

# Kenai Peninsula Borough School District Board of Education Meeting Agenda

October 3, 2005 – 7:00 p.m.  
Regular Meeting

Seward High School  
2100 Swetmann, Seward, Alaska

## SCHOOL BOARD MEMBERS:

Mrs. Sammy Crawford, President  
Ms. Sandra Wassilie, Vice President  
Mrs. Debra Mullins, Clerk  
Mrs. Margaret Gilman, Treasurer  
Ms. Deborah Germano  
Dr. Nels Anderson  
Mrs. Debbie Brown  
Mr. Marty Anderson  
Mrs. Sunni Hilts

### Worksessions/Hearings

2:30 p.m. [FY07 Revised Budget Process](#) – *Structure*  
3:00 p.m. [Competency Based Education](#) – *Structure*  
3:30 p.m. [Legislative Priorities](#) – *Vision*  
6:00 p.m. [Public Budget Hearing](#) – *Vision*

## A-G-E-N-D-A

1. **Executive Session** – Negotiations Tactics and Strategies (*beginning at 4:00 p.m.*)
2. **Opening Activities**
  - a. Call to Order
  - b. Pledge of Allegiance/National Anthem/Alaska Flag Song
  - c. Roll Call
  - d. Approval of Agenda
  - e. Approval of Minutes/[September 12, 2005](#)
3. **Awards and Presentations** – *Advocacy*
  - a. Kylee Adelman, Spirit of Youth Recognition
4. **School Reports** – *Accountability*
  - a. Transition Plans to New Seward Middle School – Mr. John Cote
5. **Public Presentations** (Items not on agenda, 3 minutes per speaker, 30 minutes aggregate)
6. **Hearing of Delegations**
7. **Communications and Petitions**
8. **Advisory Committee, Site Councils and/or P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A., Borough Assembly**
9. **Superintendent's Report**
10. **Reports** – *Accountability*
  - a. [FY04 Comprehensive Annual Financial Report](#) – Mrs. Douglas
  - b. Board Reports

**11. Action Items**

a.

Consent Agenda

- (1) Approval of [Request for Leave of Absence-Certified](#) - *Structure*
- (2) Approval of [New Teacher Assignments](#) - *Structure*
- (3) Approval of [Resolution 05-06-2, Primary Sponsor of Gaming Permits](#) - *Structure*
- (4) Approval of [Appointment of Student Representative to the Board of Education \(biography\)](#) - *Structure*
- (5) Approval of [Resignation](#) - *Structure*
- (6) Approval of [Budget Transfers](#) - *Structure*
- (7) Approval of [Request for Leave of Absence-Support](#) (addition) - *Structure*

Superintendent

- b. Approval of [AASB Board of Directors Nomination](#)

**12. First Reading of Policy Revisions**

**13. Public Presentations/Comments** (Individuals are limited to three minutes each on the topic(s) listed below or on any topic.)

**14. Board Comments**

**15. Executive Session**

**16. Adjourn**

\* \* \* \* \*



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Finance

Melody Douglas, Chief Financial Officer  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8888 Fax (907) 262-5867  
Email mdouglas@kpbsd.k12.ak.us

September 21, 2005

## MEMORANDUM

TO: Board of Education

FROM: Melody Douglas, CFO *MDouglas*

SUBJECT: Work Session – FY07 Budget Development

When a review of the budget development process was made a significant factor in the process is the limited involvement of the public in the District's budget process. Given the District's long-standing financial challenges, the effectiveness of the budget review committee process appears extremely limited. Nearly all suggestions resulting from this process in recent years have already been implemented. Unfortunately, it can be perceived as a negative process when participants come to realize that they really have little impact on the District's overall budget. It is recommended that this committee be eliminated.

A concerted effort to gain more public involvement is the basis of the budget development process suggested for the District's FY07 budget.

September

- Establish a Budget Orientation Meetings for site councils, staff and public:
  - o October 4, 2005 - Skyview High School Library, 7:00 p.m.
  - o October 6, 2005 - Kenai Central High School Little Theater, 7:00 p.m.
  - o October 10, 2005 - Homer High School Library, 7:00 p.m.
  - o October 18, 2005 - Seward High School Library 7:00, p.m.
- Develop financial overview presentation materials

October

- Update Citizen Budget Handbook to include FAQ's
- Conduct Budget Orientation Meetings
- Conduct public Budget Hearings with full Board of Education
  - o October 3, 2005 - Seward High School, 6:00 p.m.
  - o October 17, 2005 - Borough Assembly Chambers, 6:00 p.m.
  - o November 7, 2005 - Homer High School, 6:00 p.m.
- Develop Enrollment Projection
- Develop Revenue Projection
- Develop Staffing Formulas
- Develop public survey questions

- November - Enrollment and Staffing Projections reported to Board  
- Conduct public budget survey
- December - Develop administrative Preliminary Budget recommendation
- January - Board of Education budget work session - Preliminary Budget  
- Joint Board of Education/Assembly budget work session  
- Public Budget Forums
  - o January 23, 2006 -Seward High Library, 7:00 p.m.
  - o January 25, 2006 - Skyview High Library, 7:00 p.m.
  - o January 30, 2006 - Homer High Library, 7:00 p.m.
- February - Board of Education budget work-session
- March - FY07 Draft Budget presented to Board of Education
- April - Board of Education approval of FY07 Budget  
- KPB Assembly acts on Budget Resolution  
- KPB Assembly introduces Budget Ordinance
- May - KPB Assembly act on Budget Ordinance



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Sam Stewart, Assistant Superintendent  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8858 Fax (907) 262-5867  
Email: [sstewart@kpbsd.k12.ak.us](mailto:sstewart@kpbsd.k12.ak.us)

### *Memorandum*

To: Board of Education  
From: Sam Stewart, Assistant Superintendent  
Re: Competency-Based Education Conversations  
Date: September 26, 2005

---

A change in the schedule for community conversations has occurred as requested by the Board. The Homer conversation has been changed from November 3<sup>rd</sup> to November 15<sup>th</sup>. The meeting will be held in the Homer High library starting at 7 p.m.. All other conversations will follow the original schedule you received in the September packet.

We will be holding a worksession with the Board to get your views on competency-based education to prepare for the community competency-based education conversations. Of primary interest to administration is the Board's definition of competency-based education and what vision the Board may have of how competency-based education might work within KPBSD.

One resource that might be of help to you is a chart which outlines the differences between structured/processed-based education and competency-based education. (Please see the attached document: *Competency-Based vs. Process-Based Education*.)

Another resource that you might want to visit is a website on re-inventing schools (<http://www.reinventingschools.org>). This website describes the Quality Schools Model, a competency-based model, used in several school districts in Alaska.

The administration looks forward to beginning the conversations on competency-based education and what that might look like in the Kenai Peninsula Borough School District.

# Competency-Based vs. Process-Based Education

Variable	Structure- & Process-Based	Competency-Based
Driving force for curriculum	Content - knowledge acquisition	Outcome - knowledge application
Driving force for process	Teacher	Learner
Path of Learning	Hierarchical	Non-hierarchical
Responsibility for content	Teacher	Teacher and student
Goal of education	Knowledge acquisition	Knowledge application
Typical assessment tool	Single subjective measure	Multiple objective measures (portfolio)
Assessment tool	Proxy	Authentic
Setting for evaluation	Removed	"In the trenches"
Evaluation	Norm-referenced	Criterion-referenced
Timing of assessment	Emphasis on summative	Emphasis on formative
Program completion	Fixed time	Variable time



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

---

## Office of the Superintendent

Dr. Donna Peterson, Superintendent of Schools  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8888 Fax (907) 262-9132

September 23, 2005

**TO:** Members, Board of Education

**FROM:** Dr. Donna Peterson, Superintendent *Donna Peterson*

**SUBJECT:** Legislative Priorities Worksession

Attached you will find the District's legislative priority lists from the last three years. These are included to assist with the worksession conversation and development of the 2006 state and federal priority lists. Action on this item is tentatively scheduled for October 17.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
2003 FEDERAL LEGISLATIVE PRIORITIES

- **Fund a pilot project for schools to become the technology hub of the community (26 videoconference sites allowing government and training access for 99 percent of peninsula residents within 30 miles of their home).**
- **Recognize Alaska's special needs for flexibility in application of the No Child Left Behind federal legislation.**
- **Fully fund the Individuals with Disabilities Education Act (IDEA)**

*IDEA is scheduled for reauthorization within the next year. Congress originally promised to fund up to 40% of the excess costs of educating students with disabilities under IDEA. Currently congress has authorized expenditures to cover nationally about 17% of the excess costs. The Kenai Peninsula Borough School District believes that Congress should fund the full amount they originally promised. To do otherwise results in another under-funded mandate passed down to state and local governments.*

*Specific additional recommendations regarding the reauthorization include:*

1. *Revising the current IDEA student discipline procedures to allow removal of dangerous students to an Interim Alternative Education Setting in the same fashion as IDEA eligible students who bring weapons or drugs to school.*
2. *Reducing the amount of paper work involved in the procedural application of IDEA.*
3. *Changing the complaint resolution process to one of 'binding arbitration' instead of the current process prescribed by IDEA of due process hearings and then federal or state courts to resolve disagreements concerning the provision of a Free Appropriate Public Education*

- **Extend East End Road from Homer to the Russian Village Schools**

*Four communities are connected to Homer, Alaska, via East End Road (McNeil Canyon – 11miles, Razdolna – 23 miles, Voznesenka -25 miles, and Kachemak Selo 28 miles). The current road is not paved to the end, is in major need of repair and conditions preclude school bus transportation to all but McNeil Canyon. This has forced the district to lease structures in the three other communities with significantly less instructional resources than those available in other school district facilities. Based on Alaska Department of Education space guidelines, the Voznesenka School is rated at 400% over capacity and physical constraints prevent placing a fourth portable building on the property. The District also has the same concern/problem at Kachemak Selo. KPBSD requests federal funding for the summer of 2003 to improve conditions on East End Road so that school bus travel is an option. Repairs to the road are also critical to the safety and well being of the District staff members and community members who travel this road on a daily basis. With a bus ride of approximately 15 miles, opportunities for students in these Russian Villages could be commensurate with others in the District.*

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
2003 STATE LEGISLATIVE PRIORITIES

- **Assure a quality educational experience for all Alaskan children by providing sustainable, reliable, and adequate funding for education. To achieve this goal, the Kenai Peninsula Borough School District supports:**
  1. *Substantially increasing base student allocation*
  2. *Inflation proofing the Education Funding Formula*
  3. *Placing the Learning Opportunity Grants (LOGs) within the Education Funding Formula*
  4. *Fully Funding Mandates*
  5. *Changing the Education Funding Formula, specifically*
    - A. *Revising the cost differential based on statewide study of communities*
    - B. *Modifying the calculation procedures for alternative, charter, and correspondence programs to more accurately reflect attendance areas*
    - C. *Increasing the 20% allocation for Special Ed/Vocational Ed/Bilingual*
    - D. *Increasing the Intensive Needs funding multiplier to more realistically represent the cost of educating students with intensive needs*
  
- **Adopt At the Cap Circuit Breaker legislation that awards an additional 5% Foundation Aid to those Districts meeting specific criteria.**

*Foundation formulas are built around assumptions that are good and bad. Some states recognize the inherent inequity in funding diverse districts and create mechanisms to assist in rectifying disparities that are created. Frequently, states are reluctant to revise or reinvent all the mechanisms that fund schools. Therefore, we propose **At the Cap Circuit Breaker** legislation for additional state Foundation Aid for districts that are “at the cap” and fiscally responsible. The circuit breaker legislation would go into effect if the following criteria are met for at least three years:*

1. *the percentage of state aid has remained flat*
2. *the amount of dollars and percentage of local funding is the maximum allowed by law*
3. *the 70%/30% teaching costs/administrative costs are in compliance with statute*
4. *the central office administrative costs are under 5%*

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
2004 FEDERAL LEGISLATIVE PRIORITIES**

- **Fully fund the No Child Left Behind (NCLB) requirements and recognize Alaska's special needs for flexibility in application of the federal legislation, especially in the areas of "highly qualified" and reporting Adequate Yearly Progress.**

- **Fully fund the Individuals with Disabilities Education Act (IDEA)**

*IDEA is scheduled for reauthorization. Congress originally promised to fund up to 40% of the excess costs of educating students with disabilities under IDEA. Currently congress has authorized expenditures to cover nationally about 17% of the excess costs. The Kenai Peninsula Borough School District believes that Congress should fund the full amount they originally promised. To do otherwise results in another under-funded mandate passed down to state and local governments.*

*Specific additional recommendations regarding the reauthorization include:*

1. *Revising the current IDEA student discipline procedures to allow removal of dangerous students to an Interim Alternative Education Setting in the same fashion as IDEA eligible students who bring weapons or drugs to school.*
2. *Reducing the amount of paper work involved in the procedural application of IDEA.*
3. *Changing the complaint resolution process to one of 'binding arbitration' instead of the current process prescribed by IDEA of due process hearings and then federal or state courts to resolve disagreements concerning the provision of a Free Appropriate Public Education*

- **Assure affordable, adequate access to technology in the rural and remote communities of the Kenai Peninsula Borough School District.**

- **Extend East End Road from Homer to the Russian Village Schools**

*Four communities are connected to Homer, Alaska, via East End Road (McNeil Canyon – 11 miles, Razdolna – 23 miles, Voznesenka -25 miles, and Kachemak Selo 28 miles). The current road is not paved to the end, is in major need of repair and conditions preclude school bus transportation to all but McNeil Canyon. This has forced the district to lease structures in the three other communities with significantly less instructional resources than those available in other school district facilities. Based on Alaska Department of Education space guidelines, the Voznesenka School is rated at 400% over capacity and physical constraints prevent placing a fourth portable building on the property. The District also has the same concern/problem at Kachemak Selo. KPBSD requests federal funding for the summer of 2003 to improve conditions on East End Road so that school bus travel is an option. Repairs to the road are also critical to the safety and well being of the District staff members and community members who travel this road on a daily basis. With a bus ride of approximately 15 miles, opportunities for students in these Russian Villages could be commensurate with others in the District.*

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
2004 STATE LEGISLATIVE PRIORITIES**

**\* Assure a quality educational experience for all Alaska students by assuring accountability for student achievement.**

The Kenai Peninsula Borough School District accepts and embraces the tenets of all students achieving to their highest personal potential. Evidence of success, especially in the areas of reading, writing, and math, are provided to students, parents, and schools. Accountability has been provided to the public through test scores being posted on the District's web site and available at each school. Individual student grade reports and class information is available through Edline (web-based program) and community response is outstanding. Each school's goals and plans for improvement, approved by the community site-based decision-making council are also available. The District's budget is aligned with the student achievement goals by consistently allocating over 70% to classroom instructional accounts.

**\* Assure a quality, equitable educational experience for all Alaskan children by providing sustainable, reliable, and adequate funding for education.**

The Kenai Peninsula Borough School District supports raising the base allocation available per student to \$4500 from the current \$4169 level. Numerous studies have shown this amount to be the minimum needed to meet today's student achievement challenges as required by the Alaska Performance Standards and federal mandates. Appropriating and investing an adequate amount of funding for education is the responsibility of state policymakers. Adjusting annual for inflation would provide a sustainable and reliable source of funding.

**\* Fully fund the contribution changes required to the Teachers Retirement System (TRS) and the Public Employees Retirement System.**

Academic achievement is tied to highly qualified and committed employees. The State mandated employer contribution increase to TRS and PERS for the Kenai Peninsula Borough School District next year is approximately \$2 million. Unless relief for this increase occurs, the District will be forced to use instructional funding to pay for this obligation.

**\* Recognize, through adjustments in the education funding formula, the high cost of doing business in the Kenai Peninsula Borough School District.**

With fifteen schools of under 100 students, 43 sites with four accessible only by air or water, a cost differential of 1.004 is hardly adequate to provide equitable education for communities throughout the peninsula. Central office administrative costs are less than 5% and the amount of dollars and percentage of local funding is the maximum allowed by law. However, because the District receives the maximum funding available, KPBSD has been forced to increase the number of students in classrooms at a much higher rate than other Districts. Current pupil teacher ratios (with no funding for instructional aides) are 1:29 in grades 4-6 and 1:19 in our K-12 small schools. It is not unusual to walk into a classroom with 6+ grade levels and see one teacher attempting to meet the needs of 20 students.

## **KENAI PENINSULA BOROUGH SCHOOL DISTRICT 2005 STATE LEGISLATIVE PRIORITIES**

**\* *Recognize that children are the first priority in the State of Alaska.***

By recognizing and declaring children as the top priority in Alaska, and encouraging support for programs guaranteeing their safety, health, and education, the stability of Alaska's future will be protected.

**\* *Assure that health and safety needs are met by providing accountability for all school-age children in the state.***

Having a choice of an educational delivery system is important to Alaskans. However, all children have a right to an education. A registration and educational accountability system for all school-age children will help protect their right to an education as well as help protect the health and safety needs of those least likely to care for themselves.

**\* *Fund education on a forward basis so that budgets are known prior to statutory requirements for notifying teachers of non-retention.***

School district issuance of teaching contracts is governed by state statute. Without knowledge of state funding, districts are required to balance their resources. In times of reduction, as a labor intensive workplace, this balancing occurs in school districts by having fewer people doing the job. A process of non-retaining teachers occurs in mid-March with reinstatement occurring once the budget amount is known, usually in mid-May. Funding for education should be established early so that adequate planning can occur.

**\* *Fully fund the contribution changes required to the Teachers Retirement System (TRS) and the Public Employees Retirement System (PERS) in addition to the State educational funding formula.***

An important factor in student academic achievement is highly qualified and committed employees. The state mandated employer contribution increase to TRS and PERS is in excess of \$2 million for KPBSD, equating to an increase of \$114 per student. Fully funding this increase in addition to the current educational funding formula ensures that the District is not forced to reallocate instructional funds to pay for this obligation.

**\* *Recognize, through adjustments to the area cost differential within the educational funding formula, the high cost of doing business in the Kenai Peninsula Borough School District.***

With fifteen schools of under 100 students, 44 separate school programs, and five sites with severely limited access, a cost differential of 1.004 is not sufficient to provide equitable education for communities throughout the peninsula. KPBSD continues to be efficient with low administrative costs, meeting 70/30% instructional/other cost requirements, and receiving the maximum funding available through the local contribution. Since 1984, studies have shown that KPBSD has received less consideration than other districts for the high cost of doing business. It is estimated that a single year's adjustment of over \$2 million to the cost differential for KPBSD (equates to an increase of \$114 per student) would result in a more equitable distribution of state resources for KPBSD students.

**\* *Increase the foundation formula to reduce large class sizes.***

With high academic achievement standards, federal mandates, and increased accountability, increasing class sizes are of concern to parents and educators. Due to budget constraints, KPBSD has been forced to increase the numbers of students in classrooms. Current pupil teacher ratios are 24:1 in grades K-3; 29:1 in grades 4-6, 24.5:1 in 7-12, and 19:1 in our K-12 small schools. In order to lower class sizes to the appropriate and research based averages of 18:1 in K-3, and 24:1 in 4-12, approximately sixty additional teachers would be needed in KPBSD. This would mean an increase of \$3.9 million, or the need for \$175 additional in the funding formula.

**\* Inflation-proof the educational funding formula.**

Costs continue to rise in education as in any business. In Alaska, the Permanent Fund is adjusted for these increases but the educational funding formula is not. Therefore, regular expected increases to the cost of doing business each year require Districts to reduce budgets to account for inflationary costs. A regular mechanism for addressing increasing costs needs to be developed. An example of an annual estimated cost of living adjustment of 1.5% would be \$1.2 million, adding an additional \$69 per student to the funding formula.

<b>Fiscal Note for KPBSD Legislative Priorities</b>	12-6-04 <u>Legislative Priorities</u>	1-5-05 <u>Preliminary Budget</u>	1-31-05 <u>Revised Fiscal Note</u>
Current per pupil state foundation formula amount	\$ 4,576	\$ -	\$ -
Governor's Proposal (\$62 million)	-	4,869 *	-
District needs per FY06 Preliminary Budget	-	-	4,980 ***
Retirement obligation (TRS/PERS)	114	-	-
Recognize area cost differential issues in KPBSD	114	114	114
Reduce large class sizes	175	106 **	106 **
Address higher costs of doing business each year	<u>69</u>	<u>-</u>	<u>-</u>
	<u>\$ 5,048</u>	<u>\$ 5,089</u>	<u>\$ 5,200</u>

\* Increase in base student allocation of \$293 (revised to \$304 by DEED for \$4880) used to address all salary and benefit increases, property, liability and workers compensation increases, distance delivery upgrade, elementary reading curriculum

\*\* Preliminary Budget contains approximately \$1.2 million of \$3.9 million legislative priority for reducing large class sizes

\*\*\* Additional base student allocation amount needed over Governor's proposal to balance FY06 revenues to expenditures  
Note: no fund balance allocation of \$1.7 million needed with this scenario

## **KENAI PENINSULA BOROUGH SCHOOL DISTRICT 2005 FEDERAL LEGISLATIVE PRIORITIES**

**\* *Maintain Carl Perkins Career Technical Education (CTE) Funding.***

Congress should reauthorize Carl Perkins CTE funding to ensure that students with special needs will continue have access to Career and Technical Education opportunities within the regular education environment. The loss of the Carl Perkins funds would be devastating to CTE programs across the country. KPBSD would lose approximately \$248,500.00, which would have a crippling effect on Career and Technical Education throughout the Kenai Peninsula.

**\* *Fully fund Federal No Child Left Behind (NCLB) mandates.***

In order to assure a quality educational experience for all Alaskan children, the Federal government is responsible for providing a sustainable, reliable, and adequate funding for meeting the new accountability requirements and expectations for NCLB. These mandates include the need for additional personnel to monitor and complete documentation for NCLB requirements, provide annual assessments at all grade levels, and provide comprehensive training for effective implementation of NCLB requirements.

**\* *Fully fund the Individuals with Disabilities Education Act (IDEA).***

IDEA has been scheduled for reauthorization for the past year. Congress originally promised to fund up to 40% of the excess costs of educating students with disabilities under IDEA. Currently congress has authorized expenditures to cover nationally about 20% of the excess costs. The Kenai Peninsula Borough School District believes that Congress should fund the full amount they originally promised. To do otherwise requires local districts to reduce funding for general instructional needs to meet the needs of special student populations and results in another under-funded mandate passed down to state and local governments.

**\* *Develop East End Road from Homer to top of hill above Kachemak Selo.***

Four Russian Old-Believer Villages are connected to Homer, Alaska via East End Road (McNeil Canyon - 11 miles, Razdolna -23 miles; Voznesenka - 25 miles, and Kachemak Selo - 28 miles). The current road is in major need of repair and current conditions preclude school bus transportation to all but McNeil Canyon. KPBSD requests federal transportation funding to improve conditions on East End Road so that school bus travel is an option. Repairs to the road are also critical to the safety and well being of the District staff members and community members who travel this road on a daily basis.



## **Board of Education FY07 Budget Hearing**

*October 3, 2005  
Seward High School Auditorium  
6:00-6:45 p.m.*

Prior to the regularly scheduled meeting on Monday, October 3, 2005, the Kenai Peninsula Borough School District Board of Education invites the public to a budget hearing from 6:00 p.m. to 6:45 p.m. at the **Seward High School**, Seward, Alaska. Time during this hearing is being set aside as an opportunity for the public to share their viewpoints with the Board on the FY07 School District budget.

---

# Kenai Peninsula Borough School District Board of Education Meeting Minutes

---

September 12, 2005 – 7:00 p.m.  
Regular Meeting

Borough Administration Building  
148 N. Binkley, Soldotna, Alaska

---

**SCHOOL BOARD MEMBERS:** Mrs. Sammy Crawford, President  
Ms. Sandra Wassilie, Vice President  
Mrs. Debra Mullins, Clerk  
Mrs. Margaret Gilman, Treasurer  
Ms. Deborah Germano  
Dr. Nels Anderson  
Mrs. Debbie Brown  
Mr. Marty Anderson  
Mrs. Sunni Hilts

**STAFF PRESENT:** Dr. Donna Peterson, Superintendent of Schools  
Mrs. Melody Douglas, Chief Financial Officer  
Mr. Sam Stewart, Assistant Superintendent  
Mr. Glen Szymoniak, Assistant Superintendent

**OTHERS PRESENT:**

Mrs. Sara Moore	Mr. Joe Nicks
Mr. Gregg Wilbanks	Mrs. Linda Raemaker
Mrs. Phyllis Halstead	Ms. Cathy Carrow
Ms. Sandy McIntire	Mr. Sal Mattero
Mr. Sean Dusek	Mrs. Norma Holmgaard
Mr. Tim Peterson	

Others present not identified.

**CALL TO ORDER:** Mrs. Crawford called the meeting to order at 5:00 p.m. A quorum of School Board members, Mrs. Gilman, Ms. Wassilie, Mrs. Hilts, Dr. Anderson, Mrs. Mullins, Ms. Germano, Mrs. Brown, and Mrs. Crawford were in attendance.

**EXECUTIVE SESSION:** At 5:01 p.m. Dr. Anderson moved the Board go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the Borough. Specifically, the executive session was to discuss negotiations tactics and strategies. Mrs. Mullins seconded.

Motion carried unanimously.

**ADJOURN EXECUTIVE SESSION:** At 5:40 p.m., Dr. Anderson moved the executive session be adjourned. Mrs. Germano seconded.

Motion carried unanimously.

**CALL TO ORDER:** Mrs. Crawford called the meeting to order at 7:00 p.m.  
*(7:00:17 PM)*

**PLEDGE OF ALLEGIANCE:** Mrs. Crawford invited those present to participate in the Pledge of Allegiance.  
*(7:00:20 PM)*

**ROLL CALL:***(7:00:43 PM)*

Mrs. Sammy Crawford	Present
Ms. Deborah Germano	Present
Mrs. Margaret Gilman	Present
Mrs. Debra Mullins	Present
Dr. Nels Anderson	Present
Ms. Sandra Wassilie	Present
Mrs. Debbie Brown	Present
Mr. Marty Anderson	Present
Mrs. Sunni Hilts	Present

**MISSION STATEMENT:***(7:01:14 PM)*

Ms. Germano read the District's mission statement.

**APPROVAL OF AGENDA:***(7:01:47 PM)*

The agenda was approved as written with a revision to Item 11a(2).

**APPROVAL OF MINUTES:***(7:02:07 PM)*

The School Board Minutes of August 1, 2005 were approved as printed.

Mrs. Crawford thanked those present for sending her cards and letters in expression of sympathy for the loss of her mother.

**SCHOOL REPORT:***(7:02:41 PM)*

Mr. Gregg Wilbanks, Kenai Alternative High School principal, provided information regarding the student interview and acceptance process. He provided assessment information and noted that the school made AYP during the 2004-2005 school year except for graduation rate. He invited the Board to any of the school's special events and noted that the Thanksgiving Day dinner will be held on November 17 at 12:00 p.m. He provided a breakdown of student demographics and stated that this year's goals will be to focus on math and graduation rates. He stated that the school tries to respond to the whole student, both emotional and academic.

Mrs. Gilman asked whether it would be beneficial to change current school programs, or consider offering alternative schools at lower grades. Mr. Wilbanks stated that the time is right for an alternative school at the middle school level and should be housed separately from other schools. He added that he is not sure about offering an alternative school at the lower grades.

Ms. Germano asked whether there is a specific criterion that students must meet in order to be accepted at the Kenai Alternative High School. Mr. Wilbanks stated that student acceptance decisions are made on a case-by-case basis. She asked whether a student could choose to attend KAHS rather than attend their assigned high school. Mr. Wilbanks said that although a student could attend the KAHS, he would pursue the reason for the request because KAHS has a limit of 85 students and the priority is to serve the neediest.

Mrs. Crawford welcomed several high school students and Mrs. Raemaeker, Skyview High School teacher.

**COMMUNICATIONS AND PETITIONS:**

*(7:21:27 PM)*

Dr. Peterson stated that Board members have received the 2004-2005 state report regarding Adequate Yearly Progress, a letter from the Governor regarding the Agrium announcement that the company will stay in operation for another year, a Fireweed Academy-West Homer transition update, and District Office workplans.

**ADVISORY COMMITTEE, SITE COUNCIL AND/OR P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A, BOROUGH ASSEMBLY:**

*(7:22:59 PM)*

Ms. Cathy Carrow, KPEA President and representative for KPESA, reported that over the next few weeks the two labor organizations will be conducting meetings throughout the District to gather input for bargaining and to provide information on interest-based bargaining. She stated that she is looking forward to the upcoming bargaining training with the Board, District Office administration, principals, and KPEA and KPESA members. She added that she is very proud of the Anchorage teachers who kept working with the Anchorage School District on a labor contract until it was completed. She thanked the Board for their support of smaller class sizes.

**SUPERINTENDENT'S REPORT:**

*(7:25:20 PM)*

Dr. Peterson presented the 2004-2005 Superintendent's Annual Report. She reported that Competency-Based Education conversations will be held throughout District communities. She reported that a review of charter school framework, policies and roles has begun. She reported that the Kenai Middle School leadership class will coordinate the holiday card making event. She reported that the Wellness Committee will meet on September 13 at 4:00 p.m. at the Student Nutrition Services Office; the Site Council/Parent Training will be held Thursday, September 15 at the Soldotna Sports Center at 10:30 a.m.; Constitution Day is September 16 with various activities planned at schools throughout the District; the Curriculum Mappings Trainer of Trainers Meeting will be held September 19-23; the Borough Student Government Conference will be held September 27 at Kenai Central High; and the District Administrator Meeting will be held on September 29 at the Sports Center. She reported that the administrator evaluation conferences have been held and that the District Office has conducted 158 school classroom visits.

Dr. Peterson responded to Ms. Germano that the District Student Government Conference will be held at Kenai Central High School. Ms. Germano observed that there are no Board Members on the Charter School Review Group. Dr. Peterson stated that recommendations will come to the Board at a later date and added that the meetings are open to the public. Ms. Germano urged Board members to be involved. Mrs. Crawford stated that she attended the first meeting of the Review Group and emphasized the Board's intent of the Group. Mrs. Crawford asked interested Board members to contact her after the meeting about providing input for the Review Group.

Mrs. Gilman reminded Board members that charters are agreements between the charter school and the Board and not the administration. Dr. Peterson clarified that the Review Group is going to examine the charter process and not any particular charter school. Mrs. Crawford added that the Review Group will recommend a policy that the Board can revise and use for future charter school agreements and processes.

**FINANCIAL REPORT:***(7:31:55 PM)*

Mrs. Douglas presented financial reports of the District for periods ending July 30, 2005 and August 31, 2005. She reported that the actual enrollment has fallen short of the FY06 projection by 200 students which equals a \$1.4 million unrealized state and local effort revenue shortfall. She reported that the administration is addressing the shortfall and that a budget reconciliation plan will come to the Board in November or December. She stated that the delay is caused by the completion of the preliminary OASIS Report from the Department of Education. She stated that the administration is considering budgetary expenditure reductions, a reevaluation of the current fund balance designations and an allocation of the undesignated fund balance if the additional students do not materialize. She stated that another area of concern is the fuel rate increases affecting the utility budgets and announced that Enstar and HEA are expected to propose a 20% increase in natural gas and electrical rates, effective in January 2006. She stated that fuel oil contracts have automatic escalators built into the contracts and since June and September there have been increases of 12% to 17% in some accounts. She stated that on the horizon for FY07 and beyond is the increase in insurance rates in the aftermath of hurricane Katrina. She warned that past insurance rate increases are being paid for through a Borough fund balance and will shortly be eliminated. She announced that a budget worksession is scheduled for October 3 in Seward to address changes to the FY07 budget process. She stated that as part of the regional budget meetings, she is planning to give a brief financial overview and then solicit comments and input from the public.

Dr. Anderson asked whether the administration expects increasing enrollment through the first part of October. Dr. Peterson responded there is a small increase until the first week of October and then a decrease after Permanent Fund Dividend checks are issued. She reported that typically the OASIS numbers come in lower than the September enrollment.

Mrs. Brown asked whether the District budgeted a 17% increase for fuel costs for FY06. Mrs. Douglas replied that there has been much discussion about possible increases but there were no significant changes in utility budgets for FY06. She stated that an increase of approximately 12% was made to the FY05 budget and that the same dollar amount was carried forward into the FY06 budget.

**CONSENT AGENDA:***(7:40:04 PM)*

Items presented on the Consent Agenda were Approval of Nontenure Teaching Assignments; New Teacher Assignments; Request for Leave of Absence-Certified; Request for Leave of Absence-Support; Resignation; Long-term Substitute Contract; New Administrator Appointments; Nontenured Teacher for Tenure; Budget Transfer.

**NONTENURE TEACHING ASSIGNMENTS:**

Mr. Szymoniak recommended the Board approve nontenure teacher assignments for the 2005-2006 school year for Holly Boyle, .50 FTE Reading, Kenai Middle; Vicki Hollingsworth, Grade 6/ language arts and social studies, Kenai Middle; Lucas Peless, (temporary) language arts, Nikiski Middle/High; and Kristen Peless, Grades kindergarten, 1, 2 or multi-grade, Sears Elementary.

**NEW TEACHER ASSIGNMENTS:**

Mr. Szymoniak recommended the Board approve teaching assignments for the 2005-2006 school year for Jennifer Haugh, Grade 5, Chapman School; Tamra Wear, generalist, Connections Program; Lana Putman, (temporary), school psychologist, K-12 Districtwide Pupil Services; M. Hope Kmetz-Casseri, special education intensive needs, Homer High School; Mark Casseri, math, Homer High School; Cassandra Large, band/instrumental music 7-12, Homer High/Homer Middle; Vicki Abraham, (temporary) migrant teacher 7-12, Homer Middle/Homer High School; Lisa R. Morris, (.50 FTE temporary/.50 FTE permanent) Primary Grades K-3, Moose Pass Elementary; Sheri M. Legg, (temporary), librarian/media specialist .50 FTE, Mountain View Elementary; Gerald M. Olson, special education, resource, Nikiski Middle/High; Kevin B. Budge, (temporary), social studies/migrant (after school program), Nikolaevsk; Nikole D. Lyon, special education, resource, Seward High; Scott A. Jonsson, art, Seward High; Myla Liljemark, social studies/generalist 9-12, Seward High School; Jennifer Brockman, high school art, Skyview High School; Stephanie E. Cox, (temporary), high school art, Soldotna High School; Staci Wells, K-6 reading, Soldotna Montessori Charter School; Cheryl L. Romatz, intermediate Grades 4-6, Soldotna Montessori Charter School; Patricia Truesdell, (temporary), elementary generalist, Tebughna School; Lisa A. Gossett, (.50 FTE temporary/.50 FTE permanent), primary teacher, Tustumena Elementary; Derek J. Bynagle, secondary generalist, Nanwalek School; Karen S. Budge, music teacher, vocal and instrumental, Ninilchik School; Darlene Stoddard, K-10 generalist, Port Graham School, and Jennifer Joy Jones, (temporary) Title I teacher, Tustumena Elementary.

**REQUEST FOR LEAVE OF ABSENCE-CERTIFIED:**

Mr. Szymoniak recommended the Board approve a certified leave of absence request from Ann Wilson, art teacher, Soldotna High.

**REQUEST FOR LEAVE OF ABSENCE-SUPPORT:**

Mr. Szymoniak recommended the Board approve support staff leave of absence requests from Tim Greene, Title VII tutor, Nanwalek Elementary/High and Patty Bennett, custodian I, McNeil Canyon Elementary/Homer High.

**RESIGNATION:**

Mr. Szymoniak recommended the Board approve a resignation at the end of the 2004-2005 school year from Judy Klunder, Grade 3, Tustumena Elementary.

**LONG-TERM SUBSTITUTE CONTRACT:**

Mr. Szymoniak recommended the Board approve a substitute contract for Alison Gryga, ATOSS, Federal Programs.

**NEW ADMINISTRATOR APPOINTMENTS:**

Mr. Szymoniak recommended the Board approve administrator appointments for Ron Hatcher, assistant principal, Kenai Middle and Curtis Liberty, principal/teacher, Susan B. English.

**NONTENURED TEACHER FOR TENURE:**

Mr. Szymoniak recommended the Board approved Jennifer Wardes, a nontenure teacher, for tenure.

**BUDGET TRANSFER:**

Mrs. Douglas recommended the Board approve a budget transfer from the Information Services department to purchase additional disk space and expand backup capabilities to include school servers during backup of information.

**CONSENT AGENDA:**

*(continued)*

**MOTION**

Ms. Germano moved the Board approve Consent Agenda Items Numbers 1 through 9. Mrs. Mullins seconded.

Motion carried unanimously.

**TENTATIVE NONTENURED  
TEACHING ASSIGNMENT:**

*(7:41:02 PM)*

**MOTION**

Mr. Szymoniak recommended the Board approve a tentative nontenure teacher assignment for the 2005-2006 school year for Leah Dubber, (temporary) social studies, Kenai Middle School.

Ms. Germano moved the Board approve a tentative nontenure teacher assignment for the 2005-2006 school year. Mr. Anderson seconded.

Mrs. Brown stated that she will abstain from voting because the recommendation includes a family member.

VOTE:

YES – N. Anderson, Hilts, Wassilie, M. Anderson, Gilman, Germano, Mullins, Crawford

ABSTAIN – Brown

Motion carried.

**BOARD POLICY 5131.43:**

*(7:42:20 PM)*

Mr. Stewart recommended the Board adopt BP 5131.43 (Bullying) which reiterates the District's commitment to provide a safe learning environment for students and provides a working definition of bullying.

Mr. Anderson recommended the Board adopt BP 5131.43 (Bullying). Mrs. Hilts seconded.

Dr. Anderson expressed concern with the bullying definition of "repeated" intimidation.

**MOTION**

Dr. Anderson moved the Board approve an amendment to remove the word "repeated" from the first sentence of the Bullying Defined paragraph. Ms. Wassilie seconded.

Ms. Germano stated that the word "repeated" was added after the first reading at Board request. She felt that it was important to add the word because students say and do things that they shouldn't and she does not want them disciplined for a single incident. She cautioned the Board to be careful about narrow or broad policy statements.

Dr. Anderson respectfully disagreed with Ms. Germano's statement and related an instance when a threat to life and limb was serious enough that a student should have been expelled and yet no discipline action was taken. He stated that it should not take multiple times for discipline to be imposed and that the administration has enough leeway to decide whether comments are made in jest. He stated that he would like to have the option of discipline for a single egregious event and not be hindered by the term "repeated".

**BOARD POLICY 5131.43:**  
(continued)

Mrs. Hilts commented that Dr. Anderson's concerns are dealt with in BP 3522.6. She stated that serious threats should be dealt with and would not consider them to be bullying.

Mr. Anderson stated that the District has excellent administrators who can make the decision whether bullying has occurred at a younger level but with older children and young adults they can interpret it differently. He stated that removing the word "repeated" will solve problems with the policy statement.

Ms. Germano asked about the harassment policy. Mr. Stewart noted that Mrs. Hilts referred to a policy titled, Violent and Aggressive Conflict and further explained that if a student commits a violent act, the administration can recommend expulsion or long-term suspension. Ms. Germano asked if the policy adequately meets the needs of the bullying statement. Mr. Stewart explained that bullying is not a single act by definition and takes place over a long time.

Dr. Anderson stated that he is aware of an instance where a child transferred schools to avoid a real life threat and that no discipline was imposed against the aggressor for the single event. Mr. Stewart responded that the District harassment policy would address the aggressive threat if the school administration were made aware.

Ms. Wassilie stated that the type of behavior that Dr. Anderson is describing would be considered violent and aggressive conduct and not bullying. She stated that students may go beyond the limits of appropriate behavior as they learn to socialize and added that she does not want to see a policy that is so rigid that students will be disciplined when instead the infraction should be used as a learning experience.

Mrs. Brown stated that she will not support the Nels Anderson amendment because students make mistakes and should not be punished for each event. She stated that the District has needed a policy addressing bullying and felt that the proposed language fits and that the word "repeated" should be kept in the language.

Mrs. Gilman stated that she will vote against the Nels Anderson amendment. She stated that the Bullying Policy includes a broad range of definitions and guessed that everyone in the room was probably guilty of one or more of the offenses listed during their school career. She stated that the role of the school is to educate children and social behavior is another area to educate.

VOTE:

YES – M. Anderson, N. Anderson, Mullins, Crawford

NO – Brown, Hilts, Wassilie, Gilman, Germano

Amendment failed.

Motion carried unanimously.

**BOARD POLICY 0520:**  
(7:53:24 PM)

Mr. Stewart recommended the Board adopt BP 0520 (School Accountability/School Improvement) which states the process for implementation of school improvement plans when schools do not make adequate yearly progress (AYP).

**MOTION**

Mrs. Mullins moved the Board adopt BP 0520 (School Accountability/School Improvement). Ms. Germano seconded.

Motion carried unanimously.

**AASB CORE RESOLUTIONS:**  
(7:54:35 PM)

Mrs. Crawford explained that recommendations from the Board for the AASB resolutions would be forwarded to AASB for consideration at the Annual Conference.

**MOTION**

Ms. Germano moved the Board approve the 2005 Core Resolutions. Mr. Anderson seconded.

Ms. Brown stated that she will not support the resolutions because the public is not aware of the significance of the resolutions, especially those regarding funding of schools at the state level. She explained that when recommendations are made by organizations such as AASB, there are implications and, if passed, are then lobbied by AASB staff to the legislature. She noted that although there were copies available at the Board meeting and a notice in the newspaper, there was no public testimony. She noted that she has not been receiving her Board packet in time to study the materials and feels unprepared to speak to the resolutions even though the results must be reported to AASB by a certain deadline.

Ms. Wassilie noted that most of the resolutions are continuing and have been in existence for a year or more and while they are used to affect law, are not binding.

Ms. Germano expressed appreciation for the review work by the AASB Board of Directors and noted that there were not many changes to the resolutions. She stated that the resolutions were available on the District website with the regular Board packet items.

Ms. Crawford reported that the resolutions were posted on the District website as well as all year long on the AASB website.

**MOTION**

Ms. Germano moved the Board approve an amendment to AASB Core Resolution 2.3 to strike the title and replace it with "Equitable District Cost Factors", to add the words "some communities in" before the word "Alaska" in the second sentence of the first paragraph, to delete the entire third sentence of the first paragraph, and to delete the first, third and fourth paragraphs of the Rationale section. Dr. Anderson seconded.

Germano amendment carried unanimously.

**MOTION**

Ms. Germano moved the Board approve an amendment to add the former first, third and fourth paragraphs of the Rationale section of Resolution 2.3 to the end of Resolution 2.0. Dr. Anderson seconded.

**AASB CORE RESOLUTIONS:**  
(continued)

Ms. Germano stated that there is information in the rationale paragraphs that is valuable.

Germano amendment carried unanimously.

**MOTION**

Ms. Germano moved the Board approve an amendment to replace the word “impending” with the word “ongoing” in Resolution 2.21. Mrs. Mullins seconded.

Dr. Anderson asked whether there was interest in changing the words “financial relief” to “responsibility”. Mrs. Crawford clarified that Mrs. Douglas suggested that only the title of the resolution be changed.

Germano amendment carried unanimously.

Ms. Germano noted that Resolution 1.8, Accountability for Home-Schooled Students Outside the Public System, is an issue that will continue to be a statewide problem.

Mr. Anderson asked why the word “substantially” was added and asked for some history on the resolution. Mr. Stewart explained that home-schooled students will be allowed to use an alternative to the HSGQE. Dr. Anderson reported that Representative Chenault addressed this issue a few years ago and received approximately 1200 negative responses from the public. Dr. Anderson stated that he is interested in working on the issue with home-school families.

Mrs. Gilman stated that she strongly believes that students not in the public school system should be taking the same tests, so the state can have accurate data for NCLB.

**MOTION**

Mrs. Gilman moved the Board approve an amendment to delete Resolution 1.2, Opposing Mandated School Consolidation. Ms. Germano seconded.

Mrs. Gilman stated that school consolidation is a responsible fiscal policy as well as academic policy, and as a school board that is fully-funded by the Borough, everything possible must be done to campaign for fiscal responsibility among other districts.

Dr. Anderson stated that he has adamantly supported the deletion of Resolution 1.2 in the past and added that he is not sure that it is worth the effort.

Mrs. Brown asked for clarification about whether the term consolidation in Resolution 1.2 meant schools or school districts. Mrs. Crawford replied that the term means consolidation of school districts.

Mrs. Gilman stated that it is ridiculous to have 53 school districts in the State of Alaska. She stated that although it is not a popular decision, it is the right thing to do.

**AASB CORE RESOLUTIONS:**  
(continued)

Ms. Germano stated that it is valuable to continue the consolidation conversation and if there is no opposition there is no conversation. She stated that the District's adequate funding issue is stopped because the state leadership is upset that there are four school districts on Prince of Wales Island. She stated that until these issues are resolved, the District will continue to pay a price.

Mrs. Brown suggested that the consolidation topic may be a matter of poor timing until the cost differential is dealt with.

Ms. Wassilie stated that she will not support the Gilman amendment and added that she is not sure that there is a cost savings. She stated that there is a legislative task force that is examining local governments and their survival. She added that there is direction that can come from the legislature and added that more meaningful consolidation will come when local areas initiate it. She noted that there is an argument that some districts are too large and added that she believes in local direction on this matter.

**VOTE ON GILMAN AMENDMENT:**

Yes – Mullins, M. Anderson, Germano, N. Anderson, Gilman, Hilts, Crawford

No – Wassilie, Brown.

Gilman amendment carried.

**MOTION**

Mrs. Gilman moved the Board approve an amendment to delete Resolution 1.3, Opposition To Mandated Borough Formation. Mr. Anderson seconded.

Ms. Germano stated that she will not support the Gilman amendment because the state has a means of taxing residents of unorganized boroughs if they choose. She stated that forcing borough organization is an easy way out of taking responsibility by the legislature.

Mr. Anderson questioned whether AASB should be involved with the issue of mandatory boroughs.

Ms. Wassilie stated that she will not support the Gilman amendment because currently there are a number of rural communities that cannot financially support their municipal governments and are folding.

Mrs. Mullins stated that she will not support the Gilman amendment because there are some people who move into unincorporated areas because they do not wish to be leveled with a government that will not serve them in such a large area.

**AASB CORE RESOLUTIONS:**  
(continued)

Mrs. Brown stated that Resolution 1.3 remotely relates to education because it addresses funding but that AASB is out of line if they are going to develop a resolution for every political issue that has any remote connection to education. She further added that AASB should not be involved in the formation of boroughs and that it should be a legislative responsibility. She stated that although she would personally testify to the legislature in favor of mandatory borough formation, it is not an issue that AASB should be involved with. She asked Mrs. Crawford how the public will know of the Board's amendments to the AASB resolutions. Mrs. Crawford stated that information will be available on the web and that all 53 school districts provide quite a bit of input into the resolutions.

Ms. Wassilie stated that the AASB resolution regarding borough formation was developed because during the time Alaska became a state the borough was chosen as the form of government which includes the administration of education.

**VOTE ON GILMAN AMENDMENT:**

YES – Gilman, M. Anderson, Germano, Hiltz, N. Anderson, Brown  
NO – Mullins, Wassilie, Crawford

Gilman amendment carried.

**VOTE ON AMENDED MOTION:**

YES – Hiltz, N. Anderson, Germano, Wassilie, Gilman,  
M. Anderson, Mullins, Crawford  
NO – Brown

Amended motion carried.

**APPROVAL OF AASB  
FUNDING RESOLUTION:**  
(8:29:13 PM)

Mrs. Crawford recommended the Board approve an additional AASB resolution regarding health care funding for consideration at the annual meeting.

**MOTION**

Ms. Wassilie moved the Board approve the proposed additional AASB resolution regarding health care funding. Ms. Germano seconded.

Mrs. Gilman stated that she is pleased that the Board is proposing the resolution and added that she was struck by the fact that approximately 10% of the District budget is spent on health care costs for current employees. She noted that health care costs are a tremendous problem for all Districts, governmental agencies, and citizens. She stated that she would like to see a nationwide grassroots effort to alert attention at the federal level.

Ms. Wassilie thanked Mrs. Gilman and Mrs. Crawford for their work on developing the health care resolution. She stated that although fuel costs seem to be rapidly catching up, health care costs are a major cost of public and private budgets and therefore, will support the new resolution at the conference.

Motion carried unanimously.

**PUBLIC PRESENTATIONS/  
COMMENTS:**

*(8:32:06 PM)*

Mrs. Jenni Hammond, Nikiski North Star parent, stated that the Borough Assembly should fully fund education at all times. She expressed hope that all parent groups can prepare for the upcoming legislative session at the Parent/Site Council Training meeting on Thursday, September 15. She urged those present to send box tops and Campbell soup labels to Nikiski North Star to redeem for school materials and equipment.

**BOARD COMMENTS:**

*(8:33:28 PM)*

Ms. Wassilie stated she would like to receive the AASB Resolutions earlier so they could be addressed with more preparation. She stated that she has heard positive comments in Seward regarding the pupil-teacher ratio at the K-3 grade level and expressed appreciation for the music teacher in the K-8 program. She reported that she attended a Seward Site Council meeting where the principal told the group that 23 of the 28 students who did not return to Seward High School had left the community and the District. She stated that she did not know why they left. She expressed appreciation for the KAHS report.

Mrs. Hilts stated that AASB adopted the theme "Make Students Our Top Priority" and added that the public should be asking legislators and other leaders to also support making children the state's top priority. She reported that the Board had an earlier discussion about the age gap of experienced and non experienced workers in education. She added that the current workforce is not filling leadership positions and that the situation is likely to worsen. She stated that the Board needs to focus on asking the public to step forward and declare that children are the top priority. She reported that Mr. Young and a counselor from the Connections Program visited Seldovia and noted that there are approximately 9 students who are being home-schooled through the program. She stated that the community spread the word that the District has the best home-school program for Kenai Peninsula Borough students, and that no other district can provide a better program for KPBSD students. She stated that it was heart warming to see the working relationship between Susan B. English High School and the Connections Program. She stated that she is looking forward to visiting other schools. She noted that Kachamak Selo made AYP. She stated that some schools are facing some difficult challenges with partial to full changes in staff and that despite the staff changes at Susan B. English School, her children and other students are busy working on school projects that are fulfilling the expectations of the District's mission statement.

Ms. Germano thanked Mr. Wilbanks for the KAHS report. She explained the AASB resolutions process, and noted that there will be more opportunities to discuss the resolutions. She noted that the resolutions have not changed much over the years except to delete some of them. She reminded those present that the resolutions are a compilation of all districts in the state and that the Board of Directors will prioritize the resolutions. She stated that the AASB resolutions are reviewed by the Board annually. She stated that while she always wants public input, she was elected by the public to represent them and takes that obligation seriously. She stated that she does her homework and if the public feels she is not doing a good job, she will not be reelected.

**BOARD COMMENTS:**

(continued)

Mr. Anderson thanked Mr. Wilbanks for the KAHS presentation and added that he thoroughly enjoyed the graduation ceremony last year. He stated that he was amazed at the many KAHS partnerships. He thanked the students in the audience for attending the meeting. He stated that he is pleased to hear that the Fireweed Academy relocation is going smoothly. He reported that he welcomed students on the first day of school at Sterling Elementary along with the principal. He stated that he was impressed that in only her second year as principal, Mrs. Ermold not only knew the names of almost every student but knew their parents' names as well. He stated that although he has expressed displeasure with AASB in the past, they are an organization that represents the school boards statewide and provides influence with the legislature. He stated that he believes the District would not have received the funding at the current level without a unified voice provided by AASB. He stated that it is a discredit to assume that the public is out of touch with educational issues and was confirmed by the 1200 emails received by Representative Chenault regarding home schooling accountability. He mentioned that he will speak to Mrs. Crawford regarding the Sterling Elementary School roof.

Dr. Anderson reported that he was absent from the August 1 School Board meeting to attend the National Boy Scout jamboree where an accident claimed the lives of four Alaskan Scout leaders, two of whom were personal friends. He stated he has been impressed with the outpouring of condolences and thanked the public for their expressions of sympathy.

Mrs. Gilman reported that the school year is off to a good start and has attended four open houses within the City of Kenai. She stated that she is pleased with the quality of the teachers and added that they were extremely knowledgeable, excited about their jobs, and like their students. She reported that several teachers told her it has been the best school start-up in many years and noted that no one has complained to her about class sizes. She reported that her children have a mix of seasoned and new teachers. She reported that her daughter brought home a book written by Hannah Watkins, a KPBSD student, titled, *Heidi and the Tsunami*, which was written as part of the Caring for the Kenai competition. She stated that Miss Watkins has five more books planned with the same disaster preparedness theme. She noted that after Miss Watkins won the Caring for the Kenai contest the Borough Emergency Management, School District and various private businesses worked with her to publish enough copies so that every kindergarten student as well as local libraries received a copy of the book. Mrs. Gilman commented that Miss Watkins is a product of the KPBSD and is proud of her accomplishments and noted that there are many other wonderful opportunities for students within the District. She stated that she is pleased that the Wellness Committee will meet tomorrow to discuss student nutrition and expressed appreciation that some schools have already put restrictions on the purchase of soft drinks. She thanked Mr. Wilbanks for the KAHS report and added that the Board should consider an alternative school for elementary and middle school students.

**BOARD COMMENTS:**  
(continued)

Mrs. Brown reported that there is much excitement throughout the District and added that she has spoken to young people and parents of children in the charter schools. She stated that students throughout the District are falling in love with their teachers. She expressed hope that there will be no more teacher transfers. She reported that she recently heard about a former District graduate that is a highly-sought-after engineer and credited District teachers for providing him with the skills to be successful. She thanked District staff for a good school start-up. She commented that the high cost of fuel will make it very difficult for families to afford food and other necessities and cautioned the Board about their requests for funding priorities from the legislature. She praised the required observance of Constitution Day and added that she hopes it continues because the topic is worthwhile. She stated that it was enjoyable to read about Mrs. Crawford's mother's life story and noted that she provided home delivered meals through the Meals on Wheels Program for 15 years. She commended Mrs. Crawford for her public leadership as demonstrated by her mother and expressed sympathy for the loss.

Mrs. Crawford added that her mother and father delivered meals until her father turned 90 and that her father also read books to school students until he was 93. She thanked the Board for the cards and for the flowers that were sent to her mother's funeral.

Mrs. Mullins requested an excused absence for the October 3 Board meeting. She expressed appreciation for the work plans that were shared with the Board and added that after reading them she is pleased that the Board settled on only three goals. She expressed appreciation to the students in the audience for their attendance and invited them to call or email Board members with questions. She stated that the first day of school was enjoyable and was impressed with uplifting feelings. She reported that she spent several minutes in each classroom and noted that she did not receive any phone calls at the end of the school day. She expressed appreciation for all of the work by school staff preparing for the new school year and noted that the students have been excited to begin school. She noted that her seat on the AASB Board of Directors expires this school year and requested that her nomination for reelection be included on the next Board agenda if the Board concurs.

Mrs. Crawford stated that Mrs. Mullins' nomination to the AASB Board of Directors will be added to the next Board agenda.

Mrs. Crawford, thanked Mr. Wilbanks and the KAHS staff for providing a valuable service to many students. She reported that it has been a great start to the school year and noted that she has received many positive calls and comments from students, parents and teachers. She stated that the District Office work plans are outstanding and added that she is overwhelmed by how much is accomplished by the lean staff. She noted that Board members have received the Policy Manual updates which can also be accessed online.

**ADJOURN:**  
(PM)

At 9:02:12 p.m., Mrs. Mullins moved the School Board Meeting be adjourned. Dr. Anderson seconded.

Motion carried unanimously.

Respectfully submitted,

---

Mrs. Sammy Crawford, President

---

Mrs. Debra Mullins, Clerk

The Minutes of September 12, 2005,  
have not been approved as of  
September 19, 2005.

October 3, 2005

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

THROUGH: Glen Szymoniak, Assistant Superintendent

SUBJECT: Approval of Request for Leave of Absence-Certified Item 11 a (1)

It is recommended the following request for unpaid leave of absence be approved for the remainder of the 2005-06 school year:

Dale Moon

AK Online

Curriculum & Assessment,  
effective October 3, 2005

October 3, 2005

TO: Board of Education  
FROM: Tim Peterson, Director, Human Resources  
THROUGH: Glen Szymoniak, Assistant Superintendent  
SUBJECT: Approval of New Teacher Assignments/2005-06 Item 11 a (2)

It is recommended that the following new teacher assignments be approved. The following assignments are tentative:

<u>RESIDENCE</u>	<u>NAME</u>	<u>DEGREE</u>	<u>INSTITUTION</u>	<u>MAJOR</u>	<u>ATC</u>	<u>EXP</u>	<u>ASSIGN</u>
Homer, AK.	Maryvonne Guillemin	MAT	University of Alaska, Anchorage	Methodology	French 7-12	13 AK	Temporary, Foreign Language Teacher, Homer High School
Homer, AK.	Marcia Lee	BA	University of Oregon, Eugene, Oregon	Language Arts	Elementary	11 States	Temporary Librarian, .50 FTE Homer Middle/.50 FTE Homer High School
Nanwalek, AK.	Katharine Bynagle	BA	Whitworth College, Spokane, Washington	History	Social Studies 5-12 History 5-12	====	Secondary Generalist, Nanwalek School
Kenai, AK.	Lacey Wisniewski	BA	Carroll College, Waukesna, Wisconsin	Biology	Biology 6-12	=====	Temporary, Secondary Generalist, Port Graham School

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## RESOLUTION 05-06-2

### GAMING PERMIT: PRIMARY MEMBER IN CHARGE OF GAMING

Pursuant to the requirements of AS 05.15.112 and 15ACC 105.210 regarding the appointment and duties of the Primary and Alternate Member in Charge of Gaming, the Board of Education of the Kenai Peninsula Borough School District at a meeting held at Seward, Alaska on October 3, 2005, proposed the following resolution:

BE IT RESOLVED by the Board of Education of the Kenai Peninsula Borough School District that the following were appointed as Primary Member and Alternate Member in Charge of Gaming.

School	Administrator	Primary Member	Secondary Member
Chapman Elementary	Sharon Conley	Debbie Poindexter	Sharon Conley
Homer High School	Ron Keffer	Daniel Beck	Patty Hollis
K-Beach Elementary School	Sylvia Reynolds	Sylvia Reynolds	Debbie Tressler
Kenai Central High School	Alan Fields	Alan Fields	Loren Reese
McNeil Canyon Elementary	Pete Swanson	Pete Swanson	Laura Sheldon
Mt. View Elementary School	Jim Dawson	Darolyn Brown	Jim Dawson
Nikiski Middle/High School	John O'Brien	Margie Warner	John O'Brien
Nikolaevsk School	Sharon Conley	Ducia Lasiter	Sharon Conley
Ninilchik School	Terry Martin	Terry Martin	Patricia Tilbury
Sears Elementary School	John Cook	John Cook	Kimb Remsen
Seward High School	Steve Pautz	Sharon Ackerson	Steve Pautz
Seward Middle School	John Cote	John Cote	Ruth Atkinson-Adams
Skyview High School	Randy Neill	Randy Neill	Bob Ermold
Soldotna High School	Todd Syverson	Todd Syverson	Lori Marquardt
Soldotna Montessori Charter	Mo Sanders	Mo Sanders	Lisa Dehlbom
Sterling Elementary School	Christine Ermold	Christine Ermold	Krissy Mahan
Susan B. English School	Curtis Liberty	Curtis Liberty	Sandra Geagel
Tustumena Elementary	Ken Halverson	Ken Halverson	Pauline Mills
Voznesenka School	Ray Hillman	Ray Hillman	Ksenia Kuzmin
West Homer Elementary	Charles Walsworth	Charles Walsworth	Jean Calhoun
Community Schools	Sharon Moock	Carmen Triana	Mike Illg

\_\_\_\_\_  
Sammy Crawford, President  
Kenai Peninsula Borough School District  
Board of Education

ATTEST: \_\_\_\_\_  
Sally Tachick  
Notary Public, State of Alaska  
My Commission Expires 07/25/09



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Office of the Superintendent

Dr. Donna Peterson, Superintendent of Schools  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8888 Fax (907) 262-9132

---

## M E M O R A N D U M

---

**DATE:** September 27, 2005  
**TO:** Members, Board of Education  
**FROM:** Donna Peterson, Ed.D. *Donna Peterson*  
Superintendent of Schools  
**RE:** Student Representative Appointment

The student representative to the Board will be chosen during the Borough Student Council Conference which is being held on September 27. A student profile will be provided at the October 3 Board meeting as a lay down item.

In accordance with our policy, I will be recommending approval of the elected student at that time.

**Kelly King**  
**2005-2006 Student Representative to the**  
**Board of Education**

My name is Kelly King and I was born in Soldotna, Alaska on November 27, 1987. I am currently a senior attending Soldotna High School. I don't know where I want to go to college or what I want to major in, and if you ask me, I'll probably look panicky and sprint away. I can't imagine what I'm going to do with my life because I'm interested in so many things. I've yet to find a major that includes journalism, psychology, education, philosophy, art, writing, Spanish, environmental studies, and social services. My main goal for my senior year is to find something I'm really passionate about, and then learn to really love that thing, whatever it might be.

I really love to travel and experience different cultures, and I'm lucky enough to have family that also enjoys that. As a result, I've had the opportunity to become a fairly well-traveled individual, especially in comparison to many young people. I'm especially thankful for my experiences with travel because it's given me an appreciation for peoples' differences and similarities.

As far as school goes, I've been involved in a lot of different activities because I'm interested in trying out new things and becoming a well-rounded person. I'm SoHi's student body president and the vice president of the National Honor Society. I've participated in Future Problem Solving since elementary school, and last year I tried out Model United Nations, which helped me learn a lot about diplomacy. I've also competed in the National Ocean Science Bowl for three years, during which my team placed fifth the first year and fourth the next, and we're planning on winning it this year.

I decided to run for Student Representative because having grown up in Soldotna's school system and later working with my administration to benefit the school, I've realized how frustrating it can be for students who don't feel like they have a voice. I want to make sure that while I'm in this position, I network with the student governments of the local schools so I know that the student body feels well-represented. I'm excited to see what new opportunities this opens up for me.





# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Finance

Melody Douglas, Chief Financial Officer  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 262-5846 Fax (907) 262-9645

September 27, 2005

## MEMORANDUM

TO: Board of Education  
FROM: Melody Douglas   
Chief Financial Officer  
SUBJECT: Budget Transfers

Budget transfer 49 in the amount of \$12,091 has been requested by Connections to purchase 238 software site licenses for student computers.

Budget transfer 53 in the amount of \$49,000 has been requested by Aurora Borealis Charter School to pay for removal of old playground pavement, regrading and compacting the site and laying new pavement.

These budget transfers exceed \$10,000; therefore, they require Board of Education approval per Board Policy 3120. Approval by the Board of Education is recommended.

Enclosures

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 NORTH BINKLEY STREET  
SOLDOTNA, ALASKA 99669

PAGE 1

-----  
BUDGET TRANSFER REQUEST  
-----

SCHOOL ALT/CONNECTIONS TRANSFER # 800001 DATE 09/09/05  
-----

-----  
TRANSFER FROM ACCOUNT NO. TRANSFER TO ACCOUNT NO. AMOUNT  
-----

1. 100-80-4140-0000-4501 100-80-4140-0000-4402 12,091.00

TOTAL: 12,091.00

-----  
JUSTIFICATION OR REASONS FOR REQUESTING TRANSFER OF FUNDS ARE LISTED BELOW:  
-----

REQ 068003940~238 OFFICE PRO LICENSES FOR STUDENT COMPUTERS

-----  
PRINCIPALS'S SIGNATURE

-----  
SUPERINTENDENT/OPERATIONS APPROVAL

-----  
ACCOUNTING APPROVAL

-----  
DATE APPROVED BY SCHOOL BOARD

000049

-----  
TRANSFER REQUEST NUMBER  
-----

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 NORTH BINKLEY STREET  
SOLDOTNA, ALASKA 99669

PAGE 1

-----  
BUDGET TRANSFER REQUEST  
-----

SCHOOL AURORA BOREALIS CHTR TRANSFER # 650001 DATE 09/15/05  
-----

-----  
TRANSFER FROM ACCOUNT NO. TRANSFER TO ACCOUNT NO. AMOUNT  
-----

1. 374-65-4100-0000-4901 374-65-4600-0000-5101 49,000.00

TOTAL: 49,000.00

JUSTIFICATION OR REASONS FOR REQUESTING TRANSFER OF FUNDS ARE LISTED BELOW:  
-----

REMOVAL OF PLAYGROUND PAVEMENT; RE-GRADE, COMPACT AND LAY NEW PAVEMENT

-----  
PRINCIPALS'S SIGNATURE

-----  
SUPERINTENDENT/OPERATIONS APPROVAL

-----  
ACCOUNTING APPROVAL

-----  
DATE APPROVED BY SCHOOL BOARD

000053

-----  
TRANSFER REQUEST NUMBER  
-----

October 3, 2005

TO: Board of Education  
FROM: Tim Peterson, Director, Human Resources  
THROUGH: Glen Szymoniak, Assistant Superintendent  
SUBJECT: Approval of Leave of Absence Request/Support- Item-

It is recommended that the following request for unpaid leave of absence be approved for the remainder of the 05-06 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>
Robert E. Klunder	Custodian	Soldotna High School, effective September 28,2005



## Board of Directors Nomination Form

*Nominations must be received by Oct. 20, 2005*

Name Debra Mullins

Address 53630 Redoubt Dr

City Kenai State AK Zip 99611

Telephone (Home) 776-5250 (Work) \_\_\_\_\_

Ways in which nominee has demonstrated advocacy for children:

**See attached pages.**

### Background Information

Education 3 yr college Certificate of Nursing

Present Occupation home maker

Previous Occupation(s) Nurse

Membership in professional or other organizations, if any.

Dates - Offices Held:

**See attached pages.**

The following indicates the length of terms and number of seats vacant for each term.

Length of Term	# of seats vacant	Expiration Date
3 years	5	2008

Nominee is a current board member of

Kenai Peninsula Borough School District.

Dates of Service 1981-1987 1996-2005

Year Current Term Expires \_\_\_\_\_

Offices held on local school board with dates:

**See attached pages.**

**Other Education-related public service** at the local, state or national level (Boards, commissions, task forces, committees) with dates and leadership positions held, if any:

**See attached pages.**

**Other Non Education-related public service or cultural activities** at the local, state or national level, with dates and positions held, if any:

**See attached pages.**

This nomination form should be accompanied by a one page written statement from the nominee regarding that individual's views on:

1. The appropriate role of the AASB.
2. Three major issues facing AASB in the near future.
3. How AASB could better serve school boards?
4. Ways AASB can help school boards meet Board Standards.

*If nominee is selected by Nominating Committee, this statement will be made available for the General Membership at the Annual Conference.*

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_

to submit the name of this nominee.

Signed \_\_\_\_\_

*School Board President or designee*

### Nominations must be received in the AASB Office by Oct. 20, 2005

*Please return to:*

AASB Nominations Chairman  
1111 West 9th St., Juneau, Alaska 99801

Tel: 907-586-1083 Fax: 586-2995

*Nominations form should be accompanied by a copy of the Board of Directors Job Description/Code of Ethics, signed by nominee.*

## Board of Directors Job Description

### Constitutional Responsibilities

The Board of Directors establishes policies to supervise, control and direct the business of AASB within the limits of, and consistent with, the Resolutions and Beliefs, and Constitution and Bylaws approved by the Delegate Assembly. Within these limits, the Board of Directors:

- Actively promotes the purposes of the Association;
- Interprets AASB's Constitution and Bylaws;
- Adopts such policies, rules and regulations for the conduct of its business as it shall deem advisable;
- Employs and annually evaluates the Executive Director;
- Adopts and periodically adjusts the Association's budget;
- Provides oversight for the operation of the Legal Assistance Fund and AASB Scholarship Fund;
- Proposes changes to the dues structure to the general membership;
- Sets/approves/adopts the amount AASB will charge for all meetings, services and materials.

### Corporate Responsibilities

In the exercise of its corporate responsibilities, the Board of Directors adopts and maintains a Board Policy Manual which sets forth procedures and guidelines for the Board's operations and Director's participation in AASB activities. In order to accomplish the overall mission of the Board of Directors and to achieve its corporate objectives, each member of the Board has several kinds of individual responsibilities. Members should:

- prepare well for each Board meeting, through full and careful study of the agenda and its support materials, other relevant materials and through discussion of agenda items, where appropriate, with school board association staff members, fellow school board members, and others as desired in the formulation of preliminary personal views on each topic in advance of the Board meeting. These judgments are to serve as a base point for further discussion in the meeting;
- attend the entire board meeting by arranging travel schedules in advance to permit on-time arrival and staying through the full meeting;
- participate effectively in the Board meeting by ensuring that the concerns formulated in the preparation stage are heard by the whole Board. Each Director is expected to retain an open mind until all the facts and view points on issues are before the Board. Conclusions on action items are sought that are believed to be in the best interests of AASB. And, once a decision is made, the director is expected to support such Board conclusions, even when one may have some reservations about them;

• evaluate and follow-up on the actions taken in the Board meeting, by keeping track (through published AASB reporting documents) of how the actions of the Board are being implemented in the short- and long-run, and bringing up any concerns with the President, Executive Director or Board of Directors, as appropriate.

- establish two-way communication through the Board Liaison Network and with their respective school boards to explain and discuss actions taken by the Board of Directors, and;
- provide personal liaison to the member boards through the Board Liaison Network or caucus leadership, or in such other ways as are determined by the President or Board of Directors.
- fulfill responsibilities of any collateral assignment as an AASB committee member or AASB appointed representative to other agency committees or task forces in accordance with the purpose of the committee or the nature of the representation on behalf of AASB and consistent with the precepts of preparation, attendance, participation and evaluation set forth above, and;
- participate actively in the legislative activities of AASB, in the most effective manner, to be jointly decided with the Executive Director, and;
- diligently participate in the annual evaluation of the Executive Director by completing the evaluation instrument and returning it to the designated officer in a timely manner, participating fully and constructively in the Board's evaluation discussion, and assisting in setting professional performance goals for the Executive Director, and;
- accept occasional public speaking assignments such as chairing caucuses and introducing speakers at meetings and giving reports as appropriate before the Board or general membership, and;
- acknowledge and abide by the AASB Board of Directors Job Description and Code of Ethics.

Additionally, the Board Member serves as an Ambassador of the Association. As such, each member of the Board functions as a representative of AASB to member school districts and the general public. Each Director must assume responsibility for explaining AASB's programs, the basis for governance decisions, AASB's vision for the future as described in the AASB's Long Range plan, and AASB's missions and goals, together with the action plans approved by the Board to realize that vision and attain those missions and goals.

Finally, the Board member serves as an advocate for AASB both at home and at the state level. Each member of the Board is part of the governance team selected by the AASB general membership. He or she is expected to be a vigorous, knowledgeable and articulate advocate of AASB and its programs, as approved by the Board of

Directors, so that the value of membership in AASB can be made fully and clearly known in the district from which the Director comes, as well as to all other school boards around the state. As a result of this advocacy, the attitudes, opinions and conclusions about AASB, formulated by school board members around the state, can be made with full understanding of all the facts that Directors can make available.

### Code of Ethics

As a member of the Association of Alaska School Boards Board of Directors I will strive to improve public education, and to that end I will:

- Attend all three regularly scheduled AASB board meetings and other teleconference meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings;
- Recognize that I should endeavor to make policy decisions only after full discussion at publicly held board meetings;
- Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
- Encourage the free expression of opinion by all board members, and seek systematic communications between the board and member school boards;
- Work with other AASB board members to establish effective board policies and to delegate authority for the administration of the association to the Executive Director;
- Communicate to other AASB board members and the Executive Director expressions of member and public reaction to AASB resolutions, policies and programs;
- Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school boards association;
- Support the employment of those persons best qualified to serve as association staff, and insist on a regular and impartial evaluation of all staff;
- Avoid being placed in a position of conflict of interest, and refrain from using my board position for personal or partisan gain;
- Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

***My signature below indicates that I have read and agree to abide by the AASB Board of Directors Job Description and Code of Ethics.***

Name \_\_\_\_\_

Date \_\_\_\_\_

## BOARD OF DIRECTORS Election Procedures

*The Association of Alaska School Boards is governed by a Board of Directors comprised of 15 members elected at large from throughout the state. To qualify for a seat on the Board as a director, a nominee shall be a member of a Board of Education which is in good standing with the Association.*

*The Nominating Committee will review all nominations, interview candidates and recommend a balanced slate of candidates to the membership at the AASB Annual Conference in November.*

*Criteria considered by the Nominating Committee will include demonstrated leadership and experience, candidate's statewide perspective and vision of the future for school boards, adaptability, and time available to devote to AASB Board service. Additionally the Nominations Committee will consider how the candidate will complement the geographical representation, urban, rural and ethnic makeup of the Board.*

*Nominations must be made by official action of the school board on which the nominee is a member.*

### Nominating Procedures

1. All nominations must be received in the AASB office by October 20, 2005.
2. Prepare background information accurately and completely, stating:
  - a. Name and address;
  - b. Length of term for which candidate is being nominated;
  - c. Name of local school board;
  - d. Dates of service, year current term expires;
  - e. Offices held;
  - f. Other education-related public service at local, state, or national level;
  - g. Other non-education related public service or cultural activities at the local, state, or national level;
  - h. Evidence of demonstrated advocacy for children;
  - i. Personal data: education, present and previous occupations, membership in professional or fraternal organizations.
3. Nominations forms should be accompanied by a written statement from the nominee regarding that individual's views on areas relating to AASB listed on the nominations form.
4. Nominee should submit a signed copy of the AASB Board of Directors Code of Ethics.
5. Record of official action of the school board of which the nominee is a member and signature of the school board president or designee.
6. Submit nomination to:

Nominations Committee Chairperson,  
Association of Alaska School Boards  
1111 West 9th Street,  
Juneau, AK 99801-1510.

## Questionnaire for AASB Board of Directors

### 1. The appropriate role of AASB.

There are several roles AASB should be involved in.

- A. To educate and assist school board members in their roles and responsibilities.
- B. To lobby on behalf of the interests of our students.
- C. To advocate the needs of children in the communities of Alaska

### 2. Three major issues facing AASB in the near future.

- A. Educating the public on the needs of students in education.
- B. State funding to cover the identified needs of our students.
- C. All school boards united in the same cause, students.

### 3. The direction AASB should be taking to serve school boards.

I have seen dramatic change in AASB from the organization it once was to the organization that it is today. AASB has become the one organization that truly advocates for the youth of this state. With the Alaska I.C.E. and QS2 programs AASB is following a direction with vision. With these programs added to the numerous training opportunities provided by AASB, board members are well served.

### 4. Ways AASB can assist school boards in meeting Board standards.

- A. Offer sectionals on how to incorporate the standards into board agendas
- B. Encourage boards that have not adopted board standards to meet with boards that have, allowing board members to teach each other.
- C. Make sure that a copy of board standards is in the hands of every new board member and making note of the standards in New Board Training.

Submitted by Debra Mullins

**Board Experience of  
Debra K. Mullins  
1981-87, 1996-Current**

**Local Board of Education Offices K.P.B.S.D.**

President	1985-1987
Vice-President	1998, 2000
Clerk	1982, 1985, 2001, 2005
Treasure	1997-1998
Parliamentarian	1999-2005

**Education, Preparation**

Effective Schooling Workshop	1982
Fiscal Policies Workshop	1982
Art of Becoming Politically Active	1984
Negotiations Workshop	1983, 1986, 2001
Education Symposium	1983
Non-retention Workshop	1985
Association of Alaska School Boards State Conference	1981-1986, 1996-2004
Association of Alaska School Boards Legislative Fly-in	1982-1987, 1997-2004
Association of Alaska School Boards Leadership Conference	1982-1987, 1997-2004
N. S. B. A. National Conference	1982-1986, 1998, 2001, 2003, 2004
A. C. J. C. National Conference (2 yr. Colleges)	1983
Hot Topics in School Law	1998
AASB Fall Boardsmanship Academy	1998
AASB Spring Boardsmanship Academy	1999
AASB Labor Relations Conf.	1998
Management Skills for the New Supervisor	2002
NSBA President's Retreat	2003
NSBA Leadership Conference	2004
NSBA Federal Relations Network Conference	2004

**Awards**

AASB Excellence in Boardsmanship Award	1999, 2004
NSBA Award for Distinguished Service	2000
Don MacKinnon Excellence in Education and Human Services Award	2002
AASB Outstanding Board Member of the Year	2002
Kenai Peninsula Borough Commending Resolution	2002
The Alaska Legislature Resolution	2003

**Association of Alaska School Boards Offices or Committees**

Board of Directors, member	1985-1987, 1999-2005
Past-President	2004-2005
President	2003-2004
President-elect	2003
Sect/Treas.	1986-1987, 2002
Awards Committee, member	1985, 2004
Awards Committee, Chair	1986

Resolutions Committee, member	1982-1985
Budget Committee, member	1986
Association of Alaska School Boards: Presenter/Shotgun	1986
Budget Committee, Chair	1987
P. A. C. Feasibility Committee, member	1987
Nominations Committee, member	1997
Board Development Committee, member	1998
Board training video: Actor	1998
Association of Alaska School Boards: Presenter	2001, 2003
New School Board Training/ State Conference: Presenter	1998-2004
Scholarship Committee	2000, 2003, 2005
Membership Committee	2001, 2005
Advocacy Committee	2000
Policy Committee	2000, 2005
QS2 Protocol committee	2000
N.S.B.A. National Conference: Alternate Delegate	2003, 2005
N.S.B.A. National Conference: Delegate	2004
N.S.B.A. Pacific Region Contingency Nominating Committee	2004

### **Local Committees/Positions**

Calendar Committee,	1982-1983
Ad-Hoc Committee Instructional material	1982
Arbitration Panel	1983
Gifted & Talented Committee,	1985
Teacher Competency Committee,	1985
A. S. C. D. Representative	1985
Negotiations Team member: Classified, Certified, & Administrative	1982-87, 1997-98, 1998-99; 2002-03
Budget Committee	1996-2000
Board Liaison to Borough Assembly	1997-1998
Awards Committee	1997-1999
Borough Site Selection Committee (Space All. Comm.)	1998, 2001
Kenai Peninsula Schools Activities Association	2000, 2001
Policy Revision Committee	2004, 2005

### **Other Leadership Positions**

Kenai Peninsula Community College Council	1981-1985
Alaska Association of Community College Councils:	
Secretary/Treasurer	1984-1985
Nutrition Education Advisory Program -State of Alaska	1986-1987
Building Better Boards Advisory Committee	1983-1989
Presenter--Building Better Boards:	
"Making Meetings Work"	1985-1987
Co-operative Extension Services Council	1985-1986

### **State of Alaska:**

State Officers Compensation Commission: member	1992-1995
State of Alaska: Teacher of the Year Committee	2004

**Personal-Fraternal Organizations**

National Association of Licensed Practical Nurses	1981-1986
National Professional Women's Association	1984-1986
Kenai Chamber of Commerce	1986
Nikiski Chamber of Commerce	1986
Boy Scouts of America Merit Badge Councilor	1989-2000
Volunteer teacher: Church Education System	1990-94, 1999-2000
Supervisor: Church Education System	1994-96, 1997-98