


# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street  
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January 12, 2009

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources 

THROUGH: Dave Jones, Assistant Superintendent

SUBJECT: Approval of Administrative Recommendation regarding  
Request for an Unpaid Leave of Absence/Support Item – 10 a (3)

It is recommended the following request for an unpaid leave of absence be denied:

Effimia Litvin	Bilingual Aide	Kachemak Selo, requesting an additional year's leave of absence (2009-2010)
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December 5, 2008

To Tim Peterson  
Director of Human Resources  
Kenai Peninsula Borough School District  
148 N Binkley St.  
Soldotna, AK 99669

I am writing to request an additional year's leave of absence for the 2009-2010 school year to finish my teaching degree.

I am currently taking a year's leave of absence from my position as a teacher's bilingual aide at Kachemak Selo School for the school year of 2008-2009. This leave has allowed me to get ahead on my college classes/credits toward a degree in Education.

After this school year, I'll have six more classes left and I'll be ready to student teach. In order to finish these classes, I need to take another year's leave of absence.

Thank you for considering my request.

Sincerely,

Effimia Litvin

