

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street
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Soldotna, Alaska
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December 1, 2008

TO: Board of Education
FROM: Tim Peterson, Director, Human Resources
THROUGH: Dave Jones, Assistant Superintendent
SUBJECT: Approval of Resignations -Item 11 a (3)

It is recommended the following resignations be approved:

Susan Moore	Counselor	Homer Middle School, effective at the end of the 2008-09 school year
Elizabeth Hufford	Grade 3	Nikiski North Star Elementary, effective at the end of the 2008-09 school year
Charlie Stephens	P.E.	Soldotna Middle School, effective at the end of the 2008-09 school year

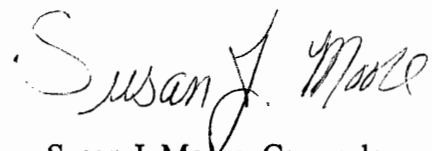
Susan Moore

October 29, 2008

Dear Tim,

I am writing to submit my intent to retire at the end of this school year, and I would like to exchange four personal leave days for a contract extension for a site level approved project.

Sincerely,



Susan J. Moore, Counselor
Homer Middle School
500 Sterling Highway
Homer, AK 99603
(907) 235-5291



To:
Tim Peterson
Human Resource Department
Kenai Peninsula Borough School District

I will retire after this school year (2008-2009).
I would like to exchange 4 personal days for workdays to add to my contract for this year.

Elizabeth Hufford
Nikiski North Star Elementary

Elizabeth Hufford 11/3/08

Tim Peterson
10/Nov/08

Hey Tim,

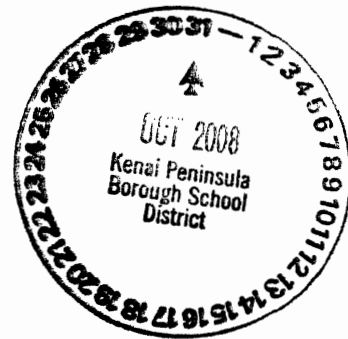
This note is to inform you that this will be my final year with the K.P.B.S.D. I would like to use four of my personal days to extend my contract.

Thank you for your time,



Charlie Stephens

Soldotna Middle School

A handwritten signature in cursive, followed by the date "10 Nov 08".