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| **Teacher Name**: | **Grade & Content Area or Subject**: | **Start/End Dates**: |
| **Calibration Conference Date**Click here to enter a date. | **Mid-Course Check-In Date**Click here to enter a date. | **End-of-Course Conference Date**Click here to enter a date. |
| **Group Demographics**:  |
| **Baseline Data** (explain any data excluded, if applicable): |
| **Student Growth Statement** (written as a SMART Goal):  |
| **Strategies and Action Steps** | **Source of Data Analyzed** | **Timeline or Date(s)** | **Outcome or Summary** |
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| **Concluding Data**: |
| **Final Summary**: |
| **Performance Rating** |
| \_\_\_\_\_Unsatisfactory | \_\_\_\_\_Basic | \_\_\_\_\_Proficient | \_\_\_\_\_Exemplary |
| **Teacher Signature**: | **Date**: | **Administrator Signature**: | **Date**: |