



2015-2016 SCHOOL SITE COUNCIL EVALUATIONS

Kenai Peninsula Borough School District

SEAN DUSEK,
SUPERINTENDENT

JUNE 2016



TO: Sean Dusek
FROM: Larry Nauta
DATE: May 5, 2016
SUBJECT: APC End of the Year Report

The ABCS Academic Policy Committee (APC) Report replaces the Site Council Annual Evaluation Form as charter schools, by statute AS 14.03250-14.03.290, have Academic Policy Committees in place of Site Councils.

The APC of ABCS is made up of six elected individuals who are parents of children attending ABCS. Meetings are held on a regularly scheduled basis. Meetings dates and times, as well as the agenda, are emailed to parents and posted at the building. Minutes are taken and are available upon request.

This year the APC focused on the following:

- a. Replacement of the retiring administrator
- b. Planning for possible decreased funding
- c. Replacement of APC chairman

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16	School: Chapman / 31
Site Council Goal(s):	
<i>Chapman Site Council will continue to develop and enrich partnerships through its promotion of the school with outreach activities and providing relevant learning opportunities.</i>	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.	
<i>Supported Goal: Organizational Excellence: Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.</i>	
<i>How: The partnerships pursued to provide iPad technology in our K, 5-8 classrooms supports the districts strive for innovation and infrastructure that promotes a fluid academic environment. Students benefited</i>	
Communication: How was the community informed of goal(s), meetings and updated on progress?	
<i>Notes home, newsletters, email, and posting on Chapman's Facebook & School Web Page. Meeting minutes are posted on the School's website and FB page.</i>	
What actions were taken to achieve the site council goal(s)?	
<i>Collaboration with all members of site council; staff, parents, community and students. Two parent surveys were sent out (November and May) the examined the best ways to communicate with parents about school events. 12/15/15 site council dedicated to technology use in classrooms and how to fund such. Partial funding for 5-8 grade iPad devices were sought from The Homer Foundation. Other moneys were taken out of Chapman's annual energy moneys.</i>	
What measures were used to determine that goal(s) were reached?	
Besides obtaining the funding and devices for K and 5-8 grades, both E0200(b) forms were developed with staff and presented to site council. The action steps within these helped determine if goals were met.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/23/14	Title 1 – PREK & Reading, ASPI Score, Positive Media Coverage by Homer News Staffing, SIP Plan, ALICE Training	ASPI score and what it means, soon to be implemented ALICE program	Reviewed staffing and enrollment from last year.
10/27/14	Fall Activities, Key Communicator Meetings, Evaluation Process, iPad Project for K	Decided all staff available will be trained in First Aid	Reviewed SIP and Budget Meeting
11/25/14	Student Council Activities, iPad Grant Application Homer Foundation for 5 th -8 th , Early Release Collaboration Days, Evaluations/SGMs	Discussed the importance of the collaboration time for the staff.	Discussed inservice and collaboration days.
12/15/14	iPad Grant update, Inservice Agenda	Discussed the goal to replace all the schools iPods with iPads – importance up-to-date technology. Input on E0200(b) forms.	Key communicators meeting attended by Heidi Adams, Sherree Drake & Conrad.
1/26/15	Enrollment, SIP Progress and Parent Survey Results, Power Point on Federal Programs	Importance of borough funding, Federal Programs Power Point	Waiting for the grant money to come through to order iPads
2/16/15	Enrollment, Staffing, Principal Schedule	Discussed Chapman’s enrollment and how it impacts staffing.	Federal Programs Power Point
3/23/15	Science Test, Amp Testing, FY16 Staffing, Principal Assignment for next year	New computerized AMP Testing, Conrad’s new position for next year Title VII Coordinator	NAEP Testing
4/22/15	State Budget, FY16 Scheduling, Masonic Student, Enrollment	Talked about the current concerns about state funding for education	AMP Testing
5/11/2015	SIP Goal, Parent Involvement, Title I, Tom Daugherty Scholarship Fund Account	Updated information on SIP Goals, Parent Involvement through Title I, Disbursement of Tom Daugherty 710 Fund	State Budget, FY16 Schedules and Class Configuration

What data gives evidence to progress of meeting goal(s)?

The following link lists the community partnerships that have been developed on behalf of each teacher.

<https://docs.google.com/spreadsheets/d/1jaEISGdnDEIb898u0WpwcUHzPmC5-pU4NEqZKM-Se3w/edit#qid=0>

Additionally, partnerships have led to funding for replacing iPods in grades 2-4 with iPads.

What other significant actions did the site council take to support District goal(s) during the year?

Site council members attended budgetary meetings with school administration and district office personnel. They have supported efforts in the area of Community and Family Engagement: All KPBSD school reach out to parents and communities to promote shared value and responsibility for the process of education.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016		School: Connections	
Site Council Goal(s): Improve parent satisfaction with Connections' supporting parents as primary teachers.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Parent/Community Involvement			
Communication: How was the community informed of goal(s), meetings and updated on progress? Inclusion in weekly "What's Happening" email messages.			
What actions were taken to achieve the site council goal(s)? Redesign of physical space in Soldotna and Homer offices. Plans for improved communications methods.			
What measures were used to determine that goal(s) were reached? Anecdotal evidence from parents. Surveys will be used next year.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
12-11-2015	Promoting Vendor Services	No Change in Current Policy	A member of the council requested we reconsider our policy about not promoting vendors. We discussed this and decided it best to keep the policy.
	Update to reimbursement policy	Policy change to allow reimbursement for certain items previously not allowed.	This action was a reflective of a change in state regulations that removed many of the items not allowed for reimbursement. The new policy treats all classes equally, rather than allowing item purchases for some subjects and not others.
	Testing		This was a review of testing and CCRA requirements. Unforeseen events rendered this discussion largely irrelevant.
02-05-2016	RTO for iPads	No change based on council recommendation	It had been proposed to start a RTO agreement for iPads (devices) similar to that used for computers. The parent

			representatives on the council saw little value, and the concept was dropped.
	Office Updates	Major cosmetic changes were made to the Soldotna and Homer Office	The council member commented on the improved appearance of the Soldotna office as well as the usefulness of having a table families can sit at while doing paperwork and/or waiting for an appointment.
	Budget Concerns	Updated council on District budgetary issues	Provided information and answered questions about the budget cuts being developed and proposed by the district. Council members were encouraged to follow the news and talk to their legislators.
04-29-2016	Goal for next year: 4 year plans for student	Discussion was positive and the council agreed that this would be a good goal.	Connections has never taken part in the district initiative that all students have a 4-year plan in PowerSchool based on AKCIS. We piloted this year with positive results. Plans are being made to expand next year.
	Goal for next year: Internet Safety	Internet safety training will be implemented next year.	Connections has not done a good job promoting Internet Safety with families. Several suggestions were made, including bundling internet safety materials with computers when issued, having Internet awareness night.
	Advertising	Change of tone approved by council.	Past advertisement emphasized "keep your money local." While this is important, it does not seem to be an effective way to attract clients from our competitors. Rather, our focus going forward will be the support we offer, events, accomplishments, etc...

What data gives evidence to progress of meeting goal(s)?

What other significant actions did the site council take to support District goal(s) during the year?

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Cooper Landing School	
<p>Site Council Goal(s): The goals of the PAC (Parent Advisory Committee) this year were: involvement of the parents in various school activities, attendance of students, parents/students committing to field trips they signed up for, and an overall school improvement in math and language arts. In addition to these goals, communication between PAC members as well as the PAC and school is a high priority and a constant goal.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District Goal supported is the improvement in math and languages arts. This goal was supported by progress reports regarding math subjects being sent home frequently and parents putting extra emphasis on completing math homework. To improve language arts, we started to publish student works in the monthly newsletter, giving them something to work towards and be proud to have written. In addition, parents supported students in writing about various vacations taken throughout the school year.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The PAC meeting times and minutes are posted on the school website. The meeting times are posted in the school newsletter as well. The PAC meeting times and agendas are posted on the Community Crier (a mass email sent to the entire community)</p>			
<p>What actions were taken to achieve the site council goal(s)? Monthly meetings between members, teachers, and administration were scheduled to keep the communication flowing. The PAC supported the school by hosting their own fundraiser in order to raise money for student activities, as well as freely offering help to support the school in fundraising, chaperoning, and in-school activities. As stated above, the PAC was active in emphasizing math and language arts.</p>			
<p>What measures were used to determine that goal(s) were reached?</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8-10-2015	Back to School Picnic, review of PAC Bylaws, kids fishing day, Denali field trip, Equinox Race fundraiser, Secretary of PAC	Date set for kids fishing	The subject of the Secretary of PAC was revisited. A new secretary was voted in.
9-30-2015	Introduction of new principal, district budget meeting, Bear Creek F&G trip, regular library visits, Halloween Parade, Artist in Residence, and gymnastics	PAC members would like students to participate in gymnastics, regular walking field trips to the library will be beneficial to students	The Equinox Race fundraiser was a success and brought in a total of \$694.64 after expenses

10-14-2015	School district budget meeting Lync, PT conference, gymnastics for K-4, artist in residence, Kingfisher Roadhouse donation, medical information on student with allergies, Saturday Market fundraiser	It was decided that the K-4 would be traveling to Anchorage for gymnastics lessons 4 times during the first semester	Students are learning at library and books are being checked out
11-11-2015	Changing Agendas, Roberts Rules of Order, reading minutes, district budget meeting, small schools matter letter writing, upcoming field trip to museum, funding for BOB book purchasing, planning for Holiday Market fundraiser	Agendas will be changed- new business before unfinished. Members will be responsible for reading minutes prior to meeting. Action Items will be reviewed rather than minutes read. PAC will buy books for BOB	Students are benefiting from Gymnastics lessons.
12-9-2015	Skiing Lessons, Holiday Market Report, Thank you cards for volunteers, planning for Spring Market, Christmas Program	PAC will pay for most of ski lessons with a \$20 contribution for each student from the parents	Meetings are running smoothly
1-27-2016	ALICE drill in spring, rumor of possible second teacher, ski dates and chaperones, Valentine party, field trip to AKJT, gardening committee	Gardening committee will be planning for Spring Market and the school garden	
2-17-2016	Key Communicator event report, State BOB celebration, AMP testing, breakfast planning for testing week, Garden planning, May Market, Snail-A-Thon	May Market cancelled replaced with Garden Sale May 13	BOB books purchased played a part in students success
3-9-2016	Fire mitigation project, field trip after Spring Break, Key Communicator report Garden Committee, PAC verses PTA	It was decided that PAC was preferable to PTA for our purposes	Breakfast program was successful; students looked forward to testing days because of breakfast. Unfortunately testing was not successful
4-13-2016	Year books, science fair, end of year events, garden sale, Snail-A-Thon, Equinox Run fundraiser	If we can use local t-shirt making business for artist in residence program we should. Date for Kinder Graduation confirmed	

5-11-2016	End of year events. Spring Fundraiser plans.	Approval of Access Grant from Alaska Arts Council was announced. It was decided to sell the plants at the Garden Sale for \$2-\$5 depending on quality.	
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015 School: Fireweed Academy: Academic Policy Committee (No site council at school)			
Site Council Goal(s): Board training, Administrator Evaluation, Budget reconciliation and fiscal responsibility			
District Goal(s) that was supported: Organizational Excellence			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted Agendas, emails and newsletters			
What actions were taken to achieve the site council goal(s)? Principal made monthly presentations regarding Charter School Law, Policy and Funding. APC members utilized communication protocols established by Professional Learning Communities; Formed Budget Committee, May 1 st and 2 nd Strategic Planning workshop with Wise at Work.			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees established at workshop.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
7/8/15	One site building option Budget Reconciliation : Current but without Indirect Cost Calculated Non-Instructional Aide position closed New Yurt improvement/Option of Greenhouse Yurt versus SBS Building.	Moved to continue pursuing other building options Vacant APC Seat Filled by Jamie Olson	Referring to Strategic Plan and Vision regarding one site campus
8/12/15	Facilities Options: Wild Berry, Ritchie, Borough Enrollment/Budget/staffing School Development Plan	Recruit APC member: JO Resigned relocated APC meetings changed to Mondays	Wild Berry Option: not committed to pursue as an option: Bids, Code, Strategic plan, vision, logistics
9/14/15	Enrollment, Budget, LFWA Parking Lot, Principal transition	Recruit APC member, Change meeting Date to 2 nd Monday of the month	Building facilities options Vacant APC seats Middle High school Options
		Hannah will represent staff of Big Fireweed.	

10/19/2015	Enrollment, Budget, Committee Reports, Pre-K expansion Discussion follow up from District wide Budget meeting: Input to district: Consolidation instead of losing staff.	Approval to pay administrator for after school program and extra days work Hannah Snow and Crisi Mathews were approved as members of the APC	Strategic Planning Committee reports: On the bus getting on the staff agendas; Core values: next Full Staff meeting and next APC Admin Job Description tabled to next mtg
11/9/2015	Reviewed Budget info from Superintendent Dusek. Reports from PR, Core Values, On the Bus Committees Reviewed AMP test results Fundraising opportunities	Approved Hannah Gustafson and Amber Niebuhr for additional term on APC.	Reviewed edited Admin Job Description. Update on School Development plan progress.
12/7/2015	Committee reports Budget Staffing	None	Considering options for staffing changes
1/11/16	School Development Plan Report Card Alignment Budget Staffing APC membership: absent members	None	Administrator position Clarification of district personnel requirements
	May Day Festival PR committee ideas	Decided to have May Day Event	Committee reports
3/7/16	Spelling and ELA concerns Vertical Alignment in ELA Public relations Film Budget: Mistake in rent calculation remedied Staffing: Loss of 2 FTE Addressing Sped needs Enrollment Kaleidoscope docs	Leadership Committee to move forward with Admin evaluation Survey committee is tasked to refine and implement parent surveys.	Committee reports: renewed energy to meet Movie night

4/11/16	School board presentation. Committee reports, Staffing for next year, APC Membership, Attendance policy	Accepted Hannah Gustafson's resignation and appointed Joey Kraszeski to the APC board. Direct Kiki and Janet to revise attendance policy and letter.	Staffing issues Attendance policy and letter
5/9/2016	Christine Ermold presented information to the board and answered questions regarding administrations options. The APC was informed that due to a State Audit report from January 2011, we could not hire a .49 retired administrator.	APC decided to have an emergency meeting to consider options on Wednesday, May 11 th .	Noted that Kiki had still not been paid for work approved by the APC to cover an employee out on sick leave without a sub.
5/11/2016	Emergency meeting was scheduled to respond to information regarding Admin hire. Developed further questions, reviewed options.	Moved to post principal position. Date closed May 18 th . Meet with HR to review applications	Noted to stick to agenda and only relevant information.
5/19/2016	Met to discuss applications for Principal position. Input taken from the public. Moved into executive session to examine applicant resumes.	Moved to invite Kiki to join in the executive session. Moved to interview 3 applicants on May 23 rd .	

Homer Flex Alternative Governance Structure 2015-2016

The Homer Flex Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

The Homer Flex staff collaborates with multiple community agencies, including the South Peninsula Behavioral Health Center, the Office of Children’s Services, Department of Juvenile Justice, Homer Job Center, Homer Food Bank, the Students in Transition program, SVT, South Peninsula Hospital, Haven House, Family Planning Clinic, and the REC Room.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Parents and students also provide valuable input, whether through various open houses or specific student meetings. Unfortunately, our student/parent participation has been limited.

Our conversations this year focused on several school goals:

- Improving the daily attendance rate
- Improving our graduation rate
- Reducing our dropout rate
- Increasing our total number of graduates
- Developing strategies to reduce risky and unhealthy behaviors
- Expanding community partnerships

Flex staff met weekly to discuss individual student progress. We also had formal meetings every other week with The Center to discuss specific students. Intervention strategies were developed to help improve daily attendance and improve student learning in the classrooms. Social/emotional concerns were also addressed, usually through the inclusion of the mental health counselor.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Homer High School	
Site Council Goal(s): To support and provide guidance in the smooth operation of all areas of Homer High School.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal 2: Promote a shared value and responsibility for the process of education throughout the school district. The Homer High Site Council participated in the District Budget meeting and provided feedback and suggestions for how to balance the budget.			
Communication: How was the community informed of goal(s), meetings and updated on progress? All meetings, agendas and minutes are posted on our school website. Major accomplishments and decisions are reported in our newsletter or through Facebook.			
What actions were taken to achieve the site council goal(s)? Items for discussion are elicited from parents, staff and community members. The agenda is developed each month to meet our goal of providing support and feedback to the school.			
What measures were used to determine that goal(s) were reached? Surveys, verbal feedback and the passing of resolutions are measures used to determine if our goals are reached.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-1-15	<ul style="list-style-type: none"> • Reviewed Bylaws • Selected officers • Reviewed 2016 School Data • Reviewed school goals • Reviewed 710 accounts 	<ul style="list-style-type: none"> • Made recommendations for proposed school goals 	This meets the definition of providing guidance in the operation of HHS

11-3-15	<ul style="list-style-type: none"> • Reviewed HHS AMP Data • Recommended a Title VII Representative • Reviewed daily practice time for student athletes • Discussed budget priorities 	<ul style="list-style-type: none"> • Chose Joyclyn Graham for our Title VII representative • Upheld a 2 hour limit for practice time for athletes during the school week • Decided not to send a budget priority request to KPBSD Board 	This meets the definition of providing guidance in the operation of HHS
12-1-15	<ul style="list-style-type: none"> • Reviewed proposed budget cuts for HHS • Discussed a proposed School-wide TAD policy to Student Athletes • Reviewed Health Curriculum 	<ul style="list-style-type: none"> • Discussed developing a TAD policy for all HHS sports teams. Currently most teams have different policies 	This meets the definition of providing guidance in the operation of HHS
2-2-16	<ul style="list-style-type: none"> • Reviewed 1st Semester Data • Reviewed how budget cuts would affect HHS in 2017 • Discussed an school-wide TAD policy • Reviewed planning for Winter Carnival • Discussed creating surveys for students, parents and teachers to help improve data collection 	<ul style="list-style-type: none"> • Asked for feedback from coaches and students on a school-wide TAD proposal • Reviewed some survey questions and agree surveys should go forward 	This meets the definition of providing guidance in the operation of HHS
3-1-16	<ul style="list-style-type: none"> • Reviewed a HHS TAD policy • Reviewed PTC participation 	<ul style="list-style-type: none"> • Tabled TAD policy discussion • Suggested we structure Fall PTC's similar to Winter PTC's 	This meets the definition of providing guidance in the operation of HHS
5-3-16	<ul style="list-style-type: none"> • Discussed TAD policy • Discussed 710 accounts • Discussed renaming the Mariner Theater 	<ul style="list-style-type: none"> • Passed school-wide TAD Policy pending coach approval. • Suggested several ways to honor Mary, but feel we need to follow the 2 year process. 	This meets the definition of providing guidance in the operation of HHS

What data gives evidence to progress of meeting goal(s)?

- Adopted school goals
- Proposed one school policy change
- Five recommendations were provided to the principal over the school year

What other significant actions did the site council take to support District goal(s) during the year?

Goal 1: Funding Public Education

- The HHS Site Council encouraged members to write or call their representatives and let them know how they felt about school funding.

Goal 2: Promote a shared value and responsibility for the process of education throughout the school district

- The HHS Site Council participated and supplied feedback to the district on budget shortfalls.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016 School: Homer Middle School			
Site Council Goal(s): Increase the parent and public perception of Homer Middle School through a communication plan accessible and available to the public.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increased communication with parents and students.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council Agenda and Minutes posted on the blog.			
What actions were taken to achieve the site council goal(s)? Different newsletter format, Outside Signs for Reminder of Field Space as Classroom, Feeder School Parent Information Night			
What measures were used to determine that goal(s) were reached? The publishers of the newsletter collects data for the number of visits.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 14, 2015	2015-16 School Goals; Site Council Vacancies; Signage, Improved communication to feeder school parents	Presentation and Discussion of Draft School Goals; Ideas from Site Council Parents to improve communication	Accept School Goals as presented; Pursue signage for pet owners
October 15, 2015	ELL and Migrant Video; Site Council Goals	Met District Requirement; Budget Overview	Solicited suggestions on the specifics important to HMS regarding budget cuts.
November 16, 2015	AMP Overview,;iNACOL Conference; Mission Statement Review “ Think Globally, Act Locally” ; Signage	Mission Statement overview and how this will impact students.	Discussion regarding parents showing up to meet with teachers without an appointment and walking to the classroom. Reminders were recommended and placed in the newsletter. Monitor place in the office to assist with parents checking in at the office.

January 25, 2016	Budget and Staffing including how to contact legislators to request support for education.	Report from Site Council member on the process of contacting legislators and what it looks like at the Capitol during the legislative session.	Key talking points to communicate with legislators.
March 29, 2016	Early Release Survey, Bully Prevention Survey and Plan, Feeder School Visit, Staff Vacancy, Staff Appreciation Week	Open discussion regarding the surveys; designated parents to host individual days for staff appreciation week.	Correspondence to Site Council and Administrator about the HMS philosophy for Early Release including agendas; Non-Site Council Parent Concern regarding bullying at HMS; Site Council parents recommended Parent Nights based on their experience; Questions regarding the input and process for hiring the counselor/interventionist; Parents who have asked how they can volunteer at the middle school level in a bigger capacity.
May 9, 2016	Busing for the Southern Peninsula; End of Year Report; Site Council Vacancies	Discussion regarding Transportation and review of the Year End Report	Three vacancies for the 2016-17 school year. Next meeting August TBD.

What data gives evidence to progress of meeting goal(s)? Final product: newsletters, sign in sheets, minutes and products.

What other significant actions did the site council take to support District goal(s) during the year?
 Funding Public Education- Attendance at KPBSD Budget Meeting; Promote a shared value and responsibility for the process of education throughout the school district- Increased community awareness through a variety of communication tools.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Hope School	
Site Council Goal(s): To increase community/school interaction and cohesiveness.			
District Goal(s) that was supported: Community and Family engagement- this was supported through the activities and opportunities for parents and community members to interact with the students and be in the school facility.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Flyers, calendars, school website, and word of mouth			
What actions were taken to achieve the site council goal(s)? Create opportunities for the staff and students to invite community and parents to the school building through community nights at the building, fundraising, volunteering, and community care of the facility.			
What measures were used to determine that goal(s) were reached? We continue to look at how well things are attended and if the community responds to the invitations.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/10/2015	Beginning of the year field trip to Kasitsna Bay for student bonding. Hope School Action plan. ALICE		
10/7/2014	Washington DC trip payments. PTA status and membership drive. MindaMazes competition. AMP testing. Budget Meeting.	Election of officers	
11/10/2015	Hope School's Budget. KTUU visit. AMP testing. Field trips. Upcoming fundraisers and school events.		
12/08/2015	Christmas program, upcoming field trips		
1/13/2016	Hope School's Budget. Maintenance of the Hope Road. Board meeting. Battle of the Books. Read-a-thon. Skiing Lessons.		

2/17/2016	Battle of the Books. Reflex math. Upcoming field trips. Finances.		
3/25/2016	Running club. Upcoming events, fundraising, and field trips. PTA By-laws and audit.		
4/21/2016	Finances. Fundraising, upcoming events, and field trips.		
5/10/2016	No AMP scores testing canceled. End of the year field trips and events. Vista volunteer. FFA and 4H possibility for next year. Community garden and greenhouse.		

What data gives evidence to progress of meeting goal(s)? Community was there to support students. It is amazing how many people show up at the school for every event.

What other significant actions did the site council take to support District goal(s) during the year? Hope parents and community members rallied together in opposition of closing small schools and created a Facebook page for Hope School on the Small Schools Matter Alaska page. The Hope community greatly appreciated the KPBSD resolution supporting small schools on the Peninsula.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016 School: Kaleidoscope School of Arts and Science

Site Council Goal(s): *The Kaleidoscope School of Arts and Science Academic Policy Committee is to uphold the mission of Kaleidoscope: To educate the whole child through integrated arts and science.*

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.
The district goal supported by Kaleidoscope was
Goal 1: Reporting on Innovation
We continue to provide KPBSD students with opportunities for high levels of engagement through meaningful, integrated learning.

Communication: How was the community informed of goal(s), meetings and updated on progress?
Posting in the school, in the Clarion, personalized weekly update from the principal, weekly phone call from the principal, minutes, webpage

What actions were taken to achieve the site council goal(s)?
abiding and operating by the adopted Charter; monthly reports to the APC board; visits by APC board members; public reports provided by community members, teachers and board members; collaboration with KPBSD and the Charter School Oversight Committee

What measures were used to determine that goal(s) were reached?

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
7/20/15	Staffing consideration for combining resources to support Media, Intervention, Extension		<div data-bbox="1520 1146 1743 1352" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Note: All minutes with detail are posted on the school website.</p> </div>
8/18/15	Opening of school		

9/21/15	School configuration		
10/26/15	Reports to the APC board; board training; announced receiving National Blue Ribbon School award		
11/23/15	FY17 budget	Budget Approved for FY17	
1/25/16	Class configuration; change of demographics; Budget work session dates set		
2/10/16	Continued Budget review; continued discussion staffing		
3/21/16	Bylaw Update adopted; Elections		
4/18/16	Lottery results; Elections		
5/9/16	New board members seated		
<p>What data gives evidence to progress of meeting goal(s)? <i>High ratings from community and parents and students regarding Kaleidoscope on surveys from fall and spring. Continue to have a waiting list.</i></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? <i>Presented to the KPBSD board a 'peek' in a KSAS classroom; recognized as 2015 National Blue Ribbon School</i></p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: FY16		School: K-Beach Elementary	
Site Council Goal(s): Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment." Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.			
What actions were taken to achieve the site council goal(s)? A regular meeting schedule was established and adjusted as needed.			
What measures were used to determine that goal(s) were reached? Documented records from previous meetings reflect the focus and completion of the above stated goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10.15.2015	Enrollment numbers increase, staff assignments, schedule updates, safety drills (fire, earthquake, intruder), ALICE rollout, school cameras, Lync budget session	Relocation sites for emergency evacuation were identified. Feedback was gained on areas of our budget that can be reduced and areas that should be expanded.	
11.3.2015	AMP Update, Students in Transition Presentation, Title IIIA English Language Learners Presentation	Materials and presentations were informational in nature.	
12.1.2015	AMP Update, Budget Update, Student Growth Maps	Materials and presentations were informational in nature.	

2.2.2016	AMP Update, Budget	Feedback was gained on areas of our budget that can be reduced and areas that should be expanded. Opportunities were presented for ways in which community members can give input to legislators on funding.	
What data gives evidence to progress of meeting goal(s)?			
Agendas and minutes from 5 monthly meetings and 2 district wide budget/funding meetings.			
What other significant actions did the site council take to support District goal(s) during the year?			

03/13

Kenai Alternative Governance Structure 2015-2016 Report

The Kenai Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

Kenai Alternative Staff and Collaborating Agencies: Office of Children’s Services, Department of Juvenile Justice, Kenai Public Health, Kenai Police Department, Kenai Job Center, Kenai Food Bank, River Covenant Church, Our Lady of Angles Catholic Church, Kenai Methodists Church, and the Kenai Food Pantry.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Parents and students are invited and made aware of the meeting dates and times. Their input is taken very seriously. Our student/parent participation has been very limited due to the typically short stay students are with us and we have found that our proposal structure has been effective.

Our conversations this year focused on several school goals:

- Improvement of our graduation rate
- Reduction in our dropout rate
- Increasing the number of graduates
- Improving the daily attendance rate
- Developing strategies to help reduce risky and unhealthy behaviors
- Expanding community partnerships
- Individual student mentoring with community members

KAHS staff met weekly to discuss individual student progress. Intervention strategies were developed to help improve daily attendance and improve student learning in the classrooms. Students that were homeless or in transition, along with being setup with Kelly King, were registered at the Kenai Food Pantry where they were able to receive additional food support and clothing as needed. From the start of this year, KAHS had a full time Project AWARE counselor on staff. Through this position, KAHS was not only able to work one on one with emotionally fragile students, but also, evening classes were provided to both students and parents in regards to cooking and eating on a budget. Evening CPR classes were also provided for our students seeking certification.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Kenai Central High School
Site Council Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates. The Council reviewed KCHS school data and discipline information, provided feedback and input into the development and progress of the School Improvement Plan. Kenai Central High School will increase by 2% the percentage of 9th-11th grade students who earn 6 credits in the school year by the 2015-2016 school year.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic news letters.	
What actions were taken to achieve the site council goal(s)? The Council provided input and review of: School Data, School Goals, Alaska Performance Index, Eligibility Rules, Expenditures of Transportation for Funds, School Security – Cameras, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook	
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY17 on data received this spring.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/9/15	School Improvement Plan	Approval of school goals	Review of FY15 school data, FY15 school improvement plan and progress
10/15/15	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentation by Mr. Dusek and Mr. Jones
2/16/16	Federal Programs Title ID, Staffing, Budget, Parent Teacher Conferences, AMP testing, SBA	Implemented individual conference by invitation for at risk students	Review of grade check data, current conference format, state regulations regarding testing
5/10/16	Graduation Speeches, New Staff, Summer School, Maintenance, State Testing	Listened to student speeches and provided feedback as well as approval	Review of student speeches and approval
<p>What data gives evidence to progress of meeting goal(s)? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY16 on data received this spring.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? The council supports collaborative practices by supporting the district initiative to provide collaboration time for teachers.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Kenai Middle School	
Site Council Goal(s): Support the goals and objectives of Kenai Middle School through its school improvement process. Support the students and staff of KMS.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD will increase student achievement by being responsive to individual student needs through structured collaborative practices District wide with our richly diverse communities. The goals of the KMS and the district were reviewed/discussed and action steps were taken so the school would meet the goals. Students benefited from the involvement and perspectives brought forward from the site council			
Communication: How was the community informed of goal(s), meetings and updated on progress? Alert Now, School Newsletter, Peninsula Clarion, School Website, Facebook.			
What actions were taken to achieve the site council goal(s)? The site council met 4 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.			
What measures were used to determine that goal(s) were reached? SBA data along with other district assessment measures.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-30-15	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	Approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
12-09-15	Alice Training, After School Tutoring Program, District Budget Proposals	District Budget Proposal	Site Council members need more knowledge on how schools and districts are funded.
2-11-16	Staffing, Asbestos removal, AMP Testing	Site council is in favor of doing something different for state testing. Site council wants more info on why KMS is being cut an assistant principal	Strong interest on what is being done to the school with the asbestos removal.

4-7-16	AMP Testing, volunteer recognition, masonic award, open house, school visitation, mass band and choir, staffing	Support the appropriate staffing for KMS	Discussion on staffing and AMP testing.
5-9-16	Staffing update, 6 th grade camp, 8 th grade farewell, mini courses, awards assembly, asbestos update	Approval of 4 th quarter field trips, site council rep for 8 th grade farewell, staffing update.	Site council is concerned with staffing and implications if KMS does not get staffing to match its student population.

What data gives evidence to progress of meeting goal(s)?
 School Communication has increased with the use of the different measures.

What other significant actions did the site council take to support District goal(s) during the year?
 The site council wants to continue to increase communication and advocate for appropriate staffing for KMS.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Kachemak Selo
<p>Site Council Goal(s):</p> <ul style="list-style-type: none"> • Increase Student's Opportunities to learn Russian • Improve communication with parents • Real Life Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities.</p> <ul style="list-style-type: none"> • Kachemak Selo School increased Russian Language instruction to one hour every day and is collaborating with Razdolna staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent the HS students information to be included in the monthly student/staff newsletter to parents with information about what the students were learning in class along with any news that needed to go home. Monthly calendars were sent home from the school office with items of interest and dates to remember. • High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Phone calls went out two or three days before a meeting as a reminder. 	
<p>What actions were taken to achieve the site council goal(s)?</p> <ul style="list-style-type: none"> • Kachemak Selo School increased Russian Language instruction to one hour every day and is collaborating with Razdolna staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent the HS students information to be included in the monthly student/staff newsletter to parents 	

with information about what the students were learning in class along with any news that needed to go home. Monthly calendars were sent home from the school office with items of interest and dates to remember.

- High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips.

What measures were used to determine that goal(s) were reached?

- Collaboration time set for Russian staff
- Number of newsletters sent home
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 9, 2015	District and School Goals, ALICE, AMP, Attendance/Tardy, Title 1/Migrant Information	Reported the AMP scores would be coming out in October, ALICE training for staff and students, parents would like a call home if students are misbehaving or bullying others	continued discussion about HS credit through on the job type work, went over ALICE and inclement weather, discussed the school goals in dual language
Nov. 11, 2015	Dual-Language, Title 1 Compact	Discussed the importance of Russian and English being taught together along with bridging activities	
Feb. 17, 2016	Introduced John Kelly (School Board), PTR, Russian	Discussed the budget changes to PTR, asked for support from parents for the Russian program	Secondary students acting out during Russian – parents asked that they be called (not texted) about student behavior. Planned schedule for swimming lessons in March.
Apr. 21, 2016	Pertussis, Next Year’s Goals, Graduation, class configurations for next year	Parents were informed about the Pertussis outbreak in the village by Lorne Carroll, RN and the services the state will provide. Parents were	Parents requested that swimming lessons next year take place during fast free week in March. Parents would like to have Hunters Ed and sewing classes again next year.

		<p>informed that students would be contacting them for food, etc. at graduation. Goals were discussed for swimming lessons, attendance/tardy, after school programs.</p>	
<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Increased Russian instruction, Dual-Language Book Talk w/All Staff • Increased communication through monthly newsletters • Opportunity for students to participate in afterschool programs 			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <ul style="list-style-type: none"> • The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher. 			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: McNeil Canyon Elementary	
Site Council Goal(s): The goals set by the McNeil Canyon Site Council were to support the goals that had been set in this year's School Improvement Plan.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.1 Parent and Family Engagement: Achieve high levels of parent and community engagement utilizing research-based strategies at all schools.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.			
What actions were taken to achieve the site council goal(s)? Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide solid teaching in ELA targeting contextual understanding of reading during instruction for students of all grade levels.			
What measures were used to determine that goal(s) were reached? The comparison of pre and post assessments in 2nd-6th grade levels measuring each student's progress on the CBM MAZE assessment. Student attendance rates at all grade levels by week and quarter.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
27 Aug 15	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year's AMP results were reviewed and new goals were compared to last year's goals and results.
03 Dec 15	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed.	None	Reviewed last year's change to language in this section and if it had any impact.
11 Feb 16	Budget impact on District and McNeil Canyon specifically.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.

28 Apr 16	Staffing for next year and how jobs are being assigned.	None	Council was supportive of staffing plan as presented by administration.
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Review of Pre and Post assessments at all grade levels indicated an overall positive growth for McNeil students. The data does show that a majority of 2nd-6th students made an 11.5%tile average gain on the MAZE assessments. Power School attendance records indicate that McNeil’s overall attendance rate for 2015-16 was 91.20%. This is a decrease from last year’s 91.90%. It is also shy of the 93% mark that is needed to earn the next level of ASPI points towards our star rating. Teachers used the collaborative time throughout the year to meet with grade below and grade above colleagues to work on SGM’s and plan for articulating their instruction from one grade level to the next.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p>The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SIP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016

School: Moose Pass School (37)

Site Council Goal(s):

Develop several meaningful activities and opportunities for students—balancing curricular and co-curricular activities.

Establish routine fundraising opportunities to support activities.

Schedule strategic/sustainable volunteer support to enhance current teaching.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

- Soccer—Staff and Parents
- Lego robotics—Wendy Bryden (Parent)
- Holiday Program
- Sportsman Club Donation
- Quarterly Potluck Theme and Site Council
- Halloween Carnival
- Holiday Craft Bazaar and Ornament Fundraiser
- Battle of the Books
- Downhill and Nordic skiing
- Spelling bee
- SeaLife Center
- Science in Schools and History of Moose Pass with Marc Swanson
- Math Bowl and Trimathalon
- Daily Read Aloud—Melanie Hornberger (Parent)
- Forensics
- Archery in the Schools Program—Jeff Bryden (Parent)
- Kenai Fjords Tour
- Talent Show
- Swimming lessons
- Year End Rummage Sale
- Year End Small Schools BBQ—Cooper Landing, Hope and Moose Pass

Communication: How was the community informed of goal(s), meetings and updated on progress?

MPSBC met monthly. Minutes were recorded and disseminated to community.

What actions were taken to achieve the site council goal(s)?
 SBC and staff decided and prioritized opportunities, relying heavily on community volunteer efforts. Avenues for reduced cost were evaluated concerning transportation, collaboration with other schools, and utilizing free opportunities in the surrounding area. Fundraising goals exceeded the need.

What measures were used to determine that goal(s) were reached?
 Regular meetings, and communication, progress reports, and individual/small group work. Activities were prioritized, fundraising opportunities were closely managed, and fundraising goals were exceeded.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 15	Tentative events schedule for FY16 Enrollment projections—active at school board Community involvement	Timeline for activities Volunteer support schedule	Enrollment—community involvement to maintain sustainable school in MP
October 15	Quarterly SBC Potluck—Theme based Halloween Carnival and Capitol Christmas Tree Enrollment and Community Involvement	Planned Halloween Carnival Kids Program at Trail Lake Lodge	Evaluation of FY15 Halloween Carnival Enrollment/Community Involvement
October 28	Enrollment/Budget/FY 17 Services with DO	MP will stay open with 10+ kids	MP increased enrollment from 9 to 15
December 9	Holiday Program Planning Desserts Around The World Planning Staffing Projections FY17 SpEd Support Lego Robotics Competition	Enrollment and Budget Meeting with DO	Review of desserts/potluck from FY15 Archery planning for February/March Bake Sale for Winter Rendezvous—fundraiser Winter ornament fundraiser
January 27	February/March Skiing and Chaperones Winter Festival at Trail Lake Lodge Cross Country Skiing Archery	Archery begins 2/1 with Jeff Bryden Skiing at Alyeska begins 2/2 Cross Country Skiing begins	Trail Lake Lodge Winter Festival Booth planning. Robotics competition showing—went well. Addition of SpEd support
March 24	Rummage Sale Fundraiser Tribal studies at K’beq’ site Mark Swanson and history of MP KFT trip with Seward Middle	Year-End BBQ Rummage sale and buying tables--\$10/table Community to advertise	Trail Lake Lodge Winter Festival Skiing at Alyeska Small Schools (Hope/Cooper Landing/MP cooperation)

April 22	Rummage Sale fundraiser Five Days of Hiking Planning Swimming Lessons Mother's Day Craft Fair End of Year BBQ	Trimathalon and Math Bowl Chaperone help for hiking/swimming YE BBQ Enrollment	Fundraising totals in student activities Thank you to local business who supported
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Site council determine activities they could support, and developed fundraisers strategically placed throughout the year to support. Nearly \$4000 was raised to support these programs.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 15-16 School: Mountain View

Site Council Goal(s): From Mountain View Elementary Strategic Plan

Academic

- **60% of Mountain View students in grade 3, 4, 5 will achieve their annual targeted decile gain from Fall to Spring on Performance Series Math Assessments**
- **75% of Kindergarten students will score above the 25th National Percentile Ranking on AIMSweb number Identification assessments by the Spring(2016) testing window**
- **75% of 1st grade students will score above the 25th National Percentile Ranking on AIMSweb math computation assessments by the Spring(2016) testing window**

Climate

- **75% of Mountain View Elementary parents surveyed utilize the Positive Responses to Conflict Wheel strategies to resolve conflicts at home with their children**
- **An average of 77% of Mountain View Elementary Students surveyed will report successfully using 1 or more Positive Responses to Conflict Wheel strategies.**
- **Mountain View Elementary will achieve an average daily attendance rate for 2015-16 of 93.5%.**
- **150 Mountain View Students will engage in community service projects outside the school.**
- **Mountain view students will participate in 6 site based community service projects**

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Academic Success: Data from nationally normed assessments was used to identify students needing intervention as well as to determine what gaps in learning were evident for classes as a whole. Plans were developed to facilitate both individual intervention and classroom instruction

Community and Family Engagement: School-Wide Social/Emotional Curriculum was implemented with fidelity, utilized by staff and students, and actively practiced at home as well. This achieved a safe environment for students at school as well as providing families with the resources and knowledge to use at home. Community service gave students the opportunity to give back to the community and develop a sense of self-esteem based and a stronger connection to their school and peers.

Communication: How was the community informed of goal(s), meetings and updated on progress?
All site council meetings were noticed on Mountain View Elementary Web Site and monthly newsletters, as well as in the School News in the Peninsula Clarion.

What actions were taken to achieve the site council goal(s)?
An in-depth Strategic Plan with specific action steps was developed by school leadership team and reviewed by the Site Council. This plan was utilized and followed throughout the year by grade level PLC teams, the school leadership team and administration to ensure progress toward the goals. Progress was reported to the Site Council Fall, Winter and Spring.

What measures were used to determine that goal(s) were reached?
Nationally normed assessments (Performance Series and Aimsweb), surveys, and counts of participants.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/27/15	Site Council policy, bylaws review Strategic Plan review and comment Selling Kenai’s Neighborhood School	Approve items reviewed	
9/24/15	Afternoon dismissal policy and early student pickup Equipment Fund request Selling Kenai’s Neighborhood School	Set dismissal and pick up policy, supported equipment fund request	
10/15/15	KPBSD Budget Development Meeting via LYNC	Submitted Mountain View comments to KPBSD	
11/19/15	New parent member introduced Shared AMP results Playground Discussion Selling Kenai’s Neighborhood School	Admin directed to pursue funding for additional playground equipment and sledding hill improvements	Dismissal and pickup policy in newsletter, prominently posted, and “enforced” by office staff
2/18/16	Review 710’s accounts Federal Programs PowerPoint “Flat funding” staffing scenario and other KPBSD Budget information Selling Kenai’s Neighborhood School		

4/21/16	Young Americans Program 3/17 Review Strategic Plan Progress Staffing Update	Strong Support for pursuing YA program in school next year	Playground equipment installation (KPBSD) and sledding hill improvement (City of Kenai) scheduled for summer of 2016
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What data gives evidence to progress of meeting goal(s)?

63% of intermediate students achieved their annual targeted decile gain on Performance Series Math Assessments

94% of 2nd grade students scored above the 25th NPR on AIMSweb Mcomp

73 % of Kindergarten students scored above the 25% on AIMSweb NIM

87% of Mountain View Elementary parents surveyed utilize the Positive Responses to Conflict Wheel strategies to resolve conflicts at home with their children.

An average of 92% of Mountain View Elementary Students surveyed reported successfully using 1 or more Positive Responses to Conflict Wheel strategies.

Mountain View 15-16 ADA was 91.6

183 Mountain View Students engaged in community service projects outside of school.

What other significant actions did the site council take to support District goal(s) during the year?

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2015-16	School: Nanwalek School
Site Council Goal(s):		
<ol style="list-style-type: none"> 1. Support community involvement in school & school involvement in community 2. Support ConnectED 1:1 iPad Implementation (2016 – 2019) Goals 3. Continue conversations about how to have an improved and expanded facility. 		
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.</p> <p>Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.</p> <p>Nanwalek School Site Based Council met regularly to discuss action items for each of the goals above. Attendance is one of the main ConnectED and SDP goals for this year, and site council gave input on ways to improve attendance, and what they could do to offer encouragement to parents. Site council began work on a service project requirement for high school graduation, supporting students to contribute to their community. Site council took on two days of support during Sea Week.. Site council supported the 1:1 iPad implementation, recommending that personal devices be prohibited. Site council members participated in the rollout in August, during the KPBSD School Board Presentation December 7, and the community provided cultural presentations to Apple representatives who visited. Nanwalek site council continued discussion about how to provide expansion of the facility, and supported the administrator’s efforts to optimize current spaces.</p>		
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings, and through school newsletters.</p>		
<p>What actions were taken to achieve the site council goal(s)? Planning sessions for service project implementation; guidance and contributions throughout the year to support ConnectED; discussion and action steps to expand facility.</p>		
<p>What actions were taken to achieve the site council goal(s)?</p> <p>Eight meetings were held, during which members contributed to the site council goals. The site council planned school/community events, and worked to consider a service project requirement for graduation. Action items from the ConnectED Project were reviewed, and attendance issues were discussed at length. The site council acknowledged budgetary restrictions impacting expansion of the school, and discussed ways to create more space and proceed with advocating for more space for students.</p>		

What measures were used to determine that goal(s) were reached?
 Sign-in sheets were used to measure community involvement in events. In addition, documentation of site council involvement in planning school/community events is included in SBC minutes.
 Support of ConnectED was measured by involvement in the roll-out, school board presentation, and through the implemented policy of students not using personal devices after a request from site council.
 Minutes reflect the ongoing discussion about the facility issues and advocacy efforts by local members.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/31/2015	School Development Plan; ConnectED; School Events	Nominated Title VII rep; Advised no student devices; Sea Week framework planned	Election procedures/by-laws reviewed Reviewed last year's Sea Week debriefing
10/1/2015	Federal Programs; Equipment Grant Requests; Attendance; ConnectED	Supported SRI research study; Advised items for equipment grant; Approved calendar for 2016-17; Decided to move forward on disposing items from display	Discussed block scheduling, comparing to last year's non-block scheduling Compared FY15 & FY16 attendance policies
11/2/2015	District Budget; Service Project requirement for graduation; facility expansion/space; ConnectED; Suicide Prevention	Reviewed charter document for board presentation; Watched budget presentation & generated questions; brainstormed ways to create more space in school; Reviewed Principal Kleine's NIEA panel speech	Reviewed April 2015 SBC meeting with Julie Cisco & building plans; discussed evidence of budget deficits in regard to propane tank farm
11/23/2015	Service Project; School Board Presentation; Attendance; Sale of Display Items	Supported middle school basketball team request for 2016-17; Collaborated on HS Service Project through pros/cons exercise; Planned recognition for Sunni Hilts' retirement from school board; Planned Thanksgiving Feast	Reviewed fundraisers/budget for sports from past years/this year; evidence shows that Nanwalek has more away games than other schools (small gym)
12/28/2015	Service Project; Calendar 2016-17; Sea Week planning	Studied product from service project exercise last meeting; Read Ms. Olson's statement of funding formula for sports, made comments for fundraisers; Planned events	Reviewed past practices of doing a fundraiser at Landfill through Borough; evidence showed large contribution to sports budget
2/22/2016	ConnectED update; Service Project; Early Release Overview and Discussion; Sugt'stun Updates	Reviewed article about School Board member Zen Kelly; Reviewed information about HHS Service Project, will create model; reviewed products and supported purpose of	Reviewed discussions on space configurations; data for class sizes for middle school support conex for storage, using shop for classroom (good space)

		Early Release days; Discussed crowding reported by KBBI – local members will start a letter to advocate for space	
3/21/2016	Sea Week; ConnectED Update; Testing; Staffing; Service Project; Space issues; Chugachmiut Presentation	Refined Sea Week schedule; Discussed ConnectED transitions for FY17; Approved implementation of Service Project; Agreed on Elder Tea/Sugt’stun Class collaboration	Reviewed FY 16 ConnectED PD Schedule; talked about impact/future plans Reviewed progress on facility changes, arrival of conex; talked about impact on FY17 operations
4/18/2016	ConnectED Update/Celebration Review; Disposal of Display Items; Sea Week; Service Project; Staffing; ESY; SRI International ConnectED Research Project Presentation	Adopt service project; notify board of initiative; Support research project	Reviewed progress of ConnectED – Celebration gave evidence of student and teacher engagement

What data gives evidence to progress of meeting goal(s)?
 Community/School: School events included excellent community participation/SBC planning input; School planned 3 days Sea Week schedule; community/site council planned 2 days; Service project requirement discussed and implemented
 ConnectED: Community provided support/cultural events for ConnectED activities/Apple visitors, participating in School Board presentation, recommending no personal device policy which increased student focus on iPad implantation
 Facility: SBC helped create solutions to space issues within budget constraints, supported conex storage, made decision that local members would collaborate with IRA Council to advocate further for more space

What other significant actions did the site council take to support District goal(s) during the year?
 Nanwalek Site Based Council members worked as liaisons in supporting excellent attendance during the year by talking with parents and educating them about the importance of getting an education. They also supported expansion of the sports program to include middle school basketball and girls’ basketball in addition to boys’ basketball next year.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Nikiski Middle/High School	
Site Council Goal(s): To continually provide feedback from a parent, staff and community view on how school based decisions affect the greater community			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.2: Direct communication strategy; supported by each member of site council providing a report from their point of view on decisions, events and happenings from or made by the school; members could then ask questions, provide feedback and make decisions on what they saw as the best path forward for the school.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Agendas and meeting notes were posted on the school web site and some were communicated through our newsletter. Follow up from site council decisions and/or guidance was shared during regular staff meetings as well.			
What actions were taken to achieve the site council goal(s)? Meetings took place with time built in for all members and other community members to provide feedback, ask questions, and provide direction.			
What measures were used to determine that goal(s) were reached? Agendas and meeting notes			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/2015	Discussed LNG project, school population vs projection, PLC plan, ALICE Training, AMP Assessment	Mainly discussions on topics	Reviewed enrollment and examined enrollment vs projection numbers
10/15/2015	District Budget Development Meeting	How budget would affect Nikiski	Reviewed district provided materials on budget development
11/10/2015	Faculty Christmas Show	Required district videos; reviewed budget comments from previous meeting	Reviewed staff survey concerning Faculty Christmas Show
2/15/2016	Collaborative discussion with NNS	Communication with NNS	Compare and contrast how each school can support each other

4/19/2016	Handbook approval; Computer class for honors diploma; Schedule modification to meet student needs with teacher reductions	Approved handbook; approved CAD/CAM as computer class for honors diploma; approved modification in schedule	Examined how many students needed a computer class for honors diploma (made sure there was one in building); Examined current vs proposed schedule to determine if all students can have needs met
<p>What data gives evidence to progress of meeting goal(s)? Discussions and communication at site council; votes taken on action items</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Nikiski North Star
Site Council Goal(s): <ul style="list-style-type: none"> • Review and monitor NNS School Goals for 2015-2016. NNS school goals focus on attendance, math and behavior. • Become actively involved in the KPBSD budgetary process for 2015-2016 	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD Goal 1: Funding Public Education KPBSD Goal 2: Promote a shared value and responsibility for the process of education throughout the school district	
Communication: How was the community informed of goal(s), meetings and updated on progress? School goals were discussed at Back to School night, in school newsletters, reviewed by Nikiski North Star PTA, and during various Parent/Family nights throughout the school year	
What actions were taken to achieve the site council goal(s)? <u>Attendance</u> Welcoming calls made to families of students on the chronic attendance (defined as missing more than 15%) list. Phone calls made each day a student from the chronic list is absent. Offers made to assist with gas or transportation. <u>Math</u> Strategies were aligned to provide the opportunity for 13 NNS 5 th graders to take Course 1 Math. <u>Behavior</u> PBIS Tier II was implemented on a trial basis with three students at NNS. Expectation is to take lessons learned from the trial period and proceed with full implementation in 2016-2017. <u>Budget</u> NNS Site Council attended the KPBSD budget presentation and also had a site council member attend the Key Communicators meeting. KPBSD budget process was reviewed each meeting.	
What measures were used to determine that goal(s) were reached? Attendance data, standards coverage for Math 1, meeting attendance	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/14/15	Welcoming new members, KPBSD safety orientation from Dave Jones, introduction of NNS school goals, NNS Site Council goals, process for establishing agenda	Site Council goals will align with school goals, NNS lockdown procedures	Attendance data and testing data
11/9/15	NNS Site Council bylaws, Review of questions and answers from KPBSD October budget meeting, Review of NNS site budget	Suggestions and action steps submitted to KPBSD	Budget documents for KPBSD and NNS, site council bylaws
1/11/16	Potential staffing changes for 2015-2016, SGMs, benchmark testing, AMP testing	Continued reporting of SGM progress, concern expressed over AMP testing	Programmatic staffing
2/15/16	Combined meeting of NNS and NMHS site councils, reports from both schools from parents, teachers, principals and community members	How do the actions/decisions/activities at one school impact the other school	Reports from stakeholders involved in NNS and NMHS
4/11/16	Enrollment, staffing, borough land parcel adjacent to NNS, jog-a-thon fundraiser	NNS site council voted unanimously to send KPBSD a letter requesting the borough land next to the school not be sold.	Land maps, fundraising numbers, enrollment figures

What data gives evidence to progress of meeting goal(s)?
 Attendance data, collaborative discussions, behavior logs, standards coverage, meeting attendance at budget meetings

What other significant actions did the site council take to support District goal(s) during the year?
 The NNS site council meets together with the NMHS site council each year. This partnership allows continued collaboration between the two schools and provides a more positive experience for all students in the K-12 community.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016	School: Nikolaevsk Elem/HS
<p>Site Council Goal(s):</p> <p>Provide a safe environment at sporting events through the use of PBIS and the Warrior Way through among parents and fans at Nikolaevsk events.</p> <p>Encourage parent engagement with their children through the development and distribution of conversation starters.</p> <p>Develop/provide Thank You Notes teachers can use to than parents and community members.</p>	
<p>District Goal(s) that was supported:</p> <p>Community and Family Engagement/Academic Success: Parents were directly engaged in PBIS and how it works through their interactions at sporting events. By utilizing PBIS at sporting events, safer learning environments for students were also created and maintained. Many parents found it challenging to discuss school and other academic issues with their children. By developing and distributing table “conversation starters” parents found it easier to strike up conversations about school with their children. Providing thank you notes for teachers to use to recognize parents/volunteers for their efforts.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Through announcements at ball games, Facebook, and notes home.</p>	
<p>What actions were taken to achieve the site council goal(s)?</p> <p>Conversation starters were distributed at Nikolaevsk sporting events. “Warrior Way” tickets were awarded to fans exhibiting the desired fan behaviors expectations. Persons receiving “Warrior Way” tickets were entered in drawings at the student snack shack. A grand prize winner was selected at the end of the season and presented with a “Warriors Number 1 Fan” stadium chair.</p>	

What measures were used to determine that goal(s) were reached?			
Feedback from parents, referees, and others.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/7/15	School goals Oct 15 Budget meeting	PBIS Tier II implementation, Continue fan of the game, Conversation starters Budget meeting	
11/4/15	2016-2017 Calendar SBC Goals Title I Distinguished School	PBIS recognition of parents who support the school Positive table top conversation starters Fan of the year at Sports Awards	
12/2/15	Parent communication-conversation starters, thank you cards	Conversation starters/Thank you cards approved and ordered	
1/13/16	Progress on School Goals Title I Award update	Student Growth Maps PBIS Tier II in the classroom Stop Walk Talk Conversation starters handed out at game	
2/10/16	Budget deficit-possible teacher loss	Title I planning event-literacy night organized by Kathy Hoeschen Possible staff loss	

3/9/16	Planning Distinguished School Celebration	Community wide event planned for shortly after spring break Both HS BB teams will be going to state District informed us that we would be able to keep Krista as an elementary teacher.	
4/6/16	Budget/staffing Graduation School goal progress	2016/2017 Budget still up in the air	
5/10/16	EOY Report Next year's community member		
<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Anecdotal evidence through comments by parents, teachers, referees, etc. as to the positive change in the environment at sporting events. Parents comments on how they have used the conversation starters with their children at the dinner table and other places at home. Comments from parents on how, "appreciated they felt when receiving a thank you card"</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p>Involving the community in Chris Normandin's Celebration of Life. Naming of the Chris Normandin Memorial Play Ground.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Ninilchik	
Site Council Goal(s): individual groups can raise their own money but the site based is creating a booster group that would be run through the booster.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Individual kids or small groups could be supported if funds aren't raised totally on their own.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings are open, newsletters are sent out.			
What actions were taken to achieve the site council goal(s)? group of parents met, created timeline for activity and sent it out to school groups in May.			
What measures were used to determine that goal(s) were reached?- School will see how much money they raise next September.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/18/15	Elections for vacant seat.		
9/17/15	Liquor license transfer		Decided that large issues like these should be decided at the district level- especially when there isn't a quorum due to conflict of interest.
10/15/15	Watched Student in Transitions video Reviewed budget material for district wide budget meeting	Came up with priority list for electives	
11/19/15	Reviewed information on possible pre-k for next year		
1/21/16	AMP testing information		
3/30/16	Testimony for Senate/ Fund raising idea for next year.	Group established for fund raising idea.	

5/5/16	Progress of fall fund raiser/ carnival style		
What data gives evidence to progress of meeting goal(s)?			
What other significant actions did the site council take to support District goal(s) during the year?- council stays on top of budget info, and transportation information.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16	School: Paul Banks Elementary
Site Council Goal(s): Improving student attendance to 96%. Through an innovative and flexible instructional approach in math, Paul Banks Elementary will have 87% of 2nd grade students proficient on the May 2016 MComp.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Student Achievement: All students will meet or exceed proficiency levels on quarterly assessments within two years of development. Increase percentage of students grades K through 2 who are performing above average or well above average based on Curriculum Based Measurement (CBM) assessments.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Goals were presented at open house and via monthly newsletters. By-Laws posted on school webpage.	
What actions were taken to achieve the site council goal(s)? Reviewed with parents the ASPI reporting system and the influence attendance has on the index score in newsletters and open house. Create a school plan for contacting parents first by teacher phone contact then via a letter from the principal encouraging an improvement in attendance. At Spotlight assembly announce monthly perfect attendance. Reinforce the importance of attending school in a school assembly. Create a visual depicting our goal to raise 93% attendance to 96%, will be updated monthly. End of the school year perfect attendance recognition. Review current attendance recording policy, analyze what can be changed while still maintaining credible data. Teachers will inform office on days that they have 100% attendance. Office will make announcement at the end of the day celebrating the success.	
What measures were used to determine that goal(s) were reached? Aims Web and PowerSchool data	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/9/15	Reviewed By-Laws, Mission and Vision Statements, Approve Community Member, staffing, Field Trip/Discipline Plan	Elections of officers,	Previous By-Laws
11/19/14	Budget Development Meeting, Title IIIA and Title IC	Group discussion to balance budget	Presentations from DO
2/24/16	Budget Update, promotion of PBE, Juneau Update	Sharing of information	Budget Process from Dave Jones
3/23/16	Review of Handbook dress code, Promoting PBE, Tri-fold	Brainstorm promotion ideas	Paul Banks' Handbook, tri-fold

What data gives evidence to progress of meeting goal(s)?

Enrollment Numbers, Attendance data, MComp scores, SGM Pilot

What other significant actions did the site council take to support District goal(s) during the year?

The information from Juneau got people to write legislators, talk with other parents and staff as well as made them a point of contact for the community.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16	School: Port Graham School
<p>Site Council Goal(s):</p> <ol style="list-style-type: none"> 1. Support community involvement in school through parent participation, booster club support, and supporting new teachers during their first year in Port Graham. 2. Support technology 1:1 implementation in the school to increase reading and academic skills 3. Support sports, clubs, and other student activities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.</p> <p>Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings</p>	
<p>What actions were taken to achieve the site council goal(s)? Port Graham Site Based Council met 8 times during 2015-16. Site Council focused on supporting school/community events both financially and through volunteerism. In addition, the council helped with the grant provided by Homer Kachemak Bay Rotary Club. Site Council provided fundraisers to support student sports, worked as an advisory committee for students clubs, and supported student council leadership opportunities for Port Graham students. Site council discussed implementation of a service project requirement graduation.</p>	
<p>What measures were used to determine that goal(s) were reached? Accounting measures gave evidence to the SBC Booster Club support for community support of pupil activities; volunteer logs (sign-in sheet) gave evidence to parent participation at school and during events, SBC Minutes also indicate support; schedules for Sea Week and other events demonstrate community support. In addition, Port Graham Village provided dance lessons once/month beginning mid-winter, evidenced by building use agreements and schedule. Minutes document the ongoing support for 1:1 technology implementation. Accounting measure and minutes show SBC support of sports, clubs, student council, and other activities.</p>	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

9/8/2015	AMP Tests, School Development Plan, Attendance Policy, Technology grant for Kindles, Suicide Prevention Program, School Events, Substitutes, Equipment Grant	Supported implementation of Kindles to Port Graham; Approved inviting Suicide Prevention "You're Not Alone" Program; Planned fall school events; Advised items for Equipment Grant	Discussed past sports opportunities, difficult to have teams with small numbers.
10/5/2015	AMP Testing, School Development Plan, Equipment Grant, Calendar, Sports, Head Start, Kindle Grant	Approved 2016-17 calendar; Supported X-C Running Activities	Reviewed attendance policies from past; Attendance okay in Port Graham with no need for big incentives
11/10/2015	Holiday events planning; School Board resignation from Sunni Hilts; Title 1 services; Rotary Grant for E-Books	Help seek applicants for school board; Encourage parents to participate in Title 1; Halloween planning	Reviewed school board participation/Ms. Hilts service years; impact on school/villages would be positive with a local person
12/8/2015	AMP Score explanation; Tech swap for Port Graham; Basketball opportunities; School Board opening; Book Fair; Sugt'stun; Christmas Program	Supported tech swap decisions to replace desktops with laptops; proceed with book fair; Sugt'stun students stay in classroom	Reviewed book fair participation, evidence points to doing fair 1x/year, not twice
2/8/2016	District story; Spring events; Graduation; Early Release; School Board Presentation in 2016-17; Sugt'stun	District story will cover rabbit project; Support Early Release collaborations; Outlined ideas for board presentation for 2017	Graduation has been supported by parents of seniors; difficult for class of one; school needs to support
3/8/2015	Chugachmiut Partnership for Sugt'stun; New School Board member; Technology fundraising; Service Project Requirement; School events; Safety drills	Applauded presentation by Tim Malchoff on Chugachmiut Sugt'stun/Cultural position; gave principal input on fundraising for iPads; Asked to see Nanwalek Service Project Proposal; Planned spring events	Partnership with ANA Language Grant discussed; Has worked well; Chugachmiut grant should provide seamless transition
4/12/2016	Sugt'stun program FY17; Technology fundraising; Sample Service Project Review; Sea Week Planning	Continue fundraising for iPads; survey parents about service project	Reviewed opportunities for service for kids through other partnerships; reviewed partnerships for Sugt'stun

What data gives evidence to progress of meeting goal(s)?
 710 balances show booster support of pupil activities; sign-in sheets show evidence of volunteerism in the school by parents/community; Documentation of participation of school events per family shows parent/site council support of school; Minutes of meetings show advisory support from SBC.

What other significant actions did the site council take to support District goal(s) during the year?
 Port Graham SBC helped brainstorm cost-cutting measure to help with district budgetary problems. Port Graham SBC continued to support 1:1 technology with the aim to provide more connection for Port Graham students to resources/people outside of Port Graham, and to differentiate instruction in a meaningful manner.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Razdolna
<p>Site Council Goal(s):</p> <ul style="list-style-type: none"> • Increase Student's Opportunities to learn Russian • Improve communication with parents • Real Life Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities.</p> <ul style="list-style-type: none"> • Razdolna School increased Russian Language instruction to one hour every day and is collaborating with K-Selo staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work. • High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, mural painting, art lessons, and maker day. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Robo calls went out two or three days before a meeting as a reminder. 	
<p>What actions were taken to achieve the site council goal(s)?</p> <ul style="list-style-type: none"> • Razdolna School increased Russian Language instruction to one hour every day and is collaborating with K-Selo staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information 	

about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work.

- High School students attended the Construction Academies at HHS that Cam Wyatt organized. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, mural painting, art lessons, and maker day.

What measures were used to determine that goal(s) were reached?

- Collaboration time set for Russian staff
- Number of newsletters sent home
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 30, 2015	District and School Goals, PBIS, ALICE, AMP, Attendance/Tardy, Title 1/Migrant Information	Reported the AMP scores would be coming out in October, ALICE training for staff and students, parents would like a call home if students are misbehaving or bullying others	Discussed the school program on bullying through PBiS, continued discussion about HS credit through on the job type work, went over ALICE and inclement weather, discussed the school goals in reading and math
Nov. 12, 2015	Student Council request for vending machines, Title 1 Compact	Students requested a vending machine for the portables which would be paid for through fund raising. Parents did not want a vending machine in school. Parents asked that cell phones be taken by teachers and parents called	
Feb. 18, 2016	Introduced John Kelly (School Board), PTR, Russian	Discussed the budget changes to PTR, asked for support from parents for the Russian program	Secondary students acting out during Russian – parents asked that they be called (not texted) about student behavior. Planned schedule for swimming lessons in March.

Apr. 21, 2016	Pertussis, Next Year's Goals, Graduation, class configurations for next year	Parents were informed about the Pertussis outbreak in the village by Lorne Carroll, RN and the services the state will provide. Parents were informed that students would be contacting them for food, etc. at graduation. Goals were discussed for swimming lessons, attendance/tardy, after school programs.	Parents requested that swimming lessons next year take place during fast free week in March. Parents would like to have Hunters Ed and sewing classes again next year.
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What data gives evidence to progress of meeting goal(s)?

- Increased Russian instruction
- Increased communication through weekly/monthly newsletters
- Opportunity for students to participate in afterschool programs

What other significant actions did the site council take to support District goal(s) during the year?

- The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016

School: Redoubt Elementary School

Site Council Goal(s):

Goal 1 - Redoubt will increase its attendance rate for the 2015-16 school year to 95%

Goal 2 - Create a safe, respectful, and responsible environment by providing a school-wide positive behavior support system (PBIS). Full implementation of PBIS Tier 1 and Tier 2 programs will take place. By utilizing a school wide student identification program along with creative scheduling office referrals measured by PowerSchool (Discipline Data Base) will decrease as a result of PBIS programs.

Goal 3 – 90% of students will demonstrate growth in math using the M-COMP for grades K-6

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

1.1 Student Achievement – all students will meet or exceed proficiency levels on quarterly assessments within two years of development

1.4 Student Engagement – Achieve high levels of student engagement utilizing research-based strategies at all schools by FY14

1.5 School Innovation – Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16

There was great positive parental support and feedback about PBIS this year. Site Council members continued to communicate with new families the how's and why's of the PBIS program and how it works within the framework of the school. In addition, the site council members helped provide support by educating parents on how they can help support the PBIS program by reinforcing similar expectations and vocabulary at home. The reality is that with students, staff, and parents all speaking a common language, with the same goals in mind, that more time can be spent on instruction, student engagement, and student achievement. The second phase of PBIS Tier 2 was fully implemented this year with two staff members providing check-in/check-out interventions and supports to 18 students grades K-6. By using a simple rubric Tier 2 students were identified during ITeam meetings and during Data Days. (Focus areas including but not limited to behaviors, building connections, and organization skills). In addition 10 students participated in a social skills group with our school psychologists.

Communication: How was the community informed of goal(s), meetings and updated on progress?
 The primary methods of communication were through school newsletters, school website, and site council representatives. At the close of each meeting, staff members and parents alike were asked to spend time before our next monthly meeting sharing and connecting with other parents and staff. During this time they were asked to collect feedback and information which would be shared during the upcoming monthly meeting. In addition, all Site Council information and data collected was shared with PTA members during their monthly meeting.

What actions were taken to achieve the site council goal(s)?
 Site Council members spent a great deal of time discussing budgetary issues, school staffing, STEAM and the decline in student enrollment. All three areas of concern/discussion do impact student learning on a large scale. These impacts can be felt with loss of staffing, combination classes, and scheduling. Although we did not act upon anything significant in these areas, we continued discussions to lay the foundation for the site council and school to act upon in future years to help improve student learning.

What measures were used to determine that goal(s) were reached?
 For attendance PBIS goals, our measures were through school based data (PowerSchool). Data such as Office referrals, PBIS committee data analysis, administration walk-through data, and PBIS weekly Roadrunner cards collected and maintained on a staff shared spreadsheet. For goal 3 school-wide Aimsweb data was utilized.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/2015	<ul style="list-style-type: none"> • Site Council Handbook Review • New Parent representative • Current Enrollment • School Improvement Plan Review 	The Council was in support of school’s improvement plan. Concerns over current student enrollment	
10/15/2015	<ul style="list-style-type: none"> • District Wide Budget meeting • Parent Representative • Questions/Input Site Council Handbook 	Site Council brainstormed ideas to balance budget.	

11/11/2015	<ul style="list-style-type: none"> Budget Meeting Update ALICE Drill AMP Update 	Follow up discussion on last month's budget meeting. Discussion of how this might impact PTR and staffing ALICE discussion – parent communication	
12/9/2015	<ul style="list-style-type: none"> ALICE Drill – findings/update Upcoming staffing/PTR information 2016-17 	Continued conversation about staffing for next school year. Discussed Soldotna Police Department findings with our ALICE drill.	
1/13/2016	<ul style="list-style-type: none"> SIT/ELL Video AMP Testing Update PBIS PTA Carnival 	PTA carnival update	
2/10/2016	<ul style="list-style-type: none"> Events happening throughout the school Attendance Update PBIS Update – Tier 2 	Attendance update Discussion on Tier 2 PBIS Check in/Check out program	
3/9/2016	<ul style="list-style-type: none"> Budget Update from February 17th public meeting Staffing update (Tenured/Non-Tenured) PTA Carnival 3rd Grade Movie Night STEM/STEAM Discussion 	Discussion about 2016-17 budgetary concerns. Introduction to STEM – hands on learning through the use of Science, Technology, Engineering, Math – Staff would like to continue to research information	
4/13/2016	<ul style="list-style-type: none"> School Configuration School Safety – proposal/update STEM/STEAM Update 	Staffing update and how that will impact grade level configurations	Upon further investigation and research of STEM Site council is in favor of exploring the use of STREAM within the classroom and throughout the entire school.

5/11/2016	<ul style="list-style-type: none"> • Student Attendance • PBIS Tier 1 & 2 • School Configuration 2016-17 • Events happening throughout the school 	Discussion with student attendance rate/decline.	
<p>What data gives evidence to progress of meeting goal(s)? Through the use of PowerSchool, Aimsweb, Discipline data, and daily attendance rates were all used to help provide data throughout the entire school year. Data collected allowed staff and site council to make informed decisions and recommendations.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? During April's meeting - Site Council recommended that staff and administration continue to pursue the implementation of STREAM (1.6 School Innovation – Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16) Partial implementation would take place for one year prior to full implementation.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: River City Academy
Site Council Goal(s): <ol style="list-style-type: none"> 1. Transition to Empower Learning Management System for staff, students & parents 2. Update policy manual to better respond to the individual needs of students 	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1.3 Reporting System: Reflect student learning with improved accuracy through implementation of a standards-referenced reporting system by FY18. – Empower is a standards-based reporting system which integrates our Student Management System and teacher gradebooks in one place. Students and parents now have access to progress data, standards, activities and resources to meet those standards in one location. 1.6 School Innovation: Deliver an innovative and flexible instructional approach at all schools to meet the individual needs of students by FY16. – Our flexible approach includes student, staff and parent involvement in the refinement of current policies. Policy changes for next year include an option for an extended day, a change in open levels policy, changes to calculation of Advanced levels, greater inclusion of distance courses and expansion of intervention processes at RCA.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Facebook posts, quarterly newsletters, parent direct emails	
What actions were taken to achieve the site council goal(s)? <ol style="list-style-type: none"> 1. Students organized teams to handle each goal. Empower trainings happened for students at the beginning of the year and parent trainings offered at each Conference. Basics of Empower handouts were sent home with each Progress Report. 2. For policy changes, students used the PDCA cycle to evaluate each potential policy. The PDCA cycle includes investigating the problem, gathering data, gauging stake holder support and proposing a solution. All policy changes were vetted through students, staff, parents and principal. 	
What measures were used to determine that goal(s) were reached? <ol style="list-style-type: none"> 1. Usage Data in Empower 2. PDCA Cycle and reflection on the process 	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Aug 26, 2015	Plan for Empower Training. Organization of Cabinet.	PDCAs approved	
Oct 28, 2015	Review Student-led parent training in Empower.		Consider other training options for parents. Strong potential in online videos.
Jan 15, 2016	Set PDCAs for second semester and discussion of policy changes. Approve policy on fragrance free schools	Approved Policy	
April 1, 2016	Finalization of policy on distance levels and certificates and expansion of distance courses	Approved Policy	Dismissed policy change on moving advisory
May 5, 2016	Finalization of policy on Advanced levels, 80/20 Open Levels, Expanded Intervention.	Approved Policy	
What data gives evidence to progress of meeting goal(s)? 1. Parent Empower usage is up from previous year 2. Completed six PDCA cycles.			
What other significant actions did the site council take to support District goal(s) during the year? Organized high school student activity night. Great fun was had and more than 30 students & guests attended.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015/2016		School: Seward Schools	
Site Council Goal(s): To increase Community/Business Relationships			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement			
Communication: How was the community informed of goal(s), meetings and updated on progress? - Site Council Newsletters, School Newsletters, Parent Emails			
What actions were taken to achieve the site council goal(s)? Support of Seward High School's Service Learning, Mentorship, and Work-Study Programs. Talking to community members, staff highlights in newspaper, more school related news in local papers			
What measures were used to determine that goal(s) were reached? Articles in Seward City News. Increased number of High School students completing Service Learning (Government), Mentorships, and OJT.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/10/15	Superintendent Dusek intro, cyberbullying, school safety (elem school window), sign policy, school goals	Support of School Goals	
10/15/15	Review school 710 accounts, site council goals, KPBSD district wide budget meeting, Sign Policy	Settled on direction for displaying gifts to schools.	Community concern addressed with Site Council support/backing
11/12/15	KPBSD Budget, 710 accounts, site council goals, student testing	Settled on Site Council Goals	
12/10/15	KPBSD Budget, testing	Advocacy at State level	
2/11/16	ATM, Early release, Budget, Teacher Highlights, Music/Art Teacher	Support of ATM at Seward High Support of Early Release	
3/10/16	KPBSD Budget, Site Council Elections, Open/Closed Campus at HS, Music/Art, Partnership with Seaview, Budget Resolutions to Board	Support of Closed Campus for Freshmen next year	
4/21/16	Electronic Communication Device (cellphone) policies, Site Council Elections, HS Staffing/Schedule, VocEd Committee, MS Library, KPBSD Budget	Support of Middle School PED policy	Community concern addressed with Site Council support/backing

5/12/16	ECD policy, HS Schedule, Staff highlights, MS Library, KPBSD Budget	Support for HS Modified 8	
<p>What data gives evidence to progress of meeting goal(s)? Seward High School again had 30% of its upperclassmen participating in a Mentorship and/or OJT in the community throughout the entire school year. 100% of Seward High’s senior class completed Service Learning as part of their American Government credit requirement. Several articles appeared in Seward City News highlighting both classified and certified staff working in Seward area schools. Site Council goals, plans, agendas, and decisions were posted in all three schools’ newsletters, the digital reader board on the Seward Highway, and on The Seward School Site-Based Council Webpage: http://sssbc.blogs.kpbsd.k12.ak.us/wpmu/</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Provided Seward High School with direction/support for creating a partially closed campus for freshmen and the creation of a modified 8 bell schedule.</p>			

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16 School: Skyview Middle School

1. Site Council Goal(s):
2. Support school improvement goals as outlined in the 2015-16 SMS School Improvement Plan.
 - a. We will increase the percentage of students who meet their “annual target gain” as indicated by the Performance Series reading test by 10 percent, from 52% to 62%, by the end of the 2015-16 school year.
 - b. Skyview Middle School professional learning communities will begin the 2015-16 school year by developing norms and curriculum maps. By December, 2015, each PLC will have developed a minimum of two common formative assessments, and by the end of the 2015-16 school year each PLC will have evidence of data driven instructional changes. Additionally, by May of 2016, our school’s overall rubric scores in the standard areas of: critical elements, human resources, and structural conditions, will increase by at least 1 point (Likert scale) in each standard area, over our baseline rubric score which was established in August of 2015.
 - c. Skyview Middle School will commit to using a researched based advisory program for the 2015-16 school year and implement it with fidelity. The advisory plan will improve students understanding of healthy relationships, stress and emotional regulation, decision making, bullying/harassing, and the healthy use of technology.
3. Encourage discussions of the current Skyview Middle School grade configuration. Discussions should include the strengths of and problems with the current configuration as well as opportunities for improvement. Consider implications of adding sixth graders to the school.
4. Increase/improve communication between Skyview Middle School and our stake holders in order to assure participation in key academic opportunities at Skyview

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Community and Family engagement—Soldotna Middle school made a strong commitment in 2015-16 to involve members of the community along with parent/guardians. We had 429.2 volunteer hours this school year.

Organizational Excellence—We continue to work to become a more organized and efficient business. Our account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years. This review of our business allows our site council an opportunity to provide feedback to the principal about the organizational excellence of the school. Each and every year our student handbook is reviewed by our students, staff, and our site council. Changes/adaptions are made each year to fit the needs of our students/families. Communication is of the utmost importance is a highly organized school. It was a site council goal to send weekly emails to parents regarding what was happening at Skyview Middle. We received a tremendous amount of positive feedback from parents regarding our communication.

Academic Success—The Skyview Middle School SBC reviews our SIP each year at our opening meeting and then designs goals with the purpose of supporting our school improvement plan as priority number one. SIP goals are reviewed at several meetings throughout the year and progress toward those goals is report by the principal. Progress monitoring data is shared with our site council as a means of keeping

<p>them informed as to our progress toward our academic goals.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and times posted in Peninsula Clarion, PowerSchool bulletin, on school calendar, and on school blog. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a daily basis.</p>			
<p>What actions were taken to achieve the site council goal(s)? Our number one site council goal was to continue to support the School Improvement plan (SIP). Our progress toward SIP goals are discussed at every site council meeting. Our 3rd goal of increasing communication was discussed at our second meeting and a plan was put in place to send weekly emails home to parents that included all upcoming dates/information. As mentioned previously, there was a tremendous amount of positive feedback from parents/families.</p>			
<p>What measures were used to determine that goal(s) were reached? Parent/Student/Staff surveys Performance series data Quarterly math and writing assessments PLC Formative unit assessments Number of volunteer hours Number of parent/student contacts Parent teacher Conference attendance data</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/14/15	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. Discuss and recommend goals for 2015-16. Review School Improvement Plan and District 5 year strategic plan. Introduced new teachers. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Reviewed the documents from Mr. Dusek and the answers to the questions the KPBSD site councils presented to Ms. Olsen.	Approval of bylaws Selection of site council chair & secretary	Reviewed 2014-15 site council goals & developed proposed 2015-16 goals. 2013-14 data used to determine new goals.
10/15/15	Budget Feedback to the District. Reviewed 710 and 100 account information. Reviewed 2014-15	Approve 2015-16 site council goals.	Account information Student enrollment information. Projected enrollment

	Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Co-Curricular Update. Cell phone policy and other handbook items discussed.		information. Staffing predictions for 2015-16.
11/16/15	Updated KPBSD Budget Feedback. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan.	None	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2016-17.
1/11/16	Federal Programs PowerPoints reviewed. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Key Communicators Meeting discussed.	None	Account information Student enrollment information. Projected enrollment information.
4/11/16	Masonic Student of the year announced. Reviewed 710 and 100 account information. Reviewed 2014-15 Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. End of year calendar. Announcement of new staff for 16-17. Student handbook changes approved.	Student handbook changes approved.	Account information Student enrollment information. Projected enrollment information.

What data gives evidence to progress of meeting goal(s)?
 This year we had 429.2 hours of volunteer service at the school. While this is down slightly from our record high of 700 in 2014-15, this is a significantly higher number than we have averaged over the past 5 years. Feedback from parents during October/February conferences was positive toward our school culture and our communication with families. Performance series data from our January and May window student progress in reading. SRI assessments done on every student in the building 3x this year showed an increase in student lexile.

What other significant actions did the site council take to support District goal(s) during the year?
 Our site council approved our continued use of “Focus on Learning” time at the end of the day. That time is used to remediate students and allow teachers to collaborate.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Soldotna Elementary	
Site Council Goal(s): The goal the Site Council was to increase parent and community involvement, develop and provide feedback to ALICE procedures and plans, and to examine positive ways to decrease discipline referrals.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. We continued to examine the district goal of family and community engagement. We examined and planned our family nights and continued ideas to recognize our community partners. In addition, we examined our budget carefully to ensure we are allocating funds to best support students as well as examining ways to provide input to state legislators.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Email, Blog and newsletters and calendars.			
What actions were taken to achieve the site council goal(s)? Notes to community members, survey and evaluation of community input forms to support our schools growth, input and documentation on current emergency practices and how we can improve, and drafting and examples of legislative letters stressing the support of education in the budget.			
What measures were used to determine that goal(s) were reached? Volunteer logged hours evaluated, sign in and response from community/family nights, surveys on current budget and usage as well as ideas generated and submitted to district AMP data, Aimsweb Data			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/21/2015	Bylaws, Goal setting, examination of strategic plan and data and the shift from math to reading.	By laws remain the same, agreement of shift from math to reading for yearly goals.	Aimsweb data and Performance Series data. Past years bylaws.
10/15/2015	Budget review w/District	Stressed the importance of community input to our legislators.	Continue to provide updates on legislative action in future and the impact it may have on school funding.

12/8/2015	Examination of parent survey and purpose review. Examination and concern in regard to space and addressing the issue with CO.	Principal to ensure CO remains informed about concerns expressed by community and staff in regard to space.	Response and Numbers shared with Council. Examination and idea of Portable suggested. Parent survey completed and ready dissemination via survey monkey.
2/23/2016	Examination of Survey results as well as AMP results	Overall math was a strength and Parents would like to see greater amounts of hand-on learning	No concrete response from CO on building capacity. Legislative action not promising and alternate ways to save not yet evident.
4/12/2016	PBIS and the move to Tier 2. Examination of increased discipline referrals.	Examine repeat offenders and implement tier 2 with those students first.	Legislation may have effect on staffing. Resignations/ retirements evaluated.
5/10/2016	Alice Protocol and Drill review. Examination of Strategic goals and their progress. Staffing	Continue to refine emergency response protocols	% and number review of Strategic Goals
What data gives evidence to progress of meeting goal(s)? Strategic Plans, PBIS notes, Aimsweb, Budget reviews at every meeting, Volunteer log, school surveys.			
What other significant actions did the site council take to support District goal(s) during the year? Support and evaluation of community, and evaluation of scheduling/programming to support student excellence and engagement.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Soldotna High School	
Site Council Goal(s): To support the District/School collaboration with a focus on best practice through our PLC process. A continued focus on increasing student engagement by developing SGM plans which are tied to student assessment data.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District “Early Release Days” gave us the extra time to focus on the development of SGM, Intervention plans.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Both our Site Council and PTSA reviewed the goals and in-service plans, as well as the data supporting the overall goals throughout the 2015-2016 school year.			
What actions were taken to achieve the site council goal(s)? As a staff we used our building student data in each advisory in order to develop intervention plans for students in need of additional support. Our PLC teams met during early release and also once every week throughout the 2015-16 school year to develop SGM, sharing best practices in teaching, sharing of lessons/tests and we also had Tri-School PLC meetings giving us a 7-12 focus.			
What measures were used to determine that goal(s) were reached? We used attendance data, eligibility reports, discipline reports, quarterly assessments.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/8/15	School Safety review, 10 Day Enrollment, 2015-16 School Goal, Reviewed KPBSD student/parent handbook, Advanced Ed Accreditation update, ACT report, KPC and 4:15 pm busing, New Assessment timelines and AMOs, CIP,	Approved 2015-16 School Goals and approved SoHi student handbook	School Goals were in line with District Goals.
10/15/15	Site Council Bylaws, Early Release and Inservice plan review, 2016-17 Projected enrollment and Equipment Request update.	Approved 2015-2016 Site Council Bylaws. Approved Inservice and early release plans.	Reviewed by-laws and how to incorporate the 9 th grade house into our site council

11/10/15	Social/emotional curriculum, remediation efforts, school safety review	Social emotional curriculum being implemented in the homerooms on Mondays	Safety review and need of Ice melt between the two schools.
1/12/16	School Safety Review, Juneau/money conversation, Conversation about area deaths and impact to students and staff,	Suicide training/support for students and staffing.	Discussion of bringing in a program to the school to discuss suicide. Research what is good and what we need to do to get it here.
2/09/16	Key communicator collaboration, budget review, pathway between the 9 th grade school and SOHI, master schedule review	Meeting Dates approved for 2015-16.	Study the changes to the Master School in regards to the staffing changes we will have and how it impacts the classrooms.
4/12/16	3.2 staffing decrease, Site Council Elections, Early release feedback/review, State Budget concerns/communications, Tri-School Inservice	Positive feedback on Early Release and approve of Tri-School Inservice plan	Reviewed staffing and discuss 9 th graders being at SoHi for more of their classes.
What data gives evidence to progress of meeting goal(s)? SoHi Survey monkey quarterly staff/student surveys			
What other significant actions did the site council take to support District goal(s) during the year? Heavy focus was on the addition of extra meeting times for PLC to further strengthen our overall Tri School Collaboration efforts with a focus on student growth for grades 7-12.			

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Soldotna Montessori Governance Structure
End of Year Report
2015 - 2016

The Soldotna Montessori Academic Policy Committee Governance Structure Report replaces the Site Council Annual Evaluation Form

According to state statute AS 14.03.250 - 14.03.290, (1) "academic policy committee" means the group designated to supervise the academic operation of a charter school and to ensure the fulfillment of the mission of a charter school;

The SMCS Academic Policy Committee consists of 3 staff members and 5 parents elected by staff and parents. The APC meets on a six times to:

- review academic curriculum and curriculum related activities
- review events and activities that related to maintaining fidelity to the school mission.

Minutes are taken and are available for review on our website and in our school office.

APC meeting dates, agendas and minutes are also posted on our school website and in our school hallway and office.

This year the APC focused on one primary concerns:

- Review and selection of a new math program in grades K – 6
- Review Montessori practices at SMCS

Respectfully Submitted,

Mo Sanders
Principal
SMCS

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016	School: Soldotna Prep
<p>Site Council Goal(s): Support School Improvement goals as outlined in the 2014-15 SPS School Improvement Plan.</p> <ol style="list-style-type: none"> 1. 100 per cent of Soldotna Prep students will develop and have an up to date Personalized Learning Plan by the end of 9th grade. 2. 80% of Soldotna Prep students will earn 6 or more credits by the end of 9th grade. An additional 10% of students will earn 5.5 -6 credits by the end of 9th grade. 3. Soldotna Prep will reduce student discipline interactions to below 200 and less than 30 suspensions in the 2015-16 school year. <p>Promote and seek ways to be more closely united with Soldotna High School. Promote and seek out ways to maintain and fund afterschool programs for Soldotna Prep students.</p>	
<p>District Goal(s) that were supported: Be clear on how it was supported and how students benefited.</p> <p>Academic Success (1.4) Student Engagement: All students attended a tour of Kenai Peninsula College to demonstrate future career opportunities, training, and post-secondary education options. Student received lessons in advisory on Careers, Career Clusters, Interest Surveys, and AKCIS. These lessons allowed 99% of students finishing the year at Soldotna Prep School to complete a 4 year Personalized Learning Plan for their high school careers. This is compared to entry data that showed Only 38 (28% approx.) students had a PLP that is up to date entering 9th grade and 81 students (45% had not yet initialized a PLP.</p> <p>KPBSD Key Performance Indicator - 6 high school credits by the end of 9th grade: Compared to previous 5 years data for Soldotna Area 9th graders Soldotna Prep School experienced significant gains in the percentage of students earning 6 or more high school credits, the percentage of students who are on track for graduation, and a large reduction in the number of students earning 5 or less credits. 77% of Soldotna Prep's students will have earned 6 or more credits and Soldotna Prep will have 87% of the 9th grade class be on track to graduate in 4 years. This is in comparison to the previous 5-year average of 69% earning 6 or more credits and 75% of Soldotna Area 9th graders being on track to graduate in 4 years. Additionally, 35 % of our students will have actually earned more than one year's worth of high school credit at the end of their freshman year and the number of students who are far behind pace to graduate in 4 years has been reduced by 65 percent when compared to the 5 year average.</p>	

<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and times were posted in the School bulletin and announcements as well as on the SPS webpage. Announcements were also sent via email through SchoolMessenger.</p>			
<p>What actions were taken to achieve the site council goal(s)? Our primary focus on goals was to support the SPS School Improvement Plan (SIP). Progress towards school goals were discussed at each meeting with input from members from student, staff, administrative, and parent viewpoints. Discussions on how to fund afterschool tutoring from within the school budget were regularly discussed as was the perceived benefit of this program versus the costs. Site council approved using Quality Schools and transition grant money to provide both afterschool and lunch time tutoring 4 days per week. Site Council proposed joining with the SOHI Site council to provide a meaningful feeling to their children’s high school experience. It was perceived that Site Council work was done in a way that was lagging and had little impact on the current student experience. A proposal was put forward to conduct a joint site council with SOHI to provide a 4 year continuum so that meaningful changes could be seen. The proposal was sent to Mr. Tony Graham and approved in May.</p>			
<p>What measures were used to determine that goal(s) were reached? Parent/Staff/Student Surveys Monthly checks of student progress F-list reviews After school tutoring Google Docs attendance spreadsheet Approved plan to Graduation Plan Progress Report Intervention Data</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
September 16, 2015	Review Site Council bylaws Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review	Approval of bylaws Selection of Site Council chair and secretary	Previous 5-year averages for 9 th grade academic and behavior rates. 2014-15 Soldotna Prep Data review Site council cautioned administration that set goals were perceived as not attainable.

<p>October 15, 2015</p>	<p>District and SPS budget review 100/710 account balance review Site Council Goals</p>	<p>Voted to support no reduction to the KPBSD budget Voted to approve S.C. goals</p>	<p>100 budget spreadsheet for 2016 fiscal year for Soldotna Prep 2016 and proposed 2017 KPBSD fiscal year budget document provided by KPBSD.</p>
<p>February 17, 2016</p>	<p>School Improvement Plan Review Current enrollment Student Council Update - Handbook 100/710 account balance review Prep/SOHI joint site council proposal Proposal to share more electives with SOHI</p>	<p>Developed position statement on combining Soldotna Prep and Soldotna High School Site Councils for 2016-17.</p>	<p>Data review of students on track to earn 6 or more credits. Data review of discipline database Enrollment data Review of current account balances Draft master schedule – impacts on staffing</p>
<p>May 4, 2016</p>	<p>Update on progress towards Site Council Goals School Improvement Plan Review Current enrollment Student Council Update Teacher Report 100/710 account balance review Master Schedule and New hires</p>	<p>Approved resolution to combine Soldotna Prep and SOHI Site Councils for 2016-17 school year</p>	<p>Data review of students on track to earn 6 or more credits. Data review of discipline database Student handbook revisions Updated draft of Master schedule</p>

What data gives evidence to progress of meeting goal(s)?

497 student visits to an afterschool tutoring session.

194 student office interactions for disciplinary reasons with 31 combined in-school and out of school suspensions.

99% of students completing a PLP

Here is the final data for the 2015-16 School Year for Soldotna Prep Academic Performance:

173 Total Students

107 (62%) --- Passed all classes and on pace for 6 or more credits for the 2014-15 school year.

132 (76%) --- Passed all classes or had only one F and are on pace for 5.5 or more credits for the 2014-15 school year.

(25 students earned only 1 F this year)

41 (24%) --- Had 2 or more F's and are **not** on pace for 5.5 or more credits during the 2014-15 school year. All of these students have been referred to Summer School for the 2015 Summer Session.

(9 students earned 5 credits, 6 students earned 4.5 credits, and 26 students earned 4 or less credits)

(*****22 of 26 students earning 4 or less credits

experienced significant attendance issues (15 or more absences both semesters

2015-16 data (break down by credit earned)

<u>Total</u>	<u>7</u>	<u>6.5</u>	<u>6</u>	<u>5.5</u>	<u>5</u>	<u>4.5</u>	<u>4 or less</u>
173	25	20	62	25	9	6	26
100%	14.4%	11.5%	35.8%	14.4%	5.2%	3.4%	11.5%

Another very impressive success has been our ability to cut the number of student discipline incidents by 20% from the 5 years average and 100 students (58%) were not referred to the office for any reason during the 2015-16 school year.

What other significant actions did the site council take to support District goal(s) during the year?

Approved to change bell schedule (dropping block days) to more closely align with Soldotna High School schedule, view Powerpoint presentations on Federal Programs, attend KPBSD budget presentation and discuss at length ramifications of reduced budgets and how it will impact schools in general as well as Soldotna Prep School. Stated desire to be more closely tied to SOHI and passed a proposal to conduct a joint site council with SOHI for 2016-17 school year and to have more elective offerings be housed in the SOHI building to allow more 9th graders access to the greater high school experience.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Sterling Elementary	
Site Council Goal(s): Support student safety at Sterling Elementary			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education. By engaging our site council in the safety our students, we have engaged all possible scenarios and are working towards students being empowered for their own safety.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and in our newsletters, agendas and notes were posted online.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting addressed our highway/ school safety zone concerns or our emergency action plan procedures.			
What measures were used to determine that goal(s) were reached? Topics were discussed with site council and then staff. Concerns were addressed and followed up with during regularly scheduled meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/24/15	Reviewed school development plan goals, plans for early release dates, school safety zone concerns, bus safety concerns raised by a parent.	Council agreed to the goals. Council agreed that the bus stop may not be safe and submitted a request to the district and First Student to relook at the current stop. Determined that the site council should send a letter to DOT to get more signage at our school zone areas due to constant speeding.	Determined that results of our letter and request to transportation will give us next steps.

12/3/15	Projected enrollment and budget information, PBIS matrix addition	Agreed to include changes to the PBIS matrix to include that students are leaders.	DOT letter had not yet been written and sent. Transportation department will not be moving the bus stop.
3/3/16	Evacuation drill for ALICE.	Lengthy discussion on how to have a safe and comprehensive evacuation drill.	Council decided to plan for outside entities to assist in a drill next year or later instead of now.
5/12/16	Backpack program, crosswalk for the school, evacuation drill	Principal will look into how to start the backpack program with Sterling Elementary families, how to work on a crosswalk for our school.	Discussed how the evacuation drill went and looked at the past decisions on how to make it a safe and real drill. Determined that all went well with just one glitch that was resolved immediately following the drill.
<p>What data gives evidence to progress of meeting goal(s)? Meeting notes regarding topics discussed and completion of actions (letter sent to DOT, evacuation drill completed)</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Several members attended the budget meeting in October to learn more about the process. Members of our site council were invited to the key communicators' meeting.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Susan B. English	
Site Council Goal(s): 1. To have open communication between school and site council. 2. Increase the participation of parents on the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1. The site council was very active in the discussion about budgets and school funding. We had on average 20 people at the district presentation on the budget and all site council meetings there were 15 to 18 people present.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Dialog with the community was done by posting agendas for meetings and any special meetings, posters were posted throughout town and on the school website. Our school website, facebook, chatterbox Seldovia social media, and new reader board. All updates were communicated at meetings and via board minutes.			
What actions were taken to achieve the site council goal(s)? We achieved the goal of meeting on a regular bases and I met with the Site Council President once a week, and held to the schedule we meet 6 times this year.			
What measures were used to determine that goal(s) were reached? Meeting dates.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/25/2015	Updates to the Handbook, New LED sign, Elections	Revision to Attendance Policy Eligibility requirements	Attendance records. New requirements.
9/29/2015	Elections of new members, and AMP results.	None	None
10/15/2015	District Wide Budget meeting, and ramification for SBE.	None, just lots of discussion	None
11/24/2015	Shop update, Enrollment discussion, Holiday concerts, Sunni's retirement,	Set a date for retirement party, Members started to realize the challenges due to budget.	School configuration
1/26/2016	Federal Programs Presentation, Enrollment Outlook for 2016/2017. ALICE discussion and handouts.	Support of the ALICE program to ease into it.	None
2/23/2016	Spelling Bee, Geography Bee, and Sports celebrations.	Discussed school config.	K-8, 9-12 was agreed upon.

4/25/2016	Shop update, Schedule for next year, showing distance ed and polycom/lync classes.	Site wanted to see as few as possible online classes.	We will use the resources available to give the students at SBE the best education.
<p>What data gives evidence to progress of meeting goal(s)? Agenda's and meeting minutes.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Parents and community members were very active in talking with legislators about funding.</p>			

03/13

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Tebughna	
a. Site Council Goal(s): Continue to have 2 teachers, 3 parents, 1 community member, and 1 student on council. Jim will work on getting a student. Locate binder of by laws.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Directed by district office to go to two-classroom system with team teaching: K-6 – Mrs. Gomez and Ms. Acosta; 7-12 – Mr. Breske, Mr. Perzechino and Ms. Mann. Twenty-minute blocks to present materials through rotations. GradPoint introduced last week, students have accepted using this. Credit recovery through this also. Parents/students do not like all grades in the same room, however more supervision is appreciated. Parents welcome to come and observe how the schedule is working out.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletter, Facebook, Flyers, Progress Reports, Telephone calls, and Site Council word of mouth.			
What actions were taken to achieve the site council goal(s)? Continual communication between our school and the site council, on issues and meetings.			
What measures were used to determine that goal(s) were reached? Communication, shared information, feedback, walk-throughs, in-formals, formals, and meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/29/15	New Schedule, Attendance, Performance Series, Tebughna Foundation, Tebughna Challenge	Community/Cultural Awareness	N/A First meeting of the year.
11/23/15	Parent/Teacher Conferences, Awards, Kagan Training, AMP Scores	Date/Time P/T Conferences and Awards. Performance Testing F,W & S	Attendance 79.67 low for district, but Tebughna Foundation (TF) is in reach of their 80% goal. TF trying to set up an incentive program to raise attendance.
1/26/16	New Hire, P/T Conferences, Performance Testing Progress, Admin Meeting Summary	Dates/Times P/T Reviewed Performance Test	TF Challenge given approval. New hire problem. Times and dates set.
3/1/16	New hire, In-service, Career Fair	Judith Eckert is new hire. March 11 is In-service Career Fair March 21.	ALICE Training and Drill Tentative schedule. TF Meeting w/ Rick and Brian 1/21

What data gives evidence to progress of meeting goal(s)? Performance Results, AIMSWeb Scores. Perfect Attendance Awards			
What other significant actions did the site council take to support District goal(s) during the year? Members attended various meetings during the school year.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016		School: Tustumena	
Site Council Goal(s): School-wide Enrichment Model (SEM) and School Yard Habitat (SYH)			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.1 Community and Family Engagement. Each SEM module was designed to highly engage students and family members in the instruction of real world learning objectives.			
Communication: How was the community informed of goal(s), meetings and updated on progress? The concept of SEM was brought forth from the Site Council during the end of year goal setting meeting of April 2015. Each SEM session was advertised in the school newsletter and volunteers were requested in these advertisements. Also, each teacher reached out to parents and community members for support during the SEM modules.			
What actions were taken to achieve the site council goal(s)? A plan was formed during the collaborative time in August and refined during early release collaborative time. Schedules were created and refined and success was advertised for support of future SEM modules. Newspaper articles and school district-based stories were shared of the SEM in action.			
What measures were used to determine that goal(s) were reached? Evidence of the success of the SEM is that it is scheduled to continue through the following year as part of the new normal of Tustumena Elementary.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/15/2015	Regular meeting time was moved to 5:30pm of 10/15 to accommodate a 6pm district-wide budget meeting ALICE drill planning, Parent Survey to be administered, SEM schedule, Trunk or Treat plan, District budget meeting	Design parent survey	SYH focus and progress reviewed.

11/30/2015	PTO report, Cash raffle, Halloween Carnival, Santa Shop, ALICE practice drill report,	Survey data suggested present course of Tustumena is satisfactory to parents.	ALICE
1/25/2016	SEM Report, Fundraiser report, Lynx track report	None	SEM
2/29/2016	State funding report from KPBSD reviewed	Jim Rey welcomed as new community member representative on Site Council	SEM
3/28/2016	Kasilof Historical Museum shared open house. AMP testing window, Kasilof River Project information shared, Site Council officer election calendar reviewed	Elections to occur in September	Status of state funding.
4/25/2016	ALICE Drill completion. Staffing discussion (music), Family night with PTO, Library, and Boys and Girls Club, Box Top Drive, Fred Meyer Rewards points, Buddy Bench	Support avenues to support SEM for next year, Support grant application for Buddy Bench from Home Depot Goals for next year-Continue support of SYH, SEM, school climate, and wellness.	Continuation of SYH, Cancellation of AMP Formally determine specific goal(s) for next year during September of 2016 ALICE drill review

What data gives evidence to progress of meeting goal(s)?
 SEM student input data revealed students were highly satisfied with the SEM clusters. Attendance was higher than average days.

What other significant actions did the site council take to support District goal(s) during the year?
 Continued to support the school as a center of the community. Positive feedback and testimony on the level of education and positive climate of the school.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-16		School: Voznesenka	
Site Council Goal(s): To be well-informed about school progress, goals, and programs.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family engagement: Community members collaborated to help ensure a lease agreement could be reached between the council and the district for the continued education of their children within the community.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Communication took place through our monthly newsletter, Facebook, articles in the newspaper, Site Council meetings, Community Council meetings, School Board meetings, and through informal conversations.			
What actions were taken to achieve the site council goal(s)? Attendance and participation with the meetings mentioned regarding communication were key indicators that appropriate actions were taking place to achieve the Site Council's objective.			
What measures were used to determine that goal(s) were reached? Progress towards a signed lease agreement.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-1-15	Emergency Guidelines (ALICE), Title, school goals, summer vandalism, athletics, Oct. 15 th budget meeting, PBIS, Conferences	NA	NA
12-2-15	2016-17 calendar, lease agreement, PBIS, fundraiser, Road Board, AMP results, swimming lessons, book fair, Close Up	Approval of 2016-17 draft calendar	NA
2-17-16	Lease updates, budget (staffing), Close Up, Athletics	NA	NA
3-28-16	EOY activities, fundraiser, lease updates, Close Up, Project Grad, Kinder screening	NA	NA

What data gives evidence to progress of meeting goal(s)? A signed lease between the community and the district.			
What other significant actions did the site council take to support District goal(s) during the year? Our Site Council meetings were mostly focused on progress being made with the lease agreement.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2015-2016

School: West Homer Elementary School

Site Council Goal(s): West Homer's Site Council reviewed the school goals that were established in the 2014 Leadership Academy and agreed upon by building staff and adopted these goals as the Site Council Goals.

- **SGM - Goal:** To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.
- **Building Climate - Goal:** In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.
- **Attendance - Goal:** WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.
- **PBIS – Phase 2 - Goal:** WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

District Goals:

1. **Academic Success:** Deliver relevant, rigorous, standards-based curriculum in conjunction with alternative pathways and a flexible approach to ensure that every KPBSD student stays engaged, reaches high levels of achievement and graduates.
2. **Organizational Excellence:** Evolve KPBSD as a highly reliable, world-class organization that fosters a culture of innovation, attracts and retains the best-of-the-best employees, and supports an infrastructure that promotes a fluid academic environment.
3. **Community and Family Engagement:** All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education.

West Homer:

- **Academic Excellence: SGM - Goal:** To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.
 - All teachers developed two goals: One of the goals was to be developed by each grade level team and was to address improving math instruction and was to be measured with a quarterly assessments. WHE made very strong gains in the content area of math as measured by the quarterly assessments.

- **Organizational Excellence: Building Climate - Goal:** In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.
 - West Homer Elementary School complete PBIS building climate/implementation surveys quarterly. The results were strong.
 - West Homer Elementary School started our school year off with a retreat at a local facility that was led by a professional team building facilitator.
 - WHE developed building ground rules:
 - Inclusiveness
 - Surface issues directly with person-24/48 hours
 - Own the issue as your issue, ask for ways to support you
 - 10%-20% Identify problems 80%-90% solving it
 - Honor each person's point of view
 - Be in the present
 - Respect
 - Trust-Give it, Earn It, Build It
 - Explore Early Release
 - After school childcare (communication)
 - Open the door policy
 - Follow union procedures
 - Be open to constructive feedback
- **Academic Excellence: Attendance - Goal:** WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.
 - In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
 - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open house.
 - WHE sent home attendance letters and increased the frequency of attendance phone calls home.
- **Organizational Excellence and Community and Family Engagement: PBIS – Phase 2 - Goal:** WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).

Communication: How was the community informed of goal(s), meetings and updated on progress?

1. All meetings were advertised in school newsletters and local newspaper
2. Goals and minutes are posted on the School web site

What actions were taken to achieve the site council goal(s)?

1. **Academic Excellence: SGM - Goal: To improve academic success for students, within the first six weeks of the 2015-2016 school year, 100% of WHE teachers will develop a minimum of 2 SGM goals and one of the two goals will be developed with their grade level team and address increasing student performance in the focus area of math.**

- All teachers developed goals and the math goal was developed by grade level teams.
- All teachers report good gains in their end of the year SGM conferences

2. **Organizational Excellence: Building Climate - Goal: In support of providing a positive, professional atmosphere for all staff members that is focused on providing a quality education for students, WHE staff will complete the PBIS Survey once per quarter.**

- Staff completed the PBIS survey quarterly
- West Homer Elementary School started our school year off with a retreat at a local facility that was led by a professional team building facilitator.
- WHE developed building ground rules:

- | | |
|--|--|
| • Inclusiveness | • Trust-Give it, Earn It, Build It |
| • Surface issues directly with person-24/48 hours | • Explore Early Release |
| • Own the issue as your issue, ask for ways to support you | • After school childcare (communication) |
| • 10%-20% Identify problems 80%-90% solving it | • Open the door policy |
| • Honor each person's point of view | • Follow union procedures |
| • Be in the present | • Be open to constructive feedback |
| • Respect | |

3. **Academic Excellence: Attendance - Goal: WHE will improve the average daily attendance rate from 93.7% in 2014-2015 to 94% for the 2015-16 school year.**

- In site council we reviewed this goal and brain stormed strategies to communicate the importance of regular attendance at school.
 - As a result of this conversation the principal highlighted the importance of regular school attendance and how it correlated to academic success at Open House.
 - WHE sent home attendance letters and increased the frequency of attendance phone calls home.
3. **Organizational Excellence and Community and Family Engagement: PBIS – Phase 2 - Goal: WHE will continue implementation of PBIS in the 2015-2016 school year (measure with PBIS Survey).**
4. Train staff on DI strategies for expected behaviors in the hallways, lunchroom, bathroom and bus line.
1. In the first days of school staff will deliver DI to students on expected behaviors.
 2. Prior to the natural breaks in the year staff will plan review and rollout of expected behaviors.
 3. Nearly monthly meetings
 4. Disappearing task force to work on rewards
 5. Important for students to see/know correlations between good behaviors and rewards
 6. Transparent discipline process
 - a. Discipline PPT
 - b. Big five

What measures were used to determine that goal(s) were reached?

- SMG Data
- Attendance Rate
- Discipline Data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/26/15	1. Reviewed school goals 2. West Homer recognized as a 5-STAR school 3. Reading of bi-laws 4. Discussed the Development of Building Ground Rules and retreat at Agaya	1. Site Council elected to adopt the school’s goals. We discussed programs and strategies that WHE utilizes to help students succeed. 3. Bi-Laws approve with no changes made	1. It was the belief of the site Council that they were an extended part of the school team and thus they would support the school established goals. They felt that our academic success is evidence that the school is successfully engaging students in the learning process.

10/15/15	<ol style="list-style-type: none"> 1. Review building and site council goals 2. PBIS update 3. Brain stormed budget saving ideas 	<ol style="list-style-type: none"> 2. Site Council supports PBIS implementation. 3. Site Council developed a long list of potential savings to the district and the list was forwarded to the district office. 	
2/24/16	<ol style="list-style-type: none"> 1. New West Homer Principal Interviews 	<ol style="list-style-type: none"> 1. Eric Waltenbaugh was selected as the new WHE Principal 	
5/11/16	<ol style="list-style-type: none"> 1. Review building and site council goals 2. Staffing - Staff turnover and reassignment <ul style="list-style-type: none"> • 3 – Mr. Miller – Will be replaced with the return of Mrs. Bynagle • Speech – Mrs. Gonsalves • 6 – Mrs. Brass • 6 – Young • Resource – Ms. Veeck – Will be replaced by Mrs. Faber • Principal – Marshall • Ms. Hayworth will move to 5/6 resource and Ms. Paul will move to 5/6 general education • All new hires will be conducted by Mr. Waltenbaugh 3. Class size projections for next year 4. PBIS update - Site Council reviewed building wide discipline (Big 5) 	<ol style="list-style-type: none"> 3. Site council pleased with class size projections 4. Pleased with PBIS Data 	<ol style="list-style-type: none"> 4. PBIS Big Five Data report

What data gives evidence to progress of meeting goal(s)?

WHE PBIS Big Five data indicates areas of strengths and weakness. Our greatest areas of weakness are student specific. We have few students who receive discipline referrals and even fewer who receive more than one individual referral.

What other significant actions did the site council take to support District goal(s) during the year?

West Homer Site Council worked to be responsive to the districts needs/requests by discussing and offering input on district budget concerns and policies: Through the course of the year we focused our efforts on PBIS, the school's Site Council Bi-Laws.

05/16