

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

**Title:** District Improvement Plan

**Date:** 10/9/12

**Item Number:**

Worksession

**Administrator:** Tim Vlasak, Director of K12/Assessment/Federal Programs *T Vlasak*

Through Sean Dusek, Assistant Superintendent *Sean Dusek*

**Attachments:** District Improvement Plan State

Action Needed

For Discussion

Information

Other: \_\_\_\_\_

## BACKGROUND INFORMATION

Preliminary AYP data provided by the state in mid-September suggested that the district will move from level 1 to level 2 of improvement. At level 2 the district is required to submit a District Improvement Plan.

I will explain the steps taken to develop the district improvement plan and will seek additional input from the public and board.

Plan Attached.

## ADMINISTRATIVE RECOMMENDATION

No action necessary

*Alaska Department of Education  
& Early Development*

*2012-2013 District Improvement Plan  
Submission Packet*



**Due to EED – October 1, 2012**

**Contact:**

Sheila Box, School Improvement Program Manager  
Alaska Department of Education & Early Development  
801 West 10<sup>th</sup> Street, Suite 200  
PO Box 110500, Juneau, AK 99811-0500  
[sheila.box@alaska.gov](mailto:sheila.box@alaska.gov)  
(907) 465-8743

[www.eed.alaska.gov](http://www.eed.alaska.gov)

# Overview of 2012-2013 District Improvement Plan Process

Each district receiving Title I funds that is identified at Level 2 or above is required by NCLB and Alaska statute and regulations to **create or revise a District Improvement Plan that meets federal and state requirements**. This plan should be reflective of the district's needs as a whole based on the analysis of student achievement data, demographic data and perception data. The needs of the district are identified through this initial data analysis and analyzed further to determine the causes for being unsuccessful in meeting AYP in relation to specific subject areas as well as subgroups. From this analysis, the district identifies district-wide goals and actions in which to assist the teachers and district staff in meeting the goals. These goals will be reflected in the School Improvement Plans including actions to guide implementation based on the needs of the individual school site.

**District Improvement Plans are due to EED no later than October 1, 2012.**

Note: District Improvement Plans are being requested first to ensure the goals, as based on student achievement data, are identified prior to the writing of School Improvement Plans. School Improvement Plans should be driven by district goals with objectives identified that share the district goals with strategies and actions selected by the site to match the students being served. School Improvement Plans are now due at EED no later than October 1, 2012, but will be accepted earlier if reviewed and approved by the district.

**EED will review the District Improvement Plan to determine that federal and state requirements are met.** If the plan does not meet the requirements, the department will contact the district within 3 working days of receipt of the plan to specify any revisions needed to meet the federal and state requirements.

**Consequences for Districts**

**District Improvement Plans that meet all federal and state requirements must be received by EED on or before October 1, 2012 or federal and state payments will be withheld until receipt.**

If the implementation of a District Improvement Plan does not result in making adequate yearly progress, the department will be required to take progressive consequences. Per 4 AAC 06.840(h), the department **may** take appropriate action while a district is at Level 2 or 3. The department **will be required** to take one of the corrective actions specified in 4 AAC 06.840(k) once a district has reached **Level 4**.

**Required elements of District Improvement Plan**

4 AAC 06.850(b) 06.880; 1116 (c) (6 & 7)

<b><i>Plan Requirement</i></b>	<b><i>EED Review Criteria</i></b>
1. <b>Notify all district parents</b> by direct means (regular mail, email, school newsletters) as well as indirect means (internet, publications) of the reasons for the identification for improvement and how parents can participate in upgrading the quality of the local educational agency.	Description of notification process provided, copy of parent notification included.
2. <b>Consult</b> with parents, school staff, and other interested persons to write plan.	Provide list of names of participants showing representation from each group.
3. <b>Address the teaching and learning needs in the schools of the district</b> and the specific academic problems of low-achieving students, including a determination of <b>why any of the district's prior plans failed</b> to bring about increased student academic performance.	Describe why district's prior plans have not succeeded in improving student achievement.

4. Cover a <b>two-year period (submitted one year at a time)</b> ;	Include timeline and dates for current school year.
5. Incorporate <b>scientifically based research strategies</b> that strengthen the core academic program in the schools served by the district.	Briefly describe scientifically based research for each instructional strategy or curriculum proposed.
6. Identify actions that have the <b>greatest likelihood of improving the achievement of students</b> in meeting the academic performance requirements in 4 AAC 06.810.	Strategies proposed target reasons for not making AYP.
7. Address <b>professional development needs</b> of the instructional staff.	Professional development description provided in plan. This may include professional development already described in other plans such as the NCLB application.
8. <b>Spend 10% of district Title IA allocation each year</b> for professional development.	Signature required on cover/assurance page.
9. Include specific <b>measurable achievement objectives and targets</b> for all students collectively and each subgroup of students.	Measurable objective(s) and target(s) provided.
10. Incorporate, <b>as appropriate, activities before school, after school, during the summer</b> , and during an extension of the school year.	Extended learning opportunities described if included in plan.
11. Specify any <b>technical assistance</b> to be provided to the district.	Describe technical assistance, if any, to be provided to the district.
12. Include strategies to promote <b>effective parental involvement</b> in the schools served by the district.	Parent involvement strategies provided in plan.

### District Improvement Process

The department recommends a continuous improvement planning process. In the improvement process you may wish to include the following steps to ensure you are addressing the academic needs of your students. The process might contain the following steps:

- 1) analysis of data (achievement, demographic, perception);
- 2) determine measurable goals as based on needs identified through data analysis;
- 3) identify actions for implementation to support the goals (these will include professional development and parent involvement);
- 4) identify ways to monitor progress and evaluate meeting of the goals; and
- 5) monitor implementation and effectiveness of plan.

The process and plan presented are not intended to replace other more comprehensive reform or improvement efforts, but rather to complement those processes and focus on the specific areas that are causing the district to not meet adequate yearly progress targets.

The following companion document is available on the Department of Education website under Forms & Grants, School/District Improvement (<http://www.eed.alaska.gov/forms/home>).

- School Improvement Plan Resource Guide: An optional step by step guide through the school improvement planning process.



# District Improvement Plan School Years 2012-2013 Cover Sheet

District AYP Level (check one):    2       3       4       Year  

<b>District Name:</b>	Kenai Peninsula Borough School District
<b>Superintendent's Name:</b>	Dr. Steve Atwater
<b>District Mailing Address:</b>	148 N Binkley
<b>City:</b>	Soldotna
<b>AK – Zip:</b>	99669
<b>Phone (907)</b>	907-714-8888
<b>Fax (907)</b>	907-714-6354
<b>Superintendent's Email:</b>	<a href="mailto:satwater@kpbsd.k12.ak.us">satwater@kpbsd.k12.ak.us</a>

<b>District Improvement Contact:</b>	Tim Vlasak
<b>Phone (907)</b>	907-714-8862
<b>Fax (907)</b>	907-262-6354
<b>District Contact Email:</b>	<a href="mailto:tvlasak@kpbsd.k12.ak.us">tvlasak@kpbsd.k12.ak.us</a>

\*\*\*\*\*

*By my signature below, I assure that the requirements for districts at Level 2 or above as designated and outlined in NCLB Section 1116 and Alaska Regulations 4 AAC 06.835-880, have been met. The district will spend 10% of its Title I-A allocation each year for professional development to address the academic problems causing the district to be identified for improvement.*

<b>Superintendent's Signature:</b>	
<b>Date:</b>	

**Check each cell in the following table to identify the areas in which the district did NOT meet**

**AYP:**

	All students	Ethnic group	SWD	LEP	Low-Income
Language Arts		Native Alaskan	X	X	X
Math		Native Alaskan	X		X
Participation					
Grad Rate	Two or more races & SWD				

**1. Describe why the district’s prior plans have not succeeded in improving student achievement.**

KPBSD has not been required by the State to develop a district plan for improvement since 2004-05.

In 2009-2010 KPBSD performed a curriculum audit through Phi Delta Kappa and as a result identified three goals upon which all instructional decisions are based: Collaboration, Student Engagement, and Effective Instruction. The district is transitioning toward full implementation of the goals with the expectation of improved student performance and graduation rates.

**2. a. Describe the process used to notify all parents of the district status and of their opportunities to be involved in addressing the issues that caused the district to be identified for improvement.**

**b. Please provide a copy of the notification parents received.**

KPBSD used all available media outlets (radio, newspapers, district and school web-sites, school site council and committee meetings, Federal Programs Committee, School Board meeting) to notify parents and community members of the district’s status and of the opportunities to be involved in addressing the issues.

**c. Describe any technical assistance, if any, to be provided to the district in developing or implementing the plan. (Please contact the department if technical assistance is needed from EED.)**

## District Improvement Planning Team

Regulation requires a district to consult with a variety of participants from the schools and the community: teachers, administrators, other school staff, parents, and the community to be served. Please list members of the team and their roles.

<b>Printed Name</b>	<b>Role within the district/school/community (i.e. 4<sup>th</sup> Grade teacher, PTA parent, etc.)</b>	<b>Roles/Responsibilities tied to District Improvement Plan</b>
<b>Parents:</b>		
Jeremy Cook	Parent & Nanwalek Title VII representative	Input
Chrystal Moon	Parent & Tyonek Title VII representative	Input
<b>Teachers &amp; other staff:</b>		
Fenya Basargin	Secretary/Parent	Input
Mary Blossom	Secretary/Parent	Input
Kelly King	Homeless Liaison	Input
Sandy Miller	Assistant Director Federal Programs	Program Monitoring
Hannah Toporek	ELL Coordinator	Program Monitoring
Teresa Kiffmeyer	Native Youth Leadership sponsor	
Tim Vlasak	Director Federal Programs, k-12 schools and assessments	Program Monitoring
Alan Gee	Principal Homer HS/Parent	Input
Doug Waclawski	Assistant Principal Homer HS/Parent	Input
Pegge Erkeneff	Communications Specialist	Input
Karen Wessel	Principal Homer Flex	Input
Mike Wojciak	Principal Voz k-12	Input
Ksenia Kuzman	Secretary/Parent	Input
<b>Additional Members:</b>		
Jan Kornstad	Community Member	Federal Programs Committee Member
Mike Peterson	Executive Director Project Grad	Implementation Support
Jane Stein	Community Member	Input
Bruce Johnson	Executive Director of AK Association of Superintendents	Input
Joe Arness	KPBSD School Board	Input
Marty Anderson	KPBSD School Board	Input
Sammy Crawford	KPBSD School Board	Input
Liz Downing	KPBSD School Board	Input
Sunni Hilts	KPBSD School Board	Input
Bill Holt	KPBSD School Board	Input
Tim Navarre	KPBSD School Board	Input
Penny Vadla	KPBSD School Board	Input
Annaleah Ernst	KPBSD School Board Student Rep.	Input





**DISTRICT IMPROVEMENT PLAN 2012-2013 School Year**  
**Complete one sheet for each goal; expand sections as appropriate**

**DISTRICT MEASURABLE GOAL (to include specific target):**

All groups will meet the Language Arts AMO either by meeting the threshold of 82.88%, or Confidence Interval, or Safe  
 as measured on Spring 2013 SBA's

**PERFORMANCE LEVEL ON SBAs:**

Native 74%, Economically Disadvantaged 81%, SWD 60%, and LEP 68%

**Research based research to support each strategy listed below (reference or brief description):**

...no's research on effective instruction; DuFour and Eaker 's research on effective collaboration and learning communities; Muhammad's work  
 ...forming school culture; Danielson's work *Enhancing Professional Practices: A Framework for teaching*.

STRATEGIES AND ACTIONS TO IMPLEMENT	TIMELINE	RESOURCES Materials, Estimated costs, funding sources	PERSONS RESPONSIBLE	PROGRESS MONITORING AND EVALUATION	
				EVALUATION (Instrument(s) used to assess)	EVIDENCE OF IMPACT OF STUDENT LEARNING (Outcomes – Review at district on milestone)
...of all Language Arts ...ntions programs for ...f research based ...ness	December 2012	What Works Clearinghouse and Florida Center of Reading Research	District Instructional Team	Reports to District Instructional Team	
...entation and fidelity of ...adopted Language Arts ...um and professional ...oment	Aug 2012 May 2013	(K-5) Journeys through Houghton- Mifflin and (6-12) Prentice-Hall Literature Title II A, \$50,000	Director of Curriculum and Elementary Education	Principal and Director observations and evaluations	
...entation of district wide ...rocess and calibration	Aug 2012 May 2013	K-12 Write Tools, Title IIA, \$60,000	Director of Curriculum and Elementary Education, Director of Assessment	District wide quarterly writing assessments in all grades and district-wide Analytical Writing Assessment grades 5, 7, & 9	

ed intervention support ents below proficiency	<i>Aug. 2012 May 2013</i>	<i>Interventionist s through general funds, Title I, III, VII, and Pupil Services and researched based materials</i>	<i>Director of Curriculum and Elementary Education, Director of Assessment, Director of Pupil Services</i>	Bi-weekly progress monitoring through Aims Web and Ed. Performance Series	
ring of school ement plans at the ision of each quarter	<i>Nov. 2012, January 2013, March 2013 May 2013</i>	<i>School reports Aims Web and Ed. Performance Series</i>	<i>Directors assigned to the schools</i>	Review of progress through observation and data collection (Aimsweb, Ed Performance)	
ed day/year learning unities in eligible Title I s.	<i>Sept. 2012 June 2013</i>	<i>Title I SES. \$150,000</i>	<i>Director of Federal Programs</i>	Student participation and pre and post tests	
on and recruitment of s to participate in school ouncils (training ed), Federal Programs tees and all school	<i>Ongoing throughout the year.</i>	<i>Title I parent involvement set aside and school 710 accounts \$20,000</i>	<i>School Principals, Directors</i>	Attendance and volunteer sign-ins	
warehouse and tion icons/alert system aining provided	<i>Begin Aug 2012 and continue throughout the year</i>	<i>Data Processing Dept.</i>	<i>Director of Curriculum and Elementary Education, Director of Assessment</i>	Evidence of data in school reports, plans.	
red collaboration at and site levels focused ent data/interventions	<i>Continuous throughout the year</i>	<i>Standardized Collaboration Protocols</i>	<i>Directors assigned to the schools</i>	Observation, sample artifacts from the schools; school schedules	
ued emphasis on ing student ement through effective ional practice	<i>Continuous throughout the year</i>	<i>Training provided through KPBSD Professional Development Dept., district- wide instructional coaches Title IIA \$40,000</i>	All directors	Teacher Evaluation System	

## DISTRICT IMPROVEMENT PLAN 2012-2013 School Year

Complete one sheet for each goal; expand sections as appropriate

**DISTRICT MEASURABLE GOAL (to include specific target):**

All subgroups will meet the Math AMO either by meeting the threshold of 74.57%, or Confidence Interval, or Safe Harbor as measured on Spring 2013 SBA's

**PERCENT PERFORMANCE LEVEL ON SBAs:**

Native 67%, Economically Disadvantaged 72%, SWD 51%

**Empirically based research to support each strategy listed below (reference or brief description):**

John Hattie's research on effective instruction; DuFour and Eaker's research on effective collaboration and learning communities; Muhammad's work on transforming school culture; Danielson's work *Enhancing Professional Practices: A Framework for teaching*.

ACTION TO IMPLEMENT	TIMELINE	RESOURCES Materials, Estimated costs, funding sources	PERSONS RESPONSIBLE	PROGRESS MONITORING AND EVALUATION	
				EVALUATION (Instrument(s) used to assess)	EVIDENCE OF IMPACT ON STUDENT LEARNING (Outcomes – Review at district on milestone)
Review and align KPBSD math curriculum to new Alaska standards	April 2012- May 2013	Alaska state standards, Gen Ed Funds, \$10,000	Curriculum and Elementary Education Math Curriculum Adoption Committee	Curriculum revision adoption by school board.	
Implement district-wide quarterly common assessments	Sept. 2012 April 2013	Adopted materials as yet to be determined, Gen Ed. Funds, \$10,000	Curriculum and Elementary Education Curriculum Assessment Committee	Student data collected through common assessments.	
Review materials and resources for adoption in current curriculum.	Sept. 2012 April 2013	What Works Clearing House, NCTM	Curriculum and Elementary Education, Math Curriculum Adoption Committee	Committee survey/matrix review of materials	
Review & selection of all research based math intervention programs for evidence of effectiveness	Sept 2012 April 2013	What Works Clearinghouse & NCTM	District Instructional Team	Report of programs to District Instructional Team	

for the implementation of the adopted curriculum and support materials	<i>Throughout the year</i>	<i>Adopted materials as yet to be determined, Title II A, \$50,000</i>	<i>Principals</i>	Principal and Director observation and evaluation	
Provided intervention support for students below proficiency level	<i>Throughout the year</i>	<i>Interventionist s funded through general funds, Title VII, and Pupil Services using research based materials, \$400,000</i>	<i>Curriculum and Elementary Education, Director of Pupil Services, Director of Secondary Education</i>	Progress monitoring using Aimsweb math assessments, and Ed. Performance Series	
Early monitoring of school improvement plans	<i>Nov. 2012, January 2013, March 2013 May 2013</i>	<i>School reports, common assessments, Aims Web and Ed Performance</i>	<i>Directors assigned to schools</i>	Review of data reported through Aimsweb, Ed Performance, Common Assessments	
Provided Learning Communities through Extended Day (SES)	<i>Oct 2012 April 2013</i>	<i>Title I SES (4 locations) \$95,000</i>	<i>Director of Federal Programs</i>	Student participation and pre and post tests	
Support and recruitment of parents to school site councils (if provided), Federal Advisory Committees and all other events	<i>Aug-May</i>	<i>Title I parent involvement set aside and school 710 accounts, \$20,000</i>	<i>School Principals, Directors</i>	Attendance and volunteer sign-ins	
Warehouse and Inventory icons/alert system maintaining provided	<i>Begin Aug 2012 and continue throughout the year</i>	<i>Data Processing Dept.</i>	<i>Curriculum and Elementary Education, Director of Assessment</i>	Evidence of data in school reports, plans.	
Provided collaboration at school and site levels focused on student data/interventions	<i>Continuous throughout the year</i>	<i>Standardized Collaboration Protocols</i>	<i>Directors assigned to the schools</i>	Observation, sample artifacts from the schools; school schedules	

Increased emphasis on providing student achievement through effective instructional practice	<i>Continuous throughout the year</i>	<i>Training provided through KPBSD Professional Development Dept. District Wide Instructional Coaches, \$40,000</i>	All Directors	Teacher Evaluation System	
--	---------------------------------------	---	---------------	---------------------------	--

**DISTRICT IMPROVEMENT PLAN 2012-2013 School Year**  
**Complete one sheet for each goal; expand sections as appropriate**

**DISTRICT MEASURABLE GOAL (to include specific target):**  
 All student groups will meet the required graduation rate of 85% as identified by formula

**DISTRICT PERFORMANCE LEVEL ON SBAs:**  
 Native/American Indian 67%, Economically Disadvantaged 67%, SWD 64%, LEP 80%

**Empirically based research to support each strategy listed below (reference or brief description):**  
 DuFour's research on effective instruction. DuFour and Eaker research on effective collaboration and learning communities. Muhammad's work on transforming school culture.

STRATEGIES TO IMPLEMENT	TIMELINE	RESOURCES Materials, Estimated costs, funding sources	PERSONS RESPONSIBLE	PROGRESS MONITORING AND EVALUATION	
				EVALUATION (Instrument(s) used to assess)	EVIDENCE OF IMPACT ON STUDENT LEARNING (Outcomes – Review at district on milestone)
Systematic Staffing to provide elective courses	<i>Continuous throughout the year</i>	<i>General Ed. Budget \$2.4 million</i>	<i>Director of Secondary Instruction</i>		
Personal Learning Career for all secondary students	<i>Started 2012, full implementation by 2014</i>	<i>\$63,000 SB 84 and \$63,000 Youth First</i>	<i>Director of Secondary Education</i>		
Alternative School Choices (e.g., Flex, Kenai Alt, Trade Academy etc.)	<i>Throughout school year</i>	<i>General Ed. \$630,000</i>	<i>Director of Secondary Education, Director of Small Schools</i>	<i>Students completing graduation requirements</i>	

Service Delivery Opportunities	<i>Throughout the year</i>	<i>General Ed. \$441,000</i>	<i>Director of Secondary, Director of Small Schools</i>	Students successfully completing coursework	
Recovery	<i>Throughout the year</i>	<i>Quality Schools \$60,000</i>	<i>Director of Secondary Education</i>	Data depicting number of credit hours recovered;	
Alternative to Out-of-School Suspension (ATOSS) for high school students	<i>Through the school year</i>	<i>Quality Schools \$24,000</i>	<i>Director of Secondary Education</i>	Program Attendance,	
School tutors	<i>Throughout the school year</i>	<i>Quality Schools \$141,000</i>	<i>Director of Secondary Education</i>	Increase in student achievement as reported through Ed. Performance	
Review & selection of all research based intervention programs for evidence of effectiveness	<i>Sept 2012 May 2013</i>	<i>General Ed.</i>	<i>Director of Curriculum</i>		
Warehouse and notification icons/alert system training provided	<i>Begin Aug 2012 and continue throughout the year</i>	<i>Data Processing Dept.</i>	<i>Director of Assessment, Director of Elementary Education</i>	Evidence of data in school reports, plans.	
Increased collaboration at district and site levels focused on student data/interventions	<i>Continuous throughout the year</i>	<i>Standardized Collaboration Protocols</i>	<i>Directors assigned to the schools</i>	Observation, sample artifacts from the schools; school schedules	
Increased emphasis on providing student support through effective instructional practice	<i>Continuous throughout the year</i>	<i>Training provided through KPBSD Professional Development Dept. District Wide Instructional Coached</i>	<i>All Directors</i>	Teacher Evaluation System	
Support and recruitment of parents to school site councils (including provided), Federal Parent Advisory Committees and all events	<i>Aug-May</i>	<i>Title I parent involvement set aside and school 710 accounts \$5000</i>	<i>School Principals, Directors</i>	Attendance and volunteer sign-ins	