

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 N. Binkley Street

Soldotna, AK 99669

REGULAR SCHOOL BOARD MEETING:

February 19, 2001 - 7:30 p.m. at the Borough
Administration Building, Soldotna, AK.

SCHOOL BOARD MEMBERS:

Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mr. Al Poindexter, Member
Sandra Wassilie, Member
Sara Hart, Student Representative

Work Sessions/Hearings

3:15 p.m. Student Application for Early Readmission

4:00 p.m. FY02 Budget

5:00 p.m. Adjudicative Session

A-G-E-N-D-A

1. Opening Activities
 - a. Call to Order
 - b. Pledge of Allegiance/National Anthem/Alaska Flag Song
 - c. Roll Call
 - d. Approval of Agenda
 - e. Approval of Minutes/[February 5, 2001](#)
2. School Reports
 - a. Kenai Middle School – Mr. Paul Sorenson
3. Public Presentations (Items not on agenda, 3 minutes per speaker, 30 minutes aggregate)
4. Hearing of Delegations
5. Communications and Petitions
6. Advisory Committee, Site Councils and/or P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A.
7. Awards and Presentations
 - a. Jerry Dixon, 2000-2001 BP Teachers of Excellence
 - b. Reneé Henderson, 2000-2001 BP Teachers of Excellence
 - c. Bruce Rife, 2000-2001 BP Teachers of Excellence
 - d. Sheryl Sotelo, 2000-2001 BP Teachers of Excellence
 - e. Lana Syverson, 2000-2001 BP Teachers of Excellence
8. Superintendent's Report

9. Reports
 - a. [Financial Report](#) – Mr. Hickey
 - b. Board Reports

10. Action Items

- a.

Consent Agenda

 - (1) Approval of [AR 3544.1, Vehicle Maintenance](#)
 - (2) Approval of [Resignations](#)
 - (3) Approval of [Long-Term Substitute Teacher Contract](#)
 - (4) Approval of [2000-2001 Teacher Assignments](#)
 - (5) Approval of [Leave of Absence Request – Support](#)
 - (6) Approval of [Lease with Seldovia Boys and Girls Club](#)
 - (7) Approval of [Change of Registered Agent/Kenai Peninsula Building Authority, Inc.](#)

- b.

Human Resources

 - b. Approval of [2001-2002 Administrator Contracts](#)
 - c. Approval of [Tentative Tenure Teacher Assignments, 2001-2002](#)

- d.

Instruction

 - d. Approval of [BP 5030, School Discipline and Safety and BP 5040, AR 5040, Student Handbook](#)
 - e. Approval of [BP 5144, Discipline – Corporal Punishment](#)
 - f. Approval of Early Readmission of Expelled Student

- g.

Superintendent

 - g. Approval of KPSAA Homer Baseball Decision

11. First Reading of Policy Revisions
 - a. [BP 4132, 4232, 4332, Publication or Creation of Materials](#)
 - b. [BP 3522.6, Violent and Aggressive Conduct](#)
 - c. [BP 3522.5, Campus Disturbances](#)
 - d. [BP 1313, Willful Disruption of the School](#)
 - e. [BP 3313, Contracts, Leases and Agreements](#)
 - f. [BP5131.41, AR 5131.41, Violent and Aggressive Conduct](#)

12. Public Presentations

13. Board Comments

14. Executive Session

15. Adjourn

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 N. Binkley Street
Soldotna, AK 99669

February 5, 2001

SCHOOL BOARD MEMBERS:

Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mrs. Sandra Wassilie, Member
Mr. Al Poindexter, Member
Miss Sara Hart, Student Representative

STAFF PRESENT:

Dr. Donna Peterson, Superintendent of Schools
Mr. Patrick Hickey, Assistant Superintendent, Operations and Business Management
Mr. Todd Syverson, Assistant Superintendent, Human Resources

OTHERS PRESENT:

Mrs. Tina Stamer	Mrs. Linda Zimmerman
Mrs. Sue Liebner	Mr. Lee Young
Mrs. Mary Kennedy	Mrs. Sandy Miller
Miss Emily Kennedy	Mr. Tim Peterson
Mrs. Beth Kellie	Mr. Pete Sprague
Mrs. Mary Stenga	Mr. Rick Ladd
Miss Jennifer Stenga	Mr. Jim White
Mr. John Kistler	Mrs. Terri Woodward
Mrs. Diane McBee	Mr. Elliott Gauthier
Rosemary Pilatti	Miss Hannah Thompson
Miss Kara Bethune	Miss Julia Baker
Mr. Chris Moss	

Others present not identified.

CALL TO ORDER:

Ms. Germano called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE:

Ms. Germano invited those present to participate in the Pledge of Allegiance.

ROLL CALL:

Ms. Deborah Germano	Present
Mrs. Sammy Crawford	Present
Mrs. Debra Mullins	Present
Mr. Joe Arness	Present
Dr. Nels Anderson	Present
Mrs. Sandra Wassilie	Present
Mr. Al Poindexter	Present
Miss Sara Hart	Absent/Excused

APPROVAL OF AGENDA:

The agenda was approved as written.

APPROVAL OF MINUTES:

The School Board Minutes of January 22, 2001, were approved as printed.

SCHOOL REPORTS:

Mrs. Sue Liebner, North Star Elementary principal, presented a computer generated slide show highlighting students, staff, activities and the school facility. Some of the activities featured were the News Bowl, Pizza Night, Christmas Program, Safety Seal, a visit to the Challenger Learning Center, Fun Fest, Family Fun Night, Science Club for Girls, and the Inaugural Ball. Miss Emily Kennedy, Miss Hannah Thompson, Miss Kara Bethune and Miss Julia Baker reported on a project titled Mars City Alpha, which required the students to research and develop a city that could sustain human life on Mars. Miss Emily Kennedy recited a forensics piece titled, *My Big Brother*. Mrs. Pilatti directed kindergarten and first grade students in a song and oral presentation that gave information regarding past presidents of the United States.

RECESS:

At 7:53 p.m., Mrs. Germano called a recess.

RECONVENE AFTER RECESS:

At 8:05 p.m., the Board reconvened in regular session.

PUBLIC PRESENTATIONS:

Mr. John Kistler spoke in support of the state High School Qualifying Exam. He congratulated the District administration for their efforts to better the High School Qualifying Exam by adding a science and social studies/history exam. He stated that a quality control check for students in all areas of education is sorely needed. He stated that if diplomas are to mean something, a quality control check is necessary to ensure that standards are actually being met. He added that the District has come a long way and added that there is no reason to go backward.

SUPERINTENDENT'S REPORT:

Dr. Peterson reported that Dr. McLain is serving on the Content Review Committee, which is charged with the task of solving problems with the High School Qualifying Exam. She invited the Board to attend the Administrator Meeting on February 13 at 9:00 a.m. featuring media training with consultant Mr. Tom DeLapp. She announced that Miss Jennifer McCard, Soldotna High School student, was selected as the first place statewide winner in the Voice of Democracy competition and earned a \$5,000 scholarship and a trip to Washington, D.C. She reported that the Borough Assembly's Education Funding Committee has requested School Board representation on the committee.

AWARDS AND PRESENTATIONS:

In recognition of School Board Appreciation Month, Miss Jennifer Stenga from Soldotna Elementary, Mr. Elliott Gauthier from Soldotna Middle, Miss Linzy Mullican from Soldotna High and Miss Ailis Vann from Skyview High presented certificates of appreciation to each of the Board members. Miss Lucy Kriner presented each member with a gift bag from Soldotna High School.

BOARD REPORTS:

Mrs. Wassilie noted that she visited Soldotna Middle School and thanked Mr. Young, principal, for his time. She reported that she also visited Sterling Elementary and added that she was impressed by the school's warm environment, use of the arts in the curriculum and the number of volunteers. She stated that she attended the Technology Committee meeting, Budget Review Committee meeting, and the Title IV Parent Committee meeting. She reported that the Title IV Committee is changing their priority on how funds are spent and is considering reallocating the money for Grades K-8. Mrs. Wassilie stated that she attended another meeting of the Seward Community Leaders Education Intervention and Assistance Forum. She reported that the group's focus is to encourage community involvement in promoting a positive school climate. She noted that one of the issues before the committee is the reduction of supervision of students in schools and associated behavior problems. She reported that she attended the Alaska Vocational Technical Center Statewide Advisory Board meeting. She thanked Senator Torgerson for funds from the legislature and noted that this might be the time for articulation with AVTEC.

Mrs. Crawford reported that she, Dr. Anderson and Mr. Poindexter attended the two-day Long Range Planning meeting. She stated that she was impressed by the amount of community involvement and site council representation and added that she felt that it was a very worthwhile meeting. She reported that she attended that Kenai Alternative High School art show, was a guest on KBBI's Coffee Table along with Dr. Peterson, and attended the Technology Plan presentation to the Borough Assembly.

CONSENT AGENDA:

Items presented on the Consent Agenda were Approval of Resignation and Facility Recommendations-Seward, Voznesenka, Soldotna, and Nikiski

Resignation

Mr. Syverson recommended the Board approve a resignation effective the end of the 2000-01 school year for Jane Davis, special education/resource, Soldotna Middle.

Facility Recommendations

Mr. Hickey recommended the Board approve a list of facility recommendations that include cost estimates for rehabilitating the facility of Seward Middle School; that federal, state, and local funding options be examined and pursued to complete paving of East End Road in the Homer area; that cost estimates be developed for reconfiguring the existing facility of Soldotna Middle School; and that no immediate action be taken regarding the Nikiski Middle School plan.

ACTION

Mrs. Mullins moved the Board approve Consent Agenda item Numbers 1 and 2. Mr. Poindexter seconded.

Motion carried unanimously.

FIRST READING OF POLICY REVISIONS:

The Board heard a first reading of BP 5030, School Discipline and Safety and BP 5040, AR 5040, Student Handbook and BP 5144, Discipline - Corporal Punishment.

Mr. John Kistler asked whether AR 5040, Student Handbook, was the correct version. Mr. Arness requested that Mrs. Tachick, superintendent/school board administrative secretary, research the regulation to see whether the wording is correct.

FIRST READING OF POLICY REVISIONS (continued):

Dr. Peterson announced that there will be several policy revisions at the next meeting and asked whether the Board would like to have a worksession prior to the meeting. Consensus from the Board was that a worksession was not necessary.

PUBLIC PRESENTATIONS:

Mr. John Kistler suggested the Board provide webcast coverage of School Board meetings and school activities other than sports. He pointed out that it is an inexpensive method of distributing information as it occurs. He asked the Board to adopt a policy to webcast board meetings and student academic competitions.

Mr. Sprague, Assembly Member, thanked the Board for approving the District facility recommendations action. He stated that reconfiguring Soldotna Middle School is a positive step.

BOARD COMMENTS:

Mrs. Wassilie reported that Seward, Skyview and Ninilchik High Schools participated in the National Ocean Sciences Bowl and that Seward won third place. She noted that a consortium of agencies with the University of Alaska sponsors the National Ocean Sciences Bowl. She stated that the purpose of the annual nationwide event is to get children interested in marine sciences.

Mrs. Crawford thanked North Star Elementary staff and students for a wonderful presentation. She thanked Mr. Kistler for his comments regarding webcasts and pointed out that the District has featured graduations, concerts and many other school activities via the internet.

Mr. Poindexter congratulated Mr. Jerry Covey and Dr. Peterson for a fine job facilitating the Long Range Planning meeting. He commended Mr. Hickey for an excellent job of presenting the budget to the Budget Review Committee and noted that there is no "fat" left to cut. He invited those present to attend the borough mass choir performance at Kenai Central High on February 6. He announced that there will be a districtwide Career Technical Student Organization Conference on Friday, February 23 featuring local speakers. He noted that the conference will include public speaking, job interviews and skills competitions, and he invited Board members to contact Mr. Ben Eveland if they would like to assist with judging the events.

Mrs. Mullins thanked North Star Elementary staff and students for their report. She reported that she attended two Space Allocations Committee meetings and that there is another meeting Wednesday, February 7 at 9:00 a.m. She noted that the committee is considering several sites for increased space for the borough and School District offices. She warned the Board that the Borough wants the School District space and added that the District offices might be moving in the future. She offered to give the committee any feedback from the Board. She reported on the outstanding senior government projects produced by Soldotna High School students. She stated that she was amazed at the caliber and time commitments that the students put into their projects. She urged the school to solicit more business and community members to assist with judging so they could see the wonderful projects submitted by the students. She stated that she would also like the news media to see the time and energy that is given back to the community by students. She thanked the District administration for the Board recognition.

Mrs. Germano extended her thanks to Soldotna High for the gift bags, to the District administration for the certificates of recognition and to North Star Elementary for the school report. She thanked those present for the cards and letters of support for the recent loss of her mother.

ADJOURN: At 8:37 p.m., Mrs. Mullins moved the School Board Meeting be adjourned.
Mrs. Crawford seconded.

Motion carried unanimously.

Respectfully submitted,

Ms. Deborah Germano, President

Mrs. Debra Mullins, Clerk

The Minutes of February 5, 2001,
have not been approved as of
February 7, 2001.

February 5, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **AR3544.1 Revision**

The district administration asks that the housekeeping revision to AR3544.1 be approved as submitted. New text is in bold. Existing language has been stricken.

AR 3544.1

Business and Noninstructional Operations

vehicle maintenance

Each District vehicle shall have a routine maintenance and safety check at a minimum of every 3,000 miles. This maintenance and safety check shall be conducted by a designated garage or mechanic. Every 12,000 miles or once a year, each district vehicle shall have a detailed safety and maintenance check by a designated garage or mechanic.

A service log shall be kept for each district vehicle that describes required and other maintenance performed, the garage or person performing the service, type of service and date completed.

A daily log shall be kept on each district vehicle used to transport students and each driver of each vehicle shall list and sign all daily or weekly routine items required.

Logs shall be available at any time and copies of required maintenance and safety checks shall be filed with the ~~associate superintendent—planning, operations and technology~~ **Superintendent or designee** after they have been performed. The associate superintendent – planning, operations and technology shall conduct at least two reviews each school year of bus contractor records on vehicles used to transport students.

February 19, 2001

MEMORANDUM

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Resignations - Item 10a (2)

It is recommended the following resignations be approved effective the end of the 2000-01 school year:

Wayne G. Clark	Social Studies	Homer Middle
Olga Timofeeva	English	Kenai Central High
Everett T. Corbin	PE/Voc Ed	Seward Middle/Sr.

February 19, 2001

TO: Board of Education
FROM: Todd Syverson, Assistant Superintendent, Human Resources
SUBJECT: Approval of Substitute Teacher Contract - Item 10a (3)

The Administration recommends the following substitute teacher contract be approved:

Joellen Fowler

PE

Soldotna Elementary

February 19, 2001

TO: Board of Education
FROM: Todd Syverson, Assistant Superintendent, Human Resources
SUBJECT: Approval of Teacher Assignment/2000-01 Item – 10a (4)

It is recommended that the following teacher assignment be approved for the 2000-01 school year:

<u>RESIDENCE</u>	<u>NAME</u>	<u>DEGREE</u>	<u>INSTITUTION</u>	<u>MAJOR</u>	<u>ATC</u>	<u>EXP</u>	<u>ASSIGN</u>
Kenai, AK	John DeVold	BEd	University of Alaska, Anchorage	Elem Ed	Elem Ed	===	Temporary, half time Library at Mt. View Elementary

February 19, 2000

TO: Board of Education
FROM: Todd Syverson, Assistant Superintendent, Human Resources
SUBJECT: Approval of Request for an Unpaid Leave of Absence /Support -Item - 10a (5)

It is recommended the following request for a one year unpaid leave of absence the 2001-02 school year be approved:

Deborah Church

School Secretary II

Nikiski Middle/Sr.

February 9, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **Boys and Girls Club Land Request in Seldovia**

I have attached a copy of recent correspondence from the Boys and Girls Club regarding their request for land in the Seldovia community.

During the Board work session of August 7, 2000 the Boys and Girls Club presented a proposal to construct a facility in the community of Seldovia. The city granted a parcel of land but it was determined the site was less than optimal for construction. Their interest was in determining if the School District would consider relinquishing a portion of the existing Susan B. English school property.

The administration conducted an on-site review and the matter was revisited on September 11. The result of that work session was that the Boys and Girls Club would continue refining their proposal and return with a formal request.

As indicated in their letter, the request is not for the School District to relinquish the property but to enter into a long-term lease for the land currently unused. Their intent to improve the property is in the combined interest of the school district, the community of Seldovia, and the Boys and Girls Club. A long-term lease protects the property for the future educational needs of the district when that situation arises.

The administration supports the request and asks the Board to approve negotiations between the School District, Borough, and Boys and Girls club to lease a section of the Susan B. English property.

February 12, 2001

MEMORANDUM

TO: Members, Board of Education

FROM: Patrick Hickey, Assistant Superintendent
Operations and Business Management

SUBJECT: Change of Registered Agent - Kenai Peninsula Building Authority, Inc.

It is necessary to change the Registered Agent, from John K. Dahlgren to Dr. Donna Peterson, for the Kenai Peninsula Building Authority, Inc., which is the non-profit corporation established to handle the Kenai Central High Vocational House Projects.

Therefore, the attached resolution needs to be adopted.

Attachment

RESOLUTION 00-01-10

KENAI PENINSULA BUILDING AUTHORITY, INC.

Dr. Donna Peterson is hereby appointed the Registered Agent for the Kenai Peninsula Building Authority, Inc., effective February 19, 2001.

ADOPTED BY THE BOARD OF DIRECTORS OF THE KENAI PENINSULA BUILDING AUTHORITY, INC. ON THIS 19th DAY OF February, 2001.

Deborah Germano, President
Kenai Peninsula Building Authority, Inc.

ATTEST:

Sally Tachick
Notary Public

February 19, 2001

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: 2000-01 Administrator Contracts - Item 10b

Recommendation: That the BOE approve the following Administrator contracts for the 2001-02 school year.

A. Building Administrators

School Administrator Position

Tebughna School	Fred Colvin	Principal/Teacher
Chapman School	Gregory Wilbanks	Principal
Cooper Landing	Teresa Orr	Principal/Teacher
Homer Flex	Karen Wessel	Principal/Teacher
Homer High	Ronald Keffer	Principal
Homer High	Beverly Hunter-Gillaspie	Asst. Principal
Homer Middle	Glen Szymoniak	Principal
Hope School	Vacant	Principal/Teacher

Kalifornsky Beach Elem.	Trena Richardson	Principal
Kenai Central High	Sam Stewart	Principal
Kenai Central High	William Overturf	Asst. Principal
Kenai Alternative	Dennis Dunn	Principal/Teacher
Kenai Middle	Paul Sorenson	Principal
Kenai Middle	Lori Manion	Asst. Principal
K-Selo	Randy Creamer	Principal/Teacher
McNeil Canyon Elementary	Peter Swanson	Principal
Moose Pass Elementary	Ralph Steeves	Principal/Teacher
Mt. View Elementary	James Dawson	Principal
Nanwalek	Maurice Glenn	Principal/Teacher
Nikiski Elementary	Mark Norgren	Principal
Nikiski Jr./Sr.	Robin Williams	Principal
Nikiski Jr./Sr.	Don Glaze	Asst. Principal
Nikolaevsk Elem/High	Carlton Kuhns	Principal
Ninilchik Elem/High	Micheal Wetherbee	Principal
North Star Elementary	Susan Liebner	Principal
Paul Banks Elementary	Richard Toymil	Principal
Port Graham	Wayne Young	Principal/Teacher
Redoubt Elementary	Kenneth Meacham	Principal
Sears Elementary	Michael Wykis	Principal

Seward Elementary	David Kingsland	Principal
Seward Jr./Sr. High	Vacant	Principal
Seward Jr./Sr. High	Steven Pautz	Asst. Principal
Skyview High	John Pothast	Principal
Skyview High	Allan Miller	Asst. Principal
Soldotna Elementary	Carolyn Cannava	Principal
Soldotna High	Sylvia Reynolds	Principal
Soldotna High	Sean Dusek	Asst. Principal
Soldotna Middle	Lee Young	Principal
Soldotna Middle	Paula Christensen	Asst. Principal
Spring Creek	Malcolm Fleming	Principal/Teacher
Sterling Elementary	Paul Kubena	Principal
Susan B. English Elem/High	Steve Jones	Principal
Tustumena Elementary	Kenneth Halverson	Principal
Voznesenka	Ray Hillman	Principal
West Homer Elementary	Rick Ladd	Principal
Connections	Vacant	Principal/Teacher

B. District Office Administrators

Assistant Superintendent-District Operations and Business Management Patrick Hickey

Assistant Superintendent- Instructional Services Gary Whiteley

Assistant Superintendent- Human Resources

Todd Syverson

Director- Small Schools/Alternative

Rick Matiya

Director- Business/Finance

Melody Douglas

Director-Planning/Operations

David Spence

Director- Elementary Ed/Curriculum and Assessment

Vacant

Director- Secondary Ed/Curriculum and Assessment

Mark Leal

Director- Pupil Services

Roy Anderson

Director- Data Processing

Jim White

Assistant Director - Pupil Services

Vacant

Coordinator- Title I/Regional Principal

Norma Holmgaard

February 19, 2001

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Tentative Tenure Teaching Assignments/2001-02 - Item 10c

It is recommended that the following Tentative Tenure Teacher Assignments for the 2001-02 school year be approved:

-

Aurora Borealis

Eugene Palm

Suzanne Phillips

William Severson

Bartlett

Hall, Lisa

Chapman

Donna Austin

Roberta Creamer

Christine Crum

Carole Demers

Mary Durman

Pamela Fogg

Luanne Nelson

Cindy Rasmussen

Sharon Thompson

Gary Van Hooser

Jill Wright

Cooper Landing

Ed Sotelo

Sheryl Sotelo

Homer High

Scot Akers

James Ballentine

Dan Bartos

Barbara Browning

Eileen Clark

William Craine

Stan Eller

Ellen Halseth

Dotti Harness

Sharyn Harris

Tari Hoeft

Patricia Jay

Brad Kloeckl (.50)

Troy Minogue

Lorraine Murphy

Alan Olson

Tashawna Olson

Chris Perk

Todd Phillips

Kurt Racicot

Catherine Rate

Frances Roberts

Mark Robinson

Richard Sander

William Searle

Diane Spence-Chorman (.50)

Mickey Todd

Esther Webb

Steven Wolfe

Camron Wyatt

Fireweed Academy

Christine Abrahamson

Homer Flex

Harold Rasmussen

Jeff Szarzi

Homer Middle

Margaret Blanding

John Bushell

Dan Calhoun

Margaret Corbisier

Timothy Daugharty

Brenda Dolma

Susan Dougherty

Alex Koplín

Harold Neace

Tonia Parlow

Linda Rourke

Nancy Vait

Hope

Elena Yoter

K-Beach

Gretchen Bagley

Terri Carter

Kathy Clark

Cecilia Colvin

Susan Crane

Robert Dover

Beverly Edwards

Kristi Felchle

Shelli Furlong

Barbara George

Thomas Houglum

Sally Kishbaugh

Tina Krieger

Gloria Larson-Sweeney

Paula McCoy

Linell McCrum

Connie Meyer

Gail Moore

Irma Peterson

Mary Roed

Jane Teller

Connie Tobin

MaryBeth Verhelst

Dean Vincent

Kachemak Selo

Molly Brann

Michelle Stenger

Jean Stockburger

Kenai Central High

Barbara Anderson

Thomas Barnard

Richard Bartolowits

James Beeson

Liana Bigham

Elizabeth Burck

Thomas Burck

Mark Burgener

James Davis

Tim Delaney

Shona DeVolld

Virginia Drais

Renee Estelle

Kim Foley

Susie Franklin

Kathleen Groleske

Kevin Hall

Renee Henderson

Jason Hobart

Cheryl Johnson

Nathan Kiel

Stephanie Kind

Jon Lillevik

Mark Manuel

Brad Nyquist

Alan Roger Phillips

Kimberly Shostak

Laura Sievert

Deborah Sounart

Cathy Zorbas (.70)

Holly Zwink

Kenai Middle School

Margaret Barron

Rosemary Bird

Jean Dixon

Ken Felchle

Dave Fischer

Thomas Green

William Hatch

Natalie Kant

April Kaufman

Joyce Koppert

Alecia Lybrand

Diana Marsh

Ann McLain

Tim Peterson

Kenneth Roser

Timothy Sandahl

Cheryl Schey

Mary C. Schmelzenbach

David C. Schrier

Cheryl Schweigert

Stanley Steffensen

Robert Summer

Sharon Thompson

William Thompson

Mark Tobin

Dan Verkuilen

McNeil Canyon

Amy Budge

Sharon Conley

Lori Ford

Patricia Kane

Atz Kilcher

Laurie Martin

William Noomah

Diane Patch

Deborah Piper

Duncan Wanamaker

Moose Pass

Ann Fantz (.50)

Heather Lindquist

Mt. View Elementary

Karen Brewer-Fair

Terry Cramer

David Daniel

Martine Dikes

Douglas Emmerich

Melisa Frates

Marsha Gustkey

Angela Hamm-Brinkerhoff

Monica Heath

Satorene Jackson

Rose Ann Keating

David Knudsen

Katherine Pault

Patricia Springer-Hann

Julie Stephens

Toni Steward

John D. Uponen

William Vedders

Kellie Wannamaker

Berni Wensley

John Wensley

Nanwalek School

Pauline Demas

Virginia Glenn

Nikiski Elementary

Owen Mathew Boyle

Denise Cox

Melinda Cox

Terry Durrant

Wayne Floyd

Elizabeth Hufford

Wally Hufford

Ann Kendall

Judy Leichliter

Barbara Lodge

Judy Shields

LaVona Smith

Nikiski Jr./Sr.

Alan Anderson

Scott Anderson

Robert Bird

Michael Boyle

Greta Cox

Marcie Curry

Ric Frederic

Darlene Gehrke

Steven Gillaspie

Kathleen Herring

Elizabeth Kobylarz

Vern Kornstad

Janet Miller

Debra Moore

Lee Moore

Phillip Morin

Linda Ralston

Joseph Rizzo

Ward Romans

Dorothy Sanders

Kent Sanders

Cheryl Verkuilen

Nikolaevsk

Marilyn Kirkham

Steven Klaich

Susan Ledger

Christine Normandin

Debra Schmidt

Lydia Wren

Ninilchik

Julie Boll

Marina Bosick

Karen Brett Vadla

Gerald Byrne

Susan Byrne (.75)

Bernie Clark

Patricia Cruz

Chris Hanson

Joel Hilbrink

Jamie Leman

Lourdes Link

Charlotte Records

Richard Redmond

Eric Skjold

North Star Elementary

Henry Anderson

Gloryann Baily

Ruby Bingham

Charmaine Lundy

Sherry Matson

Diane McBee

Sandra Miller

Laurie Moon

Rosemary Pilatti (.75)

Robin Thye

Lesley Weatherman (.75)

Linda Zimmerman

Brian Zinck

Teresa Zinck

Paul Banks

Ingrid Avril

Sheryl Baechler

Rebecca Boone

Jennifer Edwards

Kathy Eller

Kari Greiner

Gloria Hensen

Elizabeth Kirby

Jill Kriens

Patricia Lukin (.50)

Sandra McDaniel

Jeri McLean

Mary Perry

Linda Satre

Sharon Schulz

Raniece Sutton-Gamache

Nancy Synhorst

Wendy Todd

Port Graham

Michael Williamson

Linda Young

Razdolna

Ann Agosti-Hackett

Bonnie Evans

David Evans

Redoubt Elementary

Leonard Ball

Nancy Boehmer

Barbara Burman

Catherine Carrow

Chuck Chavka

Judy Cox

Janice Delaney

Sheila DeVold

Lynn Dusek

Zada Friedersdorff

Candice Goldstein

Deborah Griffin

Joy Hagen

Heidi Harding

Sandra Lewis

Laurine Maxwell

John Mills

Daniel Roach

Amy St. Onge

Patricia Walker

Kaye Watts

William Withrow

Sears Elementary

Lisa Atchley

Kathy Atkinson

Jacqueline Bock

Eileen Bryson

Laurie Cowgill

Mary Fischer

Kristin Green

Laraine Hanson

Mary Henry

Mary Jackson

Mary Knudsen

Nancy Lafferty

Elaine Larson

Lori Newton

Diane Porter

Barbara Ralston

Nicole Sheldon (.50)

Jean Sorenson

Kelli Stroh (.50)

Don Weller

Seward Elementary

Robert Barnwell

Kim Blommel

Cynthia Capra

Jennifer Carr

Charles Crangle

Jerry Dixon

Clifford Draper

Jeanne Fredrickson

Ann Ghicadus

Melody Hatch

Daphne Honn

Janice Kristenson

Kirstie Leslie

Terri McKnight

Jerry Olive

Paula Patterson

Paul Sayan

DeEtta Scarborough

Marc Swanson

Catherine Turnbull

Mary Vesel

John Wickersham

Herbert Wottlin

Seward Jr./Sr.

Laura Beck

Gary Benson

Charles Boerger

Jane Boerger

Daniel Bohrnsen

Wayne Clark

Karen Davis

Jason Fantz

Martha Fleming

Angela Hammer

Ronald Hemstock

Richard Houghton

Dan Marshall

Melissa Olver

Thomas Osborne

Sandy Pelischek

Candice Perry

Mike Richards

Marvin Tapsfield

Katherine Taylor

Daniel Walker

Skyview

John Andrews

Susan Bacon

Hans Bilben

David Carey

Carol Dallman

Robert Ermold

Clark Fair

Erling Hofseth

Darren Jones

John Kennedy

Mark Larson

Sandra Lewis

Wade Marcuson

Miriam McKay

Joseph Mooney

Kent Peterson

Linda Raemaeker

David Schmidt

Dianne Silva

Randall Sparks

Robert Sparks

Jennifer Tabor (.90)

Curtis Terrill

Joseph Trujillo

Joanne Wainwright

Indy Walton

Susan Wheeler

Paul Zobeck

Terri Zopf-Schoessler

Greg Zorbas

Soldotna Elementary

Sherri Baktuit

Regina Banas

James Bennett

Catherine Bishop

Jan Bobek

Teresa Brown

Gail Buben

Janette Cadieux-Lexmond

Nancy Courtright

Patricia DeBusschere

Yvonne Emery (.80)

Robin Evans

Traci Erwin

Carolyn Hitzler

Jackie Kempf

Barbara Kiech

Lesley Murphy

Emily Nicholson

Dena Pettijohn

Anne Pfitzner

Brittina Praker

Kathleen Thompson

Kelly Vasilie

Deborah K. Verney

-

Soldotna High

Robert Amundson

James Barkman

Gretchen Becker

Ron Becker

Jeanna Carver

Neal Dallman

Mark Devenney

Robert Dimick

LaDawn Druce

Michael Druce

Dana Edwards

David Emery

Dan Harbison

Allan Howard

Sarah Jones

Theo Lexmond

Sohail Marey

Sandra Miller

Sharon Moock

Sara Moore

Patrick Nolden

Trudy Petersen

Jill Ramponi

Bruce Rife

Cathleen Rolph

Vernel Schneider

Kelley Smith

Abigail Smola

Lana Syverson

Marisol Tapia

Lloyd Tappana

Grigori Vaissenberg

Mathew Walton

Ann Wilson

Soldotna Middle

William Altland

Krista Arthur

David Boyle

Joel Burns

Pamela Burns

Dave Carpenter

Robert Carson

John Christensen

Shelli Church

Polly Crawford-Lowenstein

Mary Dougherty

Neldon Gardner

Michael Gustkey

Darell Hagen

Letitia Hallett

John David Harro

Patricia Johnson

Teresa Kiffmeyer

Cindy Litzenberger

Terry McBee

Stewart McDonald

Shari Meacham

Robert Moore

Terry Myrick

Linda Overturf

Laura Pillifant

David Schmidt

Martha Shirley

Charlie Stephens

John Tabor

Clark Whitney

Shannon Wyatt

Spring Creek

Tucker, Alice

Sterling

Darcia Dierick

Vicki Harrison

Sara Hepner

Vicki Johnston-Freese

Laura Lawrence

Suzanne Martin

David McCard

Vidya Oftedal

Edward Seims

Roy Shapley

Lora Sterling

Penny Tinker

Larry Wheat

Tracy Wimmer

Tracey Withrow

Susan B. English

Brenda Jones (.50)

Janet Shepard

Tustumena

Karla Barkman (.50)

Katie Blossom (.50)

Michael Chase

Ann Fraser

Sharon Hopkins

Judy Klunder

Gail Knobf

Russell Lewis

David Michael

David Silva

Colleen Sinnott

Fran Stetson

Tammy Vollom-Matturro (.50)

Voznesenka

Jennifer Chapple

William Idzerda

Jill Showman

Lisa Stanyk

Michael Stockburger

John Szajkowski

Stanley White

West Homer Elementary

Susan Bunting

Melissa Cloud

Janet Fink

Shirlie Gribble

Susan Ingels

Brentley Keene

Gary Kirby

Margaret Ladd

Scott Linner

Carolyn Maslow

Katherine Morisette

William Morisette

Alice Porter

Deborah Smith

Jeffrey Smith

Barbara Veeck

Caroline Venuti

Beverly Wisdom

-
D/W Alternative Schooling

Tanya Boedeker

D/W Bilingual

Connie Miller

D/W Connections

Rolph, William

D/W Ed Technology

Phil Biggs

D/W Theater

Gordon Griffin

Lance Petersen (.75)

D/W Grants

Judy Downs

Dorothy Gray

Carol VanDerWege

D/W Media

Robert VanDerWege

D/W Vocational

Benjamin Eveland

Walter Ward

D/W Special Services

Jim Legner

Rick McCrum

Maureen Stoner

Marjory Wiley (.75)

-

-

Memo To: Members, Board of Education, KPBSD

From: Ed McLain, Ed.D, Assistant Superintendent, KPBSD

Date: February 19, 2001

Re: Policy Revision, Second Reading
BP 5030, BP 5040, AR 5040 (Student Handbook, School
Discipline & Safety)

By January 1, 2001, each school district must have in place a school disciplinary and safety program - AS 14.33.110-.140. The policies found in the Association of Alaska School Boards Policy Reference Manual were updated and revised in October 2000 to meet a district's obligation to have this program in place. The attached policy is adopted from the AASB recommended policy.

BP 5030 (a)

The purpose of the school disciplinary and safety program is to implement community standards of school behavior that are developed with the collaboration of students, parents, guardians, teachers, school administrators, and advisory school boards in each community.

BP 5030 (b)

AS 14.33.120 requires the discipline and safety program to have procedures for periodic revision and review. 4 AAC 07.050 requires that a district's student rights and responsibilities policies be reviewed at least once every three years. The attached Board Policy utilizes a three year duration for the review process.

BP 5030 (b)

One of the purposes of the school disciplinary and safety program is to protect and support teachers who enforce standards of student behavior and safety in the classroom - AS 14.33.110(3). The law provides that a teacher, teacher's

assistant, a principal, or another person responsible for students may not be terminated or otherwise subjected to formal disciplinary action for lawful enforcement of a school disciplinary and safety program, including behavior standards - AS 14.33.130.

School employees are also protected from civil liability for acts or omissions arising out of enforcement of the disciplinary and safety program while in the course of employment, unless the act constitutes gross negligence or reckless or intentional misconduct. AS 14.33.140.

BP 5040

The District will renumber the current KPBSD Board Policy BP/AR 5030, "Student Handbook", to allow for placement of the new BP 5030 consistent with the AASB model policy manual. The KPBSD policy and regulations BP/AR 5030, "Student Handbook", will be renumbered to BP/AR 5040. There is no change to the text or intent of the current BP/AR 5030 other than the renumbering to 5040.

This revision was presented to the Board for first reading at the February 5, 2001, Board meeting.

Administration recommends adoption and approval of the new BP 5030 – "School Discipline and Safety" and revision of the policy number for "Student Handbook", from 5030 to 5040.

ds

Attachment: BP 5030
 BP 5040
 AR 5040

Students BP 5030 (a)

SCHOOL DISCIPLINE AND SAFETY

The Board believes that all students have the right to a public education in a positive environment that fosters the maximum opportunity for learning. An effective school discipline and safety program is necessary to ensure a learning

environment free of disruptions. The Board shall adopt, and the Superintendent shall implement and maintain, an effective school discipline and safety program. The discipline and safety program should reflect community standards of school behavior and safety that are developed with the collaboration of students, parents, guardians, teachers, school administrators, and advisory school boards in each community.

(cf. 1220 – Advisory Committees)

(cf. 1410 - Interagency Cooperation for Student and Staff Safety)

(cf. 4158 –Employee Security)

(cf. 5131 – Conduct)

(cf. 5131.1 – Bus Conduct)

(cf. 5131.5 – Vandalism, Threats, and Graffiti)

(cf. 5131.6 – Alcohol and Other Drugs)

(cf. 5131.62 – Tobacco)

(cf. 5131.7 – Weapons & Dangerous Instruments)

(cf. 5131.9 – Academic Honesty)

(cf. 5137 – Positive School Climate)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Exceptional Needs))

(cf. 5145.11 – Questioning and Apprehension)

(cf. 5145.12 – Search and Seizure)

(cf. 5145.3 – Nondiscrimination)

(cf. 5145.7 – Sexual Harassment)

(cf. 6164.2 – Guidance and Counseling Services)

(cf. 6164.4 – Identification of Individuals with Exceptional Needs)

(cf. 6164.5 – Intervention/Assistance Teams)

(6172 – Special Education)

Not less than once every three years, the District's discipline and safety program shall be reviewed and revised if appropriate. The review process shall make available the opportunity for collaborative input by students, parents, guardians, staff, and advisory school boards in each community. Policies reflecting standards of student behavior, including those identifying prohibited student conduct and penalties, should be reviewed to determine consistency with community standards, including the basic requirements for respect and honesty.

(cf. 9310 – Policy Manual)

(cf. 9311 – Board Policies)

(cf. 9313 – Administrative Regulations)

The Board desires to give all administrators, teachers, and other employees the authority they need to implement and enforce the discipline and safety program. Personnel should adhere to lines of primary responsibility so that appropriate decision-making may take place at various levels in accordance with Board policy and administrative regulations. In fulfilling duties and responsibilities in student discipline and safety, all employees shall comply with Board policies, administrative regulations, and local, state, and federal laws. Employees will not be formally disciplined for enforcement of student discipline and safety rules so long as the enforcement is reasonable, lawful, and in compliance with Board policies and administrative regulations.

(cf. 2110 – Organization Chart/Lines of Responsibility)

(cf. 4158 – Employee Security)

(cf. 5144 – Discipline)

(cf. 4119.21 -- Code of Ethics)

(cf. 4119.3 – Duties of Personnel)

Legal Reference:

UNITED STATES CODE

20 U.S.C. §§ 1400, et seq. Individuals with Disabilities Education Act

ALASKA STATUTES

11.81.430 Justification, use of force, special relationships

11.81.900 Definitions

14.03.160 Suspension or expulsion of students for possessing weapons

14.30.045 Grounds for suspension or denial of admission

14.30.180-.350 Education for Exceptional Children

14.33.120-.140 School disciplinary and safety program

ALASKA ADMINISTRATIVE CODE

4 AAC 06.060 Suspension or denial of admission

4 AAC 07.010-4 AAC 07.900 Student rights and responsibilities

4 AAC 52.010-.990 Education for exceptional children

20 AAC 10.020 Code of ethics and teaching standards

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 2/xx/2001

Students

STUDENT HANDBOOK

BP 5030 [5040]

The Superintendent shall require all principals to prepare and distribute a student handbook to each student and parent annually that includes standards of conduct, students rights and responsibilities, and other information about the operation of the school.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Adoption Date: 2/xx/2000

Students AR
5030 [5040]

student handbook

The purpose, content, and organization of student handbooks at all school levels is to inform and guide students and parents. Preparation of individual school student handbooks must respond to unique characteristics at each site. Principals will rely upon input from students, faculty and staff, and the community in their annual preparation of student handbooks.

The handbook will be provided to students and parents or guardian via their students and they are all encouraged to carefully read the contents. Student awareness of the handbook should be reinforced in one or all of the following ways:

1. satisfactory student completion of a questionnaire or worksheet

based upon handbook contents; or

2. teacher review of the handbook with students during the first week of school; and
3. any practicable means should be used to notify parents about the handbooks.

Faculty, staff, and students shall be responsible for, knowing, understanding and complying with law, policy, regulations, and school rules included in each handbook.

Changes in student handbooks that affect ongoing procedures will be communicated to all affected parties when they become operational and incorporated in handbooks at the next revision. Two copies of each student handbook shall be forwarded to the assistant superintendent - instruction on or before September 30.

Contents

Student handbooks should be organized in a format easily understood by students and contain information they and their parents will need to know for successful school attendance. This information includes but is not limited to school philosophy, school day and calendar, attendance requirements, fees, fire drills, use of school facilities and equipment, reporting procedures, disciplinary practices, campus visitors, lockers, rights and responsibilities, field trips and cocurricular activities, bus regulations, and other items.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 1/20/97

Memo To: Members, Board of Education

From: Ed McLain

Date: February 19, 2001

Re: Policy Revision, Second Reading
BP 5144 (Discipline – Corporal Punishment)

The attached revision updates district policy.

BP 5144 (a)

4 AAC 07.030 requires districts at the beginning of the school year to make available to parents/guardians, students, and staff copies of district policies regarding student rights and responsibilities and to post such policies in accessible locations throughout the year.

The use of corporal punishment is prohibited in Alaska's schools - 4 AAC 07.010. Corporal punishment is defined as the application of physical force to the body of a student for disciplinary purposes - 4 AAC 07.900.

In 2000, the state enacted a law requiring school districts to adopt standards relating to when a teacher, teacher's assistant, or other person responsible for students is authorized to use reasonable and appropriate force to maintain classroom safety and discipline as described in a criminal statute, AS 11.81.430(a)(2). That statute provides for the use by a supervising teacher of reasonable and appropriate non deadly force if authorized by school regulations adopted by the school board. AS 14.33.120(a)(4). The standards laid out in this policy are based upon guidelines found in AS 11.81.430 and 4 AAC 07.900, which excludes certain reasonable and necessary physical restraint from the definition of corporal punishment.

BP 5144 (b)

Effective January 1, 2001, a teacher, teacher's assistant, administrator, or other employee responsible for students who, during the course of employment, observes a student committing a crime must report the crime to local law enforcement - AS 14.33.130. The obligation to report to law enforcement resides with the staff member observing the crime. "Crime" means an offense for which a sentence of imprisonment is authorized; a crime is either a felony or a misdemeanor. AS 11.81.900.

This revision was presented to the Board for first reading at the February 5, 2001, Board meeting.

The policy revision has been reviewed by Borough legal council. The policy is consistent with

state law. The administration recommends approval of this policy revision BP 5144.

ds

Attachment BP 5144

Students BP 5144(a)

DISCIPLINE

Each principal shall publish school rules for student discipline which describe the school's behavior management plan and consequences for student misconduct. Special care shall be taken when developing school rules to solicit the views of the school community, including administrators, teachers, school security personnel, parents/guardians and students.

School site rules must be strictly based on district policy, regulation and state and federal laws and be enforced fairly and uniformly. The Superintendent or designee shall establish procedures for the approval of such rules.

At the beginning of each school year, the Superintendent or designee shall ensure that every student and his/her parents/guardians are notified in writing of the availability of Board policies and administrative regulations related to student rights and responsibilities. Such policies shall be posted in accordance with law. (4 AAC 07.030)

CORPORAL PUNISHMENT

Corporal punishment is prohibited by law as a disciplinary measure against any student. School administrators and teachers shall employ other means of disciplining students.

The use of reasonable and necessary force by an employee to protect oneself or students, to maintain reasonable order, or to prevent damage to district property shall not be considered corporal punishment. (4 AAC 07.900)

[The prohibition on corporal punishment does not prevent the use of reasonable and appropriate force by a teacher or other supervising

employee which is necessary to maintain order to protect student welfare. Reasonable and necessary force or physical restraint against a student may be used to protect the student, or others, from physical injury; to obtain possession of a weapon or other dangerous object; to maintain reasonable order in the classroom or on school grounds; or to protect property from serious damage or destruction. The force shall not be greater than necessary to control the misconduct or dangerous situation. In no event may deadly force be used against a student.]

(cf. 3514 - Environmental Safety)

(cf. 4158 - Employee Security)

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 07.010-4 AAC 07.900 Student rights and responsibilities

BP 5144(b)

[In addition to subjecting a student to discipline, any crime committed by a student while at school, on school grounds, or during any school sponsored activity on or off campus shall be reported to law enforcement. Criminal proceedings are independent of actions taken by the School District. The District may impose discipline for misconduct regardless of whether criminal charges are filed or a conviction is obtained. The Superintendent should ensure cooperation with law enforcement in the criminal investigation of students who commit crimes while under the jurisdiction of the school.

(cf. 1410 - Interagency Cooperation for Student and Staff Safety)

Legal Reference:

ALASKA STATUTES

11.81.430 Justification, use of force, special relationships

11.81.900 Definitions

14.33.120-.140 School disciplinary and safety program

ALASKA ADMINISTRATIVE CODE

4 AAC 07.010-4 AAC 07.900]

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 0/0/01

February 5, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **BP4132 Revision**

The district administration asks that the revision to BP4132 be approved as submitted. New text is in bold. No existing language has been stricken. This policy is modified from the AASB template to protect district interests in the manner typically found in industry.

All Personnel
Publication or Creation of Materials

BP4132 / 4232 / 4332

The School Board recognizes that district employees and students may create copyrightable materials either at work, at home, or both at work and at home. The development of copyrightable materials during, or in part during, the work/school day must be approved by the Superintendent or designee. However, the Superintendent or designee's approval or lack of approval shall not affect the district's ownership of copyrights for materials developed during work/school hours.

Materials written or developed by an employee or student during the normal work/school day, **or with district assets and resources**, are considered district property. (17 United States Code 201)

Materials developed during both work/school and leisure hours are owned jointly by the employee/student and the district. In such cases, the Superintendent or designee shall ensure that a contractual agreement is made, clarifying the joint ownership. A partnership entity may be created to hold the copyright on behalf of both parties.

The Board may secure copyrights in the name of the district for all copyrightable works developed by the district. All royalties or revenues from these copyrights shall be used for the benefit of the district.

(cf. 6126.6 – Use of Copyrighted Materials)

Legal Reference:

FEDERAL COPYRIGHT LAW
17 U.S.C., 201 and 201(a)

February 5, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **BP3522.6 Adoption**

The district administration asks that the board adopt BP3522.6 as submitted. This policy was developed through AASB in response to Alaska statutes related to safe school environments.

BP 3522.6

School Safety and Security

Violent and aggressive conduct

Students and staff have the right to feel safe and secure in their classrooms and while on school property or at school events. There are certain behaviors that, if tolerated, would quickly destroy the safe learning environment to which students and staff are entitled. These behaviors, categorized as violent and aggressive, will not be tolerated and will result in immediate corrective action. The Superintendent or designee shall develop procedures for the reporting of violent and aggressive behavior to appropriate law enforcement authorities.

(cf. 3520 – School Safety and Security)

(cf. 5142 - Safety)

Violent and aggressive acts include, but are not limited to, possession, threat with or use of a weapon; physical assault; verbal abuse; intimidation; extortion; bullying; gang participation; harassment; stalking; defiance; and racial slurs.

(cf. 1531.1 - Bus Conduct)

(cf. 3522.5 - Campus Disturbances)

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5136 – Gangs)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

Legal Reference:

Gun-Free Schools Act of 1994, 20 U.S.C. 8921

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et. seq.

ALASKA STATUTES

11.41.100 – 11.41.530 Offenses Against the Person

11.61.210 Misconduct involving weapons in the fourth degree

11.81.900 Definitions

14.03.160 Suspension or expulsion of students for possessing weapons

ALASKA ADMINISTRATIVE CODE

4 AAC 07.010 – 4 AAC 07.900 Student Rights and Responsibilities

February 5, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **BP3522.5 and AR3522.5 Adoption**

The district administration asks that the board adopt BP3522.5 and AR 3522.5 as submitted. This policy and regulation were developed through AASB in response to Alaska statutes related to safe school environments.

BP 3522.5

School Safety and Security

Campus Disturbances

The School Board recognizes that all school staff must be prepared to cope with campus disturbances and to minimize the risks they entail. Staff should be especially sensitive to conditions that incite racial conflict, student protests, or confrontations.

The Superintendent or designee shall establish at each school a disturbance response plan for curbing disruptions which create disorder and may lead to riots, violence or vandalism at school or school-sponsored events.

The Superintendent or designee shall consult with law enforcement authorities to plan for police support during school disruptions. Each school's disturbance response plan shall address the role of law enforcement. When a disturbance directly threatens students or staff, the Superintendent or designee has the authority to call in law enforcement personnel for assistance and may dismiss school.

Students who participate in disturbances may be subject to disciplinary action.

(cf. 3520 – School Safety and Security)

(cf. 5136 - Gangs)

(cf. 5144 - Discipline)

AR 3522.5

School Safety and Security

Campus Disturbances

All school staff shall respond to campus disturbances in accordance with the school's response plan. Response

plans shall describe:

1. The means which will be used to signal an emergency situation and maintain communication among staff and with the Superintendent or designee.
2. Each staff member's specific duties during a disturbance.
3. Procedures for ensuring the safety of students and staff.
4. Conditions, as prearranged with law enforcement authorities, under which the principal or designee shall:
 - a. Inform the police
 - b. Secure police assistance
 - c. Give the police responsibility for a specific crisis situation
5. Procedures for the orderly dismissal of school when authorized by the Superintendent or designee.

Extension of Class Period

During any disturbance in which additional students might become involved while changing classes, the principal or designee may notify all staff that the present class period will be extended until further notice. Upon receiving this notification:

1. Teachers shall ensure that all students in their charge remain in one location under their supervision.
2. Teachers shall ask any students who are in the halls to return to their classes at once.

February 5, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **BP1313 Adoption**

The district administration asks that the board adopt BP1313 as submitted. This policy was developed through AASB in response to Alaska statutes related to safe school environments.

BP 1313

Community Relations

Willful disruption of the school

The School Board recognizes that parents, legal guardians, and other adults may misunderstand or disagree with the policies of the District or the actions of its employees. The Board expects the staff and administration to respond to such concerns in a polite and professional manner. The Board also expects that parents and other adults will conduct themselves in an appropriate manner in their efforts to pursue such matters, including use of the District's complaint procedures.

In resolving such concerns, a safe and orderly learning environment in which teachers can teach and students can learn must be maintained. The School Board does not condone having its employees subjected to name calling, defamation or character, threats, or coercion of any kind. Adults who violate these standards of conduct shall be instructed to conduct themselves in a proper manner or to leave school district property. Should an individual refuse to follow these instructions in a prompt and orderly manner, the Superintendent, principal, or designee, is authorized to call law enforcement agencies for assistance to have the individual removed and charges may be filed for willful disruption of the school. Other charges which are applicable may also be filed at the discretion of the administrator.

(cf. 1260 – Visits to the Schools)

(cf. 3520 – School Safety and Security)

(cf. 3522.3 – Intruders on Campus)

(cf. 1312 – Public Complaints Concerning the Schools)

(cf. 1312.1 – Public Complaints Concerning School Personnel)

(cf. 3522.5 – Campus Disturbances)

Legal Reference:

ALASKA STATUTES

AS 11.61.110 Disorderly Conduct

AS 11.61.120 Harassment

Memo To: Members, Board of Education

From: Ed McLain

Date: February 19, 2001

Re: Policy Addition, First Reading
BP 5131.41, AR 5131.41 (Violent and Aggressive Conduct)

This policy is recommended by the Association of Alaska School Board (AASB). This policy clarifies that students and staff have the right to a safe and secure classroom and school environment.

The attached board policy and administrative regulation clarifies procedures to be taken in response to violent and aggressive acts.

This policy is consistent with Board and District actions and intent related to improving and maintaining a positive school climate in all our schools.

Administration recommends approval of this new policy.

ds

Attachment: BP 5131.41
AR 5131.41

KPBSD Policy Manual

Students

BP 5131.41

VIOLENT AND AGGRESSIVE CONDUCT

Students and staff have the right to feel safe and secure in their classrooms and while on school property or at school events. There are certain behaviors that, if tolerated, would quickly destroy the safe learning environment to which the students and staff are entitled. These behaviors, categorized as violent and aggressive, will not be tolerated and will result in immediate corrective action. The Superintendent shall develop procedures for the reporting of violent and aggressive behavior to appropriate law enforcement authorities.

(cf. 3515 – School Safety and Security)

(cf. 5142 – Safety)

Violent and aggressive acts include, but are not limited to, possession, threat with or use of a weapon; physical assault; verbal abuse; intimidation; extortion; bullying; gang participation; harassment, stalking; defiance; and racial slurs.

(cf. 5131.1 – Bus Conduct)

(cf. 5131.4 – Campus Disturbances)

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

Legal Reference:

Gun-Free Schools Act of 1994, 20 U.S.C. & 8921

Individuals with Disabilities Education Act, 20 U.S.C. & 1400 et seq.

ALASKA STATUTES

11.41.100-11.41.530 Offenses Against the Person

11.61.210 Misconduct involving weapons in the fourth degree

11.81.900 Definitions

14.03.160 Suspension or expulsion of students for possessing weapons

ALASKA ADMINISTRATIVE CODE

4 AAC 07.010 – 4 AAC 07.900 Student Rights and Responsibilities

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date:

KPBSD Policy Manual

Students

AR 5131.41

VIOLENT AND AGGRESSIVE CONDUCT

Violent and aggressive conduct directed toward school district personnel and/or students will not be tolerated. Appropriate action must be taken immediately. The building administrator should follow these procedures when violent or aggressive conduct has occurred:

1. Restore order and contact proper law enforcement authorities, if appropriate;
2. Secure medical assistance, if necessary;
3. Conduct a preliminary investigation;
4. Submit a written report to the Superintendent.

After reviewing the written report of the incident, the Superintendent may refer the matter to the local prosecuting attorney.

Nothing in this regulation should be construed as limiting the right or duty of an individual employee or student to report incidents of violent or aggressive behavior.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: