

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: **Approval of Resignation**

Date: **August 8, 2011**

Item Number: **10 a. (5)**

Administrator: **Tim Peterson, Director, Human Resources**

Though: **Dave Jones, Assistant Superintendent**

Attachments: **Letter of Resignation**

Action Needed For Discussion Information Other: _____

BACKGROUND INFORMATION

Name	Assignment	Effective Date
Sandra Lewis	Art Teacher	Kenai Central High School, effective May 25, 2011

ADMINISTRATIVE RECOMMENDATION

It is recommended that the above referenced resignation be approved.

Tim Peterson

From: Tony Lewis <tonylewis@gci.net>
Sent: Tuesday, July 19, 2011 1:31 PM
To: Tim Peterson
Cc: Steve Atwater; Alan Fields; James Beeson; Ladawn Druce
Subject: Retirement

July 19, 2011

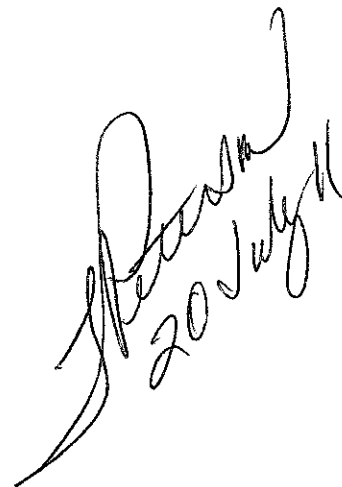
Mr. Tim Peterson,

I am writing to inform you that I am retiring from my teaching position at Kenai Central High School. Effective as of today. (My actual paperwork is not in but will be very soon.) I had 22 wonderful years with the KPBSD but it is time to move onto new experiences. I appreciate that you are working with me on my retirement.

As agreed upon, I will assist the newly hired person with a smooth transition into the art position at Kenai Central High School. I will need access to my files in order to create a photography folder. I will be contacting either Alan or Jim about creating a photography folder and instructing the new teacher in darkroom use.

Thank you again for all of the wonderful opportunities I had while working with the District.

Sincerely,
Sandra Lewis



A handwritten signature in cursive script, appearing to read 'Sandra Lewis', with the date '20 July 11' written below it.