

KENAI PENINSULA BOROUGH SCHOOL BOARD MEETING  
Borough Administration Building  
Soldotna, Alaska 99669

July 19, 1993

- SCHOOL BOARD MEMBERS:** Mrs. Betty Obendorf, President  
Mrs. Marilyn Dimmick, Vice President  
Mr. Michael Tauriainen, Clerk  
Mr. Clifford Massie, Treasurer  
Mr. Joe Arness, Member  
Mrs. Mari-Anne Gross, Member  
Mr. Michael Wiley, Member  
Mr. Martin Jackson, Student Representative
- STAFF PRESENT:** Mr. John Dahlgren, Associate Superintendent, Planning,  
Operations, and Technology  
Mrs. Sharon Radtke, Executive Director, Personnel  
Mr. Richard Swarner, Executive Director, Business Management
- OTHERS PRESENT:** Mr. and Mrs. Hal Smalley                      Mrs. Janie Lawley  
Mr. Pat Shields    Mrs. Karen Mahurin  
Ms. Kristine Schmidt                                      Mrs. Arlene Wiley  
Others present not identified.
- CALL TO ORDER:** Mrs. Obendorf called the meeting to order at 7:31 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Obendorf invited those present to participate in the  
Pledge of Allegiance.
- ROLL CALL:**
- |                        |         |
|------------------------|---------|
| Mrs. Betty Obendorf    | Present |
| Mrs. Marilyn Dimmick   | Present |
| Mr. Michael Tauriainen | Present |
| Mr. Clifford Massie    | Present |
| Mr. Joe Arness         | Absent  |
| Mrs. Mari-Anne Gross   | Present |
| Mr. Michael Wiley      | Present |
| Mr. Martin Jackson     | Absent  |
- APPROVAL OF AGENDA:** The agenda was approved with the addition of Item 9q, Approval  
of Vocational House Sale.
- APPROVAL OF MINUTES:** The School Board Minutes of June 14, 1993, were approved  
with corrections.
- COMMUNICATIONS AND  
PETITIONS:** Mrs. Obendorf reported the Association of Alaska School  
Boards was soliciting suggestions for speakers and topics at  
their annual convention. Mrs. Dimmick suggested the  
district's vocational education program be highlighted.  
Mr. Wiley suggested focusing on the Seward computer program  
for the tourist center during the summer, and Mrs. Gross  
stated that Soldotna Elementary School's Welcoming Program  
for parents and students should be considered.

- SUPERINTENDENT'S REPORT:** Mr. Dahlgren, Associate Superintendent, reported the Governor signed SB 60 which included funding for Homer Junior/Senior High handicap access, Kenai Jr. High handicap access, Nikiski Elementary roof replacement, Districtwide portable classrooms, Seward Jr/Sr High restroom renovations, Soldotna Elementary gym roof replacement, Seward Jr/Sr High roof renovations, and addition/renovations for Tustumena Elementary. He noted that HB 165 included maintenance projects and library acquisitions for Kenai Central High, Kenai Middle School, Mountain View Elementary, Sears Elementary, Nikiski Elementary, and Nikiski Jr/Sr High.
- CONSENT AGENDA:** Items presented on the Consent Agenda were Approval of Annual Agenda, Grant Applications, 1993-94 Teacher Assignments, Sick Leave Request/Support, Resignations, Extended Field Trip Request, PL 874 Authorized Representative and Leave of Absence Request/Support.
- ANNUAL AGENDA:** The 1993-94 Annual Agenda Guideline was presented where routine items would be presented to the Board for approval during the school year.
- GRANT APPLICATIONS:** Grant applications which had been submitted to the Department of Education for the Eisenhower Math/Science Program in the amount of \$62,674 and the Drug Free Schools Programs for \$136,999 were presented for approval.
- 1993-94 TEACHER ASSIGNMENTS:** Mrs. Radtke recommended the Board approve 1993-94 teacher assignments for Patrick Manning, Counselor/Social Studies/Business Education, Susan B. English Elem/High; Robert Shirley, Special Education/Educationally Handicapped/Resource, Kenai Central High; Shannon Wyatt, Special Education/Resource, Soldotna Junior High (temporary); Cindy Rassmussen, Special Education/Resource (half-time), Homer area; Michael Druce, English/Drama (.75 time), Soldotna High; Deborah Michael, Grades K-3, Port Graham Elem/High; Julie Britton, Special Education/Resource, Soldotna High; Ann Agosti-Hackett, Grades K-1, Susan B. English Elem/High; Jennifer Tabor, Home Economics (half-time), Skyview High; Sean Dusek, Mathematics, Skyview High (.75 time); Lori Ford, Speech/Language Pathologist, McNeil Canyon Elementary (temporary); and Jennifer Edwards, Occupational Therapist, Paul Banks Elementary.
- SICK LEAVE DRAW REQUEST/SUPPORT:** Mrs. Radtke recommended the Board approve a draw of 14.5 days from the KPESA Sick Leave Bank for Doris O'Brien, Custodian, North Star Elementary.

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RESIGNATIONS:

Mrs. Radtke recommended the Board approve resignations effective the end of the 1992-93 school year for Tammy Massengill, Music, Kenai Central High/Kenai Middle School; Tonnie Bernhardson, Kindergarten, Soldotna Elementary; Bradley Spence, Grades 3-6, 7-8, Bartlett Elem/High; Maureen Spence, Grades K-2, Bartlett Elem/High, and Jean Lenoir, Music, Seward Jr/Sr High.

EXTENDED FIELD TRIP  
 REQUEST:

Mrs. Rubadeau recommended the Board approve an extended field trip request for 60+ Kenai Central High Choir students to travel to Europe as Alaska's representative at the 50th Anniversary of the Normandy Commemorative Celebration, March 10-24, 1994.

PL 874 AUTHORIZED  
 REPRESENTATIVE:

Mr. Swarner recommended that he be appointed as the Board's PL 874 representative for the 1994 fiscal year.

LEAVE OF ABSENCE REQUEST/  
 SUPPORT:

Mrs. Radtke recommended the Board approve an unpaid leave of absence request for the 1993-94 school year for Nita Galloway, Head Custodian, Tustumena Elementary.

Mrs. Karen Mahurin, KPESA Chairperson, spoke in support of the unpaid leave of absence request for Nita Galloway. She noted Mrs. Galloway has been a 13 year employee of the district who suffers from chronic fatigue syndrome. Mrs. Mahurin commented that Mrs. Galloway has used her accumulated sick leave days, and is in an unusual situation where state and governmental agencies have not determined her eligibility for benefits. If she does regain her health, Ms. Galloway would return to work full time.

Mr. Wiley requested Item 9a (1), Approval of Annual Agenda Guideline, be considered separately.

ACTION

Mrs. Gross moved the Board approve Consent Agenda Items #2 through #8. Mr. Massie seconded.

Motion carried unanimously.

ACTION

Mr. Wiley moved the Board approve Item 9a (1), Approval of 1993-94 Annual Agenda Guideline, as submitted. Mr. Tauriainen seconded.

ACTION

Mr. Wiley moved to amend the motion to add to the guideline "During the summer months of June, July and August the Board may be meeting one time during the month." Mr. Tauriainen seconded.

CONSENT AGENDA (cont.): VOTE ON AMENDMENT:

YES - Dimmick, Gross, Tauriainen, Wiley  
NO - Massie, Obendorf

Amendment carried.

Amended motion carried unanimously.

POLICY 007.13/007.13R,  
SEARCH AND SEIZURE:

Mr. Dahlgren recommended the Board approve Policy 007.13/007.13R, Search and Seizure, which was presented for a second reading. A worksession had been conducted previously on the policy. Assistant Borough Attorney, Kristine Schmidt, was present to respond to questions from the Board.

Mr. Wiley questioned whether every incident should be reported to the appropriate agency, when some incidents are minor in scope. He felt the concluding statement, "The Board urges that discretion, good judgment and common sense be exercised in all cases of search and seizure." was appropriate. Ms. Schmidt responded that "shall" language in the policy allowed principals to report seizure of defensive, dangerous weapons. Guns and defensive weapons are addressed in criminal law. She noted the committee discussed at length various situations where the policy would apply. Mr. Tauriainen commented that parents should be notified if their child violated the policy. Ms. Schmidt commented that parents are notified in cases of disciplinary action, but when minor incidents occur this is left to the discretion of the school officials.

ACTION Mrs. Dimmick moved the Board adopt Policy 007.13/007.13R, Search and Seizure. Mr. Massie seconded.

ACTION Mr. Tauriainen moved to amend the motion to insert the words "if appropriate", and the sentence would read, "School officials shall immediately seize any weapon or illegal item and, if appropriate, report the incident to the appropriate law enforcement agency." Mr. Wiley seconded.

Amendment carried unanimously.

Mrs. Dimmick commented there was concern related to an incident at Ninilchik where a janitor brought a gun to school. She noted the policy revision was a concern to her when discretion in not reporting an incident of this nature was evident. Ms. Schmidt responded the revised language was a directive to the administrators to report such incidents.

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RECESS: At 8:18 p.m., Mrs. Obendorf called a recess.

RECONVENE: At 8:35 p.m., the Board reconvened in regular session.

ACTION Mrs. Dimmick moved to amend the motion to add to the regulation. "School officials shall report to the appropriate law enforcement agency, any firearms or explosive material seized or any violation of state criminal law." Mrs. Gross seconded.

Amendment carried unanimously.

ACTION Mr. Tauriainen moved to amend the motion to add the words "or other authorized uses". Mr. Wiley seconded. Motion withdrawn.

Mr. Tauriainen commented that if a person carried a knife with a two inch blade they would be illegal. Mr. Massie commented that the committee discussed this thoroughly and felt that administrators were capable of making decisions which are appropriate to the situation.

ACTION Mr. Wiley moved to amend the motion to change the knife size to "three inches". Mr. Tauriainen seconded.

VOTE ON AMENDMENT:

YES - Tauriainen, Wiley

NO - Dimmick, Gross, Massie, Obendorf

Amendment failed.

VOTE ON AMENDED MOTION:

YES - Dimmick, Gross, Massie, Tauriainen, Obendorf

NO - Wiley

Amended motion carried.

LEASE AGREEMENT WITH  
 VILLAGE OF VOZNESENKA:

Mr. Dahlgren recommended the Board approve an agreement with the Village of Voznesenka for lease of the village constructed school in the amount of \$3,600 per month effective June 1, 1993. In response to questions from the Board, Mr. Dahlgren reported that the building had been inspected by the state electrical inspector and fire marshal. Any building deficiencies would be the responsibility of the building owner.

ACTION Mrs. Gross moved the Board approve the Voznesenka Lease Agreement as presented by Mr. Dahlgren. Mr. Tauriainen seconded.

Mr. Tauriainen questioned what "normal wear and tear" on the building would be.

ACTION

Mr. Tauriainen moved to amend the motion to delete "normal wear and tear" and replace it with the word "that". Mr. Wily seconded.

Amendment carried unanimously.

Amended motion carried unanimously.

REQUEST BOROUGH ASSEMBLY  
TO RENAME ENGLISH BAY ELEM/  
HIGH SCHOOL:

Mr. Dahlgren reported a request had been received from the Traditional Council of the Village of Nanwalek, formerly known as English Bay, to change the name of the English Bay Elem/High School to the Nanwalek Elem/High School in keeping with the village's name change. The request would be forwarded to the Borough Assembly for an official name change.

ACTION

Mr. Wiley moved the Board approve requesting the Borough Assembly to rename the English Bay Elem/High School. Mrs. Gross seconded.

Motion carried unanimously.

APPROVAL OF SIX-YEAR PLAN  
OF ENROLLMENT PROJECTIONS  
AND SCHOOL CONSTRUCTION  
NEEDS:

Mr. Dahlgren recommended the Board approve the Six Year plan of enrollment projections and school construction needs as presented with the exception of those projects funded by the state legislature. The plan will be sent to the Department of Education for inclusion in the Department's listing of projects for future funding. He noted two worksessions had been held on the plan.

ACTION

Mr. Tauriainen moved the Board approve the Six Year Plan of Enrollment Projections and School Construction Needs as outlined by Mr. Dahlgren. Mrs. Dimmick seconded.

Motion carried unanimously.

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1993 BOND ISSUE PROJECT:

Mr. Dahlgren recommended the Board approve recommending to the Borough Assembly the placement of the Tustumena Elementary School Renovation/Addition project on the October, 1993 bond proposition ballot. Cost of the project would be \$5,460,100 with \$3,822,100 being funded by the state. Borough tax payers would be asked to bond for the remaining \$1,640,000. He noted the school district will not place projects for elementary schools in Kenai and Homer and the Skyview Middle School project on the bond issue this year, and will carefully monitor enrollment at these grade levels, particularly for kindergarten and first grade. He noted, if necessary, a special election could be requested if enrollments increase dramatically.

ACTION

Mrs. Dimmick moved the Board approve the 1993 Bond Issue Project for Tustumena Elementary School renovations/addition, with 70% funding from the state at \$3,822,100 and 30% borough funding at \$1,640,000. Mr. Wiley seconded.

Motion carried unanimously.

PEOPLE COUNT LEASE AGREEMENT:

Mr. Dahlgren recommended the Board approve an agreement with People Count for lease of a portion of Kenai Elementary School in the amount of \$2,000 per month for the period July 1, 1993 through June 30, 1994. Terms of the agreement specified the school district will pay for water, sewer, gas and electricity utilities while the tenant will pay for custodial care, garbage collection, telephone and snow removal.

ACTION

Mrs. Gross moved the Board approve the lease agreement with People Count as presented. Mr. Wiley seconded.

Mr. Tauriainen commented he felt the agreement was one-sided and the indemnity clause should include language to protect the tenant as well. Mr. Dahlgren responded the lease agreement had been checked by the borough attorney and it was the responsibility of the administration to see that the Board and district were protected.

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ACTION Mr. Tauriainen moved to amend the motion to add to Section 5. Indemnity Clause, "Landlord agrees to indemnify, defend and hold harmless tenant which results from the error or negligence of the landlord." Mr. Wiley seconded.

VOTE ON AMENDMENT:

YES - Tauriainen, Wiley  
NO - Dimmick, Gross, Massie, Obendorf

Amendment failed.

VOTE ON MAIN MOTION:

YES - Dimmick, Gross, Massie, Wiley, Obendorf  
NO - Tauriainen

Motion carried.

RECESS: At 9:10 p.m., Mrs. Obendorf called a recess.

RECONVENE: At 9:23 p.m., the Board reconvened in regular session.

BOYS AND GIRLS CLUB LEASE AGREEMENT: Mr. Dahlgren recommended the Board approve the agreement between the Boys and Girls Club and the school district. He noted the lease agreement is the same as last year with rent of \$700 per month for the period July 1, 1993 through June 30, 1994.

ACTION Mrs. Dimmick moved the Board approve the lease agreement for the Boys and Girls Club as presented by Mr. Dahlgren. Mr. Massie seconded.

ACTION Mr. Tauriainen moved to amend the motion to add to Section 5. Indemnity Clause, "Landlord agrees to indemnify, defend and hold harmless tenant which results from the error or negligence of the landlord." Mr. Wiley seconded.

Mr. Wiley commented that while the district had the responsibility to protect itself, it also had the responsibility to look out for other interests.

VOTE ON AMENDMENT:

YES - Tauriainen, Wiley  
NO - Dimmick, Gross, Massie, Obendorf

Amendment failed.

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BOYS AND GIRLS CLUB LEASE  
 AGREEMENT (continued):

VOTE ON MAIN MOTION:

YES - Dimmick, Gross, Massie, Wiley, Obendorf  
 NO - Tauriainen

Motion carried.

HOMER FLEX SCHOOL LEASE  
 AGREEMENT:

Mr. Dahlgren recommended the Board approve the lease agreement for the Homer Flex School. He noted the agreement was the same as last year except for a portion of the building being used for Kachemak Selo office space.

Mrs. Obendorf noted concern had been expressed that program delivery was hampered by the building. Mr. Dahlgren responded that other space had been reviewed, but were more expensive.

ACTION

Mr. Massie moved the Board approve the Homer Flex School Lease Agreement. Mrs. Dimmick seconded.

Motion carried unanimously.

TENTATIVE NON-TENURE  
 TEACHER ASSIGNMENTS:

Mrs. Radtke recommended the Board approve a listing of tentative non-tenure teachers for the 1993-94 school year as follows:

Cooper Landing Elementary  
 Smith, Steve

Nikiski Jr/Sr High  
 Christian, Scott

Homer Junior High  
 Thielke, Peter  
 Calhoun, Dan

Redoubt Elementary  
 Schwartz, Melody  
 Ballentine, Judy

Kenai Alternative  
 Altland, William

Sears Elementary  
 Mills, John

Kenai Middle  
 Tabor, John  
 Hatch, William  
 Fischer, David

Seward Jr/Sr High  
 Olson, Deborah

Kachemak Selo  
 Stenger, Michelle

Soldotna Jr. High  
 Schmitter, Lisa  
 Pillifant, Laura (.5)

Moose Pass Elementary  
 Carter, Terri

Soldotna High  
 Maxwell, Suzanne

Mountain View Elementary  
 Steward, Toni

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ACTION Mrs. Dimmick moved the Board approve the list of tentative non-tenure teacher assignments as presented by Mrs. Radtke. Mrs. Gross seconded.

Motion carried unanimously.

ADMINISTRATOR APPOINTMENTS: Mr. Dahlgren recommended the Board approve administrator assignments for the 1993-94 school year for Mark Bergemann, Principal, Susan B. English Elem/High; and Alex Trout, Lead Teacher, Hope Elementary.

ACTION Mrs. Gross moved the Board approve the administrator assignments as presented by Mr. Dahlgren. Mrs. Dimmick seconded.

Motion carried unanimously.

SABBATICAL LEAVE REQUEST: Mr. Dahlgren reported Dr. Holmes recommended approval of a sabbatical leave request from Mary Rubadeau, Assistant Superintendent, Instruction, February 14 through June 30, 1994.

ACTION Mr. Wiley moved the Board approve the sabbatical leave request for Mary Rubadeau. Mrs. Dimmick seconded.

Motion carried unanimously.

ADMINISTRATIVE COUNCIL CONTRACTS: Mr. Dahlgren reported a recommendation from Dr. Holmes for 1993-94 administrative council contracts was in the board packets. In addition to two salary schedules, administrative council personnel would receive two additional personal days and two days entitlement of compensatory time to be used during the current fiscal year with the approval of the superintendent.

ACTION Mrs. Gross moved the Board approve the administrative council contracts as presented by Dr. Holmes through Mr. Dahlgren. Mr. Massie seconded.

Mrs. Dimmick commented the listing included two salary schedules which appeared to be one for the men and one for the female members of the administrative council.

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ADMINISTRATIVE COUNCIL  
 CONTRACTS (cont.):

Mr. Tauriainen stated he requested a history of the various central office positions for the past seven years. He noted average increases ranged between 15% and 20% for the past five years. He requested a salary comparison be made with the borough employees and private sectors to gain a reality check on salaries. He noted recent information had been either from within the district or with other school districts.

VOTE:

YES - Dimmick, Gross, Massie, Wiley, Obendorf  
 NO - Tauriainen

Motion carried.

DIRECTORS' CONTRACTS:

Mr. Dahlgren reported Dr. Holmes recommended approval of the directors' contracts for the 1993-94 school year with a salary schedule, addition of one personal leave day and two days entitlement of compensatory time to be used during the current fiscal year with the approval of the superintendent.

ACTION

Mrs. Dimmick moved the Board approve the recommendations for the directors' contracts as presented. Mr. Massie seconded.

Mr. Tauriainen commented the salary increases from 1988 to the current year ranged from 14% and 21%. During the same period of time the salary increase for borough personnel was approximately 12%.

VOTE:

YES - Dimmick, Gross, Massie, Wiley, Obendorf  
 NO - Tauriainen

Motion carried.

EXEMPT EMPLOYEE SALARIES:

Mr. Dahlgren reported Dr. Holmes had submitted a listing of salary increases for the 1993-94 school year for the ten exempt employees at central office.

ACTION

Mr. Wiley moved the Board approve the exempt employees salaries as presented by Dr. Holmes. Mrs. Dimmick seconded.

Mr. Tauriainen stated salary increases for the same period ranged from 17% to 40% while the average for administrative exempt borough employees was 12%.

EXEMPT EMPLOYEE SALARIES  
(continued):

VOTE:

YES - Dimmick, Gross, Massie, Wiley, Obendorf  
NO - Tauriainen

Motion carried.

PRINCIPALS' NEGOTIATED  
AGREEMENT:

Mr. Dahlgren reported Dr. Holmes recommended approving changes to the Principals' Negotiated Agreement for a 1% entitlement to those on the top step of the salary schedule, an increase to all cells of the salary schedule of .5%, one personal day for principals, and two days entitlement of compensatory time, to be used during the current fiscal year, with the approval of the superintendent. He noted the principals ratified the changes last week.

ACTION

Mrs. Dimmick moved the Board approve the negotiated agreement with the administrators' association for 1993-94. Mr. Massie seconded.

Mrs. Dimmick objected to receiving the information in the manner in which the board received it. She felt more information should have been supplied to the Board, however, she felt the increases were in line with principal responsibility. Mr. Massie concurred with Mrs. Dimmick on the manner in which information was presented to the Board.

Motion carried unanimously.

VOCATIONAL HOUSE SALE:

Mr. Swarner recommended the Board approve a Kenai Peninsula Building Authority, Inc. resolution for the sale of the Kenai Central High vocational house located in Deepwood Subdivision, Kenai. Sale of the house would be to William and Margaret Iles for \$96,000.

ACTION

Mrs. Dimmick moved the Board approve the corporate resolution for the sale of the vocational house. Mr. Tauriainen seconded.

Motion carried unanimously.

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## BOARD COMMENTS:

Mr. Tauriainen requested the administration actively promote the singing and playing of the "Alaska Flag Song". He requested all music teachers be provided with the music for this song. Mrs. Obendorf objected to this as an administrative directive, and suggested this be included in the music curriculum. Mr. Tauriainen revised his recommendation that each music teacher be provided a copy of the song and it be reviewed in the curriculum.

Mr. Tauriainen extended congratulations to Travis Mahoney, a recent Soldotna High School graduate, on his third place finish in national VICA competition for drafting. Travis was the state VICA champion in drafting and has been a student employee of Northern Test Lab for the past two years.

Mr. Tauriainen requested a comparison be made of school district salaries with borough and private sector salaries.

Mr. Wiley concurred with Mr. Tauriainen's request for encouraging the singing of the "Alaska Flag Song". He noted that July 9 has been proclaimed as Alaska Flag Day.

He requested personnel regulations be reviewed to allow preferential hire, when all things are equal, to veterans and citizens. Mrs. Obendorf commented this would need to be considered as a policy change. Mrs. Radtke responded the district is an Equal Opportunity Employer which complies with all hiring regulations.

Mrs. Dimmick requested an excused absence from the August 2 meeting.

She expressed appreciation to Mr. Dahlgren for his work on the school projects and the recommendation of Tustumena School on the ballot.

Mrs. Dimmick requested a review of salaries and job descriptions in the district. She further requested the salary comparison study made in 1987-88 be resurrected from the files.

She noted she had no problem with the relatively small raises approved at the meeting, but requested more information be made available to the Board in the future.

Mrs. Obendorf commented she was pleased to receive the Nikiski Elementary PTA activity report for the past school year. She felt the PTA should be commended for submitting the report to the Board.

ADJOURN: At 10:07 p.m., Mrs. Dimmick moved the School Board Meeting  
be adjourned. Mr. Massie seconded.

Motion carried unanimously.

Respectfully Submitted,

Betty L. Oberdorf  
Mrs. Betty Obendorf, President

Mike Tauriainen  
Mr. Michael Tauriainen, Clerk

The Minutes of July 19, 1993,  
were approved on August 2, 1993,  
with a correction.