>	<p>Reconsidered past practices for students with iPod, phones during school day.</p>
10/9/2014	<p>Key Effective Schools Framework Survey</p> <p>Students sports fee</p> <p>Reviewed calendar for 2015-16</p> <p>Accelerated Reader to support reading goals</p> <p>Head Start implementation</p>	<p>SBC completed survey</p> <p>Waived half of the \$150 fee</p> <p>Approved calendar</p> <p>Support with prizes from 710 funds</p>	<p>Past purposes for 710 funds discussed; considered that field trip money should be use for student activities, as a field trip is not likely</p> <p>Decision to request Head Start help in the kitchen has worked well.</p>
11/13/2014	<p>Vehicles on School Grounds</p> <p>School Improvement Goals</p> <p>Head Start Implementation</p>	<p>Agreed we need to create a plan for safety reasons.</p> <p>SBC supportive of reading and writing efforts.</p>	

		Discussed policy about infants not coming to school with employees.	
12/11/2014	<p>Head Start Location</p> <p>Kindergarten</p> <p>Vehicles on School Campus</p> <p>Writing Project/Student interviews of people in different professions</p> <p>Federal Programs Title VII PowerPoint</p>	<p>Keep on first floor per safety</p> <p>Principal will check with district on shortened day</p> <p>Recommend monkey bars be removed for more parking</p> <p>Start student activities with interviews second semester to enhance writing & postsecondary options</p> <p>Recommended keeping tutoring for Title VII</p>	<p>Kindergarten used to be half a day, would like to reconsider doing that, if possible</p> <p>Reviewed traffic patterns from past</p>
2/12/2015	<p>Kindergarten hours</p> <p>Sports – cooperative team, homework during trips</p> <p>Head Start Implementation</p> <p>Graduation</p>	<p>Discussed requirement for full day kindergarten</p> <p>Continue conversation with SBE for across-the-Bay team; tighten up homework</p> <p>Welcome new director</p> <p>Use 710 funds for graduation supplies</p>	<p>Discussed decisions made previously about locations of Head Start and special education services in building. Has impacted some functions, including testing area and science lab use.</p>
3/19/2015	<p>Battle of the Books/Increased Reading</p> <p>Article for district newsletter</p> <p>Staffing</p>	<p>Will have a ceremony with district librarian</p> <p>Topic Chosen: Reading explosion in Port Graham</p>	<p>Reviewed decision to use Accelerated Reader this year. Elementary teacher offered to mentor new teacher, and leave information and materials.</p>

4/23/2015	<p>Reflection on Year: What are the successes we want to continue next year?</p> <p>New Teachers – Introduction</p>	<p>Fund Accelerated Reader, if possible Continue emphasis on composition writing Keep Sugt'stun the same Support Head Start</p> <p>Set up Skype meeting to have them meet students</p>	<p>Reflected on organization of school events. Most have been quite successful. Need to have Back to School Open House earlier next year.</p>
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What data gives evidence to progress of meeting goal(s)?
Head Start has smoothly entered the building, and operates without any difficulty. The preschoolers are included at lunch by the K-12 students, and the staff works alongside the school staff. Administrator of program emailed agreeing that it has been a success.

Successes are particularly evident in increasing reading interest and enthusiasm at Port Graham School. Accelerated Reader was implemented, and the school experienced success through Battle of the Books participation/wins.

Writing program has been structured, and students have increased the amount of time spent writing across all grade levels, as evidenced by the schedule, lesson plans, and work displayed in the portfolios/bulletin boards.

What other significant actions did the site council take to support District goal(s) during the year?

- *Acted as an advisory hiring committee for 2015-16 teachers
- *Advised administrator for requests for equipment grant, grounds improvement, use of space in building
- *Supported the continued implementation of Sugt'stun in the school schedule

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Razdolna	
Site Council Goal(s): The goal of the Razdolna Site Council this year is to increase graduation rates.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities. Razdolna School held seven student/parent sessions which included; PBiS Celebration, whole school Russian plays that, Math Night, Reading with your child, share your culture, and others. Through these interactions between parents and students Razdolna School is able to build support for student learning in and out of the school setting. For example, ten parents attended the Math Games session where they played math games with their children and then brought home math games they had made.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Robo calls went out two or three days before a meeting as a reminder.			
What actions were taken to achieve the site council goal(s)? There will be four graduates at Razdolna School this year. To help students graduate in the future the school works with parents and students to meet the needs of the families and complete high school credits.			
What measures were used to determine that goal(s) were reached? The number of students graduating. Four out of five students that entered ninth grade graduated this year.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 25, 2014	District and School Goals, PBIS, KPBSD Report Card, KPBSD EAP, AMP, Title 1/Migrant Information	Reported the changes in state testing (AMP), introduction of PBIS to the school community, ALICE training for staff and students	Parents asked how their students in HS could get credit for non-academic and out of school activities. Interested parents were asked to set a time when they could meet with the school counselor.
Dec. 11, 2014	School transportation, food service, building lease agreements	Dave Jones spoke to the parents about bussing, food service, and the lease	

		agreements with community members	
Jan. 22, 2015	Kachemak Bay Emergency Services, HS Electives, Title 1	Bob Ciciarello and staff gave an overview of the services provided by KBES, discussion about setting up classes for students relevant for the community such as first aid, fishing, sewing	Parents suggested that students get credit for what students do outside of school such as building boats and fishing.
May 19, 2015	Graduation, clean-up day, next years teaching assignments, pre-kindergarten students, attendance/tardy policy, Place Based Education, Title 1/Migrant	Parents were informed about students contacting them for food, etc. at graduation, respect for school property (4-wheeler safety), parents of new kindergarteners will be contacted in August about having their child visit the school one morning to get acclimated. Razdolna Road repairs.	Title 1/Migrant: swimming lessons set up and gas cards handed out. SPROUT having play dates with pre-schools on Mondays for the month of June

What data gives evidence to progress of meeting goal(s)?

Progress is being measured by number of students graduating.

What other significant actions did the site council take to support District goal(s) during the year?

The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015	School: Redoubt Elementary School
<p>Site Council Goal(s): Goal 1: Create a safe and respectful environment by providing a school-wide positive behavioral support system, (PBIS) with fully implemented Tier I and foundational implementation of Tier II focused on developing a Tier II process for student identification, which will result in a reduction of Office Discipline Referrals by 10% as measured by the Discipline Data Base.</p> <p>Goal 2: Redoubt will increase its Attendance Rate for the 2014-2015 school year to 96%.</p> <p>Goal 3: 90% of Redoubt students will demonstrate a growth in math using the M-COMP for grades K-6.</p> <p>Goal 4: 90% of students as a whole, and 91% of Caucasian students will be proficient in reading using AIMSWeb for grades K-6.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>1.1 Student Achievement</p> <p>1.4 Student Engagement</p> <p>1.5 Graduation: Increase the graduation rate by 3% annually and decrease drop out numbers by 5% annually.</p> <p>One of the biggest undertaking of the Site Council to support our school's goal was to have some discussions about PBIS (Positive Behavior, Intervention and Supports). The staff made a commitment to implement, with fidelity, a PBIS framework for student behavior this year. Site Council action was to communicate with parents the how's and why's of how PBIS works in our school and how parents can help support what we are doing by reinforcing similar expectations, including vocabulary used, at home. There was continued, great and positive parental support and feedback about the implementation of PBIS this year. The reality is that if we can reduce negative student behaviors, more time can be spent on instruction, which will lead to improvements in student learning, student achievement, student engagement, and in the long-term, keep students engaged in school rather than dropping out.</p> <p>In addition, we implemented Tier II to our PBIS framework this year. Introducing Tier II allowed us to focus additional support on the students who were struggling to meet the expectations of our Tier I Behavior expectations throughout the school. By giving that group of students additional support, we increased their success in our school, thereby also increasing the chance of their staying in school in the long run and eventually graduating from our district. Increased behavior also translates into increased student engagement and achievement. Throughout the school year we served a total of 18 students through a Tier II intervention: 10 students participated in our Check-In/Check-Out process, and 8 students worked in a Strong Kids small group with our school psychologist.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p>	

The primary method of communication was through the site council representatives. At the end of each meeting, or discussion item, staff members and parents were charged with spending the time between meetings connecting with other staff, parents and greater community members, updating what discussions are taking place, and collecting feedback, which was then shared at the next site council meeting. That monthly cycle continued throughout the year. We also used our school newsletter and webpage to inform parents of issues and encourage feedback. For example, when collecting input on the Soldotna Area Schools Conversation, information about parent and community input surveys was put out through Site Council, PTA, newsletter and our school's webpage.

What actions were taken to achieve the site council goal(s)?

Site Council also spent a great deal of time discussing the Soldotna Area Schools Conversation, along with the possibilities of our 6th grade students to move over to the middle school, and looking at the ramification of altering start times to allow for the secondary schools to potentially begin school earlier in the day. Although it would not affect any improvement in student learning in this immediate year, the implications will impact student learning if/when any of those changes took place, and what education for our students in grades K-12 looks like in general. We did not act on anything significant in these areas, but we had much discussion that continued to lay the foundation for the site council and school to act upon in future years to improve student learning.

What measures were used to determine that goal(s) were reached?

For the PBIS goal, our measures were school-based data: Office referrals, RoadRunner Cards collected, PBIS committee data analysis and administrative walk-through data. For the school improvement plan, school wide AIMSWeb and discipline data was used.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 9, 2014	Soldotna Area Schools Conversation 6 th grade students to middle school? Blue Book policy review School Handbook review Elections for parent representative School Improvement Plan review/input PBIS	Decision made to support PBIS Much discussion regarding Soldotna Area Schools, particularly regarding 6 th Grade. Council is in support of 6 th grade moving to the middle school.	

		The Council was in support of the school's School Improvement Plan	
October 9, 2014	Districtwide budget presentation meeting via Lync.	Council discussed and brainstormed ideas to balance the district budget, and recommendations were emailed to Natalie Bates.	
November 19, 2014	Events happening throughout the school District Wide budget conversations Possible earlier start time at Soldotna schools		
December 10, 2014	Events happening throughout the school 6 th grade moving to middle school not an option at this time now Possible earlier start time at Soldotna schools	Much discussion about the pros and cons of moving to an earlier start time.	
January 14, 2015	Events happening throughout the school Possible earlier start time at Soldotna schools Pressures coming down from state/national levels	Some further discussion about start time moving earlier. Much time spent clarifying that issues coming at us (standards, new assessments, evaluations) are not KPBSD initiated...they are issues we are responding to from state/nation.	
February 11, 2015	Events happening throughout the school District budget meetings		
March 18, 2015	Events happening throughout the school Title I/Federal Programs powerpoint		
April 15, 2015	Events happening throughout the school Staffing/budget		

May 13, 2015	Events happening throughout the school		
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?			

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: <i>2014-15</i> School: <i>River City Academy</i>			
Site Council Goal(s): <i>Increase school-home communication and increase student total level completion.</i>			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1.3 Reporting System: Reflect student learning with improved accuracy through implementation of a standards-referenced reporting system by FY18. 1.4 Student Engagement: Achieve high levels of student engagement utilizing research-based strategies at all schools by FY14. 3.1 Parent and Family Engagement: Achieve high levels of parent and community engagement utilizing research-based strategies at all schools by FY14.			
Communication: How was the community informed of goal(s), meetings and updated on progress? <i>Emails directly sent home, website, students were informed of progress at daily morning meetings and progress was reviewed at meetings.</i>			
What actions were taken to achieve the site council goal(s)? <i>Participation in three fund raisers to support student field trips (which students hit standards on such trips); Parents supported Saturday School by providing lunch for all students in attendance, Educate (tracking software) trainings were required for all new students in first quarter, Parent Educate training was offered in first quarter, and student-led conferences were held in October and February.</i>			
What measures were used to determine that goal(s) were reached? Educate parent log in information; Saturday School attendance; Overall school level completion			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-1-2014	ASPI ranking; Fundraiser Plans; STEP plan survey; 6 th Grade expansion	Goals set for 2014-15	None
10-9-2015	Budget committee meeting – budget discussed and impact on RCA discussed	Appropriate avenues for feedback were discussed	None
12-9-2014	Saturday school dates planned Model UN Planning		Update on goals
2-19-2015	Updated progress on goals and Model UN Team final costs for Anchorage	None	None
4-14-2015	Evaluated new progress report format	Collected suggestions for	Reviewed Goals for level completion

		next year progress report; took input on training for new reports	And updated progress
<p>What data gives evidence to progress of meeting goal(s)?</p> <p><i>Student level completion increased to 421 levels this year. The goal was set at 375 and the students exceeded that goal. Log In data for Educate was intended to be used, however it was not available in a useable format.</i></p> <p><i>41% of RCA students and 56% of graduating seniors attended Saturday School this year.</i></p> <p><i>Model Un had 4 teams participate – with the majority of expenses covered</i></p> <p><i>High school students participated in overnight Fort McGilvry trip.</i></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p><i>Tabled discussion of expansion to include 6th grade to next school year</i></p>			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Seward Area	
Site Council Goal(s): - Business partnerships—local resources into our schools. - High School Honors Diploma			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. - Community and Family Engagement.			
Communication: How was the community informed of goal(s), meetings and updated on progress? - Meetings announced by school newsletters, school websites, school email lists, sewardcitynews.com and Site Council newsletters			
What actions were taken to achieve the site council goal(s)? - 34% of Seward High Juniors and Seniors doing a mentorship or work-study in the community.			
What measures were used to determine that goal(s) were reached?			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/11/2014	Honors Diploma School Goals for Each Officer Elections		
10/9/2014	Honors Diploma Work Session KPBSD Budget Work Session Brainstorm cost savings ideas		
11/13/2014	710 Accounts Review Honors Diploma Seward Pool Use Statistics HS Pool Scoreboard		

12/11/2014	Seward High Honor's Diploma Hybrid High School Overview Bylaw Review	Approved Seward High's Honor Diploma Criteria and processes.	
2/12/2015	Site Council Training with Superintendent Sean Dusek Middle School Principal Interview Procedure Capital Improvements Updates for Schools Elementary School Security Issue, No Window		
3/19/15	Federal Programs PowerPoint Middle School Handbook School Staffing Review KPBSD Budget Review Cyberbullying		
4/9/2015	Middle School Handbook Cyberbullying Hybrid High School Site Council Elections KPBSD and State of AK Budget		
5/14/15	Site Council Election Results Schedule Work Session on Sign/Gift Policy Elementary School Window Concerns Site Council Report Staffing and Scheduling Update Cyberbullying		
What data gives evidence to progress of meeting goal(s)? - 11 students graduated this year with Honors Diploma			
What other significant actions did the site council take to support District goal(s) during the year? - Review 710 accounts, assist with hiring staff at schools, review bylaws, budget work sessions			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15 School: Skyview Middle School

Site Council Goal(s):

1. Support school improvement goals as outlined in the 2013-14 SMS School Improvement Plan.
 - a. PLC teams will meet a minimum of 2 times a month during the contract day. PLC meetings will involve the development of norms, a guaranteed and viable curriculum, common unit (3 week) formative assessments, and data driven instructional changes.
 - b. Skyview Middle School will formalize a plan for progress monitoring (PM) in all intervention and study skills classes. The plan will be consistent throughout the school including types of PM, recording the data, frequency of the PM, and the bar at which we encourage students to get to in order to exit. We will also create a plan for using performance series to baseline 100% of the student population in reading, writing, and math. The plan will include not only testing the student population, but using the data to schedule students, provide remediation for students, challenge our advanced learners, and correlating the data to the new measured progress tests.
 - c. The Skyview Middle School students and staff will create a new Skyview Panther identity/culture. Activities will include the development of our new logo, addition of pep assemblies, lunch time open mic, and more positive rewards for behavior/attendance. We will develop an end of year student and staff survey to determine if our school culture was enhanced by our additional activities.
2. Encourage discussions of the current Skyview Middle School grade configuration. Discussions should include the strengths of and problems with the current configuration as well as opportunities for improvement. Consider implications of adding sixth graders to the school.
3. Continue to work with the City, Borough, and State to get a bike path constructed from Soldotna to Skyview Middle School. If needed, the Skyview Middle School SBC will write and submit a grant to the Alaska Department of Transportation and Public Facilities through the Safe Routes to Schools (SRTS) Program in order to receive funding for a bike path project.
4. Increase/improve communication between Skyview Middle School and our stake holders in order to assure participation in key academic opportunities at Skyview.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Community and Family engagement—Soldotna Middle school made a strong commitment in 2014-15 to involve members of the community along with parent/guardians. We had over 700 volunteer hours this school year (all-time high).

Organizational Excellence—We continue to work to become a more organized and efficient business. Our account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years.

This review of our business allows our site council an opportunity to provide feedback to the principal about the organizational excellence of the school. Each and every year our student handbook is reviewed by our students, staff, and our site council.

Changes/adaptions are made each year to fit the needs of our students/families. Communication is of the utmost importance

is a highly organized school. We use multiple avenues for keeping our families and our community informed about what is happening at Skyview Middle School.

Academic Success—The Skyview Middle School SBC reviews our SIP each year at our opening meeting and then designs goals with the purpose of supporting our school improvement plan as priority number one. SIP goals are reviewed at several meetings throughout the year and progress toward those goals is report by the principal. Progress monitoring data has been shared with our site council.

Communication: How was the community informed of goal(s), meetings and updated on progress?
 Meeting dates and times posted in Peninsula Clarion, PowerSchool bulletin, on school calendar, and on school blog. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a daily basis.

What actions were taken to achieve the site council goal(s)?
 Our number one site council goal was to continue to support the School Improvement plan (SIP). Our progress toward SIP goals are discussed at every site council meeting.

What measures were used to determine that goal(s) were reached?
 Parent/Student/Staff surveys
 Performance series data
 Quarterly math and writing assessments
 PLC Formative unit assessments
 Number of volunteer hours
 Number of parent/student contacts
 Parent teacher Conference attendance data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/15/14	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. Discuss and recommend goals for 2014-15. Review School Improvement Plan and District 5 year strategic plan. Introduced new teachers. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student	Approval of bylaws Selection of site council chair & secretary	Reviewed 2013-14 site council goals & developed proposed 2014-15 goals. 2013-14 data used to determine new goals.

	council update. Discussed Soldotna area reconfiguration and how things are going to start the year.		
10/13/14	6 th grade conversation with vote to put those conversations off until 2015-16. Discussed SIP, PLC's, and bike path. Start and stop times for all central peninsula schools. 710 and 100 account balances. Student council update. Skyview Middle School snack program Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. KPBSD budget meeting.	Approve 2014-15 site council goals.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2015-16.
11/17/14	Review of SIP and progress toward the goals. Parent teacher Conference feedback. Minimum day feedback/recommendations. 710 and 100 account balances Reviewed 2014-15 Skyview Middle school student enrollment. Student council update.	Approval of change from scheduled PTC in February to arena style conferences.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2015-16.
1/12/15	Reconfiguration feedback. Alaska Measured Progress update. Proposed 6 th grade Math/Science academy. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update.	None	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2015-16.
4/20/15	Reviewed 2014-15 Skyview Middle school student enrollment. Student council update.		Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2015-16.

What data gives evidence to progress of meeting goal(s)? This year we had over 700 hours of volunteer service at the school. That is nearly 21 hours a week. This is an all-time high number of hours since we began keeping track of volunteer hours in 2012. Feedback from parents during February conferences was positive toward our school culture and our communication with families.

Performance series data from our May window showed significant growth especially from our students with disabilities. AMP data will not be available until the fall, but the data will be very useful to us as our baseline for each of our students as we write site council and school improvement plan goals for the 2015-16 school year.

What other significant actions did the site council take to support District goal(s) during the year? Our site council approved a new bell schedule for Skyview Middle School that has a 25 minute academic enrichment advisory time at the end of the day. This schedule supports the school district goal of collaboration as our PLC teams will have an opportunity to meet 1 day a week during this time to continue to collaborate around student data.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Soldotna Elementary	
Site Council Goal(s): The goal of our Site Council was to examine collaborative practice and to ensure a safe and engaging environment for our students. We also examined and discussed develop ways to improve student experiences making them relevant and meaningful.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The district goal we supported was that of delivering a relevant and rigorous standards based curriculum in a safe and engaging environment. The council examined the year's data and provided input and ideas on what we could do to increase engagement as well as discipline data and the affect our PBIS structure has had on it. We also examined the impact our school population and how lack of space impacted these factors.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Through email, blog, and weekly newsletters.			
What actions were taken to achieve the site council goal(s)? An evaluation of room assignments and PTR. Because our kinder numbers were so high we examined how a .5 kinder teacher might lower the numbers. We looked at possible areas within the building for instruction and came to the conclusion that the library and small kiln room would need to suffice and we would limit the number out .5 pulled. We also examined the academic goals and data over time both in the area of discipline and academics striving for lower numbers in both. We also shared an overview of our collaborative sessions and shared how we are using data to drive our instruction. PBIS data over time was examined.			
What measures were used to determine that goal(s) were reached? Safety of the parking area was a main concern. We examined the impact of the back parking and watched the utilized parking spots in front to see if the new parking had a positive impact on safety. We also shared the data from specific grade levels to examine if we felt our instructional changes at K and across grade was having a positive impact. The conclusion was that although the goal was met, good growth was evident. In addition the PBIS data showed a decrease from previous years in the identified areas.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

9/2/14	AMO's, School Development Plan and Goals and ASPI scores. Introduction of new testing format and move from SBA to AMP.	Discussed the annual increase expectations of 1.2%. Also discussed that although we did not meet the goal, we showed tremendous growth from prior year.	School Data and draft of school development plan.
11/11/14	Artist Grant, KPBSD Start and Stop Times, Parking Lot change, Input for new secretary position	<ul style="list-style-type: none"> -Discussed our work with Bunnel studio on the artist grant and its benefits to students. -Also sought input as requested by district on student stop and start times. One suggestion was for the high school and middle school not to start with core classes so early in the morning. - Overall community was excited about the parking lot change and less congestion out front. New secretary attributes were discussed. 	<p>Shared student thoughts and survey on Artist and what their input was.</p> <p>Provided input to CO on parent thoughts on start and stop times along with suggestions.</p> <p>Noticeable difference in the parking lot both during drop off and pick up times.</p>
1/13/15	<p>Attendance overview, School data review, impact of Block scheduling. Review of reconfiguration and input sought.</p> <p>Discussed Standards based report cards. Understanding was good for those in attendance.</p>	<ul style="list-style-type: none"> -Attendance is increasing slightly. - Student feedback on block scheduling is positive and teachers are seeing good achievement at most levels during the different ion/enrichment blocks. 	<ul style="list-style-type: none"> -Office sign in and Power school attendance data was used to evaluate attendance. -Aimsweb data and Performance series demonstrates good growth at grade levels. -Good growth thus far. -Reconfiguration survey

		-Overall people are happy with the reconfiguration and its impact on students.	
3/3/2015	Future goals for 2015/2016 School Enrollment-Space Concerns Budget/Legislative session Collaboration	-Discussion of our class sizes/ rooms sizes for many of our classes. - Also reviewed staffing and known resignations. -Looked at early release and discussed input on its effectiveness.	-Contact legislators with thoughts and concerns. -Current numbers and possible scenarios for the following year and what our configurations may present as. -Overall consensus was that the council saw the benefit of early release and its value.
5/5/2015	Yearly Overview, staffing, academic goal setting, data review, Next Steps PBIS.	This was a recap of the year as well as an introduction of a few changes in scheduling and continuation and expansion of our PBIS goals for the 2015/2016 school year.	-Moving into Tier 2 with PBIS -Our librarian, quest/intervention, and 4 th grade teacher resigned. All positions were filled except librarian.
What data gives evidence to progress of meeting goal(s)? Surveys, Aimsweb, Performance Series, Discipline Data			
What other significant actions did the site council take to support District goal(s) during the year? Support and evaluation of scheduling and data to increase academic excellence.			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-15		School: Soldotna High School	
Site Council Goal(s): To support the school reconfiguration efforts. To support the District/School collaboration with a focus on best practice through our PLC process. A continued focus on increasing student engagement by developing SGM plans which are tied to student assessment data.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District “Early Release Days” gave us the extra time to focus on the development of SGM, Intervention plans, reconfiguration efforts and transition focus between Skyview Middle, Soldotna Prep and Soldotna High School.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Both our Site Council and PTSA reviewed the goals and in-service plans, as well as the data supporting the overall goals throughout the 2014-15 school year.			
What actions were taken to achieve the site council goal(s)? Our staff, Student Council, Administration and Community members all worked together to support our successful reconfiguration efforts throughout the 2014-15 school year. As a staff we used our building student data in each advisory in order to develop intervention plans for students in need of additional support. Our PLC teams met during In-service days, early release and also once every other week throughout the 2014-15 school year to develop SGM, sharing best practices in teaching, sharing of lessons/tests and we also had Tri-School PLC meetings giving us a 7-12 focus.			
What measures were used to determine that goal(s) were reached? We used attendance data, eligibility reports, discipline reports, quarterly assessments and past SBA/HSGQE data.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

9/9/14	School Safety review, 10 Day Enrollment, 2014-15 School Goal, Reviewed KPBSD student/parent handbook, Advanced Ed Accreditation final report, HSGQE results, ACT report, KPC and 4:15 pm busing, New Assessment timelines and AMOs, Naming new Sports Complex, CIP, Sports Complex additions and Principal hiring process.	Approved 2014-15 School Goals and approved SoHi student handbook	School Goals were in line with District Goals.
10/14/14	Site Council Bylaws, Early Release and Inservice plan review, Reviewed Start/Stop study, 2015-16 Projected enrollment and Equipment Request update.	Approved 2014-15 Site Council Bylaws. Approved Inservice and early release plans.	Reviewed District information on Start/Stop and took in parent/staff feedback.
11/11/14	Principal Hiring update, Naming of Sports Complex, Continue to take feedback on Start/Stop times, Chronic Absence study/feedback/ideas?, MM/CIP updates, Media Center update/program review,	Voted to keep current Sports Complex name. Huge support for after school Media Center hours.	Ms. Wear provided data/numbers of students taking advantage of afterschool Media hours. All students taking advantage of the learning opportunity.
1/13/15	School Safety Review, ALICE presentation, Juneau/money conversation, Microsoft IT Academy and Classroom blinds requested – safety issue.	Support for ALICE program/training for staff/students and assembly planed. Approved adding Microsoft IT Academy at SoHi.	Study national recommendations on ALICE training and the need to change our current practice. Microsoft IT Academy offerings added to our curriculum opportunities at Soldotna High School.
2/10/15	Federal Programs PowerPoint, Master Schedule review, Early Release and Inservice update and feedback requested, Site Council/PTSA dates for 2015-16 and Superintendent search review.	Selected and watched one of the Federal Program PowerPoints. Meeting Dates approved for 2015-16.	Study the changes to the Master School in regards to the Music program and Yearbook being at SoHi for 9 th graders for the 2015-16 school because of staffing reductions.
4/15/15	0.5 PTR Increase, New Hurdles for Sports Complex, Site Council Elections, Early release feedback/review, State Budget concerns/communications, Tri-School Inservice and Walking Path concern for 9 th graders.	Positive feedback on Early Release and approve of Tri-School Inservice plan	Reviewed new schedule with PTR increase and discuss 9 th graders being at SoHi for more of their classes.

What data gives evidence to progress of meeting goal(s)? Dashboard data and SoHi Survey monkey quarterly staff/student surveys

What other significant actions did the site council take to support District goal(s) during the year? Heavy focus was on the successful transition of the two high schools and the addition of extra meeting times for PLC to further strengthen our overall Tri School Collaboration efforts with a focus on student growth for grades 7-12.

03/13

Soldotna Montessori Governance Structure End of Year Report 2014-2015

The Soldotna Montessori Academic Policy Committee Governance Structure Report replaces the Site Council Annual Evaluation Form.

The SMCS Academic Policy Committee consists of 3 staff members and 5 parents elected by staff and parents. The APC meets on a regularly scheduled basis regarding the academic curriculum and maintaining fidelity to the school mission.

Minutes are taken and are available for review on our website and in our school office.

APC meeting dates, agendas and minutes are also posted on our school website and in our school hallway and office.

This year the APC focused on two primary concerns:

- Implementation of the new state standards in a Montessori Context with an emphasis on mathematics instruction

- Implementation of the Conscious Discipline behavior management program.

- The hire of a new administrator was postponed indefinitely.

Respectfully Submitted,
Mo Sanders
Principal
SMCS

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015	School: Soldotna Prep
<p>Site Council Goal(s): Support School Improvement goals as outlined in the 2014-15 SPS School Improvement Plan.</p> <ol style="list-style-type: none"> 1. 100 per cent of Soldotna Prep students will develop and have an up to date Personalized Learning Plan by the end of 9th grade. 2. Soldotna Prep School will establish a master schedule that creates time for teachers to collaborate in core teams and/or job alike team on a weekly basis during the 2014-15 school year. In addition, time to collaborate with Soldotna Area 7-12 grade teachers will occur minimally 4 times during the 2014-15 school year. 3. 85% of Soldotna Prep students will earn 6 or more credits by the end of 9th grade. An additional 10% of students will earn 5.5 -6 credits by the end of 9th grade. 4. Soldotna Prep will reduce student discipline interactions to below 150 and less than 20 suspensions in the 2014-15 school year. <p>Re-write Soldotna Prep student handbook in conjunctions with Soldotna Prep Student Council and Principal, Mr. Curtis Schmidt. Promote and seek out ways to maintain and fund afterschool programs for Soldotna Prep students.</p>	
<p>District Goal(s) that were supported: Be clear on how it was supported and how students benefited.</p> <p>Academic Success (1.4) Student Engagement: All students attended a tour of Kenai Peninsula College to demonstrate future career opportunities, training, and post-secondary education options. Student received lessons in advisory on Careers, Career Clusters, Interest Surveys, and AKCIS. These lessons allowed 95% of students finishing the year at Soldotna Prep School to complete a 4 year Personalized Learning Plan for their high school careers. This is compared to entry data that showed Only 59 (28% approx.) students had a PLP that is up to date entering 9th grade and 64 students (30% had not yet initialized a PLP.</p> <p>Organizational Excellence (2.5) Collaboration: Staff collaboration in academic teams was instrumental to the increases in student achievement that were gained in 2014-15 (see below for data). The teachers being able to focus and share their observations of student performance with each other in the academic teams allowed for more personalized learning and more effective interventions for struggling students. Students also had these teachers for the advisory period and it was much easier for teachers to know what expectations of students that their other team members had. Students were allowed extra time with teachers they needed help from or to complete missing and late academic assignments. Intervention team meetings were also more focused and efficient as direct input in a smaller group setting was received.</p> <p>KPBSD Key Performance Indicator 6 high school credits by the end of 9th grade: Compared to previous 5 years data for Soldotna Area 9th graders Soldotna Prep School experienced significant gains in the percentage of students earning 6 or more high school credits, the percentage of students who are on track for graduation, and a large reduction in the number of students earning 5 or less credits. 77% of Soldotna Prep's students will have earned 6 or more credits and Soldotna Prep will have 87% of the 9th grade class be on track to graduate in 4 years. This is in comparison to the previous 5-year average of 69% earning 6 or more credits and 75% of Soldotna Area 9th graders being on track to graduate in 4 years. Additionally, 35 % of our students will have actually earned more than one year's worth of high school credit at the end of their freshman year and the number of students who are far behind pace to graduate in 4 years has been reduced by 65 percent when compared to the 5 year average.</p> <p>Another very impressive success has been our ability to cut the number of student discipline incidents in half and 71% of our students have not been sent to the office for any reason during the 2014-15 school year.</p>	

Communication: How was the community informed of goal(s), meetings and updated on progress?
 Meeting dates and times were posted in the School bulletin, calendar, and announcements as well as on the SPS webpage. Announcements were also sent via email through SchoolMessenger.

What actions were taken to achieve the site council goal(s)? Our primary focus on goals was to support the SPS School Improvement Plan (SIP). Progress towards school goals were discussed at each meeting with input from members from student, staff, administrative, and parent viewpoints. Discussions on how to fund afterschool tutoring from within the school budget were regularly discussed as was the perceived benefit of this program versus the costs. Site council approved using Quality Schools and transition grant money to provide both afterschool and lunch time tutoring 4 days per week. The SPS student handbook was re-written with input from the site council, student council, and administration. Student council re-wrote a rough draft of the handbook during advisory class and presented requested changes to administration who approved or denied each change. A draft was then presented to the Site Council for approval before being accepted in the May meeting.

What measures were used to determine that goal(s) were reached?
 Parent/Staff/Student Surveys
 Monthly checks of student progress
 F-list reviews
 After school tutoring Google Docs attendance spreadsheet
 Completed 2015-16 Student Handbook
 Graduation Plan Progress Report
 Intervention Data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 29, 2014	Review Site Council bylaws Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review	Approval of bylaws Selection of Site Council chair and secretary	Previous 5-year averages for 9 th grade academic and behavior rates. Site council cautioned administration that set goals were perceived as not attainable.
October 9, 2014	District and SPS budget review 100/710 account balance review Site Council Goals	Voted to support no reduction to the KPBSD budget Voted to approve S.C. goals	100 budget spreadsheet for 2015 fiscal year for Soldotna Prep 2015 and proposed 2016 KPBSD fiscal year budget document provided by KPBSD.

January 13, 2015	School Improvement Plan Review Current enrollment Student Council Update - Handbook 100/710 account balance review Sohi Principal replacement	Developed position statement on desired characteristics of new SOHI principal	Data review of students on track to earn 6 or more credits. Data review of discipline database Enrollment data
March 2, 2015	Update on progress towards Site Council Goals School Improvement Plan Review Current enrollment Student Council Update - Handbook Teacher Report 100/710 account balance review	None	Data review of students on track to earn 6 or more credits. Data review of discipline database Enrollment data
May 4, 2015	Update on progress towards Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review Student Handbook revisions	Adopted revised student handbook. Approved change in daily bell schedule.	Data review of students on track to earn 6 or more credits. Data review of discipline database Student handbook revisions Examined impact of block days on learning

What data gives evidence to progress of meeting goal(s)?

719 student visits to an afterschool tutoring session.

138 student office interactions for disciplinary reasons with 26 combined in-school and out of school suspensions.

95% of students completing a PLP

Here is the final data for the 2014-15 School Year for Soldotna Prep Academic Performance:

189 Total Students

146 (77%) --- Passed all classes and on pace for 6 or more credits for the 2014-15 school year.

164 (87%) --- Passed all classes or had only one F and are on pace for 5.5 or more credits for the 2014-15 school year.
(18 students (10%) earned only 1 F this year)

25 (13%) --- Had 2 or more F's and are **not** on pace for 5.5 or more credits during the 2014-15 school year. All of these students have been referred to Summer School for the 2015 Summer Session.
(5 students earned 5 credits, 9 students earned 4.5 credits, and 11 students earned 4 or less credits)
(*****7 of 11 students earning 4 or less credits experienced significant attendance issues (15 or more absences both semesters). 3 of the 11 students in this demographic transferred into our school during the

second semester with 0 – 1.5 credits earned.*****)

2014-15 data (break down by credit earned)

Total Students	<u>8 or more</u>	<u>7.5</u>	<u>7</u>	<u>6.5</u>	<u>6</u>	<u>5.5</u>	<u>5</u>	<u>4.5</u>	<u>4 or less</u>
189	19	7	28	17	75	18	5	9	11
100%	10%	3%	15%	9%	40%	10%	2%	5%	6%

What other significant actions did the site council take to support District goal(s) during the year?

Approved to change bell schedule (dropping block days) to more closely align with Soldotna High School schedule, view Powerpoint presentations on Federal Programs, attend KPBSD budget presentation and discuss at length ramifications of reduced budgets and how it will impact schools in general as well as Soldotna Prep School. Gave input on criteria for selection of new principal at Soldotna High School to replace Mr. Todd Syverson. Voted in support of new Alice procedures for school emergencies.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015 School: Sterling Elementary			
Site Council Goal(s): Review, familiarize and update policies and school documents			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement. With new parent and community members, it was important to ensure that all members understood the processes at the school so that the site council could provide input to and support school level policies and procedures/			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and meeting notes were posted to the school district website.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting included reviewing some policy or system at the school.			
What measures were used to determine that goal(s) were reached? Input from site council was reviewed with the staff who then helped to finalize any changes that were being proposed. Main measure used was that the topic was discussed and closed.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/26/14	District Budget Meeting Sterling School improvement Plan	When to have meetings Review of school improvement plan	Not applicable
12/4/14	Sterling Student Handbook PBIS Matrix Weather conditions and when to have kids outside What if Sterling started later?	Site council agreed that the staff's changes to the handbook and the matrix were appropriate. Determined that weather conditions, such as excessive rain, etc., effect on recess would be determined by principal. Discussed that the preference would be for Sterling to start earlier	Voted on community members for the council. Determined that all three would provide positive contributions and based on bylaws, we chose all three.

2/26/15	Federal programs presentation – Title 1 Birthday invitation policy review Progress on School Improvement Plan	Reviewed as required the Title 1 PowerPoint presentation. At the request of a parent, reviewed the birthday invitation policy. Made suggestions for the staff to consider.	Reviewed school’s progress towards school improvement plan goals. Reviewed data collected and school is on target for both goals.
5/7/15	End of year report Reviewed progress towards School Improvement Plan Reviewed final draft of the revised Birthday Invitation policy Early release survey	Reviewed the end of the year site council report and were unsure how to complete. Council agreed that principal would get more information and complete what was required. Informed site council of the early release survey and encouraged their input.	Reviewed school’s progress towards school improvement plan goals. Reviewed data collected and school is on target for the reading improvement goal, but not for the attendance goal. Will meet with staff and PBIS committee regarding ways to improve attendance and discuss again with site council at first meeting. Reviewed and revised final draft of the birthday invitation policy. Staff agreed that the revised draft was the least disruption to the learning environment while still addressing parent concerns.

What data gives evidence to progress of meeting goal(s)?
Meeting notes regarding topics discussed and products that were reviewed and revised based on site council input and meetings.

What other significant actions did the site council take to support District goal(s) during the year?
Several members attended the budget meeting in October to learn more about the process. Sought community and parent input on current policies and procedures in the school.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015 School: Susan B. English			
Site Council Goal(s): 1.To get back on a regular meeting schedule. 2. To have open communication between school and site council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1.The site council was very active in the discussion with the district about the importance of the pool in our community, students use the pool for swim lessons during the school day and SVT offers many programs for the community members during school hours and after school hours.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Dialog with the community was done by posting agendas for meetings and any special meetings, posters where posted throughout town and on the school website. All updates were communicated at meetings and via board minutes.			
What actions were taken to achieve the site council goal(s)? We achieved the goal of meeting on a regular schedule, and held to the schedule we meet 6 times this year.			
What measures were used to determine that goal(s) were reached? Meeting dates.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/30/2014	SMART Goal, Attendance, PAC election	Revision to Attendance Policy	Attendance records.
10/9/2014	Budget Meeting with Dr. Atwater, teleconference	None	None
11/25/2014	New Tardy Policy, Electronic Sign In	Revised the way tardies were handled in the office for discipline. New way to sign in guests.	Records kept on students who were tardy. Tardies handled same day, students realized it was not worth being tardy, therefore tardies decreased.
2/23/2015	Shop update, after the fire. Discussion on Electronics in the classroom.	None	None
4/14/2015	Federal Programs Presentation, Enrollment Outlook for 2015/2016. ALICE discussion and handouts.	Support of the ALICE program to ease into it.	Talked about the tardy policy and if it was working. Yes tardies are down.
5/19/2015	Scholarships and year end wrap up.	Chose 2 recipients for the Jack Hopkins Scholarship.	None

What data gives evidence to progress of meeting goal(s)? Agenda's and meeting minutes.

What other significant actions did the site council take to support District goal(s) during the year?

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015		School: Tebughna School	
<p>Site Council Goal(s): Improve attendance from 78.1% to 85% from August through April of 2014-2015. Provide fun activities such as; more gym time, art, games, free computer time and celebrate the positives.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement: The community and families shared the value and responsibility of being sure their students were attending school more frequently than in the past. Fun activities were provided to encourage students to be at school so they could participate in these activities. Students who improved their attendance benefited from more instructional time as well as more time on task and participated in the fun activities.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? A set time was established for meetings (first Tuesday of each month). Meetings were posted on Face Book, phone calls were made to parents, and notes were sent home with the students.</p>			
<p>What actions were taken to achieve the site council goal(s)? Students with perfect attendance each month received a certificate and \$5.00 to spend at the student store. Parents of these students were contacted so they would attend the Awards Assembly. Parents of students not at school by 9:00 am daily were called by the secretary.</p>			
<p>What measures were used to determine that goal(s) were reached? A comparison between the percentage attendance from 2013-2014 and 2014-2015 was done each month. A weekly report was posted on the bulletin board and a percentage bar graph was posted in the hallway, visible to students, parents, and visitors to observe.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sept. 30, 2014	Infractions; Attendance; Tebughna Challenge; Be Attitudes; Parent/Student Handbook; School Improvement Plan	No meeting held.(only staff members attended)	
November 7, 2014	Same as previous agenda with the following items added; ANSEP students; Tebughna Foundation grant; Intramurals; Youth Leaders	Voted to accept Parent/Student Handbook	Review of previous meeting minutes; minutes were approved as read.
January 8, 2015	Special meeting—Process for hiring a new principal—led by Tim Vlasak.		

February 3, 2015	Infractions comparison (1 st Semester 2013-14 to 1 st Semester 2014-15); Attendance; Bullying; 6 PowerPoints	No meeting held.(only staff members attended)	
March 17,2015	Same as previous agenda with the following items added; Equality for all kids; PowerPoint shown to District Board		Review of November 7th meeting minutes; minutes were approved as read.
May 5, 2015	Attendance; Information suggestions for new principal; Art Standifer agreed to assist with truant students; School annuals have arrived; Asked to remove turtle from classroom; Events.	No meeting held.(only staff members attended)	Review of March 17th meeting minutes; minutes were approved as read.
What data gives evidence to progress of meeting goal(s)? The data revealed that an improvement of 3.6% attendance was achieved between the months of August to April. This was 3.3% short of what was needed to achieve an overall 85% for the 2014-2015 school term.			
What other significant actions did the site council take to support District goal(s) during the year? None			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2014-2015	School: Tustumena
Site Council Goal(s): Complete the School Yard Habitat project	
District Goal(s) that was supported: Goal 1: Reporting on Innovation Current Reality: Several schools and programs are implementing innovative practices to impact student engagement. The school board understands the commitment to innovation, but is not familiar with specific practices and is unclear if those practices are effective.	
Communication: Every week newsletters go to each of our families plus hard copies are available at our local post office. These letters communicate to the community the projects that we undertake and the progress that is being made. Our Site Council meet nearly every month to discuss progress and to coordinate resources.	
What actions were taken to achieve the site council goal(s)? Coordinate community resources including state and local agencies.	
What measures were used to determine that goal(s) were reached? Physical evidence. The project is physically complete. Some additions will be made such as appropriate signage and improvements as funds become available but the overall project is complete. The Tustumena Site Council has determined that the next goal will be to support a student enrichment model for the school. This will be a multi-year project as the first year will spent developing overall goals and strategies.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 29	<ul style="list-style-type: none"> • District-wide Site Council • enrollment projections • SYH • school initiative (changing school calendar to reflect assessment calendar) • SGMs • community gym use 	Representatives from PTO will attend district-wide council, communication assignments for SYH, advertise the protocol for community gym use.	SYH materials are available as are funds to complete the project.
October 27	<ul style="list-style-type: none"> • Report of district-wide budget meeting • Enrollment projects are up • Community gym use is up • SYH – Trails are marked by Mr. Michael • Chain link fence materials are being ordered • New benches for foyer requested • School initiative has been tabled at this time. • All Tustumena teachers are piloting SGM 	Nothing of note was solved at the district-wide budget meeting Fence was installed by Mr. Hayman and crew SGMs are done collaboratively building-wide	Fence was put up by Mr. Hayman in order to beat any delays of frozen ground.
December 1	<ul style="list-style-type: none"> • Key Communicators report • Update on district leadership – Sean Dusek acting Superintendent • Order panels for gates on fence • Shift in leadership, Katie Blossom agreed to lead Site Council meetings 	Reports only	
January 26, 2015	<ul style="list-style-type: none"> • District budget report • Roadside sign • SYH Signs • PTO Fundraisers • Gym Use clarification • AMP testing • Upcoming events- fundraisers and clubs 	Road side sign project assigned to borough. Funding will rely on legislature	Gates delayed.

February 23, March 30	<ul style="list-style-type: none"> • ALICE training for staff and plan being developed • Superintendent interviews reported • Easter Egg Hunt planned • District Forensics • Parent survey to be developed and administered by April 27 analysis 	ALICE training and planning to be completed by staff and communicated with parents before students begin to practice.	
April 27, 2015	<ul style="list-style-type: none"> • Potatoes ordered for SYH garden • 150 Willows ordered as cash crop to sustain garden expenses • Staffing – interviews, request for Site Council rep • Survey results analyzed • New Site Council projects discussed: <ul style="list-style-type: none"> ○ Artist in Residence ○ Addition parent/grandparent opportunities ○ Career Day ○ Enrichment clusters 	Mrs. Werner to be in charge of planting Surveys showed 100% supportive comments and input on school culture and communication. Suggested more opportunities for after school clubs.	Alice training for staff was successful. Decided to wait until fall to involve students in practice. Classroom lessons have already taken place at age-appropriate levels.

What data gives evidence to progress of meeting goal(s)? Garden in, trails in, fence up.

What other significant actions did the site council take to support District goal(s) during the year?
The Site Council brainstormed additional initiatives that would support student learning:

- Artist in Residence
- Addition parent/grandparent opportunities
- Career Day
- Enrichment clusters

These will receive further discussion and prioritization. Building staff have agreed to explore enrichment opportunities as a part of the School Improvement Plan (SIP)

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015		School: Voznesenka	
Site Council Goal(s): To be well-informed about school progress, goals and programs.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1.4 Student Engagement Parents provided support of additional programs and school goals. These programs are high interest programs for students and our school goals directly support student attendance and performance.			
Communication: How was the community informed of goal(s), meetings and updated on progress? As a school, each month we send out an edition of Cougar Comments, which is our school's newsletter. Within this newsletter we share the happenings of our school. We provide a hard copy of the newsletter for each family and it is available on-line. Additionally, all families are given a personal phone call reminding and inviting them to our Site Council meetings, where they are able to participate in discussions that include updates on progress.			
What actions were taken to achieve the site council goal(s)? To have meeting agendas and topics that are of high interest to all constituents.			
What measures were used to determine that goal(s) were reached? Attendance of parents and community members at Site Council meetings helps to ensure goals are met.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-2-2014	Chronic Absences/SIP Goals/PBIS implementation	Members present supported goal of increasing students eligible for the APS from 30% to 50%	

12-11-2014	Lease agreement/bussing	Community shared they are working towards bringing Voz Loop Road up to Borough Specs	
3-4-15	Title One/Migrant PPT presentation/AMP testing/Date for graduation	Graduation date was changed from May 28 th to May 26 th to accommodate the Cordova fishing opener	
4-30-2015	Sprout/Caring for the Kenai/GED-Adult Basic Education (KPC)	Members present shared support of Sprout services, including the start of a playgroup for kids age 0 to 4	

What data gives evidence to progress of meeting goal(s)?

Parent feedback during Site Council meetings is the data providing evidence. Specific parent feedback is available in our Site Council meeting notes on our school webpage.

What other significant actions did the site council take to support District goal(s) during the year?

Our most attended meeting dealt with bussing and the lease agreement between the community and district office personnel. Parents and community members shared their opinions on these topics.

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2013-2014

School: West Homer Elementary School

Site Council Goal(s): West Homer's Site Council reviewed the school goals that were established in the 2014 Leadership Academy and agreed upon by building staff and adopted these goals as the Site Council Goals.

- To ensure test reliability, all students will engage in computer based educational activities that are formatted similar to AMP for a minimum of 60 min per week.
- WHE will improve the average daily attendance rate for the 2014-15 school year to 96%.
- WHE will implement PBIS Phase I in 2014-2015 and will establish baseline data for disruptive behavior in the school.
- All teachers will successfully record and report student progress utilizing a standards referenced report card.
- WHE will analyze common quarterly writing assessment information to determine strengths and weaknesses within our writing curriculum and to drive future instruction. Additionally, WHE will utilize this year's quarterly writing assessment results as baseline data to compare future years data against to measure growth.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

District Goals:

1. **Academic Success:** Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.
2. **Organizational Excellence:** Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.
3. **Community and Family Engagement:** All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.

West Homer:

1. **WHE will analyze common quarterly writing assessment information to determine strengths and weaknesses within our writing curriculum and to drive future instruction. Additionally, WHE will utilize this year's quarterly writing assessment results as baseline data to compare future year's data against to measure growth".**
 - Our teachers administered quarterly writing assessments and offered feedback to Melissa Linton to help develop the district's rubrics.

- WHE will utilize this year's quarterly writing assessment results as baseline data to compare future year's data against to measure growth.
 - WHE teachers met in collaborative groups to analyze strengths and weaknesses. We identified the following: Weaknesses: Conventions (run-on's, fragments) and Sentence Structure – simple, compound, transition. We planned to do more editing of other's work and individual student work. Our Strengths were organization (We credited our work with Write Tools and a key in this area) and Word Choice
- 2. To ensure test reliability, all students will engage in computer based educational activities that are formatted similar to the AMP for a minimum of 60 min. per week.**
- All student completed in the AMP Testlets
 - Teachers utilized AIMS Web and Ed Performance in addition to on-line educational programs
- 3. All teaches will successfully report and record student progress utilizing a standards referenced report card.**
- Brought Shanna Johnson down 2 times for whole staff.
 - Brought Shanna Johnson down for a "lower pen" standards reporting day
 - i. Teacher's report being much more comfortable now than at the onset of school year. Most still want grades/percentages, but they are recording standards.
- 4. WHE will implement PBIS Phase I in 2014-2015 and will establish baseline data for disruptive behavior in the school.**
- Train staff on DI strategies for expected behaviors in the hallways, lunchroom, bathroom and bus line.
 - In the first days of school staff will deliver DI to students on expected behaviors.
 - Prior to the natural breaks in the year staff will plan review and rollout of expected behaviors.
 - Nearly monthly meetings
 - Disappearing task force to work on rewards
 - Important for students to see/know correlations between good behaviors and rewards
 - Transparent discipline process
 - Discipline PPT
 - Big five
- 5. WHE will improve the average daily attendance rate for the 20-14-2015 school year to 96%.**
- In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
 - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open house.
 - WHE sent home attendance letters and increased the frequency of attendance phone calls home.

Communication: How was the community informed of goal(s), meetings and updated on progress?

1. All meetings were advertised in school newsletters
2. Goals and minutes are posted on the School web site

What actions were taken to achieve the site council goal(s)?

1. **WHE will analyze common quarterly writing assessment information to determine strengths and weaknesses within our writing curriculum and to drive future instruction. Additionally, WHE will utilize this year's quarterly writing assessment results as baseline data to compare future year's data against to measure growth".**
 - Our teachers administered quarterly writing assessments and offered feedback to Melissa Linton to help develop the district's rubrics.
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2. **To ensure test reliability, all students will engage in computer based educational activities that are formatted similar to the AMP for a minimum of 60 min. per week.**
 - All student completed in the AMP Testlets
 - Teachers utilized AIMS Web and Ed Performance in addition to on-line educational programs
3. **All teaches will successfully report and record student progress utilizing a standards referenced report card.**
 - Brought Shanna Johnson down 2 times for whole staff.
 - Brought Shanna Johnson down for a "lower pen" standards reporting day
 - ii. Teacher's report being much more comfortable now than at the onset of school year. Most still want grades/percentages, but they are recording standards.
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5. WHE will improve the average daily attendance rate for the 20-14-2015 school year to 96%.
- In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
 - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open house.
 - WHE sent home attendance letters and increased the frequency of attendance phone calls home.

What measures were used to determine that goal(s) were reached?
 Collaborative team meetings utilizing district developed writing rubrics, PowerSchool information, Discipline data recorded in Power School, pre-devolved PBIS assessments.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/9/14	1. Reviewed school goals 2. West Homer recognized as a 5-STAR school 3. Reading of bi-laws 4. Discussed 5 th grade class sizes and solutions	1. Site Council elected to adopt the school’s goals. We discussed programs and strategies that WHE utilizes to help students succeed. 3. Bi-Laws approve with no changes made	1. It was the belief of the site Council that they were an extended part of the school team and thus they would support the school established goals. They felt that our academic success is evidence that the school is successfully engaging students in the learning process.
11/18/14	1. Review building and site council goals 2. Update on 5 th grade class sizes. Open concept classroom. 3. PBIS update	2. Site Council supports WHE 5 th grade short term solution and we discussed what this would look like after Winter break and next year. 3. The Site Council very interested and supportive in PBIS.	2. Open concept sound good, but some parents have concerns. Next year it would be nice to start the year with this teacher in place. 3. Site Council reviewed building wide discipline (Big 5)

3/17/14	1. Review building and site council goals 2. AMP Update: current and future years. 3. 5 th grade update: 3 home room classes	3. Site Council very supportive about 3 home rooms and are hopeful that next year we will be able to continue current staffing.	2. Discussion about progression of 5 th grade through this year.
5/12/14	1. Review building and site council goals 2. Staffing - Staff turnover <ul style="list-style-type: none"> • 3 - Sarah Hartman • 3/4 - Ashley Hanson • 5/6 - Erica Thompson • .5 Quest/.5 Intervention - Marge Dunn 3. Class size projections for next year 4. PBIS update 5. BP Teachers of Excellence: Judy Gonsalves 6. AMP Update	3. Site council pleased with class size projections 4. Please with PBIS Data	4. PBIS Big Five Data report

What data gives evidence to progress of meeting goal(s)?

Student, parent and staff surveys indicate people are very positive about West Homer. Additionally, our PBIS Big Five data indicates areas of strengths and weakness. Our greatest areas of weakness are student specific. We have few students who receive discipline referrals and even fewer who receive more than one individual referral.

What other significant actions did the site council take to support District goal(s) during the year?

West Homer Site Council worked to be responsive to the districts needs/requests by discussing and offering input on district concerns and policies: Through the course of the year we focused our efforts on PBIS, the school's Site Council Bi-Laws, climate surveys that indicate the perceptions of students and parents.