

April 2, 2007

TO: Board of Education
FROM: Donna Peterson, Ed.D., Superintendent
SUBJECT: 2007-08 New Administrator Appointments - Item 10a

It is recommended that the following new administrator appointments be approved for the 2007-08 school year:

Trevan Walker	Principal/Teacher	Seward Middle School
Sheryl A. Hingley	Principal/Teacher	Susan B. English School

Treva C. Walker
Metlakatla, AK 99926

Objective

Employment with the Kenai Peninsula Borough School District as a building level administrator.

Education

Certification: Educational Administration. University of Alaska at Anchorage, Alaska. May 2006.

M.A. English. Breadloaf School of English at Middlebury College, Vermont. August 2001.

B.A. Secondary Education. Rocky Mountain College, Billings, Montana. Major: Social Science and History. Minor: English, May 1994.

State of Alaska Educational Certifications

- Type A—Regular Classroom Teacher. Endorsement areas include Social Studies, History, and English, grades 5-12. Expires 9/19/2007.
- Type B—Principal. Grades K-12. Expires 8/17/2011

Administrative/Leadership Experience

Secondary Vice-Principal: Annette Islands School District, Metlakatla, Alaska, 2006-Present. My primary responsibilities include administrative duties at Charles R. Leask Sr. Middle School (grades 7-8). I am in charge of handbook enforcement, teacher evaluation, curricular leadership, reform and/or revision, building maintenance, emergency preparedness, state benchmark administration, Special Education compliance, the middle school budget, and the middle school master schedule.

Non-Certificated/Certified Substitute Principal: Annette Islands School District, Metlakatla, Alaska, 2003-Present. When the secondary principal is absent, I serve as his substitute.

Administrative Intern: Annette Islands School District, Metlakatla, Alaska, 2005-2006. My program responsibilities included the alignment and integration of a district wide Emergency Response Plan for tsunamis and/or firearm violence. I also facilitated the development of a School Improvement Plan that included contributions from all representative stakeholders in the community. I served as a State Testing Assistant for the fall and spring proctoring of the High School Qualifying Exit Exam. I also assisted the dean of students in many disciplinary activities. I was responsible for the distribution of the new revision of Alaska State Standards and their alignment to high school and junior high daily lesson plans. I served as a member of the student handbook committee.

Head Teacher: Charles R. Leask Sr. Middle School, Metlakatla, Alaska, 2001-2003. I was responsible for handling minor disciplinary infractions, and facilitating and maintaining collaborative instructional units and projects. Also, I reported building issues and concerns at relevant administration meetings. Finally, I provided primary support for new teachers in the building, community, and profession.

7-12 Teaching Experience

Classroom Teacher: Metlakatla High School, Metlakatla, Alaska, 2001-Present. Sections taught include 9th, 10th, 11th, and 12th grade Language Arts, Physical Education, and Health.

Classroom Teacher: Charles R. Leask Sr. Junior High School, Metlakatla, Alaska, 2001-2003, 2006. Sections taught include 7th and 8th grade Language Arts and Computers.

Classroom Teacher: Ketchikan High School, Ketchikan, Alaska, 1995-2001. Sections taught include 9th, 10th, and 12th grade Language Arts. Also, I taught Gifted and Talented English, Physical Education, Consumer Math, Pre-Algebra, Alaska Studies, and Senior Honors Projects.

Extra-Curricular Experience

- Varsity Girl's Basketball Coach, Metlakatla High School, 2001-2005.
- Senior Class Advisor, Metlakatla High School 2003-2005.
- Yearbook Advisor, Metlakatla High School 2002-2003.
- Senior Class Advisor, Ketchikan High School, 1998-2001.
- Junior Varsity Boy's Basketball Coach, Ketchikan High School, 1998-2001.
- Junior Varsity Girl's Basketball Coach, Ketchikan High School, 1995-1997.
- Freshmen Girl's Basketball Coach, Ketchikan High School, 1994-1995.

Community/Other Service

- Annette Islands Suicide Crisis and Prevention Committee, 2002-present.
- Annette Islands School District Language Arts Curriculum Committee, 2001-present.
- Annette Islands Girls Basketball Club, President, 2001-2005.
- Ketchikan Blue Storm Basketball Club, Vice-President, 1998-2001.
- Ketchikan Girl's Basketball Club, Vice-President, 1996-1997.
- Ketchikan Girl's Basketball Club, Secretary-Treasurer, 1994-1996.
- Ketchikan Gateway Borough School District Math Curriculum Committee, 1995-1996.
- Ketchikan Native Youth and Elder Culture Camp, Advisor and Coordinator, 1994.

Professional Memberships

- Association for Supervision and Curriculum Development, 2002-present
- National Council of Teachers of English, 1996-present.
- Breadloaf Rural Challenge Network, 1997-2000.

Special Recognition/Awards

- Who's Who of American Teachers, 2004.
- Who's Who of American Teachers, 2002.
- Who's Who of American Teachers, 2000.
- Annenberg Rural Challenge Fellow, 1997-2000.
- N.A.I.A. Basketball All-American, 1994.
- Frontier Conference First Team All-Conference, 1994
- Rocky Mountain College Men's Basketball Most Valuable Player, 1994.
- Frontier Conference Player of the Week, January 27, 1994.
- Community Colleges of Spokane, Men's Basketball Team Captain, 1990-1991.
- Community Colleges of Spokane, Walter S. Johnson Award, 1991.

References on file with Human Resources

Sheryl A. Hingley
Seldovia, Alaska

Education:

Taking classes toward an Administrative Endorsement
University of Montana
Missoula, Montana

Lesley University
Cambridge, Massachusetts
Masters of Education 2002
Emphasis in Technology

Asbury College
Wilmore, Kentucky
BA 1973
Teaching certificate

Columbia Falls High School
Columbia Falls, Montana
H.S. diploma 1969

Various other classes pertaining to elementary education and leadership:

- Grant Writing
- Second Step (violence prevention), trainer
- NASA Educators Workshop
- International Space Station Educators Workshop
- Internet Content for the Classroom, instructor
- Software Technology, school trainer
- Project START
- Inclusion and Diversity
- Children at Risk
- Youth Violence
- Science of Teaching
- Microcomputers for Teachers
- Project Learning Tree
- Strategies for Positive Learning
- Montana History

Resume for Sheryl Hingley

Skills:

I have taught grades K, 1, 4, 5, 6 in Kentucky and Montana. I have also taught 4-8 multi-grade classroom in Alaska. I have worked teaching children in various capacities since I was 13. I work well with others and enjoy team teaching. I am a support to others. I have experience with teaching technology with elementary students and professional development for teachers. I have experience with current school software:

- Microsoft Word
- Microsoft Publisher
- Microsoft PowerPoint
- Microsoft Excel
- Microsoft Access
- STI (school wide administrative and classroom grading software)
- Internet
- Kid Pix
- Microworlds
- EdLine
- Gradequick

Experiences:

Teaching online professional development classes

Conducted the In-Services in Seldovia for 06-07

Curriculum Committees:

- Science

- Social Studies

- Language Arts

- Technology

- Art

- Math

- Currently part of the KPBSD Math Curriculum Committee

Long Range Planning Committee for Technology

Financial Planning Committee

Community and School Health and Sex Education Committee

Grant Writing Committee

Facilities Committee

Summer School Teacher

Resume for Sheryl Hingley

Computer Camp Organizer/Instructor

5 Year Planning Committee

NASA Educator's Workshop

International Space Station conference

Elementary Yearbook

COMET participant – 2 summers of training
(Creating Opportunities for Math Education for Teachers)

Professional Development Classes Taught

Integrating Technology into Curriculum

Connecting Internet to Curriculum

Microsoft Word

Kid Pix

Microsoft PowerPoint

STI Training for teachers

2nd Step Training for Teachers

2nd Step Training for Support Staff and Bus Drivers

Connecting Technology and the Math Curriculum

Digital Cameras in the Classroom

Timeliner

Graph Club

Using Internet to Support Core Curriculum

Resume for Sheryl Hingley

Employment:

8/06 to present
Susan B. English School
Seldovia, Alaska 99663
(Taught multigrade classroom 4-8)
Highly qualified k-6
Highly qualified middle school content

8/85 -6/06
Troy Public Schools
P.O. Box 867
Troy, MT 59935
(Taught grades 5, 1, 6)

8/81 – 3/85
Noxon Public Schools
Noxon, MT 59853
(Taught grades K and HS resource)