



2016-2017 SCHOOL SITE COUNCIL EVALUATIONS

Kenai Peninsula Borough School District

SEAN DUSEK,
SUPERINTENDENT

JUNE 2017

**Kenai Peninsula Borough School District
APC END OF YEAR REPORT**

Year: 2017 School: Aurora Borealis Charter School

- 1 APC Goal(s):
- 2 To conduct ABCS affairs in accordance with its mission statement.
- 3 To exercise all such powers as are provided by State and Federal law, Kenai Peninsula Borough School District policy, and these Bylaws in order to accomplish the ABCS mission statement.
- 4 Support teachers in maintaining a classroom environment where high academic, character, and citizenship standards can be met for all students.
- 5 Support the administrator in the accomplishment of the mission statement through implementation of adopted policies and procedures while holding the administrator accountable for the achievement of measurable standards through annual review of test scores.
- 6 Maintain current core curriculum classroom materials as approved by the Academic Policy Committee.
- 7 Encourage parents/guardians to actively participate in their child's education.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Rigor: All students will achieve high levels of academic growth.

Responsive: Be immersed in a high quality instructional environment.

Communication: How was the community informed of goal(s), meetings and updated on progress?

Communication was done by posting agendas for upcoming meeting at least three places in the building, by posting them on ABCS Facebook page, in the weekly and monthly school newsletters, and posting the minutes on the school website.

What actions were taken to achieve the APC goal(s)? The administrator and the APC worked collaboratively with all stakeholder groups (especially the staff and the Parent Teacher Committee PTC) to allow for maximum input and work during scheduled APC meetings to address the goal areas and make changes as they came up. The Administrator Report, Parent Comments, Staff Comments, and Financial Report sections of the agenda.

What measures were used to determine that goal(s) were reached? Parent surveys, student surveys, teacher surveys, comments during APC meetings, Ed Performance data (No PEAK or Terra Nova data was available at the end of the year), classroom grade data, Intervention data, Behavior Plan data, Academic Contract data, attendance data, tardy data, financial data from the District (APEC). The data was used throughout the year.

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
August 25	<ol style="list-style-type: none"> 1. Parent Comments 2. Staff Comments 3. Administrator’s Report 4. Financial Report- none at this time 5. Filling the APC Seats until the May annual election (Seat A-till 2007, Seat F- till 2017) 6. Elect APC Chairperson, Vice-Chairperson, Secretary, Treasurer 7. Board Member Comments 8. Next Meeting date 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.
September 13	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. APPOINTMENT TO SEAT F: 6. ELECT APC DUTIES: (Chairperson, Vice-Chairperson, Secretary, Treasurer) 7. REVIEW CHARTER RENEWAL PACKET: 8. BOARD MEMBER COMMENTS: 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.

October 11	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. CHARTER RENEWAL DISCUSSION: 6. PARENT COMMENTS: 7. BOARD MEMBER COMMENTS: 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.
November 7	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. CHARTER RENEWAL DISCUSSION: 6. PARENT COMMENTS: 7. BOARD MEMBER COMMENTS: 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.
January 17	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. PARENT-TEACHER COMMITTEE (PTC) BYLAWS: (Administrator reporting) 6. DRESS CODE DISCUSSION: 7. PARENT COMMENTS: 8. BOARD MEMBER COMMENTS: 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.
February 20	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. (ACTION ITEM) PARENT-TEACHER COMMITTEE (PTC) BYLAWS: 6. (ACTION ITEM) DRESS CODE: 7. SCHOOL BOARD CONCERNS DISCUSSION: 8. PARENT COMMENTS: 9. BOARD MEMBER COMMENTS: 	Refer to APC minutes that are posted on our district website.	Refer to APC minutes that are posted on our district website.

<p>March 21</p>	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ADMINISTRATORS REPORT: 4. FINANCIAL REPORT: 5. (ACTION ITEM) PARENT-TEACHER COMMITTEE (PTC) BYLAWS: 6. LUNCHESES & BUSSING: 7. APC ELECTIONS: Refer to APC minutes that are posted on our district website. 8. PARENT COMMENTS: 9. BOARD MEMBER COMMENTS: 	<p>Refer to APC minutes that are posted on our district website.</p>	<p>Refer to APC minutes that are posted on our district website.</p>
<p>May 16</p>	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. EXECUTIVE SESSION (Tardy Policy): 4. ADMINISTRATORS REPORT: 5. HIGH SCHOOL DISCUSSION: 6. FINANCIAL REPORT: 7. PTC REPORT: 8. LUNCHESES & BUSSING: 9. PARENT COMMENTS: 10. BOARD MEMBER COMMENTS: 	<p>Refer to APC minutes that are posted on our district website.</p>	<p>Refer to APC minutes that are posted on our district website.</p>
<p>May 31</p>	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. REVIEW OF POLICIES/GOALS: 4. PARENT COMMENTS: 5. BOARD MEMBER COMMENTS: 	<p>Refer to APC minutes that are posted on our district website.</p>	<p>Refer to APC minutes that are posted on our district website.</p>
<p>What data gives evidence to progress of meeting goal(s)? Parent surveys, student surveys, teacher surveys, comments during APC meetings, Ed Performance data (No PEAK or Terra Nova data was available at the end of the year), classroom grade data, Behavior Plan data, Academic Contract data, attendance data, tardy data, financial data from the District (APEC). The data was used throughout the year.</p>			

What other significant actions did the site council take to support District goal(s) during the year?

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17 School: Chapman			
Site Council Goal(s): Chapman Site Council will work to strengthen community partnerships and promote Chapman School through outreach activities.			
District Goal(s) that was supported: The community partnerships provide opportunities for students that they would otherwise not be offered. These opportunities include but are not limited to guest speakers, fields trips, presentations, and sponsorships.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Notes home with the students, information posted on the school BLOG page, FB page, calendar, flyers posted, school reader board.			
What actions were taken to achieve the site council goal(s)? Collaboration with Site Council, staff, parents, community and students.			
What measures were used to determine that goal(s) were reached? Enrollment data of students who reside in our boundary area but attend school outside of it.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/19/2016	Chapman Activities, Joint Fire Drill, Scheduling, Staffing, iPod replacement program	Move ahead with replacing iPods.	
10/13/2016	Chapman Activities, Community Involvement, SDP, Federal Programs, Budget		
11/22/2016	Chapman Activities, Transportation Meetings, Budget Recommendations, Classroom schedule changes	Site Council was in favor of early start time for Chapman	
12/20/2016	Chapman Activities, School Development Plan, Open Position at Chapman, Schedule changes		
1/17/2017	Chapman Activities, Filled Position (Shannon Riley), Schedule changes, ALICE drill, In-service Agenda, Conferences		

2/18/2017	Chapman Activities, Budget, Enrollment, Staffing		
4/18/2017	Chapman Activities, Budget, Staffing, Impact of Bussing Changes, FY18 Schedule, Enrollment		
5/15/2017	Chapman Activities, Budget, Staffing Update, Pending Class Combinations & Schedules for FY18, End of Year Routine.		
<p>What data gives evidence to progress of meeting goal(s)? Fewer students are choosing to attend school outside of our boundary.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Met every month.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Connections	
<p>Site Council Goal(s):</p> <ul style="list-style-type: none"> No specific site council goals were identified. Connections site-council has traditionally been used to get feedback on things going on with Connections. Connections parents tend to be independent and are not especially involved with “the school.” Rather, Connections parents are happiest when the school just runs smoothly and does not get in their way. One unofficial goal of the council is maintain or improve enrollment numbers, especially in relationship to our chief competitor (IDEA). 			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> The district goal supported was involved with improving career and college readiness through use of PLCPs. 			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> Direct mass emails are the primary means of communicating with the community. The extremely distributed nature of Connections makes other means of communication difficult. 			
<p>What actions were taken to achieve the site council goal(s)?</p> <ul style="list-style-type: none"> Implemented SignUpGenius to allow families to choose times for PEAK testing. Formed an initial committee to create rubric for Valedictorian selection. This committee will have its first meeting in the fall of SY2018. 			
<p>What measures were used to determine that goal(s) were reached?</p> <ul style="list-style-type: none"> Completion of planned events, trainings, etc... Enrollment #s 			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

<p>10-14-2016</p>	<ul style="list-style-type: none"> • Current Enrollment Numbers • Allotment Rollovers • Budget Update (This was a big one.) • School wide professional development plan • Upcoming Events 	<ul style="list-style-type: none"> • I attempted to answer many questions about the budget process and outlook. • Council agreed with the site goal of implementing AKCIS and PLCP use as a school goal. 	
<p>12-14-2016</p>	<ul style="list-style-type: none"> • Current Enrollment Numbers • Partial Allotment Allocations • Budget Update (Still waiting on Governor’s Budget) • Spring Testing (Test was adopted, no details were known) • Information on FASD training all Connections staff received. • Upcoming Events/Due Dates 	<ul style="list-style-type: none"> • Decided that partial allotment practice should continue as in past. 	
<p>03-03-2017</p>	<ul style="list-style-type: none"> • Current Enrollment Numbers • Budget Updates (From Key Communicator Meeting) • Testing (Many more details) • Progress on School Goal • Proposed high school resumes writing event • Upcoming Events 	<ul style="list-style-type: none"> • After much philosophical discussion about testing, a plan of action (“marching orders”) was decided upon. Offering options for scheduling test times was agreed upon. • It was agreed that the school goal should roll over to the next year. 	

05-12-2017	<ul style="list-style-type: none"> • Current enrollment numbers. • Budget and hiring update • Key events update • Is it appropriate/meaningful to have a valedictorian at Connections. • Graduation information. 	<ul style="list-style-type: none"> • It was determined we should create a rubric for Valedictorian selection including factors outside of GPA. This process will begin in the Fall of SY 2018 to be implemented in SY 2019. 	
<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Enrollment numbers have increase nearly 100 students in the last two years. It would appear that the decline in enrollments has been stemmed and Connections is recovering. It is also noted that two years' increase is not enough to indicate a long term trend. Still, the increase would suggest that Connections families are happy with the service they are receiving. 			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Cooper Landing	
Site Council Goal(s): The mission of Cooper Landing School is to provide a positive learning atmosphere, placing the highest emphasis on academic achievement and service to the community, while maintaining a balance between school, family and community activities. This will be accomplished by meaningful communication and collaboration to utilize all available talents and resources.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community partnerships.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletter (paper and electronic), and community publication, the "Cryer."			
What actions were taken to achieve the site council goal(s)? Continuous meetings about how to support and increase opportunities for Cooper Landing Students.			
What measures were used to determine that goal(s) were reached? Execution of successful events that include opportunities that were not available through school sponsorship.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/10/2016	Organization and mission of the PAC	Bylaws and mission statement	Treasure's report on plant sale
9/7/2016	Building positive relationships between community and district Staffing Building use agreement	Report on new staff Proposal to make it work better- PAC to meet with DJ	none
10/12/2016	Holiday market District budget	Schedule made for market Invited all to attend via skype	Discussion on getting Mr. Gossard more support and prep time
11/2/2016	District reassigning administrative staff to include Hope	Schedule Artist in residence	Market report

	Performing Arts field trip		
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12/7/2016	World Expo to be held at Moose Pass school Ski dates discussed	Transportation Ski dates to be Tuesdays in February through April 4	Performing Arts field trip
1/18/2017 2/22/2017 3/22/2017 4/19/2017 5/3/2017	Alaska Coastal Studies field trip to happen April 7-9 Art Access Grant Kasitsna Bay food planning meeting Staffing recommendation by admin to be reviewed by PAC. Must exceed district staffing formula in order to forward the request for additional staffing. Send out a commitment letter.	Transportation for trip Commitment letter sent. 18 students confirmed, does not greatly exceed the 17.5 to 1 staffing ratio for small schools	None

What data gives evidence to progress of meeting goal(s)? Multiple fieldtrips focused on the Arts as well as enrichment opportunities.

What other significant actions did the site council take to support District goal(s) during the year? Focus on district-wide budget issues. Staffing support for certified staff.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Fireweed Academy: Academic Policy Committee (No site council at school)	
Site Council Goal(s): Board training, Administrator Evaluation, Budget reconciliation and fiscal responsibility			
District Goal(s) that was supported: Organizational Excellence			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted Agendas, emails and newsletters			
What actions were taken to achieve the site council goal(s)? Principal made monthly presentations regarding Charter School Law, Policy and Funding. APC members utilized communication protocols established by Professional Learning Communities; Formed Budget Committee, May 1 st and 2 nd Strategic Planning workshop with Wise at Work.			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees established at workshop.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/22/16	Bylaws Review AK Charter renewal committees. Reviewed 2016 surveys	Set open house dates Formed charter renewal committee and Bylaw review committee	The need for the new committees.
9/14/17	APC membership Bylaw Committee Meeting Report One Campus Dream AK Charter renewal South Peninsula Bus Meeting Reminder	Movie Night PR Plan APC Election Dates	Prior Agenda Item Election date set prior to October’s APC meeting.

10/10/16	Budget Committee Meeting KPBSD Budget Presentation APC Election Ratification Review of Sped 504 Language Suggested by KPBSD KPBSD Strategic Plan HB 156 APC Training through AASB	APC election ratified and other members appointed	Procrastinator's faire will be used as a fundraiser.
11/14/16	Core Values Spelling Bylaw Committee Meeting Report Co-Facilitator for APC Meeting	APC appointed a Co-facilitator	The core value revisions were discussed
12/12/16	Core Values	APC Adopted Core Values	
01/09/17	Professional Development: Kagan Training	APC Approved expenditure	
2/13/17	One Campus Plan Letter to KPBSD Bylaws Committee Meeting Report	Letter is being drafted Further review for edits	Uniting the two campuses
03/20/17	Students leaving the program: Exit Interviews Use of KPBSD e-mail for members of the APC for official communication.	Discussion tabled for further discussion and review until next month's meeting. APC took action to have the APC Chair to continue pursue the use of district e-mail.	
04/10/17	Prelude Program Education Elements Principal Evaluations	Prelude Program, Kara Clemens will be investigating for us.	One Campus Goal Exit Interviews
5/08/17	Prelude Program Supplemental Information Review of Debbie Piper's Artist Workshop at LFW Review of Lottery Procedures from other schools.	Amber moved to review current lottery policy.	

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Homer Flex	
Site Council Goal(s): Under the Alternative Governance structure, our community partners will collaborate in the attraction, engagement, and retention of students, especially as it facilitates our school improvement goals of increased attendance and credit completion.			
District Goal(s) that was supported: 1.4 Student Engagement – Community partners regularly to collaborate with staff in regards to student issues and concerns. Not only did these inform staff interventions for both academic and behavioral issues, but they also allowed staff to better respond to social and emotional concerns, thus increasing student engagement and in turn, student attendance and credit completion.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Community partners collaborated on the creation of our shared goal and a meeting schedule. Community partners were updated on progress at each meeting.			
What actions were taken to achieve the site council goal(s)? At a minimum, Flex staff formally met with community partners biweekly. Further collaboration occurred informally as needed. All interactions focused on vocational, social/emotional, and/or academic issues.			
What measures were used to determine that goal(s) were reached? Attendance data, disciplinary data, and credit completion.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Biweekly throughout year	South Behavioral Health Center Collaboration Meetings: Student social/emotional, academic, and/or behavioral issues	Possible Interventions	Attendance data, academic progress, disciplinary data
Twice weekly	Students in Transition collaboration: Student issues regarding food, clothing, and shelter	Possible Interventions	SIT program data
Once a week	Career Counselor: Post-Secondary Plans for students	Possible Individual Plans	Post-Secondary Plans, Scholarships,
Twice weekly	School Nurse: Student Health Concerns	List of students to consult	Attendance data
Once a month	Office of Children’s Services/ Guardian Ad Litem: Student safety issues	Student progress and success	Attendance data, credit data
Twice weekly (Jan - Feb)	REC Room: Sexual Health and Student Safety	Effectiveness of Curriculum presentation; student needs	Credit Completion

Once a week	Homer Food Bank: Student Nutrition Needs	Prioritizing Students in Need	Number of Students Engaging Services
What data gives evidence to progress of meeting goal(s)? School attendance remained consistent at over 80%, while credit completion rose (26% with six or more credits; 20% more with between five and six credits).			
What other significant actions did the site council take to support District goal(s) during the year?			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Homer High School #06	
Site Council Goal(s): To support and provide guidance in the smooth operation of all areas of Homer High School.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.			
Goal 2: Promote a shared value and responsibility for the process of education throughout the school district. The Homer High Site Council participated in the District Budget meeting and provided feedback and suggestions for how to balance the budget.			
Communication: How was the community informed of goal(s), meetings and updated on progress?			
All meetings, agendas and minutes are posted on our school website. Major accomplishments and decisions are reported in our newsletter or through Facebook.			
What actions were taken to achieve the site council goal(s)?			
Items for discussion are elicited from parents, staff and community members. The agenda is developed each month to meet our goal of providing support and feedback to the school.			
What measures were used to determine that goal(s) were reached?			
Surveys, verbal feedback and the passing of resolutions were measures used to determine completion of goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-6-16	<ul style="list-style-type: none"> • Reviewed bylaws • Selected officers • Reviewed 2017 school data • Reviewed school goals • Reviewed 710 accounts 	Made recommendations for proposed school goals.	This meets the definition of providing guidance in the operation of HHS.

11-1-16	<ul style="list-style-type: none"> • Reviewed PTC attendance data • Review Bussing change proposal • Reviewed official school goals • Reviewed Quarter 1 grade data 	The site council chose Proposal X or 9:00 am starting time.	This item will not take effect until the 2017-18 school year. Research was used about adolescent sleep when this item was being discussed. Data from student, parent and teacher surveys were used.
12-6-16	<ul style="list-style-type: none"> • Discussed the new official start times and items that will need to be addressed for next year at all schools • Reviewed school action items for goals • Reviewed HHS interventions plan 	Many questions were asked but no action was taken.	NA
2-7-17	<ul style="list-style-type: none"> • Reviewed 710 accounts • Reviewed semester grade data • Reviewed plans for YBRS and HHS Winter Carnival implementation • Reviewed improvements to gym 	Many questions were asked and several suggestions were made to improve our winter carnival, but no official action was taken. Several members were excited about our chili cook-off.	NA
3-7-17	<ul style="list-style-type: none"> • Reviewed PTC attendance and survey data • Student Council brought a resolution to not change our block schedule • Juniors brought a resolution to put traffic arrows and center line for stairs at HHS • PEAKS schedule was presented • KPBSD Transgender policy was discussed at parent request 	The Site Council voted to recommend changing our schedule to 6 period days on Monday and Friday. The Site Council votes to approve the Junior resolution, but they were in charge of implementation.	This meets the definition of providing guidance in the operation of HHS.
4-4-17	<ul style="list-style-type: none"> • New bell schedule was confirmed • Tabled discussion on class fees 	NA	NA

5-2-17	<ul style="list-style-type: none"> • Reviewed the Site Council Report • Reviewed HHS class fee policy 	<p>The Site Council passed a resolution stating HHS should not charge fees to students whenever possible. If we do charge fees it should be for classes where students get something for their money such as in Ceramics or Culinary Arts. Classes approved to charge a fee are: Culinary Arts, Ceramics, Choir & Band.</p>	<p>This meets the definition of providing guidance in the operation of HHS.</p>
<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Adopted School Goals • Passed resolutions on School Start times and new bell schedule • Adopted resolution proposed by Junior class • Adopted resolution on classroom fees 			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <p>NA</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17 School: Homer Middle School			
SMART Goal(s): By the end of the 2016-17 school year, HMS will host/co-host 8 parent and/or community events targeting topics of interest to parents based on survey results and evidenced by sign in sheets and the school calendar.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement 1.1 Parent and Family Engagement			
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed through the HMS Newsletter, the HMS Blog and the HMS Facebook Page.			
What actions were taken to achieve the site council goal(s)? Scheduling parent info nights, communicating and inviting stakeholders, facilitating the parent nights.			
What measures were used to determine that goal(s) were reached? Sign in Sheets and the HMS School Calendar			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9-19-16	South Peninsula Transportation, School Goals, KPBSD Strategic Plan, Site Council Goals		
10-17-16	KPBSD Strategic Plan, South peninsula Transportation Update, Site Council Goals	Brainstorm and Develop HMS Site Council Goals	KPBSD Budget Overview
11-21-2016	Site Council Goals Progress Update, Transportation Update		
1-23-17	Testing Update, Title IC Migrant, Title ID McKinney Vento	Transportation Update and Communication Plan	Key Communicators Meeting
5-8-17	Budget, End of Year Activities	New Terms for Site Council Members	
What data gives evidence to progress of meeting goal(s)? Meeting Dates for Parent Nights, 2 Family Health Nights, Screenagers Premiere, Mindfulness Meeting, Open House, 7 th and 8 th Grade Orientation, School Yard Habitat Trail Student and Community Project, McNeil Feeder School Information Night			

What other significant actions did the site council take to support District goal(s) during the year? Budget
Communication

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Hope School	
Site Council Goal(s): The Committee believes its role is to improve instruction and this is best accomplished through communication among school, staff, parents, students and community. Through this cooperative effort, in a safe and positive environment, Hope School students will be prepared for continuing education, lifelong learning, and responsible adulthood.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community partnerships.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletter			
What actions were taken to achieve the site council goal(s)? Began to have regular PTO meetings			
What measures were used to determine that goal(s) were reached? Goals were not reached. PTO meeting were conducted and members of the PTO were also on the Site Council. The beginning of organization is now evident. Three PTO/Site Council meetings were held in the last 4 months of school.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
1/18/2017	New Administration PTO roles and how to be more efficient Site Based Decisions	Sponsoring events by PTO should be scheduled at the beginning of the year. Regular meeting need to take place.	none
2/22/2017	Scheduled school sponsored events	Graduation Egg hunt Family nights at school	Listed events that occur as part of the culture of Hope and placed them on the August 2017 agenda for approval by PTO
4/12/2017	Organized body of PTO and Site Council Discussed need for standardization of expectations of volunteers	Scheduled Volunteer expectation meeting	

4/19/2017	Volunteer expectation meeting. Not a Site Council meeting but made up of members of PTO who often volunteer	Volunteer behavior expectations were clearly communicated to all.	
5/9/2017	Planning of Graduation Ceremony	Ceremony jobs spread out to include student body.	
<p>What data gives evidence to progress of meeting goal(s)? Progress was made in that meetings began to identify a level of dysfunction that needs to be addressed. Along with beginning of year training for volunteers, PTO and Site Based Decision making will be a focus of staff and parents. First meetings will focus on the expectation of the Site Council and if it is to be combined with the PTO. Even if it is combined, two foci will be needed, PTO- school support, Site Council – decision making for the school and community.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Focus on district-wide budget issues. Staffing support for certified staff.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017	School: Kachemak Selo
<p>Site Council Goal(s):</p> <ul style="list-style-type: none"> • New school building to replace the current structures • Russian language program • Real Life Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities.</p> <ul style="list-style-type: none"> • Support KPB and KPBSD in the process of using State money to build a new school. Goal will be to combine three buildings in to one with more space dedicated for students use in a blended/personal learning environment. • Kachemak Selo School continues the dual-language program implemented last year in the elementary. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent the HS students information to be included in the monthly student/staff newsletter to parents with information about what the students were learning in class along with any news that needed to go home. Monthly calendars were sent home from the school office with items of interest and dates to remember. • High School students attended the Construction Academies at HHS. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Phone calls went out two or three days before a meeting as a reminder. 	
<p>What actions were taken to achieve the site council goal(s)?</p> <ul style="list-style-type: none"> • Meetings were held with Assembly and School Board members. Updates provided by KPB. Parents and students attended and spoke at Assembly meetings. • Continuing to collaborate with Razdolna staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. 	

- High School students attended the Construction Academies at HHS. Middle School and High School students worked on projects of their choice the last month of school. Students attended Battle of Books, swimming lessons, beach/road clean-up, mural painting, sewing lessons, in town fund raising, and field trips.

What measures were used to determine that goal(s) were reached?

- Collaboration time set for Russian staff
- Parents/students at KPB Assembly meetings
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Oct. 5, 2016	New School update, K-Selo School goal, Draft KPBSD Strategic Plan, Draft 2017-18 calendar, Title 1/Migrant Information (8 community members attended)	Discussion about State money allocated to new school construction, blended learning in classrooms, set the year’s event calendar	discussed the school goals in dual language and how this could be incorporated into blended learning, set a 7pm meeting of the site council so assembly and school board members could attend and discuss school construction
Dec. 14, 2016	School Building Construction (8 community members attended)	How to address the Assembly at meeting, who to call at KPB about updates, changes to funding/education specs.	Assembly members Willy Dunn and Kelly Cooper, School Board members Zen Kelly and Mike Illig in attendance.
March 1, 2017	2017-18 School Calendar, KPBSD Draft Strategic Plan, Videoconferencing Board meetings, Student swimming lessons (6 community members attended)	Approved 2017-18 calendar, reviewed and commented on strategic plan, swimming schedule	Parents support the direction the District is moving in its strategic plan, Parents would like to have access to Board meetings in the area so they don’t have to drive to Soldotna
Apr. 27, 2017	CERT/Chicken Pox, New School, Graduation, class configurations/staffing, Hunters Ed, Swimming (3 community members attending)	Parents were informed about the chicken pox outbreak in Voz by Stephanie Stillwell, RN and an opportunity to have a Head of Bay Community Emergency Response Training (CERT).	Parents requested information about Assembly Meetings during the Summer. Continue the swimming program.

What data gives evidence to progress of meeting goal(s)?

- Increased Russian instruction in content areas
- Assembly meeting attendance
- Opportunity for students to participate in afterschool programs

What other significant actions did the site council take to support District goal(s) during the year?

- The Site Council continues to work with the school to implement a pre-school program.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Kaleidoscope School of Arts and Science	
Site Council Goal(s): <i>The Kaleidoscope School of Arts and Science Academic Policy Committee is to uphold the mission of Kaleidoscope: To educate the whole child through integrated arts and science.</i>			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. <i>The district goal supported by Kaleidoscope was</i> Goal 1: Reporting on Innovation <i>We continue to provide KPBSD students with opportunities for high levels of engagement through meaningful, integrated learning.</i>			
Communication: How was the community informed of goal(s), meetings and updated on progress? <i>APC Board in the lobby of the school, Weekly message from the Principal via SchoolMessenger, Minutes, posting in the Clarion, email and website</i>			
What actions were taken to achieve the site council goal(s)? <i>abiding and operating by the adopted Charter; monthly reports to the APC board; visits by APC board members; public reports provided by community members, teachers and board members; collaboration with KPBSD and the Charter School Oversight Committee</i>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8.22.16	General meeting	<ul style="list-style-type: none"> Seating of community members to the board 	
9.26.16	General meeting	<ul style="list-style-type: none"> Projected enrollment for FY18 Confirmed Board Training agenda Planned 2 budget worksessions 	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>Note: All minutes with detail are posted on the school website.</p> </div>
10.17.16	General meeting	<ul style="list-style-type: none"> Review Budget Committee proposals for FY18 	
11.28.16	General meeting	<ul style="list-style-type: none"> Review Budget FY18 	
1.30.17	General meeting	<ul style="list-style-type: none"> Review Election Process for Board Seats 	
2.13.17	Special meeting	<ul style="list-style-type: none"> Clarification of Admin. 	

		Review Process	
2.27.17	General meeting	<ul style="list-style-type: none"> • Discussion of Administrator Review Process • Report from Budget Committee FY18 • Set Spec. Mtg. for action regarding Admin. Review Process 	
3.8.17	Special meeting	<ul style="list-style-type: none"> • Action for Admin Review Process 	
3.27.17	General meeting	<ul style="list-style-type: none"> • Elections update for open board seats • Recommendations from Budget Committee • Request for all feedback regarding administrator 	
4.3.17	Special meeting	<ul style="list-style-type: none"> • 3% Budget Reduction for FY18 	
4.10.17	Work session	<ul style="list-style-type: none"> • 3% Budget Reduction 	
4.17.17	Special meeting	<ul style="list-style-type: none"> • Approval of recommended 3% Budget Reduction 	
4.24.17	General meeting	<ul style="list-style-type: none"> • Election results for Parent Representatives and Staff Representatives • Approval of revision of FY18 Budget • Confirm plans for hosting End of Year BBQ 	
5.15.17	General meeting	<ul style="list-style-type: none"> • Recognition of outgoing Bd. Members • Seating of new Bd. Members • Presentation by John O'Brien regarding Evaluation of Charter School Principals 	

What data gives evidence to progress of meeting goal(s)?

High ratings from community and parents and students regarding Kaleidoscope on surveys from fall and spring. Continue to have a waiting list.

What other significant actions did the site council take to support District goal(s) during the year?

Approved a 3% reduction to school budget in response to the uncertainty of funding from the state

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: FY17		School: K-Beach Elementary	
Site Council Goal(s): Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment." Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.			
What actions were taken to achieve the site council goal(s)? A regular meeting schedule was established and adjusted as needed.			
What measures were used to determine that goal(s) were reached? Documented records from previous meetings reflect the focus and completion of the above stated goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9.21.2016	Enrollment numbers, staff assignments, schedule updates, safety drills (fire, earthquake, intruder), Federal Programs, Hanover Survey, District 5-Year Plan, Draft of K-Beach Goals, Calendar Committee, Greenhouse possibility	District 5-Year Plan was discussed and input given for the development of the new plan, the draft of K-Beach school goals were discussed and input taken into consideration.	
10.13.2016	FY18 Community Budget Considerations, Budget Basics, K-Beach Budget	Feedback was gained on areas of our budget that can be reduced and areas that should be expanded. Opportunities were presented for ways in which community members can give input to legislators on funding.	

12.14.2016	Budget Update, Project Lead the Way, Assessments (NAEP, Benchmark Testing, State Assessment)	Materials and presentations were informational in nature. It was unanimous that they would like more information on Project Lead the Way.	
2.22.2017	School Improvement Goal Update, PEAK Assessment	Materials and presentations were informational in nature.	
4.19.2017	Personalized Learning, K-Beach Day at the Beach	Materials and presentations were informational in nature for personalized learning. The decision to have a day at the beach with STEM activities was finalized at this meeting.	
<p>What data gives evidence to progress of meeting goal(s)? Agendas and minutes from 5 monthly meetings and 2 district wide budget/funding meetings.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Kenai Central High School	
Site Council Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. District goal 1.6 School Innovation was supported by all teachers implementing a minimum of one lesson delivered utilizing Canvas Learning Management System during the 2016-2017 school year.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic news letters.			
What actions were taken to achieve the site council goal(s)? The Council provided input and review of: School Data, School Goals, PEAKS Assessment, Alaska Performance Index, Eligibility Rules, Expenditures of Transportation for Funds, School Security – Cameras, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook			
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY17 on data received this spring.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/13/16	School Improvement Plan, KPBSD five year plan, Federal Programs training	Approval of school goals	Review of previous years school data, and school improvement plan progress
10/13/16	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentation by Mr. Dusek and Mr. Jones
3/7/17	Staffing, Budget, Change of Bell Schedule, Parent Teacher Conferences, PEAKS testing	Approved changing to a seven period day and matching schedules with SOHI	Review of current schedule, state regulations regarding testing

5/16/17	Graduation Speeches, New Staff, Summer School, Maintenance, State Testing	Listened to student speeches and provided feedback as well as approval	Review of state star rating system and participation rates
<p>What data gives evidence to progress of meeting goal(s)? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY17 on data received this spring.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? The council provided feedback to the district administration regarding the five year plan and the draft strategic plan.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Kenai Alternative	
Site Council Goal(s): During the 2015-2016 school year, the average daily student attendance rate was 81.96%. By end of FY 2016-2017, Kenai Alternative High School will increase the daily attendance rate to 85% by evidence through Power School.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. District Goal 1.5, which is defined under Graduation was supported with our school this year. Our school mission is focused around getting all of our students to 22 credits. Under this, our focus was getting the kids into school this year. The majority of our students had difficulty in their former schools due to attendance issues. Our staff and community partners believe that attendance is one of the best indicators of success for students in alternative programs.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Although we do not have a Site Council, our community partners were communicated with on a weekly basis and during our Grinch Day in December and Volunteer Luncheon in April.			
What actions were taken to achieve the site council goal(s)? The staff met weekly to discuss intervention strategies for those students struggling with attendance and academics. Those interventions were documented into Power School. Actions taken can be viewed in our school development plan.			
What measures were used to determine that goal(s) were reached? Total number of graduates and attendance rates were measures used for determination.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Weekly	Student attendance, student health and wellness, academic concerns	Interventions via staff	Data reviewed in Power School
December 21, 2016	Student needs, wellness and health concerns.	Community partners donated needed supplies for those in need	Students left school with food, clothing, and supplies for winter break.

April 6, 2017	Student graduate total, student needs, wellness and health concerns.	Staff and community partners met to discuss needed items for student success	Interventions document with staff in Power School. Items donated to students in need.
<p>What data gives evidence to progress of meeting goal(s)? Kenai Alternative had a total of 27 graduates for the 2016-2017 school year. KAHS had a 83.74% daily percentage attendance rate for the 2016-2017 school year. This was an increase of 1.78% from the previous school year.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Community partners and staff worked to help coordinate and continue the Kenai Alternative Breakfast Program.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Kenai Middle School	
Site Council Goal(s): Support the goals and objectives of Kenai Middle School through its school improvement process. Support the students and staff of KMS.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD's goal #3 states KPBSD will be promoting a shared value and responsibility for public education across the school district. Our site council took the same approach and applied it at the local level. Communication and participation in the Key Communicator and budget process meetings were valuable to the knowledge level of our site council.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Facebook, School Newsletter, Peninsula Clarion, School Website, School Messenger.			
What actions were taken to achieve the site council goal(s)? The site council met 4 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.			
What measures were used to determine that goal(s) were reached? School data along with other district assessment measures.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-05-16	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	Approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
1-10-16	Clubs, winter sports, talent show, after school tutoring, key communicators, staffing	District Budget Proposal	Site Council members need more knowledge on how schools and districts are funded.
2-23-17	Open House, Engineering day, field trips, Staffing, Asbestos removal, State Testing Update	Site council was interested in learning more about Engineering day and the training that our 8 th grade teacher will receive in this area	Site council members concerned about the state testing and lack of information. They are also wanting to be kept up-to-date with hiring because of all the retirees.

5-10-17	Staffing update, 6 th grade camp, 8 th grade farewell, mini courses, awards assembly, asbestos update	Approval of 4 th quarter field trips, site council rep for 8 th grade farewell, staffing update.	Site council is concerned with state and local funding of our schools.
<p>What data gives evidence to progress of meeting goal(s)? School Communication has increased with the use of the different measures.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? The site council wants to continue to increase communication and advocate for appropriate staffing for KMS.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: McNeil Canyon Elementary	
Site Council Goal(s): The goals set by the McNeil Canyon Site Council were to support the goals that had been set in this year's School Development Plan.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 1.6 School Innovation: By May 19, 2017, we will increase the number of students using technology in a blended learning environment and classroom teachers will each create and update a course in Canvas as evidenced by administrative walkthrough observation and student interviews.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.			
What actions were taken to achieve the site council goal(s)? Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide personalized professional development learning opportunities as they were needed and when it made sense for staff to work together.			
What measures were used to determine that goal(s) were reached? The comparison of pre and post survey of all students and staff regarding their use of technology as it pertained to instruction they received or provided throughout the school year.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
13 Sept 16	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year's data results were reviewed and new goals were compared to last year's goals and results.
13 Oct 16	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed. Budget impact on District and McNeil Canyon specifically.	None	Reviewed By-laws.
29 Nov 16	Pupil Activity funds.	None	Pupil Activity funds reviewed.

23 Feb 17	Staffing for next year and how jobs are being assigned.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.
4 May 17	Pupil activity funds. Progress on staffing and what progress had been made toward school goal.	None	Pupil Activity funds reviewed. Council was supportive of staffing plan as presented by administration.

What data gives evidence to progress of meeting goal(s)?
Review of Pre and Post surveys at all grade levels indicated an overall positive growth for McNeil students. Teachers used the collaborative time throughout the year to meet with grade below and grade above colleagues to work on the integration of technology in their instructional plans and plan for articulating their instruction from one grade level to the next.

What other significant actions did the site council take to support District goal(s) during the year?
The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SIP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017 School: Moose Pass (37)			
Site Council Goal(s): Develop several meaningful activities and opportunities for students—balancing curricular and co-curricular activities. Establish routine fundraising opportunities to support activities. Schedule strategic/sustainable volunteer support to enhance current teaching. Develop a strategic plan for meeting enrollment requirements.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 3.0 Community and Family Engagement; and 3.5 Partnership Awareness			
Communication: How was the community informed of goal(s), meetings and updated on progress? How was the community informed of goal(s), meetings and updated on progress? MPSBC met monthly. Minutes were recorded and disseminated to community.			
What actions were taken to achieve the site council goal(s)? SBC and staff decided and prioritized opportunities, relying heavily on community volunteer efforts. Avenues for reduced cost were evaluated concerning transportation, collaboration with other schools, and utilizing free opportunities in the surrounding area. Fundraising goals exceeded the need.			
What measures were used to determine that goal(s) were reached? Community involvement, surveys and participation.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/21/16	Four goals for FY17: cleanout, enrollment, activities, outdoor ed. Activities for FY17.	Scheduled FY17 activities. Enrollment count watch. Developing Halloween Carnival plan.	Staffing adjustment, and community feedback on successes.
10/19/16	Advertising Moose Pass School through testimonials. Mark Swanson visit. Lego Robotics planning. Halloween Carnival and Holiday Bazaar planning. Christmas Play <u>North Pole Goes Rock and Roll</u> .	Lego Robotics held on Wednesdays. Important filed trip dates through January 2017 P/T Conferences.	Water system update. October count and enrollment. Community involvement feedback.
11/16/16	Cancelled due to low turnout.	NA	NA
1/18/16	Alyeska Mountain Learning trip scheduling.	Determine a MPSBC Principal	DO conducted principal input meeting.

	Lego Robotics awards Resignation of principal	Vacancy Input meeting w/DO.	
2/15/17	Moose Pass attendance area and enrollment for FY18.	Determine an enrollment meeting with DO. MP has met the count every year.	Community survey sent by DO—identifying families interested in enrolling in FY18.
3/1/17	Awards from Forensics competition. World Expo hosted by Moose Pass. MP enrollment meeting with DO.	Identified 13 students committed to enrolling in FY18.	Community survey. MPSBC strategic plan to attract families.
4/12/17	Staffing introductions for FY18. Moose Pass historical research for Seward Mural Project. KFT and Math Bowl trips. Week of hoking and swimming planning.	Discussion of families moving into the area for FY18 enrollment. Drivers/chaperones for week of hiking/swimming.	Spreadsheet of potential enrollment and family projection into FY21.
<p>What data gives evidence to progress of meeting goal(s)? Community involvement maintained current levels of co-curricular and field studies. Through partnership with the MPSBC, development of fundraisers strategically placed throughout the year raised nearly \$3000 in earnest to continue activities into the 2018 school year.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Long-term enrollment strategic plan.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017 School: Mountain View Elementary

Site Council Goal(s): **From Mountain View Strategic Plan**

Academic

By May 2017 75% of Kindergarten students will be at or above the 25th NPR on NIM, 80% of 1st grade students will be at or above 25th NPR on MComp and 90% of 2nd grade students will be at our above the 25th NPR on MComp

By May of 2017 67% of Mountain View students in grade 3, 4, 5 will achieve their annual targeted decile gain from Fall to Spring on Performance Series Math Assessments.

Climate

By May 2017 100% of teachers will be proficient at their chose Tier 1 Behavior Intervention (Class meetings, Class Connections or Safe Place) as evidenced by a score of 3 on an end of year self-evaluation rubric.

A standing behavior support committee will hold regular meeting.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Student Achievement: Data from nationally normed assessments was used to identify students needing intervention as well as to determine what gaps in learning were evident for classes as a whole. Plans were developed to facilitate both individual intervention and classroom instruction.

Student Engagement: Teachers being trained in and implementing Tier 1 behavior interventions and the creation of a standing behavior support committee resulted in an emotionally safer environment for student learning.

<p>Communication: How was the community informed of goal(s), meetings and updated on progress? All site council meetings were noticed on Mountain View Elementary Web Site and monthly newsletters, as well as in the School News in the Peninsula Clarion.</p>			
<p>What actions were taken to achieve the site council goal(s)? An in-depth Strategic Plan with specific action steps was developed by school leadership team and reviewed by the Site Council. This plan was utilized and followed throughout the year by grade level PLC teams, the school leadership team and administration to ensure progress toward the goals. Progress was reported to the Site Council Fall, Winter and Spring.</p>			
<p>What measures were used to determine that goal(s) were reached? Nationally normed assessments (Performance Series and Aimsweb), and self-reflection rubrics for teachers</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/27/16	KPBSD Strategic Plan Review , Mountain View Elementary Strategic Plan Review, Title 1 Parent Involvement Action Plan Reviewed, Young Americans Budget reviewed	Comments to District on KPBSD Strategic Plan, Approval of Mountain View Strategic Plan	Performance on last year’s strategic plan goals reviewed
10/13/16	Participate in district-wide budget meeting	Comments to District on budget and public relations	
11/17/16	“Kenai’s Neighborhood School” as official moniker, review student activity fee accounts, Young Americans budget and housing update, Review/amend 2017 bylaws, Title 1 update, review of special education programs	Voted to approve Kenai’s Neighborhood School as official moniker. Bylaws amended to allow for members to stay on if no new nominations are received.	
1/19/17	Review School Board Presentation, Title VI video followed by overview of Kenaitze Youth Advocate Tutor Program (guest speakers) budget process update.	Informational meeting only	

4/20/17	Legislative Update, Title 1 update, review of student activity fees account, staffing update, potential 2017-18 school goals to align with district personalized learning initiative.	Site Council strongly recommended continuation of rigorous academic goals concurrent with any implementation goals for personalized learning.	Kenai's Neighborhood School moniker is being used by various district office personnel and school board members in conversation and in public.
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What data gives evidence to progress of meeting goal(s)?
 Our primary grades performance, based on Aimsweb national normed assessments and our Intermediate grades performance, based on Performance Series nationally normed assessments are as follows: Kindergarten 82% of students above the 25th percentile, 1st grade 89% of students above the 25th percentile, 2nd grade 92% of students above the 25th percentile, 3rd grade 82% of students above the 25th percentile, 4th grade 85% of students above the 25th percentile and 5th grade 86% of students above the 25th percentile. These percentages include all students in those grade levels including special education and intervention.
 83% of teachers rated themselves as proficient in Tier 1 behavior interventions on an end of year self-reflection rubric.

What other significant actions did the site council take to support District goal(s) during the year?
 Individual members participated in Key Communicator Meetings and School Board Meetings.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2016-17	School: Nanwalek School
<p>Site Council Goal(s):</p> <p>Maintained goals from previous year:</p> <ul style="list-style-type: none"> • Support community involvement in school & school involvement in community (service learning) • Support ConnectED 1:1 iPad Implementation (2016 – 2019) Goals • Continue conversations about how to have an improved and expanded facility. 		
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>This year, site council goals align with KPBSD Goal #2: College/Career Readiness, in helping students learn about their community roles and jobs/responsibilities through service learning; ConnectED goals align with 21st century skills students will need in their postsecondary roles; an expanded facility would support the quality of education in Nanwalek.</p>		
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings</p>		
<p>What actions were taken to achieve the site council goal(s)?</p> <p>Seven meetings were held, during which members contributed to the site council goals. The site council helped plan school/community events, and advised administration on modifications to the service project initiative implemented as a requirement for graduation. Data on the success of the service project initiative was reviewed Action items from the ConnectED Project were reviewed, and video documentation of language/culture and an archival system for such products initiated, with seven videos created that involved interviews of community members; The site council participated in recommended ways to economize in Nanwalek, and continued advocating for expansion. Nanwalek was placed in the #2 position of the capital improvements project 6-year list.</p>		
<p>What measures were used to determine that goal(s) were reached?</p> <p>Documentation of site council involvement in planning school/community events and making recommendations for changes to the service learning initiative are included in SBC minutes. Support of ConnectED was measured by an increase in reading proficiency in grades two – eight, the inception of the ConnectED video/archive language/culture project, and support for a Student Tech Team next year. Minutes reflect the ongoing discussion about the facility issues and the documentation indicating Nanwalek School’s placement on the capital project six-year list.</p>		

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/6/2016	<p>Digital library – student recordings of elders/community events/topics; collaborations to support this</p> <p>Attendance – Ways to support students when absent and have them get school work completed</p> <p>Staffing, including MSW internship for Nancy Radtke within the school</p>	<p>Engage community members/language group</p> <p>Site council members communicate to families to support school</p>	<p>First year of ConnectED implementation reviewed; transformation of school evident in classes by the differentiation; reading proficiency increased by 7% last year</p> <p>Attendance has remained the same regardless of many efforts to increase; in past 4 years, has remained at 88% overall; better to move on to getting school work completed while gone</p>
10/17/2016	<p>District Budget – ideas for economizing</p> <p>Chugachmiut Heritage Kits</p> <p>Basketball program – logistics/fundraising</p>	<p>Generated list for district</p> <p>Gained information on how to use/check out kits</p> <p>Expectations for students for fundraising</p>	<p>Reviewed history with culture kits; weren't used previously due to shipping costs. Chugachmiut will cover costs now.</p>
11/21/2016	<p>Community Service Project Update/data</p> <p>Grade configuration change for 2017-18</p> <p>Rec Room request for sexual health workshop was discussed</p>	<p>Discussed paperwork requirements as too stringent; getting in the way</p> <p>Exercise done underlined need to reconfigure; will make a decision at next meeting</p> <p>Supported the presentation</p>	<p>Original project structure was reviewed; kids are being successful as long as service is confirmed verbally by adults</p> <p>Last year, considered reconfiguration but the change was too difficult too fast; result has been a MS class that is too large</p> <p>In past, site council hesitant to have agencies present this information; new board</p>

<p>12/19/2016</p>	<p>Grade re-configuration for 2017-18</p> <p>Fundraising for basketball – Discussed “booster club” or “fundraising committee” and other fundraising options</p>	<p>Will have in 2017-18: K-1; 2-4; 5-6; 7-8; 9-12</p> <p>Next year, need to have parents of team members take the lead on fundraising</p>	<p>Last year, considered reconfiguration but the change was too difficult too fast; result has been a MS class that is too large</p> <p>Have relied on coach to do fundraising; this needs to change; too much for one person</p>
<p>2/28/2017</p>	<p>Community Service Project - discussion about ways to support students</p> <p>ConnectED Update – Participation at Dallas ConnectED Leadership Academy Reports</p>	<p>Need to find mentors for students (to encourage and monitor progress)</p> <p>Work on videotaping culture/language and archiving; Apple Coach will help in March</p>	<p>Principal has been solely responsible for monitoring; has had support from Project Grad and Chugachmiut; still need designated person</p> <p>Have had students create many videos which get wiped from iPads when they graduate; need to prevent this</p>
<p>3/30/2017</p>	<p>Budget/Legislative Information</p> <p>Sea Week Presenters/schedule</p> <p>Next year: ConnectED focus on Student Tech Team</p>	<p>Ways to contact legislators</p> <p>Weave community traditional food prep in with visiting presenters</p> <p>Site council supports this goal</p>	<p>District lines are difficult; people were more familiar with past representation</p> <p>In past, had whole classes work on food prep; sometimes too cumbersome; pairs small groups should work better</p> <p>Have not had a tech team previously</p>

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Nikiski Middle/High School	
Site Council Goal(s): To support the school in meeting graduation rate goals specifically with ideas for how we can transform senior years. i.e. what sorts of opportunities can we support for possible student internships in Nikiski?			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement: All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education. During site council meetings, members brainstormed different opportunities students may have within our local community in order to have “real life” opportunities for students. This way, students would not need to drive to Kenai if we move forward with a high school senior year re-design.			
Communication: How was the community informed of goal(s), meetings and updated on progress? All meeting dates and minutes were posted to our school web site			
What actions were taken to achieve the site council goal(s)? Initial brainstorming sessions took place during meetings. Site council came up with the different possibilities and now is up to the school with support from the district to continually look at redesigning a student’s senior year.			
What measures were used to determine that goal(s) were reached? Examine different minutes and see that the discussion took place with ideas written down.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/13/2016	School goals review; KPBSD Strategic plan review and input	General support of school goals; members will provide input to district for strategic plan	General update session on status of members and what has impacted them from summer
10/13/2016	Video Conference Meeting on Budget Development	Input/questions for KPBSD leadership	Reviewed data provided for budget development
2/15/2017	Besides different member updates, discussion revolved around ideas for transforming a senior year	No major actions	Reviewed previous ideas that have been brought up on how to redesign students’ senior years
4/12/2017	Joint site council with NNS; shared updates	No major actions	Were able to hear from Mr. Dusek on state of the budget/legislature

What data gives evidence to progress of meeting goal(s)?

Different ideas noted in minutes for restructuring a student's senior year

What other significant actions did the site council take to support District goal(s) during the year?

No other major actions; site council members did make a commitment to provide input on the budget development process and KPBSD's strategic plan

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Nikiski North Star	
Site Council Goal(s): The Nikiski North Star site council goal is to raise the level of engagement in the district and state budgeting process.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal Number 1: Funding public education			
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed of site council meeting dates and minutes from the meetings using our facebook page, school newsletter and classroom newsletters.			
What actions were taken to achieve the site council goal(s)? The NNS site council discussed the NNS budget and the district budget, attended district level meetings, considered various scenarios and made recommendations to the KPBSD board of education.			
What measures were used to determine that goal(s) were reached? Measures include attendance at meetings and the letter to the KPBSD board of education.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/19/16	Enrollment, school budget, school garden, 2016 fundraiser, school goals	Review of school level budget	fundraiser
10/13/16	KPBSD budget, possible budget reductions for NNS	What would a 10% reduction look like at NNS?	Parents appreciate that potential reductions are not in the classroom, considerations for savings to student nutrition and transportation
11/21/16	School holiday activities, Triumvirate theater field trip, KPBSD budget	School board member Castimore attended and discussed the outcome of the recommendations from the districtwide budget meetings.	Continued discussion of budget topics. Site council chose to delay a vote on recommendations until the January meeting.
1/23/17	KPBSD budget	Site council voted on the recommendations they would like to make to KPBSD.	

2/20/17	Mid-year update on school goals, discussion of site council budget recommendations	Sean Dusek, Dave Jones, and John O'Brien attended and provided insight as to the budget recommendations made by the NNS site council.	
4/12/17	This was a combined meeting with NMHS and NNS.	Enrollment and staffing situations at each school were discussed. Discussion was held regarding the advanced math program at NNS and the students ready for Algebra as 8 th graders.	
<p>What data gives evidence to progress of meeting goal(s)? Continued discussion, participation from KPBSD leadership and letter sent from NNS site council to KPBSD board of education</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Nikolaevsk School	
Site Council Goal(s): Increase parent awareness and understanding about individualized learning at Nikolaevsk SMART version of the goal: By end of school year 2016-17, at least 50% of Nikolaevsk parents will complete a survey regarding their experiences with their students and personalized learning at Nikolaevsk. Data will be used as a baseline for 2017-18 district-wide initiative for personalized learning.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal 3: Promoting a shared value and responsibility for public education across the school district Involving parents as partners shares the responsibility for education across both the district and the family. Increasing parent awareness of how their local public school provides an individualized education for students			
Communication: How was the community informed of goal(s), meetings and updated on progress? Facebook, face-to-face at basketball games and parent conferences, emails, notes home			
What actions were taken to achieve the site council goal(s)? Create, deliver, tally, and analyze parent survey data			
What measures were used to determine that goal(s) were reached? Number of surveys completed			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/13/16	Blended learning as personalized learning		n/a
12/21/16	School funding Personalized learning survey	Create personalized learning survey	Reviewed impressions that students do not tell parents about the personalized learning at the school or are unaware to tell them.
1/11/17	Key Communicator Event Personalized learning survey Inclusive Practices nomination	Plan for survey distribution at upcoming sports events	
2/9/17	Personalized learning survey 50 th Anniversary for Nikolaevsk School in 2017-18	Review of survey data	Review of survey data indicated that families who responded mostly viewed education at Nikolaevsk favorably. Next steps to continue communication regarding personalized learning.

4/13/17	Report from Key Communicator event Budget concerns Personalized learning with Education Elements Personalized learning survey 50 th Anniversary	Continue to review data from parent surveys to have good start to next school year for personalized learning	Would like a follow up survey to see if growth has been made in the year
5/9/17	Personalized Learning Survey 50 th Anniversary	SBC will sponsor at least 4 public events next school year for the 50 th Anniversary of Nikolaevsk School beginning with a Community Barbeque to kick off school.	Difficult to get follow-up survey data from parents at the end of the school year. Will investigate other options to get useable information.
<p>What data gives evidence to progress of meeting goal(s)? More than 50% of Nikolaevsk parents completed a personalized learning survey regarding their students.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Promoted lobbying of State Legislature for school funding to parents</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017 School: Ninilchik			
Site Council Goal(s): Site council revised goal in October to inform community about budget issues and to raise awareness for budget cuts due to decreased revenue and decreased enrollment.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Students would benefit by additional support and intervention.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Updates are given each month. Meeting times and agendas are posted in prominent areas of community and also posted on the school website.			
What actions were taken to achieve the site council goal(s)? In addition to site council meetings, community members met outside of school to come up with plans to write, call, borough, district and state representatives about the situation in Ninilchik.			
What measures were used to determine that goal(s) were reached? I think the word has been given out to these representatives, but the bottom line is that Ninilchik lost 1.5 teachers, .5 custodial and possibly to come 17% pool income to the pool manager.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/22/16	Preparing for open house and startup of school.		
9/19/16	Bridget no longer able to represent- talked about who to bring on board.- new teacher update	NTC reviewed YELP program and its benefits	Reviewed school goals of blended learning, Ed performance, and KPI's
10/13/16	Budget meeting following Site based	Watched title videos, prioritized electives at Ninilchik	
12/8/16	Reviewed School budget report and what it could mean for Ninilchik	Title II A video New member on board	

3/30/17	NTC discussed suicide grant they have and how they would like to work with school to help area kids.	What are next steps for budget and how to reach legislators	What effects are we having on school board, borough and legislators.
5/4/17	Site council discussed next year's schedule and implementation of Ed elements.		
<p>What data gives evidence to progress of meeting goal(s)? Multiple people sent letters, went to borough meetings, board meetings and testified to funding to cap and increasing teacher numbers to staff.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Site based council's main goal was budget related and how it affects Ninilchik. What effects people had talking to board, borough and state legislators.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2016-17	School: Paul Banks Elementary
Site Council Goal(s):		
Improving student attendance to 94%.		
Through an innovative and flexible instructional approach in math, Paul Banks Elementary will have 85% of 2nd grade students proficient on the May 2017 MComp.		
Implement Preludes Violin Program		
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.		
Student Achievement: All students will meet or exceed proficiency levels on quarterly assessments within two years of development.		
Increase percentage of students grades K through 2 who are performing above average or well above average based on Curriculum Based Measurement (CBM) assessments.		
Communication: How was the community informed of goal(s), meetings and updated on progress?		
Goals were presented at open house and via monthly newsletters. By-Laws posted on school webpage.		
What actions were taken to achieve the site council goal(s)?		
Create a school plan for contacting parents first by teacher phone contact then via a letter from the principal encouraging an improvement in attendance.		
At Spotlight assembly announce monthly perfect attendance.		
Reinforce the importance of attending school in a school assembly.		
Create a visual depicting our goal to raise 88% attendance to 94%, will be updated monthly.		
End of the school year perfect attendance recognition.		
Review current attendance recording policy, analyze what can be changed while still maintaining credible data.		
Teachers will inform office on days that they have 100% attendance. Office will make announcement at the end of the day celebrating the success.		

What measures were used to determine that goal(s) were reached?			
Aims Web and PowerSchool data			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/7/16	Reviewed By-Laws, Mission and Vision Statements, Approve Community Member, staffing, Field Trip/Discipline Plan	Elections of officers,	Previous By-Laws
10/13/16	Budget Development Meeting, Bussing update	Group discussion to balance budget	Presentations from DO
3/1/17	Budget Update, promotion of PBE, Juneau Update, Strategic Plan, Proposed schedule for next year, B&G Club	Sharing of information, shared B&G Survey, schedule Drafts	Budget Process from Dave Jones, B&G not desired at PBE,
5/17/17	Final Schedule, Final update B&G Club, Recapped Strategic Plans, District News Release	Final Schedule, State Budgeting	Finalized Schedule, Strategic Plan
What data gives evidence to progress of meeting goal(s)?			
Attendance data, MComp scores, Violin Pilot Program			
What other significant actions did the site council take to support District goal(s) during the year?			
The information from Juneau got people to write legislators, talk with other parents and staff as well as made them a point of contact for the community. Communication on bussing changes, schedule changes and budget changes. They also where pivotal in making the final B&G Club decision.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year:	2016-17	School: Port Graham School
Site Council Goal(s):		
<ol style="list-style-type: none"> 1. Continue booster club role/support for school events 2. Support iPads for Orcas technology initiative 3. Revise school mission/vision & offer information to KPBSD Board 		
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.		
<p>This year, site council goals align with:</p> <p>KPBSD Goal #1 Increase Graduation rate by 5% in 2016-17 (currently 82.73%) and attain 92% graduation rate by 2020</p> <p>KPBSD Goal #2: College/Career Readiness</p> <p>Both goals are supported through our technology initiative; students learn 21st century skills students will need in their postsecondary roles</p>		
Communication: How was the community informed of goal(s), meetings and updated on progress?		
The community was informed by posted agendas, open meetings, distribution of the minutes at public meetings		
What actions were taken to achieve the site council goal(s)?		
<p>Port Graham Site Based Council met 6 times during 2016-17. Site council focused on supporting school/community events both financially and through volunteerism. In addition, the council helped with the iPads for Orcas technology initiative. Site council provided fundraisers to support student sports, worked as an advisory committee for student clubs, and support student council leadership opportunities for Port Graham students. Port Graham site council spent three meetings processing information for the school mission/vision, revising it until it was completed.</p>		
What measures were used to determine that goal(s) were reached?		
<p>Accounting measures gave evidence to the SBC Booster Club support for community support of pupil activities; volunteer logs (sign-in sheet) gave evidence to parent participation at school and during events, SBC Minutes also indicate support; schedules for Sea Week and other events demonstrate community support. Minutes document the ongoing support for 1:1 technology implementation.</p> <p>Accounting measure and minutes show SBC support of sports, clubs, student council, and other activities. A school mission/vision were finalized.</p>		

<p>Meeting Dates 9/13/2016</p>	<p>Major Topics discussed Ipads for Orcas Initiative Equipment Grant needs Mission & Vision</p>	<p>Major Actions/Decisions during meeting Internet safety for students; discussed Common Sense Media; use iPads to support reading goal Created a list of desired items Made decision to start working on mission/vision revision during 10/13 meeting</p>	<p>Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions? Personal devices allowed in school, but not used in class; keep consistent. Reviewed list from prior year; grant has provided several updates. Mission from previous years is very old, needs to reflect more of what we are about.</p>
<p>10/13/2016</p>	<p>Budget Input iPads for Orcas; need for apps School Events: Halloween Carnival Cross Country Team expenses and community involvement</p>	<p>Gave input to district on ways to cut spending in Port Graham Accept donation of \$1500 for apps from Port Graham Variety Store; write thank you Will have Haunted Hospital, sponsored by student council Coach Way asked site council to pay half the costs for jackets that would be awards; council agreed. Will involve community in a running club</p>	<p>Reflected on the process that was used last year. Have many of the same items now. Past haunted programs have been successful when well-supervised. Site council has covered costs of students' awards/clothing/uniforms in the past.</p>
<p>12/13/2016</p>	<p>Equipment Grant needs</p>	<p>Reviewed list of awarded items. Sports equipment not granted; discussed finding other ways to purchase.</p>	

	Spirit of Youth Award for Port Graham students	<p>Concern discussed about people who made donations not being thanked. Council and school staff agreed to put a policy in place to require thank you notes.</p> <p>Discussion about Project Based Learning and its appropriateness in Port Graham; great for differentiated group; Nick Meganack will represent</p>	Past protocol has been for students or site council members to write thank you to all donors. This policy needs to be maintained.
4/18/2017	<p>Vision</p> <p>End of School events: Graduation, Field Day; Sea Week</p> <p>Site Council goals for 2017-18</p>	<p>Created and will put on website</p> <p>Worked out logistics; work with community on clean-up. Finger potluck after graduation.</p> <p>Support Technology Initiative Support Project-Based Learning Support Cross-Country Running</p>	<p>Talked about use of the website, and acknowledged that Facebook is used more.</p> <p>In past, Port Graham has not always had a sea week potluck like Nanwalek.</p>

What data gives evidence to progress of meeting goal(s)?

710 balances show booster support of pupil activities; Minutes of meetings show advisory support for events and technology initiative from SBC. A school mission and vision are completed.

What other significant actions did the site council take to support District goal(s) during the year?

Port Graham SBC contributed to the district process of economizing to decrease spending in Port Graham. Also, Port Graham site council gave support during the process of creating the video for our KPBSD Board Report.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017	School: Razdolna
<p>Site Council Goal(s):</p> <ul style="list-style-type: none"> • Increase Student's Opportunities to learn Russian • Improve communication with parents • Real Life Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Increase student achievement by being responsive to individual student needs through structured collaborative practices Districtwide with our richly diverse communities.</p> <ul style="list-style-type: none"> • Razdolna School is collaborating with K-Selo staff on creating a dual-language program. The Russian teachers at the three head of bay schools are working on aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA. • All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work. • High School students attended the Construction Academies at HHS. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, and, art lessons. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Newsletters w/calendars were used throughout the year to inform the community. Newsletter updates were shared at parent meetings. Robo calls went out two or three days before a meeting as a reminder. 	

What actions were taken to achieve the site council goal(s)?

- Razdolna School is implementing a dual-language program (English and Russian) in grades K-5. The Russian teachers at the three head of bay schools are aligning the Russian instruction at the schools to the District World Language Curriculum and the Alaska State Standards in LA.
- All teachers sent home weekly (elementary) and monthly (secondary) newsletters to parents with information about what the students were learning in class along with any news that needed to go home. Monthly newsletters w/calendars were sent home from the school office with items of interest and examples of student work.
- High School students attended the Construction Academies at HHS and a nutrition class at the school. Middle School and High School students worked on projects of their choice the last month of school. Students attended Hunters Ed classes, swimming lessons, rock climbing, road clean-up, and, art lessons.

What measures were used to determine that goal(s) were reached?

- Collaboration used for dual-language and Russian
- Number of newsletters sent home
- Increased number of activities available for students during and after school

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Sep. 22, 2016	District Draft Strategic Plan, District/School Goal, 2017-18 Calendar, Title 1/Migrant Information, Parent led pre-school (6 parents attended)	Supported District Strategic Plan and School Goal, Reviewed 2017-18 calendar, pre-school	Discussed ways to have a pre-school that is run by parents, parents asked to have the wi-fi turned off at night (wi-fi was reset by IT to turn off from 7pm to 7am)
Dec. 13, 2016	2017-18 Calendar, MS/HS nutrition class, swimming lessons (4 parents attended)	Suggested changes to the school calendar based on Holy Days, nutrition class will be taught in MS/HS w/parent donations,	

Mar. 2, 2017	2017-18 Calendar, Video Conferencing, swimming schedule, KPBSD Draft Strategic Plan, Parent Survey, 4-wheelers (4 parents attended)	Approved 2017-18 Calendar, Parents would like the option of Videoconferencing in the Homer area, Set swimming schedule, parents took online survey, support the proposed strategic plan for the District	Parents request to be informed if students are driving recklessly w/4-wheelers or side-by-sides
May 4, 2017	CERT/Chicken Pox, Russian Language Instruction, Graduation, class configurations/staffing, Hunters Ed, Swimming (17 parents attended)	Parents were informed about the chicken pox outbreak in Voz and Selo by Stephanie Stillwell, RN and an opportunity to have a Head of Bay Community Emergency Response Training (CERT).	Parents had concerns about the Russian program being lost at Razdolna due to staffing changes. They were informed that there would be a full time teacher for Russian/Migrant/T1 next year. Parents want a viable Russian program that supports their children.
<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Increased Russian instruction • Increased communication through weekly/monthly newsletters • Opportunity for students to participate in afterschool programs 			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p> <ul style="list-style-type: none"> • The Site Council continues to work with the school to implement a pre-school program and have a full time Russian teacher. 			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017

School: Redoubt Elementary

Site Council Goal(s):

Goal 1: Create a safe and respectful environment by providing a school-wide positive behavioral support system, (PBIS) with fully implemented Tier I and Tier II systems in place along with a social skills component taught to student in K-3. Reduction of Office Discipline Referrals by 20% as measured by the Discipline Data Base.

Goal 2: 90% of Redoubt students will demonstrate a growth in math using the M-COMP for grades K-6.

Goal 3: increase the rate of STEAM activities provided within each classroom with 4 school wide STEAM challenges.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

1.1 Student Achievement

One of the biggest undertaking of the Site Council to support was the implementation of PBIS social skills component along with the continuation of STEAM (Science, Technology, Engineering, Art, Math) activities and challenges. The staff made a commitment to implement with fidelity, a PBIS framework for student behavior and identify a need for social skills to be taught in grade K-3. There was positive support from parents and community members alike with the addition of social skills component. Tier II intervention were provided to 18 different students school wide. 11 students worked with a check-in/check-out process and 7 more were involved in a “connect/check” system. These additional supports provided students on opportunity to be more successful in school, thereby increasing academic success. STEAM challenges were provided to classroom teachers on 4 different occasions in which students worked in small groups to solve problems. Many teachers taught additional STEAM activities throughout the year which proved most useful in helping students understand communication skills, teamwork, and what it means to persevere.

Communication: How was the community informed of goal(s), meetings and updated on progress?

The primary method of communication was through the site council representatives and key communicators. At the end of each meeting, or discussion item, staff members and parents were charged with spending the time between meetings connecting with other staff, parents and greater community members, updating what discussions are taking place, and collecting feedback, which was then shared at the next site council meeting. That monthly cycle continued throughout the year. We also used our school newsletter and webpage to inform parents of issues and encourage feedback. For example, when collecting input on the budget issues, information about parent and community input surveys were put out through Site Council, PTA, newsletter and our school’s webpage.

What actions were taken to achieve the site council goal(s)?

Site Council spent a great deal of time discussing the State budgetary issues along with looking at how the district could possibly be impacted with a 1%, 3%, or 5% reduction in educational funds. We did not act on anything significant in these areas, but did look at a variety of scenarios and how it would impact student learning at Redoubt Elementary. In addition, we continued to examine PBIS and STEAM and how it has improved student engagement and learning.

What measures were used to determine that goal(s) were reached? For the PBIS goal, our measures were school-based data: Office referrals, RoadRunner Cards collected, PBIS committee data analysis and administrative walk-through data. For the school improvement plan, school wide AIMSWeb, EdPerformance (3-6), and discipline data was used.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/20/2016	School Configuration, enrollment, staffing, Strategic Plan Review, Title 1 Status, PBIS, School Handbook Review	The Council was in support of the school’s School Improvement Plan. Council was in favor of changes made to current PBIS program with social skills being taught to primary grade	
10/13/2016	Special video conference session at Soldotna Prep School – Budget, PBIS	Council brainstormed ideas to find alternative ways to balance to budget/make cuts	
11/16/2016	District Strategic Plan Survey, Budgetary information KPBSD web site video, New Parent representation, Reflex math	Further discussions about budgetary concerns and possible impact on schools. Council in favor of students using Reflex math to help support/mastery of math facts	Site Council Survey input sent to superintendent
1/17/17	SIT Video, Title 1/Federal Programs Powerpoint, One School One Book, Statewide testing, Key Communicator invitation to Challenger Center, PBIS	Decision made to support One School One Book “The Enormous Egg”	More than 125 parents and students attended evening event which included a variety of STEAM activities that corresponded with the book
2/15/17	Budget Forum SoHi Library @ 5:30, PEAKS Testing, School Climate Result	Council encouraging people from community to be actively involved in the process, KPBSD web site great place for understanding of budget	School climate survey showed that parents were very happy with the climate and culture of Redoubt

4/12/17	KPBSD Strategic Plan Review, Staffing Update, PBIS	Continued conversation about budget and impact on school.	
5/10/17	Personalized Learning/Education Elements, Staffing News, Budget, PBIS Data, Reflex Math	Much discussion about personalized learning (what it looks like, impact on student learning, concerns),	Reflex Math – more than 1 million math facts learned by students PBIS – reduction in office referrals from 121 to 82
<p>What data gives evidence to progress of meeting goal(s)? PBIS discipline data collected in Powerschool shows a significant decrease in office referrals from 121 to 82. Aimsweb along with EdPerformance data collected in the fall, winter, and spring shows an increase in M-COMP scores in grades K-6. 4 scheduled school wide STEAM challenges along with 456 science fair and 1/3 ecosystem science display show an increase of “hands-on” STEAM activities throughout the entire school.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17 School: River City Academy			
Site Council Goal(s): Assist with community-building events for RCA students Increase the presence of RCA in the local community			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement in service learning Academic Success in student engagement			
Communication: How was the community informed of goal(s), meetings and updated on progress? School website, Facebook and direct email			
What actions were taken to achieve the site council goal(s)? Hosted RCA Activity Night, Volunteers at Redoubt Elementary Carnival, Volunteers at Soldotna Montessori Tech Mentoring, Soldotna Chamber Student of the Month participation, and volunteers at Sterling Community Center. Organized school celebrations of appreciation week, level completions and graduation.			
What measures were used to determine that goal(s) were reached? Attendance at activity night, community events, and service projects in community			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/15/2016	Planning for school year volunteer opportunities, and Student of the Month participation and planning for level completions	Planned Activity Night	None
11/17/2016	Final planning for activity night, organization for tech mentoring, fundraising for MUN,	Coin Wars for MUN, Tech Mentoring Class	Reviewed Student of Month participation
3/2/2017	Planning for staff appreciation week, preliminary graduation planning	Tech mentoring round #2	Reviewed MUN fundraising
5/11/2017	Review year goals and final graduation planning	Graduation set up and clean up	

What data gives evidence to progress of meeting goal(s)?

Activity night hosted 30 students, student of month was selected each month, graduation was attended by more than 120 people, MUN was partially paid by fundraising, and staff appreciation week was appreciated by all staff.

What other significant actions did the site council take to support District goal(s) during the year?

None.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Seward Area Site-Based Council (Elementary, Middle, High)	
Site Council Goal(s): Increase community partnerships with the Seward area schools			
District Goal(s) that was supported: College/Career Readiness			
Communication: Seward Schools Site Based Council (Facebook @sewardschools), School newsletters, digital reader board on the Seward Highway, Seward City News.			
What actions were taken to achieve the site council goal(s)? Facilitated and supported guest speakers/presentations at Seward Elementary, Middle, and High Schools. Facilitated and supported presentations of Seward High School's instructional model at the Seward Chamber of Commerce and the Seward City Council. Finally, identified and supported Seward community and business leaders for Seward High School's Mentorship Program.			
What measures were used to determine that goal(s) were reached? Graduation rates, percentage of students enrolled in a mentorship/work study, Guest Presenters/speakers.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/18/2016	School Goals, District Strategic Plan, Officer Elections	Mica Van Buskirk, President Geri Nipp, Secretary	
10/13/2016	District Budget Meeting, District Strategic Plan		School level Strategic Plan work sessions.
11/10/2016	Community Partnerships, District Strategic Plan, Site Council Goals, Student Activity Accounts, District Surveys		
12/08/2016	Site Council Goals, District Budget, High School Gift Policy	Political Action— Legislative/Borough Communication	
3/23/17	Site Council Goals, School Staffing, District Budget, High School Traffic Pattern, Principal Interviews, By-Law Review	Political Action— Legislative/Borough Communication	

4/13/2017	Site Council Goals, Internet Safety, District Budget, School Staffing, Site Council Elections, High School Pool	Political Action— Legislative/Borough Communication	
5/11/2017	School Schedule, Bylaw Changes, Honor’s Diploma, District Budget, Borough Assembly Representative, Site Council Report	KPBSD Board of Education Meeting—Pool Advocacy	
<p>What data gives evidence to progress of meeting goal(s)? 95% graduation rate, 50% of upperclassmen participated in a Work Study and/or Mentorship. Teresa Gray—American Red Cross gave a presentation about her first-hand experiences at a Syrian Refugee Camp. All three Seward area schools were involved.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? 1/30/2017 New Principal Work Session. 2/9/2017 District Budget Meeting. 3/9/2017 New Principal Interviews.</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17 School: Skyview Middle School

1. Site Council Goal(s):
2. Support school improvement goals as outlined in the 2016-17 SMS School Improvement Plan.
 - a. We will increase the percentage of students who meet their “annual target gain” as indicated by the Performance Series reading test by 10 percent, from 52% to 62%, by the end of the 2015-16 school year.
 - b. By the end of 2017-18, we will increase the percent of current Skyview Middle School 7th graders who participate in a blended learning course from less than 30% to 100% of our students as evidenced by Canvas course offerings and student schedules.
3. We will improve teacher-student relationship during the 2016-17 school year by in-servicing the staff on creative ways to build and foster relationships with students.
4. We will improve student discipline/citizenship during the 2016-17 school year by exploring the PBIS behavioral support program.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Community and Family engagement—Soldotna Middle school made a strong commitment in 2016-17 to involve members of the community along with parent/guardians. We had 419.4 volunteer hours this school year.

Organizational Excellence—We continue to work to become a more organized and efficient business. Our account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years. This review of our business allows our site council an opportunity to provide feedback to the principal about the organizational excellence of the school. Each and every year our student handbook is reviewed by our students, staff, and our site council. Changes/adaptions are made each year to fit the needs of our students/families. Communication is of the utmost importance is a highly organized school. It was a site council goal in 2015-16 to send weekly emails to parents regarding what was happening at Skyview Middle. We continued to send the weekly “This Week at Skyview” emails in 16-17 due to the tremendous amount of positive feedback from parents regarding our communication.

Academic Success—The Skyview Middle School SBC reviews our SIP each year at our opening meeting and then designs goals with the purpose of supporting our school improvement plan as priority number one. SIP goals are reviewed at several meetings throughout the year and progress toward those goals is report by the principal. Progress monitoring data is shared with our site council as a means of keeping them informed and us accountable as to our progress toward our academic goals.

Communication: How was the community informed of goal(s), meetings and updated on progress?

Meeting dates and times posted in Peninsula Clarion, PowerSchool bulletin, on school calendar, and on school blog. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a daily basis.

<p>What actions were taken to achieve the site council goal(s)? Our number one site council goal was to continue to support the School Improvement plan (SIP). Our progress toward SIP goals are discussed at every site council meeting. Our second goal “improve teacher-student relationship” was discussed at each meeting. Staff trainings, programs, and progress toward the goal was on the agenda and discussed at each meeting. Our third site council goal “exploring the PBIS behavioral support program” primary action toward this goal was attendance at a district wide in-service on PBIS. It was determined in the end that due to the district move toward personalized learning that we would put this goal on hold until the 18-19 school year.</p>			
<p>What measures were used to determine that goal(s) were reached? Parent/Student/Staff surveys Performance series data Quarterly math and writing assessments PLC Formative unit assessments Student discipline data Number of canvas offerings</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/12/16	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. Discuss and recommend goals for 2016-17. Review School Improvement Plan and District 5 year strategic plan. Introduced new teachers. Reviewed 710 and 100 account information. Reviewed 2015-16 Skyview Middle school student enrollment as well as current 16-17 enrollment. Student council update. Announced 2016-17 Site Council meeting dates.	Approval of bylaws Selection of site council chair & secretary	Reviewed 2015-16 site council goals & developed proposed 2016-17 goals. 2015-16 data used to determine new goals.
10/13/16	Budget Feedback to the District. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment as well as 17-18 projected enrollment. Student council update. Review School Improvement Plan.	Approve 2016-17 site council goals.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2016-17 based on budget information.
	Federal Programs PowerPoints reviewed.	Proposed additional site	Account information Student enrollment

11/14/16	Recognized ASCA Model Program (RAMP) application reviewed. High School Health for credit proposal for 8 th grade students. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Reviewed site council goals and progress.	council goal which was approved (Citizenship goal)	information. Projected enrollment information. Staffing predictions for 2016-17.
1/23/17	Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. 2017-18 Block Schedule discussed. Review School Improvement Plan. Key Communicators Meeting discussed.	Block schedule not recommended based on staff feedback.	Account information Student enrollment information. Projected enrollment information.
4/6/17	Masonic Student of the year announced. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. End of year calendar. Staffing 17-18 w/ raise in PTR. Personalized Learning & Education Elements. Student handbook changes approved.	Student handbook changes approved.	Account information Student enrollment information. Projected enrollment information.

What data gives evidence to progress of meeting goal(s)?

Feedback from parents during October/February conferences was positive toward our school culture and our communication with families. This is evidence toward our relationships goal. Performance series data from our January and May window student progress in reading. SRI assessments done on every student in the building 3x this year showed an increase in student lexile. Canvas course offerings doubled in 16-17 which puts us on pace to meet our two year blended learning goal.

What other significant actions did the site council take to support District goal(s) during the year?

Approval of/participation in the Recognized ASCA Model Program (RAMP) application. We were recognized as the first RAMP school in the state of Alaska in April 2017.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017 School: Soldotna Elementary			
Site Council Goal(s): To support instruction and advise school administration in matters pertaining to the operation and vision for Soldotna elementary.			
District Goal(s) that was supported: 3.0 Community and family engagement. The SoEl site council supported SoEl and the district's goals of community and family engagement by advocating for school funding at the state level, attending key communicator events, and by seeking to broaden our presence in the community. The Site Council assisted with the goal of increasing student attendance as well.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council actions and meetings were advertised on SoEl's Facebook and blog page.			
What actions were taken to achieve the site council goal(s)? The site council petitioned the district to engineer a solution to the parking lot congestion as well as to create and maintain a separate entrance for SMCS. Several suggestions were provided. The site council described and documented the preferred attributes for future teaching candidates. The site council provided a public front for Soldotna elementary by participating in key communicator events.			
What measures were used to determine that goal(s) were reached? Officially reported attendance rate.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/15	Roles, Mission, vision, recruiting community members	Reach out and invite members of the public	This was our first site council meeting as a group.
12/7	Developed parking design suggestions	Generated 4 maps for SMCS entry ways.	Set the meeting calendar for second semester. Invited two additional Site council members.
2/15	Discussed parking lot concerns, staffing allocation preferences.	Generated a list of desired applicant qualities	Asked for update from the school district on the parking lot
4/19	Facilities, playground equipment, parking lot congestion	Wrote a letter seeking a solution to the parking lot congestion.	Reviewed classroom allocation information

What data gives evidence to progress of meeting goal(s)? Documented teachers' characteristics for future hires, attendance rate increase, letter petitioning the district for improving the safety of the pickup and drop off.

What other significant actions did the site council take to support District goal(s) during the year? none

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Soldotna High and Soldotna Prep Schools	
Site Council Goal(s): To support the District/School collaboration with a focus on best practice through our PLC process. A continued focus on increasing student engagement by developing teachers use of CANVAS.			
District Goal(s) that was supported: The District "Early Release Days" gave us the extra time to focus on the development of Canvas plans, PLC's, and Intervention plans.			
Communication: Both our Site Council and PTSA reviewed the goals and in-service plans, as well as the data supporting the overall goals throughout the 2016-2017 school year.			
What actions were taken to achieve the site council goal(s)? As a staff we used our building student data in each advisory in order to develop intervention plans for students in need of additional support. Our PLC teams met during early release and also once every week throughout the 2016-2017 school year to, sharing best practices in teaching and sharing of lessons/tests.			
What measures were used to determine that goal(s) were reached? We used attendance data, eligibility reports, discipline reports, quarterly assessments.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/13/16	School Safety review, 10 Day Enrollment, School development plan, School Goal, Reviewed KPBSD student/parent handbook, Change in October meeting date	Approved 2016-17 School Goals and approved SoHi student handbook	School goals in line with the district goals. Handbook reflective of our school values.
10/13/16	District Financial Status		
11/8/16	Social/emotional curriculum, remediation efforts, school safety review, District financial status and effects on SOHI		Need to sand more between the two schools. If sander is broken we need a path shoveled and ice melt down.
1/10/17	Safety, Distinguished Service to Students Award, Golden Apple Award, Alaska Teacher of the Year Award, District financial status and effects on SOHI		
2/14/17	Safety review, By-law review and changes, District financial status and effects on SOHI	By-law reviews with changes	

4/11/17	By-Law review, new bell schedule, Collaboration within district schools, Dance rules, District financial status and effects on SOHI	Approved by-law changes.	Discussed impact of new schedule to students and teachers. How the collaboration will look between the schools. Who is in charge of what when collaborating.
What data gives evidence to progress of meeting goal(s)? Survey information obtained throughout the year			
What other significant actions did the site council take to support District goal(s) during the year? Heavy focus was given to the district and state financial status.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Soldotna Montessori Charter School	
Site Council Goal(s): Support the school Conscious Discipline Goal; hire a new school administrator; continue to become familiar with the Montessori philosophy and curriculum			
District Goal(s) that was supported: 2.3 Professional Development and Compensation. Professional Development was provided for all staff at a monthly staff meeting and during early-release sessions, and at APC meetings			
Communication: How was the community informed of goal(s), meetings and updated on progress? Weekly school newsletters, posting on our blog, in the Clarion School News			
What actions were taken to achieve the site council goal(s)? Monthly reports to the APC, APC sessions dedicated to understanding the interview process, creating a job description, creating interview questions, determining candidate selection criteria, informing school staff and family of the selection criteria and interview process, conducting interviews, hiring the new administrator. APC members received a "Montessori Education" binder and began to work through it.			
What measures were used to determine that goal(s) were reached? Data from staff self-reflection rubric for Conscious Discipline implementation, successful hire of a new school administrator; distribution of Montessori Education binder			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/30/16	School Conscious Discipline Goal New principal hire		
9/27/16	Annual APC Parent Meeting	Introduction of APC members to general parent membership	
10/25/16	Current level of Conscious Discipline implementation New principal hire	Reviewed data from Fall Self-Reflection Rubric for Conscious Discipline; timeline for new hire established	

10/30/16	New principal hire	Job description finalized	
1/17/17	New principal hire	Interview questions developed	
1/31/17	New principal hire	Interview questions finalized	
2/28/17	New principal hire	Interviews conducted	
3/28/17	Montessori Practices	Montessori Education Binder distributed and overview given	
4/25/17	School Conscious Discipline Goal Montessori Practices	Current level of Conscious Discipline reviewed; New contents for Montessori binder distributed	
<p>What data gives evidence to progress of meeting goal(s)? Data from staff self-reflection rubric Agendas and meeting minutes are posted on our blog.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Sterling Elementary	
Site Council Goal(s): Increase parent and family involvement at Sterling Elementary			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All KPBSD schools reach out to parents and communities to promote shared value and responsibility for the process of education. Sterling Elementary site council included parents in all meetings. Site council discussed how to work with parents to ensure understanding and support of ideas including district budget, student handbook changes, standards-referenced report cards, and safety concerns. Students benefited by parents understanding and being involved in important decisions of the school.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and in our newsletters, agendas and notes were posted online.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting addressed a need at the school or within the district.			
What measures were used to determine that goal(s) were reached? Topics were discussed with site council and then staff. Concerns were addressed and followed up with during regularly scheduled meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/22/16	Sterling School Development Plan, Title VI presentation, Site council goal	Council agreed to the school's SDP. Reviewed the Title VI presentation, determined site council goal to be to increase parent involvement	Draft of the SDP was approved for the school. Site council goal was developed to complement the school's goal.
12/1/16	Title 2A presentation, Site council goal	Reviewed the district's presentation regarding Title 2A funds. Discussed and decided on a site council goal	Determined that the site council would work in collaboration with the school's goal of increasing parent involvement with the school.

3/23/17	District Strategic Plan Review and Input	Assistant Superintendent John O'Brien attended and helped the site council to understand the direction the district is headed with the strategic plan and key performance indicators. No major actions or decisions, just input provided	District will work with schools to determine the strategic plan's impact of their students' achievement.
5/4/17	School policies and the parent/ student handbook; understanding standards-referenced grading	Made recommended changes to the handbook for next year that will be reviewed by the staff in the fall. Discussed ways to provide additional information and input to the parents regarding grading.	Determined that safety was important for all children in looking at the policies/ rules that would be addressed in the handbook. Discussed that to greater impact student achievement, parents needed to fully understand what the report cards mean and that the school needs to provide for that understanding.
<p>What data gives evidence to progress of meeting goal(s)?</p>			
<p>Meeting notes regarding topics discussed and completion of actions (letter sent to DOT, evacuation drill completed)</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			
<p>Several members attended the budget meeting in October to learn more about the process. Members of our site council were invited to the key communicators' meeting.</p>			

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016/2017	School: Susan B. English
Site Council Goal(s): 1. To increase the participation from an average of 6 people attending meetings to 10 people attending meetings. 2. To give students at SBE more real world experiences outside of Seldovia.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The district goal that was supported dealt with college and career readiness. The Site council supported and encouraged that students be given the chance to more field trips across the bay for real world experiences. This year we took the entire K-12 school to Homer for an overnight trip to see a play and visit the museums. The MS/HS took a trip to Anchorage to see the Cadaver look and the HS students went to Close-up this year.	
Communication: How was the community informed of goal(s), meetings and updated on progress? The communication with the community was via Chatter Box, flyers, Facebook, SBE website, and emails sent out to all parents and key communicators.	
What actions were taken to achieve the site council goal(s)? We were able to get the community involved in the process of meetings by making sure the agenda had important items on them that would have an impact on the school and community as a whole.	
What measures were used to determine that goal(s) were reached? Attendance taken at each meeting and this year we averaged 14 people at the Site Council meetings.	

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
May 16 th	End of the year closure and discuss the transition to a new Principal/Teacher	None	N/A
April 18 th	Non-Profits and how they can help with the education at SBE.	Have non-profits contact D.O. to find out the protocol.	A volunteer list was created and a list of non-profits.
April 6 th	KPBSD Budget Update	How do we handle the reduction in staff? Volunteers for classes.	Need more volunteers in the school.
March 21 st	Hiring of a new Principal/Teacher, Curriculum, and how to offer more education opportunities for the students of SBE.	A list of wants in the way of a new Principal/Teacher	Input to the District Office.
January 31 st	Legislative update and budget review	None	Budget cuts
November 10 th	Federal Programs and After School opportunities for students (sports).	Contact Legislatures	Mandatory training for Site Council
September 20 th	Pool update, Scheduling of classes, strategic plan, sports, HB 156, Open House and shop up date.	No Volleyball not enough girls to play. Open house October 6 th with district people here to dedicate the shop reopening.	Beginning of the year changes.
<p>What data gives evidence to progress of meeting goal(s)? Average Site council participation went up from 6 to 10. More trips for academics for the students at SBE.</p>			

What other significant actions did the site council take to support District goal(s) during the year? The Site Council was very active in communicating with legislators about the budget and funding to schools, by emailing them and writing letters to the state.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-2017		School: Tebughna	
Site Council Goal(s):			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.			
Communication: How was the community informed of goal(s), meetings and updated on progress?			
What actions were taken to achieve the site council goal(s)?			
What measures were used to determine that goal(s) were reached?			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/14/2016	Site Council review of school, District/School Goals for 2012-2017	Commented on areas of achievement	Reviewed original goals
10/13/2016	Budget Discussion, Activities	Desired outcomes sent to John O'Brien	Discussed budget and possible cuts
11/9/2016	Budget discussion, Powerpoint McKinney Vento	Discussed the benefits of McKinney Vento	More budget cut possibilities
1/10/2017	Graduation, Career Fair, Lake Clark Carving visit	Produced a Needs Assessment for Tim Vlasak	Updated our School Goals
2/21/2017	Science Fair, ACCESS, NAEP, PEAKS	Discussed our school goals and needs priorities	Planned testing and activities
4/11/2017	Graduation, Powerpoint Federal Program, Strategic Plan	Discussed Strategic Plan to share with D.O.	Graduation
5/2/2017	Universal testing, Tebughna Challenge, Personalized Learning	We will support Personalized Learning	Discussed Personalized Learning
What data gives evidence to progress of meeting goal(s)?			
Our AIMSweb and Ed Performance scores have been excellent. Great academic year.			

What other significant actions did the site council take to support District goal(s) during the year?

We met monthly and thoroughly discussed any district goals and strategic planning that the D.O. requested. I am attaching the Site Councils' individual responses.

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Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?

extensive discussions at monthly mtgs
actions on discussions

2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.

Tebughna Challenge
parents supportive tutoring

3. List other significant topics discussed during site council meetings this year.

tebughna challenge
attendance/positivity

4. Is there an area where the council could benefit from additional training or information?

more in on personalized learning

5. General Comments:

very productive/positive

Michael

Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?

Monthly meetings helped to identify and interview new employees in the kitchen & classroom aid.

2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.

The Tebughna challenge had a large impact on student engagement and attendance

3. List other significant topics discussed during site council meetings this year.

Tutoring and the summer school topics

4. Is there an area where the council could benefit from additional training or information?

More information on Personalized Learning

5. General Comments:

Jim

Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?
They attended meetings and provided great input
2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.
The Tebughna Challenge Really helped with attendance
3. List other significant topics discussed during site council meetings this year.
*Tutoring
Native Activities*
4. Is there an area where the council could benefit from additional training or information?
More on personalized learning
5. General Comments:
*It was a good site council year.
Great input.*

Christy G.

Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?

- collaboration
- relevant discussion
- advocacy

2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.

- parent supported tutoring
- incentives towards student attendance (t. challenge)

3. List other significant topics discussed during site council meetings this year.

- student/teacher/classroom empowerment
- collaboration for community-focused classroom

4. Is there an area where the council could benefit from additional training or information?

- more about Personalized Learning!

5. General Comments:

Great year of collaboration!

title v I
tim v. come and talk to site council.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Tustumena Elementary	
Site Council Goal(s): To continue to enhance a School Yard Habitat			
District Goal(s) that was supported: To enhance, personalize, and make real, science and social learning objectives.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Website and newsletter			
What actions were taken to achieve the site council goal(s)? Support teacher's use of area and organize donation of bench.			
What measures were used to determine that goal(s) were reached? Visual and physical data on use of School Yard Habitat including garden and skiing trail.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/26/2016	District Budget Crisis Fall Carnival Professional Development Focus Board Presentation SYH	Report Planning of event Blended Learning October presentation Confirmation of focus of SYH	SYH focus Potatoes in garden to be harvested Clippings to be used to enhance garden ALICE drill schedule
10/13/2016	District Budget Meeting	Building level meaning	District level budget proposal
11/28/2016	ALICE Drill Garden Staffing Five Year strategic plan Administration being assigned an addition school- Hope	Report Report Report-kitchen staffing Goals submitted	Friendship bench Character Counts curriculum
1/30/2017	T-200 involvement for next year Mighty Meatball fundraiser Community information about history of Cook Inlet Fishery	Tabled Report Report	ALICE drill- next one Garden School Enrichment Model schedule

2/28/2017	Seed Starts for SYH SEM scheduled for May District Strategic Plan distributed and open for input District Budget document Forensics Easter Egg Hunt	Organize acquisition of seeds and starts Input for Strategic Plan Report on Forensic schedule	ALICE schedule Fundraiser moved to March Input for strategic plan
3/27/2017, 4/24/2017	Blended Learning Professional Development Garden and Habitat- willows to be re-rooted next year	Report Leadership assigned for garden	SEM Friendship bench to be installed in the fall
What data gives evidence to progress of meeting goal(s)? SYH successfully growing a garden and a usable ski area.			
What other significant actions did the site council take to support District goal(s) during the year? District budget input.			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2016-17		School: Voznesenka	
Site Council Goal(s): To be well-informed about school progress, goals, and programs.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement: Our Annual Spring Fundraiser takes the effort of most of the families in our school.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Communication took place through our monthly newsletter, Facebook, articles in the newspaper, Site Council meetings, Community Council meetings, School Board meetings, and through informal conversations.			
What actions were taken to achieve the site council goal(s)? Attendance and participation with the meetings mentioned, in regards to communication, were key indicators that appropriate actions were taking place to achieve the Site Council's objective.			
What measures were used to determine that goal(s) were reached? Participation in the Close Up trip, our Annual Fundraiser, Site Council meetings, and athletic events.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10-5-16	Graduation location, Road Board meeting, School Development Plan, PBIS, Budget Meeting, Close Up	NA	NA
12-1-16	Graduation location, Project Grad, Strategic Plan goals, Close Up	Determined that Land's End was the best place to hold the graduation ceremony	NA
2-22-17	Spring fundraiser, soccer, District Budget meeting update, State testing, Title One, Close Up	Date of fundraiser was determined/shared	NA

4-5-17	May calendar, Spring fundraiser, Soccer, Close UP	The layout of the Annual Spring Fundraiser was determined; Including times, volunteers, products, etc.	NA

What data gives evidence to progress of meeting goal(s)?
 A changed venue for graduation, a successful Annual Spring Fundraiser, and having 14 students participate in our Close Up trip are all measures that show Voznesenka School is reaching established goals.

What other significant actions did the site council take to support District goal(s) during the year?
 In support of Community and Family Engagement we had a great showing of support at the October Road Board meeting, which is when the determination was made to include Voznesenka Loop Road as a Borough maintained road. The focus of this action was to give students the safest possible roads to commute to and from school.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year 2016-17		School: West Homer School	
Site Council Goal(s): Reestablish a functioning site council adhering to the bylaws utilizing a checklist of each of the bylaws.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Community and Family Engagement: 3.1: Parent and Family Engagements: achieve high levels of parent and community engagement utilizing research-based strategies.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Appointed Site Council Members due to lack of interest. Held quarterly meetings as required by Site Council ByLaws. Posted Site council agendas and minutes were posted on the web site.			
What actions were taken to achieve the site council goal(s)? Utilized check list to verify bylaws were followed.			
What measures were used to determine that goal(s) were reached? End of year checklist completion.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10/3/16	District Goals, school goals, Growth Mindset, WHE Vision/Mission, bussing input, budget	Shared ways to get input on bussing from greater community. Publicized 10/13 budget meeting.	
12/5/16	New staffing, engagement goal update, vision/mission statement launch, Promoting the new vision, district strategic plan	Design phase of new mural to promote vision. Plan to take more data after Christmas to see if engagement data drops at all.	WHE vision/mission
2/17/17	District budget process, 2017-18 school schedule, city sidewalk paving, entryway mural	Plan to share budget information with stakeholders.	Engagement data, feedback on school schedule

4/17/17	School engagement goal update, mural update, Art show, campus day ideas, HHS graduate visit, budget and staffing update, Education Elements	Art show volunteers, coordinated graduate visit, Education Elements literature shared.	Mural completion data and rollout at WHE Art fair.
<p>What data gives evidence to progress of meeting goal(s)? Log entries of engagement in all classrooms on 3 occasions. Checklist of bylaws completed.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Budget Communication, mural project, HHS graduate visit, growth mindset education</p>			

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