



KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Charter School Committee Meeting
October 5, 2015
12:30 p.m.
Redoubt Conference Room

AGENDA

- I. Call to Order
- II. Review of Policy BP 6187, and past discussions
- III. Review of Policy BP 3540, proposed charter school transportation policy
- IV. Discussion on charter school waiting lists

Establishment of Charter Schools

BP 6187

Charter schools are schools established under AS 14.03.250- 14.03.290 that operate within the public school district.

Charter schools are established upon the approval of an application by the ~~local~~ School Board and the State Board of Education and Early Development. Charter schools shall operate under in accordance with a written contract between the charter school and the ~~local~~ School Board.

Application Procedure for Establishing a Charter School

The following steps shall be followed in making are required to make an application for the establishment of a charter school in the Kenai Peninsula Borough School District.

1. Academic Policy Committee: The Academic Policy Committee shall consist of parents of students attending (or planning to attend) the charter school, teachers at the charter school (or teachers who agree to teach at the charter school), and employees of the charter school (or employees who agree to work at the charter school). Generally, the Academic Policy Committee is responsible for hiring the principal, supervising the academic operation of the charter school and ensuring fulfillment of the charter school mission.
2. Notification of Intent: Any person(s) wishing to establish a charter school shall notify the Superintendent of their intention by August 1 of the year prior to the date of intended implementation. The Superintendent shall establish an administrative committee to meet with the charter school representatives to review the application procedures, discuss the requirements of the application between the charter school and the ~~local~~ School Board, and to answer any questions the charter school representatives may have.

~~Note: Suggest moving these two paragraphs to "3. Charter School Application" Following the initial meeting with the administrative committee, the charter school representatives shall prepare the information required for the application.~~

~~Applications for charter schools shall be submitted to the local School Board no later than October 1 of the school year prior to the school year during which the charter school will begin operation. Applications received after the October 1 deadline shall not be considered until the next school year. All charter schools shall begin operations as agreed with the School Board, but no later than October 1.~~

3. Charter School Application: Following the initial meeting with the administrative committee, the charter school representatives shall prepare the information required for the application. The charter school shall provide information to the School Board as stipulated in E 6187 Charter School Application/Contract Provisions.

A draft contract between a charter school and the School Board shall be included as part of the application. The terms of the draft contract are shall not to exceed five ten years.

Applications for charter schools shall be submitted to the local School Board no later than October 1 of the school year prior to the school year during which the charter school will begin operation. Applications received after the October 1 deadline shall not be considered until the next school year. All charter schools shall begin operations as agreed with the School Board, but no later than October 1.

The Alaska Department of Education and Early Development Charter School Application and Rating Template will be used in the District's charter school application process.

Applicants are cautioned that the Alaska Department of Education and Early Development has its own policies and deadlines, and that to the extent the applicant's proposed charter school may be affected by those deadlines, the applicant should take those deadlines into account.

When the charter school is proposing to use a District facility which is already in use as a public school, the application and charter school contract will adhere to the "Sharing a District Facility" section of this policy.

It is not the a District or Board's responsibility to locate a facility to operate a charter school. The District will make available school capacity and enrollment information as needed.

4. School Board Work Session: Following the timely receipt of the complete application, the School Board shall hold a public work session with the charter school representatives. During this work session, the charter school representatives shall present their application as a proposal for a charter school contract.

The local School Board and the charter school representatives may negotiate provisions of the contract during this meeting.

Note: Suggest moving these two paragraphs to "3. Charter School Application" When the charter school is proposing to use a District facility which is already in use as a public school, the application and charter school contract will adhere to the "Sharing a District Facility" section of this policy.

It is not the Board's responsibility to locate a facility to operate a charter school.

5. Public Hearing on the Charter School Application: Following the work session, the School Board shall hold a public hearing on the proposed charter school application.

6. **School Board Action:** Following the work session and the public hearing, the ~~local~~ School Board shall place the charter school ~~proposal~~ application on the agenda for a regular School Board meeting. The School Board will take action to approve or deny the request to establish the charter school.

~~Note: Suggest moving these two paragraphs to a new section "8. Charter School Contract" Upon approval of the charter school by the local School Board and the State Board of Education, the contract will be signed by the president of the local School Board and the legally designated representative of the charter school.~~

~~The Superintendent shall serve as a contact person for all communications between the charter school and the District administration.~~

7. **State Notification of a Charter School Application:** Upon approval or rejection of a charter school application, the local School Board will submit to the State Board of Education and Early Development a copy of the charter school application and a report on the action taken by the local School Board not later than 20 working days following the School Board action.
8. **Charter School Contract:** Upon approval of the charter school application by the local School Board and the State Board of Education and Early Development, the draft contract included in the application will be finalized and signed by the president of the ~~local~~ School Board and the legally designated representative of the charter school.

The Superintendent shall serve as a contact person for all communications between the charter school and the District administration.

Annual Review of the Charter School

~~Once approved by both the local and State Boards of Education,~~ The charter school will be subject to an annual review of its operations and finances by the School Board. Annually, the charter school will submit a written report. Every three years they will make a presentation to the School Board and the public. ~~This~~ The annual written report will include information on the attainment of student performance expectations, ability to meet enrollment needs, meetings of the governing bodies of the charter school, descriptions of charter school activities, and other information of interest to the ~~local~~ School Board.

Breach of Contract

Failure to comply with the provisions of the contract between the charter school and the ~~local~~ School Board is considered a breach of contract and may result in the termination of the charter school. Examples of breach of contract include but are not limited to:

- failure to meet or make reasonable progress toward achievement of the content standards or pupil performance standards identified in the contract,
- failure to meet generally accepted standards of fiscal management
- failure to accommodate all student applicants without working with the district to consider providing additional classroom space and additional teachers to meet community need
- violating any provision of law from which the charter school was not specifically exempted
- for other good cause

During the charter school's annual review with the School Board, compliance with the provisions of the contract will be monitored. If any allegations of noncompliance with the charter school contract (either by the charter school or by the ~~School~~ District) are presented either during the annual review or at any other time, the District shall report said allegations and any resulting recommendations to the School Board ~~shall investigate these allegations for consideration.~~ Prior to ~~canceling considering the~~ cancellation of the charter school contract, the District School Board and the charter school shall attempt to remedy any violations of the contract.

~~The terms of the contract are not to exceed five years. A review of the contract is to be made at the completion of the third year. A portion of that~~ Every three years a review shall be based on a comparison of ~~the Alaska Standards-Based Assessment state mandated~~ test scores of the charter school's students to those of the District average of a similar population ~~of the District.~~ If the charter school does not meet or exceed the District average, the District shall recommend to the School Board the conditions of the school shall be placed on a two-year probation approved by the School Board. Failure to meet the conditions of the probation will be grounds for ~~denial of a future charter cancellation of the charter.~~

Sharing a District Facility

Charter schools ~~that are~~ may be housed in a non-school District facility ~~will be recognized under Alaska Statutes 14.03.250-14.30.290.~~ Charter schools proposing to use District facilities ~~which are already in use as public schools,~~ may do so only on with the approval by the School Board.

When the charter school is proposing to utilize space in an existing District ~~school facility:~~

1. ~~Based on enrollment projections and school capacity,~~ The Superintendent will determine if the amount of space requested by the charter ~~school~~ school can be made available based on enrollment projections and school facility capacity.
2. ~~If the Superintendent determines space is available,~~ The Superintendent will negotiate the terms of sharing a the facility if space is available and make recommendations to the School Board.

Legal Reference:

ALASKA STATUTES

14.03.250 Establishment of charter schools

14.03.255 Organization and operation of a charter school

14.03.260 Funding for charter schools

14.03.265 Admission

14.03.270 Teacher or employee transfers, evaluations, and negotiated agreements

14.03.275 Contracts; duration

14.03.280 Regulations

14.03.290 Definitions

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Adoption Date: 5/5/2014

AR 6187 Charter School Guidelines

E 6187a Intent to Develop Charter Schools Application

E 6187b Charter School Application/Contract Provisions

TRANSPORTATION

The School Board desires to provide transportation for eligible students in accordance with state and federal law.

KPBSD shall provide transportation services to students attending KPBSD charter schools on a space available basis along the regular routes that the students attending schools in an attendance area in the district are currently being transported. If a charter school declines pupil transportation services, no funding allocation will be made by the District.

The goals of the transportation service are:

1. To provide maximum safety for students while being transported between home and school and on school-sponsored trips.
2. To promote desirable student behavior and respect for traffic safety.
3. To provide assistance and transportation for handicapped students.
4. To provide transportation for field trips.

*(cf. 3313 – Contracts)
(cf. 3541.5 – Alternative Transportation Arrangements)
(cf. 6182 – Secondary Boarding Program)*

Legal Reference:

ALASKA STATUTES
14.09.010 Transportation of pupils
14.09.030 School buses
14.30.347 Transportation of exceptional children

ALASKA ADMINISTRATIVE CODE
4 AAC 09.050 Secondary Boarding Programs

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 5/3/2004 Revised: 09/08/2015