

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street  
Phone (907) 714-8888

Soldotna, Alaska  
Fax (907) 262-9645

April 14, 2008

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

THROUGH: Dave Jones, Assistant Superintendent

SUBJECT: Approval of Requests for Leave of Absence-Certified Item 10 a (10)

It is recommended the following requests for unpaid leave of absence be approved:

Lesley "Lee" Murphy      Grade 6

K-Beach Elementary,  
August 13, 2008 through  
January 4, 2009

Richard Kelso              Physical Education

Nikiski North Star Elementary,  
effective August 13, 2008  
through December 19, 2008

March 26, 2008

Mr. Tim Peterson  
148 N. Binkley St.  
Soldotna, AK 99669

Dear Mr. Peterson,

I am respectfully requesting a leave of absence for the fall semester of the 2008-09 school year.

I have been employed as a classroom teacher with the district for 18 years. I taught at Soldotna Elementary for 11 years and have been teaching 6<sup>th</sup> grade at K-Beach Elementary for 7 years.


After living in Alaska for 24 years, my family is transitioning back to Michigan. My children will move there this fall. My husband is retiring December 1, 2008 and will return to Michigan then. I need to be with our children until he gets there. In addition, my elderly parents reside there with my disabled sister and this would enable me to assist them.

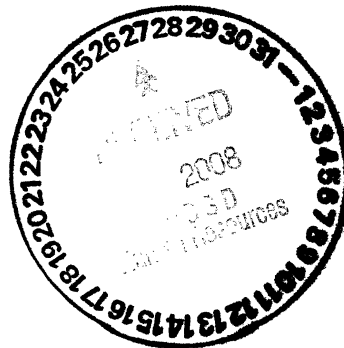
It is my desire and intention to return to my present 6<sup>th</sup> grade position at K-Beach Elementary beginning Jan. 5, 2009, the first day of the second semester.

I have discussed my plans with my principal, Ms. Melissa Stavola and she is supportive. I will plan to share my materials, curriculum map and expertise this spring with my long-term substitute so that next year's start up will go smoothly.

This transition time is vital to my family and I am hoping you will grant my request. Thank you for your consideration.

Sincerely,

  
Lesley "Lee" Murphy



  
27 MARCH 2008

Tim Peterson  
Director of Human Resources  
Kenai Peninsula Borough School District  
148 N Binkley St  
Soldotna, AK 99669

Dear Mr. Peterson.

I would like to request a four-month unpaid leave of absence from my position as P.E. Teacher at Nikiski North Star Elementary. Due to a long-term family medical need back in Ireland, I am requesting a leave of absence effective August 13, 2008 through December 19, 2008.

I hope you will approve this request and forward it to the School Board for their final approval. If you have any questions, please contact me at Nikiski North Star.

Thank you,



Richard Kelso  
Physical Education Teacher  
Nikiski North Star Elementary School

Cc: Lori Manion

