

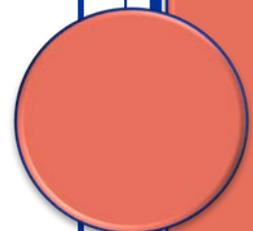


2017-2018 SCHOOL SITE COUNCIL AND PARENT GROUP EVALUATIONS

Kenai Peninsula Borough School District

SEAN DUSEK,
SUPERINTENDENT

JUNE 2018



**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Aurora Borealis Charter School
<p>Goal(s):</p> <p>A. To conduct ABCS affairs in accordance with its mission statement.</p> <p>B. To exercise all such powers as are provided by State and Federal law, Kenai Peninsula Borough School District policy, and these Bylaws in order to accomplish the ABCS mission statement.</p> <p>C. Support teachers in maintaining a classroom environment where high academic, character, and citizenship standards can be met for all students.</p> <p>D. Support the administrator in the accomplishment of the mission statement through implementation of adopted policies and procedures while holding the administrator accountable for the achievement of measurable standards through annual review of test scores.</p> <p>E. Maintain current core curriculum classroom materials as approved by the Academic Policy Committee.</p> <p>F. Encourage parents/guardians to actively participate in their child's education.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>2) Rigor: All Students will achieve high levels of academic growth: ABCS's mission is to ensure students achieve high levels of academic success.</p> <p>4. Responsive: Be immersed in a high quality instructional environment: Teachers had training in Danielson's Model of Effective Instruction. Teachers were observed informally and given feedback on specific lenses that enabled the administration to ensure that the instructional environment was high quality and always improving.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? In the school "Weekly Reminder", Agendas & Minutes posted at the school and on website.</p>	
<p>What actions were taken to achieve the goal(s)? Conduct Academic Policy Committee meetings.</p>	
<p>What measures were used to determine that goal(s) were reached? Conducting APC meetings, reflection of APC meeting minutes, Annual Review of progress, End of year Parent Survey, Testing data (TerraNova, PEAK, AIMS, Ed Performance), Attendance, Tardies, Behavior Contracts, Academic Contracts)</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8-8-2017	<ol style="list-style-type: none"> 1. Welcome a. Call to Order b. Roll Call i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes of May 31, 2017 e. Any additions to the Agenda f. Approval of Agenda Agenda: <ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ELECT APC OFFICERS FOR 2017-18: 4. FINANCIAL REPORT/REVIEW: 5. APC WORK SESSION DISCUSSION: <ol style="list-style-type: none"> 6. ADMINISTRATOR REPORT: 7. HIGH SCHOOL DISCUSSION: 8. PARENT COMMENTS: 9. BOARD MEMBER COMMENTS: 10. NEXT MEETING DATE 		Refer to Meeting Minutes
8-29-2017	<ol style="list-style-type: none"> 1. Welcome a. Call to Order b. Roll Call i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for August 8, 2017 e. Any additions to the Agenda f. Approval of Agenda Agenda:		

	<ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. ABCS SCHOOL DEVELOPMENT PLAN: 4. ADMINISTRATOR REPORT: 5. STAFFING DISCUSSION: 6. PARENT COMMENTS: 7. BOARD MEMBER COMMENTS: 8. NEXT MEETING DATE: 9. ADJOURNMENT: 		
<p>10-24-2017</p>	<ol style="list-style-type: none"> 1. Welcome a. Call to Order b. Roll Call i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for August 29, 2017 e. Any additions to the Agenda f. Approval of Agenda <p>Agenda:</p> <ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. EXECUTIVE SESSION: (Tardy Issue) 4. PTC REPORT: 5. ADMINISTRATOR REPORT: 6. BUILDING SECURITY: 7. ABCS SCHOOL DEVELOPMENT PLAN: 8. HIGH SCHOOL COMMITTEE REPORT: 9. PARENT COMMENTS: 10. BOARD MEMBER COMMENTS: 11. NEXT MEETING DATE: 12. ADJOURNMENT: 		
<p>11-28-2017</p>	<ol style="list-style-type: none"> 1. Welcome a. Call to Order 		

	<ul style="list-style-type: none">b. Roll Calli. Present-ii. Absent-c. Introduction of Guestsd. Approval of Minutes for October 24, 2017e. Any additions to the Agendaf. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none">1. PARENT COMMENTS:2. STAFF COMMENTS:3. PTC REPORT:4. ADMINISTRATOR REPORT:5. BUILDING SECURITY UPDATE:6. HIGH SCHOOL REPORT/DISCUSSION:7. ABCS SCHOOL DEVELOPMENT PLAN:8. SPIRIT WEAR ON FRIDAYS:9. PARENT COMMENTS:10. BOARD MEMBER COMMENTS:11. NEXT MEETING DATE:12. ADJOURNMENT:		
1-23-2018	<ul style="list-style-type: none">1. Welcomea. Call to Orderb. Roll Calli. Present-ii. Absent-c. Introduction of Guestsd. Approval of Minutes for November 28, 2017e. Any additions to the Agendaf. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none">1. PARENT COMMENTS:2. STAFF COMMENTS:3. PTC REPORT:4. ADMINISTRATOR REPORT:		

	<ol style="list-style-type: none"> 5. FINANCIAL REPORT: 6. HIGH SCHOOL COMMITTEE REPORT: 7. PARENT COMMENTS: 8. EXECUTIVE SESSION (ADMINISTRATOR MID-YEAR REVIEW): 9. BOARD MEMBER COMMENTS: 10. NEXT MEETING DATE: 11. ADJOURNMENT: 		
4-03-2018	<ol style="list-style-type: none"> 1. Welcome a. Call to Order b. Roll Call i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for January 23, 2018 e. Any additions to the Agenda f. Approval of Agenda <p>Agenda:</p> <ol style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. KPBSD BUDGET REVIEW: (John O'Brien) 4. PTC BYLAWS CHANGE: 5. ADMINISTRATOR REPORT: 6. FINANCIAL REPORT: 7. STAFFING UPDATE: 8. BUILDING SECURITY UPDATE: 9. APC ELECTION REVIEW: 10. HIGH SCHOOL UPDATE: 11. PARENT COMMENTS: 12. BOARD MEMBER COMMENTS: 13. NEXT MEETING DATE: 14. ADJOURNMENT: 		

5-29-18

1. Welcome
 - a. Call to Order
 - b. Roll Call
 - i. Present-
 - ii. Absent-
 - c. Introduction of Guests
 - d. Approval of Minutes for April 3, 2018
 - e. Any additions to the Agenda
 - f. Approval of Agenda
- Agenda:
1. PARENT COMMENTS:
 2. STAFF COMMENTS:
 3. ADMINISTRATOR REPORT:
 4. FINANCIAL REPORT:
 5. STAFFING UPDATE:
 6. BUILDING SECURITY UPDATE:
 7. PTC BYLAWS UPDATE & PTC WRITTEN REPORT:
 8. HIGH SCHOOL DISCUSSION:
 9. PARENT COMMENTS:
 10. POSSIBLE EXECUTIVE SESSION:
(Discuss appointment of new APC member):
 11. POSSIBLE EXECUTIVE SESSION:
(Discuss Administrator Evaluation)
 12. PARENT COMMENTS:
 13. BOARD MEMBER COMMENTS:
 14. NEXT MEETING DATE:
 15. ADJOURNMENT:

What data gives evidence to progress of meeting goal(s)?
 APC Meeting Minutes

What other significant actions were taken to support District goal(s) during the year?
 There were no other actions except the ones described above.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018	School: Chapman School
<p>Goal(s): Chapman Site Council will work to keep the parents and community involved in school activities and provide opportunities for input and partnerships with the above groups through school sponsored and community sponsored events.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The connections with the community provides oportunities to our students that include: guest speakers, field trips, presentations and sponsorships. These relationships are valuable to the students asthey grow and thrive in the community already having established relationships.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Notes home with students, school postings and social media.</p>	
<p>What actions were taken to achieve the goal(s)? Guests speakers at Meetings, relavent topics pertaining to school & disctrict goals, the dissemination of information to the Site Council which helped keep parents and community memembers informed.</p>	
<p>What measures were used to determine that goal(s) were reached? Parent, community surveys - verbal communication with parents and community members.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/18/17	Schedule, Staffing, Transportation, Goals	Setting Goals	Discussed community support of new start/stop times
10/30/17	Activies, Enrollment, Parent Survey	Creating and analyzing parent survey results	Involve Parents in survey
11/20/17	Early Release, Collaboration	Analyzing early release times and agendas	

1/29/18	Staffing, Evaluations, Artist in Residence	Artist in residence decision	Selecting Artist
3/26/18	Budget, Staffing, Schedule	Provide feedback on Chapman priorities	
4/23/18	New Hire, John O'Brien via Skype	Info	

<p>What data gives evidence to progress of meeting goal(s)? Number of monthly field trip/presentations each homework teacher facilitates. Number of participants at each of the four Family Ed nights.</p>
<p>What other significant actions were taken to support District goal(s) during the year? Teachers recorded their communications with parents and set a goal for each month.</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018	School: Connections
<p>Goal(s):</p> <ul style="list-style-type: none"> No specific site council goals were identified. Connections site council has traditionally been used to get feedback on things going on within Connections. Connections parents tend to be independent and are not especially involved with “the school.” Connections parent are more concerned with their personal school. Connections parents are generally happy if Connections is running smoothly and does not put barriers in their way. One unofficial goal remains to maintain or improve enrollment numbers, especially in relationship to IDEA. 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Embracing and encouraging a culture of innovation was a focus of the program.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Direct mass emails are the primary means of communications. The extremely distributed nater of Connections makes other means of communications difficult.</p>	
<p>What actions were taken to achieve the goal(s)?</p>	
<p>What measures were used to determine that goal(s) were reached?</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/29/17	PEAKS results from last year.	Trying to find ways to improve participation rate.	Performance results of those who tested were comparable to KPBSD results in most areas.
9/29/17	Graduation Rates	Continue to monitor graduation rates in an effort to identify areas for improvement.	Graduation rates in the past 4 school years improved slightly from ~63.9 to ~67.7. Some general patterns were observable in the data, but many variables exist.

12/15/17	Graduation Rates	Continued analysis.	One general trend is that seniors who are enrolled for entire years tend to graduate at a strong rate. For instance, in SY17, seniors enrolled for 1,2,3,or 4 years graduated at a rate of 84%.
12/15/17	Innovators Mindset Booktalk	A first for Connections PD.	It was suggested to invite parents to join us for a booktalk in the future. This will be considered for next year.
2/16/18	PEAKS testing schedules and procedures for booking.	Based on feedback we were sure to provide families with an option to reschedule test times.	Our low turn-out rate for PEAKS in SY 2017 was discussed.
2/16/18	Graduation Rates	Continued analysis of the data.	
5/11/18	John Pothast shared budget information and process in light of recent state and local decisions.		
5/11/18	PEAKS procedures and participation	It was agreed that testing went more smoothly this year. Ideas to increase participation are being sought.	
5/11/18	Graduation		With a significantly smaller senior class, our graduation rate will look better this year.

What data gives evidence to progress of meeting goal(s)?
 Enrollment numbers were slightly (between 35 and 50) lower this year. Most of the difference can be attributed to the smaller senior class this year. The difference in numbers between this years seniors and last was almost equal to the difference in overall enrollment. No one could point to an explanation for the size difference. Interestingly, our graduation rate for this year’s seniors appears to have been higher than previous years.

What other significant actions were taken to support District goal(s) during the year?

5-17

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017/2018		School: Cooper Landing School	
<p>Site Council Goal(s): The goals of the PAC (Parent Advisory Committee) this year were: involvement of the parents in various school activities, attendance of students, parents/students committing to field trips they signed up for, and an overall school improvement in math and language arts. In addition to these goals, communication between PAC members as well as the PAC and school is a high priority and a constant goal.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District Goal supported is the improvement in math and languages arts. This goal was supported by progress reports regarding math subjects being sent home frequently and parents putting extra emphasis on completing math homework. To improve language arts, parents supported students in writing about various vacations taken throughout the school year.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The PAC meeting times and minutes are posted on the school website. The meeting times are posted in the school newsletter as well. The PAC meeting times and agendas are posted on the Community Crier (a mass email sent to the entire community)</p>			
<p>What actions were taken to achieve the site council goal(s)? 5 meetings between members, teachers, and administration were scheduled to keep the communication flowing. The PAC supported the school by hosting their own fundraiser in order to raise money for student activities, as well as freely offering help to support the school in fundraising, chaperoning, and in-school activities. As stated above, the PAC was active in emphasizing math and language arts.</p>			
<p>What measures were used to determine that goal(s) were reached? The measure used to determine that the goals of the site council were reached is the satisfaction of the parents and students, as well as the school staff. There is consistent and open dialogue throughout the year about the previously set goals. All involved parties were satisfied with the outcome of site council sponsored field trips, council members volunteer schedule and choice of subjects to help with and site council goals.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

8-30-17	Reviewed Site Council Annual Responsibilities. Set dates for Meetings for 2017/18 school year. Discussed Officer Nominations. Reviewed By-Laws. Planned for fall fundraiser.	School staff will work together to craft a school discipline policies/practices plan to bring to the PAC for review.	
10-18-17	Discussed the possibility of the school adopting the discipline plan that Tustumena already has in place. Discussed a hope for more parental involvement in PAC, but also the reality that percentage wise participation is high. Secretary reported on field trip options. Election results were finalized. Discussed possible overnight trip to SeaLife Center. Planned Holiday Fundraiser	School staff will work together to craft a school discipline policies/practices plan to bring to the PAC for review. Mr. Gossard and other PAC members will work on educating new parents about PAC and inviting them to join.	The Fall Fundraiser brought in \$539
11-8-17	Discussion about the importance of field trips, making sure there is a focus on learning that ties field trips into the classroom. Many new parents attended this meeting. Planned SeaLife Center Trip, tying in a trip to the museum in Seward. Learned Alyeska ski dates	Mr. Hayman will research cost of taking a bus on field trips. PAC requested that the staff provide a written discipline plan for review.	More parents participated in this meeting, thanks to personal invites from Mr. Gossard.
2-21-18	Field trips to the performing Arts Center in Anchorage and Ice Skating at the Dimond Center were planned. The written school discipline plan was handed out and reviewed. Secretary reported on new online newsletter. Mr. Gossard reported on Battle of the Books. Discussed possible swimming lessons in the spring. Significant donations and which account they are deposited in was discussed. It was decided that as long as the donations were going to better the students experience that is what matters. Fundraising and the possible use of the gaming permit was discussed, as well as more field trip ideas.	Parents should decide whether they would like to purchase gifts for staff appreciation days. PAC should be sure that the secretary is sending thank you cards to donors.	Discipline plan was produced and reviewed
4-11-18	Pegge Erkenoff and Tim Vlasak gave a report on the budget. PAC decided to write a letter to local representative regarding a need for reliable school	A need for more planning and clarification on the Snail-A-Thon. A letter about safety	

	<p>funding and an early announcement of funding levels. Principal announced that the instructional aide would not be returning next school year, and that he would try to get a new aide hired before the end of the school year if possible, but that it may be August before the hiring is done. Yearbooks were discussed. The artist in residence program was discussed. Dates for science fair, swimming lessons, and Kindergarten Graduation were announced. Community Event Snail-A-Thon was discussed.</p>	<p>concerns with new bypass should be written.</p>	

What data gives evidence to progress of meeting goal(s)? The parents were continually coming to and being involved in the meetings, keeping open and efficient communication. The money raised by the site council was used to pay for quality activities chosen by the site council. The site council consistently chaperoned and provided transportation to activities. The site council also verbally expresses satisfaction with the meeting of the goals.

What other significant actions did the site council take to support District goal(s) during the year? The Site Council tried to stay informed on all of the budgetary issues that the District was facing this School Year and to provide feedback when requested.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018 School: Fireweed Academy: Academic Policy Committee (No site council at school)			
Site Council Goal(s):			
District Goal(s) that was supported:			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted Agendas, emails and newsletters			
What actions were taken to achieve the site council goal(s)?			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees established at workshop.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8/15/17	Bylaws review and approval procedures One campus goal letter Grade enrollment cap	First reading set for September’s agenda Invitation to Homer’s School Board members Todd will investigate existing language from other charters for sibling preference	
9/05/17	Bylaws Review Letter to School Board Lottery language	Motion was passed to provide the bylaws to parents. Letter and Lottery items on the agenda for October.	
10/10/17	APC election results Bylaws Update Contract with KPBSD PEAKS Results were reviewed. Parent / Student Surveys were reviewed. Facilities	Parent, Staff, Student, and Community Reps. for the APC seats were filled November last discussion on agenda. APC passed a motion to establish a waiting list for LFW.	Bylaws provided to parents. Grade level limits have been discussed.

	KPBSD School Climate survey was discussed. Administrator evaluation forms were discussed		
11/06/17	Pupil Teacher Ratio (PTR) Bylaws Update Administrator evaluation survey	A motion to approve a PTR at LFW (18:1) and at BFW (20:1) was approved. No comments were received from parents. The approval of the Bylaws revision will be placed on the December APC agenda The APC decided to use the district's online survey to collect staff and parent comments for the principal's evaluation	
12/04/17	Review of Charter School Committee members JAMM Music Program School Climate Review One Campus Letter to KPBSD Bylaws Revision Approval	Linda R presented. We will continue to explore developing a music program at Fireweed. SDP was reviewed and we discussed what we do on a daily basis to support a positive school climate. One Campus Dream Committee will be proposing revisions. A motion was made to approve the Bylaw revisions. The motion passed	
01/08/18	501@ (3)	Recruitment for volunteers to serve on the Board of our Non-Profit will begin this month.	
02/05/18	School Climate Survey Certified Position BFW	A motion was made and passed to create a new certified position for BFW. Motion passed	School climate is part of our school development plan.
03/05/18	APC Resignation School Climate Enrollment	New APC Member Appointed Students completed survey	
04/09/18	KPBSD Budget Overview School Climate City of Homer- Letter	Tim Vlasak presented the district FY19 budget plans. School Climate update was presented. APC reviewed the letter from the city.	School climate is part of our school development plan.
5/14/18	School Climate Survey HERC Building Task Force	School Climate Survey results were reviewed Crisi has applied to be on the task force.	

Commented [TH1]:

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Homer Flex
Goal(s): Prioritize strong, positive relationships with all students to support their social and emotional needs through community engagement and advocacy	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive Learning Environment- Community and family engagement assisted teachers in providing responsive, scaffolded content. A supportive, personalized learning environment was fostered through regular input from community stakeholders, including parents, staff, and community partners.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Communication occurred in a myriad of ways, including sending invitations, goal summary, and reports through email, posting schedules and reports on the school website, submitting announcements to the newspapers, and even placing reminder phone calls.	
What actions were taken to achieve the goal(s)? Advisory Council Meetings with community partners and parents Restorative Practices Initiative, including parent meeting and regional seminar Wednesday Community Breakfasts Bi-weekly Meeting with Community Partners regarding student issues/progress	
What measures were used to determine that goal(s) were reached? Project AWARE participation data Student Meeting notes	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/31/17	Bylaws/Structure, Budget (Dave Jones), School Initiatives (PL, Restorative Practices)	Adoption of bylaws/structure	

10/17/17	Regional Budget Meeting - District Budget	Discussion on budgetary impacts at school level, fund-raising ideas	
2/23/18	Regional Restorative Practices Seminar	Intro to Restorative Practices	
4/18/18	School Development Plan Goals, Personalized Learning timeline, Restorative Practices timeline	Feedback on SDP progress and RP implementation	

What data gives evidence to progress of meeting goal(s)?
 Community Engagement is evidenced by the number of articles/stories in the media as well as attendance data for meetings and celebrations.
 Family Engagement is evidenced by attendance data for meetings and celebrations.

What other significant actions were taken to support District goal(s) during the year?
 Professional Learning Community regarding personalized learning and restorative practices

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Homer High School
Goal(s): To support and provide guidance in the smooth operation of all areas of Homer High School.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal 2: Promote a shared value and responsibility for the process of education throughout the school district. The Homer High Site Council participated in the District Budget meeting and provided feedback and suggestions for how to balance the budget. The site council also provided both the superintendent and KPBSD school board feedback on school security and high school policy changes.	
Communication: How was the community informed of goal(s), meetings and updated on progress? All meetings, agendas and minutes are posted on our school website. Major accomplishments and decisions are reported in our newsletter or through Facebook.	
What actions were taken to achieve the goal(s)? Items for discussion are elicited from parents, staff and community members. The agenda is developed each month to meet our goal of providing support and feedback to the school.	
What measures were used to determine that goal(s) were reached? Surveys, verbal feedback and the passing of resolutions were measures used to determine completion of goals.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9-5-17	<ul style="list-style-type: none"> • Reviewed bylaws, and • Discussed 2017 data and • Reviewed School Development Goals 	Chose officers, set meeting dates and times. Voted to support SDP goals	Meeting minutes
10-17-17	<ul style="list-style-type: none"> • Attended district budget meeting as a council 	Reviewed school budget and discussed ways we could cut money	Notes of discussion were submitted to the district office
11-7-17	<ul style="list-style-type: none"> • Reviewed bullying and Students in Transition Videos, • Reviewed 710 accounts and • Disseminated Parent Teacher Conference Data 	No actions were taken at this meeting	Meeting Minutes
12-5-17	<ul style="list-style-type: none"> • Reviewed Suicide Prevention Protocol • Discussed MAP testing for 2018-19 • Worked on the HHS tech plan for 2018-19. 	Passed resolution to ask that a buzz in system not be installed at HHS and created a committee for students to appeal censored music for dances	Meeting Minutes and resolutions sent to the District Office
2-6-18	<ul style="list-style-type: none"> • Presented Semester Grade Data • Reviewed 710 Accounts • Previewed the HHS accreditation plan for 2019 • Shared music database that was developed by suggestion of the Site Council 	No major decisions made	NA

	<ul style="list-style-type: none"> Discussed plans for the Winter Parent Teacher Conferences 		
4-3-18	<ul style="list-style-type: none"> Watched a district presentation on the KPBSD budget Discussed the fate of activity busses for 2019 Reviewed PTC data Reviewed information on not having a hot lunch for the last day of school 	Agreed to allow freshman off campus with training and being paired with upper classman the last day of school	Meeting minutes and plan for lunch on the last day finalized
5-1-18	<ul style="list-style-type: none"> Reviewed accomplishments of the Site Council from the last year. 	None	Meeting minutes

<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> Adopted School Goals Passed resolutions on not supporting a buzzer entry system Adopted resolution proposed by student council on what music can be played at dances and developed an appeal process for songs that are banned Passed resolution allowing all freshmen of campus the last day of the school year
<p>What other significant actions were taken to support District goal(s) during the year?</p> <p>NA</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Homer Middle School
Goal(s): Increase the parent engagement for both academic and non-academic events at HMS	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Parent Engagement	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council Minutes posted on KPBSD Website	
What actions were taken to achieve the goal(s)? Solicit topics of interest on surveys during Parent/Teacher Conferences, parent reach out in monthly newsletters, individual emails sent home to every student family.	
What measures were used to determine that goal(s) were reached? Number of parents attending parent/teacher conferences and Parent Nights based on sign in sheets. Compilation of parent volunteers for Field Trips, school volunteer hours and volunteers at Activity Night.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/18/2017	School Development Plan, Site Council Goals, John Pothast shared District Vision, Video presented about Personalized Learning		Discussion on Minutes
10/17/2017	KPBSD Budget and how it might affect HMS- What are next steps?	Overview of Budget Planning and Calendar	Q & A about next steps for budget. Action Plan to get HMS Stakeholders involved.
11/20/2017	HMS School Development Plan- Final; Parent Engagemen; Health Nights; Opioid Epidemic; Intruder Protocol Change; Parent/Teacher Conference Results	Parent and Community awareness of Opioid Epidemic and Disposal	Site Council does not feel Opioid collection containers belong on campus; support HMS as a pilot for new Intruder Door Protocol

		Recommendations; Coffee Talks with the Principal	but need to communicate with the community
1/22/2018	Homer Area Transportation; Feedback to change P/T Conferences; KPBSD Communicaiton and Events Feedback; Blue Ribbon Nomination	Need a representative at Transportation Meeting	Transportation does not impact HMS; Google Doc for Parents to sign up for conferences
4/16/2018	Budget and Legislation Update by Pegge Erkeneff; Moving the Bus Loop. HMS Trail; School Goals Update	Need to tell your story to Legislators; Support moving the Bus Loop	Site Council and Homer Community support funding education and will send letters; waiting for School Climate and Connectedness Survey Results

<p>What data gives evidence to progress of meeting goal(s)? Parent attendance at Parent/Teacher Conferences over 70%; increase of number of parents attending Adult Health Nights; increase of parents volunteering for activities and field trips.</p> <p>What other significant actions were taken to support District goal(s) during the year? Communication to support funding for KPBSD and State of Alaska to fund education.</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Hope
Goal(s): The Hope Site Council will continually provide input and feedback between the school and the Moose Pass Community in order to provide important information and communicate community values.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Board Goal 2: Connect and Communicate to build and strengthen positive relationships.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters and websites.	
What actions were taken to achieve the goal(s)? Continued meeting, published information in newsletters and websites, and held community events.	
What measures were used to determine that goal(s) were reached? Personal feedback, newsletter data.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/31/2017	17 students with 5 new this year Professional Development focus/Personalized Learning Creating a “team” of the three schools (Moose Pass, Cooper Landing, and Hope) Teacher Report of incorporation of music, movement and art. New class schedule	Open House Kasitsna Bay field trip Halloween Carnival on October 27.	Reviewed the enrollment requirements for small schools to stay open. Reviewed fundraising norms for the community

	New staff- instructional aide Mr. Hayman to conduct a volunteer orientation meeting prior to allowing volunteering in the school		
11/8/2017	District writing assessment Parents to pre-pay for skiing lessons Pie Auction Nov. 22 Use of flyers in addition to electronic announcements Mind of Mazes and QUEST opportunities Astronomy Night at Cooper Landing	Swimming lessons to be arranged by secretary Jan. 8- Feb. 20	Halloween Carnival confirmed for October 27. Confirmed that volunteer orientation occurred.
12/13/2017	Coding classes going on. Additionally, coding classes for all ages are available on line. Scooters for PE arrived and were well appreciated Student to attend "Close up" program to Juneau in February. Juggler to come to Hope. Voice to text hardware purchased with building money Christmas Musical	Donation campaign to support student to go to Juneau Agreed to pay for Juggler	Follow up on writing assessment and update on parents pre-paying for skiing.
2/14/2018	Approval of funding for skiing. Volunteers for driving to skiing, must complete volunteer forms and inspection of vehicles. Kindergarten graduation Archery Program District Forensics	Archery program needing funding. Grant proposed.	Juggler paid.
3/21/2017	Report back on student success at Forensic Match Hope School to host a student teacher who will be organizing a Spanish Emersion project April 17-19.	Support K3 to go to Wildlife Refuge. Not to take 4-11 grade students on Resurrection Trail	Archery funding not supported. Additional costs were hidden in grant.

	Easter Egg Hunt PEAKS testing to begin	hike but will do shorter Upper Ulmer Lake in the fall.	
4/11/2018	Jersey Day in support of Canadian Hockey players lost in accident Staffing for next year Encourage to voice opinions to Assembly Members regarding school budget. Food to be bought for immersion days	Funding for food approved.	Staffing for next year confirmed.

<p>What data gives evidence to progress of meeting goal(s)? Website counter visits. Parent responses.</p>
<p>What other significant actions were taken to support District goal(s) during the year? Positive relationships with parents in the form of support at fundraisers and field trips.</p>

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018		School: Kaleidoscope School of Arts and Science	
<p>Site Council Goal(s): <i>The Kaleidoscope School of Arts and Science Academic Policy Committee is to uphold the mission of Kaleidoscope: To educate the whole child through integrated arts and science.</i></p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. <i>The district goal supported by Kaleidoscope was</i> Goal 1: Reporting on Innovation <i>We continue to provide KPBSD students with opportunities for high levels of engagement through meaningful, integrated learning.</i></p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? <i>APC Board in the lobby of the school, Weekly message from the Principal via SchoolMessenger, Minutes, posting in the Clarion, social media page, email and website</i></p>			
<p>What actions were taken to achieve the site council goal(s)? <i>abiding and operating by the adopted Charter; monthly reports to the APC board; visits by APC board members; public reports provided by students, community members, teachers and board members; collaboration with KPBSD and the Charter School Oversight Committee</i></p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
8.21.17	General meeting	<ul style="list-style-type: none"> • Set meetings for schoolyear and Board Training dates • Celebrated the school intro/welcome back highlighting one of our community seat members • Confirmed which community seat member has voting rights 	

9.18.17	General meeting	<ul style="list-style-type: none"> • Community seat resigned due to lack of time to commit. Non-voting member of the APC • Projected enrollment for FY19 • Reviewed Administrator evaluation timeline and process 	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Note: All minutes with detail are posted on the school website.</p> </div>
9.28.17	Special meeting	<ul style="list-style-type: none"> • Reviewed professional and school goals with Administrator 	
10.17.17	General meeting	<ul style="list-style-type: none"> • Students showcased learning by starting board meeting in their classroom • Proposed increase to Speech/Lang. Pathologist due to increased caseload • Review Budget FY19 from worksessions held on Oct, 9, 12, and 16 • Charter Reapplication committee formed • Strategic Planning committee formed and dates for AASB training confirmed as consultants for plan • Participated in district budget meeting 	
11.13.17	General meeting	<ul style="list-style-type: none"> • Concerns shared from public about board accountability and process shared • Discussed Admin evaluation, options for 	

		increase to hours for Speech to service students, staff and community communication with APC	
12.18.17	Special meeting	<ul style="list-style-type: none"> • Discussion of staffing reduction for FY19 budget 	
12.21.17	Special meeting	<ul style="list-style-type: none"> • Administrator mid-year evaluation 	
1.16.18	Special meeting	<ul style="list-style-type: none"> • Administrator mid-year evaluation collective feedback 	
1.22.18	General meeting	<ul style="list-style-type: none"> • Unanimous approval of Admin contract for 18-19 school year • Concern expressed due to APC action to reduce 1.0 FTE Certified 	
2.19.18	General meeting	<ul style="list-style-type: none"> • Lottery positions being offered • Class configurations announced • APC election process reviewed and call of nominations made 	
3.19.18	General meeting	<ul style="list-style-type: none"> • Staffing resignations and changes announced • Strategic Plan committee shared draft from work on plan with consultant from AASB, Timi Tullis • Review of Charter Reapplication timeline and report of progress on draft 	
3.26.18	Special meeting	<ul style="list-style-type: none"> • Process reviewed for 	

		APC elections	
4.16.18	General meeting	<ul style="list-style-type: none"> • Administrator hiring process announced in conjunction with KPBSD • Hiring committee formed • Confirmed plans for hosting End of Year BBQ 	
4.20.18	Special meeting	<ul style="list-style-type: none"> • Admin. Hiring committee • Announcement of new administrator 	
5.7.18		<ul style="list-style-type: none"> • APC members seated • Charter Reapplication draft prepared 	
<p>What data gives evidence to progress of meeting goal(s)? <i>High ratings from community and parents and students regarding Kaleidoscope on surveys from fall and spring. Continue to have a waiting list.</i></p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? <i>Approved a reduction to school certified staffing in January in response to the uncertainty of funding from the state</i></p>			

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: FY17		School: K-Beach Elementary	
Site Council Goal(s): Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment." Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.			
What actions were taken to achieve the site council goal(s)? A regular meeting schedule was established and adjusted as needed.			
What measures were used to determine that goal(s) were reached? Documented records from previous meetings reflect the focus and completion of the above stated goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9.05.17	Staffing and student updates, KPBSD Strategic Plan, Site Council By-Laws, Personalized Learning, PEAKS Assessment	Site council agreed to amendment of Site Council by-laws to allow current members to stay on the council after two year of service if no new members are interested. PEAKS Assessment results were reviewed.	
10.17.17	District Budget Presentation, Budget Development Information	The KPBSD 2017-2018 budget was reviewed. Site specific budget information was shared as well. Feedback	

		from meeting attendees was received.	
2.12.18	Staffing and Enrollment, Budget Development	Current staffing and potential staffing for FY19 were discussed. Budget development information was provided to all attendees. Attendees were encouraged to participate in additional budget events hosted by the district.	
4.3.18	Budget update, Staffing update, Schedule, Greenhouse, Service Learning Opportunity	Budget development information and status were shared. Attendees were encouraged to stay involved in budget development with local representatives. Tentative staffing and schedule for FY19 was presented. The K-Beach community greenhouse is being updated following vandalism. Information regarding the 5 th grade class partnering with the Kenai Watershed Forum to enhance the trail to Slikok Creek was shared.	

What data gives evidence to progress of meeting goal(s)?
 Agendas and minutes from 4 quarterly and 2 district wide budget/funding meetings.

What other significant actions did the site council take to support District goal(s) during the year? New parents were approached to join the site council this year, with one becoming actively involved. Through these new partnerships, K-Beach was able to get more involved with the community through the greenhouse project, the trail enhancement

project, Slikok Creek stream care through Kenai Watershed Forum, and a partnership with Andeavor to meet the needs of all students

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Kenai Central High School
Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive: Be immersed in a high quality instructional environment. Professional learning is embedded and ongoing, resulting in continuous growth and innovation. By Jan. 2018, all staff will be able to define Personalized Learning and identify two ways to integrate Personalized Strategies in their instruction. Book talk presentations by each school book talk group and completion of district canvas courses. Teacher evidence and reflections on KCHS Student Centered Learning Discussion Board in Office 365. Distribution and posting of teacher learning badges..	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic news letters.	
What actions were taken to achieve the goal(s)? The Council provided input and review of: School Data, School Goals, PEAKS Assessment, Alaska Performance Index, Eligibility Rules, Expenditures of Transportation for Funds, School Security – Cameras, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook	
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY17 on data received this spring.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/11/17	School Improvement Plan, Bell Schedule	Approval of school goals	Review of previous years school data, and school improvement plan progress

10/17/17	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentations by Mr. Dusek and Mr. Jones
2/20/18	Staffing, Budget, Bell Schedule, Parent Teacher Conferences, PEAKS testing	Maintain bell schedule for next year and review	Review of current schedule, state regulations regarding testing
5/15/18	Graduation Speeches, New Staff, Summer School, Maintenance, KPBSD Budget	Listened to student speeches and provided feedback as well as approval	Presentation by Mr. Pothast on KPBSD budget

What data gives evidence to progress of meeting goal(s)?
 Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in FY18 on data received this spring.

What other significant actions were taken to support District goal(s) during the year?
 The council provided feedback to the district administration regarding the budget.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018		School: Kenai Alternative	
Site Council Goal(s): During the 2016-2017 school year, the average daily student attendance rate was 80.07%. By end of FY 2017-2018, Kenai Alternative High School will increase the daily attendance rate to 85% by evidence through Power School.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. District Goal 1.5, which is defined under Graduation was supported with our school this year. Our school mission is focused around getting all of our students to 22 credits. Under this, our focus was getting the kids into school this year. The majority of our students had difficulty in their former schools due to attendance issues. Our staff and community partners believe that attendance is one of the best indicators of success for students in alternative programs.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Information regarding meetings was posted via our school website. Also, although we do not have a Site Council, our community partners were communicated with on a weekly basis. As needs arise, information is shared daily with the partners that are in our building.			
What actions were taken to achieve the site council goal(s)? The staff met weekly to discuss intervention strategies for those students struggling with attendance and academics. Those interventions were documented into Power School. Actions taken can be viewed in our school development plan.			
What measures were used to determine that goal(s) were reached? Total number of graduates and attendance rates were measures used for determination.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
Weekly	Student attendance, student health and wellness, academic concerns	Interventions via staff	Data reviewed in Power School

December 21, 2017	Student needs, wellness and health concerns.	Community partners donated needed supplies for those in need	Students left school with food, clothing, and supplies for winter break.
April 10, 2018	Student graduate total, student needs, wellness and health concerns.	Staff and community partners met to discuss needed items for student success	Interventions document with staff in Power School. Items donated to students in need.
<p>What data gives evidence to progress of meeting goal(s)? Kenai Alternative had a total of 25 graduates for the 2017-2018 school year. By end of 2017-2018 school year, Kenai Alternative had a 84.93% attendance rate.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Community partners and staff worked to help coordinate and continue the Kenai Alternative Breakfast Program.</p>			

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Kenai Middle School
Goal(s): Support the goals and objectives of Kenai Middle School through its school improvement process.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal #2 states Connect and Communicate to build and strengthen positive relationships. KMS site council staff and students feel positive relationships are the key to our school. We feel strong that this is what sets our school aside from many others.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Social Media, School Newsletter, Clarion, School Website, School Messenger and KMS student news paper, Electronic Street Sign	
What actions were taken to achieve the goal(s)? The site council met 5 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.	
What measures were used to determine that goal(s) were reached? District goals along with student data.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-04-17	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
12-4-17	Canned food drive, after school tutoring program and funding, Personalized Learning	Discussed busing for after school tutoring program and how Personalized Learning was going to affect KMS	Site council members were looking for info on how we get funding at our school.

2-12-18	Open House, Engineering day, field trips, Staffing, State Testing Update, Budget meeting at KCHS	The majority of the discussion was centered around funding for next year.	Site council members are worried what the outcome to our school with the funding woes.
5-7-18	Staffing update, 6th grade camp, 8th grade farewell, mini courses, awards assembly.	Site council rep at farewell, staffing	Site council is concerned about the decisions made by the borough assembly

What data gives evidence to progress of meeting goal(s)?
 Our relationships with students, families and community continue to grow with the added focus.

What other significant actions were taken to support District goal(s) during the year?
 The site council wants to continue to increase communication and advocate for appropriate staffing for KMS.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Kachemak Selo
<p>Goal(s):</p> <ul style="list-style-type: none"> • Work with KPB and KPBSD to build the new school • Increase student use and understanding of Russian • Lifelong Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> • Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators. <ul style="list-style-type: none"> ○ Wave 2 Implementation: established PL School Leadership team, team attended the Foundations Workshop, PL Team presented staff with information from Foundations Workshop during collaboration days and staff meetings, staff implemented Core Four Tactics and presented these at staff/collaboration meetings, PL Team attended the Design Workshop and presented this information to staff 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Classroom Newsletters w/calendars were used throughout the year to inform the community. • Parent meetings • Robo calls went out two or three days before a meeting as a reminder • Community What's App 	
<p>What actions were taken to achieve the goal(s)?</p> <ul style="list-style-type: none"> • Met with Borough Mayor and Assemblyman for new school updates • Students presented at Borough meetings about need for new school (supported by parents) • Dual Language Program instituted in the school grades K5 • Continued use of ELL staff in support of Russian to English transition • Sea Grant Kasitsna Bay Instruction for MS/HS • Construction/Welding Academies at HHS for HS students 	
<p>What measures were used to determine that goal(s) were reached?</p> <ul style="list-style-type: none"> • Scheduled meetings and updates with KPB • Attendance at Assembly meetings • Collaboration used for dual-language and Russian • Number of newsletters sent home (parents stated they liked reading the classroom newsletters and felt they were being kept informed of classroom and school activities) • Increased number of activities available for students during and after school 	

Summary of Meetings			
Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
April 18, 2018	District Budget, Staff Changes, Basargin Road issues, number of students for the coming year, deteriorating classroom space	Parents given the School Board, Assembly meeting dates for 2018	Parents requested that the Russian program be maintained even with staff changes. Parents like the weekly newsletters from classrooms and the monthly calendars. They would like to be informed using the community What's App and they will make sure everyone is included. Continuing with the process for getting anew school built.
December 6, 2017	Community Input for Principal hire process, Homer Public Health, Outdoor Education Grant (Safeway), Young Fisherman Summit, Swimming Lessons, 2018-19 variance calendar	Dr. Ermold discussed the hiring process, HPH introduction of new health nurse and the services they offer, calendar approved.	Set dates for swimming lessons, reminded parents about the Summit for next year, set meeting with Mayor Pierce about the new school
February 28, 2018	Cell phones, Swimming Lessons, new school site, Alaska Public Health Services	Wifi turned off from 5pm-7am, update on new school site, Public Health Services discussed, Kachemak Emergency talked about the opioid crisis	New swimming lesson dates set

September 14, 2017	KBC, New staff Intros, KPBSD Strategic Plan, Personalized Learning, set dates for 2017-18 parent meetings	KBC(Adult Basic Ed opportunities), went over strategic plan, explained Wave 2 Personalized Learning Plan, dates for future meetings set	School construction update
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<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Meetings with KPB staff in designating new school site • Parents comments about the newsletters (liked getting them) • Continuing and expanding Dual Language • Wave 2 Personalized Learning implementation
<p>What other significant actions were taken to support District goal(s) during the year?</p> <ul style="list-style-type: none"> • Construction/Welding academies at HHS supported through CTE • Staff increased use of the Core Four and Teacher Tool Kit with support of Ed Elements

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: McNeil Canyon Elementary
Goal(s): All McNeil Canyon instructional staff members will review the Core Four links shared in August 17 presentation at beginning of the 2017-18 school year. They will then reflect on, choose and implement one of the practices from the Core Four Tactics Bank. This process will be completed by the end of the 3rd Quarter.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Relevance Goal: Experience a personalized learning system.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.	
What actions were taken to achieve the goal(s)? Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide personalized professional development learning opportunities as they were needed and when it made sense for staff to work together.	
What measures were used to determine that goal(s) were reached? Teachers responses to Padlet for each Early Release and In-service PD indicated the progress that they were making individually and collectively.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
5 Sep 17	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year's data results were reviewed and new goals were compared to last year's goals and results.
5 Dec 17	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed. Budget impact on District and McNeil Canyon specifically. Pupil Activity funds.	None	Reviewed By-laws and Pupil Activity funds.

6 Feb 18	Staffing for next year and how jobs are being assigned.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.
24 Apr 18	Pupil activity funds. Progress on staffing and what progress had been made toward school goal.	None	Pupil Activity funds reviewed. Council was supportive of staffing plan as presented by administration.

<p>What data gives evidence to progress of meeting goal(s)? All teachers have been using a PL practice for the second semester of this school year.</p>
<p>What other significant actions were taken to support District goal(s) during the year? The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SDP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Moose Pass
Goal(s): The Moose Pass Site Council will continually provide input and feedback between the school and the Moose Pass Community in order to provide important information and communicate community values.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Board Goal 2: Connect and Communicate to build and strengthen positive relationships.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters and websites.	
What actions were taken to achieve the goal(s)? Continued meeting, published information in newsletters and websites, and held community events.	
What measures were used to determine that goal(s) were reached? Personal feedback, newsletter data.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/13/2017	New administrator introduction Professional Development focus/Personalized Learning Creating a “team” of the three schools (Moose Pass, Cooper Landing, and Hope) Teacher Report of incorporation of music, movement and art.	Halloween Carnival to be held October 27. Fundraising to include pizza sale	Reviewed the enrollment requirements for small schools to stay open. Reviewed fundraising norms for the community
10/11/2017	District writing assessment Art opportunities from Mrs. Johnson	Applying for a Community Rewards	Halloween Carnival confirmed for October 27.

	P/T conferences will be student led Halloween Carnival Mind of Mazes and QUEST opportunities Astronomy Night at Cooper Landing	Program from Fred Meyer Alpine Skiing will be supported at a rate of \$120 per child	
11/8/2017	Reviewed summary of documentary "Most Likely to Succeed" Collaboration of staff with Tustumena, Cooper Landing, and Hope Yearbook Sweatshirt/T-shirt sale for school spirit and fundraising	Carnival funds raised will go toward skiing.	Pizza bake sale logistics reviewed.
2/21/2018	Student success at Battle of books Students will compete at district Forensics match at Tustumena Thanks to support with grooming ski trails School Spelling Bee Feb. 28 Pizza sell brought in \$1400	Will support over-nighter field trip in the spring.	Pizza sale Bake sale at Rendezvous
3/21/2017	Report back on student success at Forensic Match Spelling Bee winner will attend state match in Anchorage PEAKS testing to begin	May do another pizza sale April 13.	Peterson Bay for overnight field trip.

What data gives evidence to progress of meeting goal(s)?
Website counter visits. Parent responses.

What other significant actions were taken to support District goal(s) during the year?
Positive relationships with parents in the form of support at fundraisers and field trips. Also, increase in student enrollment show communication with community reinforces that Moose Pass will have enough students to continue to be open.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 17-18	School: Mountain View Elementary
<p>Goal(s): 1. From Mountain View School Development Plan..... <i>By May of 2017, 100% of classroom teachers will have evidence in Rediker, in the form of informal observations and a teacher narrative, that documents instructional routines and structures in their class that represent a continuation of our shift towards personalized learning with a focus on Student Reflection and Ownership.</i></p> <p>2. Ensure that continued increases in enrollment at Mountain View Elementary are met with the resources necessary, (space, staffing and financial) to ensure a quality education for our students.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ol style="list-style-type: none"> 1. Relevance Goal: Experience a personalized learning system. 2. Responsive Goal: Be immersed in a high quality instructional environment. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Goals, action plans and progress were agenda items at Site council meetings. The yearly meeting schedule was posted on our school website in August. Notice of individual meetings was in the Peninsula Clarion School News and on the Mountain View Elementary School Facebook Page</p>	
<p>What actions were taken to achieve the goal(s)?</p> <p>See summary of meetings.</p>	
<p>What measures were used to determine that goal(s) were reached?</p> <ol style="list-style-type: none"> 1. Danielson Framework for Evaluation, teacher narratives, learning walk summaries. 2. District actions to address some of our concerns due to increased enrollment. 	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/31/17	Review School Development Plan Goals, enrollment/staffing update. Introduction to district initiative towards personalized learning (PL) from Sean Dusek. Title 1 update	Approved draft SDP goals.	Last year's assessment data indicated that rigor goals and actions from last year were successful and should be continued.
9/28/17	Review School Development Plan Goals, enrollment/staffing update.	Approve Final School Development Plan	Changed PL goal (Relevance) to focus on Student Ownership and Reflection based on staff input and inservices.
11/16/17	FY19 Projected Enrollment staffing /space needs. Review Student Activity Funds Account. Title 1 update	Invite Assistant Superintendents to tour school and assess space needs	
1/18/18	Present FY space/staffing needs to Assistant Superintendents		Tour of building with Asst. Superintendents
2/15/18	Federal Programs Information and Videos Title 1 update. Staffing formulas top out at 400 for intervention and specialists we have close to 500 students projected next year.	Reiterate needs to District Office for additional staffing for intervention and specialists.	4 th portable will be moved to Mountain View this summer. Assistant Principal Position now 1FTE.
3/12/18	KPBSD Budget (Sean Dusek) PL update, Preliminary Title 1 audit results. Continued discussion with Sean Dusek about our needs as a result of our increasing enrollment.	Bulletin Board will be created and updated to provide information for families in need of assistance.	

What data gives evidence to progress of meeting goal(s)?

All Mountain View teachers have evidence in the form of classroom walk-throughs, or informal observations, or personal narratives indicating a shift towards PL in their classrooms. Draft PL Plan for next year.

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Nanwalek School
Goal(s): Support third year of Apple & ConnectED initiative; personalized learning exploration; literacy efforts; relevant & culturally-based learning	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. #2: Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.	
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed by posted agendas, school website, school Facebook page, open meetings, and distribution of the minutes at public meetings.	
What actions were taken to achieve the goal(s)? Nanwalek Site Based Council supported the compilation of an eBook about Nanwalek's ConnectED Journey (Title: Inspiring New Ways of Learning at Nanwalek School), Apple & ConnectED support for instruction, Early Release collaborations focused on personalized learning, including collaborations about strategies to have technology support personalized instruction. In addition, Nanwalek Site Council encouraged our literacy programs, such as Iditaread, and helped with integrating cultural and language (Sugt'stun) into the curriculums and school.	
What measures were used to determine that goal(s) were reached? Agendas for Early Release Collaborations; Reading Data; Professional Development with Apple, Inc.; Published eBook,	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8.28.17	ConnectED Plan 17-18; Zero Marine Debris Grant; School Development Goals; Chugachmiut Preservation Presentation	School Development Plan will include collaboration on	Discussed past actions to advocate for expanded facility; fact that Nanwalek is on the 6-year list is evidence of being heard; Reviewed

		Personalized Learning Resources, increasing reading, publishing book about ConnectED Journey	process of how expansion occurs. Discussed lunches/problems with some kids not having lunch. Student lunches now free.
10.17.17	Budget concerns; Leadership Forum to share first draft of eBook; High school archeology project at museum; Halloween	Created list of budget questions in response to presentation; Discussed Halloween Carnival	Past discussion on local budget cuts was discussed; iPads have saved a lot of paper costs
11.13.17	Apple & ConnectED Updates; Upcoming board presentation; sports fundraisers	Offered support for Apple & ConnectED Grant continuing unexpectedly; suggested items to include in board report, esp. space issues; brainstormed fundraising	Discussed past decision to disallow personal devices in school; confirmed the decision was sound. Reviewed Mission and Vision, and agreed to add a line to sustain instruction supported by technology.
2.12.18	Administrative Transition Plan; KPBSD Board Report on 3/5; Last reading of mission and Vision	Discussed items important for transition training; Gave support for content of upcoming board report; Added “engaged” to vision: “Engaged students who participate in varied, relevant, and active, personalized learning.	Listened to Eric Knudtson, Project Grad Coach, talk about career activities; reflected on impact over the years; expressed appreciation for opportunities. Reflected on advocacy for expansion of facility; need to continue advocacy; have raised awareness.
4.30.2018	Budget Advocacy; Apple and ConnectED Updates; Title 1 Services; School Events	Distributed contact information for Borough Assembly members; Site Council continues to support Apple & ConnectED Initiative;	Discussed communication with parents regarding absences; continue with Advanced Leave Form and site council members/school will advocate for parents to communicate more when they leave the village.

		Support for upcoming conversation with DEED Samuel Jordan on about Nanwalek's story; Parents & Community support Title 1 after school tutoring next year	

What data gives evidence to progress of meeting goal(s)?
Six successful Early Release sessions, supported by SBC, to seek strategies for personalizing learning for students.
Continued efforts toward increasing literacy by supporting attendance, Title 1, ConnectED.
Ongoing interactions with Apple for the ConnectED grant, including Sea Week, Apple visits, staff professional development.
Publication of *Inspiring New Ways of Learning* by Nancy Kleine, telling Nanwalek's story of supporting instruction through 1:1 iPad technology.

What other significant actions were taken to support District goal(s) during the year?
Generated ideas fundraising efforts to support student activities.
Project Grad / School brought UN Senior Human Rights Advisor and Founder of the Hilde Back Education Fund Chris Mburu to speak to students about Education as a Right (Port Graham) which was Skyped to Nanwalek.
Project Grad involved students in an Exploration Institute in the Fall, preparing for rigors and requirements of high school and providing an intro to career development.
Twelve students were supported to attend the Cultural Exchange Institute (March 12-16) in partnership with Chugachmiut Heritage Preservation, which provided Nanwalek students with the opportunity to be involved in a cultural art project making traditional visors.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Nikiski Middle/Senior High
<p>Goal(s): To provide input on how the MS elective schedule should look for kids (i.e. should students take a variety of electives or be allowed to continue to take one or two throughout middle school)</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive: All students will be immersed in a high quality instructional environment. The goal is to have students broaden their horizon and choose classes that reach outside their comfort zone in order to learn new or different material. Similar to high school where students are required to complete a variety of different elective offerings, we would like our middle school students to explore many of the different options we have for them before they get to high school.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting minutes, dates and times were posted to our school web site and at times posted to our Facebook page</p>	
<p>What actions were taken to achieve the goal(s)? We had discussions during our meetings and gathered input from a parent's and community member's point of view.</p>	
<p>What measures were used to determine that goal(s) were reached? Whether or not we had a policy at the end of the year, which we did.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/20/17	School Goals; MS Elective philosophy	Gathered input	Reviewed past goals; shared what current MS elective policy is
10/17/17	KPBSD Annual Budget Meeting	Discussion	Current and previous budgets
11/14/17	School activity policy; approval of school goals	Approved school goals; discussed attendance at school activities	Reviewed current school policy

2/13/18	MS Schedule philosophy	Approved MS schedule philosophy	Reviewed previous policy and distributed current one
4/12/18	Wrap up meeting/district budget update	Overview of current level of funding for district	Reviewed previous update

What data gives evidence to progress of meeting goal(s)?
Have a new policy to determine where MS students will be placed for elective offerings
What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Nikiski North Star
Goal(s): The focus goal for NNS Site Council this year was to become more informed and involved in the KPBSD budget process.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD has a goal to pursue a fiscally responsible and reliable education funding plan.	
Communication: How was the community informed of goal(s), meetings and updated on progress? All meeting dates were published on the school web page and meeting minutes were available on the web page as well as a link on the school Facebook page.	
What actions were taken to achieve the goal(s)? The site council had two budget presentations from the KPBSD superintendent, the site council attended the district budget presentation, and the principal and a parent attended the “coffee with the superintendent”.	
What measures were used to determine that goal(s) were reached? Attendance at meetings	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/18/17	budget, school dismissal, communication	<ul style="list-style-type: none"> • Parents expressed concern about the number of people in the lobby at the end of the day. • Site council members discussed possible means 	<ul style="list-style-type: none"> • The dismissal procedures are changed so that a staff member is always stationed by the primary door and only one door is open in primary and intermediate hallway. Parents are not allowed to go in the hallway to pick up their children. • Electronic newsletters are used and the principal uses school messenger to let

		of communication.	families know that the new newsletter is published. Students can still request a paper copy.
10.17.17	KPBSD and NNS budget	budget review	This was a combined meeting of NNS and NMHS Site Councils.
11.6.17	upcoming field trips, KPBSD budget, holiday activities	<ul style="list-style-type: none"> NNS Site Council members found the October budget session informative, would like to see that information made even more available to the public. 	<ul style="list-style-type: none"> KPBSD has announced that Superintendent Dusek will be doing a Facebook Live event on November 14.
1.22.18	Meeting cancelled due to lack of a quorum		
2.12.18	Meeting cancelled due to treacherous road conditions. All afterschool activities cancelled.		
3.5.18	School safety	<ul style="list-style-type: none"> Site council members were informed that KPBSD may go to a situation where all school doors are locked and visitors must be buzzed in. 	<ul style="list-style-type: none"> Site council members were in support of this decision. Parents in particular were in favor of restricting the number of times that a parent who is not on the approved volunteer list could come to have lunch with their child.

What data gives evidence to progress of meeting goal(s)?

Council members continue to avail themselves of opportunities to learn about the school and district budgets.

What other significant actions were taken to support District goal(s) during the year?

The other are of considerable discussion at Site Council was focused on school safety. This was of more interest after school safety concerns in the national spotlight.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017/2018	School: Nikolaevsk
Goal(s): Support PBIS by practicing and rewarding the Warrior Way at Nikolaevsk Home Games. Recognize and support 50 th Year Village Celebration at Graduation.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive – By using and supporting PBIS at Nikolaevsk sporting events we are teaching parents and community members about the effectiveness of PBIS. PBIS spreading throughout the community will support student and parent social emotional needs in a very positive way.	
Communication: How was the community informed of goal(s), meetings and updated on progress? SBC meeting minutes, “Warrior Way” practices at games, 50 th anniversary cake at graduation.	
What actions were taken to achieve the goal(s)? SBC members awarded “tickets” to fans exhibiting the “Warrior Way” at games, Snack Shack awards. Baked 50 th anniversary cake and served at the graduation.	
What measures were used to determine that goal(s) were reached? Not all games were covered by SBC volunteers to support the Warrior Way. SBC revisited the Warrior Way Fan program and will take steps the beginning of next year to schedule and cover all games.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10/25/2017	50 th Celebration 2018/2018 Calendar roles of SBC members, community member nomination discussion. Personalized Education, PL. SBC goals	Nomination of community SBC member. Developed SBC goals	
11/7/2017	No Quorum	Discussion only.	

	Review of school goals (PL, PBIS)		
12/6/2017	Review 2018/19 school calendar. Review progress on PL and School Goals progress SBC Goals	Personalized Learning and PBIS Warrior Way Fan	
1/24/2018	Plan to do Warrior Way fan at the Warrior Rumble	Plan for Rumble	Warrior Way tickets passed out to exemplar fans
4/5/2018	Ed Elements and PL update KPBSD Budget Warrior Way Fan 50 th Celebration	Discussed shortfalls of game coverage for Warrior Way	Minutes, notes, comments.
5/2/2018	EOY SBC Report PL Library update Personnel updates	SBC EOY report	previous minutes, discussions, reflections on game coverage.

What data gives evidence to progress of meeting goal(s)? General comments from parents and community members tend to be very positive. There have been very few negative interactions or behaviors by fans at games since we have been using PBIS at tournaments. Comments, discussions as to shortfalls of coverage of games. SBC recognized that some games were not covered by SBC volunteers.

What other significant actions were taken to support District goal(s) during the year? Discussions to learn more about the “why” of personalized learning and its effect on grit, rigor, relevance, and responsiveness.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Ninilchik
Goal(s): Work with parents to provide education on budget and how to support the district in obtaining more funds from borough and state.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. This benefits the district instead of the site because more funds would go to the district.	
Communication: How was the community informed of goal(s), meetings and updated on progress? By word of mouth, sharing Pegge Erkeneffs emails and facebook posts.	
What actions were taken to achieve the goal(s)? meetings at school, attending borough and school board meeting.	
What measures were used to determine that goal(s) were reached? Hard to measure our direct effect on increased budget.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
August 31	Enrollment and what happens to district when we drop below 101 students.		
Oct 6	Red ribbon week update from NTC		
November 16	NTC update, Project grad update		
Jan 18	Reviewed Personalized learning and how staff is working towards self-reflection	Contacted Mr. Jones and he came out to address stand	

March 8	budget reporting- Mr. Jones addressed staff last month about enrollment		
May 9	End of year summary- introduced new teachers and positions	Decided that goal for next year will be to help with accreditation	Need for library volunteers so 2 members said they would help out.

What data gives evidence to progress of meeting goal(s)? Hard to measure the direct effect on increased funding.

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Paul Banks
Goal(s): Certified teachers will learn more about and implement one Personalized Learning strategy from the Core Four Bank, specifically, Student Reflection and Ownership.	
District Goal(s) that was supported: Student Reflection and Ownership	
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted on Facebook, discussed in open meetings, referred to in Newsletters	
What actions were taken to achieve the goal(s)? Personalized Learning Professional Development	
What measures were used to determine that goal(s) were reached? Observation, responses in Canvas and student survey	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/20/17	By-Laws, School Goal, School Start Time and Bussing, Violin Update	Approval of by-laws and school goal	District start times and bussing changes
10/17/17	Budget Meeting at HMS	Review of budgeting concerns and outlook	Parents needing to be informed of budgeting process and concerns
1/25/18	Transportation meeting	Informative	Dave May and Sean Dusek fielding questions and discussion about current bussing status

2/20/18	Community Budget Forum	Informative	Dave Jones shared specific budgeting concerns and needs of the district.
4/26/18	Boys' and Girls' Club Update, Staffing Update, Budgeting Update from John Pothast, SB126 Consolidation	Informative	Afterschool Program Survey, Bills in front of Legislature, PTR review and staffing sheet

What data gives evidence to progress of meeting goal(s)? Student Survey and new practice of gathering more student/parent input in activities and programs.

What other significant actions were taken to support District goal(s) during the year? Homer area principals have been exploring an afterschool program for our students. On Monday May 14th, we present to the City Council.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Port Graham School
Goal(s): Continue supporting technology initiative, healthy activity support, and project based learning.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.	
#2. Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.	
Communication: How was the community informed of goal(s), meetings and updated on progress?	
The community was informed by posted agendas, school website, school Facebook page, open meetings, and distribution of the minutes at public meetings.	
What actions were taken to achieve the goal(s)? Port Graham Site Based Council supported Early Release collaborations focused on personalizing learning, which included collaborating about technology strategies support customized instruction. In addition, site council held fundraisers to support the cross country running program, and the community running club. Port Graham Site Based Council supported participation of K-4 in the State of Alaska Health & Social Services "Play Every Day" program. Project based learning was supported by encouraging teachers, as well as helping to maintain the chickens/Eggs to Elders program.	
What measures were used to determine that goal(s) were reached? 1. School received full support for Early Release, and community financial support for apps/technology. 2. Cross country running season was successful, community joined the running club, and K-4 students won a cash prize in the Play Every Day program for the second year in a row. 3. The school has carried out Eggs to Elders very successfully, with assistance from the Port Graham Village Council, and raised salmon with the help of the fish hatchery, releasing them this spring.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was
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			used to determine the impact of the actions?
9/13/2017	Personalized Learning; Strategic Plan; Student Council	Personalized learning: promoted through iPads & Project Learning Strategic Plan: Increase reading, explore personalized learning; deepen project-based learning Student Council: Have a Junior Council (middle school) & Student Council (high school)	Student council as a whole group with grades 5-12 was not as effective (last year), based on observations of engagement Reading was a focus last year; would like to strengthen even more (data is increasing) Discussed service learning at the school. Eggs to Elders has potential as a service project.
10/17/2017	Fundraiser planning; communication about site based meetings	Created Halloween Carnival fundraising games list; agreed to continue the increased communication about meetings	Reviewed past years' fundraisers, made changes based on expense of supplies; reviewed former method of hanging flyers for meetings, agreed that we need to continue Facebook postings as well as signs
11/8/2017	Protocol for eligibility for student trips; Port Graham's inclusion in Nanwalek eBook; 2018-19 Calendar; Title I & VI	Reviewed and supported staff-created protocol for student eligibility. Reviewed and approved inclusion of "iPads for Orcas" in eBook	No prior protocol for student absences other than sports, and student success is sometimes jeopardized, with many weeks' absences. New protocol welcomed.
2/7/2018	Announced Golden Apple Recipient Devin Way; Admin transition conversation; Open Gym over summer	Members contributed ideas for the admin transition; recommended no summer open gym	School manual previously included outdated information; new manual will be developed from district office template, input given by all;

4/18/2018	Welcome meeting for new administrator Joshua Hinds; Budget discussion with Superintendent Dusek; Graduation planning; Welcomed New Second Chief Deborah McMullen	Agreed that goals for SBC be made at first fall meeting; Site Council Member Charlemagne McMullen will be on stage for graduation	Port Graham Village Council has historically supported the school in many efforts – Second Chief McMullen stated that she would like to increase current communication and support.

What data gives evidence to progress of meeting goal(s)?

Technology Goal: Successful use of iPads to support instruction, with ongoing professional development aimed at increasing personalized learning and depth of learning.

Healthy Activities Goal: Successful and award-winning efforts in Play Every Day program; Successful completion of both middle and high school cross-country running teams; successful community running club with students.

Project-Based Learning Goal: Successful Eggs to Elders program, raising chicken/producing eggs; successful project raising salmon with help from the hatchery, releasing the eggs

What other significant actions were taken to support District goal(s) during the year?

Site Council supported these efforts:

Distance education was explored through polycom sessions with other schools, with site council’s support.

Project Grad / School brought UN Senior Human Rights Advisor and Founder of the Hilde Back Education Fund Chris Mburu to speak to students about Education as a Right.

Project Grad involved students in an Exploration Institute in the Fall, preparing for rigors and requirements of high school and providing an intro to career development.

Eight students were supported to attend the Cultural Exchange Institute, which provided a self-defense course for girls, archery for boys, protective education, and cultural connections

UAF brought a director to talk to students about their campus with site council support.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Razdolna
<p>Goal(s):</p> <ul style="list-style-type: none"> • Increase student use and understanding of Russian • Lifelong Learning Opportunities 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> • Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators. <ul style="list-style-type: none"> ○ Wave 2 Implementation: established PL School Leadership team, team attended the Foundations Workshop, PL Team presented staff with information from Foundations Workshop during collaboration days and staff meetings, staff implemented Core Four Tactics and presented these at staff/collaboration meetings, PL Team attended the Design Workshop and presented this information to staff 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <ul style="list-style-type: none"> • Classroom Newsletters w/calendars were used throughout the year to inform the community. • Parent meetings • Robo calls went out two or three days before a meeting as a reminder • Community What's App 	
<p>What actions were taken to achieve the goal(s)?</p> <ul style="list-style-type: none"> • Dual Language Program instituted in the school grades PK – 3 • Continued use of ELL staff in support of Russian to English transition • Sea Grant Kasitsna Bay Instruction for MS/HS • Construction/Welding Academies at HHS for HS students 	
<p>What measures were used to determine that goal(s) were reached?</p> <ul style="list-style-type: none"> • Collaboration used for dual-language and Russian • Number of newsletters sent home (parents stated they liked reading the classroom newsletters and felt they were being kept informed of classroom and school activities) • Increased number of activities available for students during and after school 	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
April 19, 2018	District Budget, Staff Changes, Basargin Road issues, number of students for the coming year, classroom space	Parents given the School Board, Assembly and Road Board meeting dates for 2018	Parents requested that the Russian program be maintained even with staff changes and increased enrollment. Parents like the weekly newsletters from classrooms and the monthly calendars. They would like to be informed using the community What's App and they will make sure everyone is included.
December 14, 2017	Community Input for Principal hire process, Homer Public Health, Outdoor Education Grant (Safeway), Young Fisherman Summit, Swimming Lessons, 2018-19 variance calendar	Dr. Ermold discussed the hiring process, HPH introduction of new health nurse and the services they offer, calendar approved.	Set dates for swimming lessons, reminded parents about the Summit for next year, discussed creating outdoor learning environments.
March 1, 2018	Introduced Principal for 2018-19, Respect for School/Community property, CERT training for HS, Kachemak Emergency Services	Parents want to be called when students are driving inappropriately on school grounds, HS students will be creating an Emergency Plan for the community	

<p>September 18, 2017</p>	<p>KBC, New staff Intros, KPBSD Strategic Plan, Personalized Learning, set dates for 2017-18 parent meetings</p>	<p>KBC(Adult Basic Ed opportunities), went over strategic plan, explained Wave 2 Personalized Learning Plan, dates for future meetings set</p>	<p>Parents concerned about losing Russian (introduced the new Russian teacher)</p>
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<p>What data gives evidence to progress of meeting goal(s)?</p> <ul style="list-style-type: none"> • Parents comments about the newsletters (liked getting them) • Continuing and expanding Dual Language • Wave 2 Personalized Learning implementation
<p>What other significant actions were taken to support District goal(s) during the year?</p> <ul style="list-style-type: none"> • Construction/Welding academies at HHS supported through CTE • Staff increased use of the Core Four and Teacher Tool Kit with support of Ed Elements

Kenai Peninsula Borough School District Site Council/PAC/Governance Yearend Report

School Year: 2017-2018	School: Redoubt Elementary
<p>Goal(s):</p> <p>Goal 1: <i>Redoubt Elementary will focus on developing and implementing personalized learning opportunities for each student during the 2017-2018 school year.</i></p> <p>Goal 2: <i>During the 2017-2018 school year, Redoubt Elementary will decrease office referrals by 10% from 81 to 73 as evident in PowerSchool (Discipline Dashboard)</i></p> <p>Goal 3: <i>Redoubt Elementary teaching staff will review all Performance Series (grades 3-6) and Aimsweb data during their PLC meetings to help determine appropriate interventions or enrichment opportunities in which 90% of all students at Redoubt will show growth in either Aimsweb or Performance Series</i></p>	
<p>District Goal(s): 1.1 Student Achievement</p> <p>One of the biggest undertakings of the Site Council this year was to examine and support the implementation of Personalized Learning (PL) in grades K-6 at Redoubt Elementary. This year Redoubt was a Wave 1 school in which we looked implementing PL in the areas of student reflection and ownership based upon Education Elements Core 4. The staff, with guidance from its leadership team, made a commitment to implement PL with fidelity, creating a framework for student self-reflection (school wide common language and rubric system), and provide a PL design in every classroom that helped promote student ownership and choice. In addition to PL, we continued to incorporate STEAM (Science, Technology, Engineering, Art, Math) throughout the school in which students learned problem solving, teamwork, communication and perseverance.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The primary method of communication was through the site council representatives and key communicators. At the end of each meeting, or discussion item, staff members and parents were charged with spending the time between meetings connecting with other staff, parents and greater community members, updating what discussions are taking place, and collecting feedback, which was then shared at the next site council meeting. That monthly cycle continued throughout the year. We also used our school newsletter, direct phone calls, and webpage to inform parents of issues and encourage feedback.</p>	
<p>What actions were taken to achieve the goal(s)? Site Council spent a great deal of time examining Personalized Learning and how it would positively impact all students at Redoubt Elementary. Through power points, conversation with leadership team, and examples of PL the Site Council gained a better understanding of how PL will positively impact student learning and that this process will be implemented over a long period of time. In addition to PL, a social and emotional component to learning was brought to the Site Council. Information brought forth by the PBIS committee, parent input, and staff conversations helped determine that there was a great need for social and emotional learning component at Redoubt. After much research and recommendations, the PATHS program K-6 was something that the Site Council would like to see brought forth to the entire staff at Redoubt. We also continued to examine PBIS and STEAM and how it has improved student engagement and hands on learning for all students. This year PBIS committee added an additional piece to its program with "Connect & Check". Unlike check in/Check out, connect and check is an informal process where staff throughout the building would make a conscious effort to touch base with students that might need a little extra attention or supports.</p>	

What measures were used to determine that goal(s) were reached? PBIS goals were measured school-based data collection process: Through PowerSchool, PBIS Office referrals were documented, weekly Road Runner Cards were collected (42,105 in total), PBIS committee data analysis and administrative walk-through data were all maintained. For the school improvement plan, school wide AIMSWeb, EdPerformance (3-6), and discipline data was used. Personalized Learning attendance sheets, early release agendas, lesson plans (student reflection/ownership), and administrator observations and walk-throughs.

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/5/2017	Staffing configuration, Intensive Needs program new at Redoubt, Title 1 update, Personalized Learning (PL)/Core 4, STEAM, Strategic Plans for 2017-2018 school year	Much discussion about PL/Wave 1 and how it will impact students/staff. Council is in support of PL. Council was excited about IN program at Redoubt	
10/19/2018	Special Review Budget update	Conversations about upcoming budgetary concerns. Input provided by council members	
11/7/2017	Budget update, Young Americans, STEAM, Personalized Learning Design Phase, Review of By-Laws	By-Laws approved by council, Young Americans will be cancelled due to contract issues, Design phase reviewed and discussed by council	
2/6/2018	PATHS – Social/Emotional learning, Budget Q&A forums, PEAKS testing window, Students in Transition (SIT), Personalized Learning implementation of student reflection?	Council review PATHS program and agreed to continue to look into options.	PBIS Data, parent conversations, Teacher recommendation

4/4/2018	PATHS, Personalized Learning – Learning Walks information from Education Elements, Migrant Education, Title 1 program	Council agreed on PATHS to be used to help teach social and emotional skills, PL discussion – Learning walk information	Student Climate and Mindset Survey – Hanover, PBIS discipline data
5/1/2018	Personalized Learning, PATHS, PBIS Data review, Budget/staffing update, STEAM Science Fairs (1 st /3 rd Habiat, 2 nd art exploration, 4 th Mouse Trap Cars, 5 th Marble Madness, 6 th Bridges	Discussion about 2018-2019 programs that will be in place for students – STEAM, PBIS, Personalized Learning, PATHS	

What data gives evidence to progress of meeting goal(s)?

PBIS discipline data collected in Powerschool discipline dashboard shows a slight increase from 81 to 85 office referrals for this year. Aimsweb along with EdPerformance data collected in the fall, winter, and spring shows an increase in M-COMP scores in grades K-6. 4 scheduled school wide STEAM challenges along with 4th, 5th, and 6th grade science fair and 1/3 ecosystem science display show an increase of “hands-on” STEAM activities throughout the entire school. Personalized Learning was implemented in grade K-6 in which new classroom designs, smaller group instruction, student self-reflection and ownership were evident through administrator walk-throughs, lesson plans, Ghost Walks and Education Elements walk-throughs. Data collected will be utilized to help provide a foundation for the 2018-2019 school year.

What other significant actions were taken to support District goal(s) during the year?

This year grades K-6 focused on student reflection and ownership as seen on the Core 4 Elements of Personalized Learning. Redoubt’s goal was to create an environment in which ongoing student reflection promoted ownership of student learning. All staff participated in all facets of PL design and implementation phases and are now able to provide students with choice(s), enrichment opportunities, and time to self-reflect upon their own learning. Redoubt continued to utilize STEAM activities and events to help promote hands-on learning opportunities, teamwork, communication, and perseverance. Redoubt also addressed a much needed Social-Emotional component to students overall well-being. Starting in the fall of 2018 PATHS program will be utilized in all grades levels with two to three lesson taught weekly in each class.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: River City Academy
Goal(s): Increase communication channel with parents about student progress.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Relevance: All students will achieve high levels of academic support.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Via parent emails and web postings.	
What actions were taken to achieve the goal(s)? Implemented a monthly parent email that included individual student progress information in a color coded, simplified system. Future planning: Site Council support of moving to the Summit Learning Platform for RCA.	
What measures were used to determine that goal(s) were reached? Parent feedback.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-4-2018	Review Empower use, schedule, Interims, Activity Break, and Hot Dots	None	
12-6-2018	Review SDP, Activity Break, Interims and Empower use	None	
3-30-2018	Partnership proposal with Summit Learning		Continue to pursue partnership
4-3-2018	Partnership proposal with Summit Learning	Survey to stakeholders	

4-11-2018	Partnership proposal with Summit Learning	Yes. Accept partnership.	
5-9-2018	(Meeting cancelled)		

<p>What data gives evidence to progress of meeting goal(s)? 100% parent support of becoming a Summit Partner School</p>
<p>What other significant actions were taken to support District goal(s) during the year? None</p>

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Seward Area (El, Mid, High)
Goal(s): Community involvement and State, Borough, and Local Advocacy	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured developed key performance indicators.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Newletters, mass emails, Digital Reader Board	
What actions were taken to achieve the goal(s)? Wrote a resolution to the School Board asking for consideration of not increasing PTR and also asking for consideration of an additional staffing formula for medium sized schools. Wrote a resolution to the Kenai Borough Assembly in favor of funding to the cap. Provided feedback on each meeting's Personalized Learning Report from each building administrator. Wrote a resolution in favor of the Seward Bike Park.	
What measures were used to determine that goal(s) were reached?	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/14/2017	Sean Dusek special guest. EdElements Personalized Learning. Discussed School Goals	Support of School goals and election of Site Council Elections. Set Meeting Schedule	Reviewed PEAK test results
10/17/2017	Special District Budget Meeting.	Set Advocacy Goal for Site Council	Personalized Learning Updates
11/9/2017	Alternative Energy Student Presentations. Reviewed 710 Accounts	Set Community Invovlement Goal	Personalized Learning Updates

12/14/2017	Reviewed Personalized Learning, Site Council Goals. Reviewed Bylaws. Discussed Middle School instructional concerns.	Cleaned up the Site Council Mission Statement. Changed Goal Setting Cycle.	Personalized Learning Updates
1/18/2018	High School Classification Special Meeting	Consideration of classification options	
2/1/2018	Reviewed Personalized Learning and Site Council Goals	Decided to write a resolution in support of no PTR Increase and changing the staffing formula for medium sized schools.	

What data gives evidence to progress of meeting goal(s)?

Successful and transparent implementation of Personalized Learning Plans for Seward Elementary and Seward High (Wave 1 Schools) with support and feedback. Support for Seward Middle's implementation of Personalized Learning as a Wave 2 School.

Continued strong graduation rate at Seward High School by providing support and feedback on mentorship program and Seward High Honor's Diploma.

What other significant actions were taken to support District goal(s) during the year?

Continued strong graduation rate at Seward High School by providing support and feedback on mentorship program and Seward High Honor's Diploma.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Skyview Middle School
<p>Goal(s):</p> <ol style="list-style-type: none"> 1. Support school improvement goals as outlined in the 2017-18 SMS School Improvement Plan. 2. We will work alongside the Skyview Middle School staff to provide service-learning opportunities for our students so that they can have a positive impact in our community. 	
<p>District Goal(s) that was supported:</p> <p>Community and Family engagement—Soldotna Middle school made a strong commitment in 2017-18 to involve members of the community along with parent/guardians. We had 492 volunteer hours this school year which is significantly higher than in the previous school year.</p> <p>Organizational Excellence—Account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years. This review of our business allows our site council an opportunity to provide feedback to the Principal about the organizational excellence of the school. Our student handbook is reviewed by our stakeholders (students, staff, and our site council) each year so that changes/adaptions can be made each to fit the needs of our students/families. In order to maintain a high level of communication we send weekly “This Week at Skyview” emails to all of our families as well as providing the same information to the clarion.</p> <p>Academic Success—The Skyview Middle School SBC reviews our SIP each year at our opening meeting and then designs goals with the purpose of supporting our school improvement plan as priority number one. SIP goals are reviewed at several meetings throughout the year and progress toward those goals is report by the Principal. Progress monitoring data is shared with our site council as a means of keeping them informed and us accountable as to our progress toward our academic goals.</p>	
<p>Communication:</p> <p>Meeting dates and times posted in Peninsula Clarion, PowerSchool bulletin, on school calendar, and on school blog. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a regular basis.</p>	
<p>What actions were taken to achieve the goal(s)?</p> <p>Our number one site council goal was to continue to support the School Improvement plan (SIP). Our progress toward SIP goals are discussed at every site council meeting. Our second goal was that we will work alongside the Skyview Middle School staff to provide</p>	

service-learning opportunities for our students so that they can have a positive impact in our community. This goal was a challenge and took a lot of time/effort to keep forward momentum. We used these action steps to build momentum for the goal:

1. Each department will encourage/facilitate service-learning opportunities for their students.
2. The Skyview Administration will have a year-end award for any student who completes 10 hours in service-learning in the community.

In the end we found that a single school year was not enough time to put something permanent in place. We have taken our ideas and moved them forward and to implement in the 2018-19 school year.

What measures were used to determine that goal(s) were reached?

Parent/Student/Staff surveys

Performance series data

Quarterly math and writing assessments

PLC Formative unit assessments

Student discipline data

Number of canvas offerings

PL TEP Data

Student Client and Mindset Data

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?

9/11/17	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. City of Soldotna Representative to talk to site council about community partnerships. Discuss and recommend goals for 2017-18. Review School Improvement Plan and discussion about the development of a new KPBSD strategic plan by Dr Ermold (D.O. Rep). Introduced new teachers. Reviewed 710 and 100 account information. Reviewed current 16-17 enrollment. Student council update. Announced 2017-18 Site Council meeting dates.	Approval of bylaws Selection of site council chair & secretary	Reviewed 2016-17 site council goals & developed proposed 2017-18 goals. 2016-17 data used to determine new goals.
10/17/17	KPBSD District Wide budget meeting. Skyview Site Council feedback and questions sent in to the District. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment as well as 18-19 projected enrollment. Student council update. Review School Improvement Plan on Personalized Learning.	Approve 2017-18 site council goals.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2018-19 based on budget information.
11/13/17	Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan on Personalized Learning. Reviewed site council goals and progress toward achievement.	None	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2018-19 based on budget information.
1/22/18	Start/Stop time discussion. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan on Personalized Learning. Reviewed site council goals and progress toward achievement.	Start/Stop time discussion and vote to change times to help SOHI with new block schedule if needed. Approval of 2018-19 Student Handbook Changes.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2018-19 based on budget information.

<p>4/9/18</p>	<p>District Rep. Pegge E came to the meeting to discuss the state of the KPBSD budget. Discussion on budget impact on Skyview for the 18-19 school year. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan on Personalized Learning and progress toward our goal. Reviewed and discussed site council goals and progress toward achievement.</p>	<p>2018-19 Site Council dates announced and approved.</p>	<p>Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2018-19 based on budget information.</p>

<p>What data gives evidence to progress of meeting goal(s)? Parent/Student/Staff surveys—overwhelmingly positive Performance series data—data shows very good gains in all three areas and can be attributed to our PI goal. PL TEP Data—Vast majority of TEP’s are written around PL % of instructional timer. Data is far exceeding the goal. Student Client and Mindset Data—this was a baseline but data showed some very strong areas.</p>
<p>What other significant actions were taken to support District goal(s) during the year? Changes made to the student handbook. Community Partnerships and work service discussions at each meeting.</p>

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018		School: Soldotna High School and Soldotna Prep School	
Site Council Goal(s): To support the District/School focus of helping students behind on credits get caught up.			
District Goal(s) that was supported: Rigor: Students achieving a high level of academic growth.			
Communication: Both our Site Council and PTSA reviewed the goals and in-service plans, as well as the data supporting the overall goals throughout the 2017-2018 school year.			
What actions were taken to achieve the site council goal(s)? As a staff we used our building student data in each advisory in order to develop intervention plans for students in need of additional support. Our Intervention team met once a week to review the plans and to review progress of students.			
What measures were used to determine that goal(s) were reached? We used attendance data, eligibility reports, discipline reports, quarterly assessments.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/12/17	School Safety review, 10 Day Enrollment, School development plan, School Goal, Reviewed KPBSD student/parent handbook, City Manager came to visit and discuss how city can support students, calendar review	Approved 2017-2018 School Goals and approved SoHi student handbook	School goals in line with the district goals. Handbook reflective of our school values.
10/17/17	District Financial Status		
11/14/17	Discussion about new schedule and how it is affecting the students and staff. Discussion about block schedule for next year. Calendar review		
1/10/17	Safety, Distinguished Service to Students Award, Golden Apple Award, Alaska Teacher of the Year Award, District financial status and effects on SOHI, calendar review		
2/13/18	Presented block schedule for review. Counselors received RAMP award.	Approved block schedule	
4/10/18	John O'Brien presented budget information, block scheduling update, calendar review		Discussed impact of new schedule to students and teachers.

What data gives evidence to progress of meeting goal(s)? Survey information obtained throughout the year

What other significant actions did the site council take to support District goal(s) during the year? Heavy focus was given to the district and state financial status.

03/13

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Soldotna Elementary
Goal(s): To successfully administer MAP assessments, to reflect on the flexible grouping of students in Math, to provide feedback and input in the scheduling process.	
District Goal(s) that was supported: 'Responsive environment' The site council provided feedback on a range of issues that changed the way the school operated. At their request we changed the way we conducted our school performances and we continuously evaluated and decided to continue our Math flexible grouping.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council actions and minutes were posted on the school's website and facebook pages.	
What actions were taken to achieve the goal(s)? We reviewed student numbers, gathered public input, met with teachers for feedback and conducted meetings.	
What measures were used to determine that goal(s) were reached? Our success was measured by the changes that were made to the school's schedule	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/12/17	Discussed combination performance including all grades for Holiday concert, the Bi-Laws and if anything could be removed or added, Walk to Math program, young American's sponsorship, trying a new testing program call MAPS, teachers will be trained this week.	Changed the concert schedule, separate concerts	This was the first meeting of the school year.

<p>10/17/17</p>	<p>Young American Dance Workshop was cancelled per Sean Dusek due to increased price. Fundraising efforts will be directed elsewhere. Playground Improvement discussed with Kelli Creglow volunteering for Sub Committee Chair. She will work with PTO & SMCS. Reviewed By-Laws and made amendments, new by-laws typed up and posted to webpage.</p>	<p>Asked 8 questions to the district about funding. Questions were submitted after the meeting.</p>	<p>Discussed carrying on the Young Americans ourselves independently. Decided to pursue the playground program in conjunction with SMCS</p>
<p>1/17/18</p>	<p>Council would like experiential learning and field trips to become a school goal for 2018-19 school year.</p>	<p>Personalized Learning kick off, staffing for 2018-19, schedules and priorities Discussion about next year's staffing was tabled until there is more information about the school's budget.</p> <p>Field Trips, costs and grants</p>	<p>Discussed why we did not receive a response to previously asked questions about finances and decided not to pursue it further.</p>

<p>4/11/18</p>	<p>John O'Brien, Asst. Superintendent – presentation</p> <ul style="list-style-type: none"> • Parents and students attend assembly meeting • Need to be funded to the cap • Continue to try to make cuts away from schools • PTR will increase if we don't get full funding • Looking at losing 1 ½ teachers <p>May 1st in Seward – Talk to assembly members</p> <p>Teacher Candidates – desired characteristics – visible, good relationships, positive, fun, classroom management. – 5 candidates. ½ teacher position – no benefits so not as many applicants will post in April. How to schedule ½ time teacher – In morning for math – Just 6th grade and creative scheduling w/more PE/Music – 5/6 split.</p>	<p>Continue carnival support, updated fundraising goals</p>	<p>Directed to gather feedback from classroom teachers on how walk to math is going, as parents seem to like this schedule for their students.</p>

What data gives evidence to progress of meeting goal(s)? Changed schedules, MAP performance data, staffing arrangements, Math groupings, fundraising amounts.

What other significant actions were taken to support District goal(s) during the year? Site council attended the key communicator meetings, as well as local meetings where school related issues were discussed.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Soldotna Montessori Charter School
Goal(s): The goal of the SMCS APC is to gain a better understanding of Montessori practices and how they are implemented uniquely at SMCS.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive: Be immersed in a high quality instructional environment - Develop a culture of continuous innovation within all schools across the district. - Effort in understanding Montessori Materials and instructional practices unique to SMCS supportes the distict goal by providing a high-quality immervive environment with Montessori instrucion that is tailored to each individual student. The innovative practice on the community outreach by way of a food pantry and the studnets role in developing the outreach was supported by APC goals and District Goals and by the practices of the teachers in delivering instruction that was relevant to each student.	
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed of the meetings in the school newsletter and posted in the school. The APC Goal was discussed at each APC meeting which is availe to be attended by members of the school community and community at large. Updates on the progress in meeting the APC goal were discussed in APC meetings but not communitated to the public at large via other methods.	
What actions were taken to achieve the goal(s)? Actions to achieve the goal were teacher presentations at APC meetings and APC member review of Montessori literature and discussion at APC meetings.	
What measures were used to determine that goal(s) were reached? Occurance of teacher presentations and member participation in discussions about Montessori practices.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8-29-17	Set Meetings Scheduel for Year Reviewed Montessori Article New Members Oath of Office Officer Elections	Voted on Board Officers Set Meeting Dates	None

	General Membership Meeting Plan Personalized learning in KPBSD Charter School Academy Report	Determined ByLaws Review Timeline Planned General Membership Meeting	
9-26-17	Staffing and Teacher Retirement Reviewed APC Goal and set Goal for Year Update on Strategic Plan Goals PTO Presentation New APC interim member selection Principal evaluation plan and schedule Peaks Assessment Review Baylaws review working document distributed	Interim APC member selection Determine APC Goal Added December Executive Session meeting for Principal Evalaution.	General Membership Meeting was reviewed and APC members felt it was well attended.
10-17-17	Reviewed KPBSD Finance Videos Reviewed SMCS Budget Reviewed Principal evalation survey questions for Teachers and Parents.	Finalized Principal Evalaution Survey	Reviewed past action on principal evaluation. Prior action allowed for next evalaution process step of sending out survey.
11-28-17	Reviewed 18-19 staffing changes and decisions Teacher presentation of Montessori Materials - Checkerboard & Language Boxes SDP progress report Montessori values of APC Members discussion. Shared understandings of what is known by membership. Charter School Academy proposed changes to APC practices discussion. (No Action)	Approved plan to make staffing changes for 18-19.	Work toward APC goal continued and two discussions held were purposeful and all members present participated.
1-23-18	Montessori Materials Presentation - Pegboard and squaring numbers Update on SDP goals progress PTO Report Montessori article review and discussion by APC Members Preparation for Bylaws review at next meeting	Montessori Goal Work -Materials Review and article discussion. Prep for ByLaws Work Principal Evaluation and Contract Extention	Work toward APC goal continued and two discussions held were purposeful and all members present participated.

	Executive Session for principal evaluations and extending principal contract.		
2-20-18	Montessori Practice of Community outreach presentation by Students about school Food Pantry. School Sign on building discussion ByLaws review and cahnge to language occurred. Revisions were drafted and voted on in next meeting DARE program discussion.	Montessori Goal Work - SMCS Community Outreach Practices. Agreed to proposed Bylaw changes	Work toward APC goal continued and student presentation was purposeful and all members present participated.
3-27-18	Montessori Materials Presentation - Language Are Grammar Boxes and Miniature Environment. Voted on ByLaws Update Prep for APC Elections Year End Principal Evalaution Summery Discussion	Montessori Goal Work Adopted ByLaws Changes	New Bylaws established
4-24-18	Montessori Materials Presentation - Binomial Cube School Sign on Building Report Final Report to District on Principal Evalaution APC Election Review District Budget Discussion School Budget Review APC Memebrship Attendance Requirements	Montessori Goal Work APC agreed to stand on Prior Evalaution submission due to inadequate Paretn membership attendace for an executive session for final recommendations.	None
5-15-18	Montessori Materials Presentation - "Measuring the Farm" Final SDP plan progress report. New Member Oath of Office	Montessori Goal Work New Member Oath of Office	Review of APC Goal resulted in determination to continue with Goal for 18-19

	<p>Local APC Training Day Established First 18-19 Meeting date set Reset Goal for 18-19 - Continue with Montessori Practices Understanding</p>	<p>Set 1st APC Meeting for 18-19. Set Goal for 18-19</p>	
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<p>What data gives evidence to progress of meeting goal(s)? Evidence for progress for meeting the goal includes six formal presentations to the APC of use of Montessori Materials, and 3 discussions about Montessori Literature throughout the year. Members participated in the prescribed instructional events.</p>
<p>What other significant actions were taken to support District goal(s) during the year? Significant action that occurred this year is not stated in above goals. This was the APC participation in and support for the new principal evaluation process implemented by the district. The district clearly had implemented a new model for principal evaluations. The SMCS APC accommodated the new approach and made effort to supply feedback about how the protocol can be adjusted to better meet the needs of the APC in completing the principal evaluation timeline.</p>

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018		School: Sterling Elementary	
Site Council Goal(s): Support Sterling Elementary's School Development Goals			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Sterling Elementary's Site Council was clear that the goals that the school created to support students would be the goals that the Site Council would support. These goals were improving professional learning communities to allow students to show growth on district assessments, implement classroom meetings as part of our PBIS framework, and developing an understanding of Personalized Learning to benefit all students.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and in our newsletters, agendas and notes were posted online.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting addressed a need at the school or within the district.			
What measures were used to determine that goal(s) were reached? Topics were discussed with site council and then staff. Concerns were addressed and followed up with during regularly scheduled meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/13/17	KPBSD 5 year strategic plan, Personalized Learning, Caring School Community curriculum, Site Council Goal	Dr. Christine Ermold from district office provided information on KPBSD's 5-year strategic plan and where Personalized Learning fits.	Meeting was informational to share the plans for the upcoming school year.
10/13/18	District's Budget, School Development Plan, Building safety and security	Board of Education Member Marty Anderson participated in the discussion on the budget presentation, agreed that the school development plan goals were appropriate and that the site council would support those goals in their work	Questions were raised about the budget which Mr. Anderson was helpful in explaining, School Development Plan goals approved. Discussion around the incident in which a man pulled our fire alarm this school year and what measures were put in place to address safety.

1/17/18	Discussed Watch DOGS, watched required federal programs videos, planning for next school year.	Discussed the potential staff losses due to enrollment for next school year.	Watched federal programs videos and answered council's questions.
4/19/18	Budget process and updates, open positions, school policies for review	Board of Education Member Lynn Hohl and District Communications Pegge Erkeneff were present to discuss the on-going budget needs of the district. Discussed requested changes for next school year's policies.	Determined that the school policy changes to dress code and food sharing could be brought to staff. Discussed conflict resolution as an addition to our PBIS framework and social emotional learning needs of our students.

What data gives evidence to progress of meeting goal(s)?

Meeting notes regarding topics discussed and completion of actions

What other significant actions did the site council take to support District goal(s) during the year?

Several members attended the budget meeting in October to learn more about the process. Members of our site council were invited to the key communicators' meeting.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Susan B. English School
Goal(s): 1. Pursue a fiscally responsible and reliable education funding plan. 2. Connect and Communicate to build and strengthen positive relationships	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. -Honest and on-going PAC meeting conversations surrounding school curriculum, the need for a transition to Personalized Learning and the proper incorporation of technology and online resources to support student learning; -School District and School Budgeting information was reviewed and discussed to further local community support for Borough and District Funding;	
Communication: How was the community informed of goal(s), meetings and updated on progress? -Online Media (School website, Facebook, local e-mail chain, postings on-site and at local outlets)	
What actions were taken to achieve the goal(s)? -Planned and Prepared PAC Agendas -Offered multiple opportunities to learn about and participate in District Budgeting -Provided insight into the PAC's desires for future school staffing	
What measures were used to determine that goal(s) were reached? -Goals are on-going and cannot be determined to be complete.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-17-17	SBE Secondary Staffing-a need for a 1.0 Teacher for MS & HS Students, the Principal/Teacher Situation is not sustainable.	Request a 1.0 FTE Teacher for the Secondary	A 1.0 FTE Teacher will be assigned to SBE for the 2018-19 School Year.
11-28-17	Online Learning Discussion-how to do it well for students	Need Teacher/Student	Established three blended-learning or video-conference

		Relationships for online courses to be successful. Look to establish small schools consortiums of teachers to provide blended-learning opportunities for students.	based courses in the second semester. Saw a great deal of positive feedback from students, staff and parents alike. Blended/Co-teach distance delivery modalities are positive and beneficial models for use with our students as evidenced by student feedback and course success.
2-27-18	Developing Community partnerships to support student academic and extra-curricular activities.	Community outreach to find and promote community member participation and volunteerism to provide student activities and extra-curricular programming.	Plans have been formalized with local agencies or individuals to begin: Flight Simulator Club, Ceramics Courses, After-school music and arts activities, a community garden, and inter-school co-op athletic opportunities with Port Graham in 2018-19 (Volleyball, Cross Country, Basketball, and NYO)
4-26-18	Reviewing the School Handbook and Student Expectations	Discussion of Student handbook and relevant changes/adoptions. Approval of Handbook for the SY 2018-19.	Changes to student attendance and behavior policies including expectations for participation in extra-curricular activities, open-campus lunch-option, dress-code updates, and cell-phone access for students during the school day.

What data gives evidence to progress of meeting goal(s)? PAC Minutes, student and parent feedback, school activities stipends request for SY 2018-19
What other significant actions were taken to support District goal(s) during the year? N/A

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-2018	School: Tebughna School
Goal(s): Writing was our Academic Goal. Activities was our Social/Emotional Goal.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Personalized Learning. We worked as a team all year to make sure that the students will most benefit from our strategic plan goals and how they pertain to personalized learning for Wave 3.	
Communication: How was the community informed of goal(s), meetings and updated on progress? We met for Title 1 monthly and semester meetings. Also, we sent our Friday Focus informing the community of activities we were having related to our strategic plan goals. Also, monthly newsletters were sent home via US mail and email and posted on our website and Facebook page.	
What actions were taken to achieve the goal(s)? We kept in continuous contact with our parents. This was done so we could receive any input, questions, concerns that they may have. We have had wonderful responses from our community and partnerships.	
What measures were used to determine that goal(s) were reached? We asked everyone and anyone if we were missing something. We asked if their students were enjoying coming to school, not just learning academically. We asked if parents were happy with what they saw occurring. We did surveys, both written and orally.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
5/8/18	Graduation, Testing, Hanover Analysis, Youth Strategic Plan	Set up committees for Graduation	We had discussed how to raise our scores in testing, and the kids excelled.
4/10/18	Strategic Plan and Title 1 Updates, Personalized Learning, Two Star School Info, Policy Instructional Changes, Mr. Vlasak spoke re SB216 Budgeting	We discussed our Site Council opinions re possible policy instructional changes and sent to Mr.	We sent Mr. O'Brien our Site Council opinions of possible policy instructional changes, so he could submit our feedback to School Board.

		O'Brien	
3/20/18	Strategic Plan, Interventions, Title 1 Update, Tebughna Challenge, Personalized Learning, PBIS, Federal videos (watched three), testing update, Budgeting	We discussed how we will support MAPS pilot program and began PBIS Check In/Check Out	MAPS will be a pilot program for us this year. Also, using PBIS our final quarter with 8 specific students will assist them to stay on track.
2/13/18	Strategic Plan, Title 1, Native Leaders Powerpoint, Fire Alarm system, KPBSD School Board Presentation, Educational Elements, PEAKS	We received new fire alarms throughout school, and shared our School Board presentation	The alarm system will be helpful if needed and our Board Presentation was well received and shared with our community.
11/9/17	Strategic Plan, Title 1, Personalized Learning, Student Exercises	We chose what specific core activities we were beginning for Wave 3 Ed Elements	By choosing these ahead of time, we can prepare our students to understand Personalized Learning.

What data gives evidence to progress of meeting goal(s)?

Our academic and attendance scores have greatly risen!

What other significant actions were taken to support District goal(s) during the year?

We participated in Facebook Live activities as a council all year. Thank you for that opportunity.

Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?

All staff worked hard towards goals by consistency and follow through/up

2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.

Extra activities

3. List other significant topics discussed during site council meetings this year.

Budgets, new principal, activities

4. Is there an area where the council could benefit from additional training or information?

Not sure

5. General Comments:

Thank you Pam



Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?

At least 2 communication
networking

2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.

Keep up updated in general
open & ongoing meetings & communication

3. List other significant topics discussed during site council meetings this year.

up to date for the year
ongoing communication

4. Is there an area where the council could benefit from additional training or information?

5. General Comments:

& good info

So it were very productive

Site Based Council Annual Survey

1. What steps did the council take towards achieving the school goal(s)?
 - student focused
 - great communication recap
 - community-driven input and decision-making!
2. Which topic discussed/acted upon by the council led most significantly to the improvement of student learning? Explain.
 - community involved communication
 - Family focused activities
3. List other significant topics discussed during site council meetings this year.
 - attendance
 - activity recap
 - follow-up on community events
4. Is there an area where the council could benefit from additional training or information?
 - more community led activity by parents.
5. General Comments:
Awesome, productive meetings and valuable conversation for student achievement goals—socially, academically!¹⁰⁰

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Tustumena
Goal(s): The Tustumena Site Council will continually provide input and feedback between the school and the Kasilof Community in order to provide important information and communicate community values.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Board Goal 2: Connect and Communicate to build and strengthen positive relationships.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Website, newsletters.	
What actions were taken to achieve the goal(s)? Continued meeting, publish information in newsletters and website.	
What measures were used to determine that goal(s) were reached? Surveys and newsletter data from site visits.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/27/2017	New membership- Megan Roy Reader board Fall Carnival Staff Changes Personalized Learning Oct. 17 KPBSD Budget Presentation	Continue to pursue the placement of a reader board at the highway. Support the PL initiative.	Garden project. Low yield of garden. Look into getting new soil for garden.
10/17/2017	KPBSD Budget Presentation Money saving questions: Ebooks, inservice days, cost and procedure around cutting number of days of inservice prior to school starting.	None	Reader board fundraising to be checked into at district level to be sure we have a legal plan.

11/27/2017	Reader board Fall Carnival Budget video still available for viewing	We are not permitted to sell advertising on reader board.	Fall carnival had highest estimated attendance and the most profitable.
1/29/2018	Fund raising for reader board Staffing level for 2018-19 Meeting dates for the rest of year	Move forward with plan	\$30K will be the target for board Continue with last Monday of the month for meetings.
2/26/2018	Community Survey for reader board Next steps for sign – DOT and borough approval School Safety in wake of school shootings Forensics competition at Tustumena	Move forward Continue to be involved in safety discussions at district level.	Overwhelming majority of feedback from survey supported sign
3/26/2018	Approval at district for pledge fund raising Forensics results Staffing projections SYH has signs coming from KCHS End of year activities	Plan on fund raising to begin in fall of 2018 for sign.	Staffing projections are comparable to current staffing.

What data gives evidence to progress of meeting goal(s)?
What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2017-18	School: Voznesenka School
<p>Goal(s): By February 2018, all staff will be able to define personalized learning and integrate two strategies in their instruction.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. District Goal: Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.</p> <p>The district goal was directly supported through the personalized learning initiative. Students benefited through personalized learning practices taking place within the classroom. With variations in the levels of implementation all students did experience increased options in learning opportunities.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Communication took place through our monthly newsletter, articles in newspapers, Site Council Meetings, parent messages through Messenger, School Board meetings, and through informal conversations.</p>	
<p>What actions were taken to achieve the goal(s)? Staff were introduced to concepts/strategies of the Core Four as pertinent to PL; PD-Core Four Deep Dive during staff meetings.</p> <p>Staff were introduced to relevant material from the Core Four Tactics Bank to prep teachers for PL implementation.</p> <p>Each classroom teacher implemented at least one strategy from each section of the Core Four Tactics Bank.</p> <p>Staff were introduced to relevant material from the Core Four Teacher Toolkit to prep teachers for PL implementation.</p> <p>Each classroom teacher implemented at least one strategy from each section of the Core Four Teacher Toolkit.</p>	
<p>What measures were used to determine that goal(s) were reached? Staff collaboration and exploration of the Core Four Tactics Bank.</p>	

Each teacher shared one of the personalized learning instructional strategies that they implemented and reflected on in their instruction.

Staff collaboration and exploration of the Core Four Teacher Toolkit.

Each teacher shared one of the Core Four Teacher Toolkit strategies that they implemented and reflected on in their instruction.

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-11-17	Safety Closure/Emergency Guidelines, PEAKS, Title 1 Video/services available, Site Council Bylaws, Personalized Learning	All attendees determined that our current Bylaws meet the needs of the council.	NA
12-06-17	Nutcracker Faire Fundraiser, Awards Assemblies, Road maintenance information, PBIS, Personalized Learning, Title/Migrant, 2019 draft calendar	Persons affected with poor winter road maintenance are encouraged to call the Borough Road Service.	NA
1-31-18	Public Health Nurse presentation, School Development Plan (Personalized Learning), School Board Presentation, School Staffing, Budget Meeting, Cougar Code, State testing	NA	NA
5-3-18	Immunization/Religious exemption, End of football, Graduation, School Staffing, Spring Fundraiser	NA	NA

What data gives evidence to progress of meeting goal(s)?

Three of our four Site Council meetings included personalized learning as a major topic of discussion. During these meetings those present heard about the progress being made with the implementation of personalized learning.

What other significant actions were taken to support District goal(s) during the year?

To substantiate the importance of this shift personalized learning was evident in both the commencement address and in the opening principal's message at our graduation ceremony. I believe this shows the high importance of personalized learning in our instructional endeavors.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-18 School: West Homer Elementary			
Site Council Goal(s): Bring more of our practices in line with our Mission Statement by May 2018			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Guiding principles of KPBSD Strategic Plan: 1: Ready for Life: KPBSD students will demonstrate life readiness skills by possessing resiliency, grit, and perseverance to achieve their goals with a growth mindset that empowers them to approach their future with confidence			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting minutes posted on web site. Facebook page celebrations of our quarterly all school celebrations. Invitations for parents to attend quarterly celebrations where we shared our philosophy.			
What actions were taken to achieve the site council goal(s)? We changed our quarterly awards structure to allow ALL students and adults to celebrate achievement and perseverance. The physical evidence was posted around the school. We established a "Gritty Stories" wall where we could celebrate students who had demonstrated perseverance. 6 th grade completed a service project for refugees based on their reading of the book "Refugee."			
What measures were used to determine that goal(s) were reached? Wall displays, Yearly events analysis, Mindset Survey.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/5/17	Bussing concerns, District strategic plan, bringing all school practices in line with Mission and Vision Statements, changes to awards celebrations, Personalized learning Update	Created celebrations at the end of the semester and 3 rd quarter, and end of the year that required all staff and	

		students to reflect on their learning and celebrate an achievement of their own. All students wrote SMART goals for the 4 th quarter.	
11/7/17	Celebration of Perseverance Wall, bussing update, Parking Lot update, social media communication, study skills club	Initiated bus survey discussion. FB page use as a way to promote positive things happening @ WHE	Number of hits on social media page.
1/22/18	PBIS update, Artist in the Schools, Bussing update, dismissal time change	Continued refinement of the refocus form to deal with minor infractions has reduced the Office referrals drastically.	Orca Ovations semester celebration happened. All students and adults posted their achievement from the first semester on the walls of the school. 14 students served by study skills club 2x/week. Busses are not getting stuck as much in the afterschool pick up line due to extended end time.
3/26/18	After school care needs, Dishwasher grant search, bussing, borough funding for KPBSD, staffing for 2018-19, SNS cut days, Bussing, Writers Faire Event.	Contacted local agencies who might be interested in supporting after school care program, Site council members agreed to contact borough assembly members, more feedback on bus survey development shared with district Admin.	Student stories of grit and perseverance posted in entryway wall.
<p>What data gives evidence to progress of meeting goal(s)? Awards assemblies are gone – all students have the opportunity to celebrate some level of personal achievement and create a SMART goal to help guide them the next quarter. Wall displays support mission of celebrating perseverance. Mindset survey results indicate 92% of our 6th</p>			

graders have goals for their future, 90% believe that even if they are not naturally smart at something, they can learn it. 98% of 3-5graders believe they can learn how to solve tough problems.

What other significant actions did the site council take to support District goal(s) during the year? Researched information regarding advantages/disadvantages of awards assemblies, HHS graduate visit, growth mindset education

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