



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Office of Superintendent

Dr. Donna Peterson, Superintendent of Schools
148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132

M E M O R A N D U M

DATE: July 2, 2007
TO: Members, Board of Education
FROM: Donna Peterson, Ed.D. *Donna Peterson*
Superintendent of Schools
RE: Site Council Evaluations

In accordance with Board Policy 0420, site councils from each school submit an end of the year report reflecting activities throughout the year. Attached are the reports from each school for the 2006-2007 school year. This report is also distributed to each site council chair and principal to assist with collaboration between schools.



Site Council Evaluations

Kenai Peninsula Borough School District

Dr. Donna Peterson, Superintendent

June 2007

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: _____

Meeting dates and approximate attendance for this school year:

What steps did the council take towards achieving the school goal(s)?

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

List other significant topics discussed during site council meetings this year.

Is there an area where your council could benefit from additional training or information?

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Chapman

Meeting dates and approximate attendance for this school year:

9/20/06 (8) 11/15/06 (7), 2/14/07 (9), 5/14/07 (6)

What steps did the council take towards achieving the school goal(s)?

Building Goal: Strengthen math problem solving skills and develop math vocabulary K-8 with a continued content reading goal. Discussed progress of students throughout year. Reviewed State Standard Based Assessment data. School Report Card, RTI Intervention and monitoring process.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Accelerated Reading program
Read Naturally program
Title I –Family math and read activities
Volunteer training
Community Involvement

List other significant topics discussed during site council meetings this year.

Chapman Dibels/CBM data and attendance and transient population statistics
Updated Emergency Action Plan Preparedness
Title I Progress
KPBSD 2007-08 Budget, Legislative Funding Update
KPBSD and Chapman Long Range Plan
Staffing

Is there an area where your council could benefit from additional training or information?

Ongoing educational training in data disaggregation federal program requirements, assessments, and alcohol and drug prevention in the community.

General Comments

Chapman site council continues to be tremendously dedicated and steadfast. The council is very supportive of staff, active in improving the academics, and is focused on keeping the junior high a viable entity.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Connections Homeschool Program

Meeting dates and approximate attendance for this school year:

September 8, 2006 - November 8, 2006 - January 18, 2007 - March 7, 2007

What steps did the council take towards achieving the school goal(s)?

Connections Homeschool Program Site Council embraced the task of meeting AYP and recommended focusing on providing interventions for students who are below proficient on the standards based assessments. The site council took steps to develop a plan to meet the AYP requirement for assessment participation. The plan included making significant improvement in participation for the 06-07 school year. It is expected that the program will demonstrate a minimum increase of 5% in participation from the 05-06 school year. Additionally, the site council reaffirmed the administrations recommendation to not enroll students who could not commit to testing for the 06-07 school year. It is expected that Connections Homeschool Program will meet the AYP participation requirement with a 96% to 98% attendance rate. As a result, Connections Homeschool Program will be 100% compliant with all AYP requirements for the first time in Connections Homeschool Programs history.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The site council discussed and recommended that Connections staff focus on raising achievement for non-proficient students. This recommendation led to the implementation of intervention plans for students who were non-proficient on their 05-06 standards based assessments. Connections staff each selected a focus group of non-proficient students and provided interventions for students and families. Staff members provided varied interventions based on student need. Some intervention strategies included teaching workshops, checking in with parents on a regular basis, utilizing homeroom.com, assessing students' academic progress throughout the year, one on one tutoring by staff members, setting up specific assignments using skills tutor and assigning supplementary materials to increase students' proficiency in their deficient areas.

List other significant topics discussed during site council meetings this year.

This is the second year that Connections Homeschool Program has had a site council. Meeting with our site council members has been both very enjoyable and beneficial for implementing new ideas to benefit our homeschool program and homeschool families.

Specifically, the site council recommended certain workshops and activities for the 06-07 school year. A top priority was to have a reading workshop for parents. KPBSD teacher Karl Kircher facilitated the workshop and all parents indicated through a workshop evaluation that they came away with a greater understanding of teaching reading and requested further workshops in the area of teaching reading. The site council recommended several specific activities for homeschool families and all suggestions were implemented. The site council participated and provided direction for the development of a 5 year long range plan for the Connections Homeschool Program. The site council discussed strategies to increase enrollment and promote academic proficiency. The design of increasing enrollment is to recapture KPBSD students from our competitors' homeschool programs. To recapture these students the site council recommended allowing some flexibility in utilizing the curriculum allotment for families whose students are proficient on the standards based assessments. The site council discussed the benefits of opening a Kenai based Connections office to better serve the families in the greater Kenai/Nikiski learning community. This office is scheduled to open in 07-08 school year. In addition, the site council discussed the benefits of having the Soldotna Connections Program housed in one facility with access to district media services. Based on site council recommendations and administrative support the Soldotna office will be moved to the District Media Center. This move will be a win-win as the Connections staff will be in one location to better serve the families and will still provide media services to homeschool families and school district personnel.

Is there an area where your council could benefit from additional training or information?

The Connections Site Council members have expressed interest in developing networking opportunities for homeschool families. The site council members would like to improve their skills in facilitating small group discussions with other homeschool families.

General Comments

This is the second year that Connections Homeschool Program has had a site council. As an advisory to the administration, the site council has provided beneficial information and knowledge that has directly contributed to continued improvement and growth of the Kenai Peninsula Borough School Districts Homeschool Program. Connections homeschool families appreciate the support of the district and being members of the greater learning community. As a result, it's easy to see why Connections Homeschool Program is the number one homeschool program on the Kenai Peninsula.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: **Cooper Landing Elementary School**

Meeting dates and approximate attendance for this school year:

09-12-06	7 members attended
11-07-06	8 members attended
01-08-07	7 members attended
04-24-07	7 members attended

What steps did the council take towards achieving the school goal(s)?

The council provided recommendations and guidance to the principal and teacher when making decisions regarding policies and practices which would support or detract from the school goals.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The review of staffing and field trips were the most significant issues related to student learning that were discussed by the site council.

List other significant topics discussed during site council meetings this year.

The formation of a Community Schools Program will continue to be a topic of discussion for the Council in the 2007-08 school year because several members of the Council wish for the school to be available for use by community members at no charge so they can offer classes which may or may not result in profit for the person teaching the class, but that are more focused on providing healthy opportunities for activity in the community.

Is there an area where your council could benefit from additional training or information?

No additional training or information is needed at this time.

General Comments

The Council continues to enjoy strong support from parents and community members alike and appreciates the continued efforts of the staff and volunteers to provide a high quality education to the students of Cooper Landing Elementary School.

**Homer Flex Alternative Governance Structure
Report to the KPBSD School Board
2006-2007**

The Homer Flex Alternative Governance Structure replaces the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.” Homer Flex has been granted this request

Homer Flex Staff and Collaborating Agencies: Cook Inlet Council on Drug and Alcohol Abuse, Students in Transition, Community Mental Health, Office of Children’s Services, Department of Juvenile Justice, Homer Public Health, Employers, Volunteer Parent – Adolescent Mediation Services, Kachemak Bay Family Planning clinic

Every week, the staff meets with at least two (sometimes more) representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program toward the advice of these agencies for the increased success of our student population.

Minutes from these meetings are unavailable because they involve confidential information about students.

We have never been able to sustain parents on monthly basis for our attempts at the original site composition requirements. However, our parents are invited in whenever they want to communicate with the entire staff, at our mutual convenience. Their input and that of our students is taken very seriously on a regular basis. Certainly, our pilot this year toward a standards/performance-based high school has been fostered by our students’ and parents’ ongoing comments.

Our conversations this year focused on several school goals:

- Improvement of graduation rate
- Drug/alcohol concerns and their underlying mental health issues
- Standards/performance-based model of high school education

The topic discussed/acted upon that led most significantly to the improvement of student learning is the transition to a standards/performance-based high school model which we hope will improve graduation rate in the coming years, as well as increase student learning.

Kenai Peninsula Borough School District
 Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Homer High School - Report for the 2006 - 07 School Year

Meeting dates and approximate attendance for this school year:

Tuesday, 5 Sept. 2006	10 individuals present
Tuesday, 3 Oct. 2006	14 individuals present
Tuesday, 7 Nov. 2006	11 individuals present
Tuesday, 5 Dec. 2006	11 individuals present
Tuesday, 9 Jan. 2007	9 individuals present
Tuesday, 6 Feb. 2007	13 individuals present
Tuesday, 6 Mar. 2007	13 individuals present
Tuesday, 3 Apr. 2007	11 individuals present
Tuesday, 8 May 2007	15 individuals present

What steps did the council take towards achieving the school goal(s)?

As the minutes will reflect, Homer High School's goals for 2006 - 07 were constructed through a collaborative process that included the Site Council and the entire high school staff. During the spring of 2006 Site Council considered the areas of concern with regard to our being able to continue to meet NCLB's Adequate Yearly Progress (AYP) requirements. Our data and changing standards made it clear that the rate at which students with disabilities achieve proficiency is the one area in which our school's performance is likely to fall short and cause us not to meet AYP. Site Council supported the idea that HHS should make this area the main portion of our school goals for 2006 - 07. When the school staff moved to write and implement goals in August 2007, the goal of improving the rate of proficiency for students with disabilities became the main school goal. Because the 2005 - 06 school year was one during which our school experienced a number of disciplinary issues, the staff made school climate another of the school goals.

To implement these goals the school adopted a new set of bell schedules in order to provide a Focus on Learning (FOL) period on Tuesday, Wednesday, and Thursday. This period was designed to give students and staff an opportunity to participate in learning groups that could choose new and innovative topics on a weekly basis. Data Processing enabled the school to allow students to sign up for FOL sessions on-line only a day - or less - before the sessions were held. Our attendance secretary was given the tools to track attendance in real time. The rationale was that by using FOL to give students and staff more choices in the ways they could use the school day, school climate would be improved. Some FOL sessions were to be fun and creative, but many also would be designed to allow students to do make-up work, seek additional help from teachers, and receive remedial services. One day each week targeted students with disabilities were required to participate in one of three groups. The three groups were "Team Reading," "Team Writing," and "Team Math." Collectively

the entire program was called "Team FOL." The team sessions featured one-on-one direct instruction, group direct instruction, the use of computer programs designed to identify and remediate weak areas, instruction in test-taking skills, and motivational activities. Prizes were awarded for good attendance and good performance. One prize was a pizza party and another consisted of tickets to movies at the Homer Theatre. Local merchants supported the program by providing some of the food and the theatre owner provided the movie tickets gratis.

Our Intervention Team also benefitted from the addition of the FOL time slot. Instead of having to try to hold "working lunches" with parents and students, for the first time the group had a full 45-minute period of time devoted to its work. This enhanced the work of the I-Team dramatically and the Site Council heard a full report from the I-Team coordinator concerning its improved performance this year.

Site Council monitored the successes and difficulties of the FOL process through a whole series of reports. (There was considerable trial and error early in the process, and the end product was quite different from the original.) Some reports came from school administrators and some from school staff members. The two student members of the Site Council contributed considerably to the discussion concerning the FOL process. One of the most comprehensive reports came from the staff members who conducted the "Team FOL" activities. When Homer High's test data arrives in late May, and when our AYP report arrives in July, we will have the data we need to determine the degree of success we have achieved with the FOL concept. Anecdotal evidence suggests that the program was successful. A full 100% of our targeted students with disabilities took every segment of the standardized tests for which they were scheduled. Measured subjectively, their attitudes toward the tests were upbeat and determined. Site Council was fully informed of the programs progress and understands why the staff hopes for and expects an excellent outcome.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Though the data is not yet available to confirm or discount the effectiveness of the FOL process, FOL clearly was the topic discussed throughout the school year that had the greatest relevance to student achievement. During our Site Council discussions the interactions among the FOL program, school climate, and student achievement were discussed regularly. Discipline issues also were discussed at length and Site Council views discipline as a factor that always impacts student attitudes and achievement. Site Council requires regular monthly reports from the administration on harrasment and on discipline involving drugs and alcohol. Both those matters clearly affect school climate and student achievement.

List other significant topics discussed during site council meetings this year.

There were several other topics that stood out in the Site Council's deliberations this year. One was finances, particularly relating to our 710's accounts, another was the staffing and budget issue, and yet another issue was the question of whether KPBSD

students who are not enrolled at Homer High should be permitted to attend HHS dances. Lee Young, the Connections principal, attended our 8 May meeting to enable us to have a full discussion of the matter. In the end, the Site Council decided to recommend that Connections students be invited to attend HHS dances.

Throughout the school year administration provided a series of reports on the work and activities going on in the school. For example, when standardized testing was done, a report was presented to Site Council; and, as mentioned above, the functioning of our Intervention Team was the subject of such a report.

One of the Site Council's most important discussions occurred during its last meeting of the year. Homer High's Senior Service Project came under scrutiny when it became apparent that the school board's approval of the project never became a part of policy. During the late 1980's, when the district had a much stronger emphasis upon site-based management, the board permitted high school's to implement programs such as a senior service project if and when a Site Council approved the project. Homer High's service project, which has worked well and has the support of the Site Council and community, does not now appear in policy, and institutional memory has degraded to the point that few can vouch for its origins. The Site Council, with strong support from its student members, resolved to pursue the goal of getting the project approved by the school board as an on-going graduation requirement. A great deal of work remains to be done to pursue that goal.

Is there an area where your council could benefit from additional training or information?

The two annual training sessions for Site Council members that are offered by the district are very much appreciated and serve well those members who are able to attend. Staffing and finance issues are the concerns which most often engage Site Council members. Any additional information or training on those matters would be appreciated. Since Homer Site Council members always have to travel to the Central Peninsula for training, providing sessions in Homer would make it likely that more members could and would attend.

General Comments

The Homer High Site Council functions at a high level and meets every month of the school year. The group is aggressive in seeking information about the school, its staff, and its students. They provide well considered advice and recommendations to the school administration after giving issues mature consideration. Truly, the HHS Site Council is an essential part of the school's community and by its assertiveness makes the staff and administration accountable at a higher level to parents, community, and educational professionals.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Homer Middle School (13)

Meeting dates and approximate attendance for this school year:

September 12	7 Present
November 7	12 Present
February 15	7 Present
March 29	8 Present
May 15	9 Present

What steps did the council take towards achieving the school goal(s)?

- The HMS Site Council:
- established priorities for and adopted school goals
 - facilitated communication between parents and school
 - promoted parent training
 - evaluated progress on school goals

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The HMS Site Council acted on the development of school goals. The council supported the implementation of a remedial reading program and the council also supported the plan for the use of the instructional tutor. Both programs had a beneficial impact on the students involved in the program. Students who were involved in the programs saw improvements in their grades, SBA scores, and self esteem.

List other significant topics discussed during site council meetings this year.

The HMS Site Council had discussions about updating the schools mission statement. It was purposed that we develop a vision statement and work from that. The task did not get completed and there is interest in continuing with it next school year.

The HMS Site Council conducted many discussions pertaining to staffing. The council discussed how HMS might best utilize the additional half time teacher that HMS was able to hire.

The HMS Site Council had several discussions that were centered on the request by Fireweed Academy to occupy space at HMS. The council wrote a letter to the school board urging them not to give Fireweed Academy space at HMS, however the council

resolved that if Fireweed Academy did move into the middle school we would be welcoming and committed to making it a positive environment.

The HMS Site Council had some discussion about school configurations in the Homer area. Individuals urged the council to be proactive in planning how area schools might be configured in the future.

Is there an area where your council could benefit from additional training or information?

The new members of the HMS Site Council would benefit from training regarding the role and purpose of the local council.

General Comments

The HMS Site Council looks forward to another successful year for students at HMS.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Hope School 2006-2007

Meeting dates and approximate attendance for this school year:

9/13/06-7 10/17/06-6 11/16/06-6 2/21/07-7 3/15/07-6 4/10/07-6
5/8/07-6

What steps did the council take towards achieving the school goal(s)?

In a small school setting, a PTSA is a much valued body when focusing on generating funding for school activities and/or educational field trips. Because the closing of this school was not an issue this year, the only noticeable affect was a sharp decline in parent attendance at our meetings. The PTSA continued to fund raise by offering a noon snack bar, book fair, and the annual "Auction" on February 19th. By so doing, the school was again able to provide field trip activities for all students to Girdwood and Anchorage during the course of the year. An extended field trip to Fairbanks for the school's enrollment was postponed in May, but will be scheduled during the first quarter next fall.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Our PTSA continued to support increasing instructional offerings for our students by supporting an after school class entitled "Healthy Foods" taught by its past president, Jeanne Berger. This elective class had an enrollment of 5 high school students that were very proactive in sharing their new knowledge with staff, students, and community. A noon meal was provided weekly during the second semester that not only provided a hot lunch to all who cared to partake, but resulted in the discovery and genuine enjoyment of a healthier diet for a mid-day lunch.

List other significant topics discussed during site council meetings this year.

A revision of the Association By-Laws was initiated, and again offering a stipend to a community member to serve as high school track coach for two students wishing to participate in this interscholastic activity this year.

Is there an area where your council could benefit from additional training or information?

None needed at this time.

General Comments

The school's PTSA meetings were canceled in December and January due to community wide power outages that could last for several days at a time. While the school remained operational due to a gas powered generator and employees used to these seasonal occurrences, student attendance dwindled significantly on such school days. It is hoped that Chugach Electric will continue to remove trees adjacent to its overhead lines, as well as improving the function of generator serving the Hope community.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Kachemak Selo School

Meeting dates and approximate attendance for this school year:

9/13, 10/19, 11/15, 1/10, 2/21, 3/21, 4/25, We had an average of 9 parents per meeting.

What steps did the council take towards achieving the school goal(s)?

Discussed importance of test results and worked on improving attendance. Parent advocacy led to half time Russian teacher.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Parent understanding of the implementation of new Houghton Mifflin reading program including the importance of ELL components and levelized reading instruction. We also encouraged better attendance, and stressed the importance of graduation.

List other significant topics discussed during site council meetings this year.

Computers, playground equipment, staffing 07-08', attendance, safety concerns, Importance of graduating.

Is there an area where your council could benefit from additional training or information?

Working on parental support for homework or supplemental programs.

General Comments

We had a very productive year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: K-Beach Elementary School

Meeting dates and approximate attendance for this school year:

September 11, October 9, November 13, December 11 - 2006; January 8, February 12, April 9, May 7 - 2007. Approximate attendance for each meeting was 6 members

What steps did the council take towards achieving the school goal(s)?

The council learned a process for using school and community data to make decisions about in order to improve school improvement. After analyzing school data, we created SMART goals or goals that are: S - specific, M - measureable, A - acheiveable, R - relevant, T - timely.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The K-Beach School Development Plan was the foundation for our Site Council Goals. This year, having several new members, the Site Council used their meeting time to get acquainted with the roles and responsibilities of the council. At the last session, we discussed where the council could be most useful and support improved academic achievement for all K-Beach Elementary School children.

List other significant topics discussed during site council meetings this year.

Other significant topics included: Budget, PTR and configuration plans, building use fees, after school and before school programs, new curriculum implementation, fundraising, school activities, homework policy, technology, teacher request forms, out of area area attendance issues.

Is there an area where your council could benefit from additional training or information?

Our council will benefit from training in analyzing school data for making decisions for school improvement and academis achievement. Likewise, we would like training in grant writing strategies.

General Comments

As facilitator for my first year at K-Beach, we touched upon many topics related to school reform and student achievement. In addition to the required agenda items, I feel it is important for the Site Council to dialogue, influence, support, and communicate how K-Beach does business. We are looking forward to an effective 2007-2008 school year of site based decision making.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Kenai Alternative High School

Meeting dates and approximate attendance for this school year:

10/12/06 Fifteen members, 1/10/07 Thirteen members, 3/9/07 Eight members, 4/17/07 Fourteen members.

What steps did the council take towards achieving the school goal(s)?

The Site Council once again played an instrumental role in providing an atmosphere optimal for student learning.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Breakfast program. This incredible volunteer program sets the tone/climate for the student's day.

List other significant topics discussed during site council meetings this year.

CPCS not supplying a counselor, Borough funding, Area Cost Differential.

AYP and HSGQE results (Strength: Reading. Weakness: Math)

School Improvement Plan:

1. All Kenai Alternative High School graduates will pass all three parts of the HSGQE.
2. All Kenai Alternative High School "full academic year" 10th graders will show one full category increase on their SBA. For example: a "below proficient" student from the Spring 2006 SBA will increase to at least "proficient" by Spring 2007.
3. Graduation rate will increase from 2005-2006's 43% to at least 50%.

Susie Byrne as the new Young Parent Program Coordinator.

Breakfast program \$\$\$ (FEMA grant=approx. \$2,000/year. Total cost is over \$6,000, leaving over \$4K to be made up by Soldotna Methodist and Our Lady of Angels Catholic Church groups) or Kenai Rotary? (possibly according to Dave Derry, President elect)

Performance High School

ALA/Oprah Book Club Grant with Kenai Public Library (Clarion news Oct. 4, 2006),
KPC service learning program, Transition students (Karen Ruebsamen)

4H/Dept. of Fish and Game/Safari Club International sponsored educational moose
hunt.

C.E.R.T. training April 23rd.

Graduation #'s./Roy and Barbara Mullin donation of a free sitting and pics for each
graduate.

Aaron Turnage (Kenai Police Dept.) Presented a very informative message regarding
Street Drugs.

Site Council involvement with an interview team.

What is Kenai Alternative High School to look like in 5-10 years?

Kenai Discussion

**Is there an area where your council could benefit from additional training
or information?**

No.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Kenai Central High School

Meeting dates and approximate attendance for this school year:

9/7/06
10/5/06
1/9/07
2/20/07
3/6/07
5/17/07

Attendance included approximately 10 people at each meeting.

What steps did the council take towards achieving the school goal(s)?

- Reviewd school assessment data and discipline information
- Provided feedback regarding School Improvement planning and progress
- Discussion of Advisory Period
- Discussion of Parent Teacher Conference involvement

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The site council provides an environment that allows for discussion on all issues relevant to the school community. This year the topic that will have the most significant impact on student learning has continued to be the Advisory Period. The main goal of the advisory is to increase the number of caring adults that are involved in each student's life. It is supported by and aligned with many of the strategies and recommendations found in Breaking Ranks II.

List other significant topics discussed during site council meetings this year.

- Provided a forum for the "parent perspective" to be voiced
- Reviewed school budget development
- Course offerings, master schedule, and staffing
- School discipline procedures
- Upcoming events
- Student activites reports
- Student handbook
- Job Shadow Day
- Kenai Conversations
- Student Leadership Class
- Graduation Speeches

Is there an area where your council could benefit from additional training or information?

Public relations strategies/ideas and recruitment of participants.

General Comments

It has been a pleasure working with this supportive group of parents, community, and staff. The discussions that have taken place are of great value and have an impact on our school.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1, 2007

School: **Kenai Middle School**

Meeting dates and approximate attendance for this school year:

09/21/06	7 Present
10/19/06	9 Present
11/16/06	9 Present
01/18/07	7 Present
02/15/07	6 Present
03/16/07	5 Present
04/19/07	6 Present
05/24/07	7 Present

What steps did the council take towards achieving the school goal(s)?

Building Goal: Increase the overall proficiency levels of our students with disabilities in the areas of Reading, Writing and Math to a level that will meet or exceed AYP expectations.

The site council was involved in developing and monitoring the goal throughout the school year.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Master Schedule – Site Council members gave input on course offerings and staff for the 2007/2008 school year.

Inservice Activities: Site Council members suggested topics and were invited to inservice activities.

KMS Site By-Laws: Site Council members reviewed and updated Site Council By-Laws.

School Development Goal: Site Council members were active in monitoring this goal.

Student Test Results: Site Council members were kept updated on student academic progress. Example: SBA and Terra Nova results.

After School Tutor Program: Site Council members supported using magazine money to finance our “After School Tutor Program.”

School Budget: Site Council members reviewed how the school budget was developed and allocated to different departments.

Site Council members monitored the field trips taken by students.

List other significant topics discussed during site council meetings this year.

Kenai Conversation Options

Student Handbook: Student Council members approved revised handbook rules.

Approve a new dress code policy.

Site Council members were updated on the impact of AYP results.

Site Council appreciates the support the Salamatof Native Association gives in hiring a tutor for our native students.

Parent & Student Orientation: Site Council reviewed our new student & parent orientation programs.

Intruder Drill/Earthquake Procedures: – Site Council supported quarterly intruder and earthquake drills with students at KMS.

Site Council approved the expenditure of the equipment money allocated to the school.

Library Door Security System – Site Council approved the expenditure of KMS and grant funds to purchase library security system.

Central Peninsula Disaster Training

Office Relocation – Improve Building Security

Is there an area where your council could benefit from additional training or information?

General Comments

The Kenai Middle School Site Council plays a key role as a forum for discussion and input into the operation of KMS. Site council members obtain valuable information from parents, staff, students, and community members allowing them to address vital issues that effect student learning at KMS.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: McNeil Canyon Elementary

Meeting dates and approximate attendance for this school year:

07 Sep 06 (10), 11 Jan 07 (6), 15 Mar 07 (9), 07 May 07 (8)

What steps did the council take towards achieving the school goal(s)?

The McNeil Site Council continues to be very supportive of the school and Title I goals that all students in third grade would be proficient or advanced in Reading and that all sixth grade students would be proficient or advanced in Reading, Writing, and Math. Their support is shown through their agreement and approval to utilize our Title I, ELL, and Special Education resources to make as much early intervention available to the primary grade students as possible. They also continue to support our After School Learning Lab that is so integral to the continued successes of our Title I students and the ELL population. We have also continued the SPED aide services into that lab time for a second year in a row. The most recent data on that student population is encouraging and would indicate that we will continue that support.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Their willingness to support the focused use of all available resources at the points where they can be most beneficial has been an important part of McNeil Canyon's continued success. For instance, they are 100 percent on board with the use of Title I staffing time being used to provide our After School Learning Lab. They understand the data that shows how those students are consistently performing at grade level or above and often times are out-performing the regular population students.

List other significant topics discussed during site council meetings this year.

- Review of progress toward site goal and Title I goal.
- On going conversations about the implementation of the Character Counts Program.
- Review of budget funds for student programs.
- Assessment data reviewed from standardized test results and regular CBM assessment.
- Discussion of site goals for upcoming school year.

Is there an area where your council could benefit from additional training or information?

None noted at this time.

General Comments

McNeil Canyon is so fortunate to have great people serving on this site council. We are able to have wonderful dialogue regarding real academic issues and they are willing to support the ideas that come from that work.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Moose Pass School

Meeting dates and approximate attendance for this school year:

9-13-06 10 in attendance
11-15-06 10 in attendance
1-17-07 11 in attendance
4-11-07 20 in attendance

What steps did the council take towards achieving the school goal(s)?

The Moose Pass School Site Based Council places equal focus on instructional issues and enhancing educational and recreational activities for students. Realizing that schools in small communities are unable to support the same scope of programs of larger schools, the Site Council devotes significant time to identify, promote, and support community based co-curricular activities, field trips, and supplemental educational opportunities for its students. In addition to providing oversight for academic school improvement activities, Site Council effort and support led to the implementation and success of a variety of educational opportunities and programs including: community based basketball and soccer programs, guest speakers and presenters for the classrooms, field trips to local/state/federal parks or trails, visits to local industry/businesses and educational institutions, equipment for a skiing program, etc. The list of activities the Site Council supports is significant. Without community support, led by the Site Council, Moose Pass students would not have access to many of the programs or opportunities they were able to participate in this school year.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The Moose Pass School Development Plan focused on improving student skill levels in reading and language arts at the primary level. The Site Council assisted with data analysis and in guiding direction for the improvement plan efforts. The Site Council then went on to provide support for staff efforts focused on reading and language arts, and was part of the progress review team. The Council was also instrumental in encouraging parents to assist their children at home with reading improvement efforts, as well as to encourage parents and community volunteers to come into the classrooms as tutors, teacher assistants, or volunteer readers, ensuring each student had ample opportunity to progress academically and for the school to meet target improvement goals.

List other significant topics discussed during site council meetings this year.

playground supervision
building security
funding sources for recreational equipment and playground enhancements
community gym access and family recreational use of facilities
planning school based student programs and activities
staffing for 07/08
Title I program progress, activities, direction, future
field trips, support/funding, purpose, transportation
student involvement in the community

Is there an area where your council could benefit from additional training or information?

None at this time.

General Comments

The Moose Pass Site Council is a great group of people dedicated to providing the best educational program they can for Moose Pass children. Site Council meetings are always well attended, and focus on school improvement activities and efforts to provide or increase the number of educational or recreational activities available for community students. The parents of Moose Pass students are caring, supportive of school staff and programs, and are very involved in the educational programs for their children.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Mountain View Elementary

Meeting dates and approximate attendance for this school year:

October 16
December 6
February 20
April 16

Approximately 7 in attendance for every meeting

What steps did the council take towards achieving the school goal(s)?

The Mountain View Advisory Council has always actively supported the students and staff during the school year.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Supporting the Boundary change was the single most important topic the advisory council acted upon.

List other significant topics discussed during site council meetings this year.

Boundary Change
Consolidation issues
Fundraising

Is there an area where your council could benefit from additional training or information?

Not at this time.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Nanwalek Elementary/High School

Meeting dates and approximate attendance for this school year:

October 3, 2006 (six)
November 9, 2006 (six)

What steps did the council take towards achieving the school goal(s)?

Assistance from the SBC on developing an attendance policy and attendance incentives was sought. SBC input on policy development could help greatly in producing a viable and locally accepted solution.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Nanwalek had a quorum on only two occasions. It was therefore difficult to make progress on SBC goals and expectations.

List other significant topics discussed during site council meetings this year.

The Nanwalek SBC selected the "Big Toy" to be purchased for the play ground.

Construction of a fence around a portion of the school was discussed.

Is there an area where your council could benefit from additional training or information?

Members could possibly benefit from outreach from AASB to help members understand the importance of their work and input on the SBC.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Nikiski Middle/High School

Meeting dates and approximate attendance for this school year:

- | | |
|---|---------------------------------|
| -Sep. 12, 2006 (6 in attendance) | -Jan 9, 2007 (8 in attendance) |
| -Oct. 10, 2006 (9 in attendance) | -March 13, 2007 (16)w/NN* |
| -Nov. 14, 2006 (14 present) Joint w/NN* | -May 8, 2007 (8 in attendance) |

What steps did the council take towards achieving the school goal(s)?:

- Nikiski Middle/High School Site Based Council once again reviewed and approved our school development/improvement plan. We stated we would continue to work toward a 10% increase over last year in the areas of Math and Language Arts, increasing graduation rates, and improving student attendance to 92-95%
- Discussions continued on how to increase and improve our offerings for our current students as well as to entice students who live in Nikiski to attend Nikiski Middle/High rather than other options.
- Encouraged continued meeting and activities of three “focus groups” addressing the areas of Math Achievement, Attendance, and Language Arts.
- Encouraged student groups to increase student participation in activities involving school spirit/pride to foster better attendance and academic effort.
- Worked closely with Nikiski North Star to ease transition between two schools, coordinate services and long range planning. Two site council meetings were held jointly with NNStar’s site council.

Which topics discussed/acted upon by your council led most significantly to the improvement of student learning? Explain

-The Site Council was key in working with one of our school’s focus groups in planning a coordinated testing effort with activities designed to promote the optimum attendance and performance by students on this year’s April test dates. It really revised how we go about testing here at Nikiski M/H.

-We continued to dialogue with NNS and added our voice to efforts they made to hold on to programs that ultimately impact us such as the Pre-K program and continued quality

Title I programming. We also have continued to encourage and support more transition activities for incoming 6th graders with our “step-up” programs where our administration goes down and solicits input about scheduling and the 6th graders are brought up to tour and experience middle school in a relatively non-threatening atmosphere prior to having to jump in on the first day of school as 7th graders. We also have instituted more dialogue with elementary teachers about student placement in courses, personality combinations, special services, etc.

List other significant topics discussed during the site council meetings this year.

- Homecoming and Prom details were discussed as well as other special activities such as drama/debate meets, Red Ribbon Week, soap box derby, student council, leadership class activities, etc.
- Handbook changes
- Attendance policy

Is there an area where your council could benefit from additional training or information?

- possibly grant writing or how to do searches for effective/research based programs that meet needs we identify in our school.

General Comments:

With two new administrators up and running, we are seeing great positive strides in programming and accountability. The site council is ready to assist with any issues that come up. Due to an organized administration and our current upward trend in achievement, we currently seem to be functioning mostly in a supportive and information gathering role. This council is represented by some very dedicated staff, students, parents, and community members. We will continue to look at a “vision” and/or “long range plan” for where the community would like to see Nikiski Middle/High School in the future.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Nikiski North Star Elementary

Meeting dates and approximate attendance for this school year:

August 21, 2006: All members present except Judy Shields and Michelle Burnett
September 6, 2006: All members present
October 9, 2006: Elaine Lehl, Marion Nickelson, Michelle Burnett: Absent
November 14: Joint Council Meeting K-12, all members present
January 8, 2007: Travis Moore and Marion Nickelson absent
February 5, 2007: Marion Nickelson, Ann Krogseng absent
March 13, 2007: Joint Council Meeting K-12, all members present
April 2, 2007: Michelle Burnett and Marion Nickelson absent
May 7, 2007: All members present
May 21, 2007: Marion Nickelson absent

What steps did the council take towards achieving the school goal(s)?

The site based council reviewed data from 2006 SBAs, discussed the school goals in reading and math and supported the school wide plan for the 2006-2007 school year. We continued to support periodic testing to monitor student growth in both reading and math. We also reviewed staff development options to help staff members close the gap that exists between learning and achievement. Throughout the year, the council combined the meeting with Title I due to the number of parents who served dual roles. It also provided an excellent means of monitoring what was going on in Title I.

The council supported a delayed start in late April. The professional development that was gained during this inservice provides a solid springboard to continued success in the future. The council continues to monitor and support our journey as a Professional Learning Community.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The support of the Pre-Kindergarten program continues to show the most positive impact on student achievement in the lower grades. Last year the council chose to support a pilot "middle school type schedule" at the 6th grade. This change had a significant impact on student learning in that grade. There were some behavior issues that resulted. The council discussed this and made suggestions for changes for the 2007-08 6th grade. Continuous progress monitoring of student achievement through various assessments gave the council (and staff) input into the success of our students and need for intervention strategies.

List other significant topics discussed during site council meetings this year.

Inadequate space at Nikiski North Star became a problem this year with our population growing to over 430 due to a surge of new students in January. Community members brought this issue to the joint council desiring increased space in order to improve the learning environment of all students. We supported the concerns and acted on suggestions by writing a letter to Dr. Peterson stating our position and desired outcome.

The SBC council addressed the concerns of the Title I parents regarding staffing issues which came about because of a reduction in Title I funds due to reallocation in the 20% "set aside". We looked at options for PreK and Title I instructional support. We strongly support the PreK program and established a PreK committee to look at various ways to fund this program to ensure its continuation.

Boys and Girls Club continues to play a very important role in the needs of our students. The largest impact is on academic success. The council continues to support all avenues to keep this a vibrant component of the entire program at Nikiski North Star.

We also reviewed and brainstormed various ways to continue, and increase, parent involvement. Our family nights are successful and we will look at various ways to organize and schedule these events to target more of the families whose children are in most need of additional instructional support.

One final focus was on looking for ways to enrich each and every academic program for our students who are advanced in one or more areas. The council recommended that the staff develop ways to achieve this.

Is there an area where your council could benefit from additional training or information?

We continue to be interested in grant writing and sources for grants.

General Comments

The Council continues to feel valued and that they are making a difference in the lives of our students and staff members. We felt it was a productive year and were happy with the number of meetings. The Council would like to continue to meet twice throughout the year with the Nikiski Middle/Sr High School with a goal of a "transparent, seamless" education for the children of Nikiski. Our continued focus is on:

- 1) Assessment and ways to improve scores,
- 2) Promoting our school.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Nikolaevsk

Meeting dates and approximate attendance for this school year:

9/13/06 (6), 11/20/06 (7), 2/8/07 (14), 5/02/07 (10)

What steps did the council take towards achieving the school goal(s)?

Building Goal: Strengthen math function/relationship equations and math vocabulary as well as continue to improve reading fluency skills.
Reviewed State Standard Based Assessment data. School Report Card. Continued working with Project Grad program implementations and our new Title I program.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Math Assessments: Homeroom.com and MAP (Measures of Academic Progress)
Reading Assessments: SRI, Dibels/CBM
Project Grad's CMCD, SFA and MIM programs
School wide Student Safety/Bullying training
Accelerated Reading program
Title I After School Learning Lab

List other significant topics discussed during site council meetings this year.

Nikolaevsk 2007-2008 School Calendar
Community Cultural Activities
Marketing of School: Brochure, Radio, Newspaper, Open House
Attendance
SRI, Dibels/CBM data, SBAs and HSGQE
Updated Emergency Action Plan Preparedness
KPBSD 2007-08 Budget, Legislative Funding Update
Staffing and New Principal Hire
School Scheduling of Classes
Title I funding for 2007-2008 school year
Project Grad
Drug and Alcohol Education

Is there an area where your council could benefit from additional training or information?

Further educational training understanding district budget and state funding processes. Creative scheduling of high school courses with various options for students will need to be brought forth immediately next year

General Comments

Site Council participation remains steady. The members are eager to see Nikolaevsk K-12 remain a viable institution, although declining enrollment solutions are still being discussed. Marketing has become the primary goal.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Ninilchik 02

Meeting dates and approximate attendance for this school year:

8/31, 9/12, 11/28, 2/22, and 4/5/07. 8-9 people attended each meeting on average.

What steps did the council take towards achieving the school goal(s)?

The Site Council worked on the hiring of new staff, reviewing programs, and extensively reviewed assessment data.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The assessment data provided the richest conversations and guidance for the school population this year.

List other significant topics discussed during site council meetings this year.

School discipline, safety, budget and staffing all were discussed at some length in council meetings this year.

Is there an area where your council could benefit from additional training or information?

None noted at this time.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Paul Banks Elementary School

Meeting dates and approximate attendance for this school year:

10/24/06 1/23/07 2/27/07 4/3/07 approximate number of attendees was seven.

What steps did the council take towards achieving the school goal(s)?

Site Council Members volunteered in classrooms and worked with the PTA to recruit and help train parent volunteers. The volunteers are vital in working in the classrooms with teachers and individual students to help improve student learning.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The willingness to review student assessment information and school goals were topics which I felt led most significantly to the improvement of student learning. Members developed a better understanding of how school goals developed to improve student learning based on student assessment information. Site Council members volunteered their time and helped to recruit other volunteers to work with individual students and staff to help improve student learning in key areas such as Oral Reading Fluency.

List other significant topics discussed during site council meetings this year.

District Budget Information, After School Programs, Possible Pre-School Program for Paul Banks, PTR and Staffing, Swim Lessons, Volunteers and Volunteer Appreciation, 710 accounts, School Goals, Title One Program, Winter Carnival, Reading Challenge awards and Bingo for Books.

Is there an area where your council could benefit from additional training or information?

Ways to advocate for more equitable and stable funding for schools.

General Comments

All site council continue to voice their concern over inequities in school funding and the resulting increases in PTR along with the loss of staff and programs.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Port Graham Elementary/High School

Meeting dates and approximate attendance for this school year:

October 17, 2006 (7); November 14, 2006 (10); January 22, 2007 (11); February 7, 2007 (13);
March 15, 2007 (6), May 9, 2007 (5); May 21, 2007 (5)

What steps did the council take towards achieving the school goal(s)?

The Port Graham SBC held monthly meetings/discussions, helped conduct surveys and reviewed petition lead by a parent to change the calendar to match that of Nanwalek for 2007/2008.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The SBC helped lead and participated in discussions and implementation of a split school schedule to provide more individualized instruction for the students.

List other significant topics discussed during site council meetings this year.

Better differentiation of classroom subject material across grade levels.
Dress Code – “Dress for Success”.
Utilization of the natural area surrounding Port Graham as an outdoor teaching lab and integration of marine sciences across the curriculum.
Next years staffing.
More reporting from the Booster Club.

Is there an area where your council could benefit from additional training or information?

SBC members have expressed a desire to learn more about Roberts Rules. They would also like to include students on this training.

General Comments

Participation in the SBC was very good this year. During the election process in November we had more candidates than seats. According to residents “that has not happened for a while.”

SBC members were impressed with Student Council President. He was on time, produced well written reports for the council and was prepared to discuss issues requested by his classmates.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Razdolna School

Meeting dates and approximate attendance for this school year:

2-2-07
2-19-07
5-14-07

What steps did the council take towards achieving the school goal(s)?

Council members were supportive of activities and goals, but were not willing to take an active part in achieving the goals. They offered to encourage parents to become more involved in the home activities such as homework and home tutoring. They expressed their lack of confidence in helping, especially in reading and math.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Homework and home tutoring, with the help of the school staff, were most significant. They agreed to help in the areas they understood, but would need assistance to venture in unsure areas.

List other significant topics discussed during site council meetings this year.

The council members expressed great concern with staffing changes, and the proposed change in Administration. They were uncomfortable meeting new people that did not know their history and culture. We assured them that we were not going to leave them without help during the transition. They wanted to know how to express their concerns where it would do some good. We referred them to the school board for an ear to be heard, and explained that the comment section of the board meeting was the appropriate place.

Is there an area where your council could benefit from additional training or information?

They need assurance that their voice will be heard, and that their efforts could make a difference.

General Comments

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Redoubt Elementary School

Meeting dates and approximate attendance for this school year:

September 13, 2006--9

October 11, 2006--9

November 8, 2006--7

January 10, 2007--7

February 14, 2007--8

March 14, 2007--6

April 11, 2007--5

May 9, 2007--8

What steps did the council take towards achieving the school goal(s)?

Our school's goals were to "Increase reading scores to 85% proficiency (K-2 using DIBELS and 3-6 using SBA data)" and to "increase the number of proficient students with disabilities by 10%."

The biggest undertaking of the Site Council to support our school's reading goal was to continue its support of our Parallel Block Schedule. This allowed teachers to work with students in smaller groups, which directly helped teachers work with students in reading. The other significant step the Site Council did to help with our school goal was to have the discussion about homework, with a specific focus on reading. The Site Council, after much discussion with teachers, parents and community members, adopted an official homework policy for the school, with an emphasis on reading.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

As addressed in the previous question, the discussion on homework probably had the biggest impact for two reasons. It put an emphasis on getting students to read, which has been shown and an effective means to increase student performance. Secondly, it heightened the awareness of teachers and parents alike in terms of what homework are we giving, why are we giving it, and how will the homework our teachers give truly help our students better understand what is happening in the classroom.

List other significant topics discussed during site council meetings this year.

- **District's Wellness policy
- **School's Homework Policy
- **Bike safety/kids wearing helmets
- **Discussion about having an earlier start time for school
- **Getting a blinking light for our crosswalk

Is there an area where your council could benefit from additional training or information?

Continued information from the district and school board, particularly in terms of issues and how they specifically impact Redoubt Elementary School.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Sears Elementary

Meeting dates and approximate attendance for this school year:

10/17/06 - 9 members present, 10/19/06 - 9 members present, 10/23/06 - 7 members present, 11/27/06 - 6 members present, 3/14/07 - 8 members present, 5/25/07 - 5 members present

What steps did the council take towards achieving the school goal(s)?

This year the school district implemented a new reading curriculum. Each staff member was able to attend one of two trainings offered by the school district. The Sears Site Council was introduced to the new reading curriculum and how it was being used at each grade level, title one, and special services. This also went hand in hand with the Sears Elementary school goal to continue refining instructional methods and techniques to teach and foster reading. At each grade level staff used systematic and explicit reading instruction. Data analysis was connected with instructional planning to customize instruction within flexible groupings.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The knowledge of the new reading curriculum and how it was being implemented into each area of the school environment. The Houghton Mifflin Reading scope and sequence was followed carefully. The classroom teachers maintained a 90 minute minimum reading block. The fidelity of the implementation was monitored with classroom walkthroughs and evaluations.

List other significant topics discussed during site council meetings this year.

Kenai Conversations, transition steering committee, closing ceremony of Sears Elementary, ratification of by-laws, trail committee, sign committee, budget accounts, AR0420 philosophy-goals-objectives and comprehensive plan-school-based management / site council, school discipline policies, public activity funds, conferences, superintendent report, school pictures, artist in school, fun fest activities, staffing formula, safety backpacks and supplies, hiring of positions, student-teacher ratio, study trips

Is there an area where your council could benefit from additional training or information?

Not at this time.

General Comments

Sears Elementary had their closing ceremony on Friday, May 18, 2007. The school had a community and family BBQ followed by a program in the school gym. The program consisted of a video of the history of Sears Elementary, Sears Elementary students K-2nd grade singing, a "That 90's Show" performed by alumni of Sears Elementary and guest speakers. The program was followed by cupcakes decorated in Sears and Mt. View colors and walking through balloon arches symbolizing the end of one era and a beginning of a new era. The gym and hallways were lined with portraits of each student and staff with a speaking bubble telling what they remember most about Sears Elementary. Each student was holding a balloon which they could take home. Sears Elementary will be truly missed. Opened in 1968 and closed in 2007.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Seward Elementary, Seward Middle and Seward High Schools

Meeting dates and approximate attendance for this school year:

September 14 (11); November 9 (14); January 11 (11); February 8 (16); April 12 (11);
May 10

What steps did the council take towards achieving the school goal(s)?

The Seward Site Council reviewed all three school's goals. Reviewed school testing date focusing and supported all school. Discussion of construction and demolition of the middle school, traffic pattern and space issues of the High School. Communication to parents and community is our site council goal and we continue to work on this.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

- ***Communication with the legislature to help with the Kenai school funding.
- ***School security in the High School with so many doors open.
- ***Safety issues surrounding students moving from one school to the next during the winter month and need sidewalk for elementary children.
- ***Discussed school rules and behavior issue to maintain a positive and healthy learning environment for all.
- *** Enrollment issues regarding senior, connections and yearbook.
- ***Voting during the general elections needed clarification for site council seats.

List other significant topics discussed during site council meetings this year.

New Principal/Teacher interview and hiring process; school schedules and teacher assignments; Softball and Baseball outsourcing; traffic pattern for HS; Standard Based Movement and the high school. Graduation ceremony and scholarships

Is there an area where your council could benefit from additional training or information?

Seward Site Council is interested in getting information on grants to help our students succeed and grant writing training.

General Comments

We feel that the Seward Site Council is a very important tie between the three Seward Schools. We have active enrollment and healthy discussions which helps us address our goal of open communication through out the Seward Schools and community.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Skyview High School

Meeting dates and approximate attendance for this school year:

9/12/06, 10/10/06, 11/14/06, 1/15/07, 3/13/07, 4/17/07

What steps did the council take towards achieving the school goal(s)?

Site council discussed the school goals and talked about student participation in clubs, sports, and other activities. We talked about at risk students and ways to meet their needs through student mentoring, I-team, and getting them involved in school activities.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

1. Skyviews focus this year was on parental contact and student involvement through clubs, sports, and class activities.
2. Focused on keeping a positive image of Skyview and keeping school spirit high.
3. Created special events for parents to feel welcomed in school such as Eighth Grade Parent Night and Student of the Month luncheons.
4. Promoted parental and community involvement in clubs.
5. Discussed ways to improve communication to parents and the community.

List other significant topics discussed during site council meetings this year.

1. Continued to discuss ways to make the entrance to Skyview safer for students to enter and exit.
2. Major maintenance projects.
3. Ways to promote Skyview in a positive light.

Is there an area where your council could benefit from additional training or information?

1. Continued information from the district about school board policies and issues that would impact Skyview.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District Site Council Annual Evaluation Form

Due to Superintendent by June 1

Meeting dates and approximate attendance for 2006-2007 school year:

Site Based Council members: Kim Holt, Debbie Carroll, Jane Stein, Carolyn Cannava, Kathy Thompson, Tracy Erwin, and Michelle Gabriel.

(There were either six or all seven members present at each of the seven Council meetings.)

September 12	November 14	February 6
October 3	January 9	March 6
April 10		

What steps did the Council take towards achieving the school goal(s)?

The Site Council members were involved in evaluating Soldotna Elementary assessment results, formulating the three school goals of raising literacy, decreasing absences and being tardy and increasing math scores on the Alaska SBA. Members actively supported the school's efforts towards achieving these goals.

There was also discussion and support of the Literacy Center concept and the school's efforts in assessments. Site Council members kept abreast of learning at Soldotna Elementary throughout the school year and were able to articulate the learning successes at the school to share with their constituents.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The Soldotna Elementary Site Council is aware of the pressure of having another school with more available school level funding per student within its building. The members realize that Soldotna Elementary has to "shine to survive" and their support of learning efforts has encouraged the school both at meetings and in the community.

List other significant topics discussed during site council meetings this year.

The Council continually considered the effects of the Montessori Charter School upon Soldotna Elementary School and the Shared Facilities Contract Addendum School Board work session was a source of much discussion. Concern over the excess of cars at dismissal from two schools led to a request for an earlier school start by Soldotna Elementary which the district was unable to consider.

Budgeting was a constant source of discussion and members maintained up to date information regarding the budget process, the state legislature funding efforts, the effects of different budget figures upon learning at Soldotna Elementary School and the size and configuration of classrooms.

A playground equipment addition utilizing both PTA and school fund raiser proceeds was planned and undertaken.

Lock down drills and general campus safety were agenda topics and support for locking all but the front door which is constantly monitored was expressed and completed.

Is there an area where your council could benefit from additional training or information?

No additional training or information is needed at this time.

General Comments

The Soldotna Elementary Site Council continues to believe in the greatness of Soldotna Elementary School and its educational program and to be concerned with maintaining equitable education for all students at Soldotna Elementary in light of the charter school's demographics and increased funding.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Soldotna High School

Meeting dates and approximate attendance for this school year:

Sept. 11th, Oct. 9th, Nov.13th, Jan. 8th, Feb. 12th & April 9th. We had between 11 and 12 people at each meeting.

What steps did the council take towards achieving the school goal(s)?

Our Site Council focused on intervention strategies for our at-risk learners. We supported and encouraged at our Inservices; time being spent on gaining the skills needed to better meet our at-risk student needs. Our Council also supports such activities as our after-school tutoring program which was funded by a grant from Wells Fargo Bank.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

A-Plan was developed as an intervention contract between the student, parent and school. The plan had intervention strategies that could be modified to meet the needs of the student. A-Team was our after school tutoring program (3-days a week) which was just one of the interventions within the A-Plan. Our Inservice days and the intervention topics were also discussed and supported by our Site Council. Those plans included Intervention strategies to work with students with learning disabilities, Reading strategies for all students and Study Skill/Test taking strategies which would also support their learning when taking our high stakes test (HSGQE and SBA).

List other significant topics discussed during site council meetings this year.

Star Spirit Program, Project STAR reading program, Anti-Bullying/Harassment video/presentations, Dance Protocol, Assessment reports, Tardy/Truancy policies, Outsourcing activities (Softball/Baseball), Academic Honesty Policy, Staffing/funding issues and Wellness/Burnout issues.

Is there an area where your council could benefit from additional training or information?

Continued training in regards on how to best work with Juneau on funding issues.

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
 Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Soldotna Middle School

Meeting dates and approximate attendance for this school year:

August 14, 2006 - 7 present
 September 18, 2006 - 9 present
 October 23, 2006 - 9 present
 November 20, 2006 - 9 present
 January 22, 2007 - 7 present
 February 19, 2007 - Tri-School Meeting, Skyview, SoHi, SMS - 50 present
 April 16, 2007 - 7 present
 April 30, 2007 - Assistant Principal Selection Process - 16 present
 May 14, 2007 - interviews for AP - 30 people present

What steps did the council take towards achieving the school goal(s)?

The council identified 6 goals this year:

1. Promote continuance of an after school tutoring program for students who are struggling academically.
2. Support previous Site Councils' decisions to require mandatory PE uniforms for all students.
3. Support continued mandatory use of a homeroom workbook (student planner).
4. Encourage continued improvements and diverse options for Fortnightly activities.
5. Encourage increased communication and participation between the local community and Soldotna Middle School.
6. Encourage participation in and discussions of current Soldotna area school configurations (to include all SMS "feeder schools" as well as Soldotna and Skyview High Schools). Discussions should include the strengths of and problems with the current configuration as well as opportunities for improvement. Invite other area Site Councils to join the conversation and/or encourage them to begin consideration of these issues as they relate to their school.

All council goals were monitored and pursued this year. The tutoring program as well as tutors imbedded during the school day were achieved this year. PE uniforms and planners will continue next year. Fortnightly activities were diversified this year thanks to our PTSA. Community conversations were held on February 16, 2007 in regard to school configuration at SMS. Many students, staff and community members from Skyview, SoHi, and SMS were in attendance.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Continuing the after school tutoring program and adding tutors during the day supported our struggling learners. These programs were supported financially by the district and fund raising efforts at the school. The in-school tutoring program was established with a ratio of teacher to student not to exceed 1 to 5. The after school program averaged 1 to 10. This individual attention led to academic success for many of the enrolled students, some for the first time.

List other significant topics discussed during site council meetings this year.

The site council invited SoHi and Skyview site councils to a tri-school meeting on February 19, 2007. Two members of the council presented information about SMS and led a discussion on configuration of our school and how that affects SMS student achievement. Meetings with our elementary feeder schools are planned for next year.

The school development plan, staffing issues, and legislative actions were discussed and acted upon.

Is there an area where your council could benefit from additional training or information?

No additional training is needed at this time.

General Comments

The Soldotna Middle School site council is comprised of dedicated students, parents, staff, and community members. Their interest, ideas, and enthusiasm help make Soldotna Middle School an exciting and fun place for our students as well as an outstanding educational institution.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: **Sterling Elementary School**

Meeting dates and approximate attendance for this school year:

09-18-06	7 members attended
12-11-06	3 members attended
03-05-07	4 members attended
05-07-07	5 members attended

What steps did the council take towards achieving the school goal(s)?

The council provided recommendations and guidance to the principal when making decisions regarding policies and practices which would support or detract from the school goals.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The review of student behavior expectations and staffing were the most significant issues related to student learning that were discussed by the site council.

List other significant topics discussed during site council meetings this year.

The KPBSD Wellness Policy will continue to be a source of discussion and focus for the Council. Concern continues to exist over the Student Nutrition Services menus and the fact that nutritional guidelines are met on an average weekly basis rather than on a daily basis, resulting in a single day's meal sometimes being extremely high in sugar, fat or carbohydrates.

The Council discussed and established a policy for the distribution of birthday or other social event invitations at school due to the considerable disruption experienced in the primary grade classrooms as a result of these invitations.

Is there an area where your council could benefit from additional training or information?

No additional training or information is needed at this time.

General Comments

The council had a difficult time finding new members last spring and chose to amend the bylaws to allow for a fall election of members when parents new to the community would be present and eager to become involved. This change was very successful as shown by the number of nominations we had for Council members this year compared to previous years.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Susan B English

Meeting dates and approximate attendance for this school year:

9/26/06, 10/24/06, 1/30/07, 2/13/07, 3/27/07, 4/24/07

What steps did the council take towards achieving the school goal(s)?

Preparing today's students with the well rounded skills needed for their and Alaska's future was a continuing goal of the PAC. Over forty different secondary courses were taken by high school students in fourteen class periods. The Council also provided input to the district on the administration replacement selection and gave input regarding the school schedule start times.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Concern about shrinking staffing is a continuing topic. Providing the best educational experience possible led to the discussions about utilization of resources, additional courses taught by outside sources and distance delivery methods. That was the catalyst for discussion on changing the scheduled start time. This will be reviewed again as distance delivery options and staffing changes evolve.

List other significant topics discussed during site council meetings this year.

A significant topic of discussion was an installation of a gate. There is division amongst the community in regards to access, the kinds of illegal activities that are taking place and a solution.

Is there an area where your council could benefit from additional training or information?

General Comments

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Tebughna

Meeting dates and approximate attendance for this school year:

October, November 14, January 8, 2007, May 7, 2007 - attendance - 3- 15 people

What steps did the council take towards achieving the school goal(s)?

worked on grant for book club, parent and community volunteers in the school

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

behavior issues, bringing culture into the classrooms,

List other significant topics discussed during site council meetings this year.

Octoberfest and graduation

Is there an area where your council could benefit from additional training or information?

Parenting class

General Comments

I feel that the school and community has made great gains in working together in a positive way. The community has expressed their excitement in the positive atmosphere by the school and excited to be part of the school environment by volunteering etc.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Tustumena Elementary 2006-2007

Meeting dates and approximate attendance for this school year:

*9/25/06-8 10/30/06-9 12/4/06-7 *2/26/07-7 5/7/07-7

Note: * Designates biannual co-curricular fund reports presented.

What steps did the council take towards achieving the school goal(s)?

The school's goals were discussed in twice during the year. The primary level reading assessment data was discussed during the final meeting with the consensus that the student progress goal was reached. The intermediate math goal progress was not discussed due to the later arrival date of SBA assessment results. Discussion regarding progress toward this goal will be on the September Council agenda. The 2007-08 goal will also be discussed in that first meeting of the school year.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The topic of writing instruction and a presentation made by one of our staff on how she employs a writing rubric with her 6th grade class generated a lively discussion among council members. It was interesting to notice that at least 16 students in that class improved their writing score on this year's Standards Based Assessments.

List other significant topics discussed during site council meetings this year.

School rules and discipline procedures, School Improvement Goals and Progress toward this goal, EAP Drills & home communication of same, Parent Tutoring Plan, RtI Model for student intervention, and 2007-08 staffing projection.

Is there an area where your council could benefit from additional training or information?

No additional training is requested at this time.

General Comments

SBC meetings were reduced this year due to multiple factors: 1) The principal's duties at Hope School; 2) Council member commitment to post secondary education schedules; and 3) Parent members experiencing conflicts with meeting dates due to an older child's participation in after school activities at another school site. With the election of new council members this spring, it is anticipated that the number of meetings will increase next year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: Voznesenka School

Meeting dates and approximate attendance for this school year:

9-01-06	7 attending
11-07-06	8
2-08-07	6
5-08-07	9

Although these numbers seem small, they represent around 25% of the families in the village.

What steps did the council take towards achieving the school goal(s)?

Although they didn't participate directly in the achievement of the school goals, they were very supportive, and in agreement with the goals and actions to complete the goals. Their interest is strong, and they are willing, but their self confidence in interacting with staff and students is low.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

The support of Project GRAD's reading and math made the most significant change towards school improvement. Our assessment tools show a continual move upwards for our students.

List other significant topics discussed during site council meetings this year.

They were very concerned about staffing, and our inability to keep highly qualified and highly energized non-tenured individuals. They understand the system, but they desire to keep the best teachers for their students. They were very supportive of the school and the District efforts.

Is there an area where your council could benefit from additional training or information?

They are very hesitant to participate in public meetings and activities. Their culture suggests a very passive and non visual participation.

General Comments

It is hard to keep an active committee functioning. They are much more comfortable to come and listen to staff or myself, and then add their comments. We have had several very good meetings, but they always require an effort on our part to get them here. They are very family oriented, and usually have larger families than found among other populations. This keeps them busy and active in the home. Attending the meetings does require extra effort on their part. Once we get them talking among themselves, we can then sit back and let them carry the conversation. Periodic guidance is needed to keep the conversation moving to cover the agenda items. They are wonderful to work with. They prefer the meetings to be very casual, and the guidance soft and supportive.

Kenai Peninsula Borough School District
Site Council Annual Evaluation Form
Due to Superintendent by June 1.

School: West Homer Elementary

Meeting dates and approximate attendance for this school year:

Meeting dates: 9/12/06, 10/9/06, 11/16/06, 12/11/06, 1/8/07, 2/12/07, 3/12/07, 4/9/07, and 5/14/07

Attendance: Most of our meetings had about 8 participants. Our April 9th meeting, featuring Glen Szymoniak and Liz Downing (Discussing Charter School issues) had about 30 participants.

What steps did the council take towards achieving the school goal(s)?

The goals for the WHE Site Council were:

- 1) Advise WHE about the Fireweed request
- 2) Fulfill its purpose as a Site Council
- 3) Continue and improve communication and interaction between WHE and the community
- 4) Promote WHE and highlight the achievements of WHE students to the community.

Steps to achieve:

Goal 1 - Janet McNary and Charlie Walsworth kept the group up to date with Fireweed Academy and Charter School issues because of their work on the Charter School Committee. Charlie also attended many of the Fireweed APC meetings to keep updated with their intentions and goals. Glen Szymoniak was invited, as well as Liz Downing from the School Board's Charter School Oversight Committee, to explain to the WHE community different information items regarding charter schools.

Goal 2 - The Site Council continued to advise the principal on hot topics throughout the year. These topics included school safety, charter schools, busing, funding, publicity and promotion, testing, and building configuration (i.e. staffing with students, as well as FWA room requests). Additionally, the council met regularly and had minutes available for those interested in seeing what topics were being discussed. A meeting with Glen Szymoniak and Liz Downing was scheduled to inform the WHE community about the Charter School/Neighborhood school relationship and Charter School Committee accomplishments and understandings.

Goal 3 - Janet McNary and Tracey Tillion made a concerted and successful effort to publicize the positive activities that were going on at WHE. They set up a system for the teachers to inform Janet and Tracey about events for grade levels or classrooms to better get the word out, especially to our local papers, that good things were happening at West Homer Elementary.

Goal 4 - See Goal 3 - Because of the above efforts there were many more highlighted WHE students and celebrations of academics in our Homer Tribune and Homer News.

Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.

Our Writers' Fair had the biggest impact on our school this year. There was so much effort put into our fair from the teachers, PTO, Site Council, and, of course, our students. Our Writers' Fair was promoted throughout the community with publicity, with community judges bragging about our students' accomplishments, and our families excitement about their students' presentations and excellent work.

List other significant topics discussed during site council meetings this year.

Other topics discussed at our site council meetings were safety throughout the school, safety in the parking lots, charter schools, busing, funding, publicity and promotion, testing, and building configuration (i.e. staffing with students, as well as FWA requests for additional rooms).

Is there an area where your council could benefit from additional training or information?

The site council could benefit from the following training or information:

--Glen Szymoniak could come at the beginning of the year to address questions for our WHE community concerning the FWA/WHE relationship and general questions regarding charter schools.

--Donna Peterson could come and talk to us about what impact our site council has in the KPBSD.

--A competitive nature exists when two schools operate in the same building. This situation needs to be acknowledged by the KPBSD. What is the district's position with regard to the competitive nature that exists between WHE and Fireweed? The district needs to know what it really feels like and that it has created a competitive environment as a result of Fireweed being in WHE.

--Site councils need to be given some power to counsel the school on its role.

General Comments

--Would the District have a problem with WHE contracting with a 3rd party to promote WHE?

--Sharing a facility with Fireweed takes up a lot of our time and energy which could be used to benefit WHE, instead. This translates to all aspects of our school.

--Shouldn't WHE know what's happening at Fireweed as it impacts WHE?

--WHE and Fireweed are still competing for students even though the students "belong to the district." How one school fairs has a direct impact on the other school.

--WHE needs a good transition program from 2nd to 3rd grade.

Note: This form will be included in an information packet for Board of Education members.