

# **General Information Items for the Board of Education**



## 2016-2017 Annual Agenda Guideline

Date	Routine Agenda Items
July 11, 2016	Approval of 2016-2017 Board of Education Goals
August 8, 2016	Superintendent's Annual Report
September 12, 2016 (Homer)	AASB Core Resolutions Work Session State and Federal Legislative Priorities Work Session
October 3, 2016	Approval of Student Representative to the Board Approval of Primary Sponsor of Gaming Permits Approval of Legislative Priorities Acceptance of Annual Audit Report Career and Technical Education Curriculum Work Session
November 7, 2016	Seating of New Board of Education Members Organization of Board of Education Officers Assessment Report
December 5, 2016	Approval of School Calendar <i>(when necessary)</i> Approval of Career and Technical Education Curriculum Class Size Study Report Five Year Enrollment Projections
January 16, 2017	
February 6, 2017	Approval of 2017-2018 Administrator Contracts Approval of 2017-2018 Tentative Tenure Teacher Contracts Approval of Six-Year Plan Approval of 2017-2018 Organizational Chart
March 6, 2017	Presentation of 2017-2018 Budget (Joint work session with Borough Assembly will be held prior to final approval.)
April 3, 2017	Approval of 2017-2018 Budget Approval of 2017-2018 Tentative Board Meeting Dates
May 1, 2017 (Seward)	Approval of 2017-2018 Tentative Non-tenure Teachers and Tenure* Approval of 2017-2018 Tentative Non-tenure Teacher Contracts* Review of BP and AR 5141.6, Student Nutrition and Physical Activity
June 5, 2017	Lease Agreements Report Approval of Substitute and Temporary Pay Schedule Approval of KPSAA Handbook Revisions

\* Tentative Non-tenure Teacher Contracts and Non-tenure Teacher Contracts and Tenure approval could occur any time between February and May.



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

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### SCHOOL BOARD COMMUNICATION

**Title:** Assessment Literacy Grant Update

**Date:** 6/13/16

**Item Number:**

**Administrator:** Melissa Linton, Coordinator of Curriculum & Assessment through  
Tim Vlasak *T Vlasak*  
Director of K-12 schools, Assessment, Curriculum, and Federal Programs  
Through John O'Brien, Assistant Superintendent *John O'Brien*

**Attachments:** N/A

☐ **Action  
Needed**

☐ **For  
Discussion**

☒ **Information**

☐ **Other:**

### BACKGROUND INFORMATION

This information serves as the year end update for the Board regarding the District's progress on the Assessment Literacy Grant: Using Assessments to Improve Teaching and Learning.

The grant was awarded by the Alaska Department of Education in September, 2014, and continues until June, 2016. We have approximately \$50,000 of carry over funds and we will be working with DEED to continue our assessment work through December 2016, specifically in the areas of high school science and math. We will also begin work to input our common assessments into Canvas. The primary focus of this grant was to support teaching to become more sophisticated in their ability to assess student learning in ways that extend beyond traditional tests. It was also anticipated that teachers in traditionally non-tested areas would be able to integrate this information into their repertoire of assessment strategies to support authentic evaluations of student growth since other measures do not already exist in those areas.

#### Professional Development:

To date, over 80 KPBSD teachers and 25 teachers and administrators from our partner districts (Yukon-Koyukuk School District and Nome Public School District) have received intensive professional development in the area of creating valid and reliable standards-referenced assessments.

- Each cohort of teachers and administrators received two to four days of face to face training on how to identify and develop valid and reliable performance and item assessments. Teachers learned how to create a variety of question types and performance tasks to accurately assess the rigor and depth of knowledge of a particular standard. Teachers then drafted assessment items.
- Draft assessment items went through a peer review process before final submission to the University of Kansas staff. The psychometricians from Kansas provided feedback electronically.
- Teachers revised their assessment items and created plans for an initial administration. The data collected from the first use of the assessment items will be used to make further revisions and improve the usefulness of the tool.

**Next steps:**

- Teachers will continue to administer and revise their assessments for future use.
- Interested teachers will be encouraged to input their common assessment into Canvas, our new learning management system, so that all KPBSD teachers will have access to the assessments and rubrics.
- High School mathematics and science teachers will be recruited to assessments (physical science, chemistry, algebra 2, and statistics).

**ADMINISTRATIVE RECOMMENDATION**

For your information.



## ACCOUNT ACTIVITY DETAILS REPORT

8:36:48 AM | 07/05/2016

GLESLINE FOR BEGINNING BALANCE TO JUNE, 2016

Process ID: 198564

ACCOUNT NO				ACCOUNT NAME			SHORT NAME			
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
<b>Fund : OPERATING FUND [100]</b>										
<b>Location : BOARD OF EDUCATION [70]</b>										
<b>100-70-4511-0000-3240</b>				<b>100-70-SCH BOARD-GENL-SUPPT STAFF</b>						
JE	07/31/2015	16500128	PAYROLL - 07/31/2015				0.00	0.00	2,873.64	0.00
JE	08/31/2015	16500976	PAYROLL - 08/31/2015				0.00	0.00	2,907.52	0.00
JE	09/30/2015	16502207	PAYROLL - 09/30/2015				0.00	0.00	2,907.52	0.00
JE	10/30/2015	16503546	PAYROLL - 10/30/2015				0.00	0.00	2,907.52	0.00
JE	11/30/2015	16504607	PAYROLL - 11/30/2015				0.00	0.00	2,775.36	0.00
JE	12/31/2015	16505418	PAYROLL - 12/31/2015				0.00	0.00	2,907.52	0.00
JE	01/29/2016	16506413	PAYROLL - 01/29/2016				0.00	0.00	3,039.68	0.00
BA	02/05/2016	516	February 16 Revision				265.00	0.00	0.00	0.00
JE	02/29/2016	16507599	PAYROLL - 02/29/2016				0.00	0.00	2,643.20	0.00
JE	03/31/2016	16508655	PAYROLL - 03/31/2016				0.00	0.00	2,775.36	0.00
JE	04/29/2016	16509723	PAYROLL - 04/29/2016				0.00	0.00	3,039.68	0.00
JE	05/31/2016	16510506	PAYROLL - 05/31/2016				0.00	0.00	2,643.20	0.00
JE	06/16/2016	16510852	Non-certificated offer				0.00	0.00	375.00	0.00
BA	06/23/2016	1215	Non-cert sal/ben for negotiations				375.00	0.00	0.00	0.00
JE	06/30/2016	16510904	PAYROLL - 06/30/2016				0.00	0.00	3,041.83	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3240</b>				<b>34,229.00</b>	<b>34,869.00</b>	<b>0.00</b>	<b>4,493.44</b>	<b>34,837.03</b>	<b>34,837.03</b>	<b>-4,461.47</b>
<b>100-70-4511-0000-3291</b>				<b>100-70-SCH BOARD-GENL-SUB/SUPPT</b>						
BA	06/07/2016	1165	Support subs, temps and OT				-352.00	0.00	0.00	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3291</b>				<b>352.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>100-70-4511-0000-3294</b>				<b>100-70-SCH BOARD-GENL-TEMP SPPT</b>						
JE	05/31/2016	16510506	PAYROLL - 05/31/2016				0.00	0.00	22.12	0.00
BA	06/07/2016	1165	Support subs, temps and OT				22.00	0.00	0.00	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3294</b>				<b>0.00</b>	<b>22.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.12</b>	<b>22.12</b>	<b>-0.12</b>
<b>100-70-4511-0000-3295</b>				<b>100-70-SCH BOARD-GENL-OT SUPPT</b>						
JE	04/29/2016	16509723	PAYROLL - 04/29/2016				0.00	0.00	161.07	0.00
JE	05/31/2016	16510506	PAYROLL - 05/31/2016				0.00	0.00	161.07	0.00
BA	06/07/2016	1165	Support subs, temps and OT				322.00	0.00	0.00	0.00
JE	06/30/2016	16510904	PAYROLL - 06/30/2016				0.00	0.00	148.68	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3295</b>				<b>0.00</b>	<b>322.00</b>	<b>0.00</b>	<b>0.00</b>	<b>470.82</b>	<b>470.82</b>	<b>-148.82</b>
<b>100-70-4511-0000-3300</b>				<b>100-70-SCH BOARD-GENL-LEAVE/SUPPT</b>						
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3300</b>				<b>566.00</b>	<b>566.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>566.00</b>
<b>100-70-4511-0000-3511</b>				<b>100-70-SCH BOARD-GENL-HEALTH CARE</b>						
JE	07/31/2015	16500127	BENEFITS - 07/31/2015				0.00	0.00	6,475.91	0.00
JE	08/31/2015	16500975	BENEFITS - 08/31/2015				0.00	0.00	7,157.02	0.00
JE	09/01/2015	16501170	J Arness - ER health deduction was				0.00	0.00	170.30	0.00
JE	09/01/2015	16501171	M Anderson - ER health deduction				0.00	0.00	170.30	0.00

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ACCOUNT NO			ACCOUNT NAME				SHORT NAME				
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
JE	09/01/2015	16501172	T Navarre - ER health deduction				0.00	0.00	170.30	0.00	
JE	09/01/2015	16501173	E Downing - ER health deduction				0.00	0.00	170.30	0.00	
JE	09/30/2015	16502206	BENEFITS - 09/30/2015				0.00	0.00	7,157.02	0.00	
JE	10/30/2015	16503545	BENEFITS - 10/30/2015				0.00	0.00	7,157.02	0.00	
JE	11/30/2015	16504606	BENEFITS - 11/30/2015				0.00	0.00	7,157.02	0.00	
JE	12/31/2015	16505417	BENEFITS - 12/31/2015				0.00	0.00	7,157.02	0.00	
JE	01/29/2016	16506412	BENEFITS - 01/29/2016				0.00	0.00	7,157.02	0.00	
BA	02/05/2016	522	February 16 revision				510.00	0.00	0.00	0.00	
JE	02/29/2016	16507598	BENEFITS - 02/29/2016				0.00	0.00	7,157.02	0.00	
JE	03/31/2016	16508654	BENEFITS - 03/31/2016				0.00	0.00	7,157.02	0.00	
JE	04/29/2016	16509722	BENEFITS - 04/29/2016				0.00	0.00	7,157.02	0.00	
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	5,736.87	0.00	
JE	06/30/2016	16510903	BENEFITS - 06/30/2016				0.00	0.00	5,566.57	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-3511				85,374.00	85,884.00	0.00	795.23	82,873.73	82,873.73	2,215.04	2.58
100-70-4511-0000-3512				100-70-SCH BOARD-GENL-LIFE INS							
JE	07/31/2015	16500127	BENEFITS - 07/31/2015				0.00	0.00	4.66	0.00	
JE	08/31/2015	16500975	BENEFITS - 08/31/2015				0.00	0.00	4.66	0.00	
JE	09/30/2015	16502206	BENEFITS - 09/30/2015				0.00	0.00	4.66	0.00	
JE	10/30/2015	16503545	BENEFITS - 10/30/2015				0.00	0.00	4.66	0.00	
JE	11/30/2015	16504606	BENEFITS - 11/30/2015				0.00	0.00	4.66	0.00	
JE	12/31/2015	16505417	BENEFITS - 12/31/2015				0.00	0.00	4.66	0.00	
JE	01/29/2016	16506412	BENEFITS - 01/29/2016				0.00	0.00	4.66	0.00	
BA	02/08/2016	523	February 16 Revision				-47.00	0.00	0.00	0.00	
JE	02/29/2016	16507598	BENEFITS - 02/29/2016				0.00	0.00	4.66	0.00	
JE	03/31/2016	16508654	BENEFITS - 03/31/2016				0.00	0.00	4.66	0.00	
JE	04/29/2016	16509722	BENEFITS - 04/29/2016				0.00	0.00	4.66	0.00	
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	4.66	0.00	
JE	06/30/2016	16510903	BENEFITS - 06/30/2016				0.00	0.00	4.66	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-3512				103.00	56.00	0.00	4.66	55.92	55.92	-4.58	-8.18
100-70-4511-0000-3520				100-70-SCH BOARD-GENL-UNEMPLT INS							
BA	02/08/2016	524	February 16 Revision				-51.00	0.00	0.00	0.00	
JE	06/27/2016	16510909	FY16 Unemployment				0.00	0.00	26.16	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-3520				103.00	52.00	0.00	0.00	26.16	26.16	25.84	49.69
100-70-4511-0000-3542				100-70-SCH BOARD-GENL-FICA SUPPRT							
JE	07/31/2015	16500127	BENEFITS - 07/31/2015				0.00	0.00	339.69	0.00	
JE	08/31/2015	16500975	BENEFITS - 08/31/2015				0.00	0.00	342.25	0.00	
JE	09/30/2015	16502206	BENEFITS - 09/30/2015				0.00	0.00	342.25	0.00	
JE	10/30/2015	16503545	BENEFITS - 10/30/2015				0.00	0.00	342.25	0.00	
JE	11/30/2015	16504606	BENEFITS - 11/30/2015				0.00	0.00	332.15	0.00	

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TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
<b>Fund : OPERATING FUND [100]</b>										
<b>Location : BOARD OF EDUCATION [70]</b>										
JE	12/31/2015	16505417	BENEFITS - 12/31/2015				0.00	0.00	342.25	0.00
JE	01/29/2016	16506412	BENEFITS - 01/29/2016				0.00	0.00	329.42	0.00
BA	02/08/2016	527	February 16 Revision				21.00	0.00	0.00	0.00
JE	02/29/2016	16507598	BENEFITS - 02/29/2016				0.00	0.00	322.03	0.00
JE	03/31/2016	16508654	BENEFITS - 03/31/2016				0.00	0.00	332.15	0.00
JE	04/29/2016	16509722	BENEFITS - 04/29/2016				0.00	0.00	364.71	0.00
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	357.11	0.00
JE	06/16/2016	16510852	Non-certificated offer				0.00	0.00	28.69	0.00
BA	06/23/2016	1215	Non-cert sal/ben for negotiations				29.00	0.00	0.00	0.00
JE	06/30/2016	16510903	BENEFITS - 06/30/2016				0.00	0.00	384.97	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3542</b>				<b>2,645.00</b>	<b>2,695.00</b>	<b>0.00</b>	<b>343.74</b>	<b>4,159.92</b>	<b>4,159.92</b>	<b>-1,808.66</b>
<b>100-70-4511-0000-3560</b>				<b>100-70-SCH BOARD-GENL-PERS RETIREM</b>						
JE	07/31/2015	16500127	BENEFITS - 07/31/2015				0.00	0.00	1,050.26	0.00
JE	08/31/2015	16500975	BENEFITS - 08/31/2015				0.00	0.00	1,057.65	0.00
JE	09/30/2015	16502206	BENEFITS - 09/30/2015				0.00	0.00	1,057.65	0.00
JE	10/30/2015	16503545	BENEFITS - 10/30/2015				0.00	0.00	1,057.65	0.00
JE	11/30/2015	16504606	BENEFITS - 11/30/2015				0.00	0.00	1,028.58	0.00
JE	12/31/2015	16505417	BENEFITS - 12/31/2015				0.00	0.00	1,057.65	0.00
JE	01/29/2016	16506412	BENEFITS - 01/29/2016				0.00	0.00	1,086.73	0.00
BA	02/08/2016	529	February 16 Revision				2,461.00	0.00	0.00	0.00
JE	02/29/2016	16507598	BENEFITS - 02/29/2016				0.00	0.00	999.50	0.00
JE	03/31/2016	16508654	BENEFITS - 03/31/2016				0.00	0.00	1,028.58	0.00
JE	04/29/2016	16509722	BENEFITS - 04/29/2016				0.00	0.00	1,122.23	0.00
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	969.00	0.00
JE	06/16/2016	16510852	Non-certificated offer				0.00	0.00	82.50	0.00
BA	06/23/2016	1215	Non-cert sal/ben for negotiations				83.00	0.00	0.00	0.00
JE	06/30/2016	16510903	BENEFITS - 06/30/2016				0.00	0.00	1,053.98	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3560</b>				<b>7,530.00</b>	<b>10,074.00</b>	<b>0.00</b>	<b>988.56</b>	<b>12,651.96</b>	<b>12,651.96</b>	<b>-3,566.52</b>
<b>100-70-4511-0000-3561</b>				<b>100-70-SCH BOARD-GENL-PERS DEF CON</b>						
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	1.11	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3561</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.11</b>	<b>1.11</b>	<b>-1.11</b>
<b>100-70-4511-0000-3562</b>				<b>100-70-SCH BOARD-GENL-PERS DC HRA</b>						
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	1.54	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3562</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.54</b>	<b>1.54</b>	<b>-1.54</b>
<b>100-70-4511-0000-3563</b>				<b>100-70-SCH BOARD-GENL-PERS DC RETI</b>						
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	0.37	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3563</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.37</b>	<b>0.37</b>	<b>-0.37</b>

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<b>Fund : OPERATING FUND [100]</b>										
<b>Location : BOARD OF EDUCATION [70]</b>										
<b>100-70-4511-0000-3564</b>			<b>100-70-SCH BOARD-GENL-PERS DC ODD</b>							
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	0.05	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3564</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.05</b>	<b>0.05</b>	<b>-0.05</b>
<b>100-70-4511-0000-3566</b>										
<b>100-70-4511-0000-3566</b>			<b>100-70-SCH BOARD-GENL-PERS DBUL</b>							
JE	05/31/2016	16510505	BENEFITS - 05/31/2016				0.00	0.00	1.80	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-3566</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.80</b>	<b>1.80</b>	<b>-1.80</b>
<b>100-70-4511-0000-4140</b>										
<b>100-70-4511-0000-4140</b>			<b>100-70-SCH BOARD-GENL-PRO-TECH LEG</b>							
JE	08/04/2015	16500223	FY15 A/P LISTING #2 - REVERSAL				0.00	0.00	0.00	5,966.79
AP	08/05/2015	16300796	195598 - Legal fees-June 2015		204602	JERMAIN DUNNAGAN &	0.00	0.00	5,966.79	0.00
AP	08/19/2015	16301860	195690 - Legal fees July 2015		204811	JERMAIN DUNNAGAN &	0.00	0.00	4,815.00	0.00
AP	09/30/2015	16305917	195956 - Legal fees-August 2015		205754	JERMAIN DUNNAGAN &	0.00	0.00	16,854.70	0.00
AP	10/21/2015	16310012	196083 - Legal fees September		206371	JERMAIN DUNNAGAN &	0.00	0.00	26,360.06	0.00
AP	11/18/2015	16315368	196232 - Legal fees - October		207084	JERMAIN DUNNAGAN &	0.00	0.00	20,424.66	0.00
AP	12/16/2015	16319410	196369 - Legal fees November		207700	JERMAIN DUNNAGAN &	0.00	0.00	17,755.15	0.00
AP	01/27/2016	16323564	196600 - Legal fees December		208630	JERMAIN DUNNAGAN &	0.00	0.00	9,605.52	0.00
BA	02/25/2016	599	Legal Fees				25,000.00	0.00	0.00	0.00
AP	03/02/2016	16328050	196818 - Legal Fees - January		209555	JERMAIN DUNNAGAN &	0.00	0.00	9,246.85	0.00
AP	03/23/2016	16331711	196921 - Legal fees-Feb. 2016		210031	JERMAIN DUNNAGAN &	0.00	0.00	8,727.53	0.00
AP	04/27/2016	16335881	197135 - Legal fees-March 2016		210942	JERMAIN DUNNAGAN &	0.00	0.00	10,421.99	0.00
BA	05/12/2016	954	Legal services				16,000.00	0.00	0.00	0.00
AP	05/18/2016	16339742	197272 - Legal fees April 2016		211639	JERMAIN DUNNAGAN &	0.00	0.00	15,271.69	0.00
BA	06/13/2016	1189	Legal fees				26,000.00	0.00	0.00	0.00
AP	06/15/2016	16344722	197478 - LEGAL SERVICES		212310	JERMAIN DUNNAGAN &	0.00	0.00	21,218.20	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-4140</b>				<b>100,000.00</b>	<b>167,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160,701.35</b>	<b>160,701.35</b>	<b>6,298.65</b>
<b>100-70-4511-0000-4201</b>										
<b>100-70-4511-0000-4201</b>			<b>100-70-SCH BOARD-GENL-MEALS</b>							
AP	07/08/2015	16300148	7/6/15 - TRAVEL - MEALS		1035	HOHL, LYNN	0.00	0.00	10.00	0.00
AP	08/12/2015	16301157	6/24/15 - TRAVEL - MEALS		1149	HILTS, EDITH-HELEN	0.00	0.00	40.00	0.00
AP	09/10/2015	16304143	TRESSLER, DEBBIE - Board		1746	BMO MASTERCARD	0.00	0.00	207.00	0.00
AP	09/16/2015	16304950	9/8/15 - TRAVEL - MEALS		205367	CASTIMORE, DANIEL	0.00	0.00	16.00	0.00
AP	09/16/2015	16304993	9/8-9/9/15 - TRAVEL - MEALS		1654	HOHL, LYNN	0.00	0.00	8.00	0.00
AP	09/23/2015	16305629	9/8/15 - TRAVEL - MEALS		1755	HILTS, EDITH-HELEN	0.00	0.00	12.00	0.00
JE	09/30/2015	16502307	School Board Dinner				0.00	0.00	660.00	0.00
JE	10/14/2015	16502915	70-3002 - SNS Invoice 1500				0.00	0.00	241.50	0.00
AP	10/28/2015	16310803	9/20/15-9/22/15 - TRAVEL -		2534	HILTS, EDITH-HELEN	0.00	0.00	55.00	0.00
JE	11/13/2015	16504168	70-3003-SNS Invoice 1501				0.00	0.00	230.00	0.00
AP	12/16/2015	16317467	12/7-12/8/15 - TRAVEL - MEALS		3292	HOHL, LYNN	0.00	0.00	8.00	0.00
AP	12/16/2015	16319585	12/7-12/8/15 - TRAVEL - MEALS		3289	HILTS, EDITH-HELEN	0.00	0.00	25.00	0.00

## ACCOUNT ACTIVITY DETAILS REPORT

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ACCOUNT NO			ACCOUNT NAME			SHORT NAME					
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	12/16/2015	16319594	12/10-12/11/15 - TRAVEL - MEALS		3368	TRESSLER, DEBRA	0.00	0.00	128.00	0.00	
JE	12/16/2015	16505319	SNS Invoice 1502				0.00	0.00	241.50	0.00	
JE	01/15/2016	16506061	SNS Invoice 1503				0.00	0.00	207.00	0.00	
JE	02/15/2016	16507168	SNS Invoice 1503				0.00	0.00	184.00	0.00	
AP	02/24/2016	16327322	2/5-2/9/16 - TRAVEL - MEALS		209307	DUSEK, LYNN	0.00	0.00	300.00	0.00	
AP	02/24/2016	16327323	2/5-2/9/16 BD - TRAVEL - MEALS		209307	DUSEK, LYNN	0.00	0.00	300.00	0.00	
JE	03/23/2016	16508449	SNS Invoice 1504				0.00	0.00	195.50	0.00	
AP	04/13/2016	16334647	4/4-4/5/16 - TRAVEL - MEAIS		4785	HOHL, LYNN	0.00	0.00	7.00	0.00	
JE	04/21/2016	16509479	SNS Invoice 1505				0.00	0.00	195.50	0.00	
JE	05/11/2016	16510231	Board Meeting Meal				0.00	0.00	690.00	0.00	
AP	06/10/2016	16343722	WALKER, TREVAN - board meeting		1813	BMO MASTERCARD	0.00	0.00	40.75	0.00	
AP	06/10/2016	16343723	WALKER, TREVAN - board meeting		1813	BMO MASTERCARD	0.00	0.00	30.00	0.00	
AP	06/15/2016	16344704	5/16-5/20/16 - TRAVEL - MEALS		5891	HOHL, LYNN	0.00	0.00	10.00	0.00	
AP	06/30/2016	16346060	TRESSLER, DEBBIE - Board dinner-		1823	BMO MASTERCARD	0.00	0.00	317.00	0.00	
AP	06/30/2016	16346072	TRESSLER, DEBBIE - Brd planning		1823	BMO MASTERCARD	0.00	0.00	91.97	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4201				3,750.00	3,750.00	0.00	0.00	4,450.72	4,450.72	-700.72	-18.69
100-70-4511-0000-4202			100-70-SCH BOARD-GENL-MILEAGE								
AP	07/08/2015	16300030	5/29/15 - TRAVEL - MILEAGE		1035	HOHL, LYNN	0.00	0.00	61.53	0.00	
AP	07/08/2015	16300148	7/6/15 - TRAVEL - MILEAGE		1035	HOHL, LYNN	0.00	0.00	105.80	0.00	
AP	07/08/2015	16300153	7/6/15 - TRAVEL - MILEAGE		204275	CASTIMORE, DANIEL	0.00	0.00	10.35	0.00	
AP	07/08/2015	16300155	7/6/15 - TRAVEL - MILEAGE		1030	DOWNING, ELIZABETH	0.00	0.00	86.25	0.00	
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	61.53	
AP	08/05/2015	16300889	7/6/15 - TRAVEL - MILEAGE		1110	HILTS, EDITH-HELEN	0.00	0.00	86.25	0.00	
AP	08/12/2015	16301158	8/3-8/4/15 - TRAVEL - MILEAGE		1129	ARNESS, JOE	0.00	0.00	46.00	0.00	
AP	08/12/2015	16301159	8/3-8/4/15 - TRAVEL - MILEAGE		204674	CASTIMORE, DANIEL	0.00	0.00	20.70	0.00	
AP	08/12/2015	16301160	8/3-8/4/15 - TRAVEL - MILEAGE		1139	DOWNING, ELIZABETH	0.00	0.00	86.25	0.00	
AP	08/12/2015	16301161	8/3-8/4/15 - TRAVEL - MILEAGE		1149	HILTS, EDITH-HELEN	0.00	0.00	86.25	0.00	
AP	08/12/2015	16301162	8/3-8/4/15 - TRAVEL - MILEAGE		1151	HOHL, LYNN	0.00	0.00	105.80	0.00	
AP	09/16/2015	16304950	9/8/15 - TRAVEL - MILEAGE		205367	CASTIMORE, DANIEL	0.00	0.00	92.00	0.00	
AP	09/16/2015	16304953	9/8/15 - TRAVEL - MILEAGE		1606	ANDERSON, MARTIN	0.00	0.00	100.05	0.00	
AP	09/16/2015	16304993	9/8-9/9/15 - TRAVEL - MILEAGE		1654	HOHL, LYNN	0.00	0.00	194.35	0.00	
AP	09/16/2015	16305010	9/8/15 - TRAVEL - MILEAGE		1655	HOLT, WILLIAM	0.00	0.00	74.75	0.00	
AP	09/16/2015	16305029	9/8/15 - TRAVEL - MILEAGE		1703	TRESSLER, DEBRA	0.00	0.00	87.40	0.00	
AP	10/07/2015	16307645	10/5/15 - TRAVEL - MILEAGE		1938	ARNESS, JOE	0.00	0.00	25.30	0.00	
AP	10/07/2015	16307646	10/5/15 - TRAVEL - MILEAGE		205909	CASTIMORE, DANIEL	0.00	0.00	5.75	0.00	
AP	10/07/2015	16307655	10/5/15 - TRAVEL - MILEAGE		205939	DUSEK, LYNN	0.00	0.00	5.75	0.00	
AP	10/07/2015	16307658	10/5/15 - TRAVEL - MILEAGE		2006	HOHL, LYNN	0.00	0.00	105.80	0.00	
AP	10/07/2015	16307660	10/5/15 - TRAVEL - MILEAGE		2011	HOLT, WILLIAM	0.00	0.00	21.28	0.00	
AP	10/28/2015	16310802	10/05/15 - TRAVEL - MILEAGE		2534	HILTS, EDITH-HELEN	0.00	0.00	87.40	0.00	
AP	11/12/2015	16312828	11/2-11/3/15 - TRAVEL - MILEAGE		2817	ARNESS, JOE	0.00	0.00	46.00	0.00	
AP	11/12/2015	16312832	11/2-11/3/15 - TRAVEL - MILEAGE		206857	CASTIMORE, DANIEL	0.00	0.00	20.70	0.00	

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ACCOUNT NO		ACCOUNT NAME				SHORT NAME				
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
Fund : OPERATING FUND [100]										
Location : BOARD OF EDUCATION [70]										
AP	11/12/2015	16312874	11/2-11/3/15 - TRAVEL - MILEAGE		2845	HILTS, EDITH-HELEN	0.00	0.00	86.25	0.00
AP	11/12/2015	16312875	11/2-11/3/15 - TRAVEL - MILEAGE		2846	HOHL, LYNN	0.00	0.00	105.80	0.00
AP	11/12/2015	16312876	11/2-11/3/15 - TRAVEL - MILEAGE		2848	HOLT, WILLIAM	0.00	0.00	42.55	0.00
AP	11/18/2015	16314984	11/2/15 - TRAVEL - MILEAGE		207058	DUSEK, LYNN	0.00	0.00	5.75	0.00
AP	12/16/2015	16317447	12/7-12/8/15 - TRAVEL - MILEAGE		3224	ARNESS, JOE	0.00	0.00	46.00	0.00
AP	12/16/2015	16317451	12/7-12/8/15 - TRAVEL - MILEAGE		207631	CASTIMORE, DANIEL	0.00	0.00	11.50	0.00
AP	12/16/2015	16317454	12/7-12/8/15 - TRAVEL - MILEAGE		3259	DOWNING, ELIZABETH	0.00	0.00	86.25	0.00
AP	12/16/2015	16317467	12/7-12/8/15 - TRAVEL - MILEAGE		3292	HOHL, LYNN	0.00	0.00	111.55	0.00
AP	12/16/2015	16317477	10/15/15 - TRAVEL - MILEAGE		3292	HOHL, LYNN	0.00	0.00	106.95	0.00
AP	12/16/2015	16317478	12/7-12/8/15 - TRAVEL - MILEAGE		3295	HOLT, WILLIAM	0.00	0.00	42.55	0.00
AP	12/16/2015	16317506	12/1-12/8/15 - TRAVEL - MILEAGE		3237	BRETT-VADLA, KAREN	0.00	0.00	11.50	0.00
AP	12/16/2015	16319585	12/7-12/8/15 - TRAVEL - MILEAGE		3289	HILTS, EDITH-HELEN	0.00	0.00	86.25	0.00
AP	12/16/2015	16319594	12/10-12/11/15 - TRAVEL -		3368	TRESSLER, DEBRA	0.00	0.00	172.50	0.00
AP	12/23/2015	16319806	12/8/15 - TRAVEL - MILEAGE		3451	TRESSLER, DEBRA	0.00	0.00	11.50	0.00
AP	01/13/2016	16323007	1/11/16 - TRAVEL - MILEAGE		3515	ARNESS, JOE	0.00	0.00	23.76	0.00
AP	01/13/2016	16323008	1/11/16 - TRAVEL - MILEAGE		208250	CASTIMORE, DANIEL	0.00	0.00	5.40	0.00
AP	01/13/2016	16323012	1/11/16 - TRAVEL - MILEAGE		3540	HOLT, WILLIAM	0.00	0.00	19.98	0.00
AP	01/27/2016	16323640	12/7/15 - TRAVEL - MILEAGE		208596	DUSEK, LYNN	0.00	0.00	5.75	0.00
AP	02/10/2016	16325264	2/1/16 - TRAVEL - MILEAGE		3832	ARNESS, JOE	0.00	0.00	23.76	0.00
AP	02/10/2016	16325270	2/1/16 - TRAVEL - MILEAGE		208966	CASTIMORE, DANIEL	0.00	0.00	5.40	0.00
AP	02/10/2016	16325287	2/1/16 - TRAVEL - MILEAGE		3855	DOWNING, ELIZABETH	0.00	0.00	82.08	0.00
AP	02/10/2016	16325288	2/2/16 - TRAVEL - MILEAGE		3855	DOWNING, ELIZABETH	0.00	0.00	9.72	0.00
AP	02/10/2016	16325290	2/1/16 - TRAVEL - MILEAGE		208986	DUSEK, LYNN	0.00	0.00	5.40	0.00
AP	02/10/2016	16325300	2/1/16 - TRAVEL - MILEAGE		3878	HOHL, LYNN	0.00	0.00	99.36	0.00
AP	02/10/2016	16325301	2/1/16 - TRAVEL - MILEAGE		3879	HOLT, WILLIAM	0.00	0.00	19.98	0.00
AP	02/10/2016	16325302	2/2/16 - TRAVEL - MILEAGE		3879	HOLT, WILLIAM	0.00	0.00	23.76	0.00
AP	02/10/2016	16325305	2/1-2/2/16 - TRAVEL - MILEAGE		209026	KELLY, JOHN	0.00	0.00	86.40	0.00
AP	02/10/2016	16325393	2/2/16 - TRAVEL - MILEAGE		3921	TRESSLER, DEBRA	0.00	0.00	19.44	0.00
AP	02/24/2016	16327535	2/12/16 - TRAVEL - MILEAGE		4127	TRESSLER, DEBRA	0.00	0.00	11.88	0.00
AP	03/09/2016	16329496	3/7-3/8/16 - TRAVEL - MILEAGE		4256	ARNESS, JOE	0.00	0.00	43.20	0.00
AP	03/09/2016	16329497	3/7-3/8/16 - TRAVEL - MILEAGE		209683	CASTIMORE, DANIEL	0.00	0.00	10.80	0.00
AP	03/09/2016	16329498	3/7-3/8/16 - TRAVEL - MILEAGE		4303	HOHL, LYNN	0.00	0.00	99.36	0.00
AP	03/09/2016	16329499	2/16/16 - TRAVEL - MILEAGE		4256	ARNESS, JOE	0.00	0.00	122.04	0.00
AP	03/16/2016	16331020	3/7/16 - TRAVEL - MILEAGE		209884	DUSEK, LYNN	0.00	0.00	5.40	0.00
AP	03/16/2016	16331080	3/7-3/8/16 - TRAVEL - MILEAGE		4411	KELLY, JOHN	0.00	0.00	81.00	0.00
AP	04/13/2016	16334623	3/31/16 - TRAVEL - MILEAGE		4726	ARNESS, JOE	0.00	0.00	104.76	0.00
AP	04/13/2016	16334624	4/4-4/5/16 - TRAVEL - MILEAGE		4726	ARNESS, JOE	0.00	0.00	43.20	0.00
AP	04/13/2016	16334637	4/4-4/5/16 - TRAVEL - MILEAGE		4753	DOWNING, ELIZABETH	0.00	0.00	81.00	0.00
AP	04/13/2016	16334647	4/4-4/5/16 - TRAVEL - MILEAGE		4785	HOHL, LYNN	0.00	0.00	99.36	0.00
AP	04/13/2016	16334650	4/4-4/5/16 - TRAVEL - MILEAGE		4787	HOLT, WILLIAM	0.00	0.00	39.96	0.00
AP	04/13/2016	16334666	4/4-4/5/16 - TRAVEL - MILEAGE		4799	KELLY, JOHN	0.00	0.00	81.00	0.00
AP	05/04/2016	16337672	5/2/16 - TRAVEL - MILEAGE		5091	ANDERSON, MARTIN	0.00	0.00	88.56	0.00

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TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	05/04/2016	16337673	5/2/16 - TRAVEL - MILEAGE		5093	ARNESS, JOE	0.00	0.00	131.76	0.00	
AP	05/04/2016	16337674	5/2/16 - TRAVEL - MILEAGE		211125	CASTIMORE, DANIEL	0.00	0.00	106.92	0.00	
AP	05/04/2016	16337675	5/2/16 - TRAVEL - MILEAGE		5126	DOWNING, ELIZABETH	0.00	0.00	81.00	0.00	
AP	05/04/2016	16337676	5/2/16 - TRAVEL - MILEAGE		5164	HOLT, WILLIAM	0.00	0.00	19.98	0.00	
AP	05/04/2016	16337677	5/2/16 - TRAVEL - MILEAGE		5172	KELLY, JOHN	0.00	0.00	181.44	0.00	
AP	05/04/2016	16337678	5/2/16 - TRAVEL - MILEAGE		5105	BRETT-VADLA, KAREN	0.00	0.00	101.52	0.00	
AP	06/15/2016	16344704	5/16-5/20/16 - TRAVEL - MILEAGE		5891	HOHL, LYNN	0.00	0.00	201.96	0.00	
AP	06/15/2016	16344708	6/6-6/7/16 - TRAVEL - MILEAGE		5879	ARNESS, JOE	0.00	0.00	37.80	0.00	
AP	06/15/2016	16344709	5/17-05/19/16 - TRAVEL -		212268	CASTIMORE, DANIEL	0.00	0.00	21.60	0.00	
AP	06/15/2016	16344710	6/6-6/7/16 - TRAVEL - MILEAGE		212268	CASTIMORE, DANIEL	0.00	0.00	15.12	0.00	
AP	06/15/2016	16344711	6/6-6/7/16 - TRAVEL - MILEAGE		5886	DOWNING, ELIZABETH	0.00	0.00	90.72	0.00	
AP	06/15/2016	16344719	6/6-6/7/16 - TRAVEL - MILEAGE		5891	HOHL, LYNN	0.00	0.00	109.08	0.00	
AP	06/15/2016	16344720	5/16-5/18/16 - TRAVEL - MILEAGE		5892	HOLT, WILLIAM	0.00	0.00	32.40	0.00	
AP	06/15/2016	16344721	6/6-6/7/16 - TRAVEL - MILEAGE		5892	HOLT, WILLIAM	0.00	0.00	39.96	0.00	
AP	06/15/2016	16344723	5/19-5/23/16 - TRAVEL - MILEAGE		5894	KELLY, JOHN	0.00	0.00	20.52	0.00	
AP	06/15/2016	16344724	6/6-6/7/16 - TRAVEL - MILEAGE		5894	KELLY, JOHN	0.00	0.00	90.72	0.00	
AP	06/15/2016	16344742	5/27-6/7/16 - TRAVEL - MILEAGE		5902	TRESSLER, DEBRA	0.00	0.00	35.10	0.00	
AP	06/15/2016	16344743	5/17-5/18/16 - TRAVEL - MILEAGE		5882	BRETT-VADLA, KAREN	0.00	0.00	50.76	0.00	
AP	06/15/2016	16344744	6/6-6/7/16 - TRAVEL - MILEAGE		5882	BRETT-VADLA, KAREN	0.00	0.00	9.72	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4202				5,300.00	5,300.00	0.00	0.00	5,146.87	5,146.87	153.13	2.89
100-70-4511-0000-4203				100-70-SCH BOARD-GENL-OTHR TRVL							
AP	08/10/2015	16301303	HILTS, EDITH HELEN - Hotel		1737	BMO MASTERCARD	0.00	0.00	102.33	0.00	
AP	08/10/2015	16301304	HILTS, EDITH HELEN - Airfare-		1737	BMO MASTERCARD	0.00	0.00	66.00	0.00	
AP	08/10/2015	16301419	HILTS, EDITH HELEN - Airfare-		1737	BMO MASTERCARD	0.00	0.00	132.00	0.00	
AP	08/10/2015	16301451	HILTS, EDITH HELEN - Hotel		1737	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	08/12/2015	16301157	6/24/15 - TRAVEL - OTHER		1149	HILTS, EDITH-HELEN	0.00	0.00	32.00	0.00	
AP	09/10/2015	16304117	HILTS, EDITH HELEN - Airfare Aug		1746	BMO MASTERCARD	0.00	0.00	132.00	0.00	
AP	09/10/2015	16304126	DOWNING, LIZ - Hotel-Aug brd		1746	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	09/10/2015	16304145	HOHL, LYNN - Hotel Aug Brd-Hohl		1746	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	09/10/2015	16304154	HILTS, EDITH HELEN - Hotel Aug		1746	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	09/10/2015	16304203	HOHL, LYNN - Registration fee-Fall		1746	BMO MASTERCARD	0.00	0.00	380.00	0.00	
AP	09/30/2015	16306861	86174336 - Dusek, Brian YIL		205867	ASSOCIATION OF ALASKA	0.00	0.00	325.00	0.00	
AP	09/30/2015	16306861	86174336 - Dusek, Lynn YIL Chap		205867	ASSOCIATION OF ALASKA	0.00	0.00	325.00	0.00	
AP	10/09/2015	16307843	HOHL, LYNN - Hotel Homer brd		1753	BMO MASTERCARD	0.00	0.00	112.88	0.00	
AP	10/09/2015	16307916	HILTS, EDITH HELEN - Hotel		1753	BMO MASTERCARD	0.00	0.00	145.00	0.00	
AP	10/09/2015	16308629	HILTS, EDITH HELEN - Airfare		1753	BMO MASTERCARD	0.00	0.00	132.00	0.00	
AP	10/09/2015	16308675	HOHL, LYNN - Hotel tax refund-		1753	BMO MASTERCARD	0.00	0.00	-7.88	0.00	
AP	10/09/2015	16308991	HOHL, LYNN - Hotel AASB Fall		1753	BMO MASTERCARD	0.00	0.00	402.48	0.00	
AP	10/09/2015	16309035	TRESSLER, DEBBIE - Airfare-Sen.		1753	BMO MASTERCARD	0.00	0.00	170.00	0.00	
AP	10/28/2015	16310804	9/20/15-9/22/15-O - TRAVEL -		2534	HILTS, EDITH-HELEN	0.00	0.00	132.00	0.00	
JE	10/30/2015	16503636	AJE move to program 0126				0.00	0.00	0.00	402.48	

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ACCOUNT NO		ACCOUNT NAME				SHORT NAME				
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
Fund : OPERATING FUND [100]										
Location : BOARD OF EDUCATION [70]										
AP	11/10/2015	16313004	HOHL, LYNN - MOA hotel tax		1761	BMO MASTERCARD	0.00	0.00	-15.48	0.00
AP	11/10/2015	16313178	HILTS, EDITH HELEN - Hotel-		1761	BMO MASTERCARD	0.00	0.00	198.00	0.00
AP	11/10/2015	16313247	HILTS, EDITH HELEN - Airfare -		1761	BMO MASTERCARD	0.00	0.00	132.00	0.00
AP	11/10/2015	16313615	TRESSLER, DEBBIE - Airfare-L.		1761	BMO MASTERCARD	0.00	0.00	170.00	0.00
AP	11/10/2015	16313616	TRESSLER, DEBBIE - Airfare-B.		1761	BMO MASTERCARD	0.00	0.00	170.00	0.00
AP	11/10/2015	16313859	HILTS, EDITH HELEN - Airfare Oct.		1761	BMO MASTERCARD	0.00	0.00	132.00	0.00
AP	11/10/2015	16313900	HILTS, EDITH HELEN - Hotel-Oct.		1761	BMO MASTERCARD	0.00	0.00	84.00	0.00
AP	11/10/2015	16313924	HOHL, LYNN - Hotel Oct. brd. mtg-		1761	BMO MASTERCARD	0.00	0.00	84.00	0.00
CD	12/10/2015	16412845	HOLT - PROCARD REIM				0.00	0.00	0.00	3.00
AP	12/11/2015	16318096	CASTIMORE, DANIEL - Airfare		1768	BMO MASTERCARD	0.00	0.00	170.00	0.00
AP	12/11/2015	16318262	HOLT, BILL - Registration NSBA		1768	BMO MASTERCARD	0.00	0.00	740.00	0.00
AP	12/11/2015	16318302	HILTS, EDITH HELEN - Airfare to		1768	BMO MASTERCARD	0.00	0.00	132.00	0.00
AP	12/11/2015	16318309	HOHL, LYNN - Hotel for brd mtg		1768	BMO MASTERCARD	0.00	0.00	84.00	0.00
AP	12/11/2015	16318314	HILTS, EDITH HELEN - Hotel for		1768	BMO MASTERCARD	0.00	0.00	84.00	0.00
AP	12/11/2015	16318482	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	5.00	0.00
AP	12/11/2015	16318483	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	2.00	0.00
AP	12/11/2015	16318527	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	13.00	0.00
AP	12/11/2015	16318528	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	7.00	0.00
AP	12/11/2015	16318529	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	3.00	0.00
AP	12/11/2015	16318546	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	1.00	0.00
AP	12/11/2015	16318550	NAVARRE, TIM - Hotel AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	332.64	0.00
AP	12/11/2015	16318582	HOLT, BILL - Hotel AASB Conf-Holt		1768	BMO MASTERCARD	0.00	0.00	389.85	0.00
AP	12/11/2015	16318583	HOLT, BILL - Hotel AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	492.00	0.00
AP	12/11/2015	16318584	HOLT, BILL - Parking AASB Conf-		1768	BMO MASTERCARD	0.00	0.00	2.00	0.00
AP	12/11/2015	16318591	CASTIMORE, DANIEL - Hotel AASB		1768	BMO MASTERCARD	0.00	0.00	332.64	0.00
AP	12/11/2015	16318610	HILTS, EDITH HELEN - Hotel and		1768	BMO MASTERCARD	0.00	0.00	714.00	0.00
AP	12/11/2015	16318691	TRESSLER, DEBBIE - Registration		1768	BMO MASTERCARD	0.00	0.00	380.00	0.00
AP	12/11/2015	16318946	HOHL, LYNN - Registration AASB		1768	BMO MASTERCARD	0.00	0.00	380.00	0.00
JE	01/05/2016	16505586	Airfare-Castimore AASB				0.00	0.00	0.00	170.00
JE	01/05/2016	16505587	NSBA reg fee-Holt				0.00	0.00	0.00	740.00
JE	01/05/2016	16505588	Parking-AASB Holt				0.00	0.00	0.00	5.00
JE	01/05/2016	16505589	Parking-AASB Holt				0.00	0.00	0.00	2.00
JE	01/05/2016	16505590	Parking-AASB Holt				0.00	0.00	0.00	13.00
JE	01/05/2016	16505591	Parking-AASB Holt				0.00	0.00	0.00	7.00
JE	01/05/2016	16505592	Parking-AASB Holt				0.00	0.00	0.00	3.00
JE	01/05/2016	16505593	Parking-AASB Holt				0.00	0.00	0.00	1.00
JE	01/05/2016	16505594	Hotel-AASB Navarre				0.00	0.00	0.00	332.64
JE	01/05/2016	16505595	Hotel-AASB Holt				0.00	0.00	0.00	389.85
JE	01/05/2016	16505596	Hotel-AASB Hohl				0.00	0.00	0.00	492.00
JE	01/05/2016	16505599	Parking-AASB Holt				0.00	0.00	0.00	2.00
JE	01/05/2016	16505600	Hotel-AASB Castimore				0.00	0.00	0.00	332.64
JE	01/05/2016	16505601	Hotel/parking-AASB Hilts				0.00	0.00	0.00	714.00



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TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
JE	01/05/2016	16505602	Registration-AASB Tressler				0.00	0.00	0.00	380.00	
JE	01/05/2016	16505603	Registration-AASB Hohl				0.00	0.00	0.00	380.00	
AP	01/10/2016	16322080	HILTS, EDITH HELEN - Airfare Dec		1775	BMO MASTERCARD	0.00	0.00	124.00	0.00	
AP	01/10/2016	16322249	HOHL, LYNN - Hotel Dec. board-		1775	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	01/10/2016	16322265	HILTS, EDITH HELEN - Hotel		1775	BMO MASTERCARD	0.00	0.00	-84.00	0.00	
AP	01/10/2016	16322273	DOWNING, LIZ - Hotel Dec. board		1775	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	01/10/2016	16322274	HILTS, EDITH HELEN - Hotel Dec		1775	BMO MASTERCARD	0.00	0.00	252.00	0.00	
AP	02/10/2016	16325149	1794305-88186226 - Registration		208946	ASSOCIATION OF ALASKA	0.00	0.00	280.00	0.00	
AP	02/10/2016	16325149	1794305-88186226 - Registration		208946	ASSOCIATION OF ALASKA	0.00	0.00	280.00	0.00	
AP	02/10/2016	16325943	TRESSLER, DEBBIE - Airfare B.		1782	BMO MASTERCARD	0.00	0.00	170.00	0.00	
AP	02/10/2016	16325944	TRESSLER, DEBBIE - Airfare L.		1782	BMO MASTERCARD	0.00	0.00	85.00	0.00	
AP	02/10/2016	16325967	TRESSLER, DEBBIE - Airfare B.		1782	BMO MASTERCARD	0.00	0.00	342.70	0.00	
AP	02/10/2016	16325975	TRESSLER, DEBBIE - Airfare L.		1782	BMO MASTERCARD	0.00	0.00	342.70	0.00	
AP	03/11/2016	16330168	DOWNING, LIZ - Hotel-brd		1790	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	03/11/2016	16330169	DOWNING, LIZ - Hotel-brd		1790	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	03/11/2016	16330170	DOWNING, LIZ - Hotel-brd		1790	BMO MASTERCARD	0.00	0.00	84.00	0.00	
BA	03/30/2016	720	To purchase board meeting				-400.00	0.00	0.00	0.00	
AP	04/10/2016	16334225	HOHL, LYNN - Hotel fee-Hohl		1798	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	04/10/2016	16334226	KELLY, JOHN - Hotel fee-Kelly		1798	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	04/26/2016	16336325	184352 - Hotel charges May brd-			ASPEN HOTEL, SOLDOTNA	0.00	0.00	84.00	0.00	
AP	04/26/2016	16336325	184352 - Hotel charges May brd-			ASPEN HOTEL, SOLDOTNA	0.00	0.00	-84.00	0.00	
AP	05/04/2016	16336325	184352 - Hotel charges May brd-		211102	ASPEN HOTEL, SOLDOTNA	0.00	0.00	84.00	0.00	
AP	05/11/2016	16339082	DOWNING, LIZ - Hotel April		1805	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	05/11/2016	16339112	HOHL, LYNN - Hotel April brd mtg-		1805	BMO MASTERCARD	0.00	0.00	84.00	0.00	
AP	05/11/2016	16339502	BATES, NATALIE - Meeting in		1805	BMO MASTERCARD	0.00	0.00	164.00	0.00	
AP	05/11/2016	16339650	KELLY, JOHN - Airfare-Nanwalek-		1805	BMO MASTERCARD	0.00	0.00	164.00	0.00	
AP	06/10/2016	16343809	DOWNING, LIZ - Hotel-May brd		1813	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	06/10/2016	16343817	BATES, NATALIE - Refund		1813	BMO MASTERCARD	0.00	0.00	-164.00	0.00	
AP	06/10/2016	16344557	KELLY, JOHN - Airfare-graduations		1813	BMO MASTERCARD	0.00	0.00	221.00	0.00	
AP	06/30/2016	16345920	HOHL, LYNN - Hotel fee,		1823	BMO MASTERCARD	0.00	0.00	124.00	0.00	
AP	06/30/2016	16346079	KELLY, JOHN - Hotel fee June Brd-		1823	BMO MASTERCARD	0.00	0.00	144.00	0.00	
AP	06/30/2016	16346080	DOWNING, LIZ - Hotel charges		1823	BMO MASTERCARD	0.00	0.00	99.00	0.00	
AP	06/30/2016	16346084	HOHL, LYNN - Hotel fee June brd-		1823	BMO MASTERCARD	0.00	0.00	99.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4203				7,500.00	7,100.00	0.00	0.00	7,408.25	7,408.25	-308.25	-4.34
100-70-4511-0000-4331				100-70-SCH BOARD-GENL-POSTAGE							
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4331				200.00	200.00	0.00	0.00	0.00	0.00	200.00	100.00
100-70-4511-0000-4402				100-70-SCH BOARD-GENL-PURCH SVC							
BA	07/01/2015	1	PO'S BROUGHT FORWARD				3,258.10	0.00	0.00	0.00	
PO	07/01/2015	1520427	Advertising Services			PENINSULA CLARION	0.00	3,258.10	0.00	0.00	
PO	07/09/2015	1620486	Advertising services			PENINSULA CLARION	0.00	2,000.00	0.00	0.00	

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TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
Fund : OPERATING FUND [100]										
Location : BOARD OF EDUCATION [70]										
PO	07/09/2015	1620487	Printing services			KENAI PENINSULA BOROUGH	0.00	1,300.00	0.00	0.00
AP	07/15/2015	16300261	D565/686054 - Advertising	1520427	204371	PENINSULA CLARION	0.00	-42.70	42.70	0.00
AP	07/15/2015	16300262	D687/686057 - Advertising	1520427	204371	PENINSULA CLARION	0.00	-48.80	48.80	0.00
AP	07/15/2015	16300263	D688/686057 - Advertising	1520427	204371	PENINSULA CLARION	0.00	-48.80	48.80	0.00
AP	07/22/2015	16300531	D736/686057 - Advertising	1620486	204442	PENINSULA CLARION	0.00	-58.80	58.80	0.00
AP	08/10/2015	16301683	Close 1520427 - Advertising	1520427		PENINSULA CLARION	0.00	-3,117.80	0.00	0.00
PO	08/11/2015	1620486	Advertising services			PENINSULA CLARION	0.00	-2,000.00	0.00	0.00
PO	08/11/2015	1620486	Advertising services			PENINSULA CLARION	0.00	2,000.00	0.00	0.00
PO	08/12/2015	1620853	Advertising services			PENINSULA	0.00	2,000.00	0.00	0.00
AP	08/12/2015	16301696	D767/686057 - Advertising	1620486	204722	PENINSULA	0.00	-58.80	58.80	0.00
AP	08/12/2015	16301697	D768/686057 - Advertising	1620486	204722	PENINSULA	0.00	-58.80	58.80	0.00
AP	09/02/2015	16303001	JULY PRINTING - Printing services	1620487	205109	KENAI PENINSULA BOROUGH	0.00	-113.85	113.85	0.00
AP	09/09/2015	16303681	D827-686057 - Advertising	1620853	205288	PENINSULA	0.00	-59.20	59.20	0.00
AP	09/10/2015	16304739	1000689327 - Advertising costs-			HOMER NEWS	0.00	0.00	101.70	0.00
AP	09/10/2015	16304739	1000689327 - Advertising costs-			HOMER NEWS	0.00	0.00	-101.70	0.00
AP	09/16/2015	16304739	7000025788 - Advertising costs-		205396	HOMER NEWS	0.00	0.00	101.70	0.00
AP	09/30/2015	16306795	D868/686057 - Advertising	1620853	205789	PENINSULA	0.00	-58.80	58.80	0.00
AP	10/07/2015	16307537	D872/686057 - Advertising	1620853	206026	PENINSULA	0.00	-58.80	58.80	0.00
AP	10/13/2015	16310000	SEPT PRINT - Printing services	1620487		KENAI PENINSULA BOROUGH	0.00	-136.60	136.60	0.00
AP	10/13/2015	16310000	SEPT PRINT - Printing services	1620487		KENAI PENINSULA BOROUGH	0.00	136.60	-136.60	0.00
AP	10/14/2015	16310000	SEPT PRINT - Printing services	1620487	206197	KENAI PENINSULA BOROUGH	0.00	-136.30	136.30	0.00
AP	11/18/2015	16314991	PRINT - OCT - Printing services	1620487	207093	KENAI PENINSULA BOROUGH	0.00	-136.50	136.50	0.00
AP	11/18/2015	16315032	D909/686057 - Advertising	1620853	207128	PENINSULA	0.00	-58.80	58.80	0.00
AP	11/18/2015	16315033	D910/686057 - Advertising	1620853	207128	PENINSULA	0.00	-58.80	58.80	0.00
AP	12/04/2015	16317057	7000035789-01 - Ad #7000035789			HOMER NEWS	0.00	0.00	271.20	0.00
AP	12/04/2015	16317057	7000035789-01 - Ad #7000035789			HOMER NEWS	0.00	0.00	-271.20	0.00
AP	12/09/2015	16317057	7000035789-01 - Advertising-Brd		207532	HOMER NEWS	0.00	0.00	271.20	0.00
AP	01/05/2016	16321470	7000035789 - Advertising-Board			HOMER NEWS	0.00	0.00	271.20	0.00
AP	01/05/2016	16321470	7000035789 - Advertising-Board			HOMER NEWS	0.00	0.00	-271.20	0.00
AP	01/06/2016	16321187	D945/686057 - Advertising	1620853	208185	PENINSULA	0.00	-83.20	83.20	0.00
AP	01/06/2016	16321188	D951/686057 - Advertising	1620853	208185	PENINSULA	0.00	-58.80	58.80	0.00
AP	01/06/2016	16321189	D953/686057 - Advertising	1620853	208185	PENINSULA	0.00	-229.60	229.60	0.00
AP	01/13/2016	16321469	40029 - Advertising-Board		208291	HOMER TRIBUNE INC	0.00	0.00	88.00	0.00
PO	01/19/2016	1623614	Catering, 2/2/16 Brd Community			HEAVENLY DELIGHTS INC	0.00	1,830.60	0.00	0.00
AP	01/20/2016	16323381	D973/686057 - Advertising	1620853	208481	PENINSULA	0.00	-83.20	83.20	0.00
PO	01/29/2016	1623809	Catering for Board work session			HEAVENLY DELIGHTS INC	0.00	324.00	0.00	0.00
AP	02/03/2016	16324888	D100/686057 - Advertising	1620853	208881	PENINSULA	0.00	-83.20	83.20	0.00
AP	02/03/2016	16324922	D101/686057 - Advertising	1620853	208881	PENINSULA	0.00	-58.80	58.80	0.00
AP	02/10/2016	16325250	KPBSD2216 - Catering, 2/2/16 Brd	1623614	209004	HEAVENLY DELIGHTS INC	0.00	-1,830.60	1,830.60	0.00
AP	02/10/2016	16325284	KPBSD2216dt - Catering for Board	1623809	209004	HEAVENLY DELIGHTS INC	0.00	-324.00	324.00	0.00
AP	02/17/2016	16326889	PRINT - DEC - Printing services	1620487	209195	KENAI PENINSULA BOROUGH	0.00	-153.84	153.84	0.00
AP	02/17/2016	16326897	PRINT - JAN - Printing services	1620487	209195	KENAI PENINSULA BOROUGH	0.00	-87.95	87.95	0.00

## ACCOUNT ACTIVITY DETAILS REPORT

GLEXLNE FOR BEGINNING BALANCE TO JUNE, 2016

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ACCOUNT NO			ACCOUNT NAME			SHORT NAME					
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	03/08/2016	16329300	D140/686057 - Advertising	1620853		PENINSULA	0.00	-85.80	85.80	0.00	
AP	03/08/2016	16329300	D140/686057 - Advertising	1620853		PENINSULA	0.00	85.80	-85.80	0.00	
AP	03/09/2016	16329299	D139/686057 - Advertising	1620853	209797	PENINSULA	0.00	-83.20	83.20	0.00	
AP	03/09/2016	16329300	D140/686057 - Advertising	1620853	209797	PENINSULA	0.00	-58.80	58.80	0.00	
AP	04/20/2016	16335345	MARCH PRINT - Printing services	1620487	210756	KENAI PENINSULA BOROUGH	0.00	-151.69	151.69	0.00	
AP	04/20/2016	16335571	D175/686057 - Advertising	1620853	210797	PENINSULA	0.00	-83.20	83.20	0.00	
AP	05/11/2016	16338027	D226/686057 - Advertising	1620853	211488	PENINSULA	0.00	-83.20	83.20	0.00	
AP	05/25/2016	16340691	COPIES 04/16 - Printing services	1620487	211829	KENAI PENINSULA BOROUGH	0.00	-50.60	50.60	0.00	
AP	06/29/2016	16345666	D273/686057 - Advertising	1620853	212484	PENINSULA	0.00	-83.20	83.20	0.00	
AP	06/29/2016	16345667	D274/686057 - Advertising	1620853	212484	PENINSULA	0.00	-58.80	58.80	0.00	
AP	06/30/2016	16346219	Close 1620487 - Printing services	1620487		KENAI PENINSULA BOROUGH	0.00	-469.27	0.00	0.00	
AP	06/30/2016	16346220	Close 1620853 - Advertising	1620853		PENINSULA	0.00	-658.40	0.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4402				5,800.00	9,058.10	0.00	0.00	5,104.53	5,104.53	3,953.57	43.65
100-70-4511-0000-4410				100-70-SCH BOARD-GENL-RENTAL							
BA	02/10/2016	551	Challenger Learning Center rental				650.00	0.00	0.00	0.00	
AP	02/17/2016	16327117	2016-03 - Board work session/key		209152	CHALLENGER LEARNING	0.00	0.00	650.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4410				0.00	650.00	0.00	0.00	650.00	650.00	0.00	0.00
100-70-4511-0000-4501				100-70-SCH BOARD-GENL-SUPPLIES							
BA	07/02/2015	8	To purchase Fujitsu scanner				-500.00	0.00	0.00	0.00	
AP	07/08/2015	16300164	35038-D - Spectra Associates, PO			DUMMY VENDOR	0.00	0.00	337.50	0.00	
AP	07/08/2015	16300164	35038-D - Spectra Associates, PO			DUMMY VENDOR	0.00	0.00	-337.50	0.00	
AP	07/15/2015	16300164	35038-D - Spectra Associates, PO		204380	SPECTRA ASSOCIATES INC	0.00	0.00	337.50	0.00	
JE	07/27/2015	16500120	** WH#0001-Warehouse				0.00	0.00	5.98	0.00	
AP	08/10/2015	16301300	TRESSLER, DEBBIE - Board		1737	BMO MASTERCARD	0.00	0.00	90.67	0.00	
AP	08/10/2015	16301381	TRESSLER, DEBBIE - Board		1737	BMO MASTERCARD	0.00	0.00	35.45	0.00	
AP	08/10/2015	16301392	TRESSLER, DEBBIE - Board		1737	BMO MASTERCARD	0.00	0.00	19.48	0.00	
AP	08/10/2015	16301496	TRESSLER, DEBBIE - Board		1737	BMO MASTERCARD	0.00	0.00	80.00	0.00	
AP	09/10/2015	16303918	TRESSLER, DEBBIE - Board		1746	BMO MASTERCARD	0.00	0.00	-75.84	0.00	
AP	09/10/2015	16304142	TRESSLER, DEBBIE - Board		1746	BMO MASTERCARD	0.00	0.00	48.63	0.00	
AP	10/09/2015	16309033	TRESSLER, DEBBIE - Meeting		1753	BMO MASTERCARD	0.00	0.00	11.99	0.00	
JE	10/29/2015	16503583	** WH#0001-Warehouse				0.00	0.00	5.98	0.00	
AP	11/10/2015	16313614	TRESSLER, DEBBIE - Board		1761	BMO MASTERCARD	0.00	0.00	18.97	0.00	
AP	11/10/2015	16313660	TRESSLER, DEBBIE - Name plaque-		1761	BMO MASTERCARD	0.00	0.00	20.00	0.00	
JE	12/04/2015	16504966	** WH#0001-Warehouse				0.00	0.00	5.98	0.00	
AP	12/11/2015	16318244	TRESSLER, DEBBIE - Board mtg		1768	BMO MASTERCARD	0.00	0.00	40.33	0.00	
AP	12/11/2015	16318344	TRESSLER, DEBBIE - Board work		1768	BMO MASTERCARD	0.00	0.00	57.27	0.00	
AP	12/23/2015	16320083	4301995 - Board and Admin		207919	LRP PUBLICATIONS	0.00	0.00	308.50	0.00	
JE	01/06/2016	16505673	** WH#0001-Warehouse				0.00	0.00	5.18	0.00	
AP	01/10/2016	16322075	NELSON, LASSIE - Retirement Gift		1775	BMO MASTERCARD	0.00	0.00	270.90	0.00	
AP	01/10/2016	16322149	TRESSLER, DEBBIE - Board		1775	BMO MASTERCARD	0.00	0.00	33.46	0.00	

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TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	01/10/2016	16322234	TRESSLER, DEBBIE - Board work		1775	BMO MASTERCARD	0.00	0.00	40.87	0.00	
AP	01/27/2016	16323669	GUS0123120 - SIGNATURE PLATE		208701	SUNGARD AVANTGARD LLC	0.00	0.00	450.00	0.00	
JE	01/27/2016	16506543	** WH#0001-Warehouse				0.00	0.00	43.55	0.00	
AP	02/10/2016	16326354	TRESSLER, DEBBIE - Board		1782	BMO MASTERCARD	0.00	0.00	30.97	0.00	
AP	02/18/2016	16327319	86 - J. Kelly name plate			MALSTONS	0.00	0.00	20.00	0.00	
AP	02/18/2016	16327319	86 - J. Kelly name plate			MALSTONS	0.00	0.00	-20.00	0.00	
AP	02/24/2016	16327319	86 - J. Kelly name plate		209395	OLD TOWN TROPHIES	0.00	0.00	20.00	0.00	
AP	03/11/2016	16329978	TRESSLER, DEBBIE - Board		1790	BMO MASTERCARD	0.00	0.00	42.37	0.00	
AP	03/11/2016	16330072	TRESSLER, DEBBIE - Board		1790	BMO MASTERCARD	0.00	0.00	15.97	0.00	
AP	03/11/2016	16330272	TRESSLER, DEBBIE - Board		1790	BMO MASTERCARD	0.00	0.00	18.21	0.00	
BA	03/30/2016	720	To purchase board meeting				400.00	0.00	0.00	0.00	
AP	03/30/2016	16332766	3691 - Dusek, B.			MACKEY LAKE CO.	0.00	0.00	60.00	0.00	
AP	03/30/2016	16332766	3691 - Dusek, B.			MACKEY LAKE CO.	0.00	0.00	-60.00	0.00	
AP	04/06/2016	16332766	3691 - STUDENT REP PLAQUE-B		210397	MACKEY LAKE CO.	0.00	0.00	60.00	0.00	
AP	04/10/2016	16334157	TRESSLER, DEBBIE - Board		1798	BMO MASTERCARD	0.00	0.00	24.52	0.00	
AP	04/10/2016	16334208	TRESSLER, DEBBIE - Board		1798	BMO MASTERCARD	0.00	0.00	22.10	0.00	
AP	05/11/2016	16339009	TRESSLER, DEBBIE - Board mtg		1805	BMO MASTERCARD	0.00	0.00	85.22	0.00	
AP	05/11/2016	16339011	TRESSLER, DEBBIE - Board mtg		1805	BMO MASTERCARD	0.00	0.00	17.29	0.00	
AP	05/11/2016	16339060	KELLY, JOHN - Photo charges-Kelly		1805	BMO MASTERCARD	0.00	0.00	120.00	0.00	
AP	05/11/2016	16339091	TRESSLER, DEBBIE - Board mtg		1805	BMO MASTERCARD	0.00	0.00	36.41	0.00	
CD	05/26/2016	16427663	REIMBURSE SALES TAX ON				0.00	0.00	0.00	0.88	
AP	06/10/2016	16343750	TRESSLER, DEBBIE - Board		1813	BMO MASTERCARD	0.00	0.00	39.14	0.00	
BA	06/21/2016	1203	School Board meeting meals				292.00	0.00	0.00	0.00	
AP	06/30/2016	16345941	TRESSLER, DEBBIE - Board office		1823	BMO MASTERCARD	0.00	0.00	12.96	0.00	
AP	06/30/2016	16346018	TRESSLER, DEBBIE - Gift for		1823	BMO MASTERCARD	0.00	0.00	40.00	0.00	
AP	06/30/2016	16346019	TRESSLER, DEBBIE - Desk		1823	BMO MASTERCARD	0.00	0.00	15.50	0.00	
AP	06/30/2016	16346070	TRESSLER, DEBBIE - Board mtg		1823	BMO MASTERCARD	0.00	0.00	20.97	0.00	
AP	06/30/2016	16346071	TRESSLER, DEBBIE - Board		1823	BMO MASTERCARD	0.00	0.00	68.63	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4501				2,500.00	2,692.00	0.00	0.00	2,544.23	2,544.23	147.77	5.49
100-70-4511-0000-4503				100-70-SCH BOARD-GENL-SOFTWARE							
BA	02/10/2016	551	Challenger Learning Center rental				-650.00	0.00	0.00	0.00	
BA	03/30/2016	719	To purchase AASB Online Policy				900.00	0.00	0.00	0.00	
AP	04/06/2016	16332765	16450 - Password to be issues		210319	ASSOCIATION OF ALASKA	0.00	0.00	1,095.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0000-4503				900.00	1,150.00	0.00	0.00	1,095.00	1,095.00	55.00	4.78
100-70-4511-0000-4850				100-70-SCH BOARD-GENL-STIPENDS							
JE	07/31/2015	16500128	PAYROLL - 07/31/2015				0.00	0.00	2,800.00	0.00	
JE	08/31/2015	16500976	PAYROLL - 08/31/2015				0.00	0.00	2,800.00	0.00	
JE	09/30/2015	16502207	PAYROLL - 09/30/2015				0.00	0.00	2,800.00	0.00	
JE	10/30/2015	16503546	PAYROLL - 10/30/2015				0.00	0.00	2,800.00	0.00	
JE	11/30/2015	16504607	PAYROLL - 11/30/2015				0.00	0.00	2,800.00	0.00	

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<b>Fund : OPERATING FUND [100]</b>										
<b>Location : BOARD OF EDUCATION [70]</b>										
JE	12/31/2015	16505418	PAYROLL - 12/31/2015				0.00	0.00	2,800.00	0.00
JE	01/29/2016	16506413	PAYROLL - 01/29/2016				0.00	0.00	2,500.00	0.00
JE	02/29/2016	16507599	PAYROLL - 02/29/2016				0.00	0.00	2,800.00	0.00
JE	03/31/2016	16508655	PAYROLL - 03/31/2016				0.00	0.00	2,800.00	0.00
JE	04/29/2016	16509723	PAYROLL - 04/29/2016				0.00	0.00	2,800.00	0.00
JE	05/31/2016	16510506	PAYROLL - 05/31/2016				0.00	0.00	2,800.00	0.00
JE	06/30/2016	16510904	PAYROLL - 06/30/2016				0.00	0.00	2,800.00	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-4850</b>				<b>33,600.00</b>	<b>33,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,300.00</b>	<b>33,300.00</b>	<b>300.00</b>
<b>100-70-4511-0000-4901</b>				<b>100-70-SCH BOARD-GENL-OTHER EXP</b>						
AP	10/28/2015	16310717	215134 - 1/1/16 through 12/31-		206533	NATIONAL SCHOOL BOARD	0.00	0.00	5,335.00	0.00
AP	01/20/2016	16323246	16382 - Jan. - Dec. 2016		208393	ASSOCIATION OF ALASKA	0.00	0.00	22,534.00	0.00
BA	03/30/2016	719	To purchase AASB Online Policy				-450.00	0.00	0.00	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-4901</b>				<b>28,900.00</b>	<b>28,450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,869.00</b>	<b>27,869.00</b>	<b>581.00</b>
<b>100-70-4511-0000-5102</b>				<b>100-70-SCH BOARD-GENL-EQUP/TECHNOL</b>						
BA	07/02/2015	8	To purchase Fujitsu scanner				500.00	0.00	0.00	0.00
PO	07/15/2015	1620535	Document scanner			B & H PHOTO	0.00	434.50	0.00	0.00
AP	07/29/2015	16300760	98858591 - Document scanner	1620535	204474	B & H PHOTO	0.00	-434.50	434.50	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0000-5102</b>				<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>434.50</b>	<b>434.50</b>	<b>65.50</b>
<b>100-70-4511-0125-4201</b>				<b>100-70-SCH BOARD-LEGISLATIVE -MEALS</b>						
AP	07/08/2015	16300065	2/6-2/10/15 - TRAVEL - MEALS		1035	HOHL, LYNN	0.00	0.00	71.13	0.00
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	71.13
AP	04/13/2016	16334619	3/19-3/22/16 - TRAVEL - MEALS		4753	DOWNING, ELIZABETH	0.00	0.00	96.00	0.00
AP	04/13/2016	16334655	3/19-3/22/16 - TRAVEL - MEALS		4799	KELLY, JOHN	0.00	0.00	208.00	0.00
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0125-4201</b>				<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>304.00</b>	<b>304.00</b>	<b>696.00</b>
<b>100-70-4511-0125-4202</b>				<b>100-70-SCH BOARD-LEGISLATIVE -MILEAGE</b>						
AP	07/08/2015	16300065	2/6-2/10/15 - TRAVEL - MILEAGE		1035	HOHL, LYNN	0.00	0.00	143.75	0.00
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	143.75
<b>ACCOUNT SUMMARY</b>				<b>BUDG/BAL</b>	<b>ADJ. BUDGET</b>	<b>REQUISITION</b>	<b>ENCUMB</b>	<b>CURR DR/CR</b>	<b>YTD DR/CR</b>	<b>CURR BAL</b>
<b>100-70-4511-0125-4202</b>				<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>100-70-4511-0125-4203</b>				<b>100-70-SCH BOARD-LEGISLATIVE -OTHR TRVL</b>						
AP	07/08/2015	16300065	2/6-2/10/15 - TRAVEL - OTHER		1035	HOHL, LYNN	0.00	0.00	381.30	0.00
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	381.30
AP	03/11/2016	16329679	TRESSLER, DEBBIE - Registration		1790	BMO MASTERCARD	0.00	0.00	440.00	0.00
AP	03/11/2016	16330626	HOHL, LYNN - Hotel AASB Fly		1790	BMO MASTERCARD	0.00	0.00	705.60	0.00
BA	03/30/2016	719	To purchase AASB Online Policy				-450.00	0.00	0.00	0.00
AP	04/10/2016	16333521	NAVARRE, TIM - AASB		1798	BMO MASTERCARD	0.00	0.00	440.00	0.00
AP	04/10/2016	16333526	DOWNING, LIZ - AASB		1798	BMO MASTERCARD	0.00	0.00	440.00	0.00
AP	04/10/2016	16333737	TRESSLER, DEBBIE - AASB		1798	BMO MASTERCARD	0.00	0.00	440.00	0.00

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Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	04/10/2016	16333756	TRESSLER, DEBBIE - Airfare for		1798	BMO MASTERCARD	0.00	0.00	250.00	0.00	
AP	04/10/2016	16333808	TRESSLER, DEBBIE - Airfare for		1798	BMO MASTERCARD	0.00	0.00	278.70	0.00	
AP	04/10/2016	16334145	DOWNING, LIZ - Airfare AASB		1798	BMO MASTERCARD	0.00	0.00	72.00	0.00	
AP	04/10/2016	16334231	DOWNING, LIZ - Airfare AASB		1798	BMO MASTERCARD	0.00	0.00	187.10	0.00	
AP	04/10/2016	16334466	NAVARRE, TIM - AASB		1798	BMO MASTERCARD	0.00	0.00	-440.00	0.00	
AP	04/13/2016	16334619	3/19-3/22/16 - TRAVEL - OTHER		4753	DOWNING, ELIZABETH	0.00	0.00	25.00	0.00	
AP	04/13/2016	16334655	3/19-3/22/16 - TRAVEL - OTHER		4799	KELLY, JOHN	0.00	0.00	58.55	0.00	
AP	05/11/2016	16338422	DOWNING, LIZ - Airfare-AASB fly		1805	BMO MASTERCARD	0.00	0.00	125.00	0.00	
AP	05/11/2016	16338481	DOWNING, LIZ - Taxi fare AASB Fly		1805	BMO MASTERCARD	0.00	0.00	25.00	0.00	
AP	05/11/2016	16338588	KELLY, JOHN - Hotel charges AASB		1805	BMO MASTERCARD	0.00	0.00	630.00	0.00	
AP	05/11/2016	16338659	DOWNING, LIZ - Hotel AASB Fly in-		1805	BMO MASTERCARD	0.00	0.00	705.60	0.00	
CD	05/12/2016	16426193	DUSEK, SEAN				0.00	0.00	0.00	1.02	
CD	05/12/2016	16426219	TRAVEL REIMBURSEMENT - TAXI				0.00	0.00	0.00	25.00	
BA	06/21/2016	1203	SB Meals/NSBA Airfare & Hotels,				-2,295.00	0.00	0.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0125-4203				12,000.00	9,255.00	0.00	0.00	4,356.53	4,356.53	4,898.47	52.93
100-70-4511-0126-4201				100-70-SCH BOARD-PROF DEVEL-MEALS							
AP	07/08/2015	16300015	11/5-11/9/15 - TRAVEL - MEALS		1035	HOHL, LYNN	0.00	0.00	62.00	0.00	
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	282.88	
AP	07/22/2015	16300522	6/20-3/24/15 - TRAVEL - MEALS		1065	HOHL, LYNN	0.00	0.00	220.88	0.00	
AP	09/30/2015	16305823	9/12-9/13/15 - TRAVEL - MEALS		1854	HOHL, LYNN	0.00	0.00	55.00	0.00	
AP	11/18/2015	16314964	11/5-11/8/15 - TRAVEL - MEALS		207058	DUSEK, LYNN	0.00	0.00	176.00	0.00	
AP	11/18/2015	16314985	11/5-11/8/15-BD - TRAVEL -		207058	DUSEK, LYNN	0.00	0.00	176.00	0.00	
AP	12/02/2015	16316680	11/5-11/8/15 - TRAVEL - MEALS		207389	CASTIMORE, DANIEL	0.00	0.00	128.00	0.00	
AP	12/02/2015	16316785	11/5-11/8/15 - TRAVEL - MEALS		3115	HILTS, EDITH-HELEN	0.00	0.00	72.00	0.00	
AP	04/27/2016	16336293	4/8-4/12/16 - TRAVEL - MEALS		5081	TRESSLER, DEBRA	0.00	0.00	214.00	0.00	
AP	05/04/2016	16337417	4/8-4/12/16 - TRAVEL - MEALS		5164	HOLT, WILLIAM	0.00	0.00	223.00	0.00	
AP	05/04/2016	16337522	4/8-4/12/16 - TRAVEL - MEALS		5105	BRETT-VADLA, KAREN	0.00	0.00	370.00	0.00	
BA	06/21/2016	1203	NSBA Meals				414.00	0.00	0.00	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0126-4201				1,000.00	1,414.00	0.00	0.00	1,414.00	1,414.00	0.00	0.00
100-70-4511-0126-4202				100-70-SCH BOARD-PROF DEVEL-MILEAGE							
AP	07/08/2015	16300015	11/5-11/9/15 - TRAVEL - MILEAGE		1035	HOHL, LYNN	0.00	0.00	143.75	0.00	
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	287.50	
AP	07/22/2015	16300522	6/20-3/24/15 - TRAVEL - MILEAGE		1065	HOHL, LYNN	0.00	0.00	143.75	0.00	
AP	09/30/2015	16305823	9/12-9/13/15 - TRAVEL - MILEAGE		1854	HOHL, LYNN	0.00	0.00	161.00	0.00	
AP	12/02/2015	16316785	11/5-11/8/15 - TRAVEL - MILEAGE		3115	HILTS, EDITH-HELEN	0.00	0.00	170.20	0.00	
AP	04/27/2016	16336293	4/8-4/12/16 - TRAVEL - MILEAGE		5081	TRESSLER, DEBRA	0.00	0.00	97.50	0.00	
AP	05/04/2016	16337417	4/8-4/12/16 - TRAVEL - MILEAGE		5164	HOLT, WILLIAM	0.00	0.00	12.96	0.00	
AP	05/04/2016	16337522	4/8-4/12/16 - TRAVEL - MILEAGE		5105	BRETT-VADLA, KAREN	0.00	0.00	16.20	0.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0126-4202				1,000.00	1,000.00	0.00	0.00	457.86	457.86	542.14	54.21

## ACCOUNT ACTIVITY DETAILS REPORT

GLESLINE FOR BEGINNING BALANCE TO JUNE, 2016

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Process ID: 198564

ACCOUNT NO			ACCOUNT NAME			SHORT NAME				
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT
Fund : OPERATING FUND [100]										
Location : BOARD OF EDUCATION [70]										
100-70-4511-0126-4203			100-70-SCH BOARD-PROF DEVEL-OTHR TRVL							
JE	07/20/2015	16500083	FY15 A/P LISTING #1 - REVERSAL				0.00	0.00	0.00	1,902.77
AP	07/22/2015	16300522	6/20-3/24/15 - TRAVEL - OTHER		1065	HOHL, LYNN	0.00	0.00	1,902.77	0.00
AP	09/30/2015	16305823	9/12-9/13/15 - TRAVEL - OTHER		1854	HOHL, LYNN	0.00	0.00	-135.00	0.00
AP	09/30/2015	16306861	86174336 - Hilts AASB Annual		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
AP	09/30/2015	16306861	86174336 - Castimore AASB		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
AP	09/30/2015	16306861	86174336 - Vadla AASB Annual		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
AP	09/30/2015	16306861	86174336 - Hohl AASB Annual		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
AP	09/30/2015	16306861	86174336 - Navarre AASB Annual		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
AP	09/30/2015	16306861	86174336 - Holt AASB Annual		205867	ASSOCIATION OF ALASKA	0.00	0.00	455.00	0.00
JE	10/30/2015	16503636	AJE move to program 0126				0.00	0.00	402.48	0.00
AP	11/18/2015	16314964	11/5-11/8/15 - TRAVEL - OTHER		207058	DUSEK, LYNN	0.00	0.00	47.25	0.00
AP	12/11/2015	16317945	TRESSLER, DEBBIE - Registration		1768	BMO MASTERCARD	0.00	0.00	1,480.00	0.00
JE	12/21/2015	16505395	70-3005 - D.Tressler Career				0.00	0.00	0.00	740.00
JE	01/05/2016	16505586	Airfare-Castimore AASB				0.00	0.00	170.00	0.00
JE	01/05/2016	16505587	NSBA reg fee-Holt				0.00	0.00	740.00	0.00
JE	01/05/2016	16505588	Parking-AASB Holt				0.00	0.00	5.00	0.00
JE	01/05/2016	16505589	Parking-AASB Holt				0.00	0.00	2.00	0.00
JE	01/05/2016	16505590	Parking-AASB Holt				0.00	0.00	13.00	0.00
JE	01/05/2016	16505591	Parking-AASB Holt				0.00	0.00	7.00	0.00
JE	01/05/2016	16505592	Parking-AASB Holt				0.00	0.00	3.00	0.00
JE	01/05/2016	16505593	Parking-AASB Holt				0.00	0.00	1.00	0.00
JE	01/05/2016	16505594	Hotel-AASB Navarre				0.00	0.00	332.64	0.00
JE	01/05/2016	16505595	Hotel-AASB Holt				0.00	0.00	389.85	0.00
JE	01/05/2016	16505596	Hotel-AASB Hohl				0.00	0.00	492.00	0.00
JE	01/05/2016	16505599	Parking-AASB Holt				0.00	0.00	2.00	0.00
JE	01/05/2016	16505600	Hotel-AASB Castimore				0.00	0.00	332.64	0.00
JE	01/05/2016	16505601	Hotel/parking-AASB Hilts				0.00	0.00	714.00	0.00
JE	01/05/2016	16505602	Registration-AASB Tressler				0.00	0.00	380.00	0.00
JE	01/05/2016	16505603	Registration-AASB Hohl				0.00	0.00	380.00	0.00
AP	01/10/2016	16321641	NAVARRE, TIM - Hotel tax refund-		1775	BMO MASTERCARD	0.00	0.00	-35.64	0.00
AP	01/10/2016	16322337	CASTIMORE, DANIEL - Hotel tax		1775	BMO MASTERCARD	0.00	0.00	-35.64	0.00
AP	01/10/2016	16322456	TRESSLER, DEBBIE - Hotel charges		1775	BMO MASTERCARD	0.00	0.00	158.00	0.00
AP	01/10/2016	16322457	TRESSLER, DEBBIE - Parking fees		1775	BMO MASTERCARD	0.00	0.00	24.00	0.00
AP	01/10/2016	16322462	HOHL, LYNN - Hotel fee-Hohl		1775	BMO MASTERCARD	0.00	0.00	249.00	0.00
AP	04/27/2016	16336293	4/8-4/12/16 - TRAVEL - OTHER		5081	TRESSLER, DEBRA	0.00	0.00	42.50	0.00
AP	05/04/2016	16337522	4/8-4/12/16 - TRAVEL - OTHER		5105	BRETT-VADLA, KAREN	0.00	0.00	842.50	0.00
AP	05/11/2016	16338457	HOLT, BILL - Airfare NSBA-Holt		1805	BMO MASTERCARD	0.00	0.00	99.00	0.00
AP	05/11/2016	16338458	HOLT, BILL - Airfare NSBA - Holt		1805	BMO MASTERCARD	0.00	0.00	217.50	0.00
AP	05/11/2016	16338508	HOLT, BILL - Airfare NSBA - Holt		1805	BMO MASTERCARD	0.00	0.00	216.00	0.00
AP	05/11/2016	16338509	HOLT, BILL - Airfare NSBA - Holt		1805	BMO MASTERCARD	0.00	0.00	129.00	0.00
AP	05/11/2016	16339132	HOLT, BILL - Parking NSBA Holt		1805	BMO MASTERCARD	0.00	0.00	42.00	0.00

## ACCOUNT ACTIVITY DETAILS REPORT

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GLEXLINE FOR BEGINNING BALANCE TO JUNE, 2016

Process ID: 198564

ACCOUNT NO			ACCOUNT NAME			SHORT NAME					
TY	DATE	DOC NO	DESCRIPTION	PO NO	CHECK NO	PAYEE/PAYER NAME	BUD ADJ	ENCUMB	DEBIT	CREDIT	
Fund : OPERATING FUND [100]											
Location : BOARD OF EDUCATION [70]											
AP	05/11/2016	16339212	HOLT, BILL - Transportation NSBA		1805	BMO MASTERCARD	0.00	0.00	5.00	0.00	
AP	05/11/2016	16339213	HOLT, BILL - Airfare NSBA Holt		1805	BMO MASTERCARD	0.00	0.00	170.00	0.00	
AP	05/11/2016	16339247	TRESSLER, DEBBIE -		1805	BMO MASTERCARD	0.00	0.00	35.30	0.00	
AP	05/11/2016	16339390	HOLT, BILL - Transportation NSBA		1805	BMO MASTERCARD	0.00	0.00	24.90	0.00	
AP	05/11/2016	16339391	HOLT, BILL - Hotel charges NSBA		1805	BMO MASTERCARD	0.00	0.00	1,034.64	0.00	
AP	05/11/2016	16339392	HOLT, BILL - Airfare NSBA Holt		1805	BMO MASTERCARD	0.00	0.00	25.00	0.00	
AP	05/11/2016	16339434	TRESSLER, DEBBIE - Hotel NSBA		1805	BMO MASTERCARD	0.00	0.00	938.52	0.00	
AP	05/11/2016	16339470	VADLA, PENNY - Hotel NSBA Vadla		1805	BMO MASTERCARD	0.00	0.00	1,698.27	0.00	
CD	05/12/2016	16426217	REIMBURSE MISSING RECEIPT				0.00	0.00	0.00	35.30	
CD	05/12/2016	16426220	REIMBURSE LOST RECEIPT				0.00	0.00	0.00	5.00	
BA	06/21/2016	1203	NSBA Airfare & Hotels				1,589.00	0.00	0.00	0.00	
CD	06/30/2016	16427810	REFUND VADLA ANNUAL				0.00	0.00	0.00	455.00	
ACCOUNT SUMMARY				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
100-70-4511-0126-4203				12,000.00	13,589.00	0.00	0.00	13,133.41	13,133.41	455.59	3.35
** Location : BOARD OF EDUCATION [70] TOTAL **				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
				347,352.00	421,248.10	0.00	6,625.63	403,472.78	403,472.78	11,149.69	2.65
** Fund : OPERATING FUND [100] TOTAL **				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
				347,352.00	421,248.10	0.00	6,625.63	403,472.78	403,472.78	11,149.69	2.65
** GRAND TOTAL **				BUDG/BAL	ADJ. BUDGET	REQUISITION	ENCUMB	CURR DR/CR	YTD DR/CR	CURR BAL	PCT
				347,352.00	421,248.10	0.00	6,625.63	403,472.78	403,472.78	11,149.69	2.65



# ACCOUNT ACTIVITY DETAILS REPORT

GLESLINE FOR BEGINNING BALANCE TO JUNE, 2016

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## REPORT CRITERIA

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Process Name	: Account Activity Details Report
Criteria Name	: GLESLINE LOC 70
Report Title	: GLESLINE
Responsibility Group	: -
Document Types	: -
Period From	: Beginning Balance
Period To	: June, 2016
Account Element Filters	: 1 - 1 - Fund - from: 100 - to: 100,8 - 8 - Location - from: 70 - to: 70,3 - 3 - Function - from: 0000 - to: 9999,10 - 10 - Program - from: 0000 - to: 9999,5 - 5 - Object - from: 3000 - to: 9999
Account Grouping	: 1 - Fund - All,8 - Location - All
Page Break	: -
Additional Account Sorting	: -
Show Audit Entries	: Yes
Skip Grouping By Account	: No
Employee Salary Details	: No
Employee Benefit Details	: No

## 2015-2016 Board Travel Report

Month	Routine Travel	Board Meals	Lobbying	Professional Development	Total All Categories
<b>July</b>	\$202.40	\$10.00			
<b>August</b>	\$862.58	\$40.00			
<b>September</b>	\$2,007.55	\$243.00			
Castimore/Annual/reg fee				\$455.00	
Hilts/Annual/reg fee				\$455.00	
Hohl Fall Brdmn				\$483.48	
Hohl/Annual/reg fee				\$455.00	
Holt/Annual/reg fee				\$455.00	
Navarre/Annual/reg fee				\$455.00	
Vadla/Annual/reg fee				\$455.00	
<b>October</b>	\$935.28	\$956.50			
<b>November</b>	\$1,261.57	\$230.00			
Castimore/AASB meals				\$128.00	
Dusek & Chaperone/YLI				\$399.25	
<b>December</b>	\$986.55	\$402.50			
Castimore-AASB				\$502.64	
Hilts-AASB				\$956.20	
Hohl-AASB				\$872.00	
Holt-AASB				\$419.85	
Holt-NSBA Reg.				\$740.00	
Navarre-AASB				\$332.64	
Tressler-AASB Exec. Admin.				\$380.00	
Vadla-NSBA Reg.				\$740.00	
<b>January</b>	\$514.89	\$207.00			
Castimore-Hotel tax refund				-\$35.64	
Hohl-AASB				\$249.00	
Navarre-Hotel tax refund				-\$35.64	
Tressler-Exec. Admin.				\$182.00	

## 2015-2016 Board Travel Report

Month	Routine Travel	Board Meals	Lobbying	Professional Development	Total All Categories
<b>February</b>	\$387.18	\$184.00			
Dusek, B. AASB				\$1,092.70	
Dusek, L. AASB				\$1,007.70	
<b>March</b>	\$613.80	\$195.50			
Hohl, L. AASB hotel			\$705.60		
Kelly, J. AASB reg fee			\$440.00		
<b>April</b>	\$701.28	\$202.50			
Downing, L. AASB Fly In			\$820.10		
Kelly, J. AASB Fly In			\$1,235.25		
Tressler, D. NSBA				\$354.00	
<b>May</b>	\$1,207.18	\$690.00			
Downing, L. AASB Fly In			\$855.60		
Reimbursements (tax and lost receipt)			-\$26.02		
Holt, B. NSBA				\$2,194.00	
Kelly, J. AASB Fly In			\$630.00		
Tressler, D. NSBA				\$938.52	
Vadla, Penny NSBA				\$2,926.97	
<b>June</b>	\$1,377.46	\$489.72			
Vadla Annual Mtg. Refund				-\$455.00	
<b>Total</b>	<b>\$11,057.72</b>	<b>\$3,850.72</b>	<b>\$4,660.53</b>	<b>\$17,102.67</b>	<b>\$36,671.64</b>



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Competitive Grant Application Efforts of KPBSD Staff

**Date:** 6/13/16

**Item Number:**

**Administrator:** Tim Vlasak, *T Vlasak*  
Director K-12 Schools, Assessments, Curriculum, and Federal Programs  
Through John O'Brien, Assistant Superintendent of Instruction *John O'Brien*

**Attachments:** N/A

☐ **Action  
Needed**

☐ **For  
Discussion**

☒ **Information**

☐ **Other:**

### BACKGROUND INFORMATION

This information serves as a yearend update for the Board regarding the District's progress on the preapproval and tracking of the smaller competitive grant application efforts of staff.

Prior to 2010 the District struggled with tracking competitive grant applications and grant awards applied for by individual teachers. Many times, district office would receive grant awards without knowing which school applied for the funds, which teacher applied, or what the intended uses for the funds were.

In 2010-11 school year a paper pre-approval form was created for all applicants to submit for prior approval. In 2013-14 school year this form became fillable online with online submission. 2015-16 a Google doc was created to house all application submissions. On occasion we still find a few applications we were not aware of but are continuing to train staff to use the preapproval form for any grant application efforts (including funding efforts like Go Fund Me and Donors Choose). We are also developing a system to provide annual totals for successful applications.

Congratulations to all the successful applicants during 2015-16. The extra effort you take to provide additional opportunities for your students is appreciated.

2015-16 school year there were 61 applications reviewed and approved for submitting which requested over \$156,000 for FY 16. Of these, 23 were awarded for FY16 bringing in \$57,526 through the efforts of staff at schools. Three of these applications are awarded for FY17 totaling \$30,000. In 2012-13 there were 36 applications reviewed. In 2013-14 there were 46 applications reviewed. In 2014-15 there 55 applications reviewed.

### ADMINISTRATIVE RECOMMENDATION

For your information.



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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### SCHOOL BOARD COMMUNICATION

**Title:** Quarterly Discipline Report

**Date:** July 11, 2016

**Item Number:**

**Administrator:** John O'Brien, Assistant Superintendent *John O'Brien*

**Attachments:** KPBSD Discipline Data 2009-2016

☐ **Action  
Needed**

☐ **For  
Discussion**

☒ **Information**

☐ **Other:**

### BACKGROUND INFORMATION

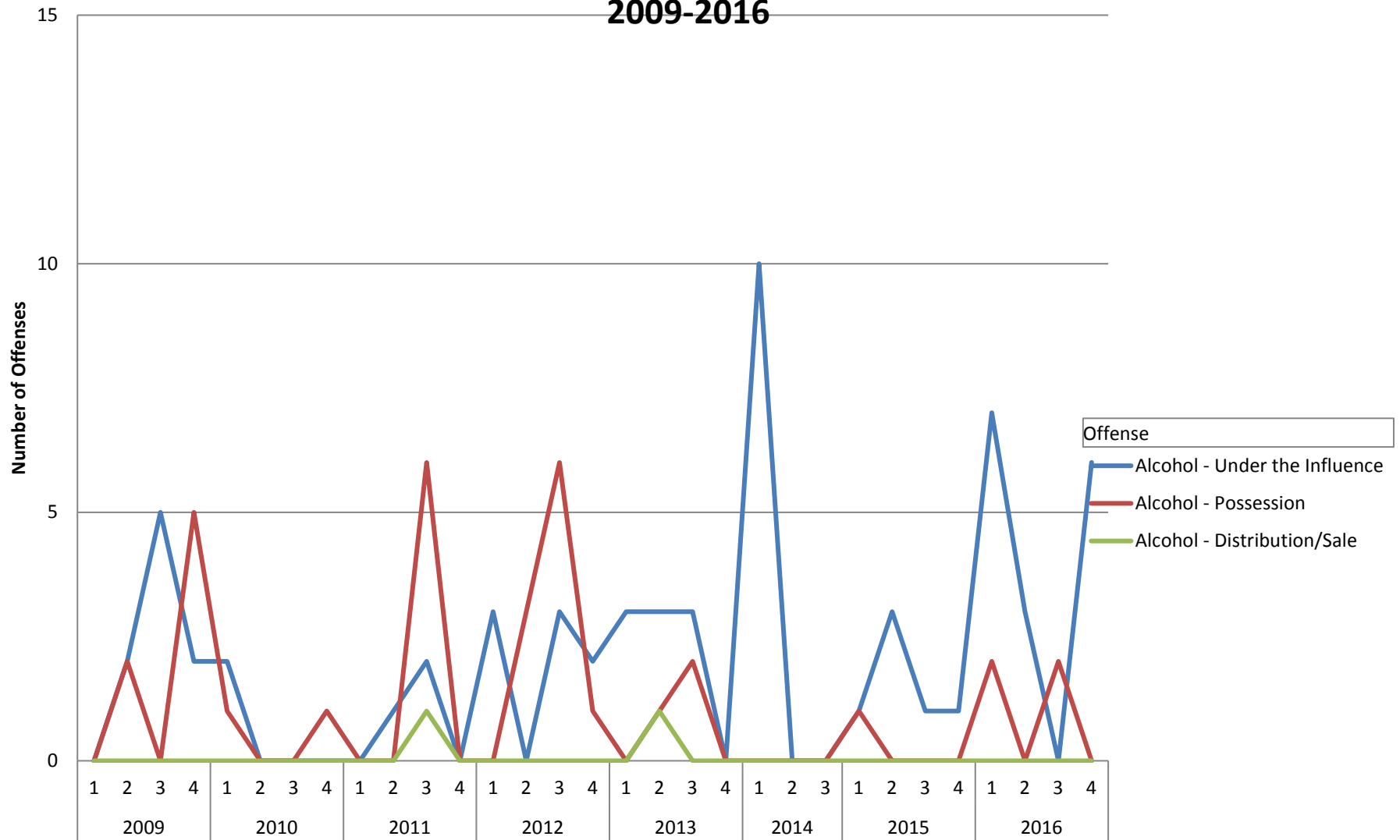
Attached is the updated discipline report for the years 2009-2016. This report now contains the 2016 Fourth Quarter.

### ADMINISTRATIVE RECOMMENDATION

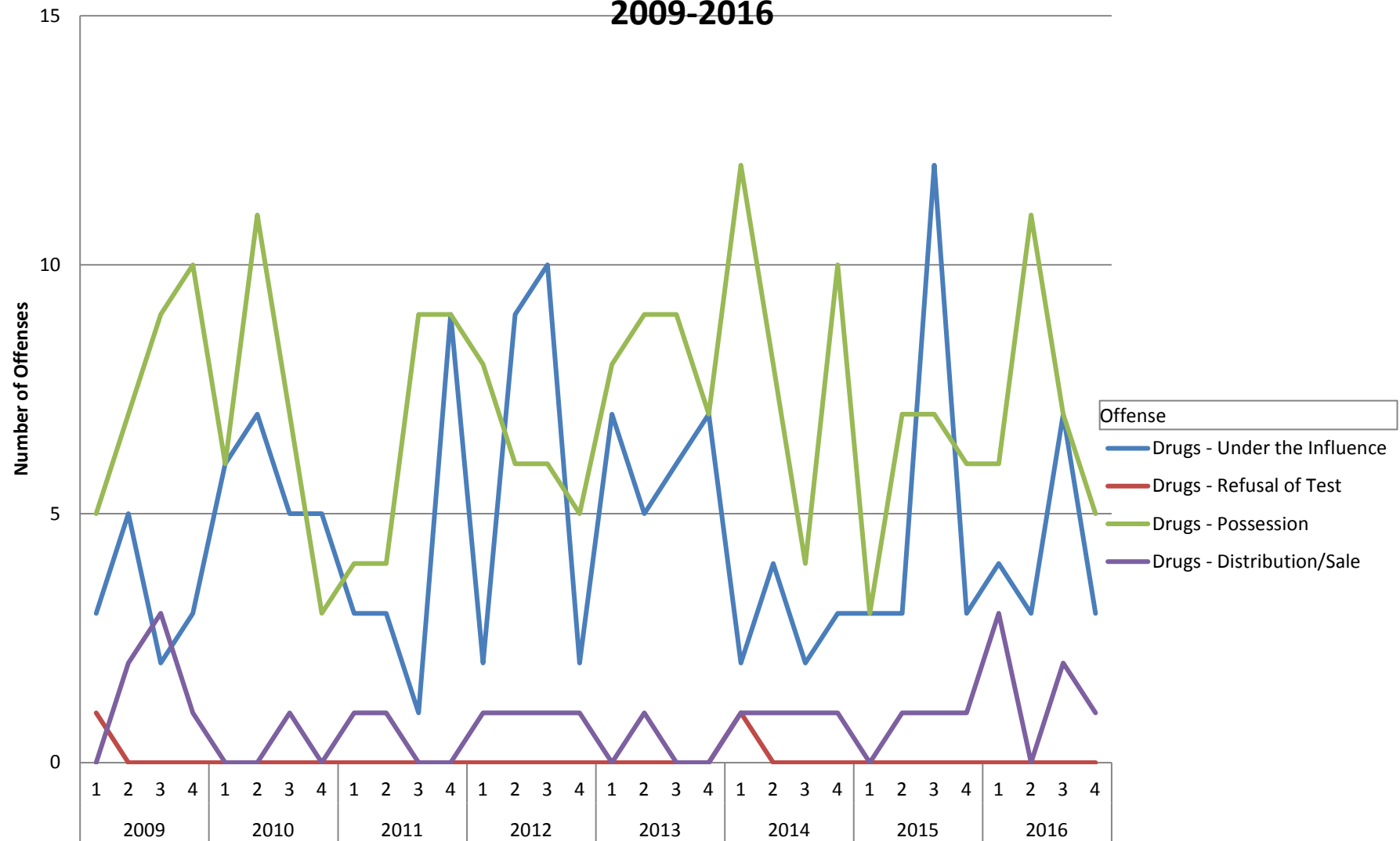
KPBSD Discipline Data  
2009-2016

Offense Counts											
	2009	2010	2011	2012	2013	2014	2015	2016			2016 Total
								1	2	3	4
Offense Name											
<b>Alcohol</b>											
Alcohol - Distribution/Sale	0	0	1	0	1	0	0	0	0	0	0
Alcohol - Possession	7	2	6	10	3	0	1	2	0	2	0
Alcohol - Under the Influence	9	2	3	8	9	10	6	7	3	0	6
Arson/Activating Emergency Procedures	2	3	3	1	3	1	0	2	0	1	0
Attendance	3328	3610	2538	3021	2039	1660	1854	344	348	349	349
Disruptive Behavior	1738	1534	1351	1263	972	698	917	200	247	318	257
<b>Drugs</b>											
Drugs - Distribution/Sale	6	1	2	4	1	4	3	3	0	2	1
Drugs - Possession	31	28	27	25	33	34	23	6	11	7	5
Drugs - Refusal of Test	1	0	0	0	0	1	0	0	0	0	0
Drugs - Under the Influence	22	23	16	23	25	11	21	4	3	7	3
Embezzlement & Extortion	1	0	2	2	0	1	1	0	0	0	0
Fighting (Physical & Verbal)	346	304	246	228	191	133	171	38	49	48	38
Forgery/Misrepresentation/Cheating	92	136	99	73	74	66	53	14	20	18	11
Inappropriate Computer Use	41	81	23	37	42	25	25	4	10	8	5
Insubordination	1444	1744	1483	1424	1233	974	769	162	261	296	248
Intimidation/Threats/Hazing	78	64	78	239	205	143	146	53	38	42	39
Minor Infractions	1223	1213	1188	1118	865	767	750	220	196	243	168
Other	416	246	191	198	243	221	174	52	43	39	27
Profanity/Vulgarity	344	421	353	253	321	159	230	40	45	85	72
Sexual Harassment	52	57	51	30	27	35	26	9	7	9	9
<b>Tobacco</b>											
Tobacco	72	61	45	33	31	46	46	21	13	11	10
Vandalism/Theft	112	122	89	117	87	68	96	21	22	21	22
Violence/Assault	487	574	577	334	361	375	333	109	117	127	139
<b>Weapons</b>											
Non-Firearm - Knife	17	22	14	17	17	11	23	3	2	1	5
Other Weapon	5	9	4	4	7	8	1	0	1	1	1
Firearm	0	0	0	0	1	0	0	0	0	0	0

## Alcohol Offenses 2009-2016

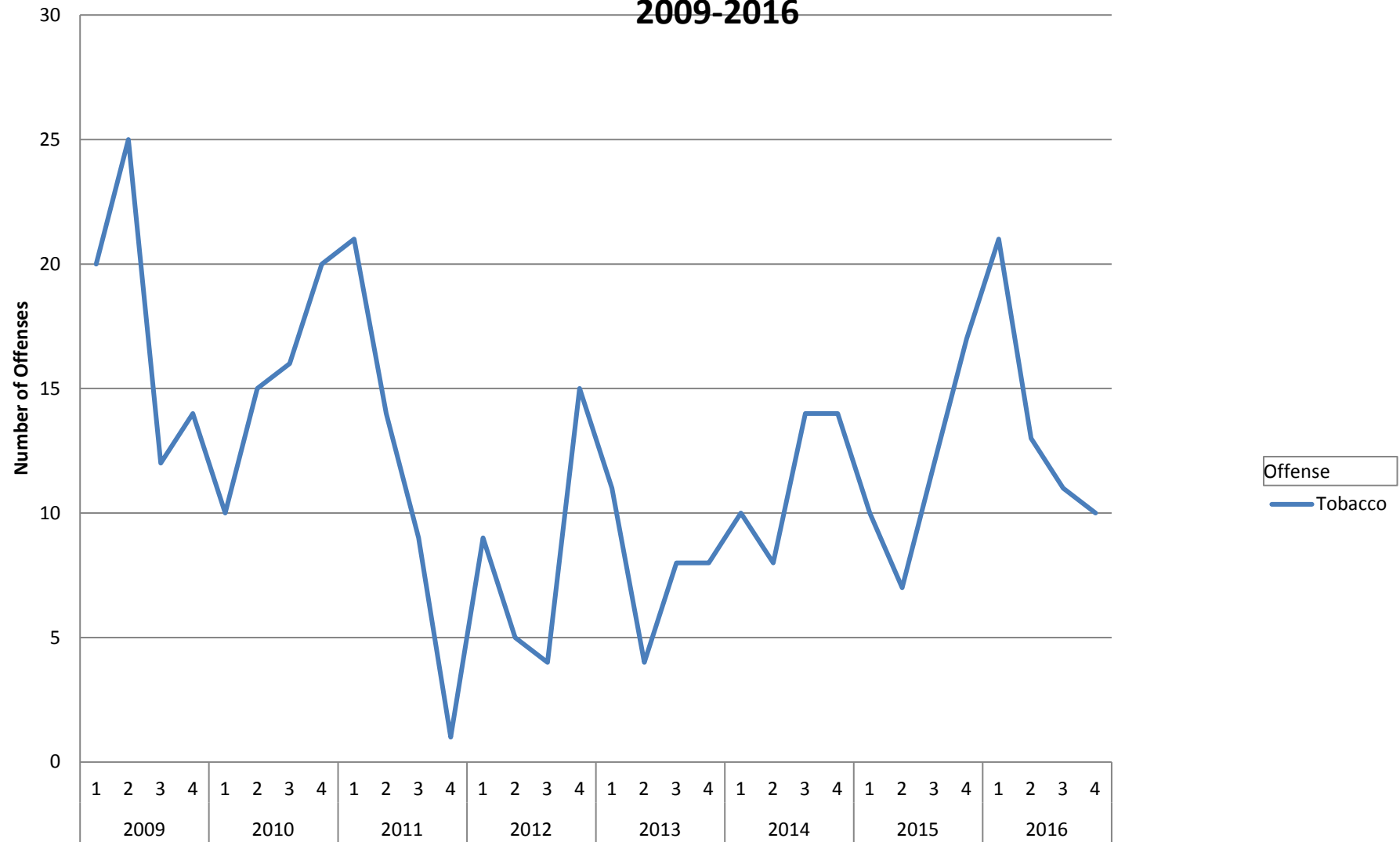


## Drug Offenses 2009-2016

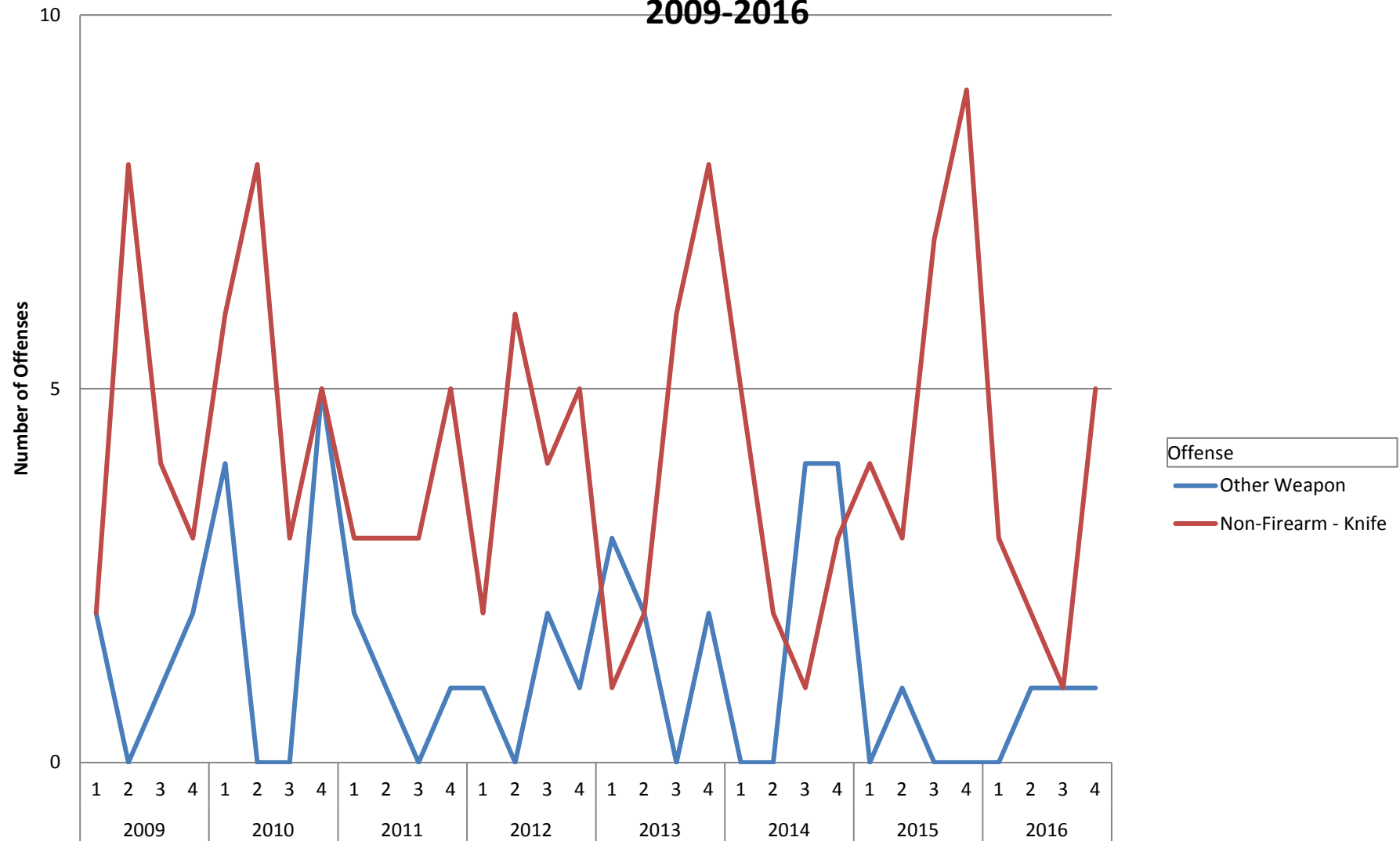




## Tobacco Offenses 2009-2016



## Weapons Offenses 2009-2016





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** 2015-16 "Just in Time" Data

**Date:** July 5, 2016

**Administrator:** Christine Ermold, Ed.D., *C. Ermold*  
Director of Human Resources & Professional Development  
Through John O'Brien, Assistant Superintendent *John O'Brien*

**Attachments:** N/A

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Just in Time professional development opportunities are targeted towards teachers new to *both* the profession *and* KPBSD. In addition to Just in Time professional development experiences, each new teacher is also matched to an instructional coach to help bridge the gap between knowing and doing. The overarching goal of these efforts is to increase the success of new teachers in meeting the district's performance expectations, knowing that doing so will support both student success and increased retention of successful teachers.

26 new teachers participated in the Just in Time opportunities. Topics included:

- The Danielson Framework for teaching, the purpose and processes of instructional coaching, and classroom management strategies
- Strategies to best leverage KPBSD curriculum, pacing guides, and how to integrate electronic resources like SMART technology
- Observations of grade/content alike classrooms to gather strategies to support student engagement
- Individual meetings between instructional coaches and the teachers to support reflection, goal setting, refinements in practice, and planning for the new school year

Of the 26 participants, 3 resigned at end of the 2015-16 school year. Following is a summary of the evaluation ratings of participating teachers.

	Domain 1	Domain 2	Domain 3	Domain 4
<b>Overall Proficiency</b>	85%	97%	89%	93%
Proficient ratings	19	80	142	18
Exemplary ratings	3	34	42	6
Basic ratings	4	11	19	2
Unsatisfactory ratings	0	4	4	0

### ADMINISTRATIVE RECOMMENDATION

N/A



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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### SCHOOL BOARD COMMUNICATION

**Title:** Borough Assembly Action

**Date:** 6/15/2016

**Item Number:**

**Administrator:** Sean Dusek  
Superintendent of Schools

A handwritten signature in blue ink that reads "Sean Dusek".

**Attachments:** School Related items on the 6/21/2016 Borough Assembly Agenda

☐ Action Needed    ☐ For Discussion    ☒ Information    ☐ Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the 6/21/2016 Borough Assembly meeting.

### ADMINISTRATIVE RECOMMENDATION

Introduced by:	Mayor
Date:	06/07/16
Hearing:	06/21/16
Action:	
Vote:	

**KENAI PENINSULA BOROUGH  
ORDINANCE 2016- 20**

**AN ORDINANCE AUTHORIZING A NEGOTIATED LEASE AT LESS THAN FAIR  
MARKET VALUE WITH SAH SOCCER, INC. DBA SOCCER ASSOCIATION OF  
HOMER OF APPROXIMATELY 3.5 ACRES OF BOROUGH LAND ADJACENT TO  
THE HOMER MIDDLE SCHOOL FOR THE DEVELOPMENT, MANAGEMENT AND  
MAINTENANCE OF A YEAR-ROUND INDOOR FIELD AKA “SOUTH PENINSULA  
ATHLETIC AND RECREATION CENTER”**

**WHEREAS,** SAH Soccer, Inc. dba Soccer Association of Homer has developed a plan to establish an indoor athletic field termed the South Peninsula Athletic and Recreation Center (SPARC) within the City of Homer; and

**WHEREAS,** the City of Homer commissioned the 2015 Parks, Art, Recreation and Culture (PARC) Needs Assessment which identified space needs for year-round indoor activities, including those within the scope of the SPARC indoor field; and

**WHEREAS,** the Soccer Association of Homer has proposed to locate the SPARC indoor field adjacent to the Homer Middle School, repurposing a softball field area; and

**WHEREAS,** a proposal review process employed by borough and school district staff identified that a privately sponsored indoor field could be compatible and partially integrated with the school campus, while separate in its ownership, operation, and maintenance under a lease; and

**WHEREAS,** the Soccer Association of Homer has applied for a negotiated lease at less than fair market value and has commissioned a survey plat of an approximately 3.5 acre area proposed for lease for the purpose of the development, management and maintenance of an indoor field facility that would be open to the public through a standard operating program, available for school district use at agreed-upon times, with a priority to league soccer activities; and

**WHEREAS,** the City of Homer’s comprehensive plan Goal 5, Objective B, Implementation Item 3, supports establishment of a community recreation center; and

**WHEREAS,** the Kenai Peninsula Borough's comprehensive plan Goal 4.10 Objective 2 Implementation Action B, provides support in planning for recreational use of borough land including by lease to private operators with provisions for public use; and

**WHEREAS,** the Kenai Peninsula Borough Board of Education at its regularly scheduled meeting of June 6, 2016 recommended \_\_\_\_\_; and

**WHEREAS,** the KPB Planning Commission at its regularly scheduled meeting of June 13, 2016 recommended \_\_\_\_\_;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULABOROUGH:**

**SECTION 1.** Pursuant to KPB 17.10.100 (I) and 17.10.120 (D), the Assembly finds that leasing approximately 3.5 acres of borough land more particularly described in Section 2 below at less than fair market value to the Soccer Association of Homer for the development, management, and maintenance of an indoor field is in the best interest of the borough based on the following findings of fact:

The Soccer Association of Homer's plan to construct, operate and maintain an indoor field would provide year-round recreation, health, and wellness opportunities to groups, including the general public, external to borough and school district operations and expense.

The Soccer Association of Homer's plan is consistent with public interests expressed in the KPB Comprehensive Plan, City of Homer Comprehensive Plan and the 2015 Parks, Art, Recreation, and Culture Needs Assessment.

The Soccer Association of Homer's plan at the subject location is compatible with other adjacent borough and school district uses.

The Soccer Association of Homer's plan will benefit the school district by providing access at a negotiated rate to an indoor recreation facility for students throughout the school year; and

Repurposing of the infrequently-used/former softball field area to active year-round uses creates new opportunities for health and wellness in the community at large; and

Upon termination of the lease, the borough property will retain valuable site improvements provided by the Soccer Association of Homer.

**SECTION 2.** Subject land is described as follows:

An approximately 3.5 acre portion of Tract 1 Homer School 1999 City Addition, substantially as portrayed by the preliminary plat a copy of which is attached to this ordinance, subject to recording of final plat.

**SECTION 3.** That the Assembly makes an exception to KPB 17.10.090 requiring classification prior to disposal. This exception is based on the following findings of facts pursuant to KPB 17.10.230:

1. Special circumstances or conditions exist.
  - A. KPB 17.10.080(A) states classification of property is for review, plan implementation and management purposes. The classification system designates the most appropriate uses for land and thereby guides borough management of such lands and implementation actions to provide for the identified uses. Classification immediately prior to disposal of borough land that has been specified for a certain use does not accomplish these purposes.
  - B. The land use will be restricted by the terms of the lease.
  - C. The proposed lease will facilitate a land use consistent with the prior field uses.
  - D. The property is zoned by the City of Homer such that uses must conform to that zoning and applicable conditional use permitting processes.
2. That the exception is necessary for the preservation and enjoyment of a substantial property right and is the most practical manner of complying with the intent of this chapter.
  - A. This ordinance authorizes subject land to be leased to the Soccer Association of Homer on a non-competitive basis, at other than market value, pursuant to KPB 17.10.100(I) and 17.10.120(D). Classification will be redundant and not serve a useful purpose based on the findings of No. 1 above.
3. That the granting of the exception will not be detrimental to the public welfare or injurious to other property in the area.
  - A. The use of the subject land for indoor field purposes will benefit the public welfare and is consistent with prior field uses.
  - B. The land is suitable for the proposed use and is compatible with adjacent

land uses, subject also to city of Homer Zoning Codes.

**SECTION 4.** That the Assembly additionally makes an exception to KPB 17.10.110 requiring notice of a disposition of land. This exception is based on the following findings of facts pursuant to KPB 17.10.230:

1. Special circumstances or conditions exist.
  - A. The purpose of advertising, pursuant to KPB 17.10.110, is to notify the public of an opportunity to purchase or lease KPB land. However, because the authorization of this ordinance is for a sole source lease, advertising will not serve a useful purpose.
2. That the exception is necessary for the preservation and enjoyment of a substantial property right and is the most practical manner of complying with the intent of this chapter.
  - A. Making an exception to advertising, pursuant to KPB 17.10.110, will not affect any substantial property right as this is public land with previous seasonal field uses.
3. That the granting of the exception will not be detrimental to the public welfare or injurious to other property in the area.
  - A. Making an exception to advertising, pursuant to KPB 17.10.110, will not be detrimental or injurious to any public or private parties as leasing the subject land is suited for the development of a year-round field and is compatible with the surrounding land use and supported by other city of Homer planning and zoning processes.

**SECTION 5.** Based on the foregoing, after the final plat of the subject property is recorded, the mayor is hereby authorized, pursuant to KPB 17.10.100 (I) and 17.10.120 (D) to lease the land described in Section 2 above to SAH Soccer, Inc. dba Soccer Association of Homer for a term of 20 years with a 10-year renewal option at \$1/year. The Soccer Association of Homer shall be responsible for all surveying and platting costs. The authorization is for lease solely to the Soccer Association of Homer and it may not assign any rights to negotiate or enter an agreement for lease with any other person or entity without obtaining prior approval in accordance with the lease.

**SECTION 6.** That the mayor is authorized to execute a lease substantially similar to the one attached to this ordinance after the final plat to the subject property is recorded, and to sign any other documents necessary to effectuate this ordinance.

**SECTION 7.** That the Soccer Association of Homer shall have 365 days to execute the lease document from the effective date of this ordinance.



**SECTION 8.** That this ordinance shall take effect immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \* DAY  
OF \* 2016.**

---

Blaine Gilman, Assembly President

ATTEST:

---

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



## KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.kpb.us

MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Blaine Gilman, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor *mu*  
Colette Thompson, Borough Attorney

**FROM:** Holly Montague, Deputy Borough Attorney

**DATE:** June 10, 2016

**SUBJECT:** Amendment to Ordinance 2016-20 authorizing a negotiated lease at less than fair market value

The proposed ordinance would lease a public asset for \$1.00/year to a private organization for recreational purposes. The borough does not have recreational powers to support a gift of the use of its public land for a purpose that the Kenai Peninsula Borough does not have powers to pursue. The City of Homer has recreational powers and a vision for an indoor recreational facility as reflected in city planning documents. KPB 17.10.100 (D) authorizes the KPB to enter a non-competitively bid cooperative lease with a city. The lease will contain provisions that the facility be open and available to the general public and the KPBSD will be allowed a certain amount of usage to further ensure the borough's land is being used for public purposes. The administration respectfully requests the assembly approve the following amendments to this ordinance.

- Amend the title by deleting the language in ~~bold and stricken through~~ and adding the language in **bold and underline** below:

AN ORDINANCE AUTHORIZING A NEGOTIATED LEASE AT LESS THAN FAIR MARKET VALUE WITH **THE CITY OF HOMER SAH SOCCER, INC. dba SOCCER ASSOCIATION OF HOMER** OF APPROXIMATELY 3.5 ACRES OF BOROUGH LAND ADJACENT TO THE HOMER MIDDLE SCHOOL FOR THE DEVELOPMENT, MANAGEMENT AND MAINTENANCE OF A YEAR-ROUND INDOOR FIELD AKA "SOUTH PENINSULA ATHLETIC AND RECREATION CENTER"

- Amend the second whereas clause by adding the language in **bold and underline** below:

**WHEREAS,** the City of Homer commissioned the 2015 Parks, Art, Recreation and Culture (PARC) Needs Assessment which identified **as the most significant priority**

space needs for year-round indoor **recreational** activities, including those within the scope of the SPARC indoor field; and

- Add a new whereas clause after the fifth whereas as follows:

**WHEREAS, KPB 17.10.100(D) authorizes a cooperative lease with a city; and**

- Add the following three new whereas clauses before the last three whereas clauses as follows:

**WHEREAS, the Kenai Peninsula Borough comprehensive plan Goal 4.10 Objective 1 is to encourage coordination between the borough and cities which provide recreational facilities; and**

**WHEREAS, the City of Homer has recreational powers and the Kenai Peninsula Borough does not have recreational powers within the City of Homer; and**

**WHEREAS, the indoor recreational facility would be located within the South Kenai Peninsula Hospital Service Area which has wellness program powers; and**

- Amend the second to last whereas clause by adding the language in **bold and underline** below:

WHEREAS, the Kenai Peninsula Borough Board of Education at its regularly scheduled meeting of June 6, 2016 recommended **a lease for the development of an indoor soccer facility**; and

- Amend the first paragraph of Section 1 by deleting the language in ~~**bold and striken through**~~ and adding the language in **bold and underline** below:

SECTION 1. Pursuant to KPB 17.10.100 (I) and 17.10.120 (D), the Assembly finds that leasing approximately 3.5 acres of borough land more particularly described in Section 2 below at less than fair market value to the ~~Soccer Association of Homer~~ **City of Homer** for the development, management, and maintenance of an indoor field is in the best interest of the borough based on the following findings of fact:

- Amend the Section 1 by adding the following findings in **bold and underline** below:

**The City of Homer has recreational powers and a vision for indoor recreational facilities while the borough does not have recreational powers within the city limits of Homer.**

**A less than fair market value lease to the City of Homer supports the city having funds available to support the development of the indoor recreational facility.**

**The City of Homer has demonstrated significant support for this project through adoption of plans supporting indoor recreation facilities and appropriating funds for the indoor recreation facility.**

- Amend Section 3 by deleting the language in ~~**bold and stricken through**~~ and adding the language in **bold and underline** below:

SECTION 3. That the Assembly makes an exception to KPB 17.10.090 requiring classification prior to disposal. This exception is based on the following findings of facts pursuant to KPB 17.10.230:

1. Special circumstances or conditions exist.
  - A. KPB 17.10.080(A) states classification of property is for review, plan implementation and management purposes. The classification system designates the most appropriate uses for land and thereby guides borough management of such lands and implementation actions to provide for the identified uses. Classification immediately prior to disposal of borough land that has been specified for a certain use does not accomplish these purposes.
  - B. The land use will be restricted by the terms of the lease.
  - C. The proposed lease will facilitate a land use consistent with the prior field uses.
  - D. The property is zoned by the City of Homer such that uses must conform to that zoning and applicable conditional use permitting processes.
2. That the exception is necessary for the preservation and enjoyment of a substantial property right and is the most practical manner of complying with the intent of this chapter.
  - A. This ordinance authorizes subject land to be leased to the ~~**Soccer Association of Homer**~~ **City of Homer** on a non-competitive basis, at other than market value, pursuant to KPB 17.10.100(I) and 17.10.120(D). Classification will be redundant and not serve a useful purpose based on the findings of No. 1 above.

3. That the granting of the exception will not be detrimental to the public welfare or injurious to other property in the area.
  - A. The use of the subject land for indoor field purposes will benefit the public health and welfare by providing indoor recreational facilities and is consistent with prior field uses.
  - B. The land is suitable for the proposed use and is compatible with adjacent land uses, subject also to city of Homer Zoning Codes.

➤ Amend Section 4 by adding the language in **bold and underline** below:

SECTION 4. That the Assembly additionally makes an exception to KPB 17.10.110 requiring notice of a disposition of land. This exception is based on the following findings of facts pursuant to KPB 17.10.230:

1. Special circumstances or conditions exist.
  - A. The purpose of advertising, pursuant to KPB 17.10.110, is to notify the public of an opportunity to purchase or lease KPB land. However, because the authorization of this ordinance is for a sole source lease, advertising will not serve a useful purpose.
2. That the exception is necessary for the preservation and enjoyment of a substantial property right and is the most practical manner of complying with the intent of this chapter.
  - A. Making an exception to advertising, pursuant to KPB 17.10.110, will not affect any substantial property right as this is public land with previous seasonal field uses **and the conveyance is to a public entity to continue recreational use of the land.**
3. That the granting of the exception will not be detrimental to the public welfare or injurious to other property in the area.
  - A. Making an exception to advertising, pursuant to KPB 17.10.110, will not be detrimental or injurious to any public or private parties as leasing the subject land is suited for the development of a year-round field and is compatible with the surrounding land use and supported by other city of Homer planning and zoning processes.

➤ Amend Section 5 by deleting the language in ~~bold and stricken through~~ and adding the language in **bold and underline** below:

SECTION 5. Based on the foregoing, after the final plat of the subject property is recorded, the mayor is hereby authorized, pursuant to KPB 17.10.100 (I) and 17.10.120 (D) to lease the land described in Section 2 above to the City of Homer ~~SAH Soccer, Inc. dba Soccer Association of Homer~~ for a term of 20 years with a 10-year renewal option at \$1/year. The Soccer Association of Homer shall be responsible for all surveying and platting costs. The authorization is for lease solely to the ~~Soccer Association of Homer and it may not assign any rights to negotiate or enter an agreement for lease with any other person or entity without obtaining prior approval in accordance with the lease~~ City of Homer which is authorized to sublease to the Soccer Association of Homer to establish an indoor soccer and recreational facility on the parcel.

- Amend Section 7 by deleting the language in ~~bold and stricken through~~ and adding the language in bold and underline below:

SECTION 7. That the ~~Soccer Association of Homer~~ City of Homer shall have 365 days to execute the lease document from the effective date of this ordinance.



## KENAI PENINSULA BOROUGH

144 North Binkley St., Soldotna, Alaska 99669-7520  
1-800-478-4441 • 907-714-2205 • Fax 907-714-2378  
www.kpb.us/land • lmweb@kpb.us

**MIKE NAVARRE**  
**BOROUGH MAYOR**

### MEMORANDUM

**TO:** Blaine Gilman, Assembly President  
Kenai Peninsula Borough Assembly Members

**THRU:** Mike Navarre, Mayor *MN*  
Craig C. Chapman, Finance Director *CC*  
Max Best, Planning Director *MB*

**FROM:** Marcus A. Mueller, Land Management Officer *MA*

**CC:** Sean Dusek, KPBSD Superintendent

**DATE:** May 26, 2016

**SUBJECT:** Ordinance 2016- 20 An Ordinance Authorizing a Negotiated Lease at Less Than Fair Market Value to SAH Soccer, Inc., dba Soccer Association of Homer of Approximately 3.5 Acres of Borough Land Adjacent to the Homer Middle School for the Development, Management and Maintenance of a Year-Round Indoor Field aka "South Peninsula Athletic and Recreation Center"

The Kenai Peninsula Borough and Kenai Peninsula Borough School District were approached by the Soccer Association of Homer with an inquiry regarding allowing for the development of a year-round indoor field on land owned by the borough and partially integrated in the Homer Middle School campus. The resulting stakeholder process led to the proposal contained in the attached ordinance. This proposal involves platting a self-contained tract of land embracing an old softball field and leasing that parcel to the Soccer Association of Homer to implement their plan. The lease additionally provides permission for common use of the ingress, egress and parking area which serves the school and school grounds. The proposed term is 20 years with a 10-year renewal option at rate of \$1.00 per year.

The borough's leasing format approves specified use through approval of a development plan, therefore the plan documents referenced in the lease compose the scope of the uses that would be authorized by the lease, along with a provision that allows for development plans to be modified over time consistent with the nature of the original lease.

This lease will benefit the school district by making available an indoor recreational facility to the school district for school purposes during designated hours for a negotiated fee. Promoting wellness in the community is consistent with the Kenai Peninsula Hospital service area purposes. Upon termination of the lease valuable site improvements will remain on the parcel.

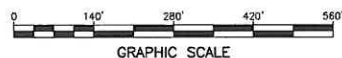
Your consideration of this ordinance is appreciated.

# **NOTES**

1. NO PERMANENT STRUCTURES SHALL BE CONSTRUCTED OR PLACED WITHIN AN EASEMENT WHICH WOULD INTERFERE WITH THE ABILITY OF A UTILITY TO USE SAID EASEMENT.
2. ALL WASTEWATER DISPOSAL SYSTEMS SHALL COMPLY WITH EXISTING APPLICABLE LAWS AT THE TIME OF CONSTRUCTION.
3. ALL DEVELOPMENT IN THIS SUBDIVISION IS SUBJECT TO THE REQUIREMENTS OF THE CITY OF HOMER'S ZONING DISTRICT.
4. THE FRONT 10' AND THE ENTIRE BUILDING SETBACK WITHIN 5 FT OF ANY SIDE LOT LINE IS ALSO A UTILITY EASEMENT.
5. THESE LOTS ARE SERVED BY THE CITY OF HOMER SEWER AND WATER.
6. NO ACCESS TO STATE MAINTAINED RIGHTS-OF-WAY PERMITTED UNLESS APPROVED BY STATE OF ALASKA DEPARTMENT OF TRANSPORTATION.
7. DEFAULT JUDGEMENT STATING THE OWNERSHIP IS VESTED IN THE KENAI PENINSULA BOROUGH RECORDED BK 299 PG 905 HRD.

## **LEGEND**

- AREAS OF 20% GRADE OR HIGHER
- LOW WET AREA
- EXISTING BURIED HEA ELECTRICAL CABLE C/L 15' ELECTRICAL DISTRIBUTION LINE EASEMENT PLAT #2000-022 HRD
- 2" ALCAP 268-S (#00-22 HRD)
- DOT/PF BC C/L MON IN CASING (#00-22 HRD)

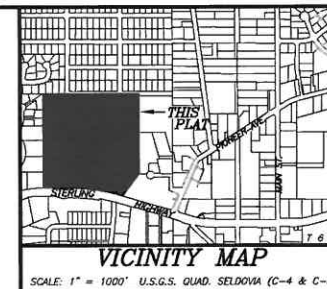


## **PLAT APPROVAL**

THIS PLAT WAS APPROVED BY THE KENAI PENINSULA BOROUGH PLANNING COMMISSION AT THE MEETING OF \_\_\_\_\_

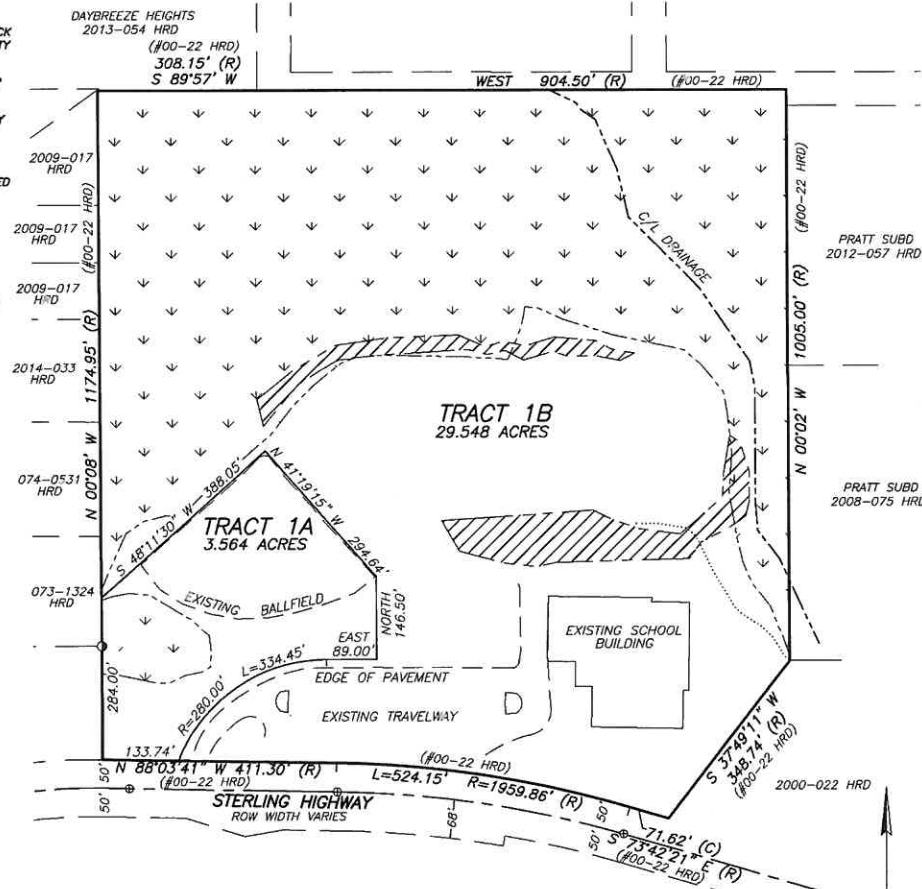
BY: \_\_\_\_\_ AUTHORIZED OFFICIAL  
KENAI PENINSULA BOROUGH

DATE \_\_\_\_\_



## **VICINITY MAP**

SCALE: 1" = 1000' U.S.G.S. QUAD, SELDOVA (C-4 & C-5)



## **WASTEWATER DISPOSAL**

PLANS FOR WASTEWATER DISPOSAL, THAT MEET REGULATORY REQUIREMENTS ARE ON FILE AT THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION.

## **CERTIFICATE OF OWNERSHIP**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE REAL PROPERTY SHOWN AND DESCRIBED HEREON, THAT I HEREBY ADOPT THIS PLAT OF SUBDIVISION, AND BY MY FREE CONSENT DEDICATE ALL RIGHTS OF WAY AND PUBLIC AREAS TO PUBLIC USE, AND GRANT ALL EASEMENTS TO THE USE SHOWN HEREON.

MIKE NAVARRE, MAYOR  
KENAI PENINSULA BOROUGH  
144 N. BINKLEY ST.  
SOLDOTNA, AK 99669

## **NOTARY'S ACKNOWLEDGMENT**

FOR: \_\_\_\_\_  
ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2016  
NOTARY PUBLIC FOR ALASKA  
MY COMMISSION EXPIRES \_\_\_\_\_

HOMER RECORDING DISTRICT KPB FILE No. 2016-???

## **HOMER SCHOOL SURVEY 2016 REPLAT**

A REPLAT OF HOMER SCHOOL SURVEY HM 2000022, LOCATED WITHIN THE SE 1/4 NW 1/4 AND THE SW 1/4 NE 1/4, SEC. 19, T. 6 S., R. 13 W., S.M., WITHIN THE CITY OF HOMER, KENAI PENINSULA BOROUGH, THIRD JUDICIAL DISTRICT, ALASKA

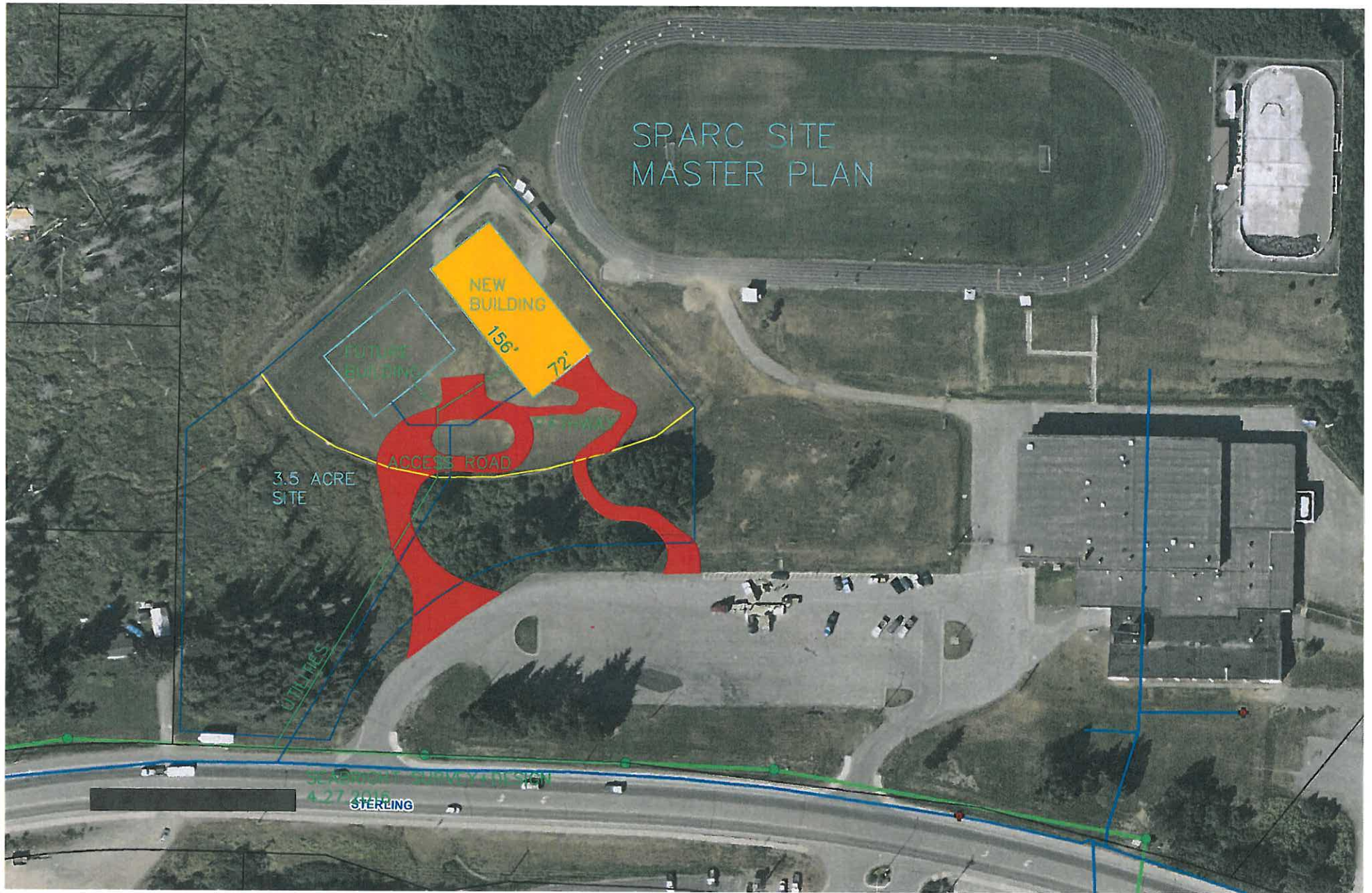
CONTAINING 33,112 ACRES

## **SEABRIGHT SURVEY + DESIGN KENTON T. BLOOM, P.L.S.**

1044 EAST ROAD, SUITE A  
HOMER, ALASKA 99603  
(907) 235-4247

DRAWN BY: KK	CHKD BY: KB	JOB #2016-14
DATE: 5/2016	SCALE: 1"=140'	SHEET #1 OF 1





## **KENAI PENINSULA BOROUGH REAL PROPERTY LEASE**

This LEASE (hereinafter called "LEASE"), for good and valuable consideration, and pursuant to Ordinance 2016-\_\_\_\_, enacted \_\_\_\_\_, 2016, is made and entered into by and between the KENAI PENINSULA BOROUGH, an Alaska municipal corporation whose address is 144 North Binkley Street, Soldotna, Alaska 99669, (hereinafter called "KPB"), and SAH Soccer, Inc. d.b.a. Soccer Association of Homer, an Alaska non-profit corporation, whose address is P.O. Box 698, Homer, Alaska 99603 (hereinafter called "LESSEE").

### **I. DESCRIPTION OF REAL PROPERTY**

This LEASE grants LESSEE use of the real property (hereinafter called "PROPERTY") described as follows:

*{INSERT LEGAL DESCRIPTION UPON RECORDING OF FINAL PLAT ie Tract 1A  
Homer School 2016 Replat}*

Ingress and egress to the above described property may utilize existing travelways located on the adjacent .....{Tract 1-B Homer School 2016 Replat}.... provided that first priority use of travel lanes and parking areas shall be to Kenai Peninsula Borough School District operations and sanctioned events. Such travelways and parking areas are illustrated in Attachment A, the Development Plan, attached and incorporated by reference, which is subject to change upon notice given under Section IV subsection 25. This section is intended to comply with joint use of off-street parking under HCC 21.55.070.

### **II. PURPOSE OF LEASE**

Pursuant to Ordinance 2016-\_\_\_\_ the purpose of this lease is for the development, management, operation and maintenance of the South Peninsula Athletic and Recreation Center for the benefit of community use and events, club events and programs, and public use and events generally (hereinafter called "ACTIVITIES"). The allowed uses and events shall include a variety of athletic training, recreational and wellness programs in conformance with the maintenance, development, and management of the LESSEE'S Development Plan (Attachment A), and other uses approved by KPB.

#### Development Plan

The LESSEE'S Development Plan illustrates the type and location of improvements, basic design and construction standards, landscaping features, location of utilities, and the nature of uses. The Development Plan approved under this lease describes the

scope of ACTIVITIES authorized by the lease. The development plan is composed of the following documents:

- Site Drawing April 29, 2016
- SPARC White Paper February 1, 2016
- Alaska Dreams structure (75' x 159' Plan Set)
- SPARC Funding, Capital Expenses, & Operating Expenses May 5, 2016

a. Modification of Development Plan. The Development Plan may be modified by mutual agreement as necessary to advance the purposes of this lease. Modifications of LESSEE'S development plan may be made through the written approval of the KPB Mayor of a modified development plan submitted by LESSEE to KPB in writing at least 60 days prior to anticipated modification of ACTIVITIES. Approved modifications shall be attached to this lease and effective upon the Mayor's written approval.

b. Special Requirements. The KPB may impose special requirements under this LEASE as it deems reasonable and necessary to advance the public's best interest in the operation of the adjacent school.

In addition, LESSEE:

1. Shall be responsible to coordinate, schedule, and permit uses available to community groups and the general public.
2. May establish and collect user fees to support the cost of operations, maintenance, and expenses. The schedule of rates shall be made available to KPB.
3. May apply for grant funding associated with the purpose of this lease with a reliance on this lease to demonstrate site control for such grants.

### **III. RECITALS AND RIGHTS RESERVED TO KPB**

1. Nothing contained herein creates or implies any additional property interests, including easements or right-of-ways in the PROPERTY beyond the terms and conditions of this LEASE.
2. The KPB reserves the right to require improvements to be removed by the LESSEE at the termination of the LEASE.
3. The LESSEE shall promulgate all use rules and conditions provided such practices are not in conflict with adjacent school operations and associated legal restrictions.
4. LESSEE shall not develop beyond what is specified in the development plan, unless approved in writing by KPB.

5. KPB reserves the right to authorize other land uses on the PROPERTY by easement or permit which do not unreasonably interfere with LESSEE'S use.
6. KPB reserves the right to integrate the leased land into school activities including cross country running/skiing courses, outdoor labs, nature walks, and other temporary uses which do not unreasonably interfere with LESSEE'S use.

#### IV. TERMS AND CONDITIONS

1. Lease Term. This lease is for term of twenty (20) years commencing \_\_\_\_\_, 20\_\_ and with an option to renew, by written mutual agreement, for a renewal term of ten (10) years.
2. Lease Rental. Pursuant to KPB Ordinance 2016-\_\_\_\_ the lease rental is \$1.00/year.
3. Defense and Indemnification.  
The LESSEE shall indemnify, defend, save and hold the borough and Kenai Peninsula Borough School District ("KPBSD"), their elected and appointed officers, agents and employees, harmless from any and all claims, demands, suits, or liability of any nature, kind or character including costs, expenses, and attorneys fees resulting from LESSEE 'S performance or failure to perform in accord with the terms of this permit in any way whatsoever. The LESSEE shall be responsible under this clause for any and all claims of any character resulting from LESSEE or LESSEE 'S officers, agents, employees, partners, attorneys, suppliers, and subcontractors performance or failure to perform this agreement in any way whatsoever. This defense and indemnification responsibility includes claims alleging acts or omissions by the borough or its agents which are said to have contributed to the losses, failure, violations, or damage. However, LESSEE shall not be responsible for any damages or claims arising from the sole negligence or willful misconduct of the borough, its agents, or employees.
4. Liability Insurance. LESSEE shall purchase at its own expense and maintain in force at all times during the term of this lease the following insurance policies:

Commercial General Liability: Policy to include bodily injury, personal injury, and property damage with respect to the property and the ACTIVITIES conducted by LESSEE in which the coverage shall not be less than \$1,000,000.00 per occurrence or such higher coverage as specified by KPB. The policy purchased shall name KPB and KPBSD as additional insureds with respect to the ACTIVITIES conducted on the property.

Proof of Insurance: LESSEE shall deliver to KPB certificates of insurance. This insurance shall be primary and exclusive of any other insurance held by KPB. Failure to provide the certificate of insurance as required by this section, or a



lapse in coverage, is a material breach of the lease terms entitling KPB to revoke the lease.

- 5 Waste. LESSEE shall not commit waste or injury upon the lands leased herein.
- 6 Fire Protection. LESSEE shall take all reasonable precautions to prevent, and take all reasonable actions to suppress destructive and uncontrolled grass, brush, and forest fires on the land under agreement, and comply with all laws, regulations and rules promulgated and enforced by the protection agency responsible for forest protection within the area wherein the demised premises are located.
- 7 Safety. LESSEE shall be solely responsible for maintaining the premises in a safe and fit condition. LESSEE is responsible for the safety of all persons conducting activities on the property under this lease. LESSEE agrees to provide the public with information regarding rules and regulations and other information pertaining to the property and the lease.
- 8 Sanitation. LESSEE shall comply with all laws, regulations or ordinances promulgated for the promotion of sanitation. The subject property shall be kept in a clean and sanitary condition and every effort shall be made to prevent pollution of the waters and lands. Sanitary facilities shall be in accordance with the State of Alaska, Department of Environment Conservation regulations.
- 9 Hazardous Materials and Hazardous Waste. Storage, handling and disposal of hazardous waste shall not be allowed on lands under lease from KPB per KPB Code, Section 17.10.240(H).

LESSEE shall comply with all applicable laws and regulations concerning hazardous chemicals and other hazardous materials, and shall properly store, transfer and use all hazardous chemicals and other hazardous materials and not create any environmental hazards on the lands leased herein. In no event may LESSEE utilize underground storage tanks for the storage or use of hazardous chemicals or other hazardous materials.

Should any hazardous chemicals or hazardous materials of any kind or nature whatsoever, or hazardous wastes be released upon the subject lands during the term of this lease, LESSEE shall IMMEDIATELY report such release to the KPB Planning Director or other appropriate KPB official and to any other agency as may be required by law, and LESSEE shall, at its own cost, assess, contain and clean up such spilled materials in the most expedient manner allowable by law.

As used herein, "hazardous chemical" means a chemical that is a physical hazard or a health hazard.

As used herein, "hazardous material" means a material or substance, as defined in 49 C.F.R. 171.8, and any other substance determined by the federal government, the State of Alaska or KPB, to pose a significant health and safety hazard.

As used herein, "hazardous waste" means a hazardous waste as identified by the Environmental Protection Agency under 40 C.F.R. 261, and any other hazardous waste as defined by the federal government, the state of Alaska or KPB.

The covenants and obligations described in this article shall survive the termination of this lease.

10. Compliance With Laws. The LESSEE agrees to comply with all applicable federal, state, borough, and local laws and regulations.
11. Storm Water Pollution Prevention Plan  
LESSEE shall be responsible to comply with all the necessary requirements of the National Pollutant Discharge Elimination System (NPDES) for storm water pollution prevention per the Clean Water Act 33USC1251, including, the application for a permit, plan and drawing preparation, filing, reporting, site inspections, installation and maintenance of best management practices, sampling, monitoring, storm water management, costs, expenses, penalties, and fines.
12. Easements and Rights-of-Way. This Lease is subject to all easements, rights-of-way, covenants and restrictions of which LESSEE has actual or constructive notice. KPB reserves and retains the right to grant additional easements for utility and public access purposes across the property and nothing herein contained shall prevent KPB from specifically reserving or granting such additional easements and rights-of-way across the property as may be deemed reasonable and necessary.

As the parties agree that this is a reserved right which is reflected in the annual lease rental, in the event that KPB grants future additional easements or rights-of-way across the property, it is agreed and understood that LESSEE shall receive no damages for such grant.

13. Inspections. LESSEE shall allow KPB, through its duly authorized representative, to enter and inspect the leased premises at any reasonable time, with or without advance notice to LESSEE, to ensure compliance with the terms and conditions of this lease. KPB's right to enter and inspect shall be exercised at KPB'S sole discretion and the reservation or exercise of this right, and any

related action or inaction by KPB, shall not in any way impose any obligation whatsoever upon KPB, and shall not be construed as a waiver of any rights of KPB under this agreement.

14. Property Taxes. LESSEE shall timely pay all real property taxes, assessments and other debts or obligations owed to KPB. Pursuant to KPB Code, Section 17.10.120(F) this agreement will terminate automatically should LESSEE become delinquent in the payment of any such obligations.
15. Assignments. LESSEE may assign this Lease only if approved in advance by KPB. Applications for assignment shall be made in writing on a form provided by the Land Management Division. The assignment shall be approved if it is found that all interests of KPB are fully protected. The assignee shall be subject to and governed by the terms and conditions of this lease and applicable laws and regulations.
16. Cancellation. At any time that this Lease is in good standing it may be canceled in whole or in part upon mutual written agreement by the LESSEE and either the KPB Mayor or Planning Director when applicable.

This Lease is subject to cancellation in whole or in part if improperly issued through error in procedure or with respect to material facts.

Lease lands shall be utilized for the purposes of the development, management, and maintenance of the SPARC facility within the scope of the terms and conditions of the lease and in conformity with the lessee's development plan, applicable classification, and any land use or comprehensive plans. Utilization or development for other than the allowed uses shall constitute a violation of the lease and will become subject to cancellation.

Failure on the part of the LESSEE to substantially complete the development plan of the land or to not be consistent with the proposed use and terms and conditions of the lease within two years of the anniversary date of said lease shall constitute grounds for cancellation.

17. Termination. Upon termination of this Lease, LESSEE covenants and agrees to return the property to KPB in a neat, clean and sanitary condition, and to immediately remove all items of personal property subject to the terms and conditions of Paragraph 23 below. All terms and conditions set out herein are considered to be material and applicable to the use of the property under this Lease. Subject to the following, in the event of LESSEE'S default in the performance or observance of any of the agreement terms, conditions, covenants and stipulations thereto, and such default continues thirty (30) calendar days after written notice of the default, KPB may cancel this lease, or

take any legal action for damages or recovery of the property. No improvements may be removed during the time in which the contract is in default.

In the event LESSEE breaches any provisions prohibiting the release of hazardous chemicals, hazardous materials or hazardous waste upon the property, and fails to immediately terminate the operation causing such release upon notice from KPB, then KPB may immediately terminate this lease agreement without notice to LESSEE prior to the effective date of the termination.

18. Violation. Violation of any of the terms of this lease may expose LESSEE to appropriate legal action including forfeiture of lease interest, termination, or cancellation of its interest in accordance with state law.
19. Notice of Default. Notice of the default, where required, will be in writing and as provided in the Notice provision of this agreement.
20. Entry or Re-entry. In the event that the Lease is terminated, canceled, or forfeited, or in the event that the demised lands, or any part thereof, should be abandoned by the LESSEE during the agreement term, KPB or its agents, servants or representative, may immediately or any time thereafter, enter or re-enter and resume possession of said lands or such part thereof, and remove all persons and property therefrom either without judicial action where appropriate, by summary proceedings or by a suitable action or proceeding at law or equity without being liable for any damages therefor. Entry or re-entry by KPB shall not be deemed an acceptance of surrender of the contract.
21. Removal or Reversion of Improvements Upon Termination of Lease.

Improvements on the property owned by LESSEE shall, within ninety (90) calendar days after the termination of the agreement, be removed by LESSEE; provided such removal will not cause injury or damage to the land; and further provided that the Mayor, or Planning Director when applicable, may extend the time for removing such improvements in cases where hardship is proven. The LESSEE may dispose of its improvements to a succeeding lessee with the consent of the KPB mayor.

If any improvements and/or chattels that are not removed within the time allowed, such improvements and/or chattels shall revert and absolute title shall vest in KPB. Upon request, the LESSEE shall convey said improvements and/or chattels by appropriate instrument to KPB.

22. Rental for Improvements or Chattels not Removed. Any improvements and/or chattels belonging to the LESSEE or placed on the land during its tenure with or



without its permission and remaining upon the premises after the termination of the contract shall entitle KPB to charge a reasonable rent therefor.

23. Resale. In the event that this Lease agreement should be terminated, canceled, forfeited, or abandoned, KPB may offer said lands for sale, lease, or other appropriate disposal pursuant to the provisions of KPB Code, Chapter 17.10 or other applicable regulations.
24. Notice. Any notice or demand, which under the terms of this Lease must be given or made by the parties thereto, shall be in writing, and be given or made by registered or certified mail, addressed to the other party at the address shown on the contract. However, either party may designate in writing such other address to which such notice of demand shall thereafter be so given, made or mailed. A notice given hereunder shall be deemed received when deposited in a U.S. general or branch post office by the addressor.

All notices shall be sent to both parties as follows:

LESSOR

Kenai Peninsula Borough  
Planning Director  
144 N. Binkley  
Soldotna, AK 99669-7599

LESSEE

Soccer Association of Homer  
P.O. Box 698  
Homer, AK 99603

25. Responsibility of Location. It shall be the responsibility of the LESSEE to properly locate its self and its improvements on the leased lands.
26. Liens and Mortgages. LESSEE shall not cause or allow any liens of any kind or nature whatsoever to attach to the property during the term of this lease. In the event that any prohibited lien is placed against the property, LESSEE shall immediately cause the lien to be released. LESSEE shall immediately refund to KPB any monies that KPB may, at its sole discretion, pay in order to discharge any such lien, including all related costs and a reasonable sum for attorneys fees.

For the purpose of interim financing or refinancing of the improvements to be placed upon the leased premises, and for no other purpose, LESSEE may, upon written approval of the KPB, encumber by mortgage, deed of trust, assignment or other appropriate instrument, LESSEE'S interest in the leased premises and in and to the lease, provided said encumbrance pertains only to the leasehold interest.

27. Non-Waiver Provision. The receipt of payment by KPB, regardless of KPB's knowledge of any breach by LESSEE, or of any default on the part of the

LESSEE in observance or performance of any of the conditions or covenants of this agreement, shall not be deemed to be a waiver of any provision of the agreement. Failure of KPB to enforce any covenant or provision herein contained shall not discharge or invalidate such covenant or provision or affect the right of KPB to enforce the same in the event of any subsequent breach or default. The receipt by KPB of any payment of any other sum of money after notice of termination or after the termination of the agreement for any reason, shall not reinstate, continue or extend the agreement, nor shall it destroy or in any manner impair the efficacy of any such notice of termination unless the sole reason for the notice was nonpayment of money due and the payment fully satisfies the breach.

28. Jurisdiction. Any suits filed in connection with the terms and conditions of this Lease, and of the rights and duties of the parties, shall be filed and prosecuted at Kenai, Alaska and shall be governed by Alaska law.
29. Savings Clause. Should any provision of this Lease fail or be declared null or void in any respect, or otherwise unenforceable, it shall not affect the validity of any other provision of this Lease or constitute any cause of action in favor of either party as against the other.
30. Binding Effect. It is agreed that all covenants, terms, and conditions of this agreement shall be binding upon the successors, heirs and assigns of the original parties hereto.
31. Full and Final Agreement. This agreement constitutes the full and final agreement of the parties hereto and supersedes any prior or contemporaneous agreements. This agreement may not be modified orally, or in any manner other than by an agreement in writing and signed by both parties or their respective successors in interest. LESSEE avers and warrants that no representations not contained within this agreement have been made with the intention of inducing execution of this agreement.
32. Warranty of Authority. LESSEE warrants that the person executing this agreement is authorized to do so on behalf of Soccer Association of Homer.

KENAI PENINSULA BOROUGH

\_\_\_\_\_  
Mike Navarre, Mayor

Dated:\_\_\_\_\_

ATTEST:

APPROVED AS TO LEGAL FORM  
AND SUFFICIENCY:

\_\_\_\_\_  
Johni Blankenship  
Borough Clerk

\_\_\_\_\_  
Holly B. Montague  
Deputy Borough Attorney

SAH Coccer, INc.  
dba Soccer Association of Homer

\_\_\_\_\_  
Lisa Zatz, President

\_\_\_\_\_  
Michael Dye, Secretary

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA                    )  
  )ss.  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_day of \_\_\_\_\_, 20\_\_, by Mike Navarre, Mayor of the Kenai Peninsula Borough, an Alaska municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires: \_\_\_\_\_

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA                    )  
  )ss.  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_, by Lisa Zatz, President of SAH Soccer, Inc dba Soccer Association of Homer, an Alaska Nonprofit corporation, for and on behalf of the corporation.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires: \_\_\_\_\_

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA                    )  
  )ss.  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_, by Michael Dye, Secretary of the SAH Soccer, Inc dba Soccer Association of Homer, an Alaska Nonprofit corporation, for and on behalf of the corporation.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires: \_\_\_\_\_

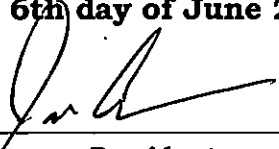
**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**  
**Resolution 15-16-6**


**A resolution supporting Kenai Peninsula Borough Ordinance 2016-20  
Authorizing a Negotiated Lease at Less Than Fair Market Value with SAH  
Soccer, Inc. dba Soccer Association of Homer of Approximately 3.5 Acres  
of Borough Land Adjacent to the Homer Middle School for the  
Development, Management and Maintenance of a Year-Round Indoor Field  
aka "South Peninsula Athletic and Recreation Center"**

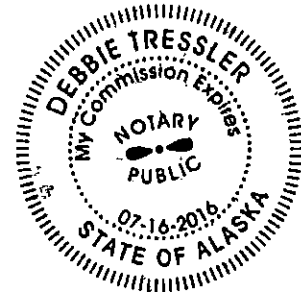
- WHEREAS,** the Soccer Association of Homer has developed a plan to establish an indoor athletic field termed the South Peninsula Athletic and Recreation Center (SPARC) within the City of Homer; and
- WHEREAS,** The indoor field would provide year-round recreation, health, and wellness opportunities to groups, including the general public, external to borough and school district operations and expense; and
- WHEREAS,** the City of Homer commissioned the 2015 Parks, Art, Recreation and Culture (PARC) Needs Assessment which identified space needs for year-round indoor activities, including those within the scope of the SPARC indoor field; and
- WHEREAS,** the Board feels that the proposed SPARC indoor field will benefit KPBSD students; and
- WHEREAS,** the Soccer Association of Homer has requested to locate the SPARC indoor field adjacent to Homer Middle School, repurposing a softball field area; and
- WHEREAS,** a proposal review process employed by borough and school district staff identified that a privately sponsored indoor field could be compatible and partially integrated with the school campus, while separate in its ownership, operation, and maintenance under a lease; and
- WHEREAS,** the lease additionally provides permission for common use of the ingress, egress and parking area which serves the school and school grounds; and
- WHEREAS,** the proposed lease term is 20 years with a 10 year renewal option at rate of \$1.00 per year;

**NOW, THEREFORE, BE IT RESOLVED** that the Kenai Peninsula Borough School District Board of Education supports Kenai Peninsula Borough Ordinance 2016-20 authorizing a negotiated lease at less than fair market value with the Soccer Association of Homer, Inc. (dba Soccer Association of Homer) of approximately 3.5 acres of borough land adjacent to Homer Middle School for the development, management, and maintenance of a year-round indoor field also known as Southern Peninsula Athletic and Recreation Center (SPARC).

**Adopted by the Kenai Peninsula Borough School District Board of Education  
this 6th day of June 2016.**

  
\_\_\_\_\_  
**Joe Arness, President  
Board of Education  
Kenai Peninsula Borough School District**

  
\_\_\_\_\_  
**Attest:  
Debbie Tressler  
Notary Public, State of Alaska  
My Commission Expires 07/16/2016**





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** 2016-17 New Charter School Administrator (Information Only)

**Date:** July 11, 2016

**Item Number:**

**Administrator:** Dr. Christine Ermold *C. Ermold*  
Director, Human Resources and Professional Development  
Dave Jones, Assistant Superintendent *Dave Jones*

**Attachments:** Letter(s) of Resume

☐ Action Needed    ☐ For Discussion    ☒ Information    ☐ Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Name	Assignment	Location
William Hindman	Administrator	Fireweed Academy

### ADMINISTRATIVE RECOMMENDATION

## Todd Hindman

Phone: 907-443-3123

Address: P.O. Box 1147 Nome, Alaska 99762

e-mail: [toad@arctic.net](mailto:toad@arctic.net)

## Certification

Alaska Administrator Certification

#462-49-23-78

Type B K-12

Expiration Date: 01/19/16

Alaska Teacher Certification

#462-49-23-78

Type A Regular Science Composite

Expiration Date: 01/19/20

Texas Teacher Certification

#462-49-23782416502

Provisional Secondary Science Composite

Expiration Date: Life

## Professional Teaching Experience

1999-Present

Nome Public Schools

Anvil City Science Academy

Academic Policy Committee: Julie Kelso

1997-1999

Aleutians East Borough School District

Sand Point School

Principal: Keith Berntsen

1989-1997

Dallas Public Schools

Dallas Environmental Science Academy

Principal: Pete Cobelle

## Professional Honors

Alaska DEED "Alaska Reward School, Highest Performing, 2014

Alaska DEED "Alaska Reward School, Highest Performing and High Progress, 2013

Rotary's "Nome Citizen of the Year," 2011

Spirit of Youth Environment Science Award, 2009

US Fish & Wildlife Service Schoolyard Habitat Restoration Program Grant Recipient, 2008

Toyota Tapestry Grant Recipient, 2004

Alaska Science and Technology Foundation Grant Recipient, 2001

Teaching Staff's Nominee: Jane Goodall Environmental Science Teacher of the Year, 1997

Principal's Nominee: Presidential Award for Excellence in Science & Math Teaching, 1996, 1997

Principal's Nominee: Rotary Club's Outstanding Teacher Award Service Above Self, 1996

Teaching Staff's Nominee: Dallas Public School's Teacher of the Year, 1994-1995

Principal's Nominee: Golden Oak Award for Excellence in Teaching, 1993

Texas Governor's Excellence Award, 1991



## Professional Development

---

Alaska Arts Education Consortium: Nome Basic Art Institute, August 2013  
ALISON: Alaska Lake Ice and Snow Observatory Network member, 2002-2011  
Selected for IARC Arctic Expedition, August / September 2006  
Selected for JASON Project XIII: Frozen Worlds Teacher Field Institute, July 2001  
Selected for Teachers Experiencing Antarctic and the Arctic, Participant, 2000-2001  
Selected for Alaska Water and Sanitation Workshop, Sitka, Alaska, August 1998  
Selected for Project PhysLab, Palo Alto, California, July 1998  
Selected for Woodrow Wilson Environmental Science Institute, Princeton University, July 1997

## Leadership

---

### Current

Principal/Teacher, Anvil City Science Academy, 2010-Present  
Alaska Arts Education Consortium Board Member, 2014- Present

### Past

Lead Teacher, Anvil City Science Academy, 1999-2010  
Drugs Aren't Wanted in Nome, Board Member 1999-2011  
Alaska Science SBA Test Item Review Committee 2006-2008, 2010  
Alaska Science Performance Standards Review Committee Member, 2005-2006  
Alaska Science Performance Standards Development Committee Member, 2004-2005  
Alaska Science Content Standards Review Committee Member, Fall 2003  
Nome Public Schools Teacher Evaluation Tool Review Committee  
Nome P.T.S.A. Spelling Bee Coordinator: 2002-2009  
D.E.S.A. Science Department Chairperson  
D.E.S.A. Faculty Advisory Committee Chairperson  
Dallas Public School's Magnet Curriculum Development Committee

## Education

---

National University La Jolla, California  
Masters in Administration, 2009

University of Alaska System  
Teacher Certification and Professional Development courses, 1994-Present

Texas Wesleyan University Fort Worth, Texas  
Teacher Certification, 1986-1988

Tarleton State University Stephenville, Texas  
B.S. Biology, 1982-1986

Mrs. Lisa Leeper  
A.C.S.A Teacher  
P.O. Box 721  
Nome, Alaska 99762  
(907) 443-5267

Mrs. Dana Handeland  
A.C.S.A Academic Policy Committee (former)  
P.O. Box 1416  
Nome, Alaska 99762  
(907) 443- 2936

Liz Coler  
A.C.S.A. Academic Policy Committee  
P.O. Box 1077  
Nome, Alaska 99762  
(907) 443-4146

Shawn Arnold  
Nome Public School, Superintendent  
P.O. Box 131  
Nome, Alaska 99762  
(907) 443-2231

Julie Kelso  
A.C.S.A. Academic Policy Committee  
P.O. Box 1308  
Nome, Alaska 99762  
(907) 443-5419

Mr. Lew Tobin  
Founding Member A.C.S.A.  
P.O. Box 948  
Nome, Alaska 99762  
(907) 443-4354



# 2016-2017 KPBSD Parent-Student Handbook



**Kenai Peninsula Borough School District**

Website: [www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

"Today's schools educating for tomorrow."



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Hello Parents, Guardians and Students,

It is my pleasure to welcome you to the 2016-17 school year. This handbook is designed to be your reference document for our school district and hope it will be useful. On the following pages you will find many of the policies, regulations and practices that the District follows. I encourage you to become familiar with these as a way to help you answer many of your school related questions. You can also find copies of all KPBSD policies (BPs) and regulations (ARs), adopted by our Board of Education, on our website (<http://www.kpbsd.k12.ak.us>). Please note that our website is updated throughout the year with new or revised policies and regulations.

In addition to this handbook, your child’s school will provide you and your student(s) with site-specific rules and expectations. Please be supportive of this information as it is vital to a positive school climate, and the safety and welfare of our students. The District takes the responsibility of the education and safety of our students while at school or on an activity very seriously. As you know, it takes a collective effort to make this a reality.

I know that all of our staff takes great pride in providing our students with the best possible learning environment and opportunities. In addition, the District’s curriculum is designed to provide the framework that will prepare our students for the post-graduation endeavor of their choice. Please feel free to provide input to our principals on what your school(s) is offering your child(ren). The District is receptive to your views on our school(s). KPBSD depends on the home to play a significant role in our students’ education. As such, it is critical that all of our students know that their parents, guardians, relatives and friends are supportive of the schooling process. A student without this support may at times be at a loss to find the necessary focus to excel at his or her studies.

We welcome parents and the community into our buildings. For safety purposes, please stop at the office and sign in. I look forward to seeing you at our schools and in our communities and send my best wishes for a fulfilling and productive year.

Sincerely,

*Sean Dusek*

Sean Dusek, Superintendent



- **KPBSD Mission Statement**
- This year the Parent-Student Handbook is designed to be viewed online. Our main website address is <http://www.kpbsd.k12.ak.us>. The sections within this handbook are linked to policies which are already online.
- Please click the links for more detailed information.
- In the event there is a disparity between this handbook and policy, policy will always take precedence.
- KPBSD would like to thank all the photographers and students featured in this publication.
- KPBSD is an Equal Opportunity Employer.
- **KPBSD Mission**
- The mission of the Kenai Peninsula Borough School District is to develop productive, responsible citizens who are prepared to be successful in a dynamic world.
- **KPBSD Vision**
- We envision KPBSD students engage in their learning, participate in their community, reach high levels of achievement, and graduate prepared for their future.
- **Guiding Principles of KPBSD**
- Each person can learn and be successful
- Each student is recognized as unique, valuable, and is treated with respect and dignity
- Learning is a lifelong process
- Early identification of strengths and weaknesses is crucial to ensure overall development and achievement
- Our students’ educational experience depend on understanding and working with diverse communities.
- Educational environment is safe, engaging and purposeful
- High standards and expectations are essential for student success and preventing student failure
- Continuous improvement is student-centered, data-driven, and collaborative
- Differentiated learning opportunities are integral to all instruction
- Students are challenged by a rigorous curriculum.
- Collaboration and effective instruction are district commitments
- Teachers are facilitators of learning and agents of inspiration
- KPBSD graduates are post-secondary and/or career ready
- All financial decisions are student centered and sustainable

2016 - 2017 KPBSD School / Board Contact List					
148 North Binkley Street Soldotna, Alaska 99669 714-8888 262-9645-Fax					
65 Aurora Borealis, K-8 705 Frontage Rd., Suite A Kenai, AK 99611	283-0292 283-0293 Fax	Cody McCanna, Admin. Anita LeDoux, Sec. Stephanie Randall, Sec.	38 Nikolaevsk School, PK-12 PO Box 5129 Nikolaevsk, AK 99556	235-8972 235-3617-Fax	Mike Sellers, Prin. Stephanie Jones, Sec.
31 Chapman School, PK-8 PO Box 1109 Anchor Point, AK 99556	235-8671 235-5460 Fax	Conrad Woodhead, Prin. Debbie Poindexter, Sec.	02 Ninilchik School, K-12 15735 Sterling Hwy. Ninilchik, AK 99639	567-3301 567-3504 Fax	Jeff Ambrosier, Prin. Patricia Tilbury, Sec.
80 Connections, K-12 143 E. Park Ave. Soldotna, AK 99669	714-8880 262-2859 Fax	Richard Bartolowits, Prin. Julie Nichols, Admin. Sec. Kathy Sanders-Zufelt	33 Paul Banks Elementary, PK-2 1340 East Road Homer, AK 99603	226-1801 235-8163 Fax	Eric Pederson, Prin. Katy Countiss, Sec.
32 Cooper Landing School, K-12 19030 Bean Creek Road Cooper Landing, AK 99572	595-1244 595-1461 Fax	Douglas Hayman, Prin. Susanna LaRock, Sec.	40 Port Graham School, PK-12 P.O. Box 5550 Port Graham, AK 99603	284-2210 284-2213 Fax	Nancy Kleine, Reg. Admin. Bobbi McMullen, Sec.
68 Fireweed Academy, K-6 995 Soundview Avenue, Suite 2 Homer, AK 99603	235-9728 235-8561 Fax	Todd Hindman, Prin. Janet Bowen, Sec.	49 Razdolna School, PK-12 PO Box 15098 Homer, AK 99603	235-6870 235-6485 Fax	Tim Whip, Regional Admin. Fenya Basargin, Sec.
66 Homer Flex, 9-12 4122 Ben Walters Lane Homer, AK 99603	235-5558 235-5633 Fax	Christopher Brown, Prin./Tchr. Beth Schneider, Sec.	46 Redoubt Elementary, PK-6 486 West Redoubt Soldotna, AK 99669	260-4300 262-5815 Fax	Bill Withrow, Prin. Mary Helminski, Sec.
06 Homer High, 9-12 600 E. Fairview Ave. Homer, AK 99603	235-4600 235-8933 Fax 235-7416 Pool	Doug Waclawski, Prin. Alison Mall, A. Prin. Cindy Koplin, Sec.	16 River City Academy, 7-12 426 West Redoubt Soldotna, AK 99669	714-8945 714-8946 Fax	Dawn Edwards-Smith, Prin./Tchr. Mary Blossom, Sec.
13 Homer Middle, 7-8 500 Sterling Hwy. Homer, AK 99603	235-5700 235-2513 Fax	Kari Dendurent, Prin. Marilyn Wythe, Sec.	42 Seward Elementary, PK-5 PO Box 247 Seward, AK 99664	224-3356 224-7077 Fax	David Kingsland, Prin. Kathi Davis, Sec.
35 Hope School, K-12 PO Box 47 Hope, AK 99605	782-3202 782-3140 Fax	Michael Hanson, Prin. Sara Fortin, Sec.	08 Seward High, 9-12 PO Box 1049 Seward, AK 99664	224-3351 224-3306 Fax 224-3900 Pool	Trevan Walker, Prin. Carol Thomassen, Sec.
48 K-Beach Elementary, K-6 1049 E. Poppy Lane Soldotna, AK 99669	260-1300 262-4096 Fax	Nate Crabtree, Prin. Kim Smith, Sec.	14 Seward Middle, 6-8 P O Box 1149 Seward, AK 99664	224-9000 224-9001 Fax	Andy Rothenberger, Reg. Admin. Loretta Honebein, Sec.
56 Kachemak-Selo, PK-12 PO Box 15007 Fritz Creek, AK 99603	235-5552 235-5644 Fax	Tim Whip, Regional Admin. Hena Konev, Sec.	12 Skyview Middle, 7-8 46188 Sterling Hwy. Soldotna, AK 99669	260-2500 262-7036 Fax 262-3905 Pool	Sarge Truesdell, Prin. Jill Dufluth, Asst. Prin. Cindy Kircher, Sec.
63 Kaleidoscope School, K-6 549 North Forest Drive Kenai, AK 99611	283-0804 283-3786 Fax	Robin Dahlman, Prin. Linda Hibberd, Sec.	43 Soldotna Elementary, PK-6 162 E. Park Avenue Soldotna, AK 99669	260-5100 262-4962 Fax	Austin Stevenson, Prin. Kim Harding, Sec.
67 Kenai Alternative High, 9-12 & PK 705 Frontage Rd. Suite C Kenai, AK 99611	335-2870 283-6463 Fax	Loren Reese, Prin./Tchr. Phyllis Halstead, Sec.	09 Soldotna High, 10-12 425 West Marydale Soldotna, AK 99669	260-7000 262-4288 Fax 262-7419 Pool 260-7090 Theater	Tony Graham, Prin. Randy Neill, A. Prin. Stephanie Bohmsen, Sec.
07 Kenai Central High, 9-12 9583 Kenai Spur Hwy. Kenai, AK 99611	283-2100 283-3230 Fax 283-7476 Pool 283-2133 Theater	Alan Fields, Prin. Briana Randle, A. Prin. Lisa Gabriel, Sec.	64 Soldotna Montessori, K-6 162 E. Park Avenue Soldotna, AK 99669	260-9221 260-9032 Fax	Mo Sanders, Admin. Leora Gibbons, Sec.
11 Kenai Middle, 6-8 201 Tinker Lane Kenai, AK 99611	283-1700 283-3180 Fax	Vaughn Dosko, Prin. Dan Beck, A. Prin. Heather Vest, Sec.	17 Soldotna Prep, 9 426 West Redoubt Soldotna, AK 99669	260-2300 262-6555 Fax	Curtis Schmidt, Prin. Vicki Madden, Sec.
15 Marathon School, 7-12 405 Marathon Road Kenai, AK 99611	335-3343 335-3342 Fax	Dan Beck, Prin. Joe Mooney, Tchr.	44 Sterling Elementary, PK-6 Drawer 89 Sterling, AK 99672	262-4944 262-5128 Fax	Denise Kelly, Prin. Debbie Pearson, Sec.
47 McNeil Canyon Elementary, K-6 52188 East End Road Homer, AK 99603	235-8181 235-8183 Fax	Peter Swanson, Prin./Tchr. Laura Sheldon, Sec	03 Susan B. English, K-12 PO Box 171 Seldovia, AK 99663	234-7616 234-7884 Fax	Alan Haskins, Prin./Tchr. Amy Gilson, Sec.
37 Moose Pass School, K-8 PO Box 46 Moose Pass, AK 99631	288-3183 288-3607 Fax	Andy Rothenberger, Reg. Admin Melanie Schilling, Sec.	01 Tebughna School, K-12 PO Box 82010 Tyonek, AK 99682	583-2291 583-2692 Fax	Pamala Potter, Prin./Tchr. Jenna Standifer, Sec.
51 Mt. View Elementary, PK-5 315 Swires Road Kenai, AK 99611	283-8600 283-9340 Fax	Karl Kircher, Prin. John DeVold, Asst. Prin. Kimb Remsen, Sec.	45 Tustumena Elementary, PK-6 PO Box 749 Kasilof, AK 99610	260-1345 262-8477 Fax	Douglas Hayman, Prin. Pauline Mills, Sec.
34 Nanwalek School, K-12 PO Box 8007 Nanwalek, AK 99603	281-2210 281-2211 Fax	Nancy Kleine, Reg. Admin. Ann Evans, Sec.	53 Voznesenka School, PK-12 PO Box 15336 Fritz Creek, AK 99603	235-8549 235-6086 Fax	Michael Wojciak, Prin./Tchr. Ksenia Kuzmin, Sec.
10 Nikiski Middle/High School, 6-12 PO Box 7112 Nikiski, AK 99635	776-9400 776-3486 Fax	Dan Carstens, Prin. Shane Bostic, A. Prin. Margie Warner, Sec.	50 West Homer Elementary, 3-6 995 Soundview Avenue, Suite 1 Homer, AK 99603	235-5750 235-2612 Fax	Eric Waltenbaugh, Prin. Jean Calhoun, Sec.
52 Nikiski North Star Elementary, PK-5 45600 Holt Lamplight Rd Kenai, AK 99611	776-2600 776-8423 Fax	Margaret Gilman, Prin. Kellie Kelso, Sec.			

2016-2017 Kenai Peninsula Borough School District				
148 North Binkley Street Soldotna, Alaska 99669 714-8888 262-9645 - Fax				

District Office Administration				
Superintendent	Sean Dusek	Debbie Tressler, Admin. Secretary	714-8836	262-9132 - Fax
Assistant Superintendent – Instructional Support	Dave Jones	Natalie Bates, Admin. Secretary	714-8858	262-5867 - Fax
Assistant Superintendent - Instruction	John O'Brien			

District Office Directors				
Elementary & Secondary Education / Student Activities / KPSAA	John Pothast	Krissy Mahan, Admin. Secretary II (Elem.)	714-8885	262-6354 - Fax
		Tiffany Eck, Admin. Secretary II (Sec.)	714-8884	262-6354 - Fax
K-12 Schools/Assessment/ Federal Programs	Tim Vlasak	Deanna Leslie, Admin. Secretary II	714-8892	262-6354 - Fax
Finance	Laurie Olson		714-8874	262-2309 - Fax
Human Resources / Professional Development	Dr. Christine Ermold	Stephanie McDowell, Personnel Specialist	714-8888	262-9645 - Fax
Information Services	Eric Soderquist		714-8878	262-9645 - Fax
Planning & Operations, 139 E. Park Ave., Soldotna	Julie Cisco	Nancy Hamburg, Admin. Sec. II	714-8875	262-7165 - Fax
Pupil Services	Clayton Holland	Kathy Mize, Admin. Secretary II	714-8881	262-1374 - Fax

District Departments				
Communications	148 N. Binkley St., Soldotna	Pegge Erkeneff	714-8888	262-5867 - Fax
Curriculum	148 N. Binkley St., Soldotna	Melissa Linton	714-8885	262-6354 - Fax
Intervention / ELL / Title I / Migrant	148 N. Binkley St., Soldotna	Michael Hanson	714-8867	262-6354 - Fax
Health Services	Soldotna Prep School	Carmen Magee	260-2391	260-2392 - Fax
Purchasing	139 E. Park Ave., Soldotna	Bette Gilliland	714-8876	262-7165 - Fax
Student Nutrition	139 E. Park Ave., Soldotna	Dean Hamburg	714-8890	262-0978 - Fax
Transportation	139 E. Park Ave., Soldotna	Nema Arndt	714-8834	262-7165 - Fax
Warehouse	139 E. Park Ave., Soldotna	Kirk Williams	714-8870	262-2525 - Fax

Board of Education			
President	Joe Arness	P.O. Box 1470, Kenai, Alaska 99611	776-8089
Vice President	Bill Holt	P.O. Box 794 Kasilof, Alaska 99610	283-7260
Clerk	Penny Vadla	399 W. Riverview Avenue, Soldotna, Alaska 99669	262-7249
Treasurer	Tim Navarre	P.O. Box 92, Kenai, AK 99611	394-2303
Member	Marty Anderson	P.O. Box 1388, Sterling, Alaska 99672	252-7800
Member	Dan Castimore	48058 Autumn Court, Soldotna, Alaska 99669	398-3609
Member	Liz Downing	1247 Bay Avenue, Homer, Alaska 99603	235-8555
Member	Lynn Hohl	P.O. Box 333, Seward, Alaska 99664	224-7300
Member	John Kelly	5317 Kachemak Dr., Homer, Alaska 99603	235-9700

Graduation Dates 2017			
(Subject to change – see <a href="http://www.kpbsd.k12.ak.us/departments.aspx?id=248">http://www.kpbsd.k12.ak.us/departments.aspx?id=248</a> for current)			
School	Location	Graduation Date	Time
Cooper Landing		No Graduates	
Connections	Soldotna High School	May 25, 2017	4:00 PM
Homer Flex	Land's End	May 22, 2017	5:00 PM
Homer High School	Homer High Gym	May 22, 2017	7:00 PM
Hope School		May 22, 2017	
Kachemak Selo School	Kachemak Selo School	May 18, 2017	2:00 PM
Kenai Alternative School	Kenai Alt Gym	May 22, 2017	5:00 PM
Kenai Central High School	Kenai Central High School	May 24, 2017	6:30 PM
Nanwalek School	Nanwalek School	May 24, 2017	1:00 PM
Nikiski High School	Nikiski High Gym	May 23, 2017	7:00 PM
Nikolaevsk School	Nikolaevsk School	May 23, 2017	5:00 PM
Ninilchik High School	Ninilchik School Gym	May 24, 2017	7:00 PM
Port Graham School	Port Graham School	May 24, 2017	4:00 PM
Razdolna School	Razdolna School	May 18, 2017	11:00 AM
River City Academy	Sports Center	May 24, 2017	6:00 PM
Seward High School	Seward High	May 23, 2017	7:00 PM
Soldotna High School	Sports Center	May 22, 2017	7:00 PM
Susan B. English	Susan B English School	May 23, 2017	4:00 PM
Tebughna School	Tebughna School Gym	May 24, 2017	6:00 PM
Voznesenka School	TBA	May 18, 2017	4:00 PM

Requirements for Graduation (BP 6146.1 High School Graduation Requirements)	
4.0	Language Arts
3.0	Mathematics
3.0	Social Studies (World History – 1.0, U.S. History – 1.0, Government - 0.5 , Alaska Studies - 0.5)
3.0	Science (must include 1.0 credit life science and 1.0 credit physical science)
1.0	Physical Education (option of waiving 0.5 credit for cocurricular participation)
0.5	Health
3.0	Practical and/or Creative Arts (minimum of 0.5 practical arts and 0.5 creative arts)
4.5	Electives
22.0	<b>Total Credits</b>

AHERA School Management Plans

This information is provided annually to schools by the KPBSD Planning and Operations Department. Your school will provide you with this information in the school newsletter.

As mandated by Federal Regulation 40 CFR PART 763, known as the Asbestos Hazard Emergency Response Act (AHERA), local educational agencies are to notify parents, guardians/students in writing about the existence and location of AHERA School Management Plans for individual school buildings. Also required by regulation is the notification of all related asbestos activities that occurred during the previous year.

Currently, all AHERA School Management Plans are located at the Kenai Peninsula Borough School District’s Planning and Operations Office and the Kenai Peninsula Borough’s Maintenance Office. Each school’s administrative office maintains a copy of its individual School Management Plan. Plans may be inspected at any of these sites.

If you have any questions concerning the AHERA School Management Plans or asbestos-related activities, contact your school principal or the director of planning and operations at (907) 714-8875.

Each year, KPBSD assesses student achievement throughout the District using a variety of measures: (The descriptions of assessments are posted on <http://bit.ly/KPBSDAssessments>.)

Radio Station Guide

Central Pen	Homer
KDLL 91.9 FM	KBBI 890 AM
KGTL 620 AM	KGTL 620 AM
KKIS 96.5 FM	KPEN 100.9 FM & 102.3 FM
KPEN 101.7 FM	KXBA 93.3 & 105.9 FM
KSKA 91.1 FM	KWVW 103.5, 104.9 & 106.3 FM
KSLD 1140 AM	<b>Seward/Moose Pass</b>
KSRM 920 AM	KWVW 104.9 FM
KXBA 93.3 FM	KSKA 88.1 FM
KWVW 104.9 FM	KSWD 950 AM
KWHQ 100.1 FM	KPEN 102.3 FM

Hazardous Roads

During the winter there may be times in both the morning and afternoon when conditions are too hazardous for buses to travel on certain roads. This information will be posted on the District website, Facebook ([www.facebook.com/kpbsd](http://www.facebook.com/kpbsd)), Twitter ([twitter.com/kpbsd](http://twitter.com/kpbsd)) and parents should listen to the radio and television for announcements. The radio stations listed below will air public service announcements at fifteen minute intervals.

The decision to close schools for the day is the responsibility of the superintendent of schools.

The superintendent of schools may delay the opening of schools by two hours if the roads are impassable due to inclement weather. The two-hour delay will give road crews additional time for sanding and plowing. In the case of a two-hour school opening delay, schools will dismiss students at the normal time unless announced otherwise.

To calculate the school start time and bus pickup during a two-hour delay, simply add two hours to the normal time.

If the decision is made to either close school for the day or delay school opening times, the announcements will be broadcast on the local radio stations listed, and will be posted on the District website and social media sites.

You should have an alternate plan for the care and safety of your children on those days when school opening is delayed or schools are closed because of road conditions.

If school remains open and you as a parent do not believe it is safe for your child to travel to school, use your best judgment to determine what is safest for your child. Please notify the school if your child will not be attending.



Joe Arness, President  
P.O. Box 1470  
Kenai, AK 99611  
Phone: 776-8089  
District 3  
Term Expires: 2017  
jarness@kpbsd.k12.ak.us



Liz Downing, Vice President  
1247 Bay Ave  
Homer, AK 99603  
Phone: 235-8555  
District 8  
Term Expires: 2015  
ldowning@kpbsd.k12.ak.us



John Kelly, Member  
40739 Birch Park Dr.  
Homer, AK 99603  
Phone: 235-9700  
District 9  
Term Expires: 2016  
jkelly@kpbsd.k12.ak.us



Dan Castimore, Member  
48058 Autumn Ct.  
Soldotna, AK 99669  
Phone: 398-3609  
District 1  
Term Expires: 2016  
dcastimore@kpbsd.k12.ak.us



Marty Anderson, Member  
P.O. Box 1388  
Sterling, AK 99672  
Phone: 260-7500  
District 5  
Term Expires: 2015  
manderson@kpbsd.k12.ak.us



Lynn Hohl, Treasurer  
P.O. Box 333  
Seward, AK 99664  
Phone: 224-7300  
District 6  
Term Expires: 2016  
lhohl@kpbsd.k12.ak.us



Penny Vadla, Clerk  
399 W. Riverview Ave  
Soldotna, AK 99669  
Phone: 262-7249  
District 4  
Term Expires: 2017  
pvadla@kpbsd.k12.ak.us



Bill Holt, Member  
P.O. Box 794  
Kasilof, AK 99610  
Phone: 283-7260  
District 7  
Term Expires: 2017  
wholt@kpbsd.k12.ak.us



Tim Navarre, Member  
P.O. Box 92  
Kenai, AK 99611  
Phone: 394-2303  
District 2  
Term Expires: 2015  
tnavarre@kpbsd.k12.ak.us



Student Representative - To be announced

Elections in October

KPBSD Strategic Plan  
District Goals & Key Performance Indicators

- 1.0 Academic Success - Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.
  - 1.1 Student Achievement (Leadership Team)
  - 1.2 Student Proficiency (Instruction)
  - 1.3 Reporting System (Instruction)
  - 1.4 Student Engagement (Instruction)
  - 1.5 Graduation (Instruction)
  - 1.6 School Innovation (Instruction)
- 2.0 Organizational Excellence - Evolve KPBSD as a highly reliable/world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.
  - 2.1 Infrastructure (Instruction)
  - 2.2 Resource Allocation (Instructional Support)
  - 2.3 Professional Development (PD) and Compensation (HR)
  - 2.4 Attract and Retain (Instruction)
  - 2.5 Collaboration
  - 2.6 Communication (Leadership Team)
- 3.0 Community and Family Engagement - All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education.
  - 3.1 Parent and Family Engagement (Instruction)
  - 3.2 Direct Communication Strategy (Instruction)
  - 3.3 Business Partnerships (Instruction)
  - 3.4 Public Relationships (Instruction)
  - 3.5 Partnership Awareness (Instruction)
  - 3.6 Service Learning (Instruction)



Instruction

Grades and Assessment Information BP 5121/AR 5121

The School Board believes that students and parents, guardians have the right to receive course assessments’ that represent an accurate evaluation of the student’s achievement. Teachers shall evaluate a student’s work in relation to standards, which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Assessment should be based on impartial, consistent observation of the quality of the student’s work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student’s behavior and effort shall be reported in separate evaluations, not in his/her academic grade.

Assessment tests measure skills, knowledge, and performance in difference ways. The test results are reported to the public, the Board of Education, teachers, parents, and students. Results gathered from these assessments provide information about program and individual learner strengths and is used at the building and classroom levels to develop instructional goals for improvement.

Please check with your student’s school for testing dates.

**Parent Involvement BP 1260, BP 6020, BP 5124**

The School Board recognizes that parents, guardians are their children’s first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and conduct. Parents, guardians directly affect academic success by reinforcing their children’s motivation and commitment to education. The District shall include parent involvement strategies as a component of instructional planning.

The Board encourages parents, guardians to serve as volunteers in the schools and to attend student performances and school meetings. In an effort to maximize opportunities for parental involvement, an attempt will be made to accommodate parent schedules.

If you wish to volunteer, please complete the volunteer application on our website.

PowerSchool Parent Portal

The District provides parents and students direct access to its Student Information System (SIS) via an online website.

- Students can login using their KPBSD user account.
- Parent access credentials are generally handed out by the school secretary at the beginning of each year during registration, a school open house, or parent teacher conference. [See Navigate PS Parent Portal.](#)
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- 
- **Teacher’s Qualifications - Right to Know**
- 
- 
- As a parent of a student in KPBSD you have the right to know the professional qualifications of the classroom teachers who teach your child. Federal law allows you to request certain information about your child’s classroom teachers, and requires school districts to give you this information in clear language, and in a timely manner. You have the right to ask for the following specific information about each of your child’s classroom teachers:
- \*Whether the Alaska Department of Education and Early Development has issued an Alaska teacher’s certificate to your child’s teacher for the grade(s) and subject(s) he or she teaches.
- \*Whether the Alaska Department of Education and Early Development has decided that your child’s teacher can teach without being certified under state regulations because of special circumstances.
- \*The teacher’s college major; whether the teacher has any advanced degrees and, if so, the subject area of the degree.
- \*Whether any teachers’ aides or instructional paraprofessionals provide services to your child and, if so, their qualifications.
- If you would like any of this information, please contact your school administrator or the KPBSD human resources department at (907)714-8888.
- 
- 
- **Textbooks**
- 
- Each student or his or her parent/guardian is responsible to the school for all textbooks not returned by the student.
- Any student failing to return all books shall forfeit his or her right to free textbooks until the books previously issued, but not returned, are paid for by the parent/guardian. A student’s records may be withheld if a book is not returned and payment is not made in full.
- 
- **Career Pathways**
- 
- 
- 
- Each middle and high school student will develop a “Personal Learning and Career Plan” (PLCP) based on identified Career Pathways and areas of study. Students who focus on a Career Pathway can acquire the skills

necessary for entry into careers with a high potential for financial growth and increased levels of engagement. Each student’s PLCP will utilize the Alaska Career Information System electronic portfolio in planning their education giving them the tools for a successful future in a chosen career. The Career Clusters are located at <http://bit.ly/CareerClusters>.

Report Cards

The elementary report card provides quarterly updates on student attendance, behavior, and academic progress. Academic progress is reported based on the Alaska Standards for English Language Arts and math using a modified scale score of 0-4. Information on the standards can be found at <http://education.alaska.gov/> and information on the scoring scale can be found at <http://bit.ly/StandardsReferenceReporting>.

Health Curriculum BP 6158/AR 6158

KPBSD policy requires a comprehensive health curriculum to be taught each school year. The policy also provides for an opt-out provision. [E 6158\(a\)](#) and [E 6158\(b\)](#)



How the School System Works

Attendance BP 5112.1/AR 5112.1, BP 5113/AR 5113, BP 5121

- Good attendance is critical to your student’s success in school. When students are absent or late, they fall behind in their studies and may find it difficult to “catch up” with their peers. Ensuring that students arrive on time, ready for class, is one of the most important roles that families can play. This teaches students valuable lessons about trustworthiness and responsibility, character traits they’ll need when they enter the world of work. When students fail to attend classes without an excuse, their parents, guardians are breaking the law.
- When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:
- \*Written note from parent/guardian or parent-representative.
- \*Conversation, in person or by telephone, between the verifying employee and the student’s parent/guardian or parent-representative.
- \*Visit to the student’s home by the verifying employee
- \*The student may self-excuse their absence if they are 18 years of age or older and are living independently.
- \*The principal may excuse a student’s absence if they are under the age of eighteen and are living independently.
- \*Any other reasonable method which establishes the fact that the student was actually absent for the reasons stated.
- A written recording shall be made, including information outlined above.



## Prearranged Absences

When students contemplate absence for personal reasons, their parents, guardians should write the principal to ask that the expected absence be excused. The principal or designee may deny the request if he/she believes the absence would be educationally harmful to the student or set a poor example in matters of school attendance for the student or other students. If the request is denied, reasons will be given.

## Truancy

A student must have good attendance to receive a good education. Unless a child subject to compulsory attendance laws is exempted, excluded, suspended or expelled from school attendance, each five days of unlawful absence constitutes a separate violation of state law (A.S. 14.30.020).

The parents, guardians shall be notified of any unexcused absences of their child and informed of state compulsory attendance laws (A.S. 14.30.010). Any student found in violation of District truancy policy shall be referred to the intervention team in the school in which they are enrolled for the purpose of developing strategies in resolving truant behavior. Chronic truancy cases are referred to the district attorney's office.

Attendance & Registration Procedure	
Topic Attendance	Procedure
Tardy (unexcused) or Late (excused)?	At the start of the school day, a tardy will be considered unexcused (T) until there is a valid excuse, then the tardy will be changed to late (L). <b>BP 5113:</b> Tardies may be considered excused when the parent/guardian provides a note or calls the school, is pre-arranged, when the school is contacted by an agency, and with approval from the site Administrator.
When does tardy end and absence begin?	<ul style="list-style-type: none"> <li>At the start of the school day students are considered tardy during a fifteen (15) minute window beginning at the sound of the tardy bell or start of the school day. If the student is more than fifteen (15) minutes late, then the student is considered absent from class. Schools taking attendance twice daily only, will follow the same 15 min window for am and pm attendance.</li> <li>At the Elementary Level: Students arriving after the 15 minute window, arrival time will be entered with a code of partially excused (PE) or partially unexcused (PX).</li> <li>At the Secondary Level: At the start of the class period, with the exception of the first period of the school day, students are considered tardy at the sound of the tardy bell. If the student is more than five (5) minutes late to class, then the student is considered absent from class.</li> </ul>
How is an excused absence determined?	<ul style="list-style-type: none"> <li><b>BP 5113:</b> Absences may be considered excused when the parent/guardian provides a note or calls the school, is pre-arranged, when the school is contacted by an agency, and with approval from the site Administrator.</li> </ul>
Is there a cut-off time at the end of the day when a student would not be considered absent?	<ul style="list-style-type: none"> <li>At the Elementary level, if the student leaves at any time during the school day, they would need to be entered as partially excused (PE) or partially unexcused (PX). Any part of a student's absence needs to be documented for security purposes and accurate recordkeeping.</li> <li>At the Secondary level, attendance is recorded by the teacher by class period, which accounts for student tardies and absences throughout the school day.</li> </ul>
Changing "A" to either "E" or "X"	<ul style="list-style-type: none"> <li>Recorded absences (A) will need to be changed to either an excused absence (E) or an unexcused absence (X) no later than the end of the next school day.</li> </ul>
Use of a Pre-Arranged Absence form	<ul style="list-style-type: none"> <li>Pre-arranged absence forms should be used if the student anticipates being gone for more than five (5) consecutive days of school at the Elementary level and more than three (3) consecutive days of school at the Secondary level. Pre-arranged absences should be recorded as (P) in PowerSchool.</li> </ul>

**Transfers/Attendance Boundaries** **BP 5116**

Students who reside within the District boundaries may apply for enrollment in any District school where space is available via the Out of Area Attendance Request. Students shall attend school in their attendance area unless otherwise authorized by the Superintendent or designee. The District is not responsible for busing out-of-area students, but may allow this with other considerations.

## Busing of Kindergartners

Per busing guidelines and for the safety of students, while at the student's bus stop, kindergarten students are expected to be escorted by their parents, guardians to the steps of the bus before school, and are to be met at the steps of the bus after school by their parents, guardians.

## Bus Conduct BP 5131.1/AR 5131.1

Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Because school bus passengers' behavior can directly affect their safety and the safety of others, the following regulations apply at all times when students are riding a school bus, including field trips and other special trips. School personnel, parents, guardians, and the students themselves must see that these regulations are followed. Riders shall follow the instructions and directions of the bus driver promptly and courteously at all times.

- \*Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
- \*Riders shall enter the bus in an orderly manner and go directly to their seats.
- \*Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
- \*Each student may be assigned a seat in which she/he will remain at all times unless permission to change is given by the principal or driver.

\*Serious safety hazards can result from noise or behavior that distracts the driver. Loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing, swearing, rude gestures, cruel teasing or “put downs”, and changing seats are prohibited actions which may lead to suspension of riding privileges.

\*No part of the body, hands, arms, or head should extend out the window. Nothing should be thrown from the bus.

\*Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.

\*No animals or insects shall be allowed on the bus, unless qualified as a service animal.

\*Riders should be alert for traffic when leaving the bus. Riders who fail to comply with the above rules will be reported to the school principal, who will determine the severity of the misconduct and take action accordingly. For minor instances of misconduct, the rider and his/her parent/guardian will be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year. Bus drivers shall not deny transportation except as directed by the principal.

## Health Screenings

KPBSD school nurses provide several screenings to ensure that students are in optimal health to learn. Vision, hearing, growth and TB screenings are all done by the District's school nurses. As needed, blood pressure and a visual inspection of the neck may also be done.

Hearing and vision screenings help ensure that students are referred and receive any necessary correction such as contacts, glasses or hearing assistance so that they may attend to information presented in class.

Growth screenings are simply height, weight and body mass index screenings. This information is provided for

the parent to share with the student's health care provider to help them attain optimal health. Blood pressure screenings as well as a visual inspection of the neck may help identify risk for development of Type 2 diabetes, cardiovascular disease and/or metabolic syndrome. Parents, guardians who do not wish to have their students screened may complete [E 5141.3 Health Screening Opt-Out Form](#).

Screening for tuberculosis (TB) is also mandated by the State no later than 90 days after school enrollment.

The school nurse is an excellent resource should you have questions about any of these screenings.

## Medications/Immunizations

**BP 5141.21/AR 5141.21, BP 5141.31**

Medication given at school must comply with all Federal and State laws and regulations and follow current medical and District standards. Requests must be processed through the school nurse.

Prior to school entry, a child must be immunized as required by Alaska State Law against the following diseases: diphtheria, pertussis, tetanus, polio, measles, mumps, rubella, varicella, hepatitis A and hepatitis B and any other immunizations as required by law. Specific booster doses for some immunizations are required for some students during the school year. KPBSD will comply with state law in all matters involving immunization compliance. For further information see [KPBSDHealthServices](#).

Any student who does not provide evidence of each required immunization, or a valid religious or medical exemption as allowed within Alaska State Law, will be excluded from school until such time as the appropriate documentation has been received by the school.

Exemption forms are located online: [Immunization Requirements Religious Exemption Form](#); [Immunization Requirements Medical Exemption Form](#).

If you have any questions, please contact your school nurse, or call the KPBSD nurse coordinator at (907)260-2390.

Provisional Admission

Where regular weekly medical services are not available, the superintendent, or designee, may grant provisional admission to students in exceptional circumstances for up to 90 days.

Reducing Illness at School

Schools present a perfect place for learning and growing - and for coming in contact with viruses and germs that one has not experienced before. With this in mind, we encourage all KPBSD families to remain vigilant in basic disease prevention techniques. Remember that good hand washing and staying home when sick are essential ways to maintain wellness and protect others.

Info on the web

Please check the KPBSD website for more information regarding illness affecting our District. Our Pandemic Preparedness Page has many great links. The State of Alaska also has a page dedicated to influenza and pandemic illness information which is updated regularly. You can find the State’s website at http://hss.state.ak.us/pandemicflu/.

Insurance

KPBSD does its best to provide a safe environment for students. Even so, students can and do have accidents. Medical costs relating to school time injuries (and/or illness) are the responsibility of the student and their parents, guardians. This includes any costs related to emergency transportation to a medical facility and treatment. The school will make every effort to contact the parents, guardians prior to transporting (it is important that emergency contacts listed in your student’s records be current), but in an emergency situation the school staff will determine if emergency transportation is necessary. Failure to diagnose an injury or illness, or emergency transportation of a student to a medical facility when it is later found that an actual emergency condition did not exist, are not grounds for the District to pay for related medical services and/or transportation.

The District has purchased the Alaska Municipal League/ Joint Insurance Association (AML/JIA) School Time Accident Plan through Myers-Stevens and Toohey at no cost to parents. It is designed to cover many, but not all, of the expenses related to injuries incurred during authorized school activities. This plan does not cover natural illness, pre-existing conditions, or injuries resulting from illegal activities, and only pays after the student’s primary insurance has paid. In the past, AML/JIA has reimbursed at a rate of approximately 80% for those expenses that are covered, up to a maximum of \$25,000 per injury. Parents are responsible for the \$50 deductible per injury, as well as a 20% co-payment and all other expenses not covered by the plan. A letter describing the current accident coverage and benefits along with an Authorization for Emergency Treatment will be sent home with students. Claim forms are available at each school’s main office. Students will also receive information on insurance plans available for purchase including “Student Health Care Plan” (24-hour coverage for sickness & accidents); “Interscholastic Tackle Football Accident Plans”; “24-Hour Accident Plans”; “School Time Accident Plans”; and a “Dental Accident Plan”. If your child has existing health coverage, these supplemental plans may be useful in reducing your out-of-pocket expenses for insurance deductibles and/or co-payments. If your child has no other health coverage, you may find these programs particularly attractive. Further information is available from Myers-Stevens at http://www.myers-stevens.com or by dialing (800) 827-4695.

Emergencies

Address Change

All changes or additions for address, telephone number(s), cell phone number MUST be reported to the school office. This includes changes in an emergency contact number.

Evacuation Procedures

Practiced regularly as required by law. Information specific to procedures that are to be followed for evacuation and for lock down (required in cases of threats) will be explained by teachers. Following are general rules all students should following in cases of evacuation:  
\*Leave rooms by designated routes  
\*Walk rapidly and orderly in single file  
\*Be quiet and obedient  
\*Selected students will be asked to close windows, doors, and drapes prior to leaving  
\*The first two students out of the building should hold the doors open for others  
\*Students are to assemble with their class in an orderly manner in the designated area  
\*Wait quietly for instructions

Earthquakes

Our District has a comprehensive emergency action plan at each school site. In the case of an earthquake, do not rush out of the building. Get under a desk or table if possible (Duck, Cover & Hold). Protect your head and facial areas from falling objects or shattered glass. Wait for instruction before leaving your room. If you are instructed to exit the building, follow the fire drill procedures, being careful to avoid power lines and poles. Stay calm and following the directions of the adults around you.

Emergency Student Release Advice for Parents

Remain Calm - Your child is probably safer at school in the event of a disaster. School personnel are certified in CPR, First Aid and Emergency Preparedness. In the event of a disaster, school staff are designated as Disaster Service Workers and must remain with your children at all times for up to 72 hours after the emergency.

Do Not Call the School and Tie Up The School Phone - Phone lines will be needed for emergency communications.

Do Not Call Your Student’s Cell Phone - A ringing telephone can divert a student’s attention away from important safety instructions, and during a lockdown, it can alert intruders to student location.

Do Not Attempt To Pick Up Your Child Directly From The Student Assembly Area - Parents and authorized adults must first report to the Student Request Gate.

Bring a Photo ID with You To The Student Request Gate - Students will only be released to their parents or to an adult designated on the Student Registration Form.

Sign Out At The Student Release Gate - The staff will locate and bring your child to you. No student will be released without an authorized signature, noting time of release, destination and phone number.

Personal Property

Students should not bring valuable items or large sums of money to school. The school will not assume any liability for lost or stolen items or money. Students should report lost or stolen possessions to the office immediately. The principal will investigate, as necessary.

Weather

Periods of prolonged outdoor activity for students will not occur when the temperature is minus ten degrees Fahrenheit or below (-10° F). This figure includes the wind-chill factor. Prolonged outdoor activities include recess, P.E., class walks, etc. The District will take into consideration the medical needs of children with special conditions or who are recuperating from illness. Schools are not closed due to cold temperatures.



**Child Find - Educational Services for Exceptional Children**  
**BP 6164.4/AR 6164.4**

The Individuals with Disabilities Education Act, amended in 2004 mandates a free, appropriate public education for each exceptional child who attends school. To meet the requirements, KPBSD provides the following:

- Assurance of extensive child identification procedures
- Assurance of “full service” goals and detailed timetables
- A guarantee of complete due process procedures
- Assurance of parent/guardian participation
- Maintenance of programs and procedures for personnel
- Assurance of special education provided in the “least restrictive” environment
- Assurance of nondiscriminatory testing evaluation
- Assurance of the maintenance of an individualized program for each identified child
- A guarantee of policies and procedures to protect the confidentiality of data and information

A team of special services personnel, including the director, program managers, specialists and special services teachers and aides, work together with all District staff members to provide services to students with disabilities in the District. These include:

- Speech and language services
- Assistive technology services
- Visual impairment services
- Preschool disabled services
- Hearing impairment services
- Emotionally disabled services
- Adaptive P.E. services
- Learning disabled services
- Physical & occupational therapy
- Psychological services
- CHILDFIND services (first step in identification process for children ages 3 through 21; clinics held throughout the year in each community, call (907)714-8881 for more information).

Special services take a variety of forms across the District’s elementary and high school programs. The development of an individual education program is the responsibility of a child study team, composed of the student’s parent(s), classroom teacher(s), principal, appropriate specialists and special services teacher. Students are encouraged to take part in their program planning when possible.

- For information regarding special services, contact your school principal or Pupil Services at (907)714-8881.

**Counseling Services**

- KPBSD employees fifteen certified school counselors who serve over 4000 middle and high school students. School counselors hold master’s degrees or higher in school counseling and provide service to students as outlined in the American School Counselor Association’s (ASCA) National Model. The model centers around three domains of service to students: academic, career, and social/emotional development. Direct services include curriculum activities, individual assistance to students in establishing personal goals and developing future plans, and responsive services to students in need. Indirect services include all of the consultation and collaboration activities that school counselors perform with parents, teachers, administrators and agencies on behalf of their students. The [ASCA K-12 College and Career Readiness \(CCR\) Standards guide KPBSD school counseling programs](#). For more information, contact, District Counselor/Specialist, Pupil Services at (907)714-8881.

**Students in Transition (SIT) Program for Homeless Children and Youth**

**Who are Homeless Children and Youth?**

- Eligible children and youth are students who lack a permanent, stable, and adequate place to sleep at night. This can include students who are living in a shelter, hotel, tent, camper or car, students that are “doubled-up” with extended family members or friends because of financial difficulty, students who are couch-surfing, and those in “substandard” housing. Students may be part of a larger family unit that is in transition, or may be unaccompanied youth (youth living in a previously stated situation without a parent/guardian).



**What can the Students in Transition program provide?**

- Immediate school enrollment
- Free school meal benefits
- Transportation to and from school
- School supplies
- Assistance in obtaining birth certificates
- Referrals to local social service agencies and public programs
- An advocate to help the student and/or family find additional resources in the community

To learn more about the Students in Transition Program, contact your local Liaison:

Central Peninsula and Seward  
Kelly King  
(907) 714-8869  
kking@kpbsd.k12.ak.us

Southern Peninsula and Ninilchik  
Jane Dunn  
(907) 226-1890  
jdunn@kpbsd.k12.ak.us





# School Board Policies

## Building Use [BP 1330 / AR 1330 / E 1330a](#)

Communities throughout the District are encouraged to use school facilities for civic, educational, cultural and recreational purposes. Of course school related activities shall take precedence over other use of school facilities. The application procedure is very simple; just contact the principal of the school at least ten days before the date when facilities are to be used. Event insurance and concussion certification are required.

Board of Education approved programs, such as PAC’s, band and orchestra, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services.

To use the school theatre/auditorium facilities, a minimum of 30 days is necessary and permits are issued on a first come, first serve basis.

For more information regarding fees, scheduling or facility capacity, please contact the schools.

## Ceremonies and Observances [BP 6115](#)

The School Board encourages activities that instill pride in our country. The District respects the legal right of individuals not to participate in the salute to the flag for personal reasons.

## Cocurricular Activities [BP 6145 / AR 6145](#)

KPBSD recognizes that cocurricular activities enrich the educational and social development and experiences of students and shall maintain a program for students participating in extra/cocurricular activities which compliment the integrity and purpose of the educational program. District sponsored cocurricular activities shall be approved by the Board of Education, administered by the Kenai Peninsula School Activities Association(KPSAA), and supervised by the building administrator.

Emphasis shall be given to the ideals of sportsmanship, fair play, and ethical conduct by students, coaches, advisors, and spectators.

Participation in activities is a privilege to be granted to those students who meet the minimum standards of eligibility adopted by the KPBSD and those additional standards established by each school for its own students. See the most current KPSAA Handbook version at your student's school's administration office or on the District's website <http://bit.ly/KPBSDKPSAA>.

## Communication Between Home and School [BP 5124](#)

- Good communication between home and school regarding a child’s education is essential for the student to make the most of the opportunities provided. Communication includes progress reports, student work, email, phone calls and/or requests for conferences - initiated by the school or the parent - on how the parent can support learning.
- A parent who wants to schedule a phone or in-person conference with a teacher, counselor, or principal should call the school office for an appointment.

## Discipline [BP 5144 / AR 5144](#)

- Each principal shall publish school rules for student discipline which describe the school’s behavior management plan and consequences for student misconduct.
- School site rules must be strictly based on District policy, regulation, state and federal laws and be enforced fairly and uniformly. The Superintendent or designee shall establish procedures for the approval of such rules.

## Corporal Punishment

- Corporal punishment is prohibited by law as a disciplinary measure against any student. School administrators and teachers shall employ other means of disciplining students. (4 AAC 07.900)
- The prohibition on corporal punishment does not prevent the use of reasonable and appropriate force by a teacher or other supervising employee which is necessary to maintain order to protect student welfare. Reasonable and necessary force or physical restraint against a student may be used to protect the student, or others, from physical injury; to obtain possession of a weapon or other dangerous objects; to maintain reasonable order in the classroom or on school grounds; or to protect property from serious damage or destruction. The force shall not be greater than necessary to control the misconduct or dangerous situation. In no event may deadly force be used against a student.
- In addition to subjecting a student to discipline, any crime committed by a student while at school, on school grounds, or during any school sponsored activity on or off campus shall be reported to law enforcement. Criminal proceedings are independent of actions taken by the School District. The District may impose discipline for misconduct regardless of whether criminal charges are filed or a conviction is obtained. The Superintendent works to ensure cooperation with law enforcement in the criminal investigation of students who commit crimes while under the jurisdiction of the school.

## Discipline Guide

The following outline from [AR 5144](#) is an information and guidance tool which contains examples of disciplinary infractions and appropriate repercussions. This is a reference tool for school staff, parents, and students regarding disciplinary responses to student misbehavior. Specific infractions that are a violation of Board Policy do show the specific policy violated in the parenthesis after the infraction or under the discipline column. In addition to these being violations of Board Policy, they also may be violations of your school’s procedures. See your individual school’s handbook.

This guide includes disciplines regarding bullying ([BP 5131.43](#)), ([BP 5131.41](#)), ([BP 5137](#)), ([BP 0210](#)), drugs an alcohol ([BP 5131.6](#)), harassment issues ([BP. 5131.41](#)), ([BP 4119.12](#)), ([AR 4119.12](#)), tobacco ([BP 3513.3](#)), ([BP 5131.62](#)), vandalism, theft and graffiti ([BP 5131.5](#)), ([BP 3531](#)), ([BP 3515](#)), ([BP 5137](#)), and weapons ([BP 5131.7](#)), ([AR 5131.7](#)), ([BP 5131.41](#)). For further details on these topics, please refer to the linked policies. The list is exemplary only. There are acts of misbehavior or violations of law or school regulations that may not be included in this list. In such instances, disciplinary action will be at the discretion of the Principal and/or Superintendent with understanding that the response and penalties will conform to District policy, state law, and regulations of the state and District.

Discipline Guide	
Infraction	Elementary and Secondary Discipline
Assault on another person (BP 4158 Employee Security), (BP 5131.41 Violent and Aggressive Conduct)	Personal parental/guardian notification. Referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Arson Activating emergency procedures	Personal parental/guardian notification. Referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Possession/distribution of alcohol/ other drugs or look-alikes (BP 5131.6 Alcohol and Other Drugs), (BP 5141.21 Administering Medication), (BP 3515 School Safety and Security)	Personal parental/guardian notification. Possession – up to 45 day suspension or expulsion; refusal to submit to Breathalyzer – 30-45 day suspension; selling – notify police, suspension or expulsion.
Possession of weapons (guns, knives, incendiaries, etc.) or look-alikes. Firearms includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage. (BP 5131.7 Weapons and Dangerous Instruments), (AR 5131.7 Weapons and Dangerous Instruments), (BP 5131.41 Violent and Aggressive Conduct)	Personal parental/guardian notification. Possession of a knife with more than a 2.5 inch blade: up to 45-days suspension or expulsion. Possession of a firearm: not less than one year expulsion.
Reckless driving	Personal parental/guardian notification. Reprimand, contact law as appropriate, detention, revoke parking privilege as needed for repeat offenses.
Refusal to submit to search and seizure with cause and per policy guidelines. (BP 5145.12 Search and Seizure), (AR 5145.12 Search and Seizure), (AR 5131 Conduct)	Personal parental/guardian notification. Refusal to consent: up to 45 days suspension or expulsion.

Discipline Guide	
Infraction	Elementary and Secondary Discipline
Inappropriate use of the internet. (AR 6161.4 Acceptable Use Policy/Internet Safety Policy), (BP 5131.43 Harassment, Intimidation and Bullying)	Personal parental/guardian notification. Suspension of some or all access privileges up to and including expulsion.
Violent and aggressive behavior including verbal abuse, stalking, defiance and racial slurs. (BP 5131.41 Violent and Aggressive Conduct), (BP 5131.43 Harassment, Intimidation & Bullying), (BP 5030 School Discipline and Safety), (AR 5144.1 Suspension and Expulsion)	Personal parental/guardian notification. Will result in immediate corrective action including reporting to Law Enforcement.
Bus incident (BP 5131.1 Bus Conduct), (AR 5131.1 Bus Conduct)	Personal parental/guardian notification. To be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year.
Inappropriate use of portable electronic devices such as cell phones, mp3 players and computers, etc.	Personal parental/guardian notification. Reprimand, return of device to parents on first offense, detention and/or community service may be added for repeated instances.
Forgery Cheating (BP 5131.9 Academic Honesty) Misrepresentation	Personal parental/guardian notification. Particularly in K–1, ensure that student understands the offense. This can result in loss of credit or failing grade for test, parent notification, detention, suspension, community or school service as appropriate.
Profanity (AR 5131 Conduct) Vulgarity Public display of affection Inappropriate dress (AR 5131 Conduct)	Personal parental/guardian notification. Correction/intervention, parent notification to suspension depending on degree and context. Example: expletives directed at someone in anger or taunt or as part of harassment are treated more seriously than words said without apparent meaning or to self or in frustration with apology. Inappropriate dress: in addition to above, student may be given alternative clothing; for example, a t-shirt, to cover the offensive clothing for the day.

Gambling/gaming	Personal parental/guardian notification. In all cases call to home, reprimand to suspension depending on severity and if offense is repeated
Insubordination Failure to identify self Disruptive behavior (AR 5131 Conduct), (AR 5144.1 Suspension and Expulsion), (BP 5131.4 Campus Disturbances)	Personal parental/guardian notification. Detention or suspension as appropriate to offense.
Intimidation (BP 5131.43 Harassment, Intimidation & Bullying), (BP 5131.41 Violent and Aggressive Conduct) Threatened assault (BP 5131.41 Violent & Aggressive Conduct) Extortion (BP 5131.41 Violent & Aggressive Conduct) Harassment (BP 5131.41), (BP 4119.12), (AR 4119.12) Chronic major disruption (BP 1313), (BP 5131.4), (BP 5030), (BP 5131.43) Bullying (BP 5131.43), (BP 5131.41), (BP 5137), (BP 0210)	Personal parental/guardian notification. Detention, 1 to 45-day suspension, resource referral, notify law enforcement depending on context and severity, educational sessions and/or community service as appropriate. A serious threatened assault, or one with an earlier incident, or one with felony or criminal charges may result in recommendation for expulsion. Expletives directed at someone in anger or taunt or as part of harassment/bullying are treated more seriously than words said without apparent meaning or to self or in frustration with an apology.
“Hazing” initiation (group or one-to-one) (BP 5131.43 Harassment, Intimidation & Bullying)	Personal parental/guardian notification. Detention, community service, 1 to 45-day suspension, as appropriate.
Endangering others (by any means)	Personal parental/guardian notification. 4 to 45-day suspension, notify law enforcement as appropriate.
Sexual harassment (BP 5145.7), (AR 5145.7)	Personal parental/guardian notification. Resource referral, educational sessions, detention or 1 to 45-day suspension as appropriate. (Investigation and steps to prevent reoccurrence must occur.) Contact law enforcement as appropriate.
Sexual abuse (BP 5141.4 Child Abuse & Neglect), (BP 3515 School Safety & Security)	Personal parental/guardian notification. Resource and law enforcement referral, educational sessions, suspension/recommendation for expulsion as appropriate. (Investigation and steps to prevent reoccurrence must occur.)
Trespass (students from one campus on another campus)	Personal parental/guardian notification. Reprimand, call home, penalty may be increased, legal authorities notified should behavior be repeated or if accompanied by other inappropriate or illegal acts or behaviors.
Gang-like behavior or apparel (BP 5131.41 Violent & Aggressive Conduct)	Personal parental/guardian notification. Resource referral, detention to suspension depending on context, repetition of behavior, and apparel.

Discipline Guide	
Infraction	Elementary and Secondary Discipline
Truancy (BP 5113 Absences and Excuses), (AR 5113 Absences and Excuses), (BP 5112.1 Exemptions from Attendance), (AR 5112.1 Exemptions from Attendance), (AR 5144.1 Suspension and Expulsion)	Personal parental/guardian notification. Parent conference, parent shadow, resource referral, community service in exchange for time or classes missed, in-house suspension as available for continued infraction, required parent shadow for repeated occurrences. See policy manual for additional comments or guidelines. Suspension may be employed for severe incidences. Parents may be referred to justice system for chronic cases.
Possession/use of tobacco or tobacco look-alikes (BP 3513.3 Tobacco-Free Schools/Tobacco Use), (BP 5131.62 Tobacco)	Personal parental/guardian notification. 3 to 30-day suspension as identified in board policy, community service in lieu of suspension encouraged.
Theft or Vandalism (i.e., graffiti) (BP 5131.5 Vandalism, Theft & Graffiti), (BP 3531 Recovery for Property Loss or Damage), (BP 6161.2 Damaged or Lost Instructional Materials), (BP 3515 School Safety and Security), (BP 5137 Positive School Climate)	<b>Elementary:</b> Personal parental/guardian notification. Restitution, community service, detention, in-house suspension if available, parent shadow, suspension, restricted access to schools. <b>Secondary:</b> As above, plus could result in long-term suspension (up to 45 days) and removal from participation in any cocurricular sport for that sport's season.
Fighting (BP 5137 Positive School Climate)	<b>Elementary:</b> Personal parental/guardian notification. Resource referral if appropriate, peer mediation if appropriate and available, 1 to 45-day suspension depending on severity and context of incident. <b>Secondary:</b> Personal parental/guardian notification. Resource referral if appropriate, 1 to 45-day suspension depending on severity and context of incident.

**Due Process** [BP 5144.11](#) / [AR 5144.11](#) / [E 5144.11a](#)

A principal or designee shall conduct an informal hearing when there is cause to believe that a student has violated law, policy, regulation or school rules that could result in disciplinary action. The meeting requires no prior notice. The student shall be provided:

- Oral or written notice of the charges
- An explanation of the evidence
- An opportunity to present the student’s view of the incident
- An explanation of the sanctions

A reasonable attempt will be made to contact the parent(s)/guardian(s) orally prior to the suspension. The student’s parents, guardians shall be notified in writing of the principal’s decision to suspend the student from school as soon as practical. Suspended students shall not be permitted to access any KPBSD property or attend or participate in any District school-related or school supervised activities during the period of suspension without prior administrative approval. When a student’s continued presence in school constitutes a threat to persons, property, or to the academic programs, he/she may be immediately removed from school. The informal hearing shall be conducted within a reasonable time and any subsequent suspension shall recognize the days removed from school. Suspensions of ten (10) school days or less are not subject to appeal.

- 1. Parents, or students who have reached the age
- of majority, who wish to appeal disciplinary decisions
- exceeding ten-day suspensions, shall submit their appeal to
- the principal on the prescribed [E 5144.11](#) Notice of Appeal
- form. The appeal must be submitted within five school
- days of the informal hearing, or, in cases where expulsion
- is recommended, within five days of receipt of written notice
- for expulsion. The suspension or other disciplinary action
- shall not be stayed pending this appeal.
- 2. The principal will appoint an appeal hearing officer who
- will conduct a Level I formal hearing. Such hearing is to be
- conducted within five (5) school days of the appeal request
- and according to defined procedures. A decision will be
- made by the hearing officer within three (3) school days of
- the hearing. Appeals of recommendations for expulsion will
- ascend directly to the superintendent.
- 3. In the event of an appeal the student and parent/
- guardian will be provided:
- a. Written and, if possible, oral notice of the
- following: the charges, potential consequences, and the
- date, time, and place and manner of the hearing to be
- conducted.
- b. An explanation of the evidence and an
- opportunity to present the student’s view of the incident.
- c. An opportunity to call witnesses on his/her
- behalf.
- d. The right to have parent/guardian present, and to
- secure and have legal counsel and/or advocate present.
- e. The parent/guardian and the student will be
- given a written decision within three (3) school days of the
- hearing.
- When a suspension occurs preceeding summer break,
- administration will make every attempt to conduct the
- appeal hearing prior to the start of the new school year.
- 4. The decision of the hearing officer suspending the
- student from school for eleven school days or more may be
- appealed in writing to the superintendent within ten school
- days of receipt of the hearing officer’s decision letter via
- certified mail. The superintendent will conduct the hearing.
- Hearing procedures shall conform to those of a formal
- hearing defined elsewhere in this regulation. A decision
- shall be issued by the superintendent within three (3) school
- days and shall be sent to the school, student and parent/
- guardian.
- 5. Decisions of the superintendent regarding suspensions
- may be appealed in writing to the Board within ten school
- days of receipt of the superintendent’s decision via certified
- mail. The Board shall conduct a hearing at the next
- available regular meeting and the Board’s decision shall be
- distributed within three (3) school days.

**Harassment Issues** [BP 5145.7](#) / [AR 5145.7](#)

The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools. Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with a teacher, counselor, principal or designee.

**Search and Seizure** [BP 5145.12](#) / [AR 5145.12](#)

The School Board is committed to maintaining an environment for students and staff which is safe and conducive to learning and working. The Board recognizes that incidents may occur where the health, safety and welfare of students and staff are jeopardized and which necessitate the search and seizure of students, their property or their lockers by school officials.

**Student Rights and Responsibilities - Conduct**  
[AR 5131](#)

Students and parents have rights that schools must observe, but they must also understand that personal responsibilities accompany individual rights. Furthermore, the rights of students must be viewed in relationship to the safety and welfare of the majority of students in the schools. Above all, schools must maintain adequate discipline to conduct a quality educational program.

**Fees** [BP 6161.13](#) / [AR 6161.13](#)

The School District is sensitive to the cost of raising children. Unfortunately, in some cases, classes and activities may charge a fee to support educational opportunities for students. The length of the class, materials consumed, activity cost, and type of class will determine the fee charged. If there is a question or problem paying a fee, please contact the teacher or the administration for arrangements. We can assist you in many cases.

**Guardianship and Custody** [BP 5021](#)

Where a question of legal guardianship arises, the school will require documentation from the student’s legal guardian to protect all parties. Where child custody is an issue, the school will operate from the most recent documentation on file. This will be kept in the cumulative file which passes from school to school. State law requires both parents be given equal access to their child’s school records. If one parent is not allowed to have contact with the child, or access to the child’s records, a

- copy of the court order specifically stating the restriction
- must be submitted to the child’s school.

**Input / Problem Solving** [BP 1312](#) / [E 1312b](#)

KPBSD welcomes feedback from parents, students and staff. There are many avenues to provide input or express concerns. The best way is to contact your school administrator directly. There are also electronic forms available that are located at: Suggestion Box, School Survey, Principal Survey, Problems and Concerns Contacts, and Teacher Survey.

**Internet Safety** [BP 6161.4](#) / [AR 6161.4](#)

The preceding links are the Acceptable Use Policy / Internet Safety Policy. Please review this information as it directly applies to use of the internet and computers within KPBSD. A violation of the Acceptable Use Policy may result in termination of usage and/or appropriate discipline for students (as stated in AR 5144). If you need a hard copy of the Acceptable Use Policy / Internet Safety Policy, please see your school administrator.

**Personally-owned Electronic Devices**

Students may bring laptops, netbooks, smart phones, tablet computers, MP3 players, e-readers, etc. to school for their personal educational use. The user is responsible for assuring that personally-owned equipment is ready for use with the District network. The District will not troubleshoot or provide technical support on personally-owned equipment. Bringing personally-owned equipment to school is absolutely done at the user’s own risk. The District is not responsible for theft or damage of personal property, including loss of data. Any electronic device falls under the authority of the Acceptable Use Policy if used on school grounds regardless of whether they may or may not be wirelessly connected to the District network infrastructure.

**Electronic Mail (Email)**

The District provides one Google GMail address (@g.kpbsd.org) for grade 4-12 students (or lower grades at the request of the principal). The District does not filter email beyond the SPAM filtering done by Google for the District-provided GMail accounts. Google may also have rules for use beyond what is covered in this agreement.



Parental Request for Non-Participation by Students (Internet or Email Opt-out)

Parents of minor students (under 18 years of age) may request that their student(s) not be allowed access to the internet or may opt-out of District-provided Gmail accounts by submitting E 6161.4(a) Internet Access Non-Permission Form. Such restriction, once signed, remains in force until rescinded by the parent or the legal aged student. This action also denies access to the District wireless network.

Non-Discrimination BP 1312.3 / AR 1312.3

KPBSD does not discriminate on the basis of national origin, ancestry, race, color, creed, sex, age, disability, physical appearance, sexual orientation, religion, pregnancy, marital or parental status, or political affiliation in its educational programs, related activities, and employment practices. If a student believes that he/she has been discriminated against, he/she may make a claim that his or her rights have been denied. A student may obtain a copy of the grievance or procedure and receive assistance in filing a complaint by contacting the school principal or the KPBSD District Office at (907)714-8888.

Protection of Pupil Rights Amendment BP 6162.8

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to: \*Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

- 1. Political affiliations or beliefs of the student or student's parent
- 2. Mental or psychological problems of the student or student's family
- 3. Sexual behavior or attitudes
- 4. Illegal, anti-social, self-incrimination, or demeaning behavior
- 5. Critical appraisals of others with whom respondents have close family relationships
- 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
- 7. Religious practices, affiliations, or beliefs of the student or parents
- 8. Income, other than as required by law to determine program eligibility

- \*Receive notice and an opportunity for a student to opt-out of:
- 1. Any other protected information survey, regardless of funding
- 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law
- 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others
- \*Inspect, upon request and before administration or use:
- 1. Protected information surveys of students
- 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
- 3. Instructional material used as part of the educational curriculum
- 4. These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law
- KPBSD has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution proposes. KPBSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. KPBSD will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parents to opt his or her child out of participation of the specific activity or survey. KPBSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided two weeks notice of the planned activities and surveys, and be provided an opportunity to opt their child out of such activities and surveys. No survey, whether anonymous or not, that inquires into personal or private family affairs of the student not a matter of public record or subject to public observation will be administered unless written permission is obtained from the student's parent or legal guardian.
- 20 Parents will be provided an opportunity to review any

pertinent surveys. Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office  
U. S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5901

Release of Student Directory Information BP 5125.1

KPBSD has adopted a policy designed to provide parents and students the full protection of their rights under the Family Educational Rights and Privacy Act of 1974, also known as FERPA. FERPA, with certain exceptions, requires your written consent prior to disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local school districts receiving federal education funding to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the school district that they do not want their student's information disclosed without their written consent. The District may also disclose to the State of Alaska or the University of Alaska your student's eligibility for scholarship programs. KPBSD has designated the following information as directory information: student's name, mailing address, telephone listing, email address, photograph, date and

- place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, grade level, enrollment status, degrees, honors and awards received, scholarship eligibility, and most recent previous educational agency or institution attended, student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's social security number, in whole or in part, cannot be used for this purpose.)
- You have the right to refuse the release of student directory information. If you object to disclosure of some or all of this information, please complete and return E 5125.1(b) Directory Information Parent Opt-Out Form.
- If you have no objection to the use of student information, you do not need to take any action.
- Section 504 of the Rehabilitation Act BP 6146.51
- The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.
- You have the right to:
- 1. Have your child take part in, and receive benefit from public education programs without discrimination because of his or her disabling conditions.
- 2. Have the District inform you of your rights under Section 504.
- 3. Receive notice with respect to any action by the District in regard to identification, evaluation, or placement of your child. Parent consent must be obtained before conducting an initial evaluation.
- 4. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student.
- 5. Have the District provide reasonable accommodations and services to allow your child a free appropriate public education and an equal opportunity to participate in school and school-related activities.
- 6. Have your child placed in the least restrictive environment.
- 7. Have your child educated in facilities and receive services comparable to those provided for non-disabled students.
- 8. Have evaluation, educational, and placement

decisions based upon a variety of information sources and by a group of persons, including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities.

9. Have your child receive periodic reevaluations, at least every three years or whenever a change of placement is considered.

10. Examine all relevant educational records relating to decisions regarding your child’s identification, evaluation, educational program, and placement.

11. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.

12. Reasonable requests for explanations and interpretations of your child’s records.

13. Request amendment of your child’s educational records if there is a reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the School District refuses this request for amendment, it shall notify you within a reasonable time and advise you of the right to a hearing.

14. You have the right to an impartial hearing with respect to the District’s actions regarding your child’s identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. Hearing requests must be made in writing to the director of pupil services.

15. You also have the right to file a complaint with the US Office of Civil Rights (OCR). The address of the Regional Office which covers Alaska is:

US Department of Education

Office of Civil Rights, Region X

915 Second Ave, Room 3310

Seattle, WA 98174-1009

16. You have the right to file an action in federal district court alleging a violation of Section 504. You do not have to go through the due process hearing procedure before filing a complaint in federal district court or with OCR.

The person in this District who is responsible for insuring that the District complies with Section 504 student issues is the director of pupil services, telephone number (907) 714-8881.

**Security Cameras** [BP 3515](#)

Students have the right to learn and work in a safe environment. To ensure the safety and security of both students and staff, surveillance cameras have been installed in our schools. There are signs noting the use of cameras in conspicuous locations. These cameras are not placed where students, staff or community members have

a reasonable expectation of privacy (i.e., bathrooms, locker rooms).

**Site-Based Council / PTA / PTSA** [BP 0420/ AR 0420](#)

All schools will organize and conduct regularly scheduled meetings of the site-council and parent organizations. The School Board believes strongly in the importance of parent input into the instructional practices and school programs. Specific District policy delineates the responsibilities of each of these organizations. Please contact the school office to see how you might be involved in these parent groups.

**Student Lockers** [AR 5145.12](#)

Because lockers are under the joint control of the student and the District, school officials shall have the right and ability to open and inspect any school locker without student permission when they have reasonable suspicion that the search will disclose evidence of illegal possessions or activity or when odors, smoke, fire and/or other threats to student health, welfare or safety emanate from the locker. For health and safety reasons, a general inspection of school properties such as lockers and desks may be conducted on a regular basis. Any items contained in a locker shall be considered to be the property of the student to whom the locker was assigned. Unauthorized locks will be removed from lockers.

**Student Nutrition** [BP 5040 / AR 5040](#)

KPBSD Student Nutrition Services (SNS) is proud to provide thousands of nutrient prescribed USDA school meals to eager students each school day.

We invite all students to regularly participate in this successful meal program that enjoys United States Department of Agriculture (USDA) support.

National School Lunch Program (NSLP) and National School Breakfast Programs (NSBP) provide meals to students qualifying for free or reduced price meals in addition to students paying an established price per meal.

School Waiver Programs - may provide qualifying students free or reduced cost book and materials fees, athletic fees, etc. Final determination of eligibility is per individual School Administrator.

Student nutrition services operates under the USDA program guidelines of the National School Lunch Program and National School Breakfast Program. The nutrient content of both the USDA School Breakfast and USDA

School Lunch programs are established by the USDA. KPBSD school meal programs successfully meet the USDA dietary criteria for the provision of appropriate meals to KPBSD students.

SNS office hours are from 7:30 am to 4:30 pm, Monday through Friday. Questions and comments can be directed to the SNS office at (907)714-8890.

“The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA’s TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.”

**Reapplying**

You may apply any time during the school year. If you are not currently eligible but experience a decrease in household income, have an increase in household size, become unemployed, or begin receiving Food Stamp benefits or Temporary Assistance benefits for your student(s), you may fill out an application at that time. Applications are available at all school locations, District Office, Student Nutrition Office, or can be mailed to you by calling (907) 714-8832. Additional information is available on the [Student Nutrition website](#) and the [Nutrition and Wellness website](#).

**Student Records** [BP 5125 / AR 5125](#)

A student’s school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the District until the student withdraws or graduates. This record moves with the student from school to school. By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. Additionally, the child’s address may not be released if the District determines that release of the address poses a

threat to the health or safety of the child. The principal is custodian of all records for currently enrolled students at the assigned school. The superintendent is the custodian of all records for students who have withdrawn or graduated.

Records may be reviewed during regular school hours upon completion of a written request. Parents of a minor or of a student who is a dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student’s records.

The parent’s or student’s right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records, such as teachers’ personal notes on a student that are shared only with a substitute teacher, records pertaining to former students after they are no longer students in the District, and records maintained by school law enforcement officials for purposes other than school discipline do not have to be made available to the parents or student.

**Access Without Parental Consent**

The District shall not permit access to or the release of student records or the personally identifiable information contained therein without the consent of a parent or eligible student, except that access without consent to student records shall be permitted to those persons or under those circumstances as follows:

- School officials within the District who have a legitimate educational interest in having access to the records.
- A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.
- Officials of other districts, schools, state operated correspondence programs or post-secondary institutions in which the student seeks to enroll, or is already enrolled, so long as the disclosure is for purposes related to the student’s enrollment or transfer.
- Upon their request, military recruiters and institutions of higher learning shall have access to secondary students’ names, addresses, and telephone listings, unless an objection is made by the student’s parent/ guardian.
- The District will provide the University of Alaska scholarship program a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program.



- Authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of Education, or the Department of Education and Early Development of the State of Alaska, if the information is provided in connection with an audit or evaluation of federal or state supported education programs.
- In compliance with a judicial order or pursuant to any lawfully issued subpoena.
- Where the disclosure is in connection with financial aid conditioned on the student's attendance at an educational institution.
- The disclosure is to organizations conducting studies for or on behalf of educational agencies or institutions.
- The disclosure is to accrediting organizations carrying out their accrediting functions.
- The School District will cooperate with the juvenile justice system in sharing information contained in permanent student records.
- The District may release information from records to appropriate persons in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other persons. The District may include in a student's records information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community.
- Student directory information may be released to representatives of the post-secondary institutions, prospective employers, legislators, news media, military recruiters, sport publications, companies that manufacture class rings or publish yearbooks and non-profit or other organizations. The opportunity to exercise an objection is provided on [E 5125.1\(b\)](#) Directory Information Parent Opt-Out Form.

When the student reaches 18 years of age, only the student has the right to consent to release of records. Students over 18, and parents of minor students, may inspect the student's records and request in writing a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.

### Records Pertaining to Children with Disabilities

Personally identifiable information in those student records specifically collected or maintained in conjunction with the provision of special education or related services may not

- be released without the written consent of a parent unless
- the disclosure is to:
  - A school official as defined above
  - An official of a school or school system in which the student intends to enroll
  - A representative of the Federal Comptroller General, U.S. Department of Education, or Alaska Department of Education and Early Development
- The District bills Medicaid for certain health related
- services identified in a student's Individualized Education
- Program (IEP). This process involves the sharing of
- personally identifiable information with the Department of
- Health and Social Services, the Alaska Medicaid agency,
- regarding services a child receives through the District's
- special education program.

### Access with Consent

- The contents of a student's record may be furnished to
- any person with the written consent of one of the student's
- parents. The written consent should specify the records to
- be released, the reasons for the release, and to whom the
- records will be released. Where the consent of a parent
- is required for the release of student records, a copy of
- the records to be released shall be provided on request
- to the student's parents or the eligible student, and to the
- student who is not an eligible student if so requested by the
- student's parents.

### Notification of Rights Under FERPA for Elementary and Secondary Schools

- The Family Educational Rights and Privacy Act (FERPA)
- affords parents and students over 18 years of age ("eligible
- students") certain rights with respect to the student's
- education records. These rights are:
  1. The right to inspect and review the student's education
  - records within 45 days of the day the school receives a
  - request for access.
    - Parents or eligible students should submit to the school
    - principal or designee a written request that identifies the
    - record(s) they wish to inspect. The school official will make
    - arrangements for access and notify the parent or eligible
    - student of the time and place where the records may be
    - inspected. A copying fee may be charged.
  2. The right to request the amendment of the student's
  - education records that the parent or eligible student
  - believes are inaccurate, misleading or otherwise in violation
  - of the student's privacy rights under FERPA.
    - Parents or eligible students who wish to ask the school
    - to amend a record should write the school principal or

designee, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees or who is under the direct control of the school with respect to the use and maintenance of the personally identifiable information from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(a) Upon request, the District discloses education records without consent to officials of another school district or an institution of post-secondary education where the student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

(b) By September 15 of each year, the District will provide to the University of Alaska a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program. An objection should be made in writing to the superintendent of instruction on form [E 5125.1\(b\)](#).

(c) By July 15 of each year, the District will transmit to the Alaska Department of Education and Early Development information on each graduating student's eligibility for the Alaska Performance Scholarship Program. This is a required disclosure that occurs without consent and without the opportunity to object.

- (d) By January 15 and July 15 of each year, the District
- will provide to the Alaska Military Youth Academy, operated
- by the Department of Military and Veterans' Affairs, a report
- containing the name, address, and dates of attendance of
- prior students ages 15 through 18 who appear no longer
- enrolled in any educational institution and who have
- not received a diploma or GED. Release of a student's
- information to the Alaska Challenge Youth Academy will
- not be made if the parent or eligible student objects.
- An objection should be made in writing to the assistant
- superintendent of instruction on form [E 5125.1\(b\)](#).
- (e) Also, on or after October of each year, as required
- by law, the district will provide military names, addresses
- and telephone listings of juniors and seniors in high school.
- An objection should be made in writing to the assistant
- superintendent of instruction on form [E 5125.1\(b\)](#).

- 4. The right to file a complaint with the U.S. Department
- of Education concerning alleged failures by the school
- or District to comply with the requirements of FERPA. A
- complaint may be filed with:
  - Family Policy Compliance Office
  - U.S. Department of Education
  - 400 Maryland Avenue, SW
  - Washington, DC 20202-8520

### Visitors [BP 1260](#)

- The School Board encourages parents, guardians and
- interested members of the community to visit the schools
- and, in compliance with established procedures, view the
- educational program. The Superintendent shall invite
- parents or guardians and the community to open house
- activities and other special events.
- The Superintendent shall establish procedures to facilitate
- visits during regular school days and register all visitors at
- the school office when entering school grounds.
- The Board recognizes the staff time and commitment
- required by school visits and encourages the staff to
- accommodate as many requests for visits as possible. To
- ensure minimum interruption of the instructional program,
- visits during school hours should be first arranged with
- the teacher and principal. If a conference is desired, an
- appointment should be set with the teacher during non-
- instructional time.

### Volunteers [BP 1250](#)

- Volunteers of all ages are always welcome in District
- schools. Members of parent-teacher organizations and
- booster clubs are the backbone of school volunteers.



Anyone interested in being a volunteer in the schools needs to complete the online volunteer screening process and agree to a background check; only criminal activity will be checked. To complete the volunteer screening process, visit the District's web page at <http://bit.ly/EmploymentKPBSD> find the location where you wish to volunteer. Click the Apply button that corresponds to that location, and then follow the instructions. Please contact the human resources department at (907) 714-8888 if you have questions.

**Wellness**      **[BP 5040](#) / [AR 5040](#)**

The School Board recognizes that schools are in a position to promote healthy lifestyle choices by students that can affect their lifelong wellness. Therefore, the School District will provide environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity.

The following topics are covered online:

- Planning and Periodic Review by Stakeholders
- Nutrition
- Physical Activity
- Communication with Parents
- Monitoring, Compliance, and Evaluation



**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

**Office of Superintendent**

Sean Dusek, Superintendent of Schools

148 North Binkley Street      Soldotna, Alaska 99669-7520

Phone (907) 714-8888      Fax (907) 262-9132

August 2016

Dear Parent(s), Guardian(s), and Students:

Each school day close to 8,000 students attend our 43 schools. While at school, the safety and security of your child(ren) is always our number one priority. As a way to ensure this, the school district and the borough have installed security cameras at your child(ren)'s school. This letter is written to advise you that the cameras are located in public areas inside and outside of the school buildings. Please note that no cameras are placed in areas where students, staff, or community members have a reasonable expectation of privacy, e.g., a bathroom or a locker room.

School security is the main purpose for the cameras. However, recordings may be used in disciplinary proceedings. In addition, matters captured by the cameras may be referred to local law enforcement, as appropriate.

For more information, view Board Policy 3515 School Safety and Security on the District's website at <http://www.kpbsd.k12.ak.us/board.aspx?id=3040>.

Please feel free to contact your school principal with questions regarding the cameras.

Sincerely,

A handwritten signature in blue ink that reads "Sean Dusek".

Sean Dusek  
Superintendent of Schools

**Notes**

**Kenai Peninsula Borough School District**

Website: [www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)  
“Today’s schools educating for tomorrow.”

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# Kenai Peninsula Borough School District

## 2016-17 District Wide Calendar

<b>C</b> School Closes	<b>O</b> School Opens
<b>E</b> End of Quarter	<b>CI</b> PT Conference/Inservice
<b>H</b> Legal Holiday	<b>V</b> Vacation Day
<b>IW</b> Inservice/Work	<b>Early Release Day</b>

July 2016							August 2016							September 2016							October 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6						1	2	3						1
3	4 H	5	6	7	8	9	7	8	9	10	11	12	13	4	5 H	6	7	8	9	10	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16 IW	17 IW	18 IW	19 IW	20	11	12	13	14 ER	15	16	17	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22 IW	23 O	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21 IW/E	22
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		23	24	25	26 ER	27 CI	28 CI	29
31																					30	31					
# of Inservice Days:							# of Inservice Days:						5	# of Inservice Days:						0	# of Inservice Days:						3
# of Student Days:							# of Student Days:						7	# of Student Days:						21	# of Student Days:						18
# of Teacher Days:							# of Teacher Days:						12	# of Teacher Days:						22	# of Teacher Days:						21
November 2016							December 2016							January 2017							February 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2	3	1	2 H	3 V	4 V	5 V	6 V	7			1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8 ER	9 CI	10 CI	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16 MLK	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23 ER	24 H	25 H	26	18	19	20	21	22 IW/E	23 V	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26 H	27 V	28 V	29 V	30 V	31	29	30	31					26	27	28				
# of Inservice Days:						0	# of Inservice Days:						1	# of Inservice Days:						0	# of Inservice Days:						2
# of Student Days:						20	# of Student Days:						15	# of Student Days:						16	# of Student Days:						18
# of Teacher Days:						22	# of Teacher Days:						17	# of Teacher Days:						17	# of Teacher Days:						20
March 2017							April 2017							May 2017							June 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3 ER	4	5	6				1	2	3	
5	6	7	8	9	10 IW/E	11	2	3	4	5 ER	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13 V	14 V	15 V	16 V	17 V	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24 C	25 IW	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29 H	30	31				25	26	27	28	29	30	
							30																				
# of Inservice Days:						1	# of Inservice Days:						0	# of Inservice Days:						1	# of Inservice Days:						
# of Student Days:						17	# of Student Days:						20	# of Student Days:						18	# of Student Days:						
# of Teacher Days:						18	# of Teacher Days:						20	# of Teacher Days:						19	# of Teacher Days:						

### End of Quarter

1st Quarter	42 days
2nd Quarter	39 days
3rd Quarter	41 days
4th Quarter	48 days
	170 days

Teacher First	August 16
Teacher Last	May 25
Student First	August 23
Student Last	May 24

### PT Conference/IS Days

October 27, 28
February 9, 10

### Inservice Dates

August 16, 17, 18, 19, 22
October 21
December 22
March 10
May 25

### Legal Holidays & Vacation Days

Independence Day	July 4
Labor Day	September 5
Thanksgiving	November 24-25
Winter Break	Dec 23-Jan 6
Spring Break	March 13-17
Vacation Day	Jan 16
Memorial Day	May 29

Approved: 11/2/2015

Dept of Ed. Approved: 11/17/2015

Start of Testing Window End of Testing Window  
(Contact School for actual dates of test implementation)



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Exhibit Revisions

**Date:** July 11, 2016

**Item Number:**

**Administrator:** Dave Jones, Assistant Superintendent *Dave Jones*

**Attachments:** E 1330(a) Room Building Use Application ..... Page 2  
E 3350(a) Active List Tax Shelter ..... Page 7

☐ **Action  
Needed**

☐ **For  
Discussion**

☒ **Information**

☐ **Other:**

### BACKGROUND INFORMATION

Per BB 9313: "Exhibit pages are intended to be easily updated. They are provided as information items to Board members but are not subject to approval."

For your information, the following exhibit change is in your information packet.

- E 1330(a) Room Building Use Application
  - Change of personnel
- E 3350(a) Active List Tax Shelter
  - Update contact information

### ADMINISTRATIVE RECOMMENDATION

**Room/Building Use Application**

<hr/> School	<hr/> Room Name, No., Etc.	<hr/> Date(s) of Activity
<hr/> Age(s) of group	<hr/> Admission <input type="checkbox"/> will, <input type="checkbox"/> will not, be charged.	
<hr/> (Day of Week)		
<hr/> From: _____ to _____ Approximate number of people using the		
<hr/> facility _____		
<hr/> (Include time to setup & take-down)		

<hr/> Purpose for Which Facility Will be Used	<hr/> Organization
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**I have read and agree to the Instructions, and Conditions of Use. I have also read and agree to AR 1330 Use of Facilities and Properties.**

☐ **Certificate of Insurance is attached.**

<hr/> Person-In-Charge	<hr/> Signature of Applicant
<hr/> Mailing Address	<hr/> Phone

**AS 14.30.143 Concussion Requirements:**

Is this building/facility usage related to a nonprofit youth organization providing an opportunity to participate in sports or other recreational activities that could result in a concussion? ☐ Yes, ☐ No

If so, has the organization provided the District written verification of

- ☐ (A) A valid insurance policy covering the injury or death in an amount not less than \$50,000 for each person and \$100,000 for each incident;
- ☐ (B) Compliance with the protocol for prevention and reporting of concussions required in AS 14.30.142 (BP, AR and E 6145.22).

See AR1330 Use of Facilities and Properties for fee information.

A room/building use fee <input type="checkbox"/> will, <input type="checkbox"/> will not, be charged.	Amount \$ _____
A custodial fee <input type="checkbox"/> will, <input type="checkbox"/> will not, be charged.	Amount \$ _____ per hour plus overtime
A technical fee <input type="checkbox"/> will, <input type="checkbox"/> will not, be charged.	Amount \$ _____
	<b>TOTAL \$ _____</b>

Additional conditions/comments: \_\_\_\_\_

<hr/> Approval of Local School Administrator	<hr/> Date
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<hr/> Approval of Assistant Superintendent, Instructional Support	<hr/> Date
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**COPY: School, Applicant, District Office, Risk Management**

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**Instructions**

This application must be presented to the local building administrator at least ten (10) days prior to the date facilities are to be used. If approved, one copy will be retained at the school, and one copy will be returned to the party making the request.

Where charges for room/building use apply, scheduling or rental fees will be charged according to rates established by the Board of Education. Cost of custodial or other services will be assessed at the conclusion of the activity according to the level of service provided. Such charges will be itemized on this form with one copy retained at the school and one copy sent to the party making the request. All scheduling, rental and/or custodial fees will be paid to the local school. No fees are charged for school-sponsored programs and activities, parent advisory committees (PAC's), site councils or PTA groups.

All applicants are responsible for adult supervision, cleanup and building security. Therefore, a mutually satisfactory agreement must be reached with the local building administrator or the custodian for this type of service prior to the start of such activities. If the applicant/permittee seeks to use school premises outside of normal school attendance hours for a community function, the applicant/permittee acknowledges that no school staff will be on duty unless the applicant arranges for a specific staff service in advance. The applicant/permittee agrees that it is responsible for adult supervision, interior cleanup, building security, and exterior maintenance of the sidewalks or walkways, including snow/ ice removal and application of traction control. The applicant/permittee further agrees that it is subject to all provisions of the administrative rules and regulations governing the community use of school facilities.

The applicant/permittee agrees to assume the risk of liability for damages because of bodily injury or property damage to any person or entity arising out of the use of the premises, and it agrees to indemnify, defend, and hold the School District harmless from any claims, demands, or suits by any person or entity arising out of that use, unless the liability is on account of the District's sole negligence. The applicant/permittee further agrees to provide the District with a certificate of insurance showing minimum General Liability limit of \$1,000,000 per occurrence and naming the District as an additional insured, unless the District waives this requirement in writing. Applicant/permittee shall be subject to all provisions of the administrative rules and regulations governing community use of school facilities.

### **Conditions of Use**

1. Sponsoring organizations shall provide competent adult supervision agreed upon at the time the request for facility use is submitted. Principals are program supervisors and shall not be called upon to supervise activities of other groups.
2. Applicants shall supply any special supervision, determined necessary by the principal.
3. Smoking is prohibited.
4. Alcoholic beverages/illegal or illicit drugs are not permitted in school facilities or on school property at any time.
5. Obscenity is prohibited.
6. Firearms or other deadly or defensive weapons, as defined in AS 11.81.900(b) (16) and (19), are not permitted in school facilities or on school property without the advance written permission of the Superintendent on *E 1330c Application for Community Possession of Firearms*.
7. Installation of equipment, alteration of existing building facilities, use of materials that affect the condition of floors, walls or other building parts may not be undertaken without specific approval of the owner representative.
8. Groups or organizations using the facilities shall assume all responsibility for the collection of admission fees, taxes, or other fees in connection with their programs unless prior arrangements have been made with the principal.
9. Advertising or sales of merchandise and printed matter, except that incidental to the program, is forbidden on school grounds.
10. Evening activities and programs shall be concluded thirty (30) minutes prior to the close of the second shift custodian work day and buildings shall be vacated by the close of the second shift custodian's work day unless prior approval has been granted by the principal.
11. Rental agreements are not transferable.
12. Rental fees shall be determined in advance. Custodian, or other service charges, may be assessed at the conclusion of the activity according to the level of service provided.
13. Seating, other special equipment, or facilities arrangements shall be made at the time the rental agreement is issued. Extra compensation shall be paid to cover costs for supervision, transferring equipment, setting up equipment in the building, or other services.



14. Fire and safety regulations shall be observed.
15. Lunchroom facilities may be used by students, parents, and teachers organizations for the purpose of preparing and/or serving meals prepared by the cafeteria staff. Groups not desiring to use the kitchen facilities for food preparation may opt to rent commons, cafeteria, or gymnasium facilities, and have meals catered with permission of the building principal. Cafeteria staff must be present to supervise use of food preparation equipment in kitchen facilities.
16. The District reserves the right to cancel an *E 1330a Room/Building Use Application*, if such action is deemed necessary and in the best interest of the District. In the event of such revocation or cancellation, the District will refund any advance payment made and there shall be no claim or right to damages or expenses on the part of the permittee.
17. The District is not responsible for loss or damage to personal property by individuals or groups.
18. The District may require a hold harmless agreement (when appropriate) and a certificate of insurance.
19. Violation of these rules or regulations shall restrict subsequent facility use agreement.

#### **Application Procedure**

1. *E 1330(a) Room/Building Use Application* shall be filed with the principal at least ten days prior to the date when facilities are to be used.
2. School completes application, including all applicable fees and administrator signs.
3. School sends application to Risk Management Office along with Certificate of Insurance.
4. Risk Management reviews and forwards to the Assistant Superintendent of Instructional Services.
5. Assistant Superintendent approves, signs and sends back to school.
6. School notifies applicant, collects fees and schedules event.

#### **Priority Use of Facilities**

The following groups have priority for use of school facilities in the following order:

1. BOARD APPROVED PROGRAMS such as Parent Advisory Committees (PAC's), PTAs, band and orchestra parents, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services. Requests shall be submitted to the principal.
2. YOUTH PROGRAMS such as Campfire, Boy/Girl Scouts, to include private educational organizations shall be allowed rent-free use of school facilities for meetings or activities. Fees shall include a scheduling charge per request and may include custodial, technical, and special service charges whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal. Requests shall be submitted to the principal on *E 1330a Room/Building Use Application*.
3. NONPROFIT GROUPS, civic/charitable organizations whose purpose is to improve community welfare and whose receipts are expended for community welfare shall be allowed use of school facilities at no cost to the District. Scheduling and custodial fees must be paid by the group. Requests shall be submitted to the principal.

4. GOVERNMENTAL GROUPS (i.e. city, borough, state agencies) conducting civic business shall be allowed use of school facilities at no cost to the District. Custodial fees must be paid by the group whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal.
5. BASIC GROUPS – All groups that do not meet the criteria of 1, 2, 3, 4 or 6.
6. PRIVATE, FOR PROFIT, COMMERCIAL GROUPS.



# BUILDING USE AGREEMENTS FLOW CHART

**Contacts:** Dave Jones, Assistant Superintendent 714-8857, [davejones@kbpsd.k12.ak.us](mailto:davejones@kbpsd.k12.ak.us)  
Tim Bryner, Risk Manager, 714-2351, [tbryner@kpb.us](mailto:tbryner@kpb.us)



*Revised 6/2016*

Kenai Peninsula Borough School District & The Omni Group (the compliance administrator in terms of meeting Internal Revenue Service (IRS) regulations) DO NOT endorse, evaluate or sell any investment product or endorse any investment provider. The ultimate decision of where funds are invested rests with each individual participant using the investment providers listed below. The phone numbers and web addresses listed will provide you with information on contacting a local representative and/or how to open your account. You may choose any investment advisor or agent that is licensed to sell any investments sponsored by the following investment companies.

**403(b) Tax Shelter Plan****Aspire** (Offering American Funds, Vanguard, Primerica & Lord Abbett)

Products: Mutual Fund Phone: 1-866-634-5873 or 1-813-874-0671

Contact: Indy Walton, Edward Jones 907-260-2002

Contact: Ryan Kapp, Edward Jones 907-262-6336

Contact: Matt Streiff, Edward Jones 907-283-0785

Contact: Glenese Pettet, Edward Jones 907-283-4567

Contact: Matt North, Edward Jones 907-235-2979

Contact: Jake Collins, Edward Jones 907-224-6878

**American Century Investments** 1-800-345-3533

Products: Mutual Fund Fax: 816-340-3931

**American Fidelity Assurance Company**

Products: Annuity 1-800-662-1106

Contact: Darcy Carter 1-800-576-0201

**Fidelity Investments**

Products: Annuity/Mutual Fund 1-800-343-0860

**Legend Equities Group** (also offering Symetra Financial and Waddell & Reed)

Products: Mutual Funds/Annuities

Contact: Kurt Witzleben, Anchorage 1-800-478-9299

Contact: Glenn Jacob, Palmer 907-746-5857

**Lincoln Financial Group** (formerly Lincoln National Life Ins. Co.)

Products: Annuity 1-800-454-6265

Contact: Tax Deferred Associates 907-561-3187

**New York Life Insurance Annuity Corporation**

Products: Annuity/Mutual Fund 1-800-586-1413

**Security Benefit Corporation** (formerly Security Benefit Life Ins. Co.)

Products: Annuity/Mutual Fund

Contact: Craig Jung, Kenai 907-283-3439

Contact: Benefit Brokers, Homer 907-235-7396

**Symetra Financial** (formerly Safeco Life and Investments)

Products: Annuity/Mutual Fund 1-800-SYMETRA

Contact: Craig Jung, Kenai 907-283-3439

Contact: Benefit Brokers, Homer 907-235-7396

Contact: Don Bradford, Anchorage 800-478-3234

Contact: David Bradford, Soldotna/Kenai 907-260-5913

**Thrivent Financial for Lutherans** (also known as AAC Capital Management)

Products: Annuity/Mutual Fund 1-800-THRIVENT

Contact: Ruth Lewis, Soldotna 907-260-3320

Contact: Al Basler, Anchorage

**VOYA Financial** (formerly ING Reliastar)

Contact: Don Bradford, Anchorage 800-478-3234

Contact: David Bradford, Soldotna/Kenai 907-260-5913

Contact: Frank Mullen, Homer 907-235-9151

Contact: Jacob Versteeg, Anchorage 907-276-0100

**Waddell & Reed, Inc.** 1-888-WADDELL

Products: Mutual Fund

Contact: Roy A. Wells, Kenai 907-283-5646

**457 Tax Deferred Plan**

**American Century Investments** 1-800-345-3533

Products: Mutual Fund Fax: 816-340-3931

**American Fidelity Assurance Company**

Products: Annuity 1-800-662-1106

Contact: Darcy Carter 1-800-576-0201

Products: Mutual Fund 1-800-345-3533

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Products: Mutual Fund 1-800-345-3533

Products: Mutual Fund Fax:

**457 Tax Deferred Plan, pg. 2****Aspire** (Offering American Funds, Vanguard, Primerica & Lord Abbett)

Products: Mutual Fund Phone: 1-866-634-5873 or 1-813-874-0671

Contact: Indy Walton, Edward Jones 907-260-2002

Contact: Ryan Kapp, Edward Jones 907-262-6336

Attn: Retirement Plan

P.O. Box 219604

[www.403basp.com](http://www.403basp.com)

Contact: Matt Streiff, Edward Jones 907-283-0785

Kansas City, MO 64121

Contact: Glenese Pettey, Edward Jones 907-283-4567

Contact: Matt North, Edward Jones 907-235-2979

Contact: Jake Collins, Edward Jones 907-224-6878

**ICMA Retirement Corporation** (plan #306268)

Contact: Jeff Spindle 866-328-4664

P.O. Box 3250

[www.imarc.org](http://www.imarc.org)

Fax: 907-376-4430

Lacey, WA 98509-3250

**Legend Equities Group** (also offering Symetra Financial and Waddell & Reed)

Products: Mutual Funds/Annuities

Contact: Kurt Witzleben, Anchorage 1-800-478-9299

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Contact: Glenn Jacob, Palmer 907-746-5857

Palm Beach Gardens, FL 33410

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Dept. C

Products: Annuity 1-800-454-6265

P.O. Box 2212

[www.lfg.com](http://www.lfg.com)

Contact: Tax Deferred Associates 907-561-3187

Ft. Wayne, IN 46801



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Report of Requests to Do Business

**Date:** June 30, 2016

**Item Number:**

**Administrator:** Dave Jones, Assistant Superintendent

A handwritten signature in black ink, appearing to read "Dave Jones".

**Attachments:** Request to Do Business Forms

☐ **Action  
Needed**

☐ **For  
Discussion**

☒ **Information**

☐ **Other:**

### BACKGROUND INFORMATION

Per Board Policy 3315.1 Conflict of Interest, forms submitted during FY15 are provided for board review.

### ADMINISTRATIVE RECOMMENDATION

For your information.

**REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Kent Peterson  
Name

8/14/15  
Date Submitted

46688 Lincoln Ave.  
Address

teacher  
Position with District

Soldotna, AK 99669  
City/State/Zip

Soldotna H.S.  
Location

394-6231  
Home Phone

260-7054  
Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:  
(Include description of nature, type and extent of goods or services to be provided.)

Name and address of business submitting bid, proposal or quotation:

Con Bio Music Studio  
Kent Peterson, teacher

Applicant's interest or position in business: Private music teacher

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

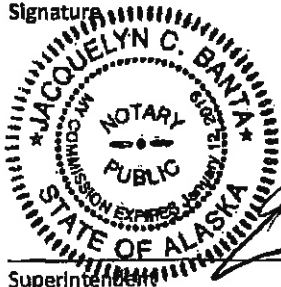
I certify that I have read and understand the provision of Board Policy 3315 - Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Kent Peterson  
Signature

STATE OF ALASKA  
ss.

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 14<sup>th</sup> day of August 20 15.



Jacquelyn C. Banta  
Notary Public in and for Alaska

01/12/2015  
My Commission Expires:

Jan Dussel  
Superintendent

8/17/15  
Date

## Kenai Peninsula Borough School District

**REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

<u>Lisa Schmitter</u>	
Name	Date Submitted
<u>P.O. Box 3194</u>	<u>Substitute</u>
Address	Position with District
<u>Soldotna, AK 99669</u>	
City/State/Zip	Location
<u>907-394-8888</u>	<u>907-394-8888</u>
Home Phone	Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District: (Include description of nature, type and extent of goods or services to be provided.) see attached

Name and address of business submitting bid, proposal or quotation:

Aurora Counseling and Consultation, LLC  
P.O. Box 3194  
Soldotna, AK 99669  
 Applicant's interest or position in business:

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of [Board Policy 3315 – Relations with Vendors](#). I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Lisa K Schmitter, LPC  
 Signature

STATE OF ALASKA )  
 ss. )  
 THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 3rd day of December, 20 15.

Kimberly J. Jensen  
 Notary Public in and for Alaska

9/27/17  
 My Commission Expires:

☐ Approved ☐ Denied

Superintendent

Date

Revised 4/2014

**REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Name	<u>Rene Gervais</u>	Date Submitted	<u>10/8/15</u>
Address	<u>P.O. Box 2543</u>	Position with District	<u>Art Teacher</u>
City/State/Zip	<u>Soldotna AK 99669</u>	Location	<u>Soldotna</u>
Home Phone	<u>907-252-7351</u>	Work Phone	<u>907-262-7000</u>

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:

(Include description of nature, type and extent of goods or services to be provided.)

Art classes - private

Name and address of business submitting bid, proposal or quotation:

Rene's ART CLASS  
49090 Party Circle  
Soldotna AK 99669

Applicant's interest or position in business:

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 - Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Rene Gervais  
Signature

STATE OF ALASKA

ss.

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 13 day of Oct, 2015

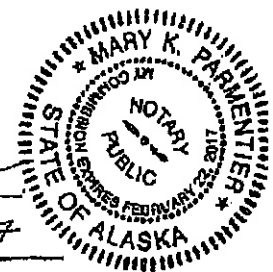
[Signature]  
Notary Public in and for Alaska

2/22/2017  
My Commission Expires:

Sean Dwyer  
Superintendent

10/13/15  
Date

Revised 4/2011



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E 3315.1

## Kenai Peninsula Borough School District

**REQUEST TO DO BUSINESS**  
**WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

<u>Jeanne Duhan</u>		<u>11/10/2015</u>
Name	<u>48245 Sherrys Ave</u>	Date Submitted <u>music teacher</u>
Address	<u>Soldotna AK 99669</u>	Position with District
City/State/Zip	<u>907-420-7368</u>	Location <u>S/A</u>
Home Phone		Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District: (Include description of nature, type and extent of goods or services to be provided.)

Name and address of business submitting bid, proposal or quotation:

Log Cabin Music: Instrument Sales & Service  
S/A

co-owner w/ husband Michael Duhan & Head technician  
 Applicant's interest or position in business:

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 - Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Jeanne Duhan  
 Signature

STATE OF ALASKA

ss.

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 10 day of November 2015.

Debbie Tressler  
 Notary Public in and for Alaska

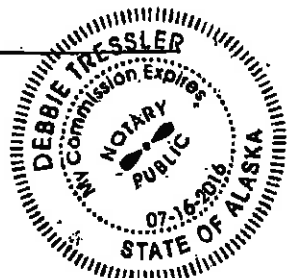
7/16/16  
 My Commission Expires:

☒ Approved ☐ Denied

Sean Dusk  
 Superintendent

11/10/15  
 Date

Revised 4/2014





**REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

**TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE**

Katir Britton

Name

10 November 2015

Date Submitted

PO Box 39605

Address

Substitute Teacher

Position with District

Ninilchik AK 99639

City/State/Zip

KPBS

Location

746-691-7239

Home Phone

Varies

Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:

(Include description of nature, type and extent of goods or services to be provided.)

Name and address of business submitting bid, proposal or quotation:

PO Box 39605

Ninilchik AK 99639

Katir Britton

Applicant's interest or position in business:

tutor / instructor

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 - Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Katir Britton

Signature

STATE OF ALASKA )

ss. )

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 10 day of Nov, 2015.

Notary Public  
**HELEN PHIPPS**  
State of Alaska

My Commission Expires Feb. 8, 2018

Public in and for Alaska

Feb 8, 2018  
My Commission Expires:

Dean Smith  
Superintendent

11/18/15  
Date



E 3315.1

## Kenai Peninsula Borough School District

**REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Name <u>Kara Abel</u>	Date Submitted <u>11/14/2015</u>
Address <u>48250 Miller Loop</u>	Position with District <u>.4 FTE Math Teacher</u>
City/State/Zip <u>Kenai, AK 99611</u>	Location <u>Nikolski Middle High School</u>
Home Phone <u>394-4711</u>	Work Phone <u>776-9441</u>

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District: (Include description of nature, type and extent of goods or services to be provided.) tutor services as an approved Connections tutor

Name and address of business submitting bid, proposal or quotation:

Kara Abel  
48250 Miller Loop  
Kenai, AK 99611

Applicant's interest or position in business:

tutor/instructor

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 - Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Signature

STATE OF ALASKA )

ss. )

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 14<sup>th</sup> day of November, 2015.

V. Benson  
Notary Public in and for Alaska

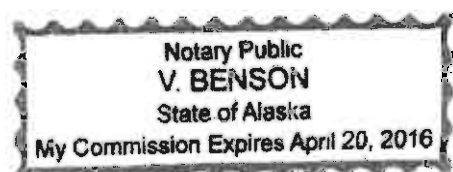
April 20, 2016  
My Commission Expires:

☒ Approved ☐ Denied

Adam Dineen  
Superintendent

12/4/15  
Date

Revised 4/2014



V24940  
E 3315.1

REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Susan Biggs

Name

11/20/2015

Date Submitted

120 Hennrich St.

Address

sub (classified)

Position with District

Soldotna, AK 99689

City/State/Zip

Soldotna

Location

(907) 252-3582 cell →

Home Phone

260-8074

Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:  
(Include description of nature, type and extent of goods or services to be provided.)

Music tutor for Connections

Name and address of business submitting bid, proposal or quotation:

Applicant's interest or position in business:

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 – Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Signature

STATE OF ALASKA )

ss. )

THIRD JUDICIAL DISTRICT )

SUBSCRIBED AND SWORN TO before me this 20 day of Nov, 20 15.

[Signature]  
Notary Public in and for Alaska

7/15/17  
My Commission Expires:

Superintendent

Date

Revised 4/2011

E 3315.1

Kenai Peninsula Borough School District

REQUEST TO DO BUSINESS  
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Jennifer Cabana 3/1/16  
Name Date Submitted  
P.O. Box 1541 Cheer Coach / Substitute  
Address Position with District  
Homer, AK 99603 Homer, AK  
City/State/Zip Location  
907-435-7574  
Home Phone Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District: (Include description of nature, type and extent of goods or services to be provided.)

Name and address of business submitting bid, proposal or quotation:

Skiff Chick Custom Designs  
432 E Pioneer Ave Ste A  
Homer, AK 99603

Applicant's interest or position in business:

Owner of custom Apparel Shop. Create custom t-shirts, glass art and window decals

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 -- Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Jennifer Cabana  
Signature

STATE OF ALASKA

SS.

THIRD JUDICIAL DISTRICT

SUBSCRIBED AND SWORN TO before me this 1st day of Mar

3-27-18

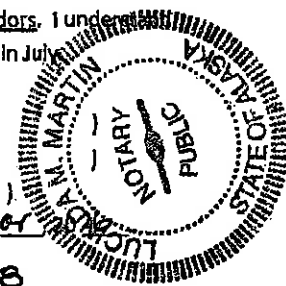
My Commission Expires:

☒ Approved ☐ Denied

Superintendent

Date

Revised 4/2014





## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

### SCHOOL BOARD COMMUNICATION

**Title:** Resignations

**Date:** July 11, 2016

**Item Number:**

**Administrator:** Dr. Christine Ermold, *C. Ermold*  
Director, Human Resources and Professional Development  
Dave Jones, Assistant Superintendent *D. Jones*

**Attachments:**

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: \_\_\_\_\_

### BACKGROUND INFORMATION

Name	Assignment	Location & Effective Date
Dean Hamburg	Student Nutrition Services Administrator	Student Nutrition Services, effective October 31, 2016
Robert Porter	Microcomputer Technician II	Information Services, effective August 10, 2016
Vivian Rojas	Pool Manager / Title VII Tutor	Susan B. English School, effective July 29, 2016

# *KENAI PENINSULA BOROUGH SCHOOL DISTRICT*

## 2015-2016 School Annual Reports to the Superintendent

**Sean Dusek,  
Superintendent**



# School Annual Report to the Superintendent

**School Name** Aurora Borealis Charter School

**Submitted by** Larry Nauta

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Two of our Future Problem Solving teams qualified for state competition.

Future Problem Solving Global Issues Team: 1st place in state

Melita Efta

Chloee Swanson

Shelbie Naylor

Bailey Epperheimer

Presentation of Action Plans

1st Place

Melita Efta

Chloee Swanson

Shelbie Naylor

Bailey Epperheimer

3rd Place

JulieAnn Nye

Gavin Langham

Aiden Burcham

Telotha Braden

# Superintendent's Annual Report

**School Name** Chapman School

**Submitted by** Conrad Woodhead

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

## Yearly Activity Report For Chapman School 2015-16

- 10 (+1 PREK speech student) Pre-K Students enrolled at Chapman
- Chapman School receives positive media coverage from Homer News
- Chapman School continues to enjoy Fruit & Veggie state grant through most of the year
- Currently using the following computer programs: Accelerated Reading, Milestones, Read Naturally, Skills Tutor, Read Naturally, Accelerated Math, Star Math, Star Reading, Typing Master Pro, Lexia, Headsprout, Orchard, Raz Reading, My Writing Web, Discovery Ed.
- Active Groups at Chapman: Student Council, Chapman Parent Advisory Group, Site Council, Title I
- Attendance Chart and school wide attendance incentive program
- Weekly Intervention Meetings
- Fall & Spring Photos
- Quarterly Family Ed Nights
- Middle School Shop Program Up & Running
- Salmon Egg Collection - Anchor River
- Community - HEA Yearly Open House BBQ held at Chapman, Youth Group Adult Basketball, Adult Volleyball, Timberwolves Basketball, Zumba, Anchor King Wrestling
- Child Find
- SPROUT Playgroup
- Student of the Quarter lunches with Mr. Woodhead at Cheeky Moose
- Fire Safety - Anchor Point Volunteer Fire Department
- Joint Fire Drill with Anchor Point Volunteer Fire Department
- Read Across America with School wide activities
- Matching iPad Grant from Homer Foundation grades 1<sup>st</sup>-4<sup>th</sup>
- Halloween Carnival



- Chapman School Open House well attended
- Sports: Soccer, Basketball, Volleyball, Junior High Wrestling, Track,
- Cookie Dough and Gifts & Things Fundraiser
- Scholastic Book Fair
- Students attend HCOA sponsored concerts in Homer
- Senior Citizen Craft Bazaar
- Quarterly Awards Assemblies
- Parent Teacher Conferences
- SVT Healthy Choices Presentations 5<sup>th</sup>-8<sup>th</sup> Grade
- Assemblies and Classroom Visits by Community Members
- Music Concerts: Fall, and Spring
- Canned Food Drive for Community Thanksgiving Baskets
- Anchor Point Public Library - Cabin Fever Variety Show
- Character Counts Behavior Incentive Program
- Spelling Bee - Winner Kimberly Abbott
- 100s day activities school wide
- Two Chapman School students attend ANSEP
- Battle of the Books 3<sup>rd</sup>/4<sup>th</sup>, 5<sup>th</sup>/6<sup>th</sup>, 7<sup>th</sup>/8<sup>th</sup> Teams
- Science Fair grades 1<sup>st</sup> -8<sup>th</sup>
- Special Music Programs: Mass Band & Mass Choir
- Volunteer Appreciation Cookie Reception
- Concert: Ray Troll Band
- Chapman Presents at School Board / Linda Brady receives Golden Apple
- Student, Jonathen Bice, chosen as Chapman's Masonic Student
- 2<sup>nd</sup> - 4<sup>th</sup> Grade Students - Two weeks of swimming lessons
- Field Trips
- Registration for Pre-K / 17 students signed up
- Retirement Community Potluck for Donna Austin & Linda Brady
- Sixteen Kindergarten Students graduate
- Eight 8<sup>th</sup> Grade Students graduated
- Field Day
- All School/Community BBQ Last Day of School

# School Annual Report to the Superintendent

**School Name** Connections

**Submitted by** Richard Bartolowits

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

- Four Time State Champion Wrestler – Seth Hutchinson (Competing with the Soldotna Stars, previously a Skyview Panther)
- State 3A Basketball Player of the Year – Madison Akers (Competing for the Homer Mariners)
- Caring for the Kenai Finalist, (Sleeping Bag Drive for Disaster Preparedness) – Owen Meyer
- Full scholarship to St. Olaf College in Minnesota – Sergius Hannan
- Rose L. and Anna M. Busch Endowment @ \$2,000 per year – Madison Akers
- William George King Memorial Scholarship @ \$5,000 – Madison Akers
- National Merit Semifinalist – Jayce Miller
- Presidential Scholar's Program Semifinalist – Jayce Miller
- Jack Kent Cooke Semifinalist – Jayce Miller
- Kenai Masonic Lodge Scholarship @ \$1,000 – Jayce Miller
- Dr. Paul Isaak Memorial Scholarship from the Central Peninsula Health Foundation @ \$1,000 – Jocelyn Riske
- Alaska Performance Scholarship – Cyrus Cowan
- Alaska Performance Scholarship – Andrew McClure
- 1<sup>st</sup> place in the Skills USA State Competitions and an invitation to the National Competition in Kansas City – Colton Fankhauser
- Superior ranking at the State of Alaska School's Activity Association competition for piano – Jayce Miller
- First Chair Bass at the Alaska All-State Music Festival – Sergius Hannan
- Lincoln Memorial University in Harrogate, Tennessee, Bowling Scholarship (Combined athletic and academic) – Mason Yamada
- National Christmas Tree Essay Contest Winner (Trip to Washington D.C. to light the Christmas Tree) – Anna Devolld (Grade 5)
- All-State Solos and Ensembles Festival – Ashley Martin
- Anthropology Student-intern with Dr. Alan Boraas – Andrea Krol

- Kachemak Bay Board of Realtors Scholarship @ \$1,000 – Shy Walter
- V.F.W. Scholarship – Anchor Point – Shy Walter
- Kachemak Bay Campus of Kenai Peninsula College Scholarship – Shy Walter
- People to People Student Ambassador to Australia Invitation – Colton Fankhauser
- Battle of the Books (5<sup>th</sup> & 6<sup>th</sup> grade) – 3<sup>rd</sup> Place for Homer Team, 2<sup>nd</sup> Place for Soldotna Team
- Battle of the Bookis (3<sup>rd</sup> & 4<sup>th</sup> grade) – 2<sup>nd</sup> Place for Homer Team

# Superintendent's Annual Report

**School Name** Cooper Landing School

**Submitted by** Susanna LaRock

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

During the 2015-2016 school year, Cooper Landing School students experienced many successes and exciting opportunities. All of the students participated in the annual float and fish trip on the upper Kenai River; everyone caught many fish and a fun time was had by all. The K-4<sup>th</sup> graders took 4 weeks of gymnastics lessons at Anchorage Gymnastics Association. All of the students participated in 6 weeks of snowboarding or ski lessons at Alyeska.

This year Cooper Landing School received an Excursion Grant from the Rasmussen Foundation. This grant made possible two field trips to Anchorage to see performances at the Alaska Junior Theatre. Students enjoyed the Dino Lights show and Scrap Arts Music show.

Cooper Landing School was very proud of our 3-4 Battle of the Books Team. The Mighty Lynx took first place in the district. The team went on to the state competition in which they took 3<sup>rd</sup> place.

This year all of the 4 and 5th graders participated in the National Archery in Schools Program. Each of the archers competed in a statewide virtual tournament. Hunter Harrison competed in the 5<sup>th</sup> grade boys division and ranked 12<sup>th</sup> out of 42. Cooper Gossard competed in the 4<sup>th</sup> grade boys division and ranked 34<sup>th</sup> out of 46. Leihla Harrison competed in the 4<sup>th</sup> grade girls division and ranked 21<sup>st</sup> out of 36.

We had two Masonic Award winners at Cooper Landing School this year. Linnaea Gossard, 7<sup>th</sup> grade, won in the Middle School/High School division. Hunter Harrison, 5<sup>th</sup> grade, was our Masonic Award winner in the Elementary School division.

# School Annual Report to the Superintendent

**School Name** Fireweed Academy

**Submitted by** Kiki Abrahamson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

One of the many highlights at Fireweed this year was the continued work on STEM and STEAM projects with former award winning KPBSD teacher Sheryl Sotelo. Students in grades K-6 became “makers” for the week creating flashlight circuits. Sheryl also got us set up with GLOBE data collection.

A hydroponic gardening system continues at our K-2 site, and this system produced greens and herbs that provided salads for lunches during the school year as well as many science exploration and observation opportunities. Along with our indoor gardening, the students have planted the school community garden adjoining our K-2 building. This spring we added an outdoor greenhouse to our repertoire. This is in its 4th year of providing produce for our families and students, and embellishing our curriculum from late summer into the fall.

The Salmon in the Classroom program brought Coho Salmon eggs to an incubation tank in our 1<sup>st</sup>/2<sup>nd</sup> classroom. The developing and hatching silver salmon supported a number of science activities including salmon dissection, a trip to the Anchor River by K-2 students to learn about salmon lifecycles and sustainability, and numerous observations of the development from egg to Alevin to fry. This year we had a two headed specimen. Coowe Walker from KBNERR came in to share her work with collecting data from juvenile salmon streams near the mouth of the Anchor River providing students with an extension to the activity.

The culminating project of our third quarter Theme Immersion was a Structures Expo held in the West Homer gymnasium that was attended by families, students of Little Fireweed and WHE and community members. Students displayed and explained their entries into the Critical Structures of Humankind. Several of the students took their structures, presentation boards and digital enrichment to the Fireweed School Board Presentation.

We strengthened our connections to the Homer community through Fireweed students' performances in collaboration with the Homer Youth Orchestra and *Linked Up* with the Kenai Peninsula Orchestra; learning and performing with both singing and recorders. Students also participated in Bunnell Street Art Institute's Artists in the Schools *Animalia* performance and we brought Ray Troll for a performance for both Fireweed and WHE as well as an art exploration with his technique of crayons and 3D glasses. We were once again invited to create a table station for a Discovery Lab at Islands and Oceans. Fireweed students contributed to the building and celebration of the Burning Basket Installation. They were also active participants in the Center for Alaskan Coastal studies beach clean-up. .

Students benefited from authentic experiential education on extended spring field trips. The 6<sup>th</sup> grade class went to Talkeetna. The 3<sup>rd</sup>-5<sup>th</sup> grade classes went to Port Graham where we were immersed in Sea Week activities with Port Graham students and staff. The K-2 took their first overnight trip to the AGEYA center.

This year Fireweed is faced with addressing budget cuts and as a result has eliminated two certified positions. The Principal Teacher for the past 19 years submitted her resignation.

# Superintendent's Annual Report

**School Name** Homer Flex

**Submitted by** Christopher Brown

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Project AWARE Grant – continued implementation of Mental Health Counselor position and Youth Mental Health First Aid initiative

Suicide Prevention and Postvention Grant – State of Alaska grant focused on suicide

Perfect Attendance Award – Colton Morris

Artist in the School Residency – local ceramicist Melisse Reichman

Homer Foundation Grants – local grants to fund Artist in the School residency and field trip to Seward to explore both the natural world and post-secondary opportunities

Certified Nurse's Assistant certification – Jenna Kilcher

JumpStart Credits at KBC – Owen Fell

Kenai Borough Honor Choir/All-State Honor Choir – Anna Richtback

Kenai Borough Honor Choir – Cassidy Lush

Leading Scorer: Varsity Hockey – Dimitry Kuzmin

Masonic Award – Duncan Hall

DOT Adopt a Highway

Center for Alaska Coastal Studies Beach Cleanup

# School Annual Report to the Superintendent

**School Name** Homer High School

**Submitted by** Douglas Waclawski

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Homer High students and staff have earned many academic, sporting and service awards this year. This is a credit to our students, our teachers and our supportive community. The awards earned include but are not limited to:

Homer High was awarded the US World News & Report Silver Medal Award for being in the top 5% of school in the nation in 2016.

## Academic

- Aurora Waclawski - National Merit Scholar Finalist
- Lindsey Schneider – National Merit Scholar Commended
- Kyle Carroll - National Merit Scholar Commended
- 2015 AP Scholar
  - Lindsey Schneider
  - Elise Webber
  - Daniel Wiest
- 2015 AP Scholar with Honor
  - Aurora Waclawski
  - Nolan Bunting
- Alicia Steiner - 3rd Place – Caring for the Kenai
- Rowan Biessel -4th Place – Caring for the Kenai
- Nolan Bunting – 1st Place Skills USA Extemporaneous Speaking
- Greg Smith – 1st Place Skills USA Construction
- Hayden Chase – 1st Place Skills USA Welding

## Athletic

- Team Region Championships
  - Wrestling
  - Boys Cross Country
  - Girls Cross Country
  - Girls Softball



- Team State Championships
  - State Championship – Wrestling
  - State Championship – Girls Cross Country Running
  - State Runner-up – Girls Basketball
  - State Runner-up – Boys Cross Country Running
  - Best Small School Finish – Nordic Skiing
  - Academic Award – Boys Cross Country Running
  - Academic Award – DDF
  - Academic Award – Volleyball
- Individual Championships
  - Timmy Woo – Wrestling
  - Alison Wells – Wrestling
- Individual Awards
  - Madison Akers - 3A State Player of the Year
  - Nolan Bunting – State DDF Student of the Year

### **Music**

- National Honor Solo Ensemble - Falcum Greear
- Command Performance State Solo Ensemble (Duet) Megan Kirsis & August Kilcher
- Command Performance State Sole Ensemble – Homer High Swing Choir

# School Annual Report to the Superintendent

**School Name** Homer Middle School

**Submitted by** Kari Dendurent

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

## Student Celebrations

Kelli Bishop Masonic Student of the Year

Spelling Bee- Larry Dunn

Geography Bee- Owen Glasman

## Parent Volunteers

Julianne Super- HMS Volunteer of the Year

## Teacher Recognition

BP Teacher of Excellence Nomination

Jen Booz

Dan Olson

Linda Rourke

## Grants Received

Homer Foundation Grant with Dave Schroer \$ 3,000

August 13 7<sup>th</sup>/8<sup>th</sup> Grade Orientation

August 14 7<sup>th</sup> Grade SMART Start

August 16, HMS Staff BBQ

September 3 Open House

September 14 Pink Martini Assembly with HCOA

October 13 Fall Music Concert

October 26-30 Book Fair

November 20 Crock Pot Cook Off

December 1-18 Share the Spirit and Angel Tree

December 4 Pep Rally

December 5 Staff Holiday Celebration

December 11 Holiday Cookie Bake Off

December 11 Activity Night

December 15 National Geography Bee

December 15 Winter Concert

December 21 Share the Spirit SGA Basket Delivery

January 14 Spelling Bee

February 1 Pennies for Pasta Campaign

February 5 HMS Staff Trained and Certified Medic/First Aide

February 8 Battle of the Books

February 9 Building Student Resiliency – HMS Professional Development Series

February 13 Math Counts

February 22-26 Spirit Week

February 26 Pep Rally

March 4 Pennies for Patients Coin Drop at Alaska USA \$1200 +

March 4 Activity Night

March 8 Music In Our Schools Band Concert

March 9 KBBI Coffee Table – Kari Dendurent

April 21, Bake for Good – Quest

May 3 Spring Concert

May 5 KPBSD Middle School Math Meet

May 13 Pep Rally

May 13 Activity Night

May 18 End of Year BBQ and 8<sup>th</sup> Grade Assembly

# Superintendent's Annual Report

**School Name** Hope School

**Submitted by** Michael Hanson and Patricia Truesdell

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Another outstanding year at Hope School, and it is hard to believe it has come to an end!

To start off the year, we took the entire school and parents on a field trip to Kasitna Bay in Homer. We traveled to Homer the second week of school and spent five days on an educational trip including a boat ride out to the science center. The students spent time on the beach and in the science lab learning all kinds of information about marine science and marine biology. The time in the evening just enjoying being together was also a fun way to sort of “bond together” for a fun back to school activity. Great trip for sure!

Others activities for the year included:

- Mind of Mazes 1<sup>st</sup> place Intermediate Division: River Skaaren, Liam Bureau, Ben Peck
- Battle of the books- Placed 5<sup>th</sup> for our 5/6<sup>th</sup> grade team
- First ever – Hope Cross Country Club Middle School and High School Club met this year and actually traveled around the KBPSD participating in various meets. They had a lot of fun, and Hope students and staff traveled around and watched them compete.
- River Skaaren played basketball for Seward for the full basketball season.
- Hosted a Science Fair – K-12 April 2016 – Included Cooper Landing and Moose Pass Schools
- Halloween Carnival – October
- Pie Auction in November
- ASTE Ididacontest Awards
  - Liam- 1st place in Photo category
  - Wesli and Ryder- 1st place in Documentary category
  - Murphy and Ryder- 3rd place in the Book category
  - Wesli- 5th place in the Book category
- Math Triathlon – in May, 2016 with our Quest Teacher
- Two Masonic Students awarded in April – River Skaaren & Wesli Dykstra

- BP Teacher of the Year Finalist – Ms. Truesdell
- In April four Hope students went to Washington DC and New York with Ms. Truesdell and had a very educational exciting adventure.
- Development of Leadership Club & cooking club – Sixth graders – Six week Program sponsored by Ms. Truesdell and volunteer Mr. Bob Yoter
- New Project: FFA/4H/Greenhouse/High Tunnel - Students are working on developing a charter for FFA – They have had their first meeting, elected officers and are in the processing of writing their bylaws and constitution. A summer position of a Vista volunteer will be working to assist students and community members in planting two community garden boxes, working on plans to get a 4H club AND completing a community survey and plans for a greenhouse for the school and/the community. It may be a regular greenhouse or a high-tunnel. The students have been researching and studying possible plans for projects for the school and the community. More to come on this. The Vista volunteer may be working to develop the survey and work on the plans, fund raising, etc. . . . So we can move forward on building the green house or high tunnel next school year.
- Hope Music Program performed the Christmas Musical – Scrooge in December and had a lot of fun. Our music volunteer/stipend person attended the music training this spring and is excited to use the new music technology and collaborate with other music teachers.
- Introduction of Reader's Theater for the K-4 group of students. We moved part of the big stage into the Primary Room and introduced Reader's Theater two afternoons a week. This was a strategy from the Student Growth Map for our reading teacher in order to bring up student reading scores. The data is showing it is helping with the reading scores. We introduced a lot more oral reading, performing small plays out loud, and poetry. Next year, we plan to do an actual forensics program.

Another great year in Hope, and one in which the students did a lot of growing, and the teachers worked hard to keep up with them. Please come by and visit! The Hope students and staff love and welcome visitors. It was a good year and we are extremely proud of the work we have accomplished and look forward to being back August 23, 2016. Have a great summer!

# School Annual Report to the Superintendent

**School Name** Kaleidoscope School of Arts and Science

**Submitted by** Robin Dahlman, May 2016

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

- Received recognition as a 2015 National Blue Ribbon School
- Continued to provide personalized learning opportunities for a wide range of student interests and abilities
- Received Arbor Day Grant for 2016
- 1<sup>st</sup>/2<sup>nd</sup> grade classes partnered with local tunnel garden to learn about “treasures we harvest from the earth”
- Partnered with Kenai Watershed Forum to enrich our science curriculum and teaching and exploring with students
- Partnered with the Charis Place developing life links between students and elders in our community
- Volunteer hours total 3,871 hours averaging 100+ hours in a week....this is only counting classroom hours. Hours for PTA, APC, study trips are near 1,000 hours for the school year-incredible support!
- Increased performance on students receiving intervention and refined ways to personalize successful strategies and plans as a collective team with our staff/
- Shared our love of integration across all disciplines with KPBSD Board by bringing a class experience to the Board meeting
- High percentage of new to Kaleidoscope students who were reluctant to attend school at all....very high success academically and socially.
- Rich learning due to dedicated and protected collaboration time built into daily schedule
- Participated in school-wide learning on best practices for fully emerging into a school family
- Nature trail welcome sign installed and nature trail extensions made in partnership multiple community partners; design of sign was collaborative effort with students and staff

# School Annual Report to the Superintendent

**School Name** K-Beach Elementary

**Submitted by** Nate Crabtree

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

**Reading is Great in the Summer (RIGS)** – Teachers worked to promote and foster a love of reading during the summer months. As a result of these efforts, students a staff read a documented 330,000 minutes during the summer months! We are shooting for half a million reading minutes this summer

**The Great Caribou Migration** – This event that brought together *all* students, *all* staff, and *many* families to promote positive school culture and healthy lifestyles through exercise.

**Box Tops** – Students and families collected over \$1000 worth of box tops that will benefit the school.

**K-Beach Film Festival** – Students in grades 4-6 participated in the first annual K-Beach Film Festival.

**K-Beach Chess Club Tournament** – Many students in grades 3-6 participated in the second annual K-Beach Chess Club Tournament.

**K-Beach Future Problem Solving Team** – Quest students in grades 3-6 participated in the future problem solving competition.

**Junior Achievement** – K-Beach was the first school on the peninsula to host a JA in a Day two years ago. This year three schools participated. 19 community members came to K-Beach and taught the students basic economic concepts. The JA in Day Coordinator stated that K-Beach is the model school for the state for welcoming community members into the building.

**Battle of the Books** – K-Beach placed 1st in the district at the 5<sup>th</sup>/6<sup>th</sup> grade level.

**2016 Kenai River Spring Clean Up** – K-Beach participated in the second Annual Kenai River Spring Clean Up.

**Veteran's Day Assembly** – K-Beach held the 16<sup>th</sup> Annual Veteran's Day Assembly to honor veterans and those currently serving in the armed forces.

**PTO Events**

- Pumpkins in the Playground
- Bingo for Books
- Family Game Night
- Family Movie Night
- Kids Go Shopping
- Multiple Book Fairs
- School wide field trip
- School wide BBQ
- Quarterly Caribou Celebrations



# School Annual Report to the Superintendent

**School Name** Kenai Alternative High School

**Submitted by** Loren Reese

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

## Individual Awards and Recognition:

Masonic Outstanding Student – Kody Vaught

ELKS Lodge #2425 Student of the Year-Daria Lee

UA Scholars Award Recipients – Jennaka Papp and Marissa Goode

## School-wide Projects

KAHS offers a morning breakfast program which is run by the Soldotna United Methodist Church, Our Lady of the Angels Catholic Church, and the River Covenant Church. These groups coordinate efforts to secure grant funding for the project, purchase food items, prepare the food and serve breakfast to our students every morning. Their tireless efforts provide a hot meal to many students that would otherwise go without. KAHS also continued their partnership with the Kenai Food Pantry. Students in transition receive extra food support through this partnership. Graduating seniors from KAHS worked with the Kenai Job Center to help prepare them for life after high school.

This year KAHS had 32 graduates.

# Superintendent's Annual Report

**School Name** Kenai Central High School

**Submitted by** Alan Fields

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Mikala Salzetti recognized as a National Merit Scholar Commended Student and selected as BP Scholar

Spirit of Youth Award received by Joslyn Chipman

State Future Problem Solving Champions Dominik Efta, Nimi Pollock, Vitalia Strait, and Hunter Hanson (all freshmen)

## Math:

Drake Thomas first place in the American Mathematics Competition AMC-12

Sarah Fouty first place in the American Mathematics Competition AMC-10

Drake Thomas highest TrigStar score for the State of Alaska

## SkillsUSA:

2015-2016 State SkillsUSA Performance Based Assessment Conference in Anchorage

Brianna Bushnell – 3rd place Culinary Arts

Mara Yougren-Brown – 1st place Job Interview

Andrew Agosti – 1st place Restaurant Services

Mara Yougren-Brown – 3rd place Restaurant Services

Liam Floyd – 2nd place Technical Drafting

Colton Sterling – 3rd place Oxy Acetylene cutting

## Choir All State Music:

The choir had Raymon Machen-Gray selected as 1<sup>st</sup> chair tenor in All-State Mixed Choir. Raleigh Van Natta and Raymon Machen-Gray selected for Command Performance Choir along with the Women of KCHS Chamber Choir.

## Cross Country Running:

4A Girls Team Champions

Football:

Team State Runner-up

State Academic Award

Zach Kozickowski first team offensive and defensive lineman as well as lineman of the year

Andrew Welborn first team running back and linebacker as well as offensive player of the year

Chase Gillis first team defensive back

Zach Tuttle state utility player of the year

Wrestling:

Zach Kozickowski 3<sup>rd</sup> place

Weightlifting:

Cipriana Castellano World Champion in the International Powerlifting Federation (set two world records in the back squat and the deadlift)

Kelsey Booth set the American record in the USAPL in the back squat

Track:

Josh Jackman State Champion Long Jump

Soccer:

Boys 2<sup>nd</sup> place in State Tournament

State All-Tournament Team: Kevin Ramos, Max Dye, and Zach Tuttle

Greg Zorbas United States Distance Learning Association Best Practices Gold Level Award for excellence in distance education

The graduating class of 2016 received substantial scholarships from various universities and other sources totaling over \$266,000.00.

# Superintendent's Annual Report

**School Name** Kenai Middle School

**Submitted by** Vaughn Dosko

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

<u><b>SPORTS</b></u>	
Soccer	Girls – Borough Champions Boys – Second at Boroughs
XC Running	Finished in Top 10
Track	Girls/Boys – Second at Borough
Basketball	Girls – Second Place finish Boys – Second Place finish
Volleyball	Second at boroughs
Wrestling	Finished in Top 5
XC Skiing	Finished in Top 10
<u><b>ACADEMICS</b></u>	
Math Counts	1st Place in State
Math Bowl	1st Place in Homer
FPS (Future Problem Solving)	1st Place
Geography Bee	1st Place – Tyler Hipchen
Spelling Bee	1st Place – Sorin Sorenson
Battle of the Books	7th & 8th Grade – 1 <sup>st</sup> Place
After School Tutorial	November 12, 2014 – April 10, 2015 (Tuesday's, Wednesday's and Thursday's)
Masonic Award	– 8 <sup>th</sup> Grade Veronika Budyona
<u><b>EXTRA-CURRICULAR</b></u>	
Band Concerts	5 Band Concerts throughout the year
Choir Concerts	5 Choir Concerts throughout the year
<u><b>ACTIVITIES</b></u>	
WAK (Welcoming All Kids)	August 14, 2015
Open House/BBQ	September 10, 2015 March 24, 2015
Spirit Week	September 14–18, 2015 February 15-19, 2016

Activity Nights	September 18, 2015 November 13, 2015 December 11, 2015 March 25, 2016 May 6, 2016
Hay Maze	October 16, 2015
Red Ribbon Week	October 26-30, 2015
Book Fair	October 19 – November 2, 2015
Canned Food Drive	December 2-18, 2015
Character Counts	August 30, 2015 – May 18, 2016
SOM (Students of the Month)	October 2, 2015 November 6, 2015 December 4, 2015 February 3, 2016 March 4, 2016 April 5, 2016 May 3, 2016
Celebrations	October 28, 2015 April 1, 2016
Ice Fishing	February 25, 2016 (7th Grade)
Clubs	January 20 – February 19, 2016
Volunteer Celebration	April 29, 2016
New Student Visitation	March 14, 17, 18, 2016
Aluminum Can Drive	April 18 – 22, 2016 1st Place
Mini courses	May 18-19, 2015
6th Camp	May 10-12, 2016
Farewell Ceremony	May 15, 2015

#### MEETINGS

Staff Meetings	September 2, 2015 October 7, 2015 November 4, 2015 December 2, 2015 January 6, 2016 February 3, 2016 March 2, 2016 April 6, 2016 May 4, 2016
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#### DRILLS

Fire Drills	August, 2015 – May, 2016 (Monthly)
Earthquake Drills	October 15, 2015
ALICE Training	August 25, 2015 and November 17, 2015

#### BUILDING USE

AWANA's HEA Peninsula Midnight Sun	September, 2015 – April 2016 (Sunday's) November 2, 2015 January – March, 2016
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Little League Baseball	March – April, 2016

# Superintendent's Annual Report

**School Name** Kachemak Selo School

**Submitted by** Tim Whip

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

- Battle Books 5-6, 7-8
- One Mason Award recipient
- Two Presidential Award for Academic Achievement
- Three Best Attendance Award
- One Kindergarten promotion
- Three 8<sup>th</sup> grade promotions to high school
- Four 12<sup>th</sup> grade graduates
- UA Scholar recipient
- Sports Coop—Head of the Bay football, wrestling, soccer and Homer High Hockey
- Student sponsored fund raising for student activities-\$3000
- Field Trips
  - Anchorage Museum
  - Hidden Lake (paddle boarding)
  - Homer Book Store/Public Library
  - Recycling Plant
- Parent volunteers: Site Council, maintenance and new construction, field trips/class projects
- Russian language instruction
- K-12 Swimming Lessons
- Teacher led in-service w/Razdolna: CAFÉ Daily 5 implementation (K-5) LA and Math
- Outdoor lab activities and field studies
- Monthly beach clean-up
- Student clubs—student council, math, chess, electronics and homework clubs
- Construction workshops for students
- Field and picnic day activities
- Collaboration schedule—focus on Russian Language
- Book Talk on Bi-Literacy
- New furniture and equipment
- Marine Debris cleanup
- Head of the Bay beach and highway cleanup (20 miles)
- After school construction academy at HHS
- One Alaska Municipal League Safety Award
- Alternative/variance calendar
- Awarded Sea Grant w/Razdolna School
- Increased student engagement through: Reading Literacy Carnival, Literacy Lantern Night, swimming, field trips



# School Annual Report to the Superintendent

**School Name** McNeil Canyon Elementary

**Submitted by** Pete Swanson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

## Staff Achievements

- **Debbie Piper** wrote 23<sup>rd</sup> consecutive, successful Artist-in-Schools grant that provided the opportunity for all students to create a mosaic tile art piece of their own. Local tile artist and McNeil parent, Josh Nordstrom, was our Artist in Residence. Josh provided an opportunity for all of our students to work on developmentally appropriate mosaic tile designs. McNeil students were very actively involved in this two week program. This AIS grant program has had a tremendous impact on the entire school and has become a very real tradition.

## Student Accomplishments

- **Matfey Reutov** qualified for the National Geographic State Geography Bee and **Eryn Field** qualified for the State Spelling Bee. Matfey is a 6th grade student this year and Eryn is a 5<sup>th</sup> grade student.

## Co-Curricular Accolades

- K-6 Students competed in Battle of the Books.
- Several entries and strong showing in the Forensics event.

# School Annual Report to the Superintendent

**School Name** Moose Pass School (37)

**Submitted by** A. Rothenberger

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Moose Pass School had many outstanding achievements in 15-16, including:

- Quarterly Site Council Potluck—Students and Parents
- Lego robotics competition—Wendy Bryden (Parent)
- Halloween carnival
- Trail Lake Lodge Christmas
- Holiday Christmas Program—A Garfield Christmas
- Desserts From Around the World—Students and Parents
- Sportsman Club Donations and Raffle
- Holiday Craft Bazaar—Students, Parents and Community
- Winter Ornament Fundraiser
- Winter Rendezvous Bake Sale
- Battle of the Books
- Downhill Skiing Lessons at Alyeska
- Nordic Skiing around Trail Lake
- Spelling Bee Champion
- Archery in Schools Program –Jeff Bryden (Parent)
- Field trip to K'beq' site—including study on native carving
- Kenai Fjords Tour
- SeaLife Center
- Mind Amazes
- Math Bowl
- Trimathalon
- Chinese Language
- Mother's Day craft fair
- A Week of Hiking on the Eastern Peninsula
- Swimming Lessons
- Daily Library Read Aloud—Melanie Hornberger (Parent)
- Year-End Rummage Sale and Auction
- Year-End Eastern Peninsula Small School BBQ-Hope, Cooper Landing, MP
- \$4000 in Fundraising for FY16

# Superintendent's Annual Report

**School Name** Mountain View Elementary

**Submitted by** Karl Kircher

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Mountain View Elementary has completed its second full year of implementing a school developed, K-5 social-emotional curriculum based around positive responses to conflict. We included substantial outreach to families with this information as well. **This May 207 parents responded to a survey about this initiative** with the following responses: **96%** reported seeing the Positive Responses to Conflict Wheel poster displayed at school, **91%** reported their student having talked to them about the 6 positive strategies for resolving conflict and **87%** reported that either they or their student had used the 6 positive strategies for resolving conflict at home. The survey returns included 37 overwhelmingly positive comments about the effectiveness of the program. In addition **92% of students responding** to a survey reported having used the strategies to resolve a conflict at school. We are proud to be helping students create an emotionally safe environment at school and helping families do the same at home as well.

We have begun the next steps in this process with presentations to our staff on the **effects of childhood trauma on our students and strategies for interacting with these students to develop their resiliency and confidence to succeed in school**. Next year we will be rolling out school wide expectations and professional development for Tier 1 behavior interventions in this area.

Mountain View Elementary continued its efforts to get our students out in the community for service projects. **185 of our students participated in community service projects outside of the school this year**. New projects for this year included planting lilac trees at the City of Kenai Community Flower Garden with a grant we recieved from the Alaska Forestry Council, and cleanup of the Forest Avenue Park, woods and beach access.

Mountain View Elementary had an awesome year for volunteers in our building with **an average of 96 volunteer hours a week in our building**.

Mountain View Elementary continued its strategic goal of improving our student's math competencies through the use of the PLC process. This year's most impressive statistics were that **94% of our 1<sup>st</sup> graders scored above the 25<sup>th</sup> national percentile ranking on the spring AIMSweb Mcomp Assessment**, and that 74% of our 4<sup>th</sup> graders made their annual decile gain on the Spring Performance Series Math Assessment. Next year we will have a compacted 4/5 math curriculum for high performing students to be on the track for taking Algebra in 8<sup>th</sup> grade.

# School Annual Report to the Superintendent

**School Name** Nanwalek School

**Submitted by** Nancy Kleine

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

## **Nanwalek School ConnectED Grant Implementation**

- Student Rollout August 18, 2015 with community, Apple, and KPBSD District
- President of the United States mentions Nanwalek School in his September 2, 2015 Kotzebue Address: <http://www.c-span.org/video/?327870-1/president-obama-remarks-kotzebue-alaska>
- Principal Kleine invited to speak on Presidential Panel at National Indian Education Conference in Portland, with Senior Advisor from the White House and Apple CEO, October 17, 2015
- Nanwalek ConnectED Initiative mentioned by KTVA, KTUU, KBBI, Homer News, and by multiple other newspapers nationwide
- Every Early Release spent in ConnectED Collaboration
- 17 Days of Professional Development with Apple
- December 7, 2015 KPBSD Board Presentation
- April 18 Spring ConnectED Showcase Celebration
- Nanwalek School chosen for Case Study by SRI

## **Nanwalek School Recognized in Press for Retention of Sugt'stun Language**

- <http://homernews.com/homer-news/local-news/2016-02-10/nanwalek-works-to-save-dying-native-language>
- National Native News: <http://www.nativenews.net/monday-january-4-2016/>

## **Chugachmiut Language Grant partnership Initiated with Nanwalek School**

- Grant will promote retention of language and culture
- Local Education Coordinator will implement Culture Heritage Kits
- Sugt'stun Teacher will partner with certified teacher at school

## **University of Alaska UAA Scholar**

- Lavrentie Ukatish

## **High School Boys Basketball Team – Coach Kevin “Auggie” Seville**

- Co-Captains: Lavrentie Ukatish and Joshua Evans
- Team members Isaiah Bales, Marcus Wilson, Justus Evans, Uriah Huntsman, Johnathan Jimmy

<ul style="list-style-type: none"> <li>• Uriah Huntsman was recognized on the Peninsula All-Academic team/regions</li> <li>• Uriah Huntsman made the all-tournament team in Seldovia tournament</li> </ul>
<b>Nanwalek Middle School and HS Girls Basketball Programs Initiated – Coach James Doering</b> <ul style="list-style-type: none"> <li>• Approved as teams for 2016-17</li> </ul>
<b>Spirit of Youth Award</b> <ul style="list-style-type: none"> <li>• Carrie Damian</li> </ul>
<b>Nanwalek Student Service Project launched</b> <ul style="list-style-type: none"> <li>• Created and approved by Nanwalek Site Council</li> <li>• Required for graduation beginning 2016-17</li> <li>• Initiative will be presented to the KPBSD Board</li> </ul>
<b>Nanwalek Children’s Choir Initiated</b> <ul style="list-style-type: none"> <li>• Members included second – fifth grade students</li> <li>• Performed at Thanksgiving, Christmas, and Spring ConnectED Celebration</li> </ul>
<b>Nanwalek Science Fair April 1, 2016</b> <ul style="list-style-type: none"> <li>• Grades 6-12, under the direction of Penny Bearden</li> </ul>
<b>Staff Recognitions</b> <ul style="list-style-type: none"> <li>• Penny Bearden completed requirements for her Masters in School Administration</li> </ul>
<b>NYO Students (Village-Sponsored Event)</b> <ul style="list-style-type: none"> <li>• Terence Swenning, Seraphima Ukatish, Verina Ukatish, Aphanasia Kvasnikoff, Katelynn Romanoff, Alexis Romanoff, Severan Demas, Lavrentie Ukatish, Seth Tanape, Uriah Huntsman</li> </ul>
<b>ConnectED Student Awards</b> <ul style="list-style-type: none"> <li>• Gavin Kvasnikoff, Margareta Demas, Juanita Wood, Annie Tanape, Paula Evans, Abigail Kvasnikoff, Severan Demas, Theresa Evans, Verina Ukatish, Marcus Wilson</li> </ul>
<b>Principal’s Award:</b> <ul style="list-style-type: none"> <li>• Katelynn Romanoff – Academics, Attendance, Sportsmanship</li> </ul>
<b>Student Internships:</b> <ul style="list-style-type: none"> <li>• Senior Lavrentie Ukatish: Chosen to do a Career Internship through PGKP partnership with Kenaitze Tribe. This is a 6-week on the job training with Kenai Aviation during summer 2016.</li> </ul>

# Superintendent's Annual Report

**School Name** Nikiski Middle/High School

**Submitted by** Dan Carstens

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

**Middle School Fine Arts** The following students placed in the Borough Art Show: 2<sup>nd</sup> place Ami Olsen & Christian Chikoyak; 3<sup>rd</sup> place Tatiyanna Murphy & Michael Weathers; Honorable Mention Dylan Harris, Adrienne Stynsberg & Petie Deveer.

**Battle of the Books** The Middle School team took 1<sup>st</sup> in the Borough competition and 7<sup>th</sup> place at the Alaska State competition.

**Quest** The Mind A-Mazes team received the Judge's Choice Award and 2<sup>nd</sup> place in the Spontaneous Challenge. Jakobee Anderson and Joe Yourkoski earned 4<sup>th</sup> place in the Intermediate Division. Trista Apted place 3<sup>rd</sup> in Prime Factorization and the Elementary "Trimathlon" Meet. Jakobee Anderson received 2<sup>nd</sup> place in the Future Problem Solving Scenario Writing Contest.

**MS Athletics** The Nikiski MS girls took 2<sup>nd</sup> in the Borough Basketball Tournament. The Nikiski MS Volleyball team took 3<sup>rd</sup> at the Borough Tournament. Nikiski also had five Borough Wrestling Champions: Jaryn Zoda, Chase Olsen, Mason Payne, Simon Grenier, & Mike Eiter. Placing 2<sup>nd</sup> at Borough Wrestling were Ayden Fleming, Koleman McCaughey, George Napoka, Caileb Payne & Hamilton Cox. Jakobee Anderson placed 3<sup>rd</sup> at the Borough Wrestling Meet.

**Outdoor Recreation Class** Dylan Hooper & Jesse Bjorkman were able to take a group of students on a Moose hunt again this fall following the completion of their hunter safety course and certification. This is a program with Fish and Game facilitated by the Safari Club. Twenty-eight students were certified in Hunter Education.

**Events** The 6<sup>th</sup> grade class wrote a grant to go watch Baranov's Castle at the Triumvirate Theater that our High School DDF team performed.

-The SeaLife Center presented to the 6<sup>th</sup> grade science class concerning Marine Debris.

-Dawn Musgrove from the LeeShore Center came to discuss anti-bullying, conflict resolution & self-esteem with the 6<sup>th</sup> grade class. She also came and made a presentation about sexual harassment to the 7<sup>th</sup> and 8<sup>th</sup> grade students.

## **High School**

**Fine Arts** Zyariah Cooney took 3<sup>rd</sup> in the State Art Championship for Mixed Media, and Tayalur Moore was an Honorable Mention in Sculpture.

**Battle of the Books** The High School team took 3<sup>rd</sup> in the Borough Competition.

**Musical Theatre** 70 total kids from Nikiski High, Middle and North Star Elementary participating in a major musical production of "The Wizard of Oz" in a collaborative effort between schools.

**DDF** Ross Halliday was the state champion in Extemporaneous Commentary.

**National Honor Society** NHS solicited toys for the Toys-for-Tots program. Many NHS member were Peer Tutors. This spring students participated in roadside trash pick-up.

**Athletics** Football - The Nikiski Football team was the Greatland Conference Champions and the runner up in the state championship this year. Nikiski was also the Academic State Champions for the 5<sup>th</sup> year in a row! The following athletes were All-State: Luke Johnson - Co-Linemen of the Year, Jon McCormick – Co-Defensive Player of the Year. **1<sup>st</sup> Team Awards** - Cade Anderson – Quarterback, Luke Johnson – Tackle, Jon McCormick – Guard, Hunter Holloway – Wide Receiver, Luck Broussard – Kicker, Matthew Minium – Outside Linebacker, Luke Johnson & Jon McCormick – Inside Linebacker. **2<sup>nd</sup> Team Awards** – Rykker Riddall – Halfback, Corin Cooper – Fullback, Jon McCormick – Long Snapper, Rykker Riddall – Outside Linebacker, Dylan Broussard – Defensive Back, Ian Johnson – Interior Line.

Volleyball – Melanie Sexton & Ayla Pitt were named First Team All-Region. Lauren O’Brien was named to the Good Sport Team for regions.

Wrestling – Luke Johnson and TJ Cox were State Champions. Nathan Carstens placed 2<sup>nd</sup> at State. TJ Cox was voted the Most Outstanding Wrestler of the State Tournament. Luke Johnson, TJ Cox and Nathan Carstens were all Region Champions as well.

Basketball- The Nikiski boy’s team placed 3<sup>rd</sup> at Regions and earned a berth to the State Championship where they placed 6<sup>th</sup>. They were able to travel to Hawaii over the winter break and placed 2<sup>nd</sup> in the Makahiki Hou Invitational. They also won the Nikiski Tip-off Tournament for the 2<sup>nd</sup> year in a row. The following were named to the South Central Conference 1<sup>st</sup> team All-Conference: Cade Anderson, Nathan Carstens, & Hunter Holloway. Luke Johnson was on the 2<sup>nd</sup> team All-Conference. Reid Kornstad was the Conference & State 3A Coach of the Year.

Arianne Parrish and Hallie Riddall made the 1<sup>st</sup> Team All-Conference for the South Central Conference and Ayla Pitt and Kelsey Clark made the 2<sup>nd</sup> Team All-Conference.

Track & Field – Competition will not be completed until May 28, 2016.

**Awards** Caring for the Kenai Evangeline Cox and Marguerite Cox were the first place winners with their “Breath for Pets” project. Katlyn Moore and Drew Davis were also in the top 12 finalists.

- Savannah Rizzo is the second alternate for the U.S. Senate Youth Program.
- Our intensive needs program led by Megan Fowler and assisted by her aides Callie Seater, Angela Smith, Kristin Peek, Kristina Stadleman and Jen O’Brien received the 2016 Inclusive Practices Award.
- Language Arts teacher Carla Jenness was awarded the Bread Loaf School of English Lit for Life Scholarship from Middlebury College.

**Events** Nikiski High School Collaboration with the Nikiski North Star student council and teacher workshop on Visual Literacy happened on April 19<sup>th</sup> at NNS. During the first part of the day Anna Widman and Debbie Harris presented information on the new visual literacy standards and hosted a teacher discussion. During this time six high school students cleaned and prepared the playground for a mural of the United States to be re-painted. The second half of the day the high school students helped the NNS student council paint the mural that they started earlier in the day.

- US Senator Dan Sullivan’s staffer Elaina Spraker came to talk to 11<sup>th</sup> grade US History and 12<sup>th</sup> grade government classes about the relationship between the Federal Government and Alaska.
- Vern Kornstad was able to offer a welding after school academy this past spring.
- Motivational speaker Jesse LaBeau spoke to the entire student body this spring.

**Community Involvement** The DDF team performed the historical puppet play Baranov’s Castle for about 900 kids over the course of 3 weeks at the Triumvirate. The foods class made many pies for the Food Bank to distribute at Thanksgiving. Nikiski Nazarene, and



the Nikiski Church of Christ provided for our hospitality rooms for various sports events. We again partnered with the Nikiski Freestyle Wrestling Club and they were able to host another wrestling tournament this year bringing athletes from around the state. Megan Fowler's Special Education class shopped for a local assisted living home each week. As always many local businesses have helped support the school in numerous areas of need.

# School Annual Report to the Superintendent

**School Name** Nikiski North Star Elementary

**Submitted by** Margaret Gilman

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## School Wide Projects

- Improving the attendance of students who are considered chronically absent (missing more than 15% of the days) was a school goal at NNS this year. We made introductory calls inviting those students to open house and welcoming them to school. We also called home every time any student on that list was absent and offered to assist them with rides or gas cards to facilitate attendance. With the exception of two students, all students of the 20 on the list had an improved attendance rate for the 2015-2016 school year.
- This year 13 of our 5<sup>th</sup> grade students successfully completed Course 1 Math which places them in position to take Algebra 1 as 8<sup>th</sup> graders.
- PBIS Tier II was implemented this year at NNS with three students. It was entirely successful with two of the students. One student had a dip in behavior during the last month of school and further interventions may be necessary.
- The NNS scheduling committee worked to develop a new instructional schedule which will be implemented in 2016-2017. The new schedule has targeted and strategic times by grade level for intervention/enrichment. This “shining stars time” will provide intervention/enrichment opportunities for all students in the grade level at a specific time.
- NNS started a new fundraiser tradition with the 1<sup>st</sup> annual Jog-a-Thon held on May 13. Students procured pledges from family and community members for running during a 40 minute period. Every student participated in the running and more than 60% of the students raised funds. The students ran a total of 4316 laps and raised more than \$6500.
-

#### Awards

- Braedon Porter, 5<sup>th</sup> grader, chosen as Masonic Outstanding Student
- Kailey Stynsburg, 3<sup>rd</sup> grader, winner of NNS Spelling Bee
- Brady Bostic, 5<sup>th</sup> grader, winner of NNS Geography Bee
- Giaseena Nicks, 4<sup>th</sup> grader, and Braedon Porter, 5<sup>th</sup> grader, winner of NNS Science Fair

#### School/Community Connections

- NNS hosted its first ever Veteran's Day Assembly. Parents and community members were invited to join the students in honoring the veterans in our community. Assembly member Wayne Ogle and school board member Joe Arness attended the event.
- Continued successful partnership with Boys and Gils Club and Nikiski North Star. Each day an average of 100 NNS students stay after school to participate in Boys and Girls Club activities.
- Boys and Girls Club purchased the license for Reflex Math and Nikiski North Star PTA purchased the license for IXL math and language arts for use in the 2016-2017 school year at Nikiski North Star.
- The entire NNS student body took a field trip to Triumverate Theater to watch the show, Baranov's Castle performed by the NMHS drama class.
- The NMHS art class partnered with the student council at NNS to repaint the maps and other murals on our playground.

30 Nikiski North Star students performed as munchkins in the NMHS production of the Wizard of Oz. The NNS students practiced at our school with staff member Paulene Rizzo and then visited NMHS for the dress rehearsal and performances.

# School Annual Report to the Superintendent

**School Name** Nikolaevsk School

**Submitted by** Michael Sellers

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**Nikolaevsk School was selected for a National Title 1 Distinguished School Award.**

**Megan Hickman** received a basketball scholarship to attend UAF and will be playing for the Nanooks.

**HS Cross Country:**

Region II Champion: Greg Trail

State Qualifiers: Greg Trail, Jonah Fefelov, Michael Trail, Megan Hickman, Chelsea Johnson

**JHS Cross Country:**

Top 10 in Borough Runners:

Zachary Trail (4th in Borough Meet)

Justin Trail (top finish: 8th)

Elizabeth Fefelov (top finish: 7th)

Justina Fefelov (top finish: 7th)

**JHS Basketball:**

Undefeated season! Girls Small Schools Champions!

Boys Small Schools Champions!

**JHS Volleyball:**

Small School Champion

**Mixed 6 Volleyball:**

Conference Champions

4th Place at State

**High School Girls Basketball**

18-9 Record

2nd Place Conference Tournament  
4th Place State

**Girls 1A State Selection for Basketball:**

First Team: Megan Hickman  
Second Team: Serafima Kalugin  
1A Player of the Year: Megan Hickman  
State 1A Girls Coach of the Year: Bea Klaich

**High School Boys Basketball**

Season record 23-7  
1st Place at Rumble Tournament  
2nd Place at Rex Rock Tournament at Point Hope  
1st Place at Nenana Invitational Tournament  
2nd Place Peninsula Conference Tournament  
2nd Place at 1A State

**Boys 1A All-State Selection for Basketball:**

Second Team: Nikit Fefelov  
Third Team: Neil Gordeev

**Elementary Basketball**

Undefeated Season: 6-0

I attended the Coaching Boys into Men training in Juneau  
Region II Secretary/Treasurer  
KPSAA K-12 Representative, Executive Board Secretary  
ASAA Board of Directors representative from Region II

**Conference Coach of the Year:** Bea Klaich

# School Annual Report to the Superintendent

**School Name** Ninilchik

**Submitted by** Ambrosier

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Penny Connealy was awarded the Alaska Seas and Watershed Grant

Peninsula conference champion for girls basketball

Girls bball Ninilchik Invitational Championship winner

2 peninsula conference all academic awards for girls bball

Peninsula Conference champion for boys basketball

Peninsula Conference Boys coach of the year

State Champion boys 1A basketball

Austin White MVP State 1A tournament

1 peninsula conference all academic for boys' bball.

Caring for the Kenai 2 finalists

DC Close up for all government students

# School Annual Report to the Superintendent

**School Name** Paul Banks Elementary

**Submitted by** Eric Pederson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Paul Banks Elementary has continued to work at providing a quality educational program that suits the needs of all our students. Some of the accomplishments we had in the 2015-16 school year are listed below:

PBE continues to be a five star school awarded by the State of Alaska as a *highest performing school*.

PBE conducted many great community and family nights. These include Bingo for Books, First Friday Art Extravaganza, Family Math and Science Night and Summer Activities Fair.

A week long Read-A-Thon around the theme of Wild West pushed many of our students into 'full-fledged' readers. The event also brought a lot of positive media press about our school.

PTA Winter Carnival not only raised a lot of money for the PTA it provided an opportunity for staff to intermingle with parents and students in a fun setting.

The Winter and Spring Musical presentations filled the Homer High School auditorium to the delight of many parents, grandparents and community members.

The School took numerous field trips that exposed our students to the great outdoor activities that lay outside their backyard in Kachemak Bay.

The school partnered with 4-H and a local hatchery in the rendering of salmon in the classroom.

# School Annual Report to the Superintendent

**School Name** Port Graham School

**Submitted by** Nancy Kleine

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

<p>Port Graham School Technology Implementations:</p> <p>Homer Kachemak Bay Rotary Club Grant:</p> <ul style="list-style-type: none"> <li>• 1:1 Kindles transferred from Nanwalek</li> <li>• \$1,000 grant for eBooks</li> </ul> <p>Chugach Alaska iPad Grant \$10,000 &amp; Port Graham Corporation iPad Grant \$4200:</p> <ul style="list-style-type: none"> <li>• Implementation of 1:1 iPads</li> </ul>
<p>Cross Country Running Club Initiated in Fall 2015</p> <ul style="list-style-type: none"> <li>• Approved for MS and HS teams for 2016-17</li> <li>• Team Members: Griffin Breedlove, Caleb McMullen, Ashton Meganack, Bobby-Wu Smith, Logan Breedlove, Azmaria Esteban, Zeth McMullen, Ashlen Malchoff, Koa Smith, Tyson Breedlove, James Cook, Malachi Joseph, Monique Cook, Nick Meganack, Suzanne LaBelle, Kobe Norman</li> </ul>
<p>Basketball Coop with Susan B. English HS Girls Basketball</p> <ul style="list-style-type: none"> <li>• Players: Monique Cook, Suzanne LaBelle</li> <li>• Awards: Monique Cook – Stepping Up Award</li> <li>• Awards: Suzanne LaBelle – Best Attitude</li> </ul>
<p>Volleyball Coop with Susan B. English School</p> <ul style="list-style-type: none"> <li>• Malachi Joseph, Suzanne LaBelle, Monique Cook</li> </ul>
<p>Voyage to Excellence Participants</p> <ul style="list-style-type: none"> <li>• Ryann Esteban, James Cook, Monique Cook, Rick Jager</li> </ul>
<p>Port Graham Student Council Initiated</p> <ul style="list-style-type: none"> <li>• Members: Ryann Esteban, Tyson Breedlove, James cook, Malachi Joseph, Monique Cook, Nicholas Meganack, Suzanne LaBelle, Rick Jager</li> </ul>
<p>Port Graham Book Club Initiated</p> <ul style="list-style-type: none"> <li>• Members: Jocelyn Joseph, Monique Cook, Ryann Esteban, Azmaria Estaban</li> </ul>
<p>NYO (non-school)</p> <ul style="list-style-type: none"> <li>• Malachi Joseph – fundraised all funds; walked trail regularly to practice with Nanwalek team</li> </ul>



# Superintendent's Annual Report

**School Name** Razdolna School

**Submitted by** Tim Whip

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

The Site Council expressed the desire for more real world learning activities for their children. In response to that, all middle and high school students are CPR certified and had the opportunity to take classes in nautical skills, drafting, welding, small engine repair, construction, and sewing;. The upper elementary students were educated in basic first aid and wellness. Ten students took and passed the Hunter Ed course offered at Razdolna this year. Students were involved in afterschool programs that included drama club, knitting club, sewing, and football.

A school goal was to have parents be more present at the school and participate in events with their children. The parents and students built an ice rink for the school by paving a large area, laying out plastic sheeting, using 6x6's as a boarder and then filling the rink with water/ice. Unfortunately the weather did not cooperate this year and the ice quickly turned to slush. Even with the weather students and parents did get a few days of skating in. The blacktop is a year round draw for basketball, 4-square, etc. for students and parents.

This year Razdolna School took the K-8<sup>th</sup> grade students to the Bay Club for swimming lessons. When the students were not taking swimming lessons they were learning how to rock climb or learning about the beach at Mud Bay with their teachers. With the success of these swim lessons, Razdolna School is hopeful that a school wide swimming program can again be offered next year.

Students participated in the Battle of the Books again this year. They read all the books and enjoyed their time reading as well as the battles with other schools.

Razdolna and K-Selo applied for and attained a Sea Grant through the University of Alaska. Teachers will be taking classes and planning for combined activities between the two schools.

There were five graduates at Razdolna this year. There were four boys and one girl graduating. This is a first for Razdolna not only for the number of graduates, but

also for the number of male graduates. The school would like to thank Gavril and Fenya Basargin for the use of their shop for graduation, Vassa Reutov and the 8<sup>th</sup> grade students for planning and setting up, and all the parents for providing a wonderful meal afterwards.

Awards for the year are:

- Isavra Basargin – UA Scholar, Alaska Performance Scholarship, Kachemak Board of Realtors Scholarship, Icicle Seafood Scholarship, Project GRAD Scholarship, Masonic Outstanding Student, Presidential Award for Academic Achievement, Ptarmigan Arts Visual Arts Scholarship
- Faena Basargin – Presidential Award for Academic Achievement

# Superintendent's Annual Report

School Name Redoubt Elementary #46

Submitted by William Withrow

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

## **SUPERINTENDENT'S REPORT REDOUBT ELEMENTARY May 30, 2016**

### **STAFF ACHIEVEMENTS**

Redoubt continued focus on its efforts of the implementation of the Positive Behavior Interventions and Supports (PBIS) system this year, and has found great success with it. The staff developed common expectations for student behavior in the school setting, explicitly taught those expectations several times through the year, and focused on acknowledging appropriate student behavior through a variety of individual and school-wide reinforcements. In addition, this year the school expanded our Tier II interventions into its structure. This new approach to student behavior has been an exciting addition to our school.

New staff this year include Samantha Rogers, 5<sup>th</sup> grade teacher & William Withrow, Principal.

### **STUDENT ACCOMPLISHMENTS**

Masonic Student of the Year – Quinton Cox

#### Forensics

Fourth through sixth graders participated in a school-wide forensics program this year. After a performance at Redoubt, winners of the school meet competed at the borough level in March.

#### Redoubt Spelling Bee

Classroom spelling champions from grades 4, 5, and 6 participated in the school bee, Lainey Wattam won the competition.

#### National Geographic Geography Bee

Emma Hunter was Redoubt's geography bee champion and represented Redoubt at the state level. Grades 4, 5, and 6 participated.

#### Battle of the Books

Redoubt's 3rd/4th grade and 5th/6th grade teams participated in the Battle of the Books competition this spring.

#### Math Bowl

Redoubt students participated in the District Math Bowl competition.

#### PBIS Program

Students and staff were active participants in the school's PBIS program. Students earned tickets by demonstrating respectful, responsible, and safe behavior. Students who earned five tickets in one week received a card to hang in the hallway. Redoubt has reached full implementation of the tier two PBIS program, check-in/check-out. This year our of Celebrations, included game day, electronics afternoon, fun activities in classrooms and a school wide extended outside recess day were planned as students reached card count goals. End of year PBIS celebration was an explosion of color as over 400 shirts were tie-dyed by staff and students. The tie-dyed shirts were worn by everyone the last day of school.

### **COCURRICULAR ACTIVITIES**

#### Intramural Program

Redoubt's intramural sports program is an excellent program promoting fitness, skills acquisition, good sportsmanship and team spirit. Fourth through sixth graders participated in team sports throughout the school year consisting of soccer, archery, flag football co-ed, and trash ball and crazy intramurals (student's choice).

#### Band

Redoubt offered a beginning band program for 5<sup>th</sup> & 6<sup>th</sup> grade students. Advanced 6<sup>th</sup> grade band students participated in Skyview Middle School's Concert Band program throughout the school year.

### **COMMUNITY SUPPORT**

#### Volunteer Involvement and Recognition

Volunteer involvement at Redoubt is active and successful recognized in April with a week of snacks and goodies in the staff lounge.

#### Community Organizations

Local community organizations such as the VFW, Soldotna Rotary, Jumpin' Junction for donating their jump house for our three Fun Fests and Soldotna Elks Club provide funds for needy students as well as activities for students.

Local businesses continue to provide support.

Numerous local businesses provide support through donations of student rewards/prizes, etc. for various activities. Fred Myer Rewards program and Safeway E-Scrip Program have been an invaluable support to our school.

CES Fire Safety

The staff at Central Emergency Services provided fire safety education in classrooms. Soldotna Police Department for Dare training and ALICE training.

**COMMUNITY INVOLVEMENT AND SERVICE**

Food Bank Fundraiser and Holiday Kindness Program

Redoubt staff and students ran numerous projects to make the holidays brighter for the community. A successful canned food drive and fundraiser collected non-perishable food and money for the local food bank during Thanksgiving.

Redoubt families received holiday dinners provided by Soldotna Rotary and gifts at Christmas through PTA's Holiday Kindness Program. Twenty Five Redoubt Families were sponsored this year.

Jump Rope for Heart – students learned about the importance of heart health while at the same time having fun jumping rope and raising money for the American Heart Association.

Backpack Program

In partnership with the Soldotna Church of Christ Ms. Caston's kindergarten students filled over 17 backpacks with non-perishable food each week. Students pick up their filled backpack each Friday and returned their empty backpack the following Monday. This program was a huge success. We plan to continue the program in the fall.

Family Activities

A variety of family activities were offered, including a Family Fun Run, Walk your Child to School Day, family reading nights, Love of Reading Month activities, a Halloween parade, Family Math and Science Night & Bingo for Books.

Book Fairs

Three book fairs were held this year.

### Elf Shelf

This is an annual PTA sponsored program that offers students a holiday shopping opportunity.

### Box Top & Campbell soup labels Fundraiser

Redoubt PTA redeems box tops & soup labels for money for our school. Students who bring in box tops & soup labels are entered into a weekly drawing.

### Fred Myer Community Rewards

Redoubt is a registered school at Fred Myer Community Reward Program. Each time a registered user make a purchase Redoubt receives a percent of the sale.

### Halloween Parade

Students, staff and parents enjoyed the school wide Halloween parade in the school gym. Students and staff enjoyed showing off their creative Halloween costumes to parents and visitors.

### Winter Carnival

Redoubt PTA sponsored Redoubt 4<sup>th</sup> Annual Winter Carnival February 20<sup>th</sup> 2016. This was a community event, a variety of games booths along with a silent auction and raffles were held. Funds were raised for student equipment.

### Kenai River Cleanup Day

Redoubt's 4<sup>th</sup> and 6<sup>th</sup> grade students participated in the 3rd annual Kenai River Cleanup Day. Redoubt students picked up over 1440lbs of trash. Participating students (176) from Redoubt each received a new rod and reel combo from the Kenai River Professional Guide Assoc. (KRPGA) and the Soldotna Chamber of Commerce, sponsors of this event.

## **OTHER POINTS OF INTEREST**

### Boys and Girls Club

We hosted their after-school program at Redoubt again this school year. Boys and Girls Club provided a program of academic help, crafts, physical activity, and snacks for students after school until 6:00 pm every school day. Clubhouse manager, Johnathan Nagasako did a fantastic job.

### Fun Fest

This popular, after-school mini-carnival was held three times this year. Students paid \$4 to participate in a wide variety of crafts and games. Refreshments were sold by the PTA.

#### Public Performance Site License (Movie Licensing)

Under the direction of the KPBSD Redoubt was able to obtain a public license to show licensed movies in the school during student reward days and or for fundraising purposes. This is an annual renewable license.

#### PowerSchool

PowerSchool is an important tool in our effort to maintain excellent communication with parents. Many parents are using PowerSchool to access student and school information.

#### School Blog

Our school blog is active and continues to provide parents easy access to school activity information, forms, newsletters, school supply lists, photos and more.

#### End of Year Activities

Redoubt ended a successful school year with field day, a school picnic, and student awards assemblies.

#### Help Counter

This was Redoubt's fifth school year using Help Counter. This valuable internet based program continues to prove its worth by providing an excellent means tracking visitors, volunteers and students as they enter and exit our school. This program has become an essential tool at Redoubt.

#### Building Improvements

New Carpet was installed in the school hallway and in entryways in December of 2015.

A 40 foot storage connex placed out back in April of 2016.

# School Annual Report to the Superintendent

**School Name** River City Academy

**Submitted by** Dawn Edwards-Smith

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

## Community

- Students volunteered at the Sterling Community Center Annual Auction/Dinner, the Kenai Senior Center Dinner & Theater, and the Democratic Caucus.
- Job Shadows at Department of Fish & Game, Central Peninsula General Hospital, Odie's Deli, Heritage Place, and many others.
- Hosted our first high school activity night – more than 50% of our high school students participated.

## Academic

- Held our first and second Fed Ex Days – 24 hours to deliver an innovative project that meets standards and serves the school.
- Transitioned to the new Empower Learning Management System.
- Model United Nations – Sent four teams to UAA
- Design & Engineering standards were implemented in all science classes.
- World History Classes hosted the Human Rights Summit
- 100% Direct alignment and individual student progress on the Alaska State Standards
- ELA Classes held two successful debate weeks
- Students participated in our 6<sup>th</sup> Annual RCA Poetry Slam
- Increased offerings for credit recovery and resource room.
- Middle School Battle of the Books team placed fourth
- Increased intervention services available to our students
- Team-taught freshmen classes in ELA, World History, Biology and Math
- 36% of high school students take at least distance online class
- 34% juniors and seniors are enrolled through JumpStart at KPC

## Extra Curricular

- 20% of students participate in extra-curricular activities at their neighborhood school

## Graduates

- 9 students graduated from RCA this year.
- Graduates had over \$30,000 in scholarships
- 89% of graduates hold industry certifications or college credit (78% of have earned college credit)



## Superintendent's Annual Report

**School Name** William H. Seward Elementary School

**Submitted by** Mr. David Kingsland

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

### **School**

4<sup>th</sup> Grade teacher Jenna Fabian and 4<sup>th</sup> grade student Samantha Insalaco meet **President Obama** at Exit Glacier to honor the kick-off of the initiative, *Every Kid in a Park*.

Red Cross Disaster Preparedness Training for Students

Bluegrass and Scrap Art Music Concerts

U.S. Capitol Christmas Tree Decorating Project

Art for Parks – National Park Service

Hour of Code

School Yard Habitat Project

School Library - Birthday Book Program

Sea Week in cooperation with the SeaLife Center

Running, Soccer, Basketball, Volleyball, Forensics,

Movement and Dance

Salmon Husbandry with Alaska Fish and Game

Two Library Book Fairs

Swimming Lessons: Kindergarten – 5th grade

Books and Bingo

Veterans Day Program

Winter/Spring Music Programs

Jump Rope for Heart

Field Day

Muffins for Moms and Donuts for Dads

Family Math Night

First, and Second Grade Science Fair

LEGO Robotics

Battle of the Books

Migrant Education Afterschool Tutoring Program

AK Healthy Futures Challenge *Play Everyday* Fall and Spring Challenges

Rare Disease Day (Dup15q)

School Program - 100 Years of National Parks – History, Natural Resources and Culture Brought to Life Through Dance, Song and Visual Arts

**Staff**

Nickole Lyon, BP Teacher of Excellence

**Students**

Spelling Bee

Geography Bee

Emblem Club Essay Contest Winners, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place

Forensics

State Jr. Native Youth Olympics

5<sup>th</sup> Grade – Denali Science School, Denali National Park

District Finalist, PTSA Reflections Program-Visual Art

**Community Partners**

Boys and Girls Club

Emblem Club

PTSA

Lions' Club

Kenai Fjords National Park

Alaska SeaLife Center

Alaska Department of Fish and Game

Qutekcak Native Tribe

Seward Teen and Youth Center

Seward Parks and Rec.

Seward Community Library and Museum

Eureka Pizza

Christo's

Rotary Club

# School Annual Report to the Superintendent

**School Name** Seward High School

**Submitted by** Trevan Walker

The staff and administration at Seward High are proud of our accomplishments within our continuous improvement model to provide opportunities for student success.

- 7 of 13 certificated teachers are using Blended Learning instructional models.
- 6 sections, within our Master Schedule, are Blended Learning models.

Seward High continues to be a strong presence in local, regional, and state academic, athletic, and artistic competitions and local performances. 118 of 181 students were involved in at least one organized co-curricular activity. With many students involved in multiple sports and clubs, there were 346 total participants in all of the activities offered at Seward High. This represents 191% student co-curricular participation.

Seward High Cross Country earned State berths for both the men and the women. Hunter Kratz was the State Runner-Up and the Region III Champion. Ruby Lindquist finished third at the Championships and was the Region III Champion.

Susannah and Moriah Doeppen qualified for the National Debate, Drama, and Forensics meet in Salt Lake City in June.

Seward High School Art Students competed with adult graphic designers from in and out of state to create the new logo for the 2016 Mount Marathon Race, Seward Halibut Derby and Seward Silver Salmon Derby. Blaze Havnen's design was chosen for the Silver Salmon Derby and Jonah Deboard's design was chosen for the Halibut Derby. Heleana Backus received first place in the Printmaking category of the KPBSD Art Show. Seward High School students also participated in the Art For Parks show honoring the Kenai Fjords National Park. Heleana Backus took first place in HS painting, Megan Mullaly took top place in the Ceramics portion.

Seward High School's National Honor Society volunteered for the Seward Music and Arts Festival, ran a stuffed Animal Drive to benefit the Arc of Anchorage, conducted a food drive for He will Provide, and completed a "pie a teacher" fundraiser for a nonprofit which cleans up Ocean Debris in Alaska.

All students in Seward High's Culinary Arts earned their Foods Card for the State of Alaska.

Guest speakers:

Jake Collins-Financial Advisor, Edward Jones

Alex Pahnno-AVTEC student in Industrial Electricity Program

Doug Capra-retired KPBSD Teacher and local historian

Kima and Dasha Hamilton-authors and spoken word instructor

Yolanda Ifflander-KPBSD nurse

Chrissy Forgione-Sea View Clinician

Joe Nyholm-Seward High graduate and Sports Nutritionist

Stacey Schaffer- a Level Two CrossFit instructor from the Apex Gym

The Seward Flyers were busy using drones to map watersheds prone to flooding for the Flood Board. Using mission-planning software to program the hexacopter, the students were able to acquire aerial imagery, which was then sent on to UAF's GIS school for processing. The resulting data helps the Flood Board decide where to allocate resources and monitor sedimentation over time.

Marine Biology students had an extremely relevant year. Students conducted a Marine Debris Survey for NOAA, conducted research projects through the Alutiq Pride Shellfish Hatchery, and monitored plankton at the UAF lab in Seward.

The students continued to supply the school cafeteria with produce from the greenhouse. The greenhouse produced lettuce, tomatoes, peppers, herbs, carrots, peas, and cucumbers, which brought over \$500 throughout the school year. Students from all classes were engaged in this project-based learning which focused on science, business, and statistics.

Two Physical Science students partnering UAF lab for project with Isochrisis and salinity.

Seward High's very first Audio Video club made a corporate video for AVTEC's Culinary Academy. They liked our video so much that they just offered one of our members the opportunity to get paid to make a video for every department of AVTEC over the summer!

# School Annual Report to the Superintendent

**School Name** Seward Middle School (14)

**Submitted by** A. Rothenberger

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Seward Middle School witnessed a number of outstanding achievements in 15-16, including:

**Notable Academic and Grant Achievements:**

- Coats for Kids—Seward Rotary Club
- May School Board Catering—Seward Middle Foods Class and Captain Jacks
- Seward Middle Park Project Grant—PTSA and Seward Community Foundation
- Technology Mini-Grant—Seward Community Foundation
- AVTEC Art Showcase
- Music with a Member of Black Water Railroad—Andy Zamarripa
- Project American Sign Language—Dean Engelhaupt and Renee Estelle
- ALICE Emergency Drills
- Student Leadership Team Activity Nights, Fundraisers and Spirit Weeks
- 3<sup>rd</sup> Place in Mind Amazes
- Project Guitars Class—Bob Barnwell, Kayce James, Seward Music Association, and Heidi Zemach (Parent)
- Music in School Grant Contest Winner—Carole Tallman (Community Member)
- Project Ukulele Class—Myla Liljemark and the Seward Music Association
- Bluegrass Workshop
- Spoken Word Poetry Slam Workshop—Homer Council of the Arts and Dasha and Kima Hamilton
- 3<sup>rd</sup> Place Spoken Word Poetry Slam—Matthew Stanley (Student)
- Project Coding Class—Steve Fink
- Holiday Strings Performance--Barnwell
- Four Drama Productions—Shelly Walker
- Blended Learning Symposium (iNACOL)
- SLT Canned Food Drive

- Alaska Society for Technology in Education (ASTE) Student Award Winners—Madilyn Moore, Jack Gunter and Joshua Park (Students)
- State Geography Bee Top Placer—Joshua Park (Student)
- Students of the Month
- Quarterly Honor Roll
- UAF and Seward Marine Center Science in Schools
- Math Bowl Placer—Max Pfeiffenberger
- 24-8<sup>th</sup> Graders Receiving HS Algebra Credit
- 8-8<sup>th</sup> Graders Receiving HS Geometry Credit
- Student Created Yearbook
- Kenai Fjords Tours Marine Science Program
- Two Seward Music Collective Productions
- Ice Fishing
- Challenger Center—PTSA Grant Award
- Algae Study at Fourth of July Creek
- Hatching Salmon Project
- Life Alaska Organ and Tissue Presentation
- Anchorage Covenant House Presentation
- Bayfront Maritime Center Wooden Boats Presentation
- 8<sup>th</sup> Grade Overnight at Trail River

**Notable Athletic Achievements:**

- Native Youth Olympics Top Placers—Tommy Cronin and Priscilla Stoltz
- Skyview Wrestling Invitational Rubber Chicken Award—Michael Honebein
- 800 Meter Boys Record—Connor Spanos
- 200 Meter Placers—Connor Spanos and Ally Chryss
- State Archery Competition--
- Six “6 Minute Mile Club” T-Shirts
- Seventeen “7 Minute Mile Club” T-Shirts

## Superintendent's Annual Report

**School Name** Skyview Middle School

**Submitted by** Sarge Truesdell, Principal & Jill DuFloth, Assistant Principal

Skyview Middle School is a comprehensive middle school with an enrollment of 406 full time students in seventh and eighth grade. SMS continues to provide a full array of elective courses such as band, choir, art, technology, vocational education, and foreign language. SMS also continues to provide many opportunities for students that need additional supports. One form of aid is that Skyview offers sections of reading, math, and language arts remediation to students who scored below the 30<sup>th</sup> percentile on the Edperformance assessments. In addition, SMS has a part-time Quality Schools tutor in the building who directly serviced over 67 SMS students on a daily basis this year. Skyview also continues to provide morning school tutoring program, with 59 students participating throughout the year. Additionally, the Title VII program also proves to be beneficial in assisting both struggling and successful Alaska Native students to build stronger connections to school as well as increase their academic performance. Finally, a new program at Skyview that is designed to help students is Focus on Learning or FOL. This addition to the daily schedule offers students the opportunity to sign-up for additional help from teachers to improve their academic scores, as well as affords the opportunity for enrichment and exploration in a variety of activities. There has been a tremendous amount of positive feedback about this new addition from teachers, parents, and students alike.

### **Staff Accomplishments**

Mr. Sarge Truesdell successfully completed his fifth year as the principal of the Middle School. His ongoing leadership in guiding the Site Council, staff, students, and parents has resulted in another successful year. Skyview Middle School added seven new members to the staff this year, four of which were core academic instructors and three were in student support services. Skyview also added a brand new assistant principal this year, Jill DuFloth, who brings 18 years of teaching experience to the position. Skyview Middle School also had three staff members whose names were submitted for the BP Teachers of Excellence Award: Andrea Eggleston, Matt Fischer, and David Patat, were recognized by the students and families they serve. An addition to the course schedule this year was the implementation of *The Fourth R* health curriculum. This research-based program is intended to help promote healthy lives by teaching good decision-making skills. The Fourth R consists of a comprehensive, school-based program designed to include students, teachers, parents, and the community in reducing violence and risk behaviors. Its premise is that young people can be taught to make good decisions, and can be shown positive relationship models that will demonstrate alternatives to the negative examples they frequently see in the world around them. Finally, Skyview Middle School also gave considerable effort to continue to strive to become a model PLC School. The weekly schedule was arranged in order to provide teachers the collaboration time to meet and focus on student learning and achievement. Teachers were able to discuss standards, goals and objectives, create common assessments, analyze data, and share instructional best-practices. Teachers used common prep times, weekly PLC meeting times, and district early-release afternoons, to accomplish their PLC tasks and goals. Creating high-functioning PLC's with the goal of higher student achievement and learning is an ongoing endeavor at Skyview. We are committed to continuous improvement in order to produce better results for the students we serve.

**Masonic Student of the Year:** Whitney Benson

**Masonic Student of the Year Nominees:** Cameron Blackwell, Tim Cashman Ray Chumley, MaCady Musgrave, Ituuau Tuisaula

**SMS Spelling Bee Winner:** Tiffany Chesley

**Geography Bee Winner:** Gabriella Rogers (qualified for State Competition)

**Outstanding Band Student of the Year:** Ryan Cannava

**Outstanding Choir Student of the Year:** Matthew Martinelli  
**Golden Hammer (Vocational Award):** Whitney Benson  
**Outstanding PE Students of the Year:** Tanner Ussing and Kilei England  
**Outstanding Student Council Members:** Eve Downing and Jacob McConnell  
**Best of Show Art Award Winner:** Chance Reynolds

**Chamber of Commerce Students of the Month-2014-15:**

August/September 2014 – Cameron Blackwell – 8<sup>th</sup>  
 October 2014 – Hosanna Van Hout – 7<sup>th</sup>  
 November 2014 – Mollee Verba – 8<sup>th</sup>  
 December 2014 – Alexis Gomes – 7<sup>th</sup>  
 January 2015 –Ituau Tuisaula– 8<sup>th</sup>  
 February 2015 – Sierra Kuntz – 7<sup>th</sup>  
 March 2015 – McCady Musgrave – 8<sup>th</sup>  
 April 2015 – Zachary Burns – 7<sup>th</sup>

**Perfect Attendance:**

John Einerson  
 Jaron Kenner  
 McKinley Baxter  
 Christopher Edelman  
 Sara Heinz  
 Jacey Kosto  
 Renee Rogers  
 Joseph VanHout

**4.0 G.P.A. (Entire year)**

Erika Arthur	Mackinley Baxter
Madelyn Barkman	Whitney Benson
Adison Beck	Cameron Blackwell
Zachary Burns	Galen Brantley
Olivia Davis	Autumn Chumley
Ethan Evans	Ray Chumley
Carson Fischer	Eve Downing
Kaytee Hackett	Casey Earll
Sierra Kuntz	Faith Glassmaker
Nicholas McConnell	Janna Krieger
Joshua Pieh	Bailey Leach
Abby Radeck	Jacob McConnell
Grace Wahl	Jersey Truesdell

**Reading, Mathematics, and Language Arts Remediation**

In order to better meet the academic needs and challenges of our students, Skyview Middle School has classes in place that are designed to remediate areas of academic deficit before students move on to high school. Skyview has Reading, Mathematics, and Language Arts intervention classes that are centered on programing such as Read 180, Scholastic Scope, IXL Math and IXL Language Arts. Students in these courses are provided additional time and more in-depth instruction in order to solidify conceptual understanding and build-up deficit skills. Students are benchmarked and progress monitored with the goal of gaining proficiency.

**Student Council**

The Student Council at Skyview Middle School continues to provide enriching experiences for our students while caring for our community. The student council is an inclusive program under the guidance and direction of Sheila-Margaret Pothast. This group plans and organizes activities such as the quarterly student activity nights. They volunteered for setting up and taking down the events, helped choose themes and ordered decorations, undertook deejay



responsibilities, and organized alternate activities and games. Student attendance and feedback demonstrated the success of the events and this student involvement will continue to provide positive, fun opportunities for students in a safe and caring environment.

SMS Student Council members also demonstrated support and involvement in our community by sponsoring several fund-raising activities. A food-drive was held for the Kenai Peninsula Food Bank where 1,234 lbs. of food was donated. In addition, a Penny Drive was held in which students raised \$840 for the KPBSD's Students In Transition Program. This amount was supplemented with an additional donation by generous members of the staff that made the total amount \$1000. Finally, the student council also held a bake sale raising \$676.27 to benefit the Kilbuck School which lost their building to a fire this year.

### **6<sup>th</sup> to 7<sup>th</sup> Grade Transition Day**

In early May, young people arrived at Skyview Middle School from our six feeder-schools: K-Beach Elementary, Sterling Elementary, Tustumena Elementary, Redoubt Elementary, Soldotna Elementary, and Montessori, to spend the day on campus. The purpose of this event was to give new students a glimpse of what the "Skyview Experience" was all about. Students took part in a number of activities including, swimming, bingo, scavenger hunt, trivia, a fashion show and lunch. While participating, students also were able to experience making new friends, learning locker combinations, class routes & school layout, tips for success, meeting new staff and teachers, and let's not forget—fun! Feedback from students was positive and has established greater comfort in making the successful transition to middle school.

### **Extra-Curricular Sports**

Skyview Middle School continued to offer its traditional athletic program in 2015-16. With over 400 participants in Soccer, Cross Country Running, Basketball, Wrestling, Cross Country Skiing, Volleyball, and Track & Field.

#### **Borough Champs:**

Cross-Country Running: Zack Burns and Hosanna VanHout

Cross-Country Skiing: Jack Harris

Track - 1<sup>st</sup> Places at boroughs—Boys and Girls

- Cameron Blackwell-1<sup>st</sup> place Girls 400 m, 1<sup>st</sup> place member of Girls 4.400 Relay
- Galen Brantley-1<sup>st</sup> place Boys Discus (new borough record—131' 3")
- Holleigh Jaime-1<sup>st</sup> place Girls Hurdles, 1<sup>st</sup> place member of Girls 4x200 Relay
- Tyler Morrison-1<sup>st</sup> place Boys High Jump, 1<sup>st</sup> place member of Boys 4x200 Relay, 1<sup>st</sup> Boys Long Jump
- Ituuau Tuisaula -1<sup>st</sup> place Girls Shot Put, 1<sup>st</sup> place Girls Discus (new borough record—99' 4")
- Tanner Ussing--1<sup>st</sup> place Boys Shot Put (new borough record—44' 7") 1<sup>st</sup> place member of Boys 4x100 Relay

#### **Wrestling – 1<sup>st</sup> place boroughs**

- Kaytee Hackett 90 lbs.
- Zack Burns 110 lbs.
- Brayde Wolfe 125 lb.
- Hudson Metcalf 138 lbs.
- Tanner Ussing 190 lbs.
- Aaron Faletoi Heavy Weight

Basketball—1<sup>st</sup> place boroughs Boys and Girls 8<sup>th</sup> Grade

Volleyball—1<sup>st</sup> place boroughs 8<sup>th</sup> grade Girls

Boys Soccer – 1<sup>st</sup> place boroughs

# School Annual Report to the Superintendent

**School Name** Soldotna Elementary

**Submitted by** Teri Diamond

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

As I reflect on the past school year and begin to examine all of the wonderful things our staff and students accomplish in a year's time I am always amazed, and the swiftness with which a school year passes begins to present itself.

There were several academic achievements which Soldotna Elementary can proudly celebrate. Teaching in a collaborative manner our Quest teacher teamed with our general education teachers to develop differentiated instruction which included a STEM model. This encompassed not only our Quest students, but allowed all students from our upper grades to participate in these engaging hands on activities. The result was the formulation of several great teams, allowing us to place 2<sup>nd</sup> and 3<sup>rd</sup> place in the Trimathalon for KPBSD, and third place in Mind of Mazes. In addition, our Stock Market team took first place, a challenging and admirable feat. We also honor a Masonic student yearly, this year being Nate Johnson.

Our students participated in the Geography Bee, spending time to discover the great attributes of our world, the Spelling Bee, and the District Forensics in which we placed in numerous categories while learning the art of public speaking. Our school promoted reading by participating in Battle of the Books, 3<sup>rd</sup>-6<sup>th</sup> Grade, in addition to a Reading Counts competition for 2<sup>nd</sup> semester. To motivate our students in technology we partook schoolwide in a 'Hour of Code.'

It is important to mention the nearly 6% increase in student fluency for students to move beyond the 40%tile as well, demonstrating hard work by our teachers and students.

Our community outreach partners included Fish and Game, Alaska Troopers, Sealife Center, local historians, Brown Bear visits at recess for team building, Exxon, CPES, Wildlife refuge, Dump, Post Office, local farmers, Kenitze, PCHS, Co-op Extension and Schoolyard Habitat to name a few.

Soldotna Elementary prides itself in a few philanthropist projects a year. This year the focus was on Pennies for Patients, and on a local note, working with Soldotna Church of Christ for our Back Pack Snack program for our families in need. Our Christmas Kindness was a success which supplied 20 of our families with full meals over the holiday season. In addition our community also participates in Toys for Tots.

Our families are an integral part of our community and we strive to have them be part of our school family being present as much as possible. To do this we had a “Souper Lunch” inviting parents to have lunch with their children, Holiday Wonderland for students to purchase gifts for minimal cost for family members, Walk Your Child to School Day, and Science and Art Nights.

Of course, although we don’t have state athletic titles as listed in the preface, we do have a great deal of opportunity for our students to participate in fun and healthy competition. This included Gymnastics, a month long after school event, Hoop Shoot, as well as afterschool basketball.

To promote arts we offer a variety of musical options including beginning and advance band, with some of our 6<sup>th</sup> graders participating in middle school band in the morning, a talent show, choir, and guitar lessons for those who are interested.

As you can see we offer a plethora of activities and although few come with “academic awards” or “regional or “state titles, “ what they do offer is a collaborative caring culture that offers experiences that will nurture and strengthen character and sportsmanship as well as teaching the importance of hard work and grit.

## Superintendent's Annual Report 15-16

**School Name** Soldotna High School

**Submitted by** Tony Graham and Randy Neill

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler on or before June 1.

Soldotna High School has completed a great year with new leadership. SoHi's Afterschool Media Center (7:30 am – 5:00 pm) has been another successful year for students needing a place to work and/or needing additional support after the regular school day.

Soldotna High School continues with its great success in athletics and activities. Listed below are this year's accomplishments:

- \* Soldotna Bible Chapel a local community organization volunteered weekly with our SALT program.
- \* Battle of the Books placed 1<sup>st</sup> in the district and tied for 5<sup>th</sup> at State.
- \* SoHi Football won the state championship for the medium school for 4<sup>th</sup> year in a row.
- \* The Soldotna High School Child Development class provided free daycare as part of the classroom teaching for the 4<sup>th</sup> year.
- \* SoHi's Students in Transition Drive was a success. SoHi collected over 346 items for our students in need in the KPBSD district
- \* SoHi SkillsUSA members did fantastic at the CTSO Conference in Anchorage! This is the first time in 17 years that SkillsUSA members that competed earned at least one medal! 709 students attended the Conference and 272 of those students were SkillsUSA members
- \* SoHi Teacher James Knoebel was nominated for BP teacher of the year
- \* SoHi students competed in the SST competition again this year and put in a lot of hard work to improve themselves.
- \* Cinderella's Closet provided 67 students with items and since it was started has helped 521 people.
- \* The 27<sup>th</sup> Visual Feast KPBSD Juried Student Art Show was in Kenai in April! Approximately 150 Middle and High School art pieces were displayed from Soldotna, Kenai, Nikiski, Seward, and Homer! Twenty pieces of Sohi's Freshmen through Senior artwork are sporting ribbons. Daisy Nelson, a senior at Sohi placed 1<sup>st</sup> in three categories this year.
- \* 27 SoHi students passed their Alaska Food Worker Card which gives them better employability skills.
- \* SOHI hockey and volleyball made state tournament. Each won the sportsmanship award for the state tournament.
- \* SOHI Softball team won a berth to the state tournament June 2-4 in Fairbanks.
- \* Soldotna High School students won more than \$1,000,000 in scholarship money this year.

Soldotna High School continues to strive for excellence and has the goal of leading our School District on the path of continual improvement. Thanks for a great year!

# Superintendent's Annual Report

**School Name** Soldotna Montessori Charter School

**Submitted by** Mo Sanders

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Our mission is to prepare students to become citizens with a global perspective and to enrich their academics and social awareness within a Montessori environment.

Achieving this mission is dependent on high-quality, Montessori-trained teachers and staff:

**Teacher Training:**

2015 – 16 Teacher Training for Montessori: 4 teachers attended national Montessori Conventions, 10 staff members attended the state Montessori convention. Two teachers continued their second year of enrollment in a 29-month Montessori certification training. Two teachers completed the second of a 2-part course focusing on teaching students with special needs in a Montessori context.

In alignment with Montessori practices of hands-on learning, participating in field studies, understanding and gaining a deep respect for the natural world, and engaging in community service, our students participated in:

- Nine-week volunteer support at the Kenai Peninsula Food Bank: all fifth graders
- Nine-week volunteer support at Ridgeway Montessori Pre-School: fourth graders
- Nine-week volunteer support at Bishop's Attic: fourth graders
- Nine-week volunteer support at Soldotna Senior Center: all sixth graders
- Leave No Trace Environmental Camp for all 4<sup>th</sup> -6<sup>th</sup> graders
- UAF Field Station at Kasitsna Bay Overnight Studies for all 4<sup>th</sup> – 6<sup>th</sup> grade classes
- Sixth Grade Swimming Lessons for two weeks in April
- 5<sup>th</sup> and 6<sup>th</sup> grade Band
- Field Studies at all grade levels
- Challenger Center Missions for Fifth and Sixth Grades

- Adopt-a-Stream: monthly monitoring of Soldotna Creek: all 4<sup>th</sup> – 6<sup>th</sup> grades
- Maintained a raised-bed garden for the school and worked with Kenai Soil & Water Conservation District to improve the school grounds by adding bird houses.
- Harvested potatoes and shared many of them at a family night on International Peace Day in September
- Built an outdoor study area near the raised-bed garden

**Other Accomplishments:**

Conscious Discipline is a school-wide program designed to promote self-regulation and connection. It is directly aligned to Montessori principles of maintaining a focused state of mind, global understanding, tolerance, and self-direction.

- Conscious Discipline implementation continued with professional development for all staff/all classrooms
  - Ten members attended national level training for Conscious Discipline

**Other School Events:**

- Battle of the Books for Grades K-2, 3-4 and 5-6
- State Spelling Bee – school champion represented SMCS at the State Bee

**Parent Volunteers:**

Volunteers contributed over 1500 hours at SMCS this year.

Two parents volunteered over 100 hours each. One community member volunteered over 112 hours.

**Academic Policy Committee:**

The SMCS Academic Policy Committee, a nine member committee established by state statute to oversee the charter school curriculum, met six times during the year from August through June. Agendas and minutes are posted at the school and electronically on the school blog.

# School Annual Report to the Superintendent

**School Name** Soldotna Prep School

**Submitted by** Curtis Schmidt, Principal

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

Soldotna Prep School is a 9<sup>th</sup> Grade academy that works hand in hand with Soldotna High School. Soldotna Prep has an enrollment of 190 full time students all of whom are in the 9<sup>th</sup> grade. Soldotna Prep offers appropriate grade level courses in Language Arts, Biology, Pre-Algebra, Algebra, Geometry, and Alaska History. SPS provides a full array of elective courses for 9<sup>th</sup> graders such as Geography, Sport Specific Training, Lifetime Activities, Health, Band, Choir, Art, Ceramics, Technology, Vocational Education, and Spanish I. SPS also works in conjunction with KPBSD Distance Delivery to offer students access to curriculum not offered in our traditional program or as an option to the classroom setting. Students accessed course work in Algebra, Computer Applications, Employability Skills, Health, Geography, Geometry, and Foreign Language. Soldotna Prep implemented a daily schedule and teaching assignments that contributed to the success demonstrated this year. Teachers are organized into core teams with one history, math, science, and language arts teacher per 100 (approx.) students. The four teachers work as a team and have a common prep time where they meet periodically together to develop and plan core teaching methods as well as design interventions for struggling students.

**Staff Accomplishments:** Soldotna Prep had no new hires for 2015-16 school year which made for a much more cohesive staff. Prep staff participated in many KPBSD Committees and Professional Development opportunities this year with teachers represented on the Match Curriculum, CTE curriculum, and Foreign Language curriculum committees. Soldotna Prep also greatly increased participation in the Caring for the Kenai contest and was awarded over \$2000 for the school to use for future events. The school also partnered with Alaska EPSCoR to conduct classroom lessons in Biology and Geography this year.

**Masonic Student of the Year:** Haley Buckbee

**Masonic Student of the Year Finalists:** Haley Buckbee, David Michael, Hannah Delker, Kourtney Birch, Dalton Hatten, Erika Bennett

**Chamber of Commerce Students of the Month:** Kourtney Birch, Dalton Hatten, David Michael, Hannah Delker, Cody Nye, Brock Kant, Sydney Juliussen, Madylyn Brennan, Megan Eskue

**Caring for the Kenai Contest winners:** 6<sup>th</sup> placed overall, Victoria Giles, Sponsor Awards were granted to Allison Towell, Jeremy Kupferschmidt, Erika Bennett, Hannah Delker, Harley Copenhavre, and Madelyn Brennan.

**Perfect Attendance:** Hali Andersen-Currier, Dalton Hatten, Logan Craig, Alexis Giles, Trevor Marks, Marlayna Saavedra

**4.0 G.P.A. (Entire year):** Asia Angeles-Hanson, Erika Bennet, Haley Buckbee, Hannah Delker, Porter Evans, Sydney Juliusen, David Michael, Cloe Milbauer, Cody Nye, Marlayna Saavedra

**Elected Student Council Officers for 2015-2016:** Mika Wong, Aliann Schmidt, Haley Buckbee, Hannah Delker, Brennan Werner, Derek Lewis

#### **Credit Acquisition and Student Behavior**

Compared to previous 5 years data for Soldotna Area 9<sup>th</sup> graders Soldotna Prep School experienced a slight decrease in the percentage of students earning 6 or more high school credits, a slight increase the percentage of students who are on track for graduation, and a small reduction in the number of students earning 5 or less credits. 62% of Soldotna Prep's students will have earned 6 or more credits and Soldotna Prep will have 76% of the 9<sup>th</sup> grade class be on track to graduate in 4 years. This is in comparison to the previous 5-year average of 69% earning 6 or more credits and 75% of Soldotna Area 9<sup>th</sup> graders being on track to graduate in 4 years. Additionally, 29 % of our students will have actually earned more than one year's worth of high school credit at the end of their freshman year and the number of students who are far behind pace to graduate in 4 years has been reduced by 2 percent when compared to the 5 year average.

Here is the final data for the 2014-15 School Year for Soldotna Prep Academic Performance:

#### 173 Total Students

107 (62%) --- Passed all classes and on pace for 6 or more credits for the 2014-15 school year.

132 (76%) --- Passed all classes or had only one F and are on pace for 5.5 or more credits for the 2014-15 school year.

(25 students earned only 1 F this year)

41 (24%) --- Had 2 or more F's and are **not** on pace for 5.5 or more credits during the 2014-15 school year. All of these students have been referred to Summer School for the 2015 Summer Session.

(9 students earned 5 credits, 6 students earned 4.5 credits, and 26 students earned 4 or less credits)

(\*\*\*\*\*22 of 26 students earning 4 or less credits experienced significant attendance issues (15 or more absences both semesters

2014-15 data (break down by credit earned)

<u>Total</u>							
<u>Students</u>	<u>7</u>	<u>6.5</u>	<u>6</u>	<u>5.5</u>	<u>5</u>	<u>4.5</u>	<u>4 or less</u>
173	25	20	62	25	9	6	26
100%	14.4%	11.5%	35.8%	14.4%	5.2%	3.4%	11.5%

Another very impressive success has been our ability to cut the number of student discipline incidents by 20% from the 5 years average and 100 students (58%) were not referred to the office for any reason during the 2015-16 school year.



# School Annual Report to the Superintendent

**School Name** Sterling Elementary School

**Submitted by** Denise Kelly

This school year, 2015-2016, started with a new shared PE teacher as well as 3 new classroom teachers and a part-time interventionist/ gifted facilitator. Sterling Elementary is proud of our school year:

- Our primary wing and several other areas of our school got a makeover with much needed new paint!
- Back-to-school BBQ was held in cooperation with our fabulous Sterling Elementary PTA. Teachers and parents met and mingled over dinner.
- Sterling's first summer reading program was a huge success with 37 students participating in our inaugural year.
- Our teachers, staff, PTA and volunteers made Trunk, Trail or Treat successful yet again!
- We held a Falcon Fun Night as well as our annual Sterling PTA Carnival. Both saw large numbers of families enjoying the activities together.
- Two music concerts were held – winter and spring. Our music teacher has made these events entertaining and well-attended by students and parents.
- This year, our music teacher and classroom teachers put together a Veterans' Day assembly as well. We had local veterans in attendance.
- At least six school-wide PBIS celebrations were held this school year when our pompom jar was filled.
- Students who earned the golden pompom were provided the opportunity to win a pizza party. Magpye's Pizza donated pizzas for those winners. (By the end of the school year, every student who had earned a golden pompom had a pizza party!)
- Through their support of Sterling Elementary and the Sterling community, Magpye's Pizzeria was nominated for and received the Golden Apple Award! Our school is lucky to have this local business!
- Kinder-Fair provided future Kindergarteners and their parents the opportunity to register for Head Start and Kindergarten. Many local community resources had booths to provide info for parents, and engage children in early literacy, health, and safety activities.
- Our Sterling PTA continues to support RIF (Reading is Fundamental) which provides 3 brand new books to each Sterling Elementary student throughout the school year. We also support our Sterling Head Start as they come with their students to pick out books as well.
- This year's end of the year field day was in coordination with Relay for Life. Sterling raised \$385.56! One of our pre-school students is a cancer survivor and will be speaking with her family at this year's Kenai Peninsula Relay for Life event.
- Sterling Elementary hosted Mr. Eddie Wood as our Artist in Residence. He spent a week with our students teaching percussion and movement. Students had a great time!

- Our 5<sup>th</sup> and 6<sup>th</sup> grade students participated in Kids2College this year. Students were provided with lessons on what education level is needed for different career choices. They ended the week with a career panel where they asked questions regarding the college experience.
- Three classroom teachers received grants to participate in the Sea Life Center field trips.
- One classroom teacher received a grant for Kindles for her classroom.
- Two family day events were held this year – our annual Thanksgiving family day and a Title 1 Parent Involvement Science Day. Both were successful with students and families.
- Three of our students initiated and helped to organize a community highway clean up this spring. We had 11 people picking up trash along our Sterling Highway.
- Classes participated in bear safety, water safety, winter safety, and dental health classes this year.
- Sterling Elementary hosted a presentation from Sophie Sorensen, Miss High School America Alaska, about bullying.
- We conducted our first evacuation drill as a potential response to a school intruder or emergency situation. Sterling Baptist Church was instrumental in making that a success.
- Our 6<sup>th</sup> grade students participated in an assembly with motivational speaker Jesse LeBeau at Skyview Middle School.

During this school year, students participated in:

- All Title 1 students, including our preschoolers participated in a school Battle of the Books as a family involvement activity.
- Grades 3/ 4 earned 3<sup>rd</sup> place in district Battle of the Books.
- Grades 5/ 6 earned 17<sup>th</sup> place in district Battle of the Books.
- Grades 4 – 6 participated in district forensics competition. 18 students participated with 14 earning 1<sup>st</sup> or 2<sup>nd</sup> place and 4 earning 4<sup>th</sup> place.
- Students participated in a coin drive for Relay Recess and raised \$385.56.
- K – 6 students participated in Healthy Futures AK earning prizes for documenting their physical activity throughout the year.
- Students in grades 3 – 6 took the Math Performance Series assessment three times this year. Students in grade 6 took the Performance Series assessment in all three areas in preparation for middle school.

The following individual students were also recognized:

- Montana Fischer was selected as this year's Masonic Outstanding Student in recognition of her hard work in academics, patience and willingness to help all!
- Landen Chumley's art work was selected to represent Sterling Elementary on next year's school calendar magnet.

Sterling continues to share our facilities with the Sterling Judo Club and Girl Scouts.

Our partnership with Sterling Community Center is developing. They hold an afterschool club for 1<sup>st</sup> through 6<sup>th</sup> grade students each day.

# School Annual Report to the Superintendent

**School Name** Susan B. English

**Submitted by** Mr. Alan Haskins

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

To Mr. Dusek,

Susan B. English this year had a huge achievement, with the struggles of a school with declining student enrollment, the students have really begun to embrace the importance of using the distance education component that is offered at KPBSD in order to have a well-rounded education. At SBE we had 14 high school students take at least one on-line class. The community through much discussion this year, has come to the realization that distance ed and Lync/Polycom is a way of the future.

The staff of SBE are beginning to embrace the importance of the Student Growth Maps. Also the staff came up with a vision for the school that will help us guide and direct us: "Making Education Relevant" so this vision will help us to offer courses that achieve it. I would like to say that the staff is working hard to incorporate the community expertise, into the classroom, which is very nice to see, this is a huge accomplishment as it has not always been that way.

The most visible Award was the Sea Otters Mixed Six Volleyball team making it to the state tournament and representing Susan B. English well. This award was truly a community effort from the fundraising to the transporting of students to catch a boat at Jacolof. The community support has been incredible and parents have stepped up to help out. Also, our Battle of the Books HS team placed 2<sup>nd</sup> for the district losing only to SO-HI.

Community Service this year has the students of Susan B. English helping with the restoration of the Russian Orthodox Church, in partnership with the community and the area Russian Orthodox Church members. Students continued the project from last year, by helping to paint the building in the fall thus completing the project.

Susan B. English has 8 graduates and 6 of the 8 are going on to college or technical training, this is wonderful, that each student realizes the importance of gaining a degree or certification.

Aiden Philpot a graduating senior has signed to play basketball at Clarke University in the Midwest, thus receiving a \$10,000 scholarship. Aiden is a product of hard work every day in school and on the court, he is also a 4.0 student. This year many of our graduating students were encouraged and completed many scholarship application, thus receiving many scholarships, it has been felt by the students of SBE, that they come from a small school, therefore, they never tried for scholarships, we have changed that attitude.

Alan Haskins, Principal  
Susan B. English

## Superintendent's Annual Report

**School Name** Tebughna

**Submitted by** Richard Breske

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Tebughna Foundation continued the 2 <sup>nd</sup> year of their grant, TTVC Garden Project, 10 Years of Service-James Perzechino, Spirit of Youth Award-Tshanna Constantine
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# School Annual Report to the Superintendent

**School Name** Tustumena Elementary School

**Submitted by** Doug Hayman

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

1. What were the top 3 accomplishments with kids at your school this year?
  - a. Our School-wide Enrichment Model (SEM) was enormously successful in **engaging students with high-interest, personalized instruction**. This model also laid groundwork with our community partners to come into the school to share knowledge and form relationships. The Tustumena staff reviewed the first sessions of the SEM, made adjustments to schedule and topics, then applied these changes to the second set of sessions. This resulted in even higher engagement of students and was reported to be much more enjoyable for the teachers as well. Our SEM will continue in the following years. We have scheduled the first sessions of the 2016-17 school year to be held in late September to take advantage of opportunities in outdoor education. Takeaways for the staff were to allow as much student direction and to involve community experts as much as possible.
  - b. Our staff focused even more on student data as a result of continuing with our SGMS. Teachers analyzed their teaching practices which translated into specialized/individualized instruction for all students. The end result was even higher accomplishments of our students. For example, my PEP was focused on the results of a specific data source (MCAP). Teachers carefully reviewed the data with students, as did I, then set goals with the students. Many further details were involved, but the **net result was the average National Percentile Ranking increased by 14 percentile points for all students in grades 4-6**.
  - c. The third accomplishment is hard to quantify because it is difficult to define things that didn't happen. What didn't happen was negative behavior. When reviewing student behavior data of students new to Tustumena, behavior interventions decrease dramatically after one month and in most cases, after three months, behavior interventions become sporadic or even non-existent. The culture of our building is one of acceptance and support. This is modeled by the staff, but the real teaching of the expectations comes from the kids who have been here for a while. **This ownership of our culture is the accomplishment**. The only thing missing from the Tustumena Behavior Model, is a "package." Our staff has demonstrated longevity and thus consistency in our behavior expectations. We need to package and preserve these practices

as well as provide a common vocabulary in order to ensure the culture of Tustumena continues over time.

2. What areas will you focus on next year to improve the school?
  - a. Blended Learning- Using Canvas as our platform
  - b. Packaging our behavior model- Personalize the Character Counts model.
3. Who are your community partners and how are they involved in your school?
  - a. PTO- These fine folks do fundraisers for fieldtrips and special events. They also provide volunteers for popcorn parties, The Christmas Store, The Boxtop Store, and a seemingly endless list of other school support activities.
  - b. Boys and Girls Club- Afterschool program, including a meal, every day after school, evening programs for the community.
  - c. Kasilof Community Library- Library service and partnership and evening programming.
  - d. Kasilof Community Church- ALICE connection for parents and an afterschool program.
  - e. Kasilof Historical Society- Field trips, in-class units on local history, membership on Site Council.
  - f. KPB Fire District- Field trips and in-class instruction
  - g. HEA- In-class instruction and materials. Egg drop lift truck.
  - h. US Fish and Game- in-class instruction and stream watch with sixth grade
  - i. US Weather Service – Sheryl Sopelo Weather Station Grant- in-class instruction
  - j. School-wide Enrichment Model Volunteers- in-class instruction for SEM

# School Annual Report to the Superintendent

**School Name** Voznesenka School (53)

**Submitted by** Michael Wojciak

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary, on or before June 1.

- UA scholar recipient
- 5 Alaska Performance Scholarship qualifiers
- Masonic Outstanding award recipient
- American Legion Auxiliary Scholar recipient
- Homer Elks Scholarship recipient
- Project Grad Scholar recipient
- Job Core admission placement
- Second Team All-Conference DB
- Honorable Mention All-Conference QB
- Second Team All-Conference MLB
- ASAA sanctioned football team
- ASAA sanctioned wrestling team
- ASAA sanctioned cross country team
- ASAA sanctioned soccer team
- Middle School wrestling
- Construction class
- Home Economics class
- Yearbook class
- PBIS school
- Secondary Battle of the Books
- School-wide fundraising event
- East End Road garbage cleanup
- School-wide beach day
- Field day celebration
- Additional PE equipment
- Garden Fair
- Awards Assemblies
- Intervention Program
- Quarterly Data Day
- Marine Safety Program
- Canvas Implementation in secondary classes
- .5 FTE Title/Migrant addition
- 1 week elementary swimming lessons/rock climbing course



# Superintendent's Annual Report

**School Name** West Homer Elementary School

**Submitted by** Raymond Marshall

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, district wide, statewide and national academic awards, regional and state athletic titles, special school wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June

West Homer Elementary School has worked hard to provide a well-rounded, outstanding academic program for students. In 2015/16:

- West Homer Elementary School (WHE) was recognized by the state of Alaska as a 5-Star school.
- WHE Lead Secretary, Jean Calhoun, was presented with the KPBSD's coveted Golden Apple Award.
- WHE's Battle of the Books Grade 3-4 team placed 4th in district.
- WHE's Battle of the Books Grade 5-6 team placed 4th in district.
- WHE is the only elementary school in the state of Alaska to have a Youth Court. For the 2015-2016 school year we had 10 active participants, 2 students with perfect scores thereby being sworn in as judges, and we participated in the State Youth Court conference.
- WHE conducted a Science Night that was a great success.
- West Homer Lego robotics team, [The Brickheads](#), won the Teamwork trophy at the state Lego robotics tournament. Out of 57 teams, their abilities in teamwork stood out above the rest!
- WHE sent representative Emma Sulczynski to the state spelling Bee and representative Delilah Harris to the state Geography Bowl.
- WHE school 6<sup>th</sup> grade student Casey Otis recived the Mansonic Outstanding Achievement Award.
- West Homer Elementary continues to offer a locally relevant academic programs in outdoor education which takes advantage of our close proximity to Kachemak Bay. This is exemplified by our school's working in conjunction with the Alaska Dept. of Fish and Game as part of the Kachemak Invasive Species Monitoring program.
- WHE is also quite talented musically, with our music and band students providing concerts twice yearly to rave reviews.
-

- Athletically, WHE students were offered many sport and club opportunities from which to choose: soccer, cross country running, X-country skiing, volleyball, wrestling, rugby, archery, basketball and gymnastics.
- West Homer student maintain garden boxes that were established in 2011-2012 with a People's Garden Grant and gardening grant from the Alaska Department of Natural resources. We utilize our annual crop of potatoes for a Potato-fest event and feed every student in the school as well as dozens of parents.

West Homer Elementary School has a very positive, enthusiastic, growing PTO that is focused on supporting and improving education and programs for students.



# 2015-2016 SCHOOL SITE COUNCIL EVALUATIONS

*Kenai Peninsula Borough School District*

SEAN DUSEK,  
SUPERINTENDENT

JUNE 2016

**TO:** Sean Dusek  
**FROM:** Larry Nauta  
**DATE:** May 5, 2016  
**SUBJECT:** APC End of the Year Report

The ABCS Academic Policy Committee (APC) Report replaces the Site Council Annual Evaluation Form as charter schools, by statute AS 14.03250-14.03.290, have Academic Policy Committees in place of Site Councils.

The APC of ABCS is made up of six elected individuals who are parents of children attending ABCS. Meetings are held on a regularly scheduled basis. Meetings dates and times, as well as the agenda, are emailed to parents and posted at the building. Minutes are taken and are available upon request.

This year the APC focused on the following:

- a. Replacement of the retiring administrator
- b. Planning for possible decreased funding
- c. Replacement of APC chairman

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16	School: Chapman / 31
<p>Site Council Goal(s):</p> <p><i>Chapman Site Council will continue to develop and enrich partnerships through its promotion of the school with outreach activities and providing relevant learning opportunities.</i></p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p><i>Supported Goal: Organizational Excellence: Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.</i></p> <p><i>How: The partnerships pursued to provide iPad technology in our K, 5-8 classrooms supports the districts strive for innovation and infrastructure that promotes a fluid academic environment. Students benefited</i></p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p><i>Notes home, newsletters, email, and posting on Chapman's Facebook &amp; School Web Page.</i></p> <p><i>Meeting minutes are posted on the School's website and FB page.</i></p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <p><i>Collaboration with all members of site council; staff, parents, community and students. Two parent surveys were sent out (November and May) the examined the best ways to communicate with parents about school events. 12/15/15 site council dedicated to technology use in classrooms and how to fund such. Partial funding for 5-8 grade iPad devices were sought from The Homer Foundation. Other moneys were taken out of Chapman's annual energy moneys.</i></p>	
<p>What measures were used to determine that goal(s) were reached?</p> <p>Besides obtaining the funding and devices for K and 5-8 grades, both E0200(b) forms were developed with staff and presented to site council. The action steps within these helped determine if goals were met.</p>	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/23/14	Title 1 – PREK & Reading, ASPI Score, Positive Media Coverage by Homer News Staffing, SIP Plan, ALICE Training	ASPI score and what it means, soon to be implemented ALICE program	Reviewed staffing and enrollment from last year.
10/27/14	Fall Activities, Key Communicator Meetings, Evaluation Process, iPad Project for K	Decided all staff available will be trained in First Aid	Reviewed SIP and Budget Meeting
11/25/14	Student Council Activities, iPad Grant Application Homer Foundation for 5 <sup>th</sup> -8 <sup>th</sup> , Early Release Collaboration Days, Evaluations/SGMs	Discussed the importance of the collaboration time for the staff.	Discussed inservice and collaboration days.
12/15/14	iPad Grant update, Inservice Agenda	Discussed the goal to replace all the schools iPods with iPads – importance up-to-date technology. Input on E0200(b) forms.	Key communicators meeting attended by Heidi Adams, Sherree Drake & Conrad.
1/26/15	Enrollment, SIP Progress and Parent Survey Results, Power Point on Federal Programs	Importance of borough funding, Federal Programs Power Point	Waiting for the grant money to come through to order iPads
2/16/15	Enrollment, Staffing, Principal Schedule	Discussed Chapman's enrollment and how it impacts staffing.	Federal Programs Power Point
3/23/15	Science Test, Amp Testing, FY16 Staffing, Principal Assignment for next year	New computerized AMP Testing, Conrad's new position for next year Title VII Coordinator	NAEP Testing
4/22/15	State Budget, FY16 Scheduling, Masonic Student, Enrollment	Talked about the current concerns about state funding for education	AMP Testing
5/11/2015	SIP Goal, Parent Involvement, Title I, Tom Daugherty Scholarship Fund Account	Updated information on SIP Goals, Parent Involvement through Title I, Disbursement of Tom Daugherty 710 Fund	State Budget, FY16 Schedules and Class Configuration

What data gives evidence to progress of meeting goal(s)?

The following link lists the community partnerships that have been developed on behalf of each teacher.

<https://docs.google.com/spreadsheets/d/1jaEISGdnDEIb898u0WpwcUHzPmC5-pU4NEqZKM-Se3w/edit#qid=0>

Additionally, partnerships have led to funding for replacing iPods in grades 2-4 with iPads.

What other significant actions did the site council take to support District goal(s) during the year?

*Site council members attended budgetary meetings with school administration and district office personnel. They have supported efforts in the area of Community and Family Engagement: All KPBSD school reach out to parents and communities to promote shared value and responsibility for the process of education.*

03/13

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2016      School: Connections			
Site Council Goal(s): Improve parent satisfaction with Connections' supporting parents as primary teachers.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Parent/Community Involvement			
Communication: How was the community informed of goal(s), meetings and updated on progress? Inclusion in weekly "What's Happening" email messages.			
What actions were taken to achieve the site council goal(s)? Redesign of physical space in Soldotna and Homer offices. Plans for improved communications methods.			
What measures were used to determine that goal(s) were reached? Anecdotal evidence from parents. Surveys will be used next year.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
12-11-2015	Promoting Vendor Services	No Change in Current Policy	A member of the council requested we reconsider our policy about not promoting vendors. We discussed this and decided it best to keep the policy.
	Update to reimbursement policy	Policy change to allow reimbursement for certain items previously not allowed.	This action was a reflective of a change in state regulations that removed many of the items not allowed for reimbursement. The new policy treats all classes equally, rather than allowing item purchases for some subjects and not others.
	Testing		This was a review of testing and CCRA requirements. Unforeseen events rendered this discussion largely irrelevant.
02-05-2016	RTO for iPads	No change based on council recommendation	It had been proposed to start a RTO agreement for iPads (devices) similar to that used for computers. The parent



			representatives on the council saw little value, and the concept was dropped.
	Office Updates	Major cosmetic changes were made to the Soldotna and Homer Office	The council member commented on the improved appearance of the Soldotna office as well as the usefulness of having a table families can sit at while doing paperwork and/or waiting for an appointment.
	Budget Concerns	Updated council on District budgetary issues	Provided information and answered questions about the budget cuts being developed and proposed by the district. Council members were encouraged to follow the news and talk to their legislators.
04-29-2016	Goal for next year: 4 year plans for student	Discussion was positive and the council agreed that this would be a good goal.	Connections has never taken part in the district initiative that all students have a 4-year plan in PowerSchool based on AKCIS. We piloted this year with positive results. Plans are being made to expand next year.
	Goal for next year: Internet Safety	Internet safety training will be implemented next year.	Connections has not done a good job promoting Internet Safety with families. Several suggestions were made, including bundling internet safety materials with computers when issued, having Internet awareness night.
	Advertising	Change of tone approved by council.	Past advertisement emphasized "keep your money local." While this is important, it does not seem to be an effective way to attract clients from our competitors. Rather, our focus going forward will be the support we offer, events, accomplishments, etc...
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Cooper Landing School	
Site Council Goal(s): The goals of the PAC (Parent Advisory Committee) this year were: involvement of the parents in various school activities, attendance of students, parents/students committing to field trips they signed up for, and an overall school improvement in math and language arts. In addition to these goals, communication between PAC members as well as the PAC and school is a high priority and a constant goal.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District Goal supported is the improvement in math and languages arts. This goal was supported by progress reports regarding math subjects being sent home frequently and parents putting extra emphasis on completing math homework. To improve language arts, we started to publish student works in the monthly newsletter, giving them something to work towards and be proud to have written. In addition, parents supported students in writing about various vacations taken throughout the school year.			
Communication: How was the community informed of goal(s), meetings and updated on progress? The PAC meeting times and minutes are posted on the school website. The meeting times are posted in the school newsletter as well. The PAC meeting times and agendas are posted on the Community Crier (a mass email sent to the entire community)			
What actions were taken to achieve the site council goal(s)? Monthly meetings between members, teachers, and administration were scheduled to keep the communication flowing. The PAC supported the school by hosting their own fundraiser in order to raise money for student activities, as well as freely offering help to support the school in fundraising, chaperoning, and in-school activities. As stated above, the PAC was active in emphasizing math and language arts.			
What measures were used to determine that goal(s) were reached?			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8-10-2015	Back to School Picnic, review of PAC Bylaws, kids fishing day, Denali field trip, Equinox Race fundraiser, Secretary of PAC	Date set for kids fishing	The subject of the Secretary of PAC was revisited. A new secretary was voted in.
9-30-2015	Introduction of new principal, district budget meeting, Bear Creek F&G trip, regular library visits, Halloween Parade, Artist in Residence, and gymnastics	PAC members would like students to participate in gymnastics, regular walking field trips to the library will be beneficial to students	The Equinox Race fundraiser was a success and brought in a total of \$694.64 after expenses

10-14-2015	School district budget meeting Lync, PT conference, gymnastics for K-4, artist in residence, Kingfisher Roadhouse donation, medical information on student with allergies, Saturday Market fundraiser	It was decided that the K-4 would be traveling to Anchorage for gymnastics lessons 4 times during the first semester	Students are learning at library and books are being checked out
11-11-2015	Changing Agendas, Roberts Rules of Order, reading minutes, district budget meeting, small schools matter letter writing, upcoming field trip to museum, funding for BOB book purchasing, planning for Holiday Market fundraiser	Agendas will be changed- new business before unfinished. Members will be responsible for reading minutes prior to meeting. Action Items will be reviewed rather than minutes read. PAC will buy books for BOB	Students are benefiting from Gymnastics lessons.
12-9-2015	Skiing Lessons, Holiday Market Report, Thank you cards for volunteers, planning for Spring Market, Christmas Program	PAC will pay for most of ski lessons with a \$20 contribution for each student from the parents	Meetings are running smoothly
1-27-2016	ALICE drill in spring, rumor of possible second teacher, ski dates and chaperones, Valentine party, field trip to AKJT, gardening committee	Gardening committee will be planning for Spring Market and the school garden	
2-17-2016	Key Communicator event report, State BOB celebration, AMP testing, breakfast planning for testing week, Garden planning, May Market, Snail-A-Thon	May Market cancelled replaced with Garden Sale May 13	BOB books purchased played a part in students success
3-9-2016	Fire mitigation project, field trip after Spring Break, Key Communicator report Garden Committee, PAC verses PTA	It was decided that PAC was preferable to PTA for our purposes	Breakfast program was successful; students looked forward to testing days because of breakfast. Unfortunately testing was not successful
4-13-2016	Year books, science fair, end of year events, garden sale, Snail-A-Thon, Equinox Run fundraiser	If we can use local t-shirt making business for artist in residence program we should. Date for Kinder Graduation confirmed	

5-11-2016	End of year events. Spring Fundraiser plans.	Approval of Access Grant from Alaska Arts Council was announced. It was decided to sell the plants at the Garden Sale for \$2-\$5 depending on quality.	
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015      School: Fireweed Academy: Academic Policy Committee (No site council at school)			
Site Council Goal(s): Board training, Administrator Evaluation, Budget reconciliation and fiscal responsibility			
District Goal(s) that was supported: Organizational Excellence			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted Agendas, emails and newsletters			
What actions were taken to achieve the site council goal(s)? Principal made monthly presentations regarding Charter School Law, Policy and Funding. APC members utilized communication protocols established by Professional Learning Communities; Formed Budget Committee, May 1 <sup>st</sup> and 2 <sup>nd</sup> Strategic Planning workshop with Wise at Work.			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees established at workshop.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
7/8/15	One site building option Budget Reconciliation : Current but without Indirect Cost Calculated Non-Instructional Aide position closed New Yurt improvement/Option of Greenhouse Yurt versus SBS Building.	Moved to continue pursuing other building options Vacant APC Seat Filled by Jamie Olson	Referring to Strategic Plan and Vision regarding one site campus
8/12/15	Facilities Options: Wild Berry, Ritchie, Borough Enrollment/Budget/staffing School Development Plan	Recruit APC member: JO Resigned relocated APC meetings changed to Mondays	Wild Berry Option: not committed to pursue as an option: Bids, Code, Strategic plan, vision, logistics
9/14/15	Enrollment, Budget, LFWA Parking Lot, Principal transition	Recruit APC member, Change meeting Date to 2 <sup>nd</sup> Monday of the month	Building facilities options Vacant APC seats Middle High school Options
		Hannah will represent staff of Big Fireweed.	

10/19/2015	Enrollment, Budget, Committee Reports, Pre-K expansion Discussion follow up from District wide Budget meeting: Input to district: Consolidation instead of losing staff.	Approval to pay administrator for after school program and extra days work Hannah Snow and Crisi Mathews were approved as members of the APC	Strategic Planning Committee reports: On the bus getting on the staff agendas; Core values: next Full Staff meeting and next APC Admin Job Description tabled to next mtg
11/9/2015	Reviewed Budget info from Superintendent Dusek. Reports from PR, Core Values, On the Bus Committees Reviewed AMP test results Fundraising opportunities	Approved Hannah Gustafson and Amber Niebuhr for additional term on APC.	Reviewed edited Admin Job Description. Update on School Development plan progress.
12/7/2015	Committee reports Budget Staffing	None	Considering options for staffing changes
1/11/16	School Development Plan Report Card Alignment Budget Staffing APC membership: absent members	None	Administrator position Clarification of district personnel requirements
	May Day Festival PR committee ideas	Decided to have May Day Event	Committee reports
3/7/16	Spelling and ELA concerns Vertical Alignment in ELA Public relations Film Budget: Mistake in rent calculation remedied Staffing: Loss of 2 FTE Addressing Sped needs Enrollment Kaleidoscope docs	Leadership Committee to move forward with Admin evaluation Survey committee is tasked to refine and implement parent surveys.	Committee reports: renewed energy to meet Movie night

4/11/16	School board presentation. Committee reports, Staffing for next year, APC Membership, Attendance policy	Accepted Hannah Gustafson's resignation and appointed Joey Kraszeski to the APC board. Direct Kiki and Janet to revise attendance policy and letter.	Staffing issues Attendance policy and letter
5/9/2016	Christine Ermold presented information to the board and answered questions regarding administrations options. The APC was informed that due to a State Audit report from January 2011, we could not hire a .49 retired administrator.	APC decided to have an emergency meeting to consider options on Wednesday, May 11 <sup>th</sup> .	Noted that Kiki had still not been paid for work approved by the APC to cover an employee out on sick leave without a sub.
5/11/2016	Emergency meeting was scheduled to respond to information regarding Admin hire. Developed further questions, reviewed options.	Moved to post principal position. Date closed May 18 <sup>th</sup> . Meet with HR to review applications	Noted to stick to agenda and only relevant information.
5/19/2016	Met to discuss applications for Principal position. Input taken from the public. Moved into executive session to examine applicant resumes.	Moved to invite Kiki to join in the executive session. Moved to interview 3 applicants on May 23 <sup>rd</sup> .	

## **Homer Flex Alternative Governance Structure 2015-2016**

The Homer Flex Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

The Homer Flex staff collaborates with multiple community agencies, including the South Peninsula Behavioral Health Center, the Office of Children’s Services, Department of Juvenile Justice, Homer Job Center, Homer Food Bank, the Students in Transition program, SVT, South Peninsula Hospital, Haven House, Family Planning Clinic, and the REC Room.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Parents and students also provide valuable input, whether through various open houses or specific student meetings. Unfortunately, our student/parent participation has been limited.

Our conversations this year focused on several school goals:

- Improving the daily attendance rate
- Improving our graduation rate
- Reducing our dropout rate
- Increasing our total number of graduates
- Developing strategies to reduce risky and unhealthy behaviors
- Expanding community partnerships

Flex staff met weekly to discuss individual student progress. We also had formal meetings every other week with The Center to discuss specific students. Intervention strategies were developed to help improve daily attendance and improve student learning in the classrooms. Social/emotional concerns were also addressed, usually through the inclusion of the mental health counselor.



**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

<b>Year:</b> 2015-16	<b>School:</b> Homer High School		
<b>Site Council Goal(s):</b>			
To support and provide guidance in the smooth operation of all areas of Homer High School.			
<b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited.			
Goal 2: Promote a shared value and responsibility for the process of education throughout the school district. The Homer High Site Council participated in the District Budget meeting and provided feedback and suggestions for how to balance the budget.			
<b>Communication:</b> How was the community informed of goal(s), meetings and updated on progress?			
All meetings, agendas and minutes are posted on our school website. Major accomplishments and decisions are reported in our newsletter or through Facebook.			
<b>What actions were taken to achieve the site council goal(s)?</b>			
Items for discussion are elicited from parents, staff and community members. The agenda is developed each month to meet our goal of providing support and feedback to the school.			
<b>What measures were used to determine that goal(s) were reached?</b>			
Surveys, verbal feedback and the passing of resolutions are measures used to determine if our goals are reached.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-1-15	<ul style="list-style-type: none"> <li>Reviewed Bylaws</li> <li>Selected officers</li> <li>Reviewed 2016 School Data</li> <li>Reviewed school goals</li> <li>Reviewed 710 accounts</li> </ul>	<ul style="list-style-type: none"> <li>Made recommendations for proposed school goals</li> </ul>	This meets the definition of providing guidance in the operation of HHS

11-3-15	<ul style="list-style-type: none"> <li>Reviewed HHS AMP Data</li> <li>Recommended a Title VII Representative</li> <li>Reviewed daily practice time for student athletes</li> <li>Discussed budget priorities</li> </ul>	<ul style="list-style-type: none"> <li>Chose Joyclyn Graham for our Title VII representative</li> <li>Upheld a 2 hour limit for practice time for athletes during the school week</li> <li>Decided not to send a budget priority request to KPBSD Board</li> </ul>	This meets the definition of providing guidance in the operation of HHS
12-1-15	<ul style="list-style-type: none"> <li>Reviewed proposed budget cuts for HHS</li> <li>Discussed a proposed School-wide TAD policy to Student Athletes</li> <li>Reviewed Health Curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Discussed developing a TAD policy for all HHS sports teams. Currently most teams have different policies</li> </ul>	This meets the definition of providing guidance in the operation of HHS
2-2-16	<ul style="list-style-type: none"> <li>Reviewed 1<sup>st</sup> Semester Data</li> <li>Reviewed how budget cuts would affect HHS in 2017</li> <li>Discussed an school-wide TAD policy</li> <li>Reviewed planning for Winter Carnival</li> <li>Discussed creating surveys for students, parents and teachers to help improve data collection</li> </ul>	<ul style="list-style-type: none"> <li>Asked for feedback from coaches and students on a school-wide TAD proposal</li> <li>Reviewed some survey questions and agree surveys should go forward</li> </ul>	This meets the definition of providing guidance in the operation of HHS
3-1-16	<ul style="list-style-type: none"> <li>Reviewed a HHS TAD policy</li> <li>Reviewed PTC participation</li> </ul>	<ul style="list-style-type: none"> <li>Tabled TAD policy discussion</li> <li>Suggested we structure Fall PTC's similar to Winter PTC's</li> </ul>	This meets the definition of providing guidance in the operation of HHS
5-3-16	<ul style="list-style-type: none"> <li>Discussed TAD policy</li> <li>Discussed 710 accounts</li> <li>Discussed renaming the Mariner Theater</li> </ul>	<ul style="list-style-type: none"> <li>Passed school-wide TAD Policy pending coach approval.</li> <li>Suggested several ways to honor Mary, but feel we need to follow the 2 year process.</li> </ul>	This meets the definition of providing guidance in the operation of HHS

What data gives evidence to progress of meeting goal(s)?

- Adopted school goals
- Proposed one school policy change
- Five recommendations were provided to the principal over the school year

What other significant actions did the site council take to support District goal(s) during the year?

Goal 1: Funding Public Education

- The HHS Site Council encouraged members to write or call their representatives and let them know how they felt about school funding.

Goal 2: Promote a shared value and responsibility for the process of education throughout the school district

- The HHS Site Council participated and supplied feedback to the district on budget shortfalls.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Homer Middle School	
Site Council Goal(s): Increase the parent and public perception of Homer Middle School through a communication plan accessible and available to the public.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increased communication with parents and students.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council Agenda and Minutes posted on the blog.			
What actions were taken to achieve the site council goal(s)? Different newsletter format, Outside Signs for Reminder of Field Space as Classroom, Feeder School Parent Information Night			
What measures were used to determine that goal(s) were reached? The publishers of the newsletter collects data for the number of visits.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 14, 2015	2015-16 School Goals; Site Council Vacancies; Signage, Improved communication to feeder school parents	Presentation and Discussion of Draft School Goals; Ideas from Site Council Parents to improve communication	Accept School Goals as presented; Pursue signage for pet owners
October 15, 2015	ELL and Migrant Video; Site Council Goals	Met District Requirement; Budget Overview	Solicited suggestions on the specifics important to HMS regarding budget cuts.
November 16, 2015	AMP Overview,;iNACOL Conference; Mission Statement Review “ Think Globally, Act Locally” ; Signage	Mission Statement overview and how this will impact students.	Discussion regarding parents showing up to meet with teachers without an appointment and walking to the classroom. Reminders were recommended and placed in the newsletter. Monitor place in the office to assist with parents checking in at the office.

January 25, 2016	Budget and Staffing including how to contact legislators to request support for education.	Report from Site Council member on the process of contacting legislators and what it looks like at the Capitol during the legislative session.	Key talking points to communicate with legislators.
March 29, 2016	Early Release Survey, Bully Prevention Survey and Plan, Feeder School Visit, Staff Vacancy, Staff Appreciation Week	Open discussion regarding the surveys; designated parents to host individual days for staff appreciation week.	Correspondence to Site Council and Administrator about the HMS philosophy for Early Release including agendas; Non-Site Council Parent Concern regarding bullying at HMS; Site Council parents recommended Parent Nights based on their experience; Questions regarding the input and process for hiring the counselor/interventionist; Parents who have asked how they can volunteer at the middle school level in a bigger capacity.
May 9, 2016	Busing for the Southern Peninsula; End of Year Report; Site Council Vacancies	Discussion regarding Transportation and review of the Year End Report	Three vacancies for the 2016-17 school year. Next meeting August TBD.
What data gives evidence to progress of meeting goal(s)? Final product: newsletters, sign in sheets, minutes and products.			
What other significant actions did the site council take to support District goal(s) during the year? Funding Public Education- Attendance at KPBSD Budget Meeting; Promote a shared value and responsibility for the process of education throughout the school district- Increased community awareness through a variety of communication tools.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Hope School	
Site Council Goal(s): To increase community/school interaction and cohesiveness.			
District Goal(s) that was supported: Community and Family engagement- this was supported through the activities and opportunities for parents and community members to interact with the students and be in the school facility.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Flyers, calendars, school website, and word of mouth			
What actions were taken to achieve the site council goal(s)? Create opportunities for the staff and students to invite community and parents to the school building through community nights at the building, fundraising, volunteering, and community care of the facility.			
What measures were used to determine that goal(s) were reached? We continue to look at how well things are attended and if the community responds to the invitations.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/10/2015	Beginning of the year field trip to Kasitsna Bay for student bonding. Hope School Action plan. ALICE		
10/7/2014	Washington DC trip payments. PTA status and membership drive. MindaMazes competition. AMP testing. Budget Meeting.	Election of officers	
11/10/2015	Hope School's Budget. KTUU visit. AMP testing. Field trips. Upcoming fundraisers and school events.		
12/08/2015	Christmas program, upcoming field trips		
1/13/2016	Hope School's Budget. Maintenance of the Hope Road. Board meeting. Battle of the Books. Read-a-thon. Skiing Lessons.		

2/17/2016	Battle of the Books. Reflex math. Upcoming field trips. Finances.		
3/25/2016	Running club. Upcoming events, fundraising, and field trips. PTA By-laws and audit.		
4/21/2016	Finances. Fundraising, upcoming events, and field trips.		
5/10/2016	No AMP scores testing canceled. End of the year field trips and events. Vista volunteer. FFA and 4H possibility for next year. Community garden and greenhouse.		
What data gives evidence to progress of meeting goal(s)? Community was there to support students. It is amazing how many people show up at the school for every event.			
What other significant actions did the site council take to support District goal(s) during the year? Hope parents and community members rallied together in opposition of closing small schools and created a Facebook page for Hope School on the Small Schools Matter Alaska page. The Hope community greatly appreciated the KPBSD resolution supporting small schools on the Peninsula.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Kaleidoscope School of Arts and Science	
Site Council Goal(s): <i>The Kaleidoscope School of Arts and Science Academic Policy Committee is to uphold the mission of Kaleidoscope: To educate the whole child through integrated arts and science.</i>			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. <i>The district goal supported by Kaleidoscope was</i> <b>Goal 1: Reporting on Innovation</b> <i>We continue to provide KPBSD students with opportunities for high levels of engagement through meaningful, integrated learning.</i>			
Communication: How was the community informed of goal(s), meetings and updated on progress? <i>Posting in the school, in the Clarion, personalized weekly update from the principal, weekly phone call from the principal, minutes, webpage</i>			
What actions were taken to achieve the site council goal(s)? <i>abiding and operating by the adopted Charter; monthly reports to the APC board; visits by APC board members; public reports provided by community members, teachers and board members; collaboration with KPBSD and the Charter School Oversight Committee</i>			
What measures were used to determine that goal(s) were reached?			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?  <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;">           Note:            All minutes with detail are posted on the school website.         </div>
7/20/15	Staffing consideration for combining resources to support Media, Intervention, Extension		
8/18/15	Opening of school		



9/21/15	School configuration		
10/26/15	Reports to the APC board; board training; announced receiving National Blue Ribbon School award		
11/23/15	FY17 budget	Budget Approved for FY17	
1/25/16	Class configuration; change of demographics; Budget work session dates set		
2/10/16	Continued Budget review; continued discussion staffing		
3/21/16	Bylaw Update adopted; Elections		
4/18/16	Lottery results; Elections		
5/9/16	New board members seated		
<b>What data gives evidence to progress of meeting goal(s)?</b> <i>High ratings from community and parents and students regarding Kaleidoscope on surveys from fall and spring. Continue to have a waiting list.</i>			
<b>What other significant actions did the site council take to support District goal(s) during the year?</b> <i>Presented to the KPBSD board a 'peek' in a KSAS classroom; recognized as 2015 National Blue Ribbon School</i>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: FY16		School: K-Beach Elementary	
Site Council Goal(s): Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment." Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.			
What actions were taken to achieve the site council goal(s)? A regular meeting schedule was established and adjusted as needed.			
What measures were used to determine that goal(s) were reached? Documented records from previous meetings reflect the focus and completion of the above stated goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10.15.2015	Enrollment numbers increase, staff assignments, schedule updates, safety drills (fire, earthquake, intruder), ALICE rollout, school cameras, Lync budget session	Relocation sites for emergency evacuation were identified. Feedback was gained on areas of our budget that can be reduced and areas that should be expanded.	
11.3.2015	AMP Update, Students in Transition Presentation, Title IIIA English Language Learners Presentation	Materials and presentations were informational in nature.	
12.1.2015	AMP Update, Budget Update, Student Growth Maps	Materials and presentations were informational in nature.	

2.2.2016	AMP Update, Budget	Feedback was gained on areas of our budget that can be reduced and areas that should be expanded. Opportunities were presented for ways in which community members can give input to legislators on funding.	
What data gives evidence to progress of meeting goal(s)? Agendas and minutes from 5 monthly meetings and 2 district wide budget/funding meetings.			
What other significant actions did the site council take to support District goal(s) during the year?			

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## **Kenai Alternative Governance Structure 2015-2016 Report**

The Kenai Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

Kenai Alternative Staff and Collaborating Agencies: Office of Children’s Services, Department of Juvenile Justice, Kenai Public Health, Kenai Police Department, Kenai Job Center, Kenai Food Bank, River Covenant Church, Our Lady of Angles Catholic Church, Kenai Methodists Church, and the Kenai Food Pantry.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Parents and students are invited and made aware of the meeting dates and times. Their input is taken very seriously. Our student/parent participation has been very limited due to the typically short stay students are with us and we have found that our proposal structure has been effective.

Our conversations this year focused on several school goals:

- Improvement of our graduation rate
- Reduction in our dropout rate
- Increasing the number of graduates
- Improving the daily attendance rate
- Developing strategies to help reduce risky and unhealthy behaviors
- Expanding community partnerships
- Individual student mentoring with community members

KAHS staff met weekly to discuss individual student progress. Intervention strategies were developed to help improve daily attendance and improve student learning in the classrooms. Students that were homeless or in transition, along with being setup with Kelly King, were registered at the Kenai Food Pantry where they were able to receive additional food support and clothing as needed. From the start of this year, KAHS had a full time Project AWARE counselor on staff. Through this position, KAHS was not only able to work one on one with emotionally fragile students, but also, evening classes were provided to both students and parents in regards to cooking and eating on a budget. Evening CPR classes were also provided for our students seeking certification.

**Kenai Peninsula Borough School District**  
**SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Kenai Central High School
Site Council Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates. The Council reviewed KCHS school data and discipline information, provided feedback and input into the development and progress of the School Improvement Plan. Kenai Central High School will increase by 2% the percentage of 9th-11th grade students who earn 6 credits in the school year by the 2015-2016 school year.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic news letters.	
What actions were taken to achieve the site council goal(s)? The Council provided input and review of: School Data, School Goals, Alaska Performance Index, Eligibility Rules, Expenditures of Transportation for Funds, School Security – Cameras, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook	
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY17 on data received this spring.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/9/15	School Improvement Plan	Approval of school goals	Review of FY15 school data, FY15 school improvement plan and progress
10/15/15	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentation by Mr. Dusek and Mr. Jones
2/16/16	Federal Programs Title ID, Staffing, Budget, Parent Teacher Conferences, AMP testing, SBA	Implemented individual conference by invitation for at risk students	Review of grade check data, current conference format, state regulations regarding testing
5/10/16	Graduation Speeches, New Staff, Summer School, Maintenance, State Testing	Listened to student speeches and provided feedback as well as approval	Review of student speeches and approval
<p>What data gives evidence to progress of meeting goal(s)?            Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY16 on data received this spring.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?            The council supports collaborative practices by supporting the district initiative to provide collaboration time for teachers.</p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Kenai Middle School	
Site Council Goal(s): Support the goals and objectives of Kenai Middle School through its school improvement process. Support the students and staff of KMS.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD will increase student achievement by being responsive to individual student needs through structured collaborative practices District wide with our richly diverse communities. The goals of the KMS and the district were reviewed/discussed and action steps were taken so the school would meet the goals. Students benefited from the involvement and perspectives brought forward from the site council			
Communication: How was the community informed of goal(s), meetings and updated on progress? Alert Now, School Newsletter, Peninsula Clarion, School Website, Facebook.			
What actions were taken to achieve the site council goal(s)? The site council met 4 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.			
What measures were used to determine that goal(s) were reached? SBA data along with other district assessment measures.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-30-15	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	Approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
12-09-15	Alice Training, After School Tutoring Program, District Budget Proposals	District Budget Proposal	Site Council members need more knowledge on how schools and districts are funded.
2-11-16	Staffing, Asbestos removal, AMP Testing	Site council is in favor of doing something different for state testing. Site council wants more info on why KMS is being cut an assistant principal	Strong interest on what is being done to the school with the asbestos removal.

4-7-16	AMP Testing, volunteer recognition, masonic award, open house, school visitation, mass band and choir, staffing	Support the appropriate staffing for KMS	Discussion on staffing and AMP testing.
5-9-16	Staffing update, 6 <sup>th</sup> grade camp, 8 <sup>th</sup> grade farewell, mini courses, awards assembly, asbestos update	Approval of 4 <sup>th</sup> quarter field trips, site council rep for 8 <sup>th</sup> grade farewell, staffing update.	Site council is concerned with staffing and implications if KMS does not get staffing to match its student population.
What data gives evidence to progress of meeting goal(s)? School Communication has increased with the use of the different measures.			
What other significant actions did the site council take to support District goal(s) during the year? The site council wants to continue to increase communication and advocate for appropriate staffing for KMS.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Kachemak Selo
Site Council Goal(s): <ul style="list-style-type: none"> <li>• Increase Student's Opportunities to learn Russian</li> <li>• Improve communication with parents</li> <li>• Real Life Learning Opportunities</li> </ul>	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities. <ul style="list-style-type: none"> <li>• Kachemak Selo School increased Russian Language instruction to one hour every day and is collaborating with Razdolna staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA.</li> <li>• All teachers sent the HS students information to be included in the monthly student/staff newsletter to parents with information about what the students were learning in class along with any news that needed to go home. Monthly calendars were sent home from the school office with items of interest and dates to remember.</li> <li>• High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips.</li> </ul>	
Communication: How was the community informed of goal(s), meetings and updated on progress? <ul style="list-style-type: none"> <li>• Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Phone calls went out two or three days before a meeting as a reminder.</li> </ul>	
What actions were taken to achieve the site council goal(s)? <ul style="list-style-type: none"> <li>• Kachemak Selo School increased Russian Language instruction to one hour every day and is collaborating with Razdolna staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA.</li> <li>• All teachers sent the HS students information to be included in the monthly student/staff newsletter to parents</li> </ul>	

with information about what the students were learning in class along with any news that needed to go home. Monthly calendars were sent home from the school office with items of interest and dates to remember.

- High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips.

What measures were used to determine that goal(s) were reached?

- Collaboration time set for Russian staff
- Number of newsletters sent home
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 9, 2015	District and School Goals, ALICE, AMP, Attendance/Tardy, Title 1/Migrant Information	Reported the AMP scores would be coming out in October, ALICE training for staff and students, parents would like a call home if students are misbehaving or bullying others	continued discussion about HS credit through on the job type work, went over ALICE and inclement weather, discussed the school goals in dual language
Nov. 11, 2015	Dual-Language, Title 1 Compact	Discussed the importance of Russian and English being taught together along with bridging activities	
Feb. 17, 2016	Introduced John Kelly (School Board), PTR, Russian	Discussed the budget changes to PTR, asked for support from parents for the Russian program	Secondary students acting out during Russian – parents asked that they be called (not texted) about student behavior. Planned schedule for swimming lessons in March.
Apr. 21, 2016	Pertussis, Next Year's Goals, Graduation, class configurations for next year	Parents were informed about the Pertussis outbreak in the village by Lorne Carroll, RN and the services the state will provide. Parents were	Parents requested that swimming lessons next year take place during fast free week in March. Parents would like to have Hunters Ed and sewing classes again next year.

		informed that students would be contacting them for food, etc. at graduation. Goals were discussed for swimming lessons, attendance/tardy, after school programs.	
What data gives evidence to progress of meeting goal(s)? <ul style="list-style-type: none"> <li>Increased Russian instruction, Dual-Language Book Talk w/All Staff</li> <li>Increased communication through monthly newsletters</li> <li>Opportunity for students to participate in afterschool programs</li> </ul>			
What other significant actions did the site council take to support District goal(s) during the year? <ul style="list-style-type: none"> <li>The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher.</li> </ul>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: <b>2015-16</b>		School: <b>McNeil Canyon Elementary</b>	
Site Council Goal(s): <b>The goals set by the McNeil Canyon Site Council were to support the goals that had been set in this year’s School Improvement Plan.</b>			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. <b>3.1Parent and Family Engagement: Achieve high levels of parent and community engagement utilizing research-based strategies at all schools.</b>			
Communication: How was the community informed of goal(s), meetings and updated on progress? <b>Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.</b>			
What actions were taken to achieve the site council goal(s)? <b>Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide solid teaching in ELA targeting contextual understanding of reading during instruction for students of all grade levels.</b>			
What measures were used to determine that goal(s) were reached? <b>The comparison of pre and post assessments in 2<sup>nd</sup>-6<sup>th</sup> grade levels measuring each student’s progress on the CBM MAZE assessment.</b> <b>Student attendance rates at all grade levels by week and quarter.</b>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
27 Aug 15	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year’s AMP results were reviewed and new goals were compared to last year’s goals and results.
03 Dec 15	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed.	None	Reviewed last year’s change to language in this section and if it had any impact.
11 Feb 16	Budget impact on District and McNeil Canyon specifically.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.

28 Apr 16	Staffing for next year and how jobs are being assigned.	None	Council was supportive of staffing plan as presented by administration.
<p>What data gives evidence to progress of meeting goal(s)?</p> <p><b>Review of Pre and Post assessments at all grade levels indicated an overall positive growth for McNeil students. The data does show that a majority of 2<sup>nd</sup>-6<sup>th</sup> students made an 11.5%tile average gain on the MAZE assessments. Power School attendance records indicate that McNeil's overall attendance rate for 2015-16 was 91.20%. This is a decrease from last year's 91.90%. It is also shy of the 93% mark that is needed to earn the next level of ASPI points towards our star rating.</b></p> <p><b>Teachers used the collaborative time throughout the year to meet with grade below and grade above colleagues to work on SGM's and plan for articulating their instruction from one grade level to the next.</b></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p><b>The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SIP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.</b></p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Moose Pass School (37)
<p>Site Council Goal(s):</p> <p>Develop several meaningful activities and opportunities for students—balancing curricular and co-curricular activities.</p> <p>Establish routine fundraising opportunities to support activities.</p> <p>Schedule strategic/sustainable volunteer support to enhance current teaching.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> <li>○ Soccer—Staff and Parents</li> <li>○ Lego robotics—Wendy Bryden (Parent)</li> <li>○ Holiday Program</li> <li>○ Sportsman Club Donation</li> <li>○ Quarterly Potluck Theme and Site Council</li> <li>○ Halloween Carnival</li> <li>○ Holiday Craft Bazaar and Ornament Fundraiser</li> <li>○ Battle of the Books</li> <li>○ Downhill and Nordic skiing</li> <li>○ Spelling bee</li> <li>○ SeaLife Center</li> <li>○ Science in Schools and History of Moose Pass with Marc Swanson</li> <li>○ Math Bowl and Trimathalon</li> <li>○ Daily Read Aloud—Melanie Hornberger (Parent)</li> <li>○ Forensics</li> <li>○ Archery in the Schools Program—Jeff Bryden (Parent)</li> <li>○ Kenai Fjords Tour</li> <li>○ Talent Show</li> <li>○ Swimming lessons</li> <li>○ Year End Rummage Sale</li> <li>○ Year End Small Schools BBQ—Cooper Landing, Hope and Moose Pass</li> </ul>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>MPSBC met monthly. Minutes were recorded and disseminated to community.</p>	

What actions were taken to achieve the site council goal(s)?

SBC and staff decided and prioritized opportunities, relying heavily on community volunteer efforts. Avenues for reduced cost were evaluated concerning transportation, collaboration with other schools, and utilizing free opportunities in the surrounding area. Fundraising goals exceeded the need.

What measures were used to determine that goal(s) were reached?

Regular meetings, and communication, progress reports, and individual/small group work. Activities were prioritized, fundraising opportunities were closely managed, and fundraising goals were exceeded.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 15	Tentative events schedule for FY16 Enrollment projections—active at school board Community involvement	Timeline for activities Volunteer support schedule	Enrollment—community involvement to maintain sustainable school in MP
October 15	Quarterly SBC Potluck—Theme based Halloween Carnival and Capitol Christmas Tree Enrollment and Community Involvement	Planned Halloween Carnival Kids Program at Trail Lake Lodge	Evaluation of FY15 Halloween Carnival Enrollment/Community Involvement
October 28	Enrollment/Budget/FY 17 Services with DO	MP will stay open with 10+ kids	MP increased enrollment from 9 to 15
December 9	Holiday Program Planning Desserts Around The World Planning Staffing Projections FY17 SpEd Support Lego Robotics Competition	Enrollment and Budget Meeting with DO	Review of desserts/potluck from FY15 Archery planning for February/March Bake Sale for Winter Rendezvous— fundraiser Winter ornament fundraiser
January 27	February/March Skiing and Chaperones Winter Festival at Trail Lake Lodge Cross Country Skiing Archery	Archery begins 2/1 with Jeff Bryden Skiing at Alyeska begins 2/2 Cross Country Skiing begins	Trail Lake Lodge Winter Festival Booth planning. Robotics competition showing—went well. Addition of SpEd support
March 24	Rummage Sale Fundraiser Tribal studies at K'beq' site Mark Swanson and history of MP KFT trip with Seward Middle	Year-End BBQ Rummage sale and buying tables--\$10/table Community to advertise	Trail Lake Lodge Winter Festival Skiing at Alyeska Small Schools (Hope/Cooper Landing/MP cooperation)

April 22	Rummage Sale fundraiser Five Days of Hiking Planning Swimming Lessons Mother's Day Craft Fair End of Year BBQ	Trimathalon and Math Bowl Chaperone help for hiking/swimming YE BBQ Enrollment	Fundraising totals in student activities Thank you to local business who supported
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Site council determine activities they could support, and developed fundraisers strategically placed throughout the year to support. Nearly \$4000 was raised to support these programs.</p> <p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

<b>Year:</b>	<b>15-16</b>	<b>School:</b>	<b>Mountain View</b>
<b>Site Council Goal(s): From Mountain View Elementary Strategic Plan</b>			
<b>Academic</b>			
<ul style="list-style-type: none"> <li>• <b>60% of Mountain View students in grade 3, 4, 5 will achieve their annual targeted decile gain from Fall to Spring on Performance Series Math Assessments</b></li> <li>• <b>75% of Kindergarten students will score above the 25<sup>th</sup> National Percentile Ranking on AIMSweb number Identification assessments by the Spring(2016) testing window</b></li> <li>• <b>75% of 1<sup>st</sup> grade students will score above the 25<sup>th</sup> National Percentile Ranking on AIMSweb math computation assessments by the Spring(2016) testing window</b></li> </ul>			
<b>Climate</b>			
<ul style="list-style-type: none"> <li>• <b>75% of Mountain View Elementary parents surveyed utilize the Positive Responses to Conflict Wheel strategies to resolve conflicts at home with their children</b></li> <li>• <b>An average of 77% of Mountain View Elementary Students surveyed will report successfully using 1 or more Positive Responses to Conflict Wheel strategies.</b></li> <li>• <b>Mountain View Elementary will achieve an average daily attendance rate for 2015-16 of 93.5%.</b></li> <li>• <b>150 Mountain View Students will engage in community service projects outside the school.</b></li> <li>• <b>Mountain view students will participate in 6 site based community service projects</b></li> </ul>			
<b>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</b>			
<p><b>Academic Success: Data from nationally normed assessments was used to identify students needing intervention as well as to determine what gaps in learning were evident for classes as a whole. Plans were developed to facilitate both individual intervention and classroom instruction</b></p>			
<p><b>Community and Family Engagement: School-Wide Social/Emotional Curriculum was implemented with fidelity, utilized by staff and students, and actively practiced at home as well. This achieved a safe environment for students at school as well as providing families with the resources and knowledge to use at home. Community service gave students the opportunity to give back to the community and develop a sense of self-esteem based and a stronger connection to their school and peers.</b></p>			

Communication: How was the community informed of goal(s), meetings and updated on progress?  
**All site council meetings were noticed on Mountain View Elementary Web Site and monthly newsletters, as well as in the School News in the Peninsula Clarion.**

What actions were taken to achieve the site council goal(s)?  
**An in-depth Strategic Plan with specific action steps was developed by school leadership team and reviewed by the Site Council. This plan was utilized and followed throughout the year by grade level PLC teams, the school leadership team and administration to ensure progress toward the goals. Progress was reported to the Site Council Fall, Winter and Spring.**

What measures were used to determine that goal(s) were reached?  
**Nationally normed assessments (Performance Series and Aimsweb), surveys, and counts of participants.**

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/27/15	Site Council policy, bylaws review Strategic Plan review and comment Selling Kenai's Neighborhood School	Approve items reviewed	
9/24/15	Afternoon dismissal policy and early student pickup Equipment Fund request Selling Kenai's Neighborhood School	Set dismissal and pick up policy, supported equipment fund request	
10/15/15	KPBSD Budget Development Meeting via LYNC	Submitted Mountain View comments to KPBSD	
11/19/15	New parent member introduced Shared AMP results Playground Discussion Selling Kenai's Neighborhood School	Admin directed to pursue funding for additional playground equipment and sledding hill improvements	Dismissal and pickup policy in newsletter, prominently posted, and "enforced" by office staff
2/18/16	Review 710's accounts Federal Programs PowerPoint "Flat funding" staffing scenario and other KPBSD Budget information Selling Kenai's Neighborhood School		

4/21/16	Young Americans Program 3/17 Review Strategic Plan Progress Staffing Update	Strong Support for pursuing YA program in school next year	Playground equipment installation ( KPBSD) and sledding hill improvement ( City of Kenai) scheduled for summer of 2016
<p>What data gives evidence to progress of meeting goal(s)?</p> <p><b>63% of intermediate students achieved their annual targeted decile gain on Performance Series Math Assessments</b></p> <p><b>94% of 2<sup>nd</sup> grade students scored above the 25<sup>th</sup> NPR on AIMSweb Mcomp</b></p> <p><b>73 % of Kindergarten students scored above the 25% on AIMSweb NIM</b></p> <p><b>87% of Mountain View Elementary parents surveyed utilize the Positive Responses to Conflict Wheel strategies to resolve conflicts at home with their children.</b></p> <p><b>An average of 92% of Mountain View Elementary Students surveyed reported successfully using 1 or more Positive Responses to Conflict Wheel strategies.</b></p> <p><b>Mountain View 15-16 ADA was 91.6</b></p> <p><b>183 Mountain View Students engaged in community service projects outside of school.</b></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

<b>Year:</b>	2015-16	<b>School:</b> Nanwalek School
<b>Site Council Goal(s):</b>		
<ol style="list-style-type: none"> <li>1. Support community involvement in school &amp; school involvement in community</li> <li>2. Support ConnectED 1:1 iPad Implementation (2016 – 2019) Goals</li> <li>3. Continue conversations about how to have an improved and expanded facility.</li> </ol>		
<p><b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited.</p> <p>All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.</p> <p>Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.</p> <p>Nanwalek School Site Based Council met regularly to discuss action items for each of the goals above. Attendance is one of the main ConnectED and SDP goals for this year, and site council gave input on ways to improve attendance, and what they could do to offer encouragement to parents. Site council began work on a service project requirement for high school graduation, supporting students to contribute to their community. Site council took on two days of support during Sea Week.. Site council supported the 1:1 iPad implementation, recommending that personal devices be prohibited. Site council members participated in the rollout in August, during the KPBSD School Board Presentation December 7, and the community provided cultural presentations to Apple representatives who visited. Nanwalek site council continued discussion about how to provide expansion of the facility, and supported the administrator's efforts to optimize current spaces.</p>		
<p><b>Communication:</b> How was the community informed of goal(s), meetings and updated on progress?</p> <p>The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings, and through school newsletters.</p>		
<p><b>What actions were taken to achieve the site council goal(s)?</b> Planning sessions for service project implementation; guidance and contributions throughout the year to support ConnectED; discussion and action steps to expand facility.</p>		
<p><b>What actions were taken to achieve the site council goal(s)?</b></p> <p>Eight meetings were held, during which members contributed to the site council goals. The site council planned school/community events, and worked to consider a service project requirement for graduation. Action items from the ConnectED Project were reviewed, and attendance issues were discussed at length. The site council acknowledged budgetary restrictions impacting expansion of the school, and discussed ways to create more space and proceed with advocating for more space for students.</p>		

What measures were used to determine that goal(s) were reached?

Sign-in sheets were used to measure community involvement in events. In addition, documentation of site council involvement in planning school/community events is included in SBC minutes.

Support of ConnectED was measured by involvement in the roll-out, school board presentation, and through the implemented policy of students not using personal devices after a request from site council.

Minutes reflect the ongoing discussion about the facility issues and advocacy efforts by local members.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/31/2015	School Development Plan; ConnectED; School Events	Nominated Title VII rep; Advised no student devices; Sea Week framework planned	Election procedures/by-laws reviewed  Reviewed last year's Sea Week debriefing
10/1/2015	Federal Programs; Equipment Grant Requests; Attendance; ConnectED	Supported SRI research study; Advised items for equipment grant; Approved calendar for 2016-17; Decided to move forward on disposing items from display	Discussed block scheduling, comparing to last year's non-block scheduling  Compared FY15 & FY16 attendance policies
11/2/2015	District Budget; Service Project requirement for graduation; facility expansion/space; ConnectED; Suicide Prevention	Reviewed charter document for board presentation; Watched budget presentation & generated questions; brainstormed ways to create more space in school; Reviewed Principal Kleine's NIEA panel speech	Reviewed April 2015 SBC meeting with Julie Cisco & building plans; discussed evidence of budget deficits in regard to propane tank farm
11/23/2015	Service Project; School Board Presentation; Attendance; Sale of Display Items	Supported middle school basketball team request for 2016-17; Collaborated on HS Service Project through pros/cons exercise; Planned recognition for Sunni Hilts' retirement from school board; Planned Thanksgiving Feast	Reviewed fundraisers/budget for sports from past years/this year; evidence shows that Nanwalek has more away games than other schools (small gym)
12/28/2015	Service Project; Calendar 2016-17; Sea Week planning	Studied product from service project exercise last meeting; Read Ms. Olson's statement of funding formula for sports, made comments for fundraisers; Planned events	Reviewed past practices of doing a fundraiser at Landfill through Borough; evidence showed large contribution to sports budget
2/22/2016	ConnectED update; Service Project; Early Release Overview and Discussion; Sugt'stun Updates	Reviewed article about School Board member Zen Kelly; Reviewed information about HHS Service Project, will create model; reviewed products and supported purpose of	Reviewed discussions on space configurations; data for class sizes for middle school support conex for storage, using shop for classroom (good space)

		Early Release days; Discussed crowding reported by KBBI – local members will start a letter to advocate for space	
3/21/2016	Sea Week; ConnectED Update; Testing; Staffing; Service Project; Space issues; Chugachmiut Presentation	Refined Sea Week schedule; Discussed ConnectED transitions for FY17; Approved implementation of Service Project; Agreed on Elder Tea/Sugt'stun Class collaboration	Reviewed FY 16 ConnectED PD Schedule; talked about impact/future plans  Reviewed progress on facility changes, arrival of conex; talked about impact on FY17 operations
4/18/2016	ConnectED Update/Celebration Review; Disposal of Display Items; Sea Week; Service Project; Staffing; ESY; SRI International ConnectED Research Project Presentation	Adopt service project; notify board of initiative; Support research project	Reviewed progress of ConnectED – Celebration gave evidence of student and teacher engagement

**What data gives evidence to progress of meeting goal(s)?**

**Community/School:** School events included excellent community participation/SBC planning input; School planned 3 days Sea Week schedule; community/site council planned 2 days; Service project requirement discussed and implemented

**ConnectED:** Community provided support/cultural events for ConnectED activities/Apple visitors, participating in School Board presentation, recommending no personal device policy which increased student focus on iPad implantation

**Facility:** SBC helped create solutions to space issues within budget constraints, supported conex storage, made decision that local members would collaborate with IRA Council to advocate further for more space

**What other significant actions did the site council take to support District goal(s) during the year?**

Nanwalek Site Based Council members worked as liaisons in supporting excellent attendance during the year by talking with parents and educating them about the importance of getting an education. They also supported expansion of the sports program to include middle school basketball and girls' basketball in addition to boys' basketball next year.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Nikiski Middle/High School	
Site Council Goal(s): To continually provide feedback from a parent, staff and community view on how school based decisions affect the greater community			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.2: Direct communication strategy; supported by each member of site council providing a report from their point of view on decisions, events and happenings from or made by the school; members could then ask questions, provide feedback and make decisions on what they saw as the best path forward for the school.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Agendas and meeting notes were posted on the school web site and some were communicated through our newsletter. Follow up from site council decisions and/or guidance was shared during regular staff meetings as well.			
What actions were taken to achieve the site council goal(s)? Meetings took place with time built in for all members and other community members to provide feedback, ask questions, and provide direction.			
What measures were used to determine that goal(s) were reached? Agendas and meeting notes			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/2015	Discussed LNG project, school population vs projection, PLC plan, ALICE Training, AMP Assessment	Mainly discussions on topics	Reviewed enrollment and examined enrollment vs projection numbers
10/15/2015	District Budget Development Meeting	How budget would affect Nikiski	Reviewed district provided materials on budget development
11/10/2015	Faculty Christmas Show	Required district videos; reviewed budget comments from previous meeting	Reviewed staff survey concerning Faculty Christmas Show
2/15/2016	Collaborative discussion with NNS	Communication with NNS	Compare and contrast how each school can support each other

4/19/2016	Handbook approval; Computer class for honors diploma; Schedule modification to meet student needs with teacher reductions	Approved handbook; approved CAD/CAM as computer class for honors diploma; approved modification in schedule	Examined how many students needed a computer class for honors diploma (made sure there was one in building); Examined current vs proposed schedule to determine if all students can have needs met
What data gives evidence to progress of meeting goal(s)? Discussions and communication at site council; votes taken on action items			
What other significant actions did the site council take to support District goal(s) during the year?			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Nikiski North Star
Site Council Goal(s): <ul style="list-style-type: none"> <li>• Review and monitor NNS School Goals for 2015-2016. NNS school goals focus on attendance, math and behavior.</li> <li>• Become actively involved in the KPBSD budgetary process for 2015-2016</li> </ul>	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD Goal 1: Funding Public Education KPBSD Goal 2: Promote a shared value and responsibility for the process of education throughout the school district	
Communication: How was the community informed of goal(s), meetings and updated on progress? School goals were discussed at Back to School night, in school newsletters, reviewed by Nikiski North Star PTA, and during various Parent/Family nights throughout the school year	
What actions were taken to achieve the site council goal(s)? <u>Attendance</u> Welcoming calls made to families of students on the chronic attendance (defined as missing more than 15%) list. Phone calls made each day a student from the chronic list is absent. Offers made to assist with gas or transportation. <u>Math</u> Strategies were aligned to provide the opportunity for 13 NNS 5 <sup>th</sup> graders to take Course 1 Math. <u>Behavior</u> PBIS Tier II was implemented on a trial basis with three students at NNS. Expectation is to take lessons learned from the trial period and proceed with full implementation in 2016-2017. <u>Budget</u> NNS Site Council attended the KPBSD budget presentation and also had a site council member attend the Key Communicators meeting. KPBSD budget process was reviewed each meeting.	
What measures were used to determine that goal(s) were reached? Attendance data, standards coverage for Math 1, meeting attendance	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/14/15	Welcoming new members, KPBSD safety orientation from Dave Jones, introduction of NNS school goals, NNS Site Council goals, process for establishing agenda	Site Council goals will align with school goals, NNS lockdown procedures	Attendance data and testing data
11/9/15	NNS Site Council bylaws, Review of questions and answers from KPBSD October budget meeting, Review of NNS site budget	Suggestions and action steps submitted to KPBSD	Budget documents for KPBSD and NNS, site council bylaws
1/11/16	Potential staffing changes for 2015-2016, SGMs, benchmark testing, AMP testing	Continued reporting of SGM progress, concern expressed over AMP testing	Programmatic staffing
2/15/16	Combined meeting of NNS and NMHS site councils, reports from both schools from parents, teachers, principals and community members	How do the actions/decisions/activities at one school impact the other school	Reports from stakeholders involved in NNS and NMHS
4/11/16	Enrollment, staffing, borough land parcel adjacent to NNS, jog-a-thon fundraiser	NNS site council voted unanimously to send KPB a letter requesting the borough land next to the school not be sold.	Land maps, fundraising numbers, enrollment figures

What data gives evidence to progress of meeting goal(s)?

Attendance data, collaborative discussions, behavior logs, standards coverage, meeting attendance at budget meetings

What other significant actions did the site council take to support District goal(s) during the year?

The NNS site council meets together with the NMHS site council each year. This partnership allows continued collaboration between the two schools and provides a more positive experience for all students in the K-12 community.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016	School: Nikolaevsk Elem/HS
<p>Site Council Goal(s):</p> <p>Provide a safe environment at sporting events through the use of PBIS and the Warrior Way through among parents and fans at Nikolaevsk events.</p> <p>Encourage parent engagement with their children through the development and distribution of conversation starters.</p> <p>Develop/provide Thank You Notes teachers can use to than parents and community members.</p>	
<p>District Goal(s) that was supported:</p> <p>Community and Family Engagement/Academic Success: Parents were directly engaged in PBIS and how it works through their interactions at sporting events. By utilizing PBIS at sporting events, safer learning environments for students were also created and maintained. Many parents found it challenging to discuss school and other academic issues with their children. By developing and distributing table “conversation starters” parents found it easier to strike up conversations about school with their children. Providing thank you notes for teachers to use to recognize parents/volunteers for their efforts.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Through announcements at ball games, Facebook, and notes home.</p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <p>Conversation starters were distributed at Nikolaevsk sporting events. “Warrior Way” tickets were awarded to fans exhibiting the desired fan behaviors expectations. Persons receiving “Warrior Way” tickets were entered in drawings at the student snack shack. A grand prize winner was selected at the end of the season and presented with a “Warriors Number 1 Fan” stadium chair.</p>	

What measures were used to determine that goal(s) were reached?

Feedback from parents, referees, and others.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/7/15	School goals Oct 15 Budget meeting	PBIS Tier II implementation, Continue fan of the game, Conversation starters Budget meeting	
11/4/15	2016-2017 Calendar SBC Goals Title I Distinguished School	PBIS recognition of parents who support the school Positive table top conversation starters Fan of the year at Sports Awards	
12/2/15	Parent communication-conversation starters, thank you cards	Conversation starters/Thank you cards approved and ordered	
1/13/16	Progress on School Goals Title I Award update	Student Growth Maps PBIS Tier II in the classroom Stop Walk Talk Conversation starters handed out at game	
2/10/16	Budget deficit-possible teacher loss	Title I planning event-literacy night organized by Kathy Hoeschen Possible staff loss	

3/9/16	Planning Distinguished School Celebration	Community wide event planned for shortly after spring break Both HS BB teams will be going to state District informed us that we would be able to keep Krista as an elementary teacher.	
4/6/16	Budget/staffing Graduation School goal progress	2016/2017 Budget still up in the air	
5/10/16	EOY Report Next year's community member		
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Anecdotal evidence through comments by parents, teachers, referees, etc. as to the positive change in the environment at sporting events. Parents comments on how they have used the conversation starters with their children at the dinner table and other places at home. Comments from parents on how, "appreciated they felt when receiving a thank you card"</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p>Involving the community in Chris Normandin's Celebration of Life. Naming of the Chris Normandin Memorial Play Ground.</p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Ninilchik	
Site Council Goal(s): individual groups can raise their own money but the site based is creating a booster group that would be run through the booster.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Individual kids or small groups could be supported if funds aren't raised totally on their own.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings are open, newsletters are sent out.			
What actions were taken to achieve the site council goal(s)? group of parents met, created timeline for activity and sent it out to school groups in May.			
What measures were used to determine that goal(s) were reached?- School will see how much money they raise next September.			
Meeting Dates 8/18/15	Major Topics discussed  Elections for vacant seat.	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/17/15	Liquor license transfer		Decided that large issues like these should be decided at the district level- especially when there isn't a quorum due to conflict of interest.
10/15/15	Watched Student in Transitions video Reviewed budget material for district wide budget meeting	Came up with priority list for electives	
11/19/15	Reviewed information on possible pre-k for next year		
1/21/16	AMP testing information		
3/30/16	Testimony for Senate/ Fund raising idea for next year.	Group established for fund raising idea.	

5/5/16	Progress of fall fund raiser/ carnival style		
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?- council stays on top of budget info, and transportation information.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

<b>Year:</b>	<b>2015-16</b>	<b>School: Paul Banks Elementary</b>
<b>Site Council Goal(s):</b> Improving student attendance to 96%.  Through an innovative and flexible instructional approach in math, Paul Banks Elementary will have 87% of 2nd grade students proficient on the May 2016 MComp.		
<b>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</b> Student Achievement: All students will meet or exceed proficiency levels on quarterly assessments within two years of development.  Increase percentage of students grades K through 2 who are performing above average or well above average based on Curriculum Based Measurement (CBM) assessments.		
<b>Communication: How was the community informed of goal(s), meetings and updated on progress?</b> Goals were presented at open house and via monthly newsletters. By-Laws posted on school webpage.		
<b>What actions were taken to achieve the site council goal(s)?</b> Reviewed with parents the ASPI reporting system and the influence attendance has on the index score in newsletters and open house.  Create a school plan for contacting parents first by teacher phone contact then via a letter from the principal encouraging an improvement in attendance.  At Spotlight assembly announce monthly perfect attendance.  Reinforce the importance of attending school in a school assembly.  Create a visual depicting our goal to raise 93% attendance to 96%, will be updated monthly.  End of the school year perfect attendance recognition.  Review current attendance recording policy, analyze what can be changed while still maintaining credible data.  Teachers will inform office on days that they have 100% attendance. Office will make announcement at the end of the day celebrating the success.		
<b>What measures were used to determine that goal(s) were reached?</b> Aims Web and PowerSchool data		



Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/9/15	Reviewed By-Laws, Mission and Vision Statements, Approve Community Member, staffing, Field Trip/Discipline Plan	Elections of officers,	Previous By-Laws
11/19/14	Budget Development Meeting, Title IIIA and Title IC	Group discussion to balance budget	Presentations from DO
2/24/16	Budget Update, promotion of PBE, Juneau Update	Sharing of information	Budget Process from Dave Jones
3/23/16	Review of Handbook dress code, Promoting PBE, Tri-fold	Brainstorm promotion ideas	Paul Banks' Handbook, tri-fold

**What data gives evidence to progress of meeting goal(s)?**

Enrollment Numbers, Attendance data, MComp scores, SGM Pilot

**What other significant actions did the site council take to support District goal(s) during the year?**

The information from Juneau got people to write legislators, talk with other parents and staff as well as made them a point of contact for the community.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16	School: Port Graham School
<b>Site Council Goal(s):</b> 1. Support community involvement in school through parent participation, booster club support, and supporting new teachers during their first year in Port Graham. 2. Support technology 1:1 implementation in the school to increase reading and academic skills 3. Support sports, clubs, and other student activities	
<b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited. All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.  Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.	
<b>Communication:</b> How was the community informed of goal(s), meetings and updated on progress? The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings	
<b>What actions were taken to achieve the site council goal(s)?</b> Port Graham Site Based Council met 8 times during 2015-16. Site Council focused on supporting school/community events both financially and through volunteerism. In addition, the council helped with the grant provided by Homer Kachemak Bay Rotary Club. Site Council provided fundraisers to support student sports, worked as an advisory committee for students clubs, and supported student council leadership opportunities for Port Graham students. Site council discussed implementation of a service project requirement graduation.	
<b>What measures were used to determine that goal(s) were reached?</b> Accounting measures gave evidence to the SBC Booster Club support for community support of pupil activities; volunteer logs (sign-in sheet) gave evidence to parent participation at school and during events, SBC Minutes also indicate support; schedules for Sea Week and other events demonstrate community support. In addition, Port Graham Village provided dance lessons once/month beginning mid-winter, evidenced by building use agreements and schedule. Minutes document the ongoing support for 1:1 technology implementation. Accounting measure and minutes show SBC support of sports, clubs, student council, and other activities.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

9/8/2015	AMP Tests, School Development Plan, Attendance Policy, Technology grant for Kindles, Suicide Prevention Program, School Events, Substitutes, Equipment Grant	Supported implementation of Kindles to Port Graham; Approved inviting Suicide Prevention "You're Not Alone" Program; Planned fall school events; Advised items for Equipment Grant	Discussed past sports opportunities, difficult to have teams with small numbers.
10/5/2015	AMP Testing, School Development Plan, Equipment Grant, Calendar, Sports, Head Start, Kindle Grant	Approved 2016-17 calendar; Supported X-C Running Activities	Reviewed attendance policies from past; Attendance okay in Port Graham with no need for big incentives
11/10/2015	Holiday events planning; School Board resignation from Sunni Hiltz; Title 1 services; Rotary Grant for E-Books	Help seek applicants for school board; Encourage parents to participate in Title 1; Halloween planning	Reviewed school board participation/Ms. Hiltz service years; impact on school/villages would be positive with a local person
12/8/2015	AMP Score explanation; Tech swap for Port Graham; Basketball opportunities; School Board opening; Book Fair; Sugt'stun; Christmas Program	Supported tech swap decisions to replace desktops with laptops; proceed with book fair; Sugt'stun students stay in classroom	Reviewed book fair participation, evidence points to doing fair 1x/year, not twice
2/8/2016	District story; Spring events; Graduation; Early Release; School Board Presentation in 2016-17; Sugt'stun	District story will cover rabbit project; Support Early Release collaborations; Outlined ideas for board presentation for 2017	Graduation has been supported by parents of seniors; difficult for class of one; school needs to support
3/8/2015	Chugachmiut Partnership for Sugt'stun; New School Board member; Technology fundraising; Service Project Requirement; School events; Safety drills	Applauded presentation by Tim Malchoff on Chugachmiut Sugt'stun/Cultural position; gave principal input on fundraising for iPads; Asked to see Nanwalek Service Project Proposal; Planned spring events	Partnership with ANA Language Grant discussed; Has worked well; Chugachmiut grant should provide seamless transition
4/12/2016	Sugt'stun program FY17; Technology fundraising; Sample Service Project Review; Sea Week Planning	Continue fundraising for iPads; survey parents about service project	Reviewed opportunities for service for kids through other partnerships; reviewed partnerships for Sugt'stun

**What data gives evidence to progress of meeting goal(s)?**

710 balances show booster support of pupil activities; sign-in sheets show evidence of volunteerism in the school by parents/community; Documentation of participation of school events per family shows parent/site council support of school; Minutes of meetings show advisory support from SBC.

**What other significant actions did the site council take to support District goal(s) during the year?**

Port Graham SBC helped brainstorm cost-cutting measure to help with district budgetary problems. Port Graham SBC continued to support 1:1 technology with the aim to provide more connection for Port Graham students to resources/people outside of Port Graham, and to differentiate instruction in a meaningful manner.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Razdolna
Site Council Goal(s): <ul style="list-style-type: none"> <li>• Increase Student's Opportunities to learn Russian</li> <li>• Improve communication with parents</li> <li>• Real Life Learning Opportunities</li> </ul>	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities. <ul style="list-style-type: none"> <li>• Razdolna School increased Russian Language instruction to one hour every day and is collaborating with K-Selo staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA.</li> <li>• All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work.</li> <li>• High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, mural painting, art lessons, and maker day.</li> </ul>	
Communication: How was the community informed of goal(s), meetings and updated on progress? <ul style="list-style-type: none"> <li>• Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Robo calls went out two or three days before a meeting as a reminder.</li> </ul>	
What actions were taken to achieve the site council goal(s)? <ul style="list-style-type: none"> <li>• Razdolna School increased Russian Language instruction to one hour every day and is collaborating with K-Selo staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA.</li> <li>• All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information</li> </ul>	

about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work.

- High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, mural painting, art lessons, and maker day.

What measures were used to determine that goal(s) were reached?

- Collaboration time set for Russian staff
- Number of newsletters sent home
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 30, 2015	District and School Goals, PBIS, ALICE, AMP, Attendance/Tardy, Title 1/Migrant Information	Reported the AMP scores would be coming out in October, ALICE training for staff and students, parents would like a call home if students are misbehaving or bullying others	Discussed the school program on bullying through PBiS, continued discussion about HS credit through on the job type work, went over ALICE and inclement weather, discussed the school goals in reading and math
Nov. 12, 2015	Student Council request for vending machines, Title 1 Compact	Students requested a vending machine for the portables which would be paid for through fund raising. Parents did not want a vending machine in school. Parents asked that cell phones be taken by teachers and parents called	
Feb. 18, 2016	Introduced John Kelly (School Board), PTR, Russian	Discussed the budget changes to PTR, asked for support from parents for the Russian program	Secondary students acting out during Russian – parents asked that they be called (not texted) about student behavior. Planned schedule for swimming lessons in March.

Apr. 21, 2016	Pertussis, Next Year's Goals, Graduation, class configurations for next year	Parents were informed about the Pertussis outbreak in the village by Lorne Carroll, RN and the services the state will provide. Parents were informed that students would be contacting them for food, etc. at graduation. Goals were discussed for swimming lessons, attendance/tardy, after school programs.	Parents requested that swimming lessons next year take place during fast free week in March. Parents would like to have Hunters Ed and sewing classes again next year.
What data gives evidence to progress of meeting goal(s)? <ul style="list-style-type: none"> <li>Increased Russian instruction</li> <li>Increased communication through weekly/monthly newsletters</li> <li>Opportunity for students to participate in afterschool programs</li> </ul>			
What other significant actions did the site council take to support District goal(s) during the year? <ul style="list-style-type: none"> <li>The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher.</li> </ul>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Redoubt Elementary School
<p>Site Council Goal(s):</p> <p>Goal 1 - Redoubt will increase its attendance rate for the 2015-16 school year to 95%</p> <p>Goal 2 - Create a safe, respectful, and responsible environment by providing a school-wide positive behavior support system (PBIS). Full implementation of PBIS Tier 1 and Tier 2 programs will take place. By utilizing a school wide student identification program along with creative scheduling office referrals measured by PowerSchool (Discipline Data Base) will decrease as a result of PBIS programs.</p> <p>Goal 3 – 90% of students will demonstrate growth in math using the M-COMP for grades K-6</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>1.1 Student Achievement – all students will meet or exceed proficiency levels on quarterly assessments within two years of development</p> <p>1.4 Student Engagement – Achieve high levels of student engagement utilizing research-based strategies at all schools by FY14</p> <p>1.5 School Innovation – Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16</p> <p>There was great positive parental support and feedback about PBIS this year. Site Council members continued to communicate with new families the how's and why's of the PBIS program and how it works within the framework of the school. In addition, the site council members helped provide support by educating parents on how they can help support the PBIS program by reinforcing similar expectations and vocabulary at home. The reality is that with students, staff, and parents all speaking a common language, with the same goals in mind, that more time can be spent on instruction, student engagement, and student achievement. The second phase of PBIS Tier 2 was fully implemented this year with two staff members providing check-in/check-out interventions and supports to 18 students grades K-6. By using a simple rubric Tier 2 students were identified during ITeam meetings and during Data Days. (Focus areas including but not limited to behaviors, building connections, and organization skills). In addition 10 students participated in a social skills group with our school psychologists.</p>	

<p><b>Communication: How was the community informed of goal(s), meetings and updated on progress?</b> The primary methods of communication were through school newsletters, school website, and site council representatives. At the close of each meeting, staff members and parents alike were asked to spend time before our next monthly meeting sharing and connecting with other parents and staff. During this time they were asked to collect feedback and information which would be shared during the upcoming monthly meeting. In addition, all Site Council information and data collected was shared with PTA members during their monthly meeting.</p>			
<p><b>What actions were taken to achieve the site council goal(s)?</b> Site Council members spent a great deal of time discussing budgetary issues, school staffing, STEAM and the decline in student enrollment. All three areas of concern/discussion do impact student learning on a large scale. These impacts can be felt with loss of staffing, combination classes, and scheduling. Although we did not act upon anything significant in these areas, we continued discussions to lay the foundation for the site council and school to act upon in future years to help improve student learning.</p>			
<p><b>What measures were used to determine that goal(s) were reached?</b> For attendance PBIS goals, our measures were through school based data (PowerSchool). Data such as Office referrals, PBIS committee data analysis, administration walk-through data, and PBIS weekly Roadrunner cards collected and maintained on a staff shared spreadsheet. For goal 3 school-wide Aimsweb data was utilized.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/2015	<ul style="list-style-type: none"> <li>Site Council Handbook Review</li> <li>New Parent representative</li> <li>Current Enrollment</li> <li>School Improvement Plan Review</li> </ul>	<p>The Council was in support of school's improvement plan.</p> <p>Concerns over current student enrollment</p>	
10/15/2015	<ul style="list-style-type: none"> <li>District Wide Budget meeting</li> <li>Parent Representative</li> <li>Questions/Input Site Council Handbook</li> </ul>	<p>Site Council brainstormed ideas to balance budget.</p>	



11/11/2015	<ul style="list-style-type: none"> <li>Budget Meeting Update</li> <li>ALICE Drill</li> <li>AMP Update</li> </ul>	Follow up discussion on last month's budget meeting. Discussion of how this might impact PTR and staffing ALICE discussion – parent communication	
12/9/2015	<ul style="list-style-type: none"> <li>ALICE Drill – findings/update</li> <li>Upcoming staffing/PTR information 2016-17</li> </ul>	Continued conversation about staffing for next school year. Discussed Soldotna Police Department findings with our ALICE drill.	
1/13/2016	<ul style="list-style-type: none"> <li>SIT/ELL Video</li> <li>AMP Testing Update</li> <li>PBIS</li> <li>PTA Carnival</li> </ul>	PTA carnival update	
2/10/2016	<ul style="list-style-type: none"> <li>Events happening throughout the school</li> <li>Attendance Update</li> <li>PBIS Update – Tier 2</li> </ul>	Attendance update Discussion on Tier 2 PBIS Check in/Check out program	
3/9/2016	<ul style="list-style-type: none"> <li>Budget Update from February 17<sup>th</sup> public meeting</li> <li>Staffing update (Tenured/Non-Tenured)</li> <li>PTA Carnival</li> <li>3<sup>rd</sup> Grade Movie Night</li> <li>STEM/STEAM Discussion</li> </ul>	Discussion about 2016-17 budgetary concerns. Introduction to STEM – hands on learning through the use of Science, Technology, Engineering, Math – Staff would like to continue to research information	
4/13/2016	<ul style="list-style-type: none"> <li>School Configuration</li> <li>School Safety – proposal/update</li> <li>STEM/STEAM Update</li> </ul>	Staffing update and how that will impact grade level configurations	Upon further investigation and research of STEM Site council is in favor of exploring the use of STREAM within the classroom and throughout the entire school.

5/11/2016	<ul style="list-style-type: none"> <li>• Student Attendance</li> <li>• PBIS Tier 1 &amp; 2</li> <li>• School Configuration 2016-17</li> <li>• Events happening throughout the school</li> </ul>	Discussion with student attendance rate/decline.	
<p>What data gives evidence to progress of meeting goal(s)?          Through the use of PowerSchool, Aimsweb, Discipline data, and daily attendance rates were all used to help provide data throughout the entire school year. Data collected allowed staff and site council to make informed decisions and recommendations.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?          During April's meeting - Site Council recommended that staff and administration continue to pursue the implementation of STREAM (1.6 School Innovation – Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16) Partial implementation would take place for one year prior to full implementation.</p>			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016      School: River City Academy
<b>Site Council Goal(s):</b> <ol style="list-style-type: none"> <li>1. Transition to Empower Learning Management System for staff, students &amp; parents</li> <li>2. Update policy manual to better respond to the individual needs of students</li> </ol>
<b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited. <b>1.3 Reporting System: Reflect student learning with improved accuracy through implementation of a standards-referenced reporting system by FY18.</b> – Empower is a standards-based reporting system which integrates our Student Management System and teacher gradebooks in one place. Students and parents now have access to progress data, standards, activities and resources to meet those standards in one location. <b>1.6 School Innovation: Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16.</b> – Our flexible approach includes student, staff and parent involvement in the refinement of current policies. Policy changes for next year include an option for an extended day, a change in open levels policy, changes to calculation of Advanced levels, greater inclusion of distance courses and expansion of intervention processes at RCA.
<b>Communication: How was the community informed of goal(s), meetings and updated on progress?</b> Facebook posts, quarterly newsletters, parent direct emails
<b>What actions were taken to achieve the site council goal(s)?</b> <ol style="list-style-type: none"> <li>1. Students organized teams to handle each goal. Empower trainings happened for students at the beginning of the year and parent trainings offered at each Conference. Basics of Empower handouts were sent home with each Progress Report.</li> <li>2. For policy changes, students used the PDCA cycle to evaluate each potential policy. The PDCA cycle includes investigating the problem, gathering data, gauging stake holder support and proposing a solution. All policy changes were vetted through students, staff, parents and principal.</li> </ol>
<b>What measures were used to determine that goal(s) were reached?</b> <ol style="list-style-type: none"> <li>1. Usage Data in Empower</li> <li>2. PDCA Cycle and reflection on the process</li> </ol>

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Aug 26, 2015	Plan for Empower Training. Organization of Cabinet.	PDCAs approved	
Oct 28, 2015	Review Student-led parent training in Empower.		Consider other training options for parents. Strong potential in online videos.
Jan 15, 2016	Set PDCAs for second semester and discussion of policy changes. Approve policy on fragrance free schools	Approved Policy	
April 1, 2016	Finalization of policy on distance levels and certificates and expansion of distance courses	Approved Policy	Dismissed policy change on moving advisory
May 5, 2016	Finalization of policy on Advanced levels, 80/20 Open Levels, Expanded Intervention.	Approved Policy	
<b>What data gives evidence to progress of meeting goal(s)?</b> 1. Parent Empower usage is up from previous year 2. Completed six PDCA cycles.			
<b>What other significant actions did the site council take to support District goal(s) during the year?</b> Organized high school student activity night. Great fun was had and more than 30 students & guests attended.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Seward Schools	
Site Council Goal(s): To increase Community/Business Relationships			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement			
Communication: How was the community informed of goal(s), meetings and updated on progress? - Site Council Newsletters, School Newsletters, Parent Emails			
What actions were taken to achieve the site council goal(s)? Support of Seward High School’s Service Learning, Mentorship, and Work-Study Programs. Talking to community members, staff highlights in newspaper, more school related news in local papers			
What measures were used to determine that goal(s) were reached? Articles in Seward City News. Increased number of High School students completing Service Learning (Government), Mentorships, and OJT.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/10/15	Superintendent Dusek intro, cyberbullying, school safety (elem school window), sign policy, school goals	Support of School Goals	
10/15/15	Review school 710 accounts, site council goals, KPBSD district wide budget meeting, Sign Policy	Settled on direction for displaying gifts to schools.	Community concern addressed with Site Council support/backing
11/12/15	KPBSD Budget, 710 accounts, site council goals, student testing	Settled on Site Council Goals	
12/10/15	KPBSD Budget, testing	Advocacy at State level	
2/11/16	ATM, Early release, Budget, Teacher Highlights, Music/Art Teacher	Support of ATM at Seward High Support of Early Release	
3/10/16	KPBSD Budget, Site Council Elections, Open/Closed Campus at HS, Music/Art, Partnership with Seaview, Budget Resolutions to Board	Support of Closed Campus for Freshmen next year	
4/21/16	Electronic Communication Device (cellphone) policies, Site Council Elections, HS Staffing/Schedule, VocEd Committee, MS Library, KPBSD Budget	Support of Middle School PED policy	Community concern addressed with Site Council support/backing

5/12/16	ECD policy, HS Schedule, Staff highlights, MS Library, KPBSD Budget	Support for HS Modified 8	
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Seward High School again had 30% of its upperclassmen participating in a Mentorship and/or OJT in the community throughout the entire school year. 100% of Seward High's senior class completed Service Learning as part of their American Government credit requirement. Several articles appeared in Seward City News highlighting both classified and certified staff working in Seward area schools. Site Council goals, plans, agendas, and decisions were posted in all three schools' newsletters, the digital reader board on the Seward Highway, and on The Seward School Site-Based Council Webpage: <a href="http://sssbc.blogs.kpbsd.k12.ak.us/wpmu/">http://sssbc.blogs.kpbsd.k12.ak.us/wpmu/</a></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p>Provided Seward High School with direction/support for creating a partially closed campus for freshmen and the creation of a modified 8 bell schedule.</p>			

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

<b>Year:</b>	<b>2015-16</b>	<b>School:</b>	<b>Skyview Middle School</b>
<ol style="list-style-type: none"> <li>1. Site Council Goal(s):</li> <li>2. Support school improvement goals as outlined in the 2015-16 SMS School Improvement Plan.               <ol style="list-style-type: none"> <li>a. We will increase the percentage of students who meet their “annual target gain” as indicated by the Performance Series reading test by 10 percent, from 52% to 62%, by the end of the 2015-16 school year.</li> <li>b. Skyview Middle School professional learning communities will begin the 2015-16 school year by developing norms and curriculum maps. By December, 2015, each PLC will have developed a minimum of two common formative assessments, and by the end of the 2015-16 school year each PLC will have evidence of data driven instructional changes. Additionally, by May of 2016, our school’s overall rubric scores in the standard areas of: critical elements, human resources, and structural conditions, will increase by at least 1 point (Likert scale) in each standard area, over our baseline rubric score which was established in August of 2015.</li> <li>c. Skyview Middle School will commit to using a researched based advisory program for the 2015-16 school year and implement it with fidelity. The advisory plan will improve students understanding of healthy relationships, stress and emotional regulation, decision making, bullying/harassing, and the healthy use of technology.</li> </ol> </li> <li>3. Encourage discussions of the current Skyview Middle School grade configuration. Discussions should include the strengths of and problems with the current configuration as well as opportunities for improvement. Consider implications of adding sixth graders to the school.</li> <li>4. Increase/improve communication between Skyview Middle School and our stake holders in order to assure participation in key academic opportunities at Skyview</li> </ol>			
<p><b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited.</p> <p>Community and Family engagement—Soldotna Middle school made a strong commitment in 2015-16 to involve members of the community along with parent/guardians. We had 429.2 volunteer hours this school year.</p> <p>Organizational Excellence—We continue to work to become a more organized and efficient business. Our account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years. This review of our business allows our site council an opportunity to provide feedback to the principal about the organizational excellence of the school. Each and every year our student handbook is reviewed by our students, staff, and our site council. Changes/adaptions are made each year to fit the needs of our students/families. Communication is of the utmost importance is a highly organized school. It was a site council goal to send weekly emails to parents regarding what was happening at Skyview Middle. We received a tremendous amount of positive feedback from parents regarding our communication.</p> <p>Academic Success—The Skyview Middle School SBC reviews our SIP each year at our opening meeting and then designs goals with the purpose of supporting our school improvement plan as priority number one. SIP goals are reviewed at several meetings throughout the year and progress toward those goals is report by the principal. Progress monitoring data is shared with our site council as a means of keeping</p>			

them informed as to our progress toward our academic goals.

**Communication: How was the community informed of goal(s), meetings and updated on progress?**

Meeting dates and times posted in Peninsula Clarion, PowerSchool bulletin, on school calendar, and on school blog. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a daily basis.

**What actions were taken to achieve the site council goal(s)?**

Our number one site council goal was to continue to support the School Improvement plan (SIP). Our progress toward SIP goals are discussed at every site council meeting. Our 3<sup>rd</sup> goal of increasing communication was discussed at our second meeting and a plan was put in place to send weekly emails home to parents that included all upcoming dates/information. As mentioned previously, there was a tremendous amount of positive feedback from parents/families.

**What measures were used to determine that goal(s) were reached?**

Parent/Student/Staff surveys  
Performance series data  
Quarterly math and writing assessments  
PLC Formative unit assessments  
Number of volunteer hours  
Number of parent/student contacts  
Parent teacher Conference attendance data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/14/15	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. Discuss and recommend goals for 2015-16. Review School Improvement Plan and District 5 year strategic plan. Introduced new teachers. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Reviewed the documents from Mr. Dusek and the answers to the questions the KPBSD site councils presented to Ms. Olsen.	Approval of bylaws Selection of site council chair & secretary	Reviewed 2014-15 site council goals & developed proposed 2015-16 goals. 2013-14 data used to determine new goals.
10/15/15	Budget Feedback to the District. Reviewed 710 and 100 account information. Reviewed 2014-15	Approve 2015-16 site council goals.	Account information Student enrollment information. Projected enrollment



	Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Co-Curricular Update. Cell phone policy and other handbook items discussed.		information. Staffing predictions for 2015-16.
11/16/15	Updated KPBSD Budget Feedback. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan.	None	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2016-17.
1/11/16	Federal Programs PowerPoints reviewed. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Key Communicators Meeting discussed.	None	Account information Student enrollment information. Projected enrollment information.
4/11/16	Masonic Student of the year announced. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. End of year calendar. Announcement of new staff for 16-17. Student handbook changes approved.	Student handbook changes approved.	Account information Student enrollment information. Projected enrollment information.

**What data gives evidence to progress of meeting goal(s)?**

This year we had 429.2 hours of volunteer service at the school. While this is down slightly from our record high of 700 in 2014-15, this is a significantly higher number than we have averaged over the past 5 years. Feedback from parents during October/February conferences was positive toward our school culture and our communication with families. Performance series data from our January and May window student progress in reading. SRI assessments done on every student in the building 3x this year showed an increase in student lexile.

**What other significant actions did the site council take to support District goal(s) during the year?**

Our site council approved our continued use of "Focus on Learning" time at the end of the day. That time is used to remediate students and allow teachers to collaborate.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Soldotna Elementary	
Site Council Goal(s): The goal the Site Council was to increase parent and community involvement, develop and provide feedback to ALICE procedures and plans, and to examine positive ways to decrease discipline referrals.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. We continued to examine the district goal of family and community engagement. We examined and planned our family nights and continued ideas to recognize our community partners. In addition, we examined our budget carefully to ensure we are allocating funds to best support students as well as examining ways to provide input to state legislators.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Email, Blog and newsletters and calendars.			
What actions were taken to achieve the site council goal(s)? Notes to community members, survey and evaluation of community input forms to support our schools growth, input and documentation on current emergency practices and how we can improve, and drafting and examples of legislative letters stressing the support of education in the budget.			
What measures were used to determine that goal(s) were reached? Volunteer logged hours evaluated, sign in and response from community/family nights, surveys on current budget and usage as well as ideas generated and submitted to district AMP data, Aimsweb Data			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/21/2015	Bylaws, Goal setting, examination of strategic plan and data and the shift from math to reading.	By laws remain the same, agreement of shift from math to reading for yearly goals.	Aimsweb data and Performance Series data. Past years bylaws.
10/15/2015	Budget review w/District	Stressed the importance of community input to our legislators.	Continue to provide updates on legislative action in future and the impact it may have on school funding.

12/8/2015	Examination of parent survey and purpose review. Examination and concern in regard to space and addressing the issue with CO.	Principal to ensure CO remains informed about concerns expressed by community and staff in regard to space.	Response and Numbers shared with Council. Examination and idea of Portable suggested. Parent survey completed and ready dissemination via survey monkey.
2/23/2016	Examination of Survey results as well as AMP results	Overall math was a strength and Parents would like to see greater amounts of hand-on learning	No concrete response from CO on building capacity. Legislative action not promising and alternate ways to save not yet evident.
4/12/2016	PBIS and the move to Tier 2. Examination of increased discipline referrals.	Examine repeat offenders and implement tier 2 with those students first.	Legislation may have effect on staffing. Resignations/ retirements evaluated.
5/10/2016	Alice Protocol and Drill review. Examination of Strategic goals and their progress. Staffing	Continue to refine emergency response protocols	% and number review of Strategic Goals
What data gives evidence to progress of meeting goal(s)? Strategic Plans, PBIS notes, Aimsweb, Budget reviews at every meeting, Volunteer log, school surveys.			
What other significant actions did the site council take to support District goal(s) during the year? Support and evaluation of community, and evaluation of scheduling/programming to support student excellence and engagement.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Soldotna High School	
Site Council Goal(s): To support the District/School collaboration with a focus on best practice through our PLC process. A continued focus on increasing student engagement by developing SGM plans which are tied to student assessment data.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District “Early Release Days” gave us the extra time to focus on the development of SGM, Intervention plans.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Both our Site Council and PTSA reviewed the goals and in-service plans, as well as the data supporting the overall goals throughout the 2015-2016 school year.			
What actions were taken to achieve the site council goal(s)? As a staff we used our building student data in each advisory in order to develop intervention plans for students in need of additional support. Our PLC teams met during early release and also once every week throughout the 2015-16 school year to develop SGM, sharing best practices in teaching, sharing of lessons/tests and we also had Tri-School PLC meetings giving us a 7-12 focus.			
What measures were used to determine that goal(s) were reached? We used attendance data, eligibility reports, discipline reports, quarterly assessments.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/15	School Safety review, 10 Day Enrollment, 2015-16 School Goal, Reviewed KPBSD student/parent handbook, Advanced Ed Accreditation update, ACT report, KPC and 4:15 pm busing, New Assessment timelines and AMOs, CIP,	Approved 2015-16 School Goals and approved SoHi student handbook	School Goals were in line with District Goals.
10/15/15	Site Council Bylaws, Early Release and Inservice plan review, 2016-17 Projected enrollment and Equipment Request update.	Approved 2015-2016 Site Council Bylaws. Approved Inservice and early release plans.	Reviewed by-laws and how to incorporate the 9 <sup>th</sup> grade house into our site council

11/10/15	Social/emotional curriculum, remediation efforts, school safety review	Social emotional curriculum being implemented in the homerooms on Mondays	Safety review and need of Ice melt between the two schools.
1/12/16	School Safety Review, Juneau/money conversation, Conversation about area deaths and impact to students and staff,	Suicide training/support for students and staffing.	Discussion of bringing in a program to the school to discuss suicide. Research what is good and what we need to do to get it here.
2/09/16	Key communicator collaboration, budget review, pathway between the 9 <sup>th</sup> grade school and SOHI, master schedule review	Meeting Dates approved for 2015-16.	Study the changes to the Master School in regards to the staffing changes we will have and how it impacts the classrooms.
4/12/16	3.2 staffing decrease, Site Council Elections, Early release feedback/review, State Budget concerns/communications, Tri-School Inservice	Positive feedback on Early Release and approve of Tri-School Inservice plan	Reviewed staffing and discuss 9 <sup>th</sup> graders being at SoHi for more of their classes.
What data gives evidence to progress of meeting goal(s)? SoHi Survey monkey quarterly staff/student surveys			
What other significant actions did the site council take to support District goal(s) during the year? Heavy focus was on the addition of extra meeting times for PLC to further strengthen our overall Tri School Collaboration efforts with a focus on student growth for grades 7-12.			

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**Soldotna Montessori Governance Structure**  
**End of Year Report**  
**2015 - 2016**

The Soldotna Montessori Academic Policy Committee Governance Structure Report replaces the Site Council Annual Evaluation Form

According to state statute AS 14.03.250 - 14.03.290, (1) "academic policy committee" means the group designated to supervise the academic operation of a charter school and to ensure the fulfillment of the mission of a charter school;

The SMCS Academic Policy Committee consists of 3 staff members and 5 parents elected by staff and parents. The APC meets on a six times to:

- review academic curriculum and curriculum related activities
- review events and activities that related to maintaining fidelity to the school mission.

Minutes are taken and are available for review on our website and in our school office.

APC meeting dates, agendas and minutes are also posted on our school website and in our school hallway and office.

This year the APC focused on one primary concerns:

- Review and selection of a new math program in grades K – 6
- Review Montessori practices at SMCS

Respectfully Submitted,

Mo Sanders  
Principal  
SMCS

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Soldotna Prep
<p>Site Council Goal(s):</p> <p>Support School Improvement goals as outlined in the 2014-15 SPS School Improvement Plan.</p> <ol style="list-style-type: none"> <li>1. 100 per cent of Soldotna Prep students will develop and have an up to date Personalized Learning Plan by the end of 9<sup>th</sup> grade.</li> <li>2. 80% of Soldotna Prep students will earn 6 or more credits by the end of 9<sup>th</sup> grade. An additional 10% of students will earn 5.5 -6 credits by the end of 9<sup>th</sup> grade.</li> <li>3. Soldotna Prep will reduce student discipline interactions to below 200 and less than 30 suspensions in the 2015-16 school year.</li> </ol> <p>Promote and seek ways to be more closely united with Soldotna High School.</p> <p>Promote and seek out ways to maintain and fund afterschool programs for Soldotna Prep students.</p>	
<p>District Goal(s) that were supported: Be clear on how it was supported and how students benefited.</p> <p>Academic Success (1.4) Student Engagement: All students attended a tour of Kenai Peninsula College to demonstrate future career opportunities, training, and post-secondary education options. Student received lessons in advisory on Careers, Career Clusters, Interest Surveys, and AKCIS. These lessons allowed 99% of students finishing the year at Soldotna Prep School to complete a 4 year Personalized Learning Plan for their high school careers. This is compared to entry data that showed Only 38 (28% approx.) students had a PLP that is up to date entering 9<sup>th</sup> grade and 81 students (45% had not yet initialized a PLP.</p> <p>KPBSD Key Performance Indicator - 6 high school credits by the end of 9<sup>th</sup> grade: Compared to previous 5 years data for Soldotna Area 9<sup>th</sup> graders Soldotna Prep School experienced significant gains in the percentage of students earning 6 or more high school credits, the percentage of students who are on track for graduation, and a large reduction in the number of students earning 5 or less credits. 77% of Soldotna Prep's students will have earned 6 or more credits and Soldotna Prep will have 87% of the 9<sup>th</sup> grade class be on track to graduate in 4 years. This is in comparison to the previous 5-year average of 69% earning 6 or more credits and 75% of Soldotna Area 9<sup>th</sup> graders being on track to graduate in 4 years. Additionally, 35 % of our students will have actually earned more than one year's worth of high school credit at the end of their freshman year and the number of students who are far behind pace to graduate in 4 years has been reduced by 65 percent when compared to the 5 year average.</p>	

<p>Communication: How was the community informed of goal(s), meetings and updated on progress?          Meeting dates and times were posted in the School bulletin and announcements as well as on the SPS webpage. Announcements were also sent via email through SchoolMessenger.</p>			
<p>What actions were taken to achieve the site council goal(s)? Our primary focus on goals was to support the SPS School Improvement Plan (SIP). Progress towards school goals were discussed at each meeting with input from members from student, staff, administrative, and parent viewpoints. Discussions on how to fund afterschool tutoring from within the school budget were regularly discussed as was the perceived benefit of this program versus the costs. Site council approved using Quality Schools and transition grant money to provide both afterschool and lunch time tutoring 4 days per week. Site Council proposed joining with the SOHI Site council to provide a meaningful feeling to their children's high school experience. It was perceived that Site Council work was done in a way that was lagging and had little impact on the current student experience. A proposal was put forward to conduct a joint site council with SOHI to provide a 4 year continuum so that meaningful changes could be seen. The proposal was sent to Mr. Tony Graham and approved in May.</p>			
<p>What measures were used to determine that goal(s) were reached?          Parent/Staff/Student Surveys          Monthly checks of student progress          F-list reviews          After school tutoring Google Docs attendance spreadsheet          Approved plan to          Graduation Plan Progress Report          Intervention Data</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 16, 2015	Review Site Council bylaws Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review	Approval of bylaws Selection of Site Council chair and secretary	Previous 5-year averages for 9 <sup>th</sup> grade academic and behavior rates. 2014-15 Soldotna Prep Data review Site council cautioned administration that set goals were perceived as not attainable.



October 15, 2015	District and SPS budget review 100/710 account balance review Site Council Goals	Voted to support no reduction to the KPBSD budget Voted to approve S.C. goals	100 budget spreadsheet for 2016 fiscal year for Soldotna Prep 2016 and proposed 2017 KPBSD fiscal year budget document provided by KPBSD.
February 17, 2016	School Improvement Plan Review Current enrollment Student Council Update - Handbook 100/710 account balance review Prep/SOHI joint site council proposal Proposal to share more electives with SOHI	Developed position statement on combining Soldotna Prep and Soldotna High School Site Councils for 2016-17.	Data review of students on track to earn 6 or more credits. Data review of discipline database Enrollment data Review of current account balances Draft master schedule – impacts on staffing
May 4, 2016	Update on progress towards Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review Master Schedule and New hires	Approved resolution to combine Soldotna Prep and SOHI Site Councils for 2016-17 school year	Data review of students on track to earn 6 or more credits. Data review of discipline database Student handbook revisions Updated draft of Master schedule

What data gives evidence to progress of meeting goal(s)?

497 student visits to an afterschool tutoring session.

194 student office interactions for disciplinary reasons with 31 combined in-school and out of school suspensions.

99% of students completing a PLP

Here is the final data for the 2015-16 School Year for Soldotna Prep  
 Academic Performance:

173 Total Students

107 (62%) --- Passed all classes and on pace for 6 or more credits for the 2014-15 school year.

132 (76%) --- Passed all classes or had only one F and are on pace for 5.5 or more credits for the 2014-15 school year.

(25 students earned only 1 F this year)

41 (24%) --- Had 2 or more F's and are **not** on pace for 5.5 or more credits during the 2014-15 school year. All of these students have been referred to Summer School for the 2015 Summer Session.

(9 students earned 5 credits, 6 students earned 4.5 credits, and 26 students earned 4 or less credits)

(\*\*\*\*\*22 of 26 students earning 4 or less credits experienced significant attendance issues (15 or more absences both semesters

2015-16 data (break down by credit earned)

<u>Total</u>							<u>4 or</u>
<u>Students</u>	<u>7</u>	<u>6.5</u>	<u>6</u>	<u>5.5</u>	<u>5</u>	<u>4.5</u>	<u>less</u>
173	25	20	62	25	9	6	26
100%	14.4%	11.5%	35.8%	14.4%	5.2%	3.4%	11.5%

Another very impressive success has been our ability to cut the number of student discipline incidents by 20% from the 5 years average and 100 students (58%) were not referred to the office for any reason during the 2015-16 school year.

What other significant actions did the site council take to support District goal(s) during the year?

Approved to change bell schedule (dropping block days) to more closely align with Soldotna High School schedule, view Powerpoint presentations on Federal Programs, attend KPBSD budget presentation and discuss at length ramifications of reduced budgets and how it will impact schools in general as well as Soldotna Prep School. Stated desire to be more closely tied to SOHI and passed a proposal to conduct a joint site council with SOHI for 2016-17 school year and to have more elective offerings be housed in the SOHI building to allow more 9<sup>th</sup> graders access to the greater high school experience.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Sterling Elementary	
Site Council Goal(s): Support student safety at Sterling Elementary			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education. By engaging our site council in the safety of our students, we have engaged all possible scenarios and are working towards students being empowered for their own safety.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and in our newsletters, agendas and notes were posted online.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting addressed our highway/ school safety zone concerns or our emergency action plan procedures.			
What measures were used to determine that goal(s) were reached? Topics were discussed with site council and then staff. Concerns were addressed and followed up with during regularly scheduled meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/24/15	Reviewed school development plan goals, plans for early release dates, school safety zone concerns, bus safety concerns raised by a parent.	Council agreed to the goals. Council agreed that the bus stop may not be safe and submitted a request to the district and First Student to relook at the current stop. Determined that the site council should send a letter to DOT to get more signage at our school zone areas due to constant speeding.	Determined that results of our letter and request to transportation will give us next steps.

12/3/15	Projected enrollment and budget information, PBIS matrix addition	Agreed to include changes to the PBIS matrix to include that students are leaders.	DOT letter had not yet been written and sent. Transportation department will not be moving the bus stop.
3/3/16	Evacuation drill for ALICE.	Lengthy discussion on how to have a safe and comprehensive evacuation drill.	Council decided to plan for outside entities to assist in a drill next year or later instead of now.
5/12/16	Backpack program, crosswalk for the school, evacuation drill	Principal will look into how to start the backpack program with Sterling Elementary families, how to work on a crosswalk for our school.	Discussed how the evacuation drill went and looked at the past decisions on how to make it a safe and real drill. Determined that all went well with just one glitch that was resolved immediately following the drill.
What data gives evidence to progress of meeting goal(s)? Meeting notes regarding topics discussed and completion of actions (letter sent to DOT, evacuation drill completed)			
What other significant actions did the site council take to support District goal(s) during the year? Several members attended the budget meeting in October to learn more about the process. Members of our site council were invited to the key communicators' meeting.			

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**Kenai Peninsula Borough School District**  
**SITE COUNCIL END OF YEAR REPORT**

Year:	2015-2016	School:	Susan B. English
Site Council Goal(s): 1. To have open communication between school and site council. 2. Increase the participation of parents on the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1. The site council was very active in the discussion about budgets and school funding. We had on average 20 people at the district presentation on the budget and all site council meetings there were 15 to 18 people present.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Dialog with the community was done by posting agendas for meetings and any special meetings, posters were posted throughout town and on the school website. Our school website, facebook, chatterbox Seldovia social media, and new reader board. All updates were communicated at meetings and via board minutes.			
What actions were taken to achieve the site council goal(s)? We achieved the goal of meeting on a regular bases and I met with the Site Council President once a week, and held to the schedule we meet 6 times this year.			
What measures were used to determine that goal(s) were reached? Meeting dates.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/25/2015	Updates to the Handbook, New LED sign, Elections	Revision to Attendance Policy Eligibility requirements	Attendance records. New requirements.
9/29/2015	Elections of new members, and AMP results.	None	None
10/15/2015	District Wide Budget meeting, and ramification for SBE.	None, just lots of discussion	None
11/24/2015	Shop update, Enrollment discussion, Holiday concerts, Sunni's retirement,	Set a date for retirement party, Members started to realize the challenges due to budget.	School configuration
1/26/2016	Federal Programs Presentation, Enrollment Outlook for 2016/2017. ALICE discussion and handouts.	Support of the ALICE program to ease into it.	None
2/23/2016	Spelling Bee, Geography Bee, and Sports celebrations.	Discussed school config.	K-8, 9-12 was agreed upon.

4/25/2016	Shop update, Schedule for next year, showing distance ed and polycom/lync classes.	Site wanted to see as few as possible online classes.	We will use the resources available to give the students at SBE the best education.
What data gives evidence to progress of meeting goal(s)? Agenda's and meeting minutes.			
What other significant actions did the site council take to support District goal(s) during the year? Parents and community members were very active in talking with legislators about funding.			

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Tebughna	
a. Site Council Goal(s): Continue to have 2 teachers, 3 parents, 1 community member, and 1 student on council. Jim will work on getting a student. Locate binder of by laws.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Directed by district office to go to two-classroom system with team teaching: K-6 – Mrs. Gomez and Ms. Acosta; 7-12 – Mr. Breske, Mr. Perzechino and Ms. Mann. Twenty-minute blocks to present materials through rotations. GradPoint introduced last week, students have accepted using this. Credit recovery through this also. Parents/students do not like all grades in the same room, however more supervision is appreciated. Parents welcome to come and observe how the schedule is working out.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletter, Facebook, Flyers, Progress Reports, Telephone calls, and Site Council word of mouth.			
What actions were taken to achieve the site council goal(s)? Continual communication between our school and the site council, on issues and meetings.			
What measures were used to determine that goal(s) were reached? Communication, shared information, feedback, walk-throughs, in-formals, formals, and meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/29/15	New Schedule, Attendance, Performance Series, Tebughna Foundation, Tebughna Challenge	Community/Cultural Awareness	N/A First meeting of the year.
11/23/15	Parent/Teacher Conferences, Awards, Kagan Training, AMP Scores	Date/Time P/T Conferences and Awards. Performance Testing F,W & S	Attendance 79.67 low for district, but Tebughna Foundation (TF) is in reach of their 80% goal. TF trying to set up an incentive program to raise attendance.
1/26/16	New Hire, P/T Conferences, Performance Testing Progress, Admin Meeting Summary	Dates/Times P/T Reviewed Performance Test	TF Challenge given approval. New hire problem. Times and dates set.
3/1/16	New hire, In-service, Career Fair	Judith Eckert is new hire. March 11 is In-service Career Fair March 21.	ALICE Training and Drill Tentative schedule. TF Meeting w/ Rick and Brian 1/21



What data gives evidence to progress of meeting goal(s)? Performance Results, AIMSWeb Scores. Perfect Attendance Awards			
What other significant actions did the site council take to support District goal(s) during the year? Members attended various meetings during the school year.			

03/13

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Tustumena	
Site Council Goal(s): School-wide Enrichment Model (SEM) and School Yard Habitat (SYH)			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.1 Community and Family Engagement. Each SEM module was designed to highly engage students and family members in the instruction of real world learning objectives.			
Communication: How was the community informed of goal(s), meetings and updated on progress? The concept of SEM was brought forth from the Site Council during the end of year goal setting meeting of April 2015. Each SEM session was advertised in the school newsletter and volunteers were requested in these advertisements. Also, each teacher reached out to parents and community members for support during the SEM modules.			
What actions were taken to achieve the site council goal(s)? A plan was formed during the collaborative time in August and refined during early release collaborative time. Schedules were created and refined and success was advertised for support of future SEM modules. Newspaper articles and school district-based stories were shared of the SEM in action.			
What measures were used to determine that goal(s) were reached? Evidence of the success of the SEM is that it is scheduled to continue through the following year as part of the new normal of Tustumena Elementary.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/15/2015	Regular meeting time was moved to 5:30pm of 10/15 to accommodate a 6pm district-wide budget meeting ALICE drill planning, Parent Survey to be administered, SEM schedule, Trunk or Treat plan, District budget meeting	Design parent survey	SYH focus and progress reviewed.

11/30/2015	PTO report, Cash raffle, Halloween Carnival, Santa Shop, ALICE practice drill report,	Survey data suggested present course of Tustumena is satisfactory to parents.	ALICE
1/25/2016	SEM Report, Fundraiser report, Lynx track report	None	SEM
2/29/2016	State funding report from KPBSD reviewed	Jim Rey welcomed as new community member representative on Site Council	SEM
3/28/2016	Kasilof Historical Museum shared open house. AMP testing window, Kasilof River Project information shared, Site Council officer election calendar reviewed	Elections to occur in September	Status of state funding.
4/25/2016	ALICE Drill completion. Staffing discussion (music), Family night with PTO, Library, and Boys and Girls Club, Box Top Drive, Fred Meyer Rewards points, Buddy Bench	Support avenues to support SEM for next year, Support grant application for Buddy Bench from Home Depot Goals for next year-Continue support of SYH, SEM, school climate, and wellness.	Continuation of SYH, Cancellation of AMP Formally determine specific goal(s) for next year during September of 2016 ALICE drill review

What data gives evidence to progress of meeting goal(s)?

SEM student input data revealed students were highly satisfied with the SEM clusters. Attendance was higher than average days.

What other significant actions did the site council take to support District goal(s) during the year?

Continued to support the school as a center of the community. Positive feedback and testimony on the level of education and positive climate of the school.

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**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Voznesenka	
<b>Site Council Goal(s):</b> To be well-informed about school progress, goals, and programs.			
<b>District Goal(s) that was supported:</b> Be clear on how it was supported and how students benefited. Community and Family engagement: Community members collaborated to help ensure a lease agreement could be reached between the council and the district for the continued education of their children within the community.			
<b>Communication:</b> How was the community informed of goal(s), meetings and updated on progress? Communication took place through our monthly newsletter, Facebook, articles in the newspaper, Site Council meetings, Community Council meetings, School Board meetings, and through informal conversations.			
<b>What actions were taken to achieve the site council goal(s)?</b> Attendance and participation with the meetings mentioned regarding communication were key indicators that appropriate actions were taking place to achieve the Site Council's objective.			
<b>What measures were used to determine that goal(s) were reached?</b> Progress towards a signed lease agreement.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-1-15	Emergency Guidelines (ALICE), Title, school goals, summer vandalism, athletics, Oct. 15 <sup>th</sup> budget meeting, PBIS, Conferences	NA	NA
12-2-15	2016-17 calendar, lease agreement, PBIS, fundraiser, Road Board, AMP results, swimming lessons, book fair, Close Up	Approval of 2016-17 draft calendar	NA
2-17-16	Lease updates, budget (staffing), Close Up, Athletics	NA	NA
3-28-16	EOY activities, fundraiser, lease updates, Close Up, Project Grad, Kinder screening	NA	NA

What data gives evidence to progress of meeting goal(s)? A signed lease between the community and the district.			
What other significant actions did the site council take to support District goal(s) during the year? Our Site Council meetings were mostly focused on progress being made with the lease agreement.			

03/13

**Kenai Peninsula Borough School District  
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016

School: West Homer Elementary School

Site Council Goal(s): West Homer's Site Council reviewed the school goals that were established in the 2014 Leadership Academy and agreed upon by building staff and adopted these goals as the Site Council Goals.

- **SGM - Goal:** To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.
- **Building Climate - Goal:** In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.
- **Attendance - Goal:** WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.
- **PBIS – Phase 2 - Goal:** WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

**District Goals:**

1. **Academic Success:** Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.
2. **Organizational Excellence:** Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.
3. **Community and Family Engagement:** All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.

**West Homer:**

- **Academic Excellence: SGM - Goal:** To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.
  - All teachers developed two goals: One of the goals was to be developed by each grade level team and was to address improving math instruction and was to be measured with a quarterly assessments. WHE made very strong gains in the content area of math as measured by the quarterly assessments.

- **Organizational Excellence: Building Climate - Goal:** In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.
  - West Homer Elementary School complete PBIS building climate/implementation surveys quarterly. The results were strong.
  - West Homer Elementary School started our school year off with a retreat at a local facility that was led by a professional team building facilitator.
  - WHE developed building ground rules:
    - Inclusiveness
    - Surface issues directly with person-24/48 hours
    - Own the issue as your issue, ask for ways to support you
    - 10%-20% Identify problems 80%-90% solving it
    - Honor each person's point of view
    - Be in the present
    - Respect
    - Trust-Give it, Earn It, Build It
    - Explore Early Release
    - After school childcare (communication)
    - Open the door policy
    - Follow union procedures
    - Be open to constructive feedback
- **Academic Excellence: Attendance - Goal:** WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.
  - In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
  - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open house.
  - WHE sent home attendance letters and increased the frequency of attendance phone calls home.
- **Organizational Excellence and Community and Family Engagement: PBIS – Phase 2 - Goal:** WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).

**Communication: How was the community informed of goal(s), meetings and updated on progress?**

1. All meetings were advertised in school newsletters and local newspaper
2. Goals and minutes are posted on the School web site

**What actions were taken to achieve the site council goal(s)?**

1. **Academic Excellence: SGM - Goal: To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.**
  - All teachers developed goals and the math goal was developed by grade level teams.
  - All teachers report good gains in their end of the year SGM conferences
2. **Organizational Excellence: Building Climate - Goal: In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.**
  - Staff completed the PBIS survey quarterly
  - West Homer Elementary School started our school year off with a retreat at a local facility that was led by a professional team building facilitator.
  - WHE developed building ground rules:
    - Inclusiveness
    - Surface issues directly with person-24/48 hours
    - Own the issue as your issue, ask for ways to support you
    - 10%-20% Identify problems 80%-90% solving it
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    - Trust-Give it, Earn It, Build It
    - Explore Early Release
    - After school childcare (communication)
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3. **Academic Excellence: Attendance - Goal: WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.**



- In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
  - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open House.
  - WHE sent home attendance letters and increased the frequency of attendance phone calls home.
3. **Organizational Excellence and Community and Family Engagement: PBIS – Phase 2 - Goal: WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).**
4. Train staff on DI strategies for expected behaviors in the hallways, lunchroom, bathroom and bus line.
1. In the first days of school staff will deliver DI to students on expected behaviors.
  2. Prior to the natural breaks in the year staff will plan review and rollout of expected behaviors.
  3. Nearly monthly meetings
  4. Disappearing task force to work on rewards
  5. Important for students to see/know correlations between good behaviors and rewards
  6. Transparent discipline process
    - a. Discipline PPT
    - b. Big five

**What measures were used to determine that goal(s) were reached?**

- SMG Data
- Attendance Rate
- Discipline Data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/26/15	1. Reviewed school goals 2. West Homer recognized as a 5-STAR school 3. Reading of bi-laws 4. Discussed the Development of Building Ground Rules and retreat at Ayaya	1. Site Council elected to adopt the school's goals. We discussed programs and strategies that WHE utilizes to help students succeed. 3. Bi-Laws approve with no changes made	1. It was the belief of the site Council that they were an extended part of the school team and thus they would support the school established goals. They felt that our academic success is evidence that the school is successfully engaging students in the learning process.

10/15/15	1. Review building and site council goals 2. PBIS update 3. Brain stormed budget saving ideas	2. Site Council supports PBIS implementation. 3. Site Council developed a long list of potential savings to the district and the list was forwarded to the district office.	
2/24/16	1. New West Homer Principal Interviews	1. Eric Waltenbaugh was selected as the new WHE Principal	
5/11/16	1. Review building and site council goals 2. Staffing - Staff turnover and reassignment <ul style="list-style-type: none"> <li>• 3 – Mr. Miller – Will be replaced with the return of Mrs. Bynagle</li> <li>• Speech – Mrs. Gonsalves</li> <li>• 6 – Mrs. Brass</li> <li>• 6 – Young</li> <li>• Resource – Ms. Veeck – Will be replaced by Mrs. Faber</li> <li>• Principal – Marshall</li> <li>• Ms. Hayworth will move to 5/6 resource and Ms. Paul will move to 5/6 general education</li> <li>• All new hires will be conducted by Mr. Waltenbaugh</li> </ul> 3. Class size projections for next year 4. PBIS update - Site Council reviewed building wide discipline (Big 5)	3. Site council pleased with class size projections 4. Pleased with PBIS Data	4. PBIS Big Five Data report

What data gives evidence to progress of meeting goal(s)?

WHE PBIS Big Five data indicates areas of strengths and weakness. Our greatest areas of weakness are student specific. We have few students who receive discipline referrals and even fewer who receive more than one individual referral.

What other significant actions did the site council take to support District goal(s) during the year?

West Homer Site Council worked to be responsive to the districts needs/requests by discussing and offering input on district budget concerns and policies: Through the course of the year we focused our efforts on PBIS, the school's Site Council Bi-Laws.

05/16