


KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street
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April 17, 2006

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources 

THROUGH: Glen Szymoniak, Assistant Superintendent

SUBJECT: Approval of Request for Leave of Absence-Certified Item 10 a (9)

It is recommended the following request for unpaid leave of absence be approved for the 2007-08 school year:

Patricia Jay	History,	Homer High School
	Government	

Homer High School Mariners



Kenai Peninsula Borough School District

Ronald L. Keffer, Ed.D., Principal
Rayna Neumiller, Assistant
Principal
Chris Perk, Athletic Director

21 May 2007

Dr. Donna Peterson, Superintendent
Kenai Peninsula Borough School District
148 North Binkley
Soldotna, AK 99669

Dear Dr. Peterson:

As you know, I have been completing my Master's in Educational Leadership and the requirements for a State of Alaska Type "B" certificate this year, and am nearing completion of my internship at Homer High with Ron Keffer and Rayna Dueñas. Needless to say, I received excellent mentoring under the tutelage of both hosts and had an opportunity to work as an administrator-in-training in a wide variety of situations. It was an invaluable program and I thank the School District for allowing me to complete the program at my home school.

I am now in a position to seek employment in the area of administration and towards that end I am requesting a leave from my classroom teaching position at Homer High School for the forthcoming school year 2007-08. I have worked as a classroom teacher for the District since 1992, beginning at Homer Middle School, followed by a year in Tyonek, and have been at Homer High since 1994. I am now looking forward to continuing with my professional goals and am therefore requesting this leave.

Thank you for your attention to this request. If you need any additional information, please do not hesitate to contact me. I recently forwarded an updated resume to Debbie Stewart and hope you will consider me for secondary administrative positions within the district.

Sincerely,

Patricia M. Jay

cc: Tim Peterson, Director
Human Resources