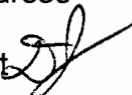


KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street  
Phone (907) 714-8888

Soldotna, Alaska  
Fax (907) 262-9645

March 3, 2008

TO: Board of Education  
FROM: Tim Peterson, Director, Human Resources  
THROUGH: Dave Jones, Assistant Superintendent   
SUBJECT: Approval of Substitute Contract – Item 10 a (4)

The Administration recommends the following long term substitute contract be approved:

Kelley Smith

Library

Soldotna High School



# Soldotna High School

425 W. Marydale Avenue Todd Syverson - Principal  
Soldotna, AK 99669 Al Howard - Assistant Principal  
(907) 260-7000 Galen Brantley- Athletic Director  
Fax (907) 262-4288 Mike Druce - Activities Director  
Email: www.kpbsd.k12.ak.us/sohi/

**Kenai Peninsula Borough School District**

## MEMO

To: Julie Holland, HR  
From: Todd Syverson *TS*  
Date: 2/12/08  
Re: Long Term Sub 20<sup>th</sup> Day



This memo is to request a long term subbing contract for Kelley Smith who has been subbing for LaDawn Druce for nineteen days on February 12<sup>th</sup>, 2008. The position started on January 17<sup>th</sup>, 2008 and the 20<sup>th</sup> day will be February 13<sup>th</sup>, 2008. Please make a long term subbing contract for her, she will be subbing until the end of the year May 23<sup>rd</sup>, 2008.

Thank you.