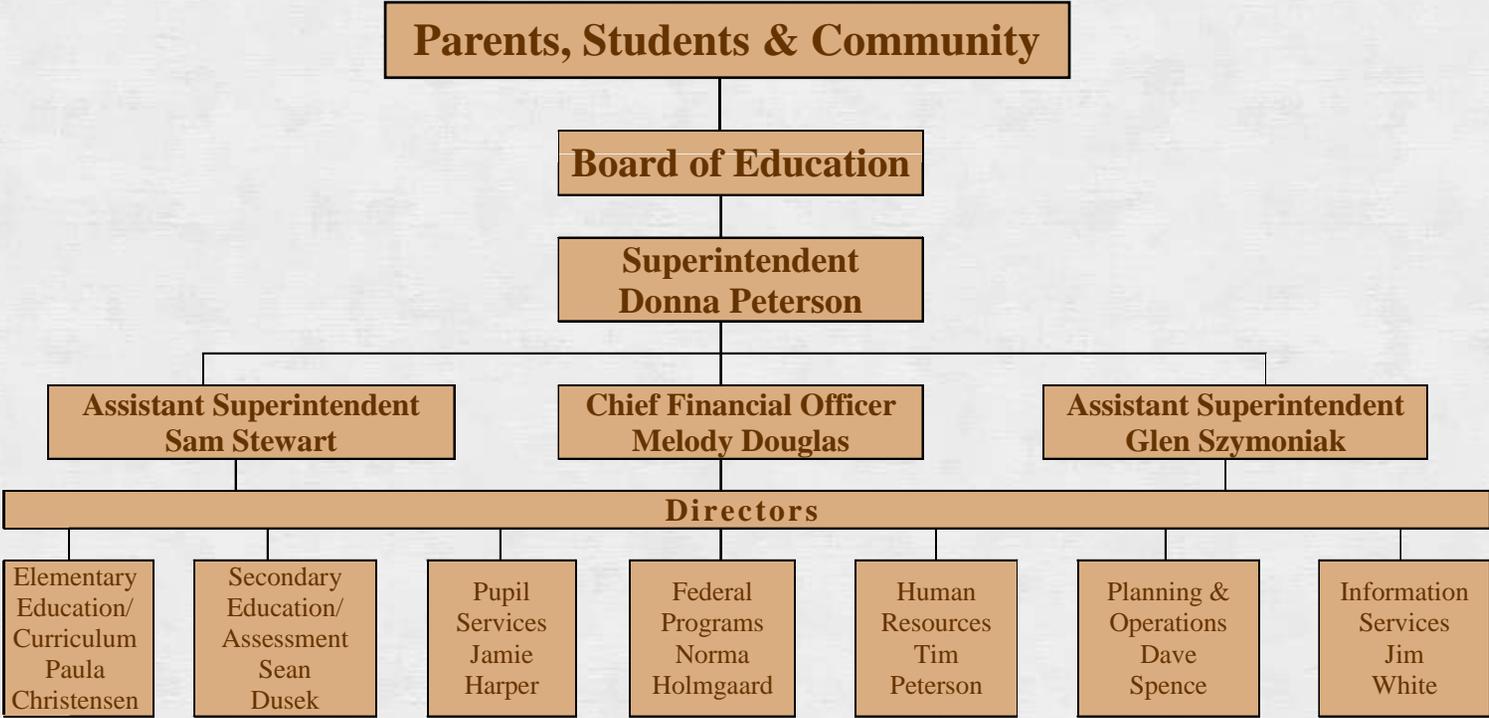


The logo for KPSD (Kingsport Public Schools District) features the letters 'kpsd' in a bold, blue, lowercase sans-serif font. The letter 'p' is partially obscured by a yellow graduation cap (mortarboard) with a tassel. The letter 's' contains a white silhouette of the state of Tennessee. The letter 'd' contains a white silhouette of an apple. Below the main text, the tagline 'where kids come first' is written in a smaller, blue, lowercase sans-serif font.

kpsd
where kids come first

KPBSD Organizational Chart 2005-2006



KPBSD Mission Statement

The mission of the Kenai Peninsula Borough School District, in partnership with its rich diverse communities, is to develop creative, productive learners who demonstrate the skills, knowledge, and attitudes to meet life's challenges, by providing stimulating, integrated learning opportunities in a safe, supportive environment.

The role of District Office is to anticipate and meet the needs for accomplishing the District's mission.

Donna Peterson, Ed.D.

Superintendent of Schools



Responsibilities ~

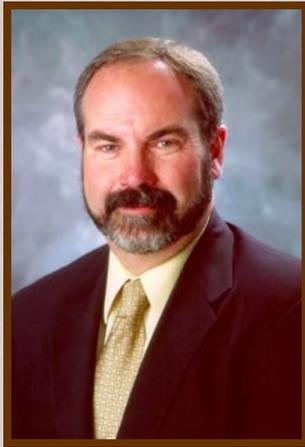
- Supervision:** Supervise the selection, appointment, coaching, and evaluation of all employees
- Administration:** Administer all aspects of the district in accordance with statute and Board policy
- Leadership:** Recommend policies and procedures to the School Board, guide instruction and learning, and coordinate services for high student achievement

2005-2006 ~

- ✓ **Political Arena: Local, State, and National**
- ✓ **Administrator performance/Accountability**
- ✓ **Internal and external communications**
- ✓ **Arctic Winter Games**

Sam Stewart

Assistant Superintendent



Responsibilities ~

- Manage and Direct Instructional Departments
- Direct and Support for School Principals
- Supervise Districtwide Student Discipline and Attendance
- Carry Out Responsibilities as Assigned by the Superintendent

2005-2006 ~

- ✓Calendar Committee: review 2006-2007 calendar and develop calendars for the 2007-2008 and 2008-2009 school years
- ✓Policy Review Committee: review Board Policy, Section 6000- hold community conversations on competency-based education
- ✓Plan and facilitate district training for administrators

Glen Szymoniak

Assistant Superintendent



Responsibilities ~

- Provide Timely and Accurate Information
- Respond to Public Needs
- Create Opportunities for Student Success
- Oversee Personnel Management

2005-2006 ~

- ✓ Review charter school framework: policies and enrollment
- ✓ Secure a pupil transportation contract
- ✓ Institute a program to conduct a background report on employees and prospective employees
- ✓ Webmaster transition

Melody Douglas

Chief Financial Officer



Responsibilities ~

- Budget Development and Reporting
- Annual Audit and Financial Reporting
- District Enrollment
- Legislative Activities: Targeting Funding

2005-2006 ~

- ✓Multi-year software conversion project
- ✓Board Goal #3: “. . .and request a thorough accounting of the in-kind maintenance contribution.”
- ✓Community Schools transition plan
- ✓Revised budget process
- ✓Employee negotiations

Sean Dusek

Director, Secondary Education



Responsibilities ~

- Assessment: Reports, Analysis, AYP, and District Coordinator
- Curriculum: Development, Graduation Requirements, Course Master, Carl Perkins, Counselors, Intervention, and Distance Education
- Principals: Secondary Point of Contact, Policy, Discipline, and Mentor

2005-06 ~

- ✓HSGQE Intervention
- ✓District AYP
- ✓Career and Technical Education Advisory Committee
- ✓Distance Education

Norma Holmgaard

Director, Federal Programs



Responsibilities ~

- Administer KPBSD Federal Supplemental Programs
- Provide Support and Monitoring of KPBSD Small Schools
- Serve on the KPBSD Leadership Team

2005-2006 ~

- ✓Facilitate school improvement planning
- ✓Assist in the implementation of the Project GRAD reading program
- ✓Provide for school choice and supplemental services for identified schools
- ✓Implement new state tests for LEP students

Paula Christensen

Director, Elementary Education



Responsibilities~

- Elementary Education Issues: Parent Concerns, Curriculum and Assessment, Scheduling, Policy Interpretation, Principal and Teacher Support
- Curriculum: Curricular Revision, Selection of New Curriculum and Resource Materials, Implementation of Revised Curricula
- Professional Development: All Content Areas, Grade Levels, District Initiatives

2005-2006 ~

- ✓Revise Language Arts curriculum (elementary) and write new Reading curriculum (elementary)
- ✓Provide Professional Development in Curriculum Mapping for ten schools
- ✓Continue Professional Development in Nonfiction Reading and Writing, Six Trait Writing, and Math Solutions for all schools, all grade levels

Jamie Harper

Director, Pupil Services



Responsibilities ~

- Special Education Program/Section 504 Accommodations for Students
- Gifted Education: Supervise Facilitators, Review Budgets, Parent/Student Concerns
- Health Services: Maintain Compliance of Regulations, Nursing Staff, Care of Medically Fragile Children

2005-2006~

- ✓Implement IDEA 2004 reauthorization revisions
- ✓Restructure secondary special education programs
- ✓Revise extended school year program

Tim Peterson

Director, Human Resources



Responsibilities ~

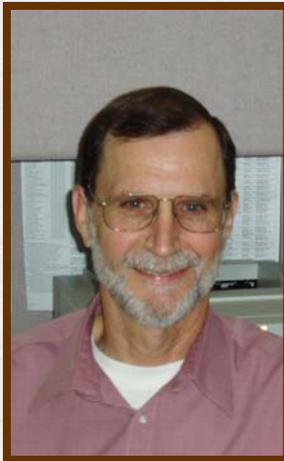
- Labor Relations: KPAA, KPEA, KPESA
- Health Insurance Plan Administrator
- Employee Recruitment and Staffing
- Labor Regulations Compliance: Local, State, Federal

2005-2006 ~

- ✓ Contract negotiations with KPAA, KPEA, and KPESA
- ✓ Aligning *Highly Qualified* teacher status with regulations
- ✓ KPBSD recruitment and hiring for 2006-2007

Dave Spence

Director, Planning & Operations



Responsibilities ~

- State CIP Grant/Debit Reimbursement Applications and Program/State Six Year Plan
- KPSAA/Student Cocurricular Activities
- Officials' Associations
- District's Operations Departments: Warehouse, Student Nutrition, Purchasing, Transportation, Theaters
- Facilities
- Custodians
- School Camper Host Program

2005-2006 ~

- ✓Opening of new Seward Middle School
- ✓Teacherages for remote school sites
- ✓Implementation of state eligibility rule changes for cocurricular activities
- ✓Arctic Winter Games logistical support
- ✓Three year Title IX Interest Survey for cocurricular activities

Jim White

Director, Information Services



Responsibilities ~

- Technology and Infrastructure Planning
- Implement and Support Technology- Districtwide
- Programming/Support of Administrative and other Strategic Software Systems

2005-2006 ~

- ✓Continue to stress Edline for communication with parents – refine process
- ✓Implement key reporting: eligibility, NCLB Highly Qualified letters, assessment on Edline
- ✓Begin IP telephone installations in Seward and Homer
- ✓Arctic Winter Games Information Technology
- ✓Network infrastructure improvements