

# General Information Items for the Board of Education





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Borough Assembly Action

**Date:** October 7, 2015

**Item Number:**

**Administrator:** Dave Jones, Assistant Superintendent

A handwritten signature in black ink, appearing to read "Dave Jones".

**Attachments:** School Related Items on the October 13, 2015 Borough Assembly Agenda

**Action  
Needed**

**For  
Discussion**

**Information**

**Other:**

### BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the October 13, 2015 Borough Assembly meeting:

- Authorization to award contract for Seldovia School container welding shop
- Authorization to award contract for ITB16-010 flooring replacement 2015 for Redoubt Elementary, Nikiski North Star and Tustumena Elementary
- Ordinance 2015-19-15, expanding the scope of a project previously appropriated by Ordinance 2011-19-78 for improvements to school facilities

### ADMINISTRATIVE RECOMMENDATION

For your information.



**KENAI PENINSULA BOROUGH**

144 North Binkley Street • Soldotna, Alaska 99589-7520  
Toll free within the Borough (800) 498-4441 • Fax (907) 714-2373  
www.borough.kenai.ak.us/purchasing

**MIKE NAVARRE  
BOROUGH MAYOR**

**MEMORANDUM**

**TO:** Mike Navarre, Mayor  
**THRU:** Valentina Sustaita, Acting Purchasing & Contracting Director *V. Sustaita*  
**FROM:** Kevin Lyon, Capital Projects Director *KL*  
**DATE:** September 4, 2015  
**SUBJECT:** Authorization to Award Contract for Seldovia School Container Welding Shop

The Purchasing and Contracting Office formally solicited and received bids for the Seldovia School Container Welding Shop. Bid packets were released on August 6, 2015 and the Invitation to Bid was advertised in the Peninsula Clarion and the Homer News on August 6, 2015.

The project consists of the construction of a vocational welding shop constructed from a 40' X 8' Cube Connex. Contractor shall transport and set-up finished container welding shop at Seldovia School in Seldovia, Alaska.

On the due date of August 31, 2015 ten (10) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$50,246.00 was submitted by SBR Services, LLC, Palmer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.74010.D056M.43011.

*Mike Navarre*  
\_\_\_\_\_  
Mike Navarre, Mayor

9/10/15  
Date

RECEIVED  
SEP 8 2015  
FINANCE DEPT. ACCOUNTING  
Klap

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400.74010.D056M.43011
Amount	\$50,246.00
By: <i>KL</i>	Date: 9/8/15

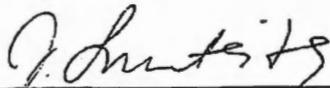
**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB16-006 Seldovia School Container Welding Shop**

CONTRACTOR	LOCATION	BASE BID
Coldfoot Environmental	Anchorage, Alaska	\$121,100.00
Diversi-Tech	Montreal, Canada	\$78,200.00
Olgoonik Development	Anchorage, Alaska	\$117,000.00
MB General Contractor	Anchorage, Alaska	\$126,954.00
SBR Services	Palmer, Alaska	\$50,246.00
H&K Sheet Metal	Anchorage, Alaska	\$77,465.00
Mechanical Builders	Anchorage, Alaska	\$75,302.23
Holden Company	Soldotna, Alaska	\$81,147.00
Tesla Electric	Anchorage, Alaska	\$79,336.50
Orion Construction	Anchorage, Alaska	\$74,800.00

**DUE DATE: August 31, 2015 @ 2:00 PM**

**KPB OFFICIAL:**

  
Valentina Sustaita, Acting Purchasing & Contracting Director



# KENAI PENINSULA BOROUGH

Maintenance Department  
47140 E. Poppy Ln., Soldotna, Alaska 99669  
907-262-4011 • Fax 907-262-5882  
www.borough.kenai.ak.us/maintenance



**MIKE NAVARRE**  
BOROUGH MAYOR

## MEMORANDUM

**TO:** Mike Navarre, Mayor

**THRU:** Valentina Sustaita, Acting Purchasing & Contracting Director *Johnst*

**FROM:** Scott Griebel, Maintenance Director *SG*

**DATE:** September 29, 2015

**SUBJECT:** Authorization to Award Contract – ITB16-010 Flooring Replacement 2015

The Purchasing and Contracting Office formally solicited and received bids for "ITB 16-010 Flooring Replacement 2015" project. Bid packets were released on September 8, 2015 and the Invitation to Bid was advertised in the Peninsula Clarion on September 8, 2015.

The project includes flooring removal, disposal, furnishing and installation at various borough schools throughout the district (Soldotna Area, Homer Area and Hope Area).

On the due date of September 22, 2015, three (3) contractors' bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bids are as follows:

Redoubt El.	Westside Flooring, LLC (Anchorage, AK)	\$21,182.00
Nikiski North Star	Westside Flooring, LLC (Anchorage, AK)	\$ 8,453.00
Tustumena El	Floor-Ever, Inc. (Soldotna, AK)	\$ 9,008.60

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.16755.43780.

Approved:

*for* *Paul Ostel*  
Mike Navarre, Mayor

9/29/15  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct #400.78050.16755.43780 - \$38,643.60	
BY: <u><i>SG</i></u>	DATE: <u>9/29/15</u>

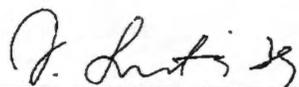
*C. Chagnon*

**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB16-0010 Flooring Replacement**

CONTRACTOR	LOCATION	Redoubt Elementary	Nikiski North Star Elementary	Tustumena Elementary
Floor-Ever	Soldotna, Alaska	\$ 24,218.00	\$ 9,337.00	\$ 9,008.60
Westside Flooring	Anchorage, Alaska	\$ 21,182.00	\$ 8,458.00	\$ 9,496.40
Rainbow Builders	Anchorage, Alaska	\$ 22,575.00	\$ 13,218.00	\$ 13,847.30

**DUE DATE: September 22, 2015 @ 2:00 PM**

**KPB OFFICIAL:**   
 Valentina Sustaita, Acting Purchasing & Contracting Director

Introduced by: Mayor  
Date: 10/13/15  
Hearing: 10/27/15  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2015-19-15**

**AN ORDINANCE EXPANDING THE SCOPE OF A PROJECT PREVIOUSLY  
APPROPRIATED BY ORDINANCE 2011-19-78 FOR IMPROVEMENTS TO SCHOOL  
FACILITIES**

**WHEREAS**, the Kenai Peninsula Borough previously appropriated \$625,000 in Ordinance 2011-19-78 for improvements to school facilities; and

**WHEREAS**, \$150,000 was appropriated for movement and setup of two portables; and

**WHEREAS**, those projects have been completed and \$62,138.59 remains unspent; and

**WHEREAS**, the school district has requested the scope of work on the funds previously appropriated for movement and setup of two portables be expanded to include repairs and upgrades of portables at K-Beach Elementary, Mountain View Elementary, Sterling Elementary, Razdolna School, Voznesenka School and Soldotna Prep School;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That the scope of work for the \$150,000 previously appropriated through Ordinance 2011-19-78 for movement and setup of two portables is expanded to include repairs and upgrades of portables at K-Beach Elementary, Mountain View Elementary, Sterling Elementary, Razdolna School, Voznesenka School and Soldotna Prep School.

**SECTION 2.** That this ordinance takes effect immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \*  
DAY OF \* 2015.**

\_\_\_\_\_  
Dale Bagley, Assembly President

ATTEST:

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



## KENAI PENINSULA BOROUGH

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Toll-free within the Borough: 1-800-478-4441, Ext. 2150  
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www.borough.kenai.ak.us

MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Dale Bagley, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Kenai Peninsula Borough Mayor *MN*

**FROM:** Craig Chapman, Finance Director *C Chapman*  
Scott Griebel, Maintenance Director *SG*

**DATE:** October 1, 2015

**SUBJECT:** Ordinance 2015-19-15, An Ordinance Expanding the Scope of a Project Previously Appropriated by Ordinance 2011-19-78 for Improvements to School Facilities

Included in Ordinance 2011-19-78 was an appropriation in the amount of \$150,000 for the movement and setup of two portables. Those projects have been completed and there are funds remaining of \$62,138.59. The School District has requested that the unspent funds be used for repairs and upgrades at portables located at K-Beach Elementary, Mountain View Elementary, Sterling Elementary, Razdolna School, Voznesenka School and Soldotna Prep. This ordinance requests that the funding previously appropriated for movement and setup of two portables be expanded to include repairs and upgrades of portables at the above schools.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>400.78010.12PTB.49999</u>
Amount	<u>\$62,138.59</u>
By:	<u><i>pp</i></u> Date: <u>9/24/15</u>



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

**Assistant Superintendent**

Dave Jones

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-5867

Email: [davejones@kpbsd.k12.ak.us](mailto:davejones@kpbsd.k12.ak.us)

September 14, 2015

Craig Chapman, Director of Finance  
Kenai Peninsula Borough  
144 N. Binkley  
Soldotna, AK 99669

Re: Redirection of Funds remaining from Ordinance 2011-19-78

Dear Craig,

The School District has been notified that the projects originally funded from the \$150,000 appropriated under Ordinance 2011-19-78 have been completed as revised and there are funds remaining in the amount of \$62,138.59. Borough Maintenance has confirmed that there are existing portables in need of repairs and upgrades at K-Beach, Mountain View and Sterling Elementary, Razdolna, Voznesenka and Soldotna Prep School.

Please consider this letter the district's request to redirect the remainder of these funds to repair and upgrade the portables at the above-mentioned schools.

We appreciate the borough's assistance in making these upgrades and repairs.

Sincerely,

A handwritten signature in cursive script that reads "Dave Jones".

Dave Jones

cc: Scott Griebel, KPB Maintenance Department  
Julie Cisco, KPBSD Planning and Operations



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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## SCHOOL BOARD COMMUNICATION

**Title:** Borough Assembly Action

**Date:** October 21, 2015

**Item Number:**

**Administrator:** Dave Jones, Assistant Superintendent *Dave Jones*

**Attachments:** School Related Items on the October 27, 2015 Borough Assembly Agenda

**Action  
Needed**

**For  
Discussion**

**Information**

**Other:**

## BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the October 27, 2015 Borough Assembly meeting:

- A resolution commending the Kenai Central High School girls as the 4A Alaska State Cross Country Champions for the year 2015
- A resolution commending the Homer High School girls as the 3A Alaska State Cross Country Champions for the year 2015
- Ordinance 2015-19-15, expanding the scope of a project previously appropriated by Ordinance 2011-19-78 for improvements to school facilities

## ADMINISTRATIVE RECOMMENDATION

For your information.

Introduced by: Mayor, Gilman  
Date: 10/27/15  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
COMMENDING RESOLUTION**

**A RESOLUTION COMMENDING THE KENAI CENTRAL HIGH SCHOOL GIRLS AS  
THE 4A ALASKA STATE CROSS COUNTRY CHAMPIONS FOR THE  
YEAR 2015**

**WHEREAS,** the girls 4A Alaska State Cross Country Championships were held at the Bartlett High School Trails in Anchorage on October 3, 2015; and

**WHEREAS,** the Kenai Kardinals won the championship; the first cross country team championship in school history and the Kardinals first 4A State Championship trophy in any sport since 1991; and

**WHEREAS,** under the direction of Head Coach Maria Calvert, Assistant Coach Shane Lopez, and Manager Ashley Hamilton, the team won the last two meets of the year – The Region III meet and the State meet; and

**WHEREAS,** four girls were in the top 11 at the 4A state meet, led by Riana Boonstra in second place, Jaycie Calvert – the highest placing freshman in the state – in fifth place, Ithaca Bergholtz in 6th place, and Addison Gibson – after surging from 17th in the final kilometer – in 11th place; and

**WHEREAS,** Brooke Satathite had a personal best time to finish 53rd, and Leah Johnson and Kasey Paxton both ran strong races to finish in the top 60; and

**WHEREAS,** the teams excellent performance is a credit to their parents, school and community;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI  
PENINSULA BOROUGH:**

**SECTION 1.** That the Kenai Peninsula Borough Assembly commends the Kenai Central High School Girls Cross Country team for their performance in winning the 4A Alaska State Championship.

**SECTION 2.** That a special Certificate of Achievement shall be presented to each member of the winning team.

**SECTION 3.** That a copy of this resolution be given to Head Coach Maria Calvert.

**SECTION 4.** That this resolution takes effect immediately upon its adoption.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS  
27TH DAY OF OCTOBER, 2015.**

\_\_\_\_\_  
Dale Bagley, Assembly President

ATTEST:

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Introduced by: Mayor, Cooper  
Date: 10/27/15  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
COMMENDING RESOLUTION**

**A RESOLUTION COMMENDING THE HOMER HIGH SCHOOL GIRLS AS THE 3A  
ALASKA STATE CROSS COUNTRY CHAMPIONS FOR THE  
YEAR 2015**

**WHEREAS,** the girls 3A Alaska State Cross Country Championships were held at the Bartlett High School Trails in Anchorage on October 3, 2015; and

**WHEREAS,** the Homer Mariner girls placed all seven varsity members in the top 22 to win their second straight and fifth overall team title in school history since 1988; and

**WHEREAS,** under the direction of Head Coach Bill Steyer and Assistant Coach Franceska Robinson, the team won the last two meets of the year - The Region III meet and the State meet; and

**WHEREAS,** varsity members Megan Pitzman placed third (19:40), Alex Mosely placed 7th (20:40), Audrey Rosencrans placed 8th (20:41), Aurora Waclawski placed 15th (21:05), Ziza Shemet Pitcher placed 18th (21:24), Lauren Evarts placed 19th (21:33), and Haley Knott placed 22nd (21:52)

**WHEREAS,** the teams excellent performance is a credit to their parents, school and community;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That the Kenai Peninsula Borough Assembly commends the Homer High School Girls Cross Country team for their performance in winning the 3A Alaska State Championship.

**SECTION 2.** That a special Certificate of Achievement shall be presented to each member of the winning team.

**SECTION 3.** That a copy of this resolution be given to Head Coach Bill Steyer.

**SECTION 4.** That this resolution takes effect immediately upon its adoption.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS  
27TH DAY OF OCTOBER, 2015.**

\_\_\_\_\_  
Dale Bagley, Assembly President

ATTEST:

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Introduced by: Mayor  
Date: 10/13/15  
Hearing: 10/27/15  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2015-19-15**

**AN ORDINANCE EXPANDING THE SCOPE OF A PROJECT PREVIOUSLY  
APPROPRIATED BY ORDINANCE 2011-19-78 FOR IMPROVEMENTS TO SCHOOL  
FACILITIES**

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**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \*  
DAY OF \* 2015.**

\_\_\_\_\_  
Dale Bagley, Assembly President

ATTEST:

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



## KENAI PENINSULA BOROUGH

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MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Dale Bagley, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Kenai Peninsula Borough Mayor *MN*

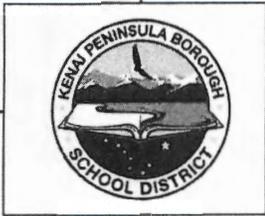
**FROM:** Craig Chapman, Finance Director *C Chapman*  
Scott Griebel, Maintenance Director *S Griebel*

**DATE:** October 1, 2015

**SUBJECT:** Ordinance 2015-19-15, An Ordinance Expanding the Scope of a Project Previously Appropriated by Ordinance 2011-19-78 for Improvements to School Facilities

Included in Ordinance 2011-19-78 was an appropriation in the amount of \$150,000 for the movement and setup of two portables. Those projects have been completed and there are funds remaining of \$62,138.59. The School District has requested that the unspent funds be used for repairs and upgrades at portables located at K-Beach Elementary, Mountain View Elementary, Sterling Elementary, Razdolna School, Voznesenka School and Soldotna Prep. This ordinance requests that the funding previously appropriated for movement and setup of two portables be expanded to include repairs and upgrades of portables at the above schools.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>400.78010.12PTB.49999</u>
Amount	<u>\$62,138.59</u>
By:	<u><i>pp</i></u> Date: <u>9/24/15</u>



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Assistant Superintendent

Dave Jones

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-5867

Email: [davejones@kpbsd.k12.ak.us](mailto:davejones@kpbsd.k12.ak.us)

September 14, 2015

Craig Chapman, Director of Finance  
Kenai Peninsula Borough  
144 N. Binkley  
Soldotna, AK 99669

Re: Redirection of Funds remaining from Ordinance 2011-19-78

Dear Craig,

The School District has been notified that the projects originally funded from the \$150,000 appropriated under Ordinance 2011-19-78 have been completed as revised and there are funds remaining in the amount of \$62,138.59. Borough Maintenance has confirmed that there are existing portables in need of repairs and upgrades at K-Beach, Mountain View and Sterling Elementary, Razdolna, Voznesenka and Soldotna Prep School.

Please consider this letter the district's request to redirect the remainder of these funds to repair and upgrade the portables at the above-mentioned schools.

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Sincerely,

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Dave Jones

cc: Scott Griebel, KPB Maintenance Department  
Julie Cisco, KPBSD Planning and Operations

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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## SCHOOL BOARD COMMUNICATION

<b>Title:</b>	Quarterly Discipline Report		
<b>Date:</b>	November 2, 2015	<b>Item Number:</b>	
<b>Administrator:</b>	John O'Brien, Assistant Superintendent <i>John O'Brien</i>		
<b>Attachments:</b>	KPBSD Discipline Data 2009-2016		

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

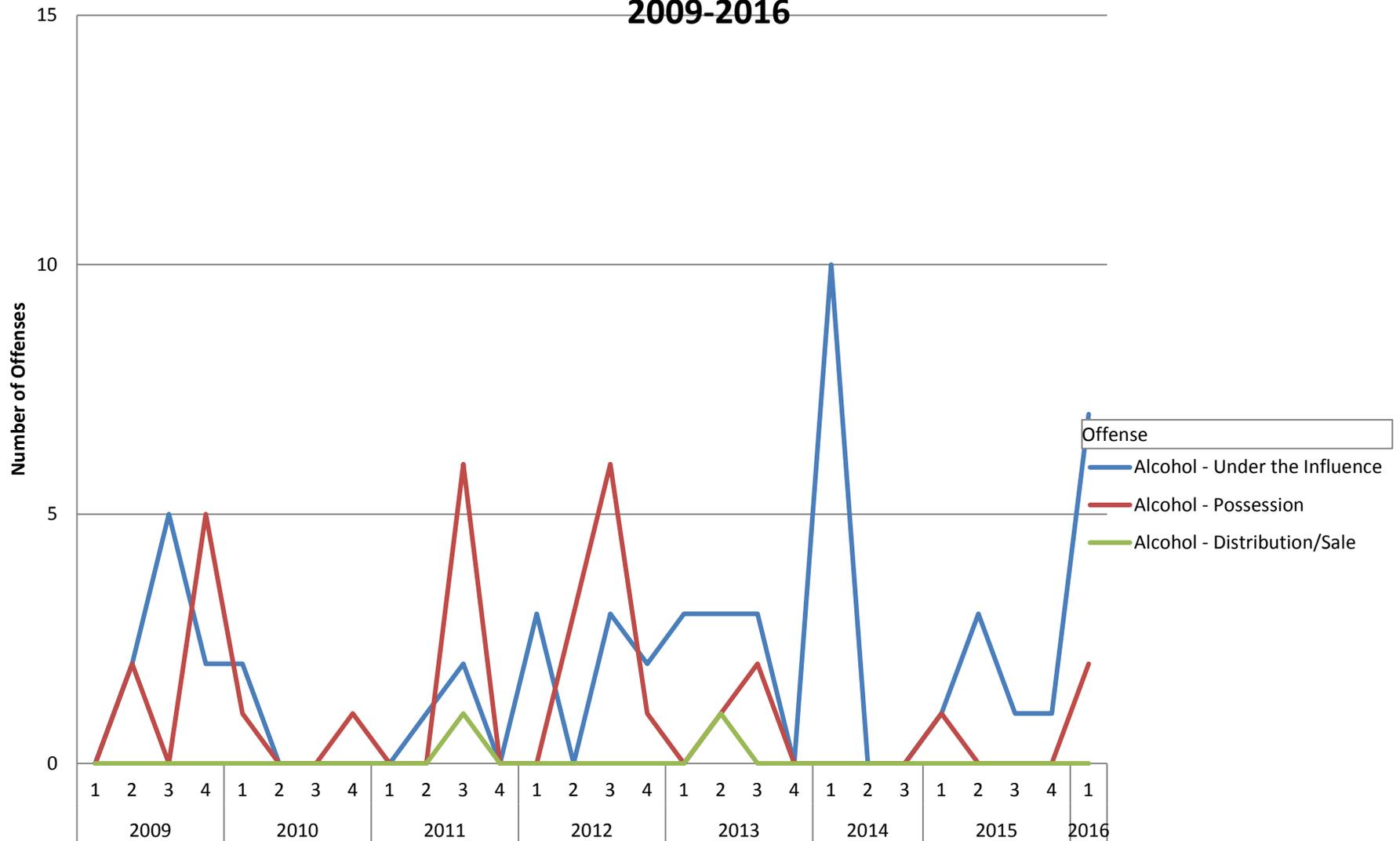
## BACKGROUND INFORMATION

Attached is the updated discipline report for the years 2009-2015. This report now contains the 2015 First Quarter.

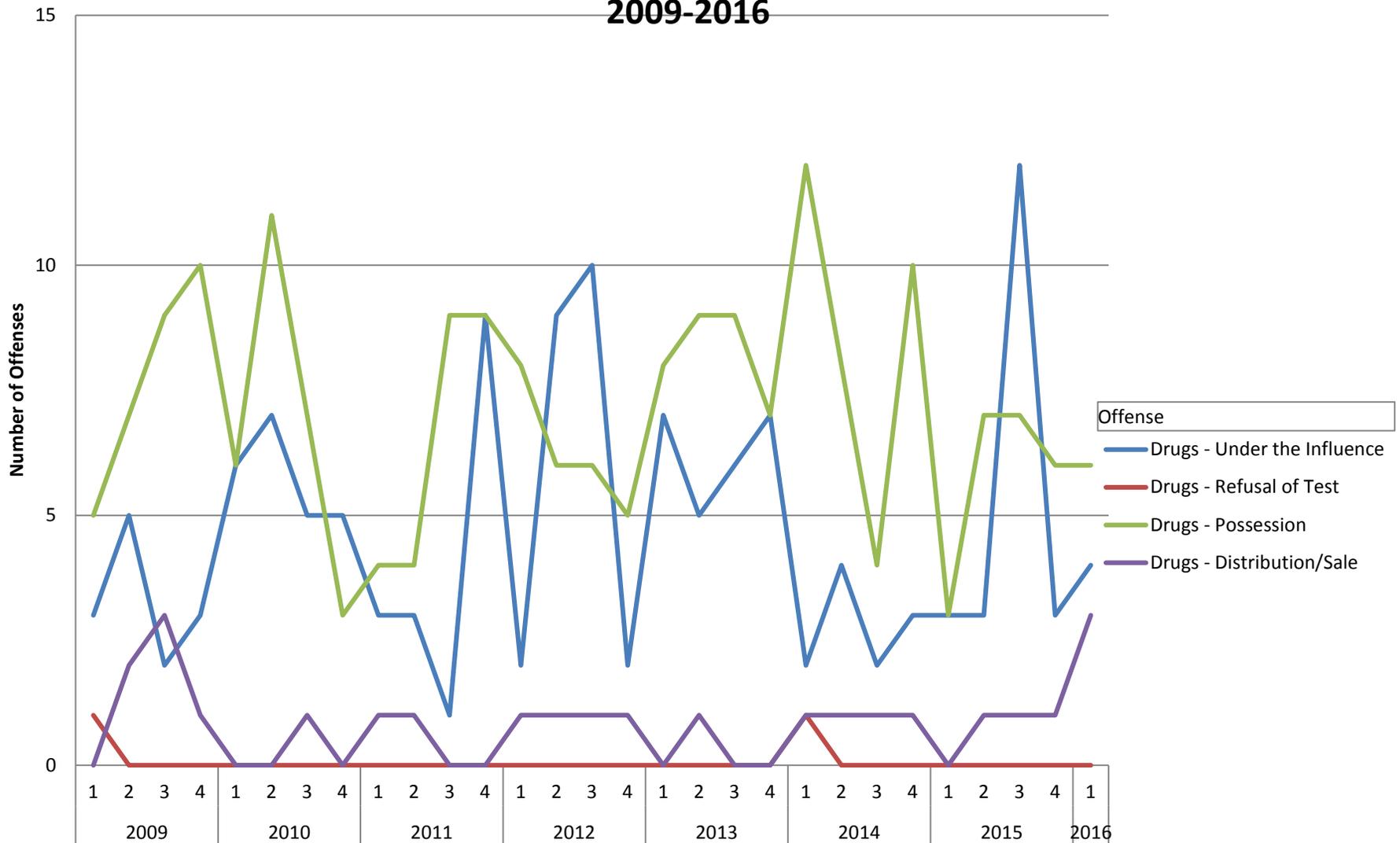
## ADMINISTRATIVE RECOMMENDATION

Offense Counts								
	2009	2010	2011	2012	2013	2014	2015	2016
Offense Name								
<b>Alcohol</b>								
Alcohol - Distribution/Sale	0	0	1	0	1	0	0	0
Alcohol - Possession	7	2	6	10	3	0	1	2
Alcohol - Under the Influence	9	2	3	8	9	10	6	7
Arson/Activating Emergency Procedures	2	3	3	1	3	1	0	2
Attendance	3328	3610	2538	3021	2039	1660	1854	344
Disruptive Behavior	1738	1534	1351	1263	972	698	917	200
<b>Drugs</b>								
Drugs - Distribution/Sale	6	1	2	4	1	4	3	3
Drugs - Possession	31	28	27	25	33	34	23	6
Drugs - Refusal of Test	1	0	0	0	0	1	0	0
Drugs - Under the Influence	22	23	16	23	25	11	21	4
Embezzlement & Extortion	1	0	2	2	0	1	1	0
Fighting (Physical & Verbal)	346	304	246	228	191	133	171	38
Forgery/Misrepresentation/Cheating	92	136	99	73	74	66	53	14
Inappropriate Computer Use	41	81	23	37	42	25	25	4
Insubordination	1444	1744	1483	1424	1233	974	769	162
Intimidation/Threats/Hazing	78	64	78	239	205	143	146	53
Minor Infractions	1223	1213	1188	1118	865	767	750	220
Other	416	246	191	198	243	221	174	52
Profanity/Vulgarity	344	421	353	253	321	159	230	40
Sexual Harassment	52	57	51	30	27	35	26	9
<b>Tobacco</b>								
Tobacco	72	61	45	33	31	46	46	21
Vandalism/Theft	112	122	89	117	87	68	96	21
Violence/Assault	487	574	577	334	361	375	333	109
<b>Weapons</b>								
Non-Firearm - Knife	17	22	14	17	17	11	23	3
Other Weapon	5	9	4	4	7	8	1	0
Firearm	0	0	0	0	1	0	0	0
<b>Grand Total</b>	<b>9874</b>	<b>10257</b>	<b>8390</b>	<b>8462</b>	<b>6791</b>	<b>5451</b>	<b>5669</b>	<b>1314</b>

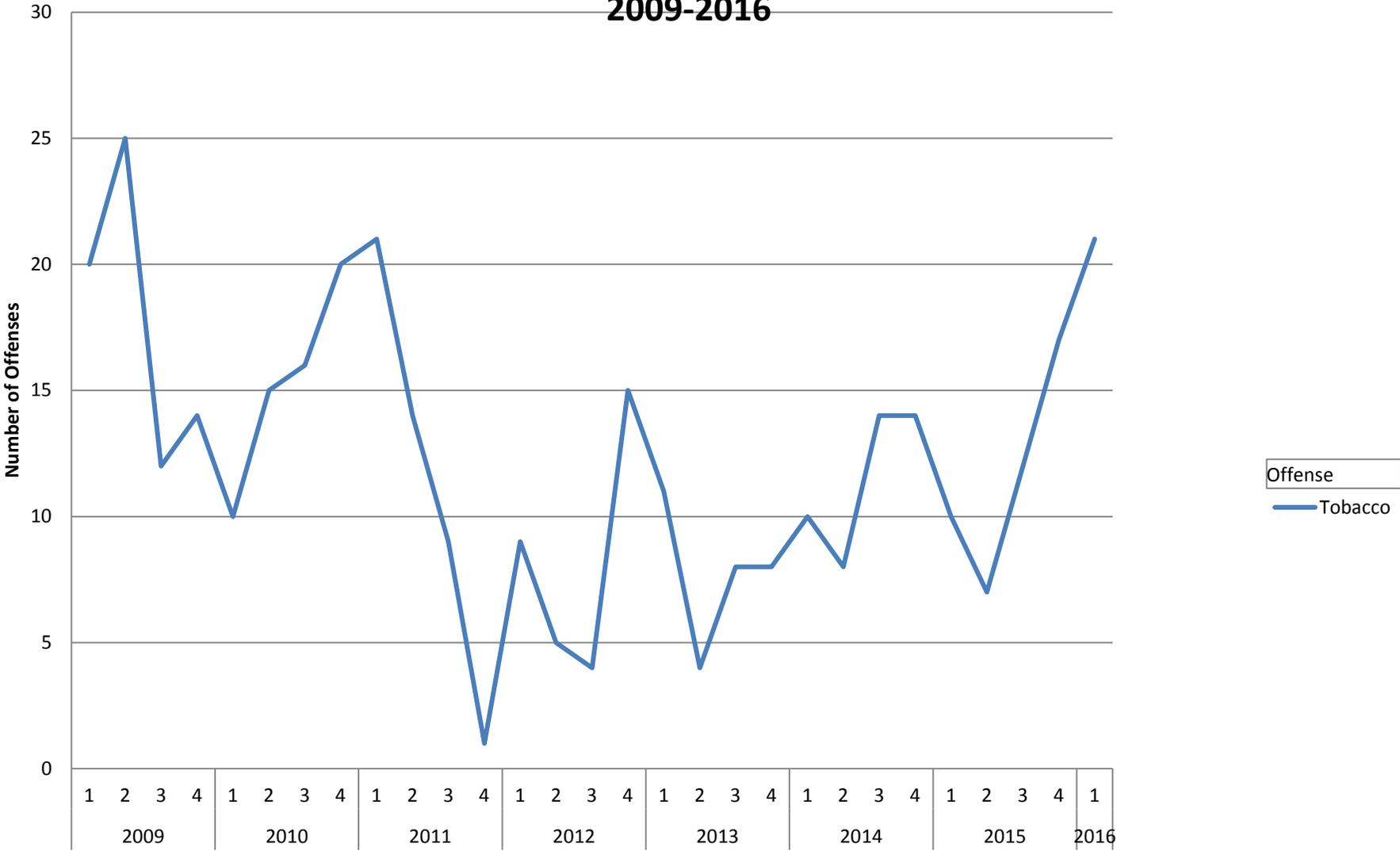
## Alcohol Offenses 2009-2016



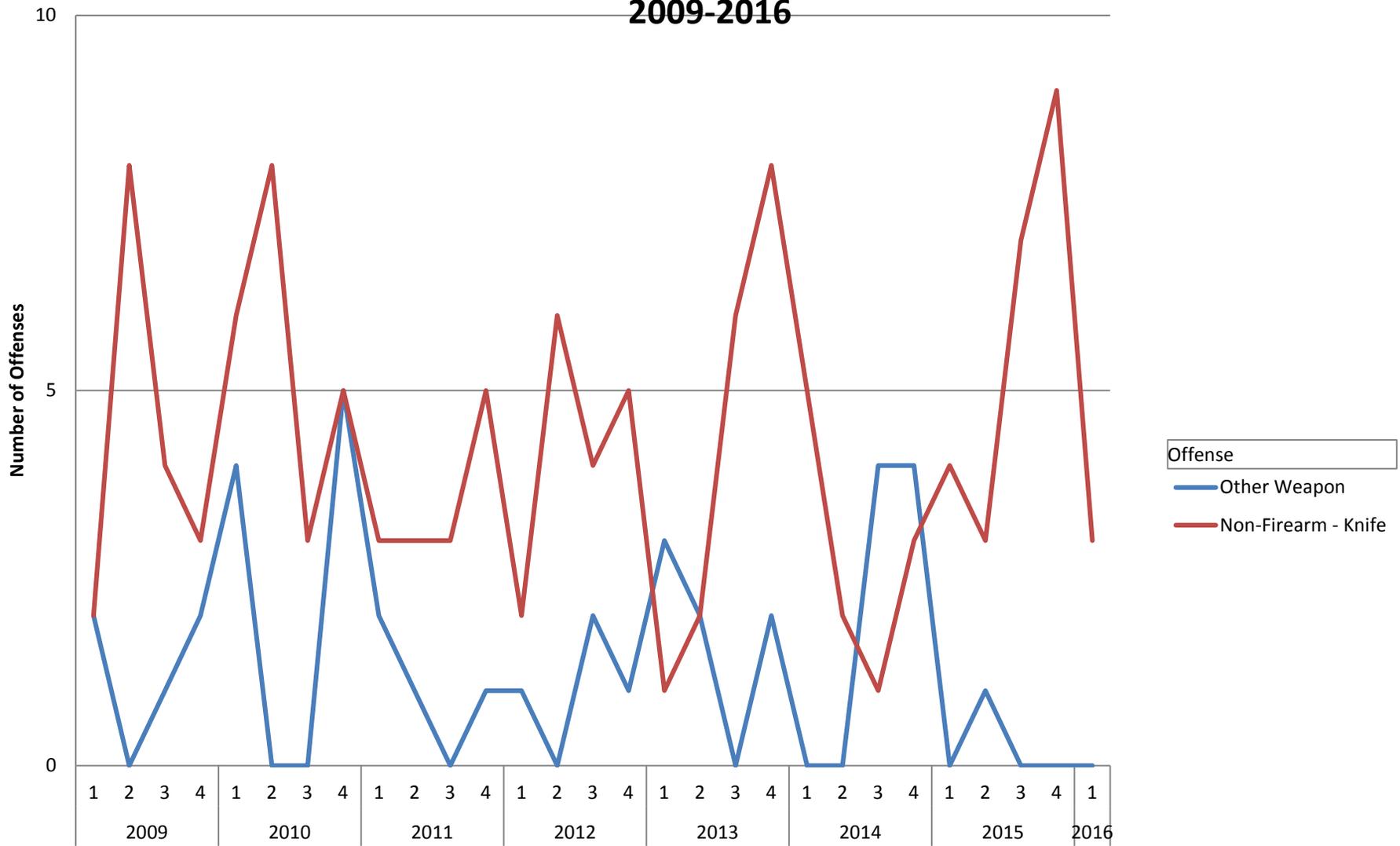
## Drug Offenses 2009-2016



# Tobacco Offenses 2009-2016



## Weapons Offenses 2009-2016





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Kindergarten Early Entrance

**Date:** November 2, 2015

**Item Number:**

**Administrator:** Dr. Christine Ermold *C. Ermold*  
Director of Elementary Ed./Professional Development through  
John O'Brien, Assistant Superintendent *J. O'Brien*

**Attachments:** *BP 5111 Admission, AR 5111 Early Entrance, E 5111(a) Early Entrance Screening, E 5111(b) Early Entry Parent Questionnaire*

**Action  
Needed**

**For  
Discussion**

**Information**

**Other:**

### BACKGROUND INFORMATION

Kenai Peninsula Borough School District Policy BP 5111, AR5111, E5111 (a), (b), (c), addresses the criteria and process for early entrance. For the 2015-16 school year, 4 students were assessed for early entrance under the above referenced policies, and one student was admitted.

## BP 5111 Admission

## KPBSD Policy Manual

BP 5111

**Students  
ADMISSION**

The School Board believes that all children should have the opportunity to receive a free appropriate public education. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The Board reserves the right to verify the residency or anticipated residency of any student and the validity of any affidavit of guardianship. These admission policies are not intended to be a barrier to the enrollment and retention of homeless children and youth.

The Superintendent shall verify compliance with all entrance requirements established by law or Board policy.

*(cf. 5112.1 - Exemptions from Attendance)*

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 5112.6 - Education for Homeless Children and Youths)*

*(cf. 5116 - School Attendance Boundaries)*

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.31 - Immunizations)*

A child five years of age on or before September 1 may be admitted to kindergarten. A child six years of age on or before September 1 may be admitted to first grade. A child may be considered for early entrance by meeting criteria established in *AR 5111 Early Entrance* and with the approval of the Superintendent. Students under school age who were previously enrolled in public school or who exhibit the ability to perform satisfactorily shall be admitted to school at the grade level determined by the Superintendent. Proof of age shall be required of all enrolling students.

*Legal Reference:**ALASKA STATUTES*

*14.30.010 When attendance compulsory*

*14.03.020 School year*

*14.03.070 School age*

*14.03.080 Right to attend school*

*14.30.045 Grounds for suspension or denial of admission*

*ALASKA ADMINISTRATIVE CODE*

*4 AAC 06.055 Immunizations required*

*4 AAC 06.076 Determination of School Age*

*United States Code, Title 42*

*42 U.S.C. 11432 - 11433 McKinney -Vento Homeless Assistance Act*

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**  
**Adoption Date: 8/09/2010**

AR 5111 Early Entrance  
E5111(a) Early Entrance Screening  
E5111(b&c) Early Entrance Parent's Questionnaire  
E 5111d Early Entrance Approval

## AR 5111 Early Entrance

**KPBSD Policy Manual**

AR 5111

**Students****EARLY ENTRANCE****Student Criteria for Early Entrance:**

1. To be considered for early entrance students must turn 5 years old between September 2 and October 1 for Kindergarten or turn 6 years old between September 2 and October 1 for first grade.
2. Requests for early entrance screening will not be accepted after October 1.
3. Students under school age were previously enrolled in programs outside of the District (i.e. home schooling, a private correspondence program or a private school) must meet the early entrance criteria before they will be enrolled.
4. To be admitted through early entrance procedures, as itemized in *E 5111(d) Early Entrance Approval Checklist*, the child must pass an early entry screening and demonstrate intelligence falling within the superior range.
5. If the child meets the criteria for early entrance and is enrolled in kindergarten, it is important that parents and staff recognize that it is still a provisional placement. The parent and staff should re-evaluate within two weeks and again in a month to see if the child is making the transition smoothly.

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT****Revised: 2/15/10**

BP 5111 Admission

E 5111(a) Early Entrance Screening

E 5111(b&amp;c) Early Entrance Parent's Questionnaire

E 5111d Early Entrance Approval

**EARLY ENTRANCE SCREENING**

Child's Name \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_

Date of Screening \_\_\_\_\_

Parent/guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone number (day time) \_\_\_\_\_

The purpose of this screening tool is to provide information in helping to determine the most appropriate placement for a child being considered for early entrance into kindergarten.

If a parent inquires about screening for early entrance:

1. The request for testing must be made no later than the first two weeks after school starts. Children will not be accepted for screening after October 1, whichever comes later. The child's birthdate must fall between September 2 and October 1 as stated in School Board policy.
2. The building administrator should explain state law, Board policy, **School District guidelines**, and the procedures to be followed. Also, included in this discussion should be the research that is available on early entrance and its effects on children.
3. Parent should fill out the parent questionnaire.
4. The screening should be completed by the building administrator. Screening results should be explained to the parent by the building administrator. The test itself should be retained in school file.
5. If the child passes the screening, the school psychologist should be contacted and **a norm-referenced intellectual assessment** should be completed as soon as possible. **A full-scale IQ score on a norm-referenced instrument falling within the superior range (plus or minus one standard error of measurement for the selected instrument) must be obtained. Ex. WPPSI-IV 120 (+/- 3) Wechsler Preschool and Primary Scale of Intelligence - Revised**
6. If the child meets the criteria for early entrance and is enrolled in kindergarten, it is important that parents and staff recognize that it is still a provisional placement. The parent and the staff should re-evaluate within two weeks and again in a month to see if the child is making the transition smoothly.

*Revised: 5/2013*

Early Entry  
Parent Questionnaire

Child's Name \_\_\_\_\_ Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Parent/Guardian \_\_\_\_\_  
 Address \_\_\_\_\_ Date: \_\_\_\_\_

Circle the number of each item, which applies to your child. Add pertinent information to each as applicable.

1. Started to walk and talk before most other children you know about.
2. Is at least a little taller, heavier and stronger than others her/his age.
3. Shows an interest in time- clocks, calendars, yesterday and tomorrow and days of the week.
4. Learned to read even though not yet five years old. Likes to read.
5. Arranges toys and other possessions, putting the same kinds together.
6. Knows which numbers are larger than others.
7. Can count, and point to each item as s/he correctly says the number.
8. Creates make-believe playmates as s/he "plays house" or different games.
9. Is interested in what is on television and in newspapers, in addition to cartoons.
10. Learns easily, so that you have to tell him/her something only once.
11. Shows impatience with jobs around the house that seem to have no meaning - like putting toys away when s/he is just going to have to take them out again.
12. Asks "Why?" often, and really wants to know the answer. Is curious about a lot of things from a tiny insect and how it's made, to a car and how it works.
13. Doesn't like to wait for other children to catch up.
14. Sticks with a task longer than others do. Won't give up easily.
15. Does things differently in ways that make good sense, whether it's piling up blocks, setting the table, or drying dishes.
16. Likes to be with older children, and can keep up with them.
17. Collects things, likes to organize them, and doesn't want anyone to mess them up- but doesn't always collect neatly.
18. Can carry on a conversation, and enjoys it. Wants your ideas and likes you to listen to hers/his. Uses big words and knows what they mean.
19. Shows an interest in drawing and music; knows colors and has rhythm.
20. Makes up jokes; has a good sense of humor.





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Extra-Curricular Leave Information

**Date:** October 27, 2015

**Item Number:**

**Administrator:** Laurie Olson, Director of Finance *Laurie Olson*

**Attachments:** FY15 Extra-Curricular leave by employee graph

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

### BACKGROUND INFORMATION

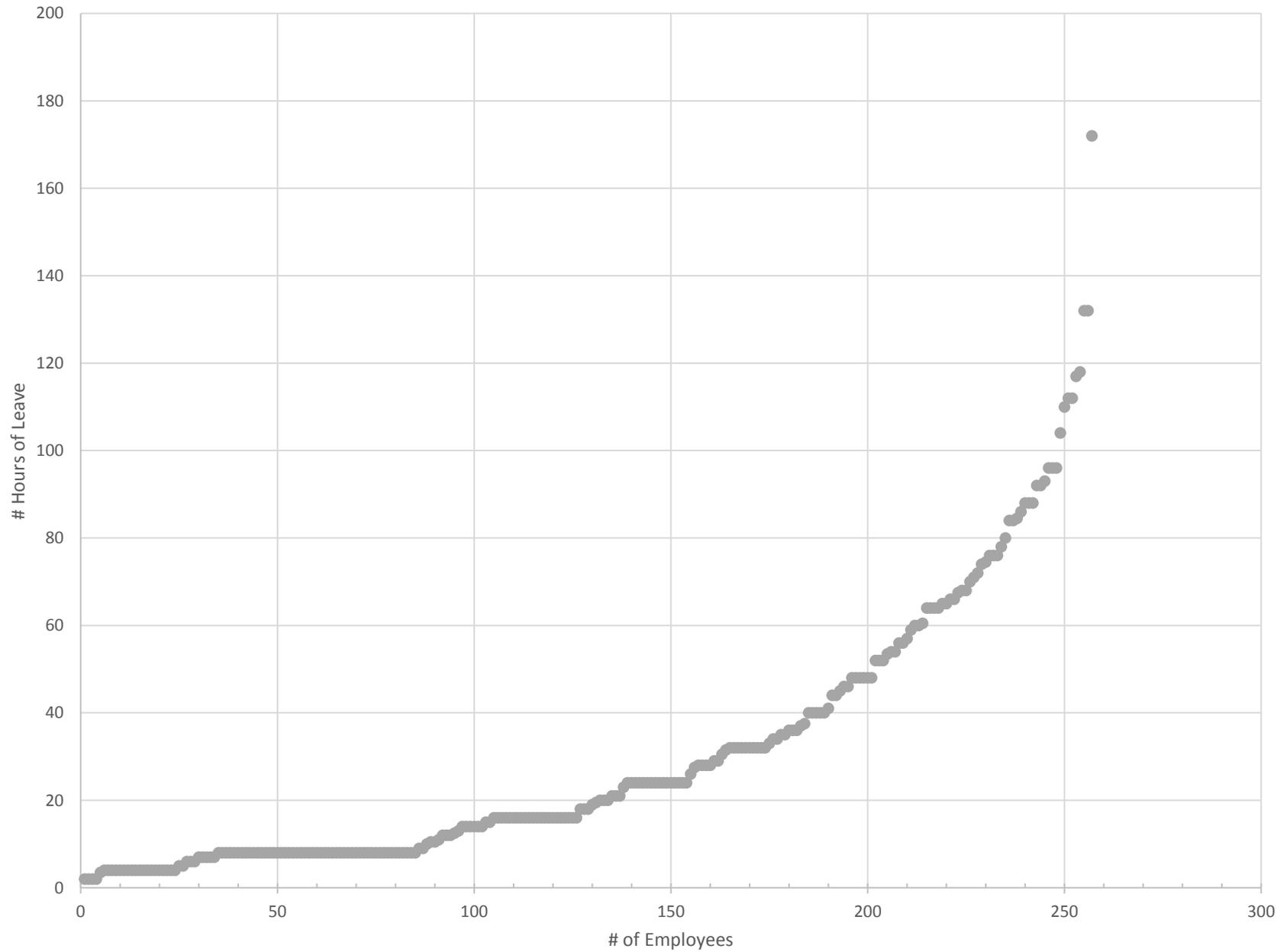
There was an additional request for graphical representation of the Extra-Curricular leave usage for FY15. The intent of the request was to bring out actual information by employee for board review, to determine if there may be a problem with over-use of Extra-Curricular leave in general. The attached scatter chart shows actual number of hours of leave used by employees.

As mentioned previously, coaches and other staff members who act as chaperones are users of this type of leave. All employee use of extra-curricular leave is represented here. Of the 258 employees who use Extra-Curricular leave, 185 employees (74%) used 40 or less hours, with 135 employees (52%) using 20 or less hours.

At the other end of the spectrum, there were 23 employees (less than 1% of the 258) who recorded 80 or more hours of Extra-Curricular leave.

Information is provided for review.

FY15 Extra Curricular Leave hours by Employee





# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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## SCHOOL BOARD COMMUNICATION

**Title:** Exhibit Revisions

**Date:** November 2, 2015

**Item Number:**

**Administrator:** Dave Jones, Assistant Superintendent *Dave Jones*

<b>Attachments:</b>	<i>E 1330(b) Community Use of School Facility</i>	.....Page 2
	<i>E 3350(a) Active List Tax Shelters</i>	.....Page 3
	<i>E 6146.11 Early Graduation Procedures</i>	.....Page 5

**Action Needed**     
  **For Discussion**     
  **Information**     
  **Other:** \_\_\_\_\_

## BACKGROUND INFORMATION

Per BB 9313: "Exhibit pages are intended to be easily updated. They are provided as information items to Board members but are not subject to approval."

For your information, the following exhibit change is in your information packet.

- *E 1330(b) Community Use of School Facility*
  - Clarifying language and signature of Assistant Superintendent added
- *E 3350(a) Active List Tax Shelters*
  - Annual updates
- *E 6146.11 Early Graduation Procedures*
  - Added graduation requirement check

## ADMINISTRATIVE RECOMMENDATION

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

**COMMUNITY USE OF SCHOOL FACILITY**

School: \_\_\_\_\_

Use of: \_\_\_\_\_  
(Part of Building: gym, classroom, etc.)

Activity: \_\_\_\_\_

By whom: \_\_\_\_\_

Date and time: \_\_\_\_\_  
**(Please be specific)**

Responsible Party: \_\_\_\_\_

I agree to obtain signatures of all participants on the Community Use Waiver of Liability and provide the originals **prior** to building use to the school administrator or principal. Last minute drop-ins will not be allowed.

**KEYS**

A key to the building (# \_\_\_\_\_) has been issued to the responsible party (above) on the date of \_\_\_\_\_ strictly for purposes of facilitating the above named activity. The key is to be returned to the principal on \_\_\_\_\_. It is the responsible party's responsibility to assure that all doors and windows are locked, and lights and appliances are turned off when departing the building. The duplication of school keys is prohibited. The person issued the key shall be responsible for its safekeeping. If lost, the responsible party shall report the loss to the principal immediately and shall pay a \$300 fee.

\_\_\_\_\_  
Printed Name (Responsible Party)

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Principal Date

\_\_\_\_\_  
**Assistant Superintendent of Instructional Support** Date

## ACTIVE LIST TAX SHELTER

E 3350(a)

Kenai Peninsula Borough School District & The Omni Group (the compliance administrator in terms of meeting Internal Revenue Service (IRS) regulations) DO NOT endorse, evaluate or sell any investment product or endorse any investment provider. The ultimate decision of where funds are invested rests with each individual participant using the investment providers listed below. The phone numbers and web addresses listed will provide you with information on contacting a local representative and/or how to open your account. You may choose any investment advisor or agent that is licensed to sell any investments sponsored by the following investment companies.

**403(b) Tax Shelter Plan****Aspire** (Offering American Funds, Vanguard, Primerica & Lord Abbett)

Products: Mutual Fund Phone: 1-866-634-5873 or 1-813-874-0671

Contact: Indy Walton, Edward Jones 907-260-2002

Contact: Ryan Kapp, Edward Jones 907-262-6336 Attn: Retirement Plan

Contact: Wes Roberts, Edward Jones 907-344-1428 P.O. Box 219604 [www.403basp.com](http://www.403basp.com)

Contact: Matt Streiff, Edward Jones 907-283-0785 Kansas City, MO 64121

Contact: Glenese Pettey, Edward Jones 907-260-2002

Contact: Matt North, Edward Jones 907-235-2979

Contact: Julie Tauriainen, Edward Jones 907-224-6878

**American Century Investments** 1-800-345-3533 4500 Main StreetProducts: Mutual Fund Fax: 816-340-3931 Kansas City, MO 64111-7709 [www.americancentury.com](http://www.americancentury.com)**American Fidelity Assurance Company**

Products: Annuity 1-800-662-1106 2000 N Classen Blvd.

Contact: Darcy Carter 1-800-450-3506 (ext. 6155) Oklahoma City, OK 73106 [www.afadvantage.com](http://www.afadvantage.com)**Fidelity Investments** P.O. Box 31401Products: Annuity/Mutual Fund 1-800-343-0860 Salt Lake City, UT 84131-9921 [www.fidelity.com](http://www.fidelity.com)**Legend Equities Group** (also offering Symetra Financial and Waddell & Reed)

Products: Mutual Funds/Annuities

Contact: Kurt Witzleben, Anchorage 1-800-478-9299 4600 E. Park Dr., Ste. 300 [www.legendgroup.com](http://www.legendgroup.com)

Contact: Glenn Jacob, Palmer 907-746-5857 Palm Beach Gardens, FL 33410

**Lincoln Financial Group** (formerly Lincoln National Life Ins. Co.) Dept. CProducts: Annuity 1-800-454-6265 P.O. Box 2212 [www.lfg.com](http://www.lfg.com)

Contact: Tax Deferred Associates 907-561-3187 Ft. Wayne, IN 46801

**New York Life Insurance Annuity Corporation**Products: Annuity/Mutual Fund 1-800-586-1413 [www.newyorklife.com](http://www.newyorklife.com)**Security Benefit Corporation** (formerly Security Benefit Life Ins. Co.)

Products: Annuity/Mutual Fund P.O. Box 750500

Contact: Craig Jung, Kenai 907-283-3439 Topeka, KS 66675-0500 [www.securitybenefit.com](http://www.securitybenefit.com)

Contact: Benefit Brokers, Homer 907-235-7396

**Symetra Financial** (formerly Safeco Life and Investments)

Products: Annuity/Mutual Fund 1-800-SYMETRA

Contact: Craig Jung, Kenai 907-283-3439 P.O. Box 3882

Contact: Benefit Brokers, Homer 907-235-7396 Seattle, WA 98124-3882 [www.symetra.com](http://www.symetra.com)

Contact: Don Bradford, Anchorage 800-478-3234

Contact: David Bradford, Soldotna/Kenai 907-260-5913

**Thrivent Financial for Lutherans** (also known as AAC Capital Management)

Products: Annuity/Mutual Fund 1-800-THRIVENT 4321 N. Ballard Rd.

Contact: Ruth Lewis, Soldotna 907-260-3320 Appleton, WI 54915-003 [www.thrivent.com](http://www.thrivent.com)

Contact: Al Basler, Anchorage

**VOYA Financial** (formerly ING Reliastar)

Contact: Don Bradford, Anchorage 800-478-3234

Contact: David Bradford, Soldotna/Kenai 907-260-5913 P.O. Box 34148, FAB #11 [www.voya.com](http://www.voya.com)

Contact: Frank Mullen, Homer 907-235-9151 Seattle, WA 98124-1148

Contact: Jacob Versteeg, Anchorage 907-276-0100

**Waddell & Reed, Inc.** 1-888-WADDELLProducts: Mutual Fund [www.waddell.com](http://www.waddell.com)

Contact: Roy A. Wells, Kenai 907-283-5646

**457 Tax Deferred Plan****American Century Investments** 1-800-345-3533 4500 Main StreetProducts: Mutual Fund Fax: 816-340-3931 Kansas City, MO 64111-7709 [www.americancentury.com](http://www.americancentury.com)

**American Fidelity Assurance Company**

Products: Annuity 1-800-662-1106 2000 N. Classen Blvd. [www.afadvantage.com](http://www.afadvantage.com)  
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Products: Mutual Fund Phone: 1-866-634-5873 or 1-813-874-0671  
Contact: Indy Walton, Edward Jones 907-260-2002  
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Contact: Wes Roberts, Edward Jones 907-344-1428 P.O. Box 219604 [www.403basp.com](http://www.403basp.com)  
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Contact: Glenese Pettey, Edward Jones 907-260-2002  
Contact: Matt North, Edward Jones 907-235-2979  
Contact: Julie Tauriainen, Edward Jones 907-224-6878

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**ICMA Retirement Corporation (plan #306268)**

Contact: Jeff Spindle 866-328-4664 P.O. Box 3250 [www.imarc.org](http://www.imarc.org)  
Fax: 907-376-4430 Lacey, WA 98509-3250

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**Legend Equities Group (also offering Symetra Financial and Waddell & Reed)**

Products: Mutual Funds/Annuities  
Contact: Kurt Witzleben, Anchorage 1-800-478-9299 4600 E. Park Dr., Ste. 300 [www.legendgroup.com](http://www.legendgroup.com)  
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Ft. Wayne, IN 46801

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The purpose of the four-year high school program is to provide students with a combination of academic, vocational and social experiences that will prepare him/her for entry into the world of work, further training and/or continued academic enrollment. In very few cases, a student, because of his/her educational or vocational abilities, may qualify for early graduation without completing the eight-semester requirement. The first question that should be addressed in each exceptional case is, "Has the student learned and taken advantage of all that high school has to offer?" Most students graduating from high school exceed minimum requirements because they are just that, a minimum. The student seeking early graduation should be truly exceptional. Because a student has transferred from another District (system) that has allowed him/her to earn more credits than would be possible in the K.P.B.S.D., it is not an appropriate rationale for requesting early graduation. Early graduation requires substantial advanced planning. To be considered for early graduation, requests must be received at District Office no later than the last day of the quarter that precedes the proposed graduation date. Requests for early graduation will not be considered the same quarter as the proposed graduation.

- I. The student/parent initiates the request with the school counselor/principal. The counselor/principal considers the request and, if appropriate, schedules the request with the site intervention team. The counselor/principal assembles a packet for the I-Team including:
  - a. A letter of rationale by the student explaining the unique circumstances related to consideration for early graduation.
  - b. A letter of approval and support from the parent/guardian.
  - c. Student records including transcripts and test scores and graduation requirement check.
  - d. A confirmation of a postsecondary plan:
    1. A letter of acceptance from an institution offering advanced vocational or education training;
    2. Proof of full-time and continuous employment or;
    3. Evidence of engaging in an acceptable alternative program of education (world tour, correspondence study or other defined study program).
  - e. A letter from the counselor/principal confirming that state and Board of Education requirements can be met with the exception of eight semesters of attendance.
- II. The I-Team considers the acceleration request for early graduation, and if approved, forwards the request to the Superintendent. The request must include:
  - a. A copy of the intervention packet, which includes items I. a–e.
  - b. A letter of approval from the intervention team stating the rationale for consideration of the early graduation request signed by the I-Team chair and principal.
- III. The Superintendent considers the recommendation and, if appropriate, grants final approval.

**REVISED: 10/2007**



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

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## SCHOOL BOARD COMMUNICATION

**Title:** FY15 CAFR Update

**Date:** October 27, 2015

**Item Number:** Information packet

**Administrator:** Dave Jones  
Assistant Superintendent *Dave Jones*

**Attachments:** Draft FY15 Balance Sheet, Governmental Funds; Draft FY15 Schedule of Revenues, Expenditures and Changes in Fund Balance, Governmental Funds; Draft General Fund Schedule of Revenues – Budget (GAAP Basis) and Actual; Draft FY15 Schedule of Compliance – AS 14.17.505; Draft FY15 Schedule of Compliance – AS 14.17.520

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

## BACKGROUND INFORMATION

As you will recall, there are changes to financial statement reporting due to GASB 68 which require changes to accounting for governmental pensions. The change in reporting Net Pension Liability affects only the so-called “upper end” statements in the Comprehensive Annual Financial Report (CAFR). Governmental employers throughout Alaska have been waiting for a decision from the state whether we can report the liability as a “special funding” situation or not as it concerns the state’s on-behalf payments to the TRS and PERS retirement funds.

Guidance from the Division of Retirement and Benefits, on advice of the Department of Law, issued on September 1, 2015, indicated that the state would not be recognizing the special funding situation in its reporting as an employer. However, the state allowed that since the situation is open to interpretation, “Employers should work with their auditors to determine whether to report ... the “special funding” situation...” or not and provided both sets of numbers.

Recently, we have learned that the Division of Legislative Audit disagrees with the Division of Retirement and Benefits and has stated that it is a special funding situation.

The state issued two sets of numbers for reporting the employer share of the net pension liability, one for the special funding situation and another if it is determined to not be a special funding situation. If we report one way or the other, and it is later determined to be an incorrect method of reporting, we will not be able to get an unqualified opinion on our CAFR, which will affect our ability to qualify for grants, among other things.

Our research and interpretation of the Governmental Accounting Standards Board (GASB) Statement 68 Implementation Guide leads us to the conclusion that it is a special funding situation and our auditors agree, so we will be reporting as a special funding situation.

Another pending issue delaying completion of the district’s audit is completion of an audit of the state’s calculations that determined each employer’s share of the total net pension liability. This

audit of June 30, 2014 PERS and TRS Actuarial Valuation has been completed, but the methodology is under review at this time.

In the past, we have brought a completed CAFR and audit results to our October board meeting. While we knew there would be a delay, we had hoped to have the same information to bring to the November meeting this year. At this point, we are hoping to have the audit completed by December, but since we are still waiting for approval of the state's methodology, that is not guaranteed. Because of the delay, completion of audits for all governmental entities in Alaska who operate on a fiscal year ending June 30<sup>th</sup> have been delayed, so once we can move forward, the auditors will have a huge backlog of audits to complete.

In order for the district to move forward with FY17 Budget decisions, we need to look at FY15 actual expenditures and see where we ended the year. Since the Net Pension Liability does not affect any of the attached statements, we feel confident that these will be the final numbers in our CAFR. However, since the audit is not complete, the pages must be marked as drafts.

This information about actual expenditures in FY15 is brought forward for the board and all stakeholders.

#### **ADMINISTRATIVE RECOMMENDATION**

Information is presented for discussion; no action expected at this time.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2015

	General	Equipment	Title I	Other Governmental	Total Governmental Funds
<u>ASSETS</u>					
Assets:					
Cash	\$ 20,340	\$ -	\$ -	\$ -	\$ 20,340
Equity in Central Treasury	22,260,201	3,886,408	-	1,488,444	27,635,053
Accounts Receivable	455,848	-	-	2,435	458,283
Prepaid Items	-	-	-	-	-
Due from Other Governments	-	-	914,640	1,984,550	2,899,190
Due from Special Revenue Funds	2,930,075	-	-	-	2,930,075
Inventories	707,220	-	-	271,235	978,455
Total Assets	<u>\$ 26,373,684</u>	<u>\$ 3,886,408</u>	<u>\$ 914,640</u>	<u>\$ 3,746,664</u>	<u>\$ 34,921,396</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:					
Accounts Payable	\$ 1,200,253	\$ -	\$ 383	\$ 1,599	\$ 1,202,235
Accrued Liabilities	7,923,890	-	-	-	7,923,890
Due to General Fund	-	-	914,257	2,015,818	2,930,075
Total Liabilities	<u>9,124,143</u>	<u>-</u>	<u>914,640</u>	<u>2,017,417</u>	<u>12,056,200</u>
Fund Balances:					
Nonspendable:					
Inventories	707,220	-	-	271,235	978,455
Restricted for:					
Charter Schools	664,091	-	-	-	664,091
Home School Carry-over	281,972	-	-	-	281,972
Facilities Maintenance	2,042,930	-	-	-	2,042,930
Assigned to:					
School Incentive Purchases	474,474	-	-	-	474,474
Self-Insurance Health Care	814,978	-	-	-	814,978
Professional - Technical Services	690,403	-	-	-	690,403
Staff Travel	12,037	-	-	-	12,037
Student Travel	218	-	-	-	218
Purchased Services	31,026	-	-	-	31,026
Supplies	93,802	18,983	-	310	113,095
Equipment	110,450	33,273	-	-	143,723
Subsequent Year Operations	3,427,959	3,834,152	-	1,502,678	8,764,789
Unassigned	7,897,981	-	-	(44,976)	7,853,005
Total Fund Balances	<u>17,249,541</u>	<u>3,886,408</u>	<u>-</u>	<u>1,729,247</u>	<u>22,865,196</u>
Total Liabilities and Fund Balances	<u>\$ 26,373,684</u>	<u>\$ 3,886,408</u>	<u>\$ 914,640</u>	<u>\$ 3,746,664</u>	<u>\$ 34,921,396</u>

The notes to the financial statements are an integral part of this statement.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2015

	General	Equipment	Title I	Other Governmental	Total Governmental Funds
<b>Revenues:</b>					
Local	\$ 44,013,525	\$ -	\$ -	\$ -	\$ 44,013,525
State	226,345,214	-	-	9,822,601	236,167,815
Federal-Direct	-	-	-	514,450	514,450
Federal-Through the State	211,375	-	2,566,708	5,473,407	8,251,490
Earnings on Investments	326,758	95,170	-	-	421,928
E-Rate	287,658	-	-	-	287,658
Food Sales	-	-	-	637,595	637,595
Corporate Grants and User Fees	-	-	-	89,114	89,114
Other Local Revenues	399,614	-	-	190,143	589,757
<b>Total Revenues</b>	<b>271,584,144</b>	<b>95,170</b>	<b>2,566,708</b>	<b>16,727,310</b>	<b>290,973,332</b>
<b>Expenditures - Current:</b>					
Instruction	148,723,548	303,369	2,494,522	1,761,468	153,282,907
Special Education - Instruction	37,637,162	-	-	2,263,973	39,901,135
Special Education Support Services - Student	12,031,526	-	-	-	12,031,526
Support Services - Student	8,396,634	-	-	20,639	8,417,273
Support Services - Instruction	6,387,960	-	-	48,565	6,436,525
School Administration	15,775,084	9,889	-	850,601	16,635,574
School Administration Support Services	5,958,303	-	-	42,050	6,000,353
District Administration	1,673,515	-	-	-	1,673,515
District Administration Support Services	6,915,804	-	72,186	210,847	7,198,837
Operations and Maintenance of Plant	24,009,582	436,978	-	144,949	24,591,509
Student Activities	3,922,351	-	-	60,967	3,983,318
Community Services	-	-	-	38,992	38,992
Student Transportation	-	-	-	7,908,357	7,908,357
Food Service	-	-	-	4,450,480	4,450,480
<b>Total Expenditures</b>	<b>271,431,469</b>	<b>750,236</b>	<b>2,566,708</b>	<b>17,801,888</b>	<b>292,550,301</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>					
	152,675	(655,066)	-	(1,074,578)	(1,576,969)
<b>Other Financing Sources (Uses):</b>					
Transfers In	-	-	-	1,300,000	1,300,000
Transfers Out	(1,300,000)	-	-	-	(1,300,000)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,300,000)</b>	<b>-</b>	<b>-</b>	<b>1,300,000</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>(1,147,325)</b>	<b>(655,066)</b>	<b>-</b>	<b>225,422</b>	<b>(1,576,969)</b>
<b>Fund Balances, Beginning of Year</b>	<b>18,396,866</b>	<b>4,541,474</b>	<b>-</b>	<b>1,503,825</b>	<b>24,442,165</b>
<b>Fund Balances, End of Year</b>	<b>\$ 17,249,541</b>	<b>\$ 3,886,408</b>	<b>\$ -</b>	<b>\$ 1,729,247</b>	<b>\$ 22,865,196</b>

The notes to the financial statements are an integral part of this statement.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
GENERAL FUND  
SCHEDULE OF REVENUES - BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2015  
With Comparative Actual Totals for the Year Ended June 30, 2014

	2015				2014 Actual
	Original Budget	Current Budget	Actual	Variance Positive (Negative)	
<b>Revenues:</b>					
<b>Local:</b>					
Kenai Peninsula Borough - Direct Appropriation	\$ 34,330,654	\$ 34,330,654	\$ 34,330,654	\$ -	\$ 34,170,106
Kenai Peninsula Borough - In-Kind Services	9,669,346	9,669,346	9,682,871	13,525	9,329,894
<b>Total Local</b>	<b>\$ 44,000,000</b>	<b>44,000,000</b>	<b>44,013,525</b>	<b>13,525</b>	<b>43,500,000</b>
<b>State:</b>					
Public School Funding	77,214,816	79,159,973	79,159,764	(209)	74,891,748
One-Time State Funding	2,987,202	3,008,638	3,008,638	-	1,729,349
One-Time State Funding - Safety	-	-	-	-	1,452,652
LOG/Quality Schools	274,995	282,051	282,259	208	274,963
Retirement: TRS On-Behalf	29,622,936	133,216,307	133,498,407	282,100	21,055,069
Retirement: PERS On-Behalf	4,061,380	8,331,219	8,961,478	630,259	2,733,756
Retirement: PERS On-Behalf Passed Through KP	-	-	1,434,668	1,434,668	445,694
<b>Total State</b>	<b>114,161,329</b>	<b>223,998,188</b>	<b>226,345,214</b>	<b>2,347,026</b>	<b>102,583,231</b>
<b>Federal - Through the State:</b>					
Medicaid - Direct Reimbursement	200,000	200,000	211,375	11,375	200,451
<b>Total Federal - Through the State</b>	<b>200,000</b>	<b>200,000</b>	<b>211,375</b>	<b>11,375</b>	<b>200,451</b>
Earnings on Investments	300,000	300,000	326,758	26,758	475,548
E-Rate	646,000	646,000	287,658	(358,342)	1,219,637
<b>Other Local Revenues:</b>					
Facilities Rental	30,000	30,000	32,700	2,700	29,450
Miscellaneous	50,000	50,000	366,914	316,914	99,294
<b>Total Other Local Revenues:</b>	<b>80,000</b>	<b>80,000</b>	<b>399,614</b>	<b>319,614</b>	<b>128,744</b>
<b>Total Revenues</b>	<b>159,387,329</b>	<b>269,224,188</b>	<b>271,584,144</b>	<b>2,359,956</b>	<b>148,107,611</b>
<b>Other Financing Sources:</b>					
Fund Balance Appropriation	4,048,564	1,341,422	-	(1,341,422)	-
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 163,435,893</b>	<b>\$ 270,565,610</b>	<b>\$ 271,584,144</b>	<b>\$ 1,018,534</b>	<b>\$ 148,107,611</b>

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
 SCHEDULE OF COMPLIANCE - AS 14.17.505  
 Year Ended June 30, 2015

Total fund balance - School Operating Fund	\$	17,249,541
less exemptions per 4 ACC 09.160(a)		
Encumbrances		439,936
Home School allotment		281,975
Inventory		707,220
Self insurance		814,978
Total exemptions		2,244,109
 Fund balance subject to 10% limitation		 \$ 15,005,432

Nonexempt fund balance as a percentage of current year expenditures:

Fund balance subject to limitation		15,005,432			
	=		=		5.53%
Current year expenditures		271,431,469			

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
 SCHEDULE OF COMPLIANCE - AS 14.17.520  
 For the Year Ended June 30, 2015

Instruction:

Regular Instruction	\$ 148,723,548	
Special Education Instruction	37,637,162	
Special Education Support Services - Student	12,031,526	
Support Services - Student	8,396,634	
Support Services - Instruction	6,387,960	
School Administration	<u>15,775,084</u>	
Total Instruction	<u>228,951,914</u>	84.35%

Non-Instruction:

School Administration Support Services	5,958,303	
District Administration	1,673,515	
District Administration Support Services	6,915,804	
Operations and Maintenance of Plant	24,009,582	
Student Activities	<u>3,922,351</u>	
Total Non-Instruction	<u>42,479,555</u>	15.65%
Total Expenditures	<u>271,431,469</u>	



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

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[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

**Title:** Level III Grievance Hearing Procedures

**Date:** November 2, 2015

**Item Number:**

**Administrator:** Joann Riener, Director, Human Resources  
Dave Jones, Assistant Superintendent

*Joann Riener*  
*Dave Jones*

**Attachments:** Level III Grievance Hearing Procedures Memorandum

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

## BACKGROUND INFORMATION

Enclosed is an updated draft Level III grievance procedure for the Board of Education's consideration. Drafted by Holly Montague, Deputy Borough Attorney.

## ADMINISTRATIVE RECOMMENDATION



## **KENAI PENINSULA BOROUGH**

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**MIKE NAVARRE**  
BOROUGH MAYOR

### **MEMORANDUM**

**TO:** Kenai Peninsula Borough School District Board

**FROM:** Holly Montague, Deputy Borough Attorney

**CC:** Sean Dusek, KPBSD Superintendent  
Joann Riener, KPBSD Director of Human Resources

**DATE:** October 23, 2015

**SUBJECT:** Revisions to KPBSD Level III Grievance Hearing Procedures

The school board met and reviewed the proposed KPBSD Level III Grievance Procedures in June. The memo that accompanied that draft is attached. As a result of the discussion at that board meeting three revisions have been made to the procedures.

First, a requirement is included that procedural motions to be filed with the board secretary two business days prior to the hearing. The motion is copied to the opposing party, board president, and the board's legal adviser. The president may rule on the motion or refer it to the full board. If granting the motion is being considered then the opposing party shall have the opportunity to oppose the motion.

Second, party briefs are to be filed two business days prior to the hearing and copied to the board and board's legal adviser. If additional materials or written arguments are filed at the hearing, the board may stand down to review the submittals before proceeding with the hearing.

Third, the cross-examination process has been made more user-friendly. There is no need to limit cross-examination to the subject of the direct examination. This will avoid the board having to rule on motions of relevancy. The board will hear all the direct and cross-examination and decide what is relevant.

Your consideration of these revisions is appreciated.

## KPBSD LEVEL III GRIEVANCE HEARING PROCEDURES

### A. Prehearing procedure.

1. A Level III grievance hearing is held by the school board after completion of Level I (supervisor) and Level II (superintendent) process. Level III hearings are used exclusively for employee discipline.
2. When a grievant appeals a Level II decision regarding discipline or a discipline-based termination the board secretary shall gather the Level I and Level II decisions and any evidence that was presented at the Level I and II hearings. This packet shall be filed with the board's legal adviser.
3. A hearing on the Level III grievance shall be held by the board within 15 days of the board's receipt of the appeal.
4. The school board may hear the grievance or appoint a hearing officer.
5. Procedural issues that require a ruling shall be filed with the board secretary in writing (hard copy, e-mail, or facsimile) no later than 4:30 p.m. two KPBSD business days prior to the hearing. The motion shall be copied by the board secretary to the board president, opposing party and the board's legal adviser. Before granting a motion the opposing party will have an opportunity to respond to the motion. The chair may rule on the motion prior to the hearing or at the beginning of the hearing, or may defer the matter to the full board.
6. Written statements or briefs and evidence shall be filed with the KPBSD board secretary by 4:30 p.m. two business days prior to the hearing. The board secretary shall copy the board and board's legal adviser with the written statements.
7. Communication by school board members regarding a discipline matter prior to the hearing may lead to disqualification of the board member to hear the matter. School board members shall not knowingly engage in ex parte contact with parties or witnesses to a grievance hearing. If ex parte contact does occur the board member shall disclose the content of the communication on the record at the grievance hearing so all decision makers have access to the same information and parties can hear and respond to the information. Board members who have had extended ex parte communication which has caused a board member to prejudge the grievance shall recuse themselves from the hearing.<sup>1</sup>

### B. Opening the Hearing.

1. Grievance proceedings are confidential
2. There will be a recording of the hearing which will be available to the parties.
3. The chair calls the hearing to order.
4. The chair calls the roll.
5. Identification of other interested parties, their representatives, and witnesses for the record.

---

<sup>1</sup> Nothing in this procedure restricts or modifies the AS 14.20.095 right to comment outside school hours regarding school personnel, the school board, any other public official, or school employee to the same extent a private individual may exercise the right.

6. Only board members present at the opening of the session may remain at the hearing and adjudication.

**C. The Hearing.**

1. Hearings are informal and the rules of evidence applicable to court proceedings are not observed.
2. The chair administers the oath to all witnesses. (Do you affirm that the testimony you will give in this proceeding is true and correct to the best of your knowledge and belief.)
3. The chair calls on the district to make an opening statement (five minutes).
4. The chair calls on the association to make an opening statement (five minutes).
5. The chair reminds the parties that they each have 30 minutes to present witnesses and ask if either party wishes more time for presentation and why more time is needed. The other party will have an opportunity to respond to the request for additional time. Any additional time allotted to one party will also be allotted to the other party. Any request for a time extension made later than this point will only be granted if there is no objection by the opposing party.
6. The district will present its witnesses. The association will have the opportunity to ask the witness questions. The association's questioning will not count against the district's time. The board may ask the witness questions. The board's questions will not count against the district's time. Any further questioning of the witness by the district will require board approval.
7. The association will present its witnesses. The district will have the opportunity to ask the witness questions. The district's questioning will not count against the association's time. The board may ask the witness questions. The board's questions will not count against the association's time. Any further questioning of the witness by the association will require board approval.
8. Board members may ask any of the witnesses or their representatives questions which shall not count against the party's time. Witnesses remain under oath for the duration of the proceeding. A party wishing to recall a witness must make a motion stating the reasons recalling the witness is necessary. The chair will rule on the motion or defer it to the full board.
9. The district makes a closing statement (five minutes).
10. The association makes a closing statement (five minutes).

**D. Evidence.**

1. In keeping with the informal format of the grievance hearing documentary evidence may be presented prior to the hearing or at the hearing.
2. Evidence filed prior to the hearing shall be filed with the board secretary and submitted to the board and the board's legal adviser prior to the beginning of the session.
3. A party submitting evidence at the session shall provide 12 copies of the evidence to ensure that the board, all parties, and representatives have copies. The board shall be given the opportunity to review the briefs and evidence prior to the parties making opening statements.
4. Evidence becomes a permanent part of the grievance record.

5. Additional evidence may be provided at the board's request. This evidence shall be copied to the representatives of both parties by the party providing the evidence. The board may call such recesses as may be necessary to acquire the requested evidence.

**E. The Hearing is closed by the chair.**

1. The board considers the grievance in adjudicative sessions closed to the public, parties, their representatives and witnesses.

**F. After the Hearing is closed the board deliberates in private session.**

1. The board has ten days to consider the arguments, testimony, and evidence and issue a written decision with findings supporting its decision.

2. The board may uphold, reverse, or modify the Level II decision.

**G. Post-Hearing procedure.**

1. A party may exercise the rights as set forth in the applicable Collective Bargaining Agreement, e.g., binding arbitration.

2. A complete copy of the record before the board shall be filed with the borough attorney's office and shall be kept confidential.



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MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Kenai Peninsula Borough School District Board

**FROM:** Holly Montague, Deputy Borough Attorney

**CC:** Sean Dusek, KPBSD Superintendent  
Joann Riener, KPBSD Director of Human Resources

**DATE:** June 1, 2015

**SUBJECT:** Revisions to January 8, 2015 proposed KPBSD Level III Grievance Hearing Procedures

In February the board met and reviewed procedures for the conduct of level III grievance hearings. The original version of the hearing procedures dated January 8, 2015 is attached. The administration has made some suggested revisions that were included in the board's packet for the June 1, 2015 meeting. For ease of reference the original explanatory memo that accompanied the draft grievance procedures dated January 8, 2015 along with a proposed agenda for grievance hearings is also enclosed.

There are several approaches that can be taken to some of the steps in the process that have been considered and discussed by the interested personnel since the February meeting. Those steps and the various approaches are summarized below.

#### **Filing of evidence and briefs:**

Traditionally the board has received evidence and briefs from the parties at the beginning of the hearing. The board may continue to proceed this way; however, it may be helpful for all involved to require documents be filed with the board before the hearing. The board could ask that briefs and evidence be filed a certain number of days prior to the hearing to allow some time to familiarize themselves with the record and issues and formulate questions they may have for the parties. The documentation should be filed with the board secretary who would distribute it to the board and parties.

#### **Cross-examination:**

The proposed grievance procedures allow for a controlled cross-examination process taking into consideration that most of the board and participants in the process are not lawyers, but still accommodating due process by allowing relevant questions to be asked of adverse parties and witnesses. Each side is given 30 minutes which can be expanded with board approval. Cross-examination can only be related to the same issues that were covered by the witness in direct examination. The board may question witnesses without it counting against a party's time. A witness may be recalled only with board approval.

Another option could allow for cross-examination that is not limited to the subject of direct examination, leaving it to the board to evaluate what testimony is relevant. This approach would negate the need for the board to rule on whether the cross-examination testimony is related to the direct testimony. It also may be less challenging for non-lawyers as the questioner will not have to be concerned about whether the cross-examination questions are sufficiently related to the direct examination.

**Preliminary matters:**

The proposed grievance procedures allow for procedural issues to be handled by being raised at the beginning of the hearing process with a ruling by the president on the issue, or the president can refer the matter to the full board. Another approach would be for procedural issues to be raised a certain number of days prior to the hearing with the issue being presented to the president for determination. The president could make a ruling or wait until the full board convenes and refer the matter to the board.

Your consideration of the above suggestions is appreciated. If the board provides direction on how it wishes the above issues to be addressed, along with any other revisions, the legal department can revise the procedures and prepare a final grievance procedure document.

Enclosures:     Attorney memo dated January 8, 2015  
                    Draft grievance procedures dated January 8, 2015  
                    Draft agenda/procedure for Level III Grievance

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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## SCHOOL BOARD COMMUNICATION

**Title:** Maintenance Work Orders and Legislative Priorities

**Date:** October 26, 2015

**Item Number:**

**Administrator:** Julie Cisco, Director, Planning/Operations *Julie Cisco*

Thru Dave Jones, Asst. Supt. *Dave Jones*

**Attachments:**

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

## BACKGROUND INFORMATION

Building maintenance work orders are managed through the SchoolDude Maintenance Direct system. An average of just over 4,200 work orders are generated each school year for Borough-owned buildings, excluding Preventative Maintenance (PM) items; i.e. monthly boiler checks, annual HVAC cleanings, etc. Maintenance items are generally defined as items to be performed by Borough Maintenance employees and under \$25,000 in costs.

As of October 23, 2015, there are currently 1,571 open work orders, of which 477 are PM items.

Work requests are generally priority rated by the individual that generates the work order at the building level. Once assigned to the appropriate work group, it is the Maintenance leads' responsibility to prioritize and assign the work.

Project planning and scheduling is a cooperative effort involving Maintenance personnel and the need facility. Timing is coordinated based on urgency and around school programs.

It is the job of the maintenance department to make repairs at Borough facilities. However, there are some tasks performed by building staff; low height bulb replacements is one. Maintenance support for custodians or other personnel performing small jobs (like hanging a shelf for instance) vary. Some custodians are extremely skilled and can easily manage some jobs and enjoy performing them. The main concern is that the individual have the knowledge and abilities. A task performed incorrectly takes much more effort and time to rectify than performing the work outright.

Legislative priorities are defined by need, with input from a combination of District and Borough staff. The list tends to recycle each year, with some additions of newly presented need. The unfortunate reality is that there is never a likelihood of more than the top priorities gaining legislative funding. In the current environment obviously state funding has ceased for the coming few years.

Please let me know if you have questions.

## ADMINISTRATIVE RECOMMENDATION

Information only.



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**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

# NEWS RELEASE

## *INVESTING MILLIONS IN PUBLIC EDUCATION ON THE KENAI*

**Soldotna, September 30, 2015—Does a quality education and the future success for every young person living on the Kenai Peninsula matter to you? If you responded with yes!, KPBSD needs you to participate in the budget development meeting which takes place at 22 KPBSD school sites on Thursday, October 15, 2015, at 6:00 p.m. Here are three reasons why:**

1. Up front learning about how KPBSD is crafting a multi-million dollar budget in response to the fiscal reality impacting all aspects of state government and funding for public education.
2. Give your feedback about areas of the budget that can be reduced or should be expanded, and suggestions for legislators about solutions to our funding shortfalls. What matters, what doesn't?
3. Q & R: question and response opportunity

“The district is facing a fiscal gap for our 2016-2017 budget,” said Sean Dusek, superintendent. “We are prioritizing the programs and services we will be able to offer in our schools. The district may need to make difficult decisions depending upon the level of funding we receive from the state and borough. I encourage the public to use this meeting as an opportunity to learn about this fiscal reality, and to think in terms of what we can do differently to produce a balanced budget.”

Parents, staff, students, business partners, community members, and elected officials are invited to attend **Thursday, October 15, 2015, 6:00 p.m.**, via MS Lync, at any of these KPBSD school sites:

**Chapman** - HMS library; **Fireweed Academy** - HMS library; **Homer Flex** - HMS library; **Homer High School** - HMS library; **Homer Middle School** - HMS library; **Kachemak-Selo** - HMS library; **McNeil Canyon** - HMS library; **Paul Banks** - HMS library; **Razdolna** - HMS library; **Voznesenka** - HMS library; **West Homer Elementary** - HMS library; **Kaleidoscope School of Arts and Science** - Library; **K-Beach Elementary** - Room 18; **Aurora Borealis Charter School** - Kenai Alternative front office; **Kenai Alternative** - Front office; **Kenai Central High School** - Library; **Kenai Middle School** - KCHS library; **Moose Pass** - Katie Abraham's class; **Mountain View Elementary** - Library; **Sterling Elementary** - Mrs. Van Slyke's room; **Nikiski Middle - High School** - Library; **Nikiski North Star** - NMHS library; **Nikolaevsk** - Library; **Ninilchik School** - Library; **Port Graham** - Secondary classroom; **Hope** - Sandra Barron's

classroom; **Connections** - Seward El; HMS; KCHS; SoHi libraries; **Seward Elementary** - Library; **Seward High School** - Seward Elementary library; **Seward Middle School** - Seward Elementary library; **Skyview Middle School** - Library; **Soldotna Elementary** - Library; **Redoubt Elementary** - Soldotna High library; **Soldotna High School** - Soldotna High library; **Soldotna Montessori** - Office; **River City Academy** - Soldotna Prep library; **Soldotna Prep** - Library; **Susan B. English** - Commons; **Tebughna** - Room 6; **Tustumena** – Library.

“Our annual budget is one of the most important things we do each year,” said Dave Jones, assistant superintendent of instructional support. “We want to give our parents, staff, students, and community members a chance to learn about our budget, participate in the process, and offer input. The meeting on October 15 will be an important step in the process to develop the FY17 budget. We hope to see a large turnout at all our schools across the district.”

Participant input will be synthesized and presented to the KPBSD school board during November and December board meetings and worksessions.

Links

[KPBSD Finance Department](#)  
[2016-2017 \(FY17\) Budget Development calendar](#)

###



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**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

# NEWS RELEASE

## *Title VII Indian Education meeting*

**Soldotna, October 2, 2015—The Kenai Peninsula Borough School District Title VII Advisory Committee will hold a public meeting on Thursday, October 8, 2015.**

The Title VII Advisory Committee is comprised of parents and guardians of Title VII students who have been appointed by school site councils. Interested tribal elders, community members, students and parents are encouraged to participate.

**Thursday, October 8, 2015**

**2:00 – 4:00 p.m.**

**Borough Assembly Chambers, Borough Administration Building  
144 North Binkley Street, Soldotna, Alaska 99669**

The KPBSD Title VII, Indian Education Program, supports Alaska Native-American Indian students for a successful experience throughout their K-12 schooling years. The Title VII Program is designed to assist and support students' academic achievements, social and emotional development, and cultural awareness in the classroom. KPBSD Native students will be supported and enabled to receive an educational foundation, and given the skills to respond successfully with adults, situations, circumstances, activities and opportunities in school and life. Over 114 Alaska Native Tribal affiliations are represented in the nearly 1,200 identified Native students in the KPBSD Title VII Program.

### **Agenda includes**

- Outreach in schools to identify all students who qualify for Title VII services, [online form](#)
- Review of past priorities and outcomes in 2014-2015; Set 2015-2016 priorities
- Project Grad update

**Please RSVP** to Maribeth Snell, [MSnell@KPBSD.k12.ak.us](mailto:MSnell@KPBSD.k12.ak.us)

**Questions?** Contact Conrad Woodhead, KPBSD Native Education Program Coordinator, [CWoodhead@KPBSD.K12.ak.us](mailto:CWoodhead@KPBSD.K12.ak.us), 907.235.8671; or Tim Vlasak, Director of Federal Programs and Assessments [TVlasak@KPBSD.k12.ak.us](mailto:TVlasak@KPBSD.k12.ak.us), 907.714.8829  
KPBSD webpage: [Title VII Indian Education](#)

###



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**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

# NEWS RELEASE

## COLLEGE REPRESENTATIVES COME TO KENAI PENINSULA

**Soldotna, October 2, 2015—Peninsula high school students have an opportunity to meet representatives from more than 40 educational institutions on Tuesday, October 20, 2015, from 10:00—1:00 at the Soldotna Sports Center in Soldotna, Alaska.**

Choosing a college takes time and effort so KPBSD is making it easier for students to dream for and plan their future education path by inviting college representatives to come and meet with students here on the Peninsula. The sixth annual Kenai Peninsula College Fair is free, and no appointments are needed. KPBSD juniors and seniors will attend with their schools. Connections, IDEA and Cook Inlet Academy students can sign-in at the door. Students and parents can learn more about scholarships, loans, state and federal financial aid programs at the Financial Aid booth.

**KPBSD students must sign-up with their school counselor to attend; transportation is provided.**



**Confirmed educational institutions:** Alaska Bible College, Alaska Christian College, Alaska Commission on Postsecondary Education, Alaska Job Corps OA/CTS, Alaska Pacific University, AVTEC – Alaska’s Institute of Technology, California Baptist University, Central Washington University, College of Saint Benedict/Saint John’s University, Colorado Mesa University, Colorado State University, Eastern Washington University, Embry-Riddle Aeronautical University, Fort Lewis College, Gustavus Adolphus College, Idaho State University, Institute of American Indian Arts, Kenai Peninsula College, Lincoln College of Technology, Linfield College, Mayville State University, Northern Arizona University, Northern Industrial Training, Oregon Coast Culinary Institute, Oregon Institute of Technology, Pacific Lutheran University, South Dakota State University, Southern Oregon University, Southwestern Oregon University, St. Olaf College, The Art Institutes, The College of Idaho, The Master’s College, UAA College of Engineering, Universal Technical Institute, University of Alaska – Anchorage,

University of Alaska – Fairbanks, University of Alaska – Southeast, University of Hawaii at Manoa, University of Idaho, University of Portland, Willamette University.



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**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

## NEWS RELEASE

### *Kaleidoscope School of Arts & Science achieves national blue ribbon recognition*

**Soldotna, September 30, 2015—U.S. Secretary of Education Arne Duncan recognizes Kaleidoscope School of Arts and Sciences as a 2015 National Blue Ribbon School. Based on overall academic excellence or their progress in closing achievement gaps among student subgroups for making progress, 335 schools are honored as a 2015 National Blue Ribbon School.**

One of the 15 charter schools recognized nationally, and one of three schools in Alaska to receive this distinguished honor in 2015, Kaleidoscope School of Arts and Science in Kenai, Alaska, joins nine other schools in the Kenai Peninsula Borough School District (KPBSD) to achieve the National Blue Ribbon excellence designation.

"This honor recognizes your students' accomplishments and the hard work and dedication that went into their success," [Duncan said in a video message to the awardees](#). "Your journey has taught you collaboration, intentional instruction, and strong relationships in school and with your community. You represent excellence—in vision, in implementation, and in results—and we want to learn as much as we can from you."



"I'm honored our school has been recognized," said Robin Dahlman, principal. "This is a reflection of a vision shared by dedicated teachers, staff, students, families and community members to personalize integrated learning for all students. We look forward to continuing to provide excellence in all we pursue with children's learning and development."

"We are very proud of Kaleidoscope and what they are doing for students in our district," said Sean Dusek, superintendent. "The staff, students and parents should be commended for all of their hard work to make this school such a wonderful place for kids. Congratulations and keep up the great effort!"

The U.S. Department of Education will honor all 285 public and 50 private schools at a recognition ceremony on November 9-10, 2015, at the Omni Shoreham Hotel in Washington, D.C. Each school will receive an award plaque and a flag as symbols of their accomplishments. In its 33-year history, more than 8,000 of America's schools have received the coveted National Blue Ribbon Schools award.

**Links:**

- [2015 National Blue Ribbon School Announcement from U.S. Secretary of Education Arne Duncan](#)
- [2015 Kaleidoscope School of Arts and Science – National Blue Ribbon School](#)
- Facebook: [Kaleidoscope School of Arts & Science](#)
- [National Blue Ribbon School Program](#)



Kaleidoscope School of Arts and Science is one of four charter schools in the KPBSD. With forty-three diverse public schools spanning 25,600 square miles on the Kenai Peninsula, Sean Dusek, superintendent, explains, "In my opinion our diversity is an asset that all of us should embrace. While this diversity makes the management of our district challenging, it is the best thing to offer for our nearly 9,000 students." Alaskan families can choose to send their students to these KPBSD public schools:

- Free [neighborhood schools](#) that offer the KPBSD adopted curriculum choices
- Free [school district optional and alternative](#) high school programs
- Free local [charter schools](#) that offer an alternative curriculum choice
- Free [performance-based](#) school
- Free [school district homeschool](#) program

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## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

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### SCHOOL BOARD COMMUNICATION

**Title:** Resignation of Charter School Administrator

**Date:** November 2, 2015

**Item Number:**

**Administrator:** Joann Riener, Director, Human Resources  
Dave Jones, Assistant Superintendent

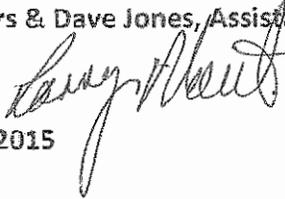
**Attachments:** Letter(s) of Resignation

Action Needed   
  For Discussion   
  Information   
  Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Name	Assignment	Location & Effective Date
Larry Nauta	Administrator	Aurora Borealis Charter School, effective at the end of the 2015-16 school year

### ADMINISTRATIVE RECOMMENDATION

TO: APC Members & Dave Jones, Assistant Superintendent  
FROM: Larry Nauta   
DATE: October 13, 2015  
SUBJECT: Resignation

I am submitting my letter of resignation as administrator of ABCS effective the end of the 2015-16 school year.

I appreciate all the support I have had from each of you over the past years and pray for your continued success in providing quality education for our students.

*From here  
10/20/15*



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### SCHOOL BOARD COMMUNICATION

**Title:** Resignations

**Date:** November 2, 2015

**Item Number:**

**Administrator:** Joann Riener, Director, Human Resources *Joann Riener*  
 Dave Jones, Assistant Superintendent *Dave Jones*

**Attachments:**

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Name	Assignment	Location & Effective Date
Elizabeth Evans	Special Education Intensive Needs Aide	Nanwalek School, effective September 17, 2015
Ted Notter	Programmer/Analyst	Information Services, effective December 31, 2015
Marc Swanson	Instructional Tutor	Seward Middle School, effective October 15, 2015