

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
148 N. Binkley Street
Soldotna, AK 99669

REGULAR SCHOOL BOARD MEETING: April 16, 2001 - 7:30 p.m. at the Borough Administration Building, Soldotna, AK.

SCHOOL BOARD MEMBERS: Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mr. Al Poindexter, Member
Mrs. Sandra Wassilie, Member
Miss Sara Hart, Student Representative

Work Sessions

4:00 p.m. Expulsion Hearing

5:00 p.m. [Long Range Plan](#)

5:30 p.m. [District Assessment Schedule](#)

A-G-E-N-D-A

1. Opening Activities
 - a. Call to Order
 - b. Pledge of Allegiance/National Anthem/Alaska Flag Song
 - c. Roll Call
 - d. Approval of Agenda
 - e. Approval of Minutes/[April 2, 2001](#)
2. School Reports
 - a. Soldotna Elementary – Ms. Carolyn Cannava
3. Public Presentations (Items not on agenda, 3 minutes per speaker, 30 minutes aggregate)
4. Hearing of Delegations
5. Communications and Petitions
6. Advisory Committee, Site Councils and/or P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A.
7. Awards and Presentations
 - a. Mr. Phil Biggs, Technology Director
8. Superintendent's Report

9. Reports

- a. [Financial Report](#)
- b. [Budget Transfer Report](#)
- c. Board Reports

10. Action Items

a.

Consent Agenda

- (1) Approval of [00-01-11 Resolution \(East End Road Extension\)](#)
- (2) Approval of [Budget Transfer Number 332](#)
- (3) Approval of [Resignations](#)
- (4) Approval of [Leave of Absence Requests - Certified](#)
- (5) Approval of [Leave of Absence Request – Support](#)
- (6) Approval of [00-01-12 Resolution \(Increased Education Funding\)](#)
- (7) Approval of [Long Range Plan](#)

Superintendent

- b. Approval of Student Expulsion

11. First Reading of Policy Revisions

- a. [BP 4111.2, 4211.2 and 4311.2, Legal Status Requirement](#)
- b. [BP 4115, Evaluation/Supervision](#)
- c. [BP 4119.12, Harassment](#)
- d. [BP 4300, Management and Supervisory Personnel: Definitions](#)

12. Public Presentations

13. Board Comments

14. Executive Session

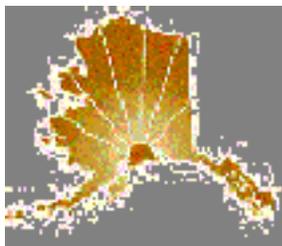
15. Adjourn

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Memorandum

DATE: April 9, 2001
TO: Members, Board of Education
FROM: Donna Peterson, Ed.D.
Superintendent of Schools
RE: Long Range Plan

As discussed in detail during a Board worksession on March 5 and April 16, and at public meetings during March, the administration requests your approval of the Kenai Peninsula Borough School District Long Range Plan. This document will provide the foundation for planning during the next five-year period. It is expected that annual updates will be necessary to maintain the viability of the document. Thank you for your assistance in development of this plan.



KENAI PENINSULA BOROUGH
SCHOOL DISTRICT

MISSION

The mission of the Kenai Peninsula Borough School District, in partnership with the richly diverse communities, is to develop creative, productive learners who demonstrate the skills, knowledge, and attitudes to meet life's challenges, by providing stimulating, integrated learning opportunities in a safe, supportive environment.

GUIDING PRINCIPLES

Our guiding principles consider the ideal educational experience for all students to be one in which:

- Each person can learn and be successful
- Learning becomes a lifelong process
- Each individual is recognized as unique, valuable and is treated with respect and dignity
- Prevention of academic difficulties is preferred to intervention
- Education is the accepted responsibility of the entire community
- The educational environment is physically and psychologically safe and healthy
- Cultural diversity is recognized and respected
- High standards and expectations are essential elements
- Positive change is embraced
- Decisions are student-centered, data-driven and made collaboratively
- High quality programs and personnel are essential elements
- Programs and practices support the mission and goals of the district

Kenai Peninsula Borough School District Long Range Plan

4/06/01

Goal #1: KPBSD will engage high quality, research-based programs and practices to help each student reach his/her highest personal potential.

Action Step 1. Use comprehensive, integrated curriculum and specific instructional practices so that students have the opportunity to learn clearly defined skills, knowledge, and attitudes based on Alaska State Content and Performance Standards.

- A. Grades K-2 focus on literacy (reading/writing/speaking/listening)
- B. Grades 3-5 focus on math (computation/ problem-solving/application)
- C. Grades 6-8 focus on science and social studies
- D. Grades 9-12 comprehensive focus with options tied to student interest and skills
 - 1. Proficient/advanced skills in literacy, math, social studies, science
 - 2. Vocational opportunities
 - 3. Arts (visual, performance, literary) opportunities
 - 4. Civics/Ethics instruction
 - 5. Health/Physical education courses
 - 6. World Language instruction
 - 7. Technology instruction
 - 8. Advanced placement course offerings

Action Step 2: Develop and expand use of student achievement data at the parent, classroom, site, and district level to improve student learning in all areas.

- A. Communicate to parents District curricular expectations and proficiency skills levels reflecting academic rigor at all levels
- B. Utilize early assessment (school entry) developmental profile
- C. Use consistent year to year assessment data to chart progress
- D. Use a standards-based report card reflecting student performance
- E. Expect demonstrated skills and knowledge before moving to next level
- F. Provide easy, confidential technological access to student achievement data by teachers, parents, students and administrators
- G. Use clear, understandable language when communicating student achievement data to parents

Action Step 3: Increase staff knowledge base to meet the broad variety of student needs.

- A. Provide time for teacher mentoring and collaboration for instruction within and between schools
- B. Extensive professional development following curriculum adoption
- C. Training/mentoring in student-centered instructional strategies

Action Step 4: Expand student options for learning that address diverse needs.

- A. Provide distance delivery
- B. Arrange vocational opportunities through partnerships
- C. Facilitate additional dual credit classes with local colleges
- D. Make Connections Program coursework available for all students
- E. Provide extended learning for kindergarten students
- F. Provide after school and summer programs
- G. Explore alternatives to current school structures, attendance options, and schedules

Action Step 5: Create “safety nets” to engage all students and assure the opportunity for success.

- A. Research optimum class size and explore options for implementing best practices
- B. Further develop instructional/curricular “safety nets”
 - 1. Recognize the strengths of each student
 - 2. Foster quality student/teacher relationships
 - 3. Insure that every student has an identified school advocate
 - 4. Provide time for intervention teams and collaboration among teachers
 - 5. Support student government, youth court, and other youth mediation strategies
 - 6. Support cocurricular activities/academic competitions
 - 7. Create and implement healthy lifestyles curriculum
 - 8. Provide professional development for "at-risk" students and for classroom management
 - 9. Develop student educational plans to meet needs of identified students
- B. Continue and expand school/district/community “safety nets”
 - 1. Offer breakfast programs
 - 2. Coordinate school assistance programs
 - 3. Provide counseling and nursing services for students at all levels
 - 4. Encourage community-based youth activities before and after school
- C. Develop parent corps to meaningfully engage parents
 - 1. Involve parents and community in instruction and intervention
 - 2. Facilitate community-based tutoring programs with training
 - 3. Provide assistance for parents to help students at home

4. Focus on awareness of issues: drugs, behavior, homework, etc.
- D. Prepare parents/students for transitions between grades levels and between schools

Action Step 6: Prepare students for the world beyond school.

- A. Develop basic job skills
1. Immerse work ethic, communication skills, and personal responsibility in course work
 2. Include workforce development courses in graduation expectations
 3. Pursue resource options for vigorous vocational programs
 4. Develop job shadowing, internships, apprenticeship, mentoring opportunities
- B. Provide opportunities and guidance in the development of character, values and citizenship
1. Allow community service credit for volunteer student projects
 2. Develop student discipline options including social skills intervention
 3. Emphasize ethics in daily lives and curriculum
 4. Help students understand situations, decisions and their consequences
 5. Prepare students for the world in which THEY will live
- C. Prepare for careers
1. K-8: career exploration
 2. 9-12: Match student course plans with career goals
 3. Teach all students to prepare personal resumes and portfolios
 4. Assist students with post-secondary transition plan

Goal#2: KPBSD will exhibit high quality in all personnel, facilities, relationships and partnerships

Action Step 1: Assure recruitment, support, and retention of quality personnel.

- A. Provide competitive salaries and benefits for all employees
1. Award incentives for hard-to-fill or hard-to-retain positions, national certification, specialized services, extra duties.
 2. Award non-monetary compensation (tuition, leaves, flexible schedules)
 3. Review duties and expectations of principal/teachers

- B. Raise performance standards and expectations for all employees
 - 1. Evaluate employees based on Alaska Standards for staff and administration
 - 2. Train all staff in standards-based evaluation
- C. Provide district introduction and support of new employees
 - 1. Require training prior to beginning of contract
 - 2. Set entry level standard in technology skills
 - 3. Provide overview of district curriculum and cultural setting
 - 4. Assign mentors
- D. Provide high quality, accessible, convenient, creditable professional development for staff outside of the instructional day
 - 1. Expand use of technology for training
 - 2. Identify areas of need and focus training efforts
 - 3. Review comprehensive staff development calendar
 - 4. Maximize use of inservice days
 - 5. Expand school/community partnerships to provide additional training opportunities
 - 6. Review career development process/instructional leave days to expand knowledge base for all

Action Step 2: Effectively utilize technology to a) support learning, b) improve educational programs and business processes, and c) provide community support

- A. Enhance technology infrastructure to improve instruction.
 - 1. Provide an internal structure and planning review process that is flexible enough to maximize outside funding sources such as e-rate
 - 2. Continue partnerships with the Borough to maximize efficiencies
 - 3. Provide a cost effective technology environment with adequate access and learning opportunities for all students
 - 4. Enhance District Wide Area Network to handle the business and instructional needs of the district
 - 5. Maximize use of video conferencing technology
 - 6. Explore emerging technologies in light of value they provide
 - 7. Utilize schools as the technology “hub” of the community
 - 8. Expand student role in trouble shooting, repairing, and supporting technology at the site level
 - 9. Assess and upgrade facilities to support technology growth

- B. Use current and emerging technologies to improve student performance and prepare students to function in the technological age
 - 1. Develop distance delivery coursework to complement and supplement traditional course schedules
 - 2. Provide continuous technology training to the instructional staff for teaching information and technology skills
 - 3. Integrate K-12 sequence of technology skills into existing courses
 - 4. Provide instruction in responsible and ethical use of technology

Action Step 3: Develop and improve internal and external communications and partnerships with parents, business, and organizations.

- A. Develop responsive internal communication plan
 - 1. Assist employees in fulfilling their role as members of the district's positive public relations team
 - 2. Maintain positive professional relationships with all news media
 - 3. Minimize interruptions in classrooms/schools
 - 4. Improve central office phone transfers
 - 5. Promote efficient use of meetings/trainings
 - 6. Integrate data bases for easy access district-wide
 - 7. Expand utility of district's web site

- B. Develop responsive external communication plan
 - 1. Maximize district's ability to respond to the public
 - 2. Provide 800 number for all peninsula calls
 - 3. Maximize use of e-mail to communicate
 - 4. Utilize site councils as primary communication vehicle to/from district
 - 5. Balance use of technology with need for face to face meetings
 - 6. Use a variety of formats to disseminate and gather information about district issues
 - 7. Provide easy access to school board meetings
 - 8. Promote school, region, and district activities relating to parent and family involvement

- C. Pursue alternative funding options in line with community needs and partnership opportunities

Action Step 4: Provide facilities that are safe, welcoming, and efficient for students, staff,

and the community.

A. School climate will promote the physical and psychological well-being of all school participants

1. Train staff and volunteers in methods improving the positive climate of each school
2. Prepare and support critical incident plans with appropriate levels of resource and training
3. Reduce violence, intolerance, and harassment of students or staff
4. Provide students with positive role models in the school

B. Annually assess District facility needs as they relate to safety, accessibility, and efficiency

To: Members, Board of Education

Through: Dr. Donna Peterson, Superintendent of Schools

From: Mark Leal, Director of Secondary Education/Assessment

Subject: Changes to District Assessment Matrix- Work Session

Background - This year the Alaska State Department of Education and Early Development was charged with selecting a new Norm Referenced Test (NRT) to be included as part of the Alaska Comprehensive System of Student Assessments. In order to meet the requirements of the request for proposal from the department, the contractor is required to develop a method of linking results from the NRT to scores from the Benchmark and HSGQE. As a member of the state NRT Review Committee I, and other members of the committee, advocated that the state select a more complete measure of student performance than was provided by the previous NRT (CAT/5).

Next week the Department will announce the selection of the "Terra Nova CAT- Complete Battery Plus" as the new state NRT. In addition, the department will mandate the administration of the Terra Nova CAT at grades 4, 5, 7, and 9 in all schools in the state. While this represents a significant increase in norm-referenced testing in the district it is consistent with the overall direction advocated by KPBSD Elementary School Principals and the KPBSD Assessment Committee. In light of the action by the Department of Education and Early Development I am recommending a number of changes to the KPBSD Assessment Matrix. The proposed changes are described below.

Recommended Changes to Assessment Matrix

- That the district discontinue the administration of:

Level Tests to students in grades 5-9

NRT to students in Grade 11.

Rationale - To reduce the impact of assessments on instructional time, eliminate redundant assessments, and to more effectively allocate resources. Current versions of Level Tests are scheduled to be revised in 2001/02 and are nominally supported by NWEA.

- That the district require the administration of the following assessments at all district schools:
 - Dynamic Indicators of Basic Early Literacy Skills (DIBELS)- to students in Kindergarten and Grade 1.
 - Curriculum Based Measure- Reading (CBM)- to students in grades 1, 2 and 3.

Rationale -To provide a systematic assessment of beginning literacy skills at all schools in the district. This data will be especially useful for focusing early intervention programs.

Attached to this memo are copies of the following documents:

- [Assessment Matrix 2000/01](#)
- [Current exhibit E6141.4](#)
- [Draft Assessment Matrix 2001/2002](#)
- [Draft of revised exhibit E6141.4](#)
- Information regarding the Terra Nova CAT-Complete Battery Plus.

([Page 1](#), [Page 2](#), [Page 3](#), [Page 4](#))

I look forward to discussing this information with you at the work session on April 16, 2001

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 N. Binkley Street
Soldotna, AK 99669

April 2, 2001

SCHOOL BOARD MEMBERS:

Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mrs. Sandra Wassilie, Member
Mr. Al Poindexter, Member
Miss Sara Hart, Student Representative

STAFF PRESENT:

Dr. Donna Peterson, Superintendent of Schools
Mr. Patrick Hickey, Assistant Superintendent, Operations and Business Management
Dr. Ed McLain, Assistant Superintendent, Instruction
Mr. Todd Syverson, Assistant Superintendent, Human Resources

OTHERS PRESENT:

Mr. Ross Kendall	Mrs. Annie Kendall
Mr. Mark Norgren	Mrs. Kristin Morrow
Mr. Tim Peterson	Ms. Lindy Cox
Mr. Jim White	Mrs. Anne Holloway
Mr. Pete Sprague	Ms. Laurie Evans
Ms. Shana Loshbaugh	Dr. Gary Whiteley
Mrs. Melody Douglas	Mr. Rick Matiya
Ms. Lechliter	

Others present not identified.

CALL TO ORDER:

Mrs. Crawford called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE:

Mrs. Crawford invited those present to participate in the Pledge of Allegiance.

ROLL CALL:

Ms. Deborah Germano	Absent/Excused
Mrs. Sammy Crawford	Present
Mrs. Debra Mullins	Absent/Excused
Mr. Joe Arness	Present
Dr. Nels Anderson	Present
Mrs. Sandra Wassilie	Present
Mr. Al Poindexter	Present
Miss Sara Hart	Present

APPROVAL OF AGENDA:

The agenda was approved as written.

APPROVAL OF MINUTES:

The School Board Minutes of March 5, 2001, were approved as printed.

SCHOOL REPORTS:

Mr. Mark Norgren, Nikiski Elementary principal, expressed his gratitude to the Nikiski community for their support of the school. Mrs. Annie Kendall introduced three 5/6-grade students (Tyler Payment, Mike Wicker and Keyna Quinn) who participated in the school's wax museum by researching information on a historical person and then wearing a costume to symbolize that person.

Mr. Norgren gave a computer-generated presentation highlighting school expectations, activities and events (fall carnival, all-school concert, Native dancing workshop, hosting author David Greenberg, Chinese New Years, and Love of Reading month). He praised the staff and stated that he his enjoying is position as principal.

SCHOOL REPORTS (Continued):

Ms. Lindy Cox explained the Reading FUNnel Program and emphasized that the staff is working as a team to improve reading skills. Mrs. Kristin Morrow presented school reading data and related one student's success story.

Mrs. Anne Holloway, site council member, reported on the site council's work during the school year. She commended the school staff for their commitment and for the individualized attention paid to the students, and she praised Mr. Norgren for his leadership skills. She noted that the school communicates to parents through a newsletter, which includes a calendar of school and community events.

Ms. Judy Lechlitter, first grade teacher, introduced four students who recited the First Grade Creed, told about the Iditaread Race, and presented pictures of Mr. Norgren as a clown, Santa Claus and Cat in the Hat characters for various school events.

Mr. Norgren presented a Nikiski Elementary sweatshirt to Mr. Arness for correctly answering a District trivia question.

RECESS:

At 7:53 p.m., Mrs. Crawford called a recess.

RECONVENE AFTER RECESS:

At 7:57 p.m., the Board reconvened in regular session.

COMMUNICATIONS AND PETITIONS:

Dr. Peterson reported that the District continues ongoing communications with the legislature. She reported that she received three positive letters regarding individual teachers throughout the District.

AWARDS AND PRESENTATIONS:

The Board presented a golden apple to Ms. Laurie Evans and Mrs. Shana Loshbaugh from the Peninsula Clarion for the newspaper's consistent and accurate reporting of District events.

SUPERINTENDENT'S REPORT:

Dr. Peterson reported that Mr. Jerry Dixon and Mrs. Sammy Crawford have been nominated to the National Board for Professional Teaching Standards. She announced that the Alaska Association of School Librarians selected Mr. Sam Stewart and Mr. Mick Wykis to receive the Pat on the Back Award and that Mr. Bob VanDerWege was selected to receive the 2001 Linda K. Barrett Service Award.

COMMUNICATION REPORT:

Dr. Donna Peterson presented the District Communications Goal Report. She stated that the administration examined the overall goal based on 1) improvement in relationships/reciprocal communication between central office and school staffs, community members, Borough Assembly members, legislators, the State Department of Education and school board members about educational issues and directions and; 2) quality service at all sites/programs. She explained that these two categories are used nationally to evaluate communications in business and industry. She noted that "artifacts" are included in the report as evidence of both areas. She stated that the administration believes that communication can only improve and noted that Goal Number 2 in the Long Range Plan deals with internal and external communications.

BOARD REPORTS:

Dr. Anderson provided a written report of his recent trip to the National School Board Conference in San Diego. He reported that the conference provided a number of valuable ideas, some of which the District can accomplish and some that the District cannot afford. He stated that he left the conference even more convinced that the District should put money into staff development and training to allow teachers to improve their skills. He noted that one state pays a \$25,000 bonus to those teachers who attain national certification and suggested that the Board pursue the legislature to consider the idea. He noted that he was impressed with a presentation by two districts that require teachers to evaluate themselves based on four categories ranging from inadequate to superior. He stated that one district offers incentive pay, which has been so successful that the District has not needed to negotiate with the teachers' union. Instead the two parties continue to roll their contract forward. He reported that both districts also gave each teacher 2-3 days with pay to prepare an evaluation defense. He stated that he would like the District to consider the self-evaluation idea. He reported on a company that grades essays by computer in only a few seconds and with better accuracy. He suggested that if the District were to use this program, turnaround time would be shortened and it might give teachers the opportunity to add more writing and more evaluation. He thanked the Board for the opportunity to attend the conference. He noted that John Glenn and Jonathon Kozel were excellent speakers. He added that he was excited about math after attending a program sponsored by the National Math Teachers' Association. He noted that there will be a math conference in April 2002 and suggested that the District send several teachers.

Mrs. Crawford clarified with Mr. Syverson that the District has one teacher who is nationally certified.

CONSENT AGENDA:

Items presented on the Consent Agenda were Approval of Administrative Recommendation of a Request for 2001-2002 Leave of Absence – Certified, Long-Term Substitute Teacher Contract, Resignations, Tentative Tenure Teacher Assignments, and Budget Transfer.

Administrative Recommendation
REGARDING a Request for 2001-2002
Leave of Absence – Certified:

Mr. Syverson recommended the Board approve the administration's recommendation to deny a leave of absence – certified for Melissa Cloud, Grade 4, West Homer Elementary (fall semester 2001).

Long-Term Substitute Teacher Contract:

Mr. Syverson recommended the Board approve a long-term substitute teacher contract for Stephanie Cox, Grade 2, Soldotna Elementary; Joanne McClain, special education/severe, Seward Middle/High; and Judy Schmidt, reading, Nikiski Elementary.

Resignations:

Mr. Syverson recommended the Board approve resignations effective the end of the 2000-2001 school year for Bill Altland, math, Soldotna Middle; John Andrews, activity director/athletic director, Skyview High; Lydia Wren, English/library, Nikolaevsk School; Gordon Griffin, theater, Kenai Central High; Debbie Griffin, music, Redoubt Elementary; Carrie Robbins, English, Skyview High; Deborah Dover, Grade 2, K-Beach Elementary; Robert Dover, Grade 3, K-Beach Elementary; Robert DeMeulemeester, content area technology/Connections, districtwide Alternative Programs; Nancy Synhorst, Grade 1/2, Paul Banks Elementary; and JoAnne Campbell, special education/resource, Nikiski Middle/High.

Tentative Tenure Teacher Assignments:

Mr. Syverson recommended the Board approve tentative tenure teacher assignments for the 2001-2002 school year for Susan Wells, Kenai Middle and for Johanna Idzerda, Voznesenka.

Budget Transfer: Mr. Hickey recommended the Board approve budget transfer Number 242 that transfers \$16,500 and \$24,500 to cover the cost of an administrator for the Aurora Borealis Charter School.

ACTION Mr. Arness moved the Board approve Consent Agenda Items Numbers 1 through 5. He noted that Item Number 3 was a revised version. Mrs. Wassilie seconded.

Motion carried unanimously.

Administrator Appointment: Mr. Syverson recommended the Board approve Steve Pautz as the principal of Seward Middle/High School for the 2001-2002 school year.

ACTION Mr. Arness moved the Board approve Steve Pautz as the principal of Seward Middle/High School for the 2001-2002 school year.

Motion carried unanimously.

BP 5030, School Discipline and Safety and BP 5040, AR 5040, Student Handbook: Dr. McLain recommended the Board approve the adoption of BP 5030, School Discipline and Safety and the revision of BP 5040, AR 5040, Student Handbook. He stated that the policy presented in the packet reflects the review from legal council regarding a three-year versus one-year timeline. He noted that there is specific mention in the policy that community members will be involved in the review and discussion at each school regarding discipline. He stated that the former BP 5030 and AR 5030 have been renumbered to BP 5040 and AR 5040 to be consistent with the AASB model.

Mr. Arness confirmed with Dr. McLain that the Board had moved, seconded and were considering an amendment to the motion regarding BP 5030, BP 5040 and AR 5040. Dr. McLain explained that the amendment proposed at the February 19 meeting was to change wording from advisory councils to site councils. He advised the Board to accept the version of BP 5030 in the packet.

Mrs. Crawford reminded the Board that the amendment before them is “the Board approve an amendment to BP 5030 to insert the word “school” in place of the word “community” in the last sentence of the first paragraph; to make the same replacement in the second sentence of the second paragraph.”

Mrs. Wassilie asked whether the new language allowed for one site council for communities with more than one school, as is the case in Seward. Dr. McLain confirmed that legal council was consulted and that the new language will accommodate the Seward community.

ACTION Mr. Arness moved the Board amend the amendment to add the words “community members” after the words “guardians” in the last sentence of the first paragraph and in the second line of the second paragraph as presented. Mrs. Wassilie seconded.

Amendment to the amendment carried unanimously.

Amendment carried unanimously.

BP 5030, School Discipline and Safety and BP 5040, AR 5040, Student Handbook
(Continued):

Amended motion carried unanimously.

Dr. McLain announced that the District has developed a model site council handbook for student discipline that will be shared with building administrators.

FY 2001-2002 Budget:

Mr. Hickey recommended the Board approve the FY 2001-2002 annual budget in the amount of \$88,420,316.

ACTION

Mr. Arness moved the Board approve the FY 2001-2002 annual budget.
Mr. Poindexter seconded.

Motion carried unanimously.

2001-2002 Tentative Board Meeting Dates:

Dr. Peterson recommended the Board approve a tentative list of School Board meetings and a planning session for the 2001-2002 school year. She noted that the Board will have one meeting in May because of the conflict with graduation ceremonies. She noted that there is also only one meeting in December.

Dr. Anderson and Mr. Arness suggested that the Board refrain from conducting worksessions on the first meeting in April, if possible, so that those who are interested may watch the NCAA basketball championship game.

ACTION

Mr. Arness moved the Board approve a tentative list of School Board meetings and a planning session for the 2001-2002 school year. Dr. Anderson seconded.

Motion carried unanimously.

BOARD COMMENTS:

Miss Hart stated that she thoroughly enjoyed the Nikiski Elementary report.

Mr. Arness asked the cost of a breakfast program and whether the District could assist with supplying the food. Mr. Hickey responded that the breakfast programs are being provided aside from the food service program. He noted that a breakfast program is included in the proposed District Long Range Plan, and he added that he has already discussed the issue with Mr. Lengenfelder. He stated that Mr. Lengenfelder suggested the District offer brunch and feed students early rather than late in the day. Mr. Arness asked whether prepackaged food could be provided. Mr. Hickey expressed concern for handling of the food.

Mrs. Wassilie reported that she was invited to visit K-Beach Elementary on March 5. She reported that she attended the Monday morning assembly. She noted that the teachers were training with CCC software, which is designed to reinforce and monitor basic skill development. She reported that the Long Range Planning session was well attended in Seward and that Dr. Peterson gave an excellent presentation. She reported that she attended the Alaska Rural Systemic Initiative Forum on developing culturally responsive curricula for Alaska. She stated that the Alaska Rural Systemic Initiative is based at the University of Alaska-Fairbanks and is concerned with developing math and science curricula that also incorporate indigenous knowledge for use in rural areas. She noted that Mrs. Daniela Martain from the Challenger Learning Center also attended the conference. She announced that the Challenger Learning Center is considering ways to provide distance delivery to rural Alaska. She announced that the Alaska Weekly Review television program featured two Peninsula science teachers.

BOARD COMMENTS (Continued):

Sammy Crawford recognized the Skyview wrestlers who won state championships (wrestlers Cody Phipps, Neil Strausbaugh, Ian Leach, Chris Rice, Ron Wenger and coaches Neldon Gardner, Dave Carey and Bob Ermold). Mrs. Crawford noted the recent death of Mrs. Trish DeBusschere, teacher. She reported that Soldotna Elementary's critical incident plan worked very well.

ADJOURN: At 8:29 p.m., Mr. Arness moved the School Board Meeting be adjourned. Dr. Anderson seconded.

Motion carried unanimously.

Respectfully submitted,

Ms. Deborah Germano, President

Mrs. Debra Mullins, Clerk

The Minutes of April 2, 2001,
have not been approved as of
April 5, 2001.

April 6, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **Resolution 00-01-11 Support of a paved extension to East End Road**

On January 22, 2001 the district administration outlined recommendations for addressing the long-range facility needs in Soldotna, Seward, Nikiski, and Voznesenka. The recommendation for the community in Voznesenka was to "investigate alternative attendance options of elementary students to McNeil Canyon Elementary School, and/or secondary students to Homer High and Homer Middle School".

I met with the community on April 3 and discussed the issue further. I assured the parents this recommendation means our intent is to investigate options and does not infer an intent on our part to force their children to attend these other schools. I further explained the administration attempt to pursue road improvements is a means to create options not currently available. They are supportive of road improvements and the development of new options but continue to prefer education of their children within the community.

The administration's research into possibilities for East End Road has resulted in correspondence from the Commissioner of Transportation to Senator Torgerson (attached).

Project #14759, East End Road Extension has been initiated for inclusion in the "Needs List". It has been suggested support resolutions can improve the chances for this project during consideration at the fall "Project Evaluation Board".

The administration requests the School Board adopt Resolution 00-01-11 in support of a paved extension to East End Road.

RESOLUTION 00-01-11

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

A RESOLUTION IN SUPPORT OF A PAVED EXTENSION TO EAST END ROAD

WHEREAS, the Kenai Peninsula Borough School District has operated schools beyond the termination of maintained roads in the Homer area since 1988, and

WHEREAS. Homer East End Road now has an improved surface which ends less than three miles from the Village of Voznesenka, and

WHEREAS, the current road condition prevents bus transportation options for approximately 138 school children in Voznesenka and another 68 in Kachemak Selo, and

WHEREAS, the Homer East End Road MP 14-22 Rehabilitation is an existing project scheduled by the Department of Transportation for FY02, and

WHEREAS, the costs for improving East End Road to its natural end can be significantly mitigated if combined with the mobilized effort for project MP 14-22;

THEREFORE BE IT RESOLVED that:

The Kenai Peninsula Borough Board of Education stands in support of improving the East End Road surface to its natural end as this would benefit children attending school in the communities of Voznesenka and Kachemak Selo.

Adopted by the Kenai Peninsula Borough School Board on this 16th day of April, 2001.

Deborah Germano, President
School Board

Attest:

Sally E. Tachick
Notary Public

My Commission Expires 7/25/01

April 6, 2001

M E M O R A N D U M

TO: Board of Education

THRU: Patrick Hickey
Assistant Superintendent, Operations and Business Management

FROM: Melody Douglas
Director, Business and Finance

SUBJECT: Budget Transfer 332

Budget transfer number 332 transfers \$10,000 to cover increased food costs for the Homer High regional kitchen.

This budget transfer exceeds \$10,000; therefore, it requires Board of Education approval per Board Policy 3120. Approval by the Board of Education is recommended.

Enclosure

April 16, 2001

MEMORANDUM

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Resignations - Item 10a (3)

It is recommended the following resignations be approved effective the end of the 2000-01 school year:

Jeffrey Smith	Special Ed/Resource	West Homer Elementary
Sharon Fraley	Special Ed/Resource	Seward Elementary
Nancy Boehmer	Special Ed/Resource	Redoubt Elementary

April 16, 2001

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Requests for an Unpaid Leave of Absence/Certified – Item 10a (4)

It is recommended the following requests for an unpaid leave of absence be approved for the 2001-02 school year.

Stephanie Kind	Language Arts	Kenai Central High
Jacqueline Bock	Special Ed/Preschool	Sears Elementary

April 16, 2001

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Request for an Unpaid Leave of Absence /Support -Item - 10a (5)

It is recommended the following request for a one year unpaid leave of absence be approved for the 2001-02 school year:

Faith Hays

Cashier

Tustumena Elementary

April 6, 2001

To: Kenai Peninsula Borough School District Board of Education
Through: Dr. Donna Peterson, Superintendent
From: Patrick Hickey, Assistant Superintendent
Subject: **Resolution 00-01-12 Support for increased education funding**

On June 11, Governor Tony Knowles signed CSSB36. This Bill immediately changed statutes related to education funding. The previous method of calculating "instructional units" was replaced by a "per student" calculation and total funding available to school districts increased.

The original base unit as defined in statute currently remains at the \$3940 per student defined in 1998. As we built the FY02 budget, this is the foundation for revenue we used.

Currently there are a number of proposals to increase education funding. The attached resolution has been prepared to register support from the Board of Education.

The administration asks the board to adopt resolution 00-01-12.

RESOLUTION 00-01-12
KENAI PENINSULA BOROUGH SCHOOL DISTRICT

A RESOLUTION IN SUPPORT OF INCREASED FUNDING FOR K-12 EDUCATION IN ALASKA

WHEREAS, CSSB36 changed the foundation calculations methodology in 1998, and

WHEREAS, Alaska School Districts have not seen modifications to the revenue calculations since that time, and

WHEREAS, the effects of inflation eroded the initial gains of CSSB36 over time, and

WHEREAS, the Board of Education has been forced to pare programs, increase Pupil-Teacher-Ratios, and reduce employee benefits to operate within the “cap” as defined by the foundation formula, and

WHEREAS, the shortage of teachers increases the costs in attracting and retaining qualified personnel to educate our children, and

WHEREAS, State of Alaska desires to increase and improve student improvement and has implemented accountability methods to measure such performance and growth;

THEREFORE BE IT RESOLVED that:

The Kenai Peninsula Borough Board of Education stands in support of increasing foundation revenue for the general fund. We support re-examination of the District Cost Factors by attendance areas. We also support continued appropriation of categorical grant funding for Quality Schools Initiative programs and direct intervention programs to assist children not currently on a track for success when faced with the graduation exam.

Adopted by the Kenai Peninsula Borough School Board on this 16th day of April, 2001.

Deborah Germano, President
School Board

Attest:

Sally E. Tachick
Notary Public

My Commission Expires 7/25/01

March 21, 2001

To: Kenai Peninsula Borough School District Board of Education

Through: Dr. Donna Peterson, Superintendent of Schools

From: Todd Syverson, Assistant Superintendent, Human Resources

Subject: **BP 4111.2, 4211.2, 4311.2 - Item 11a**

The district administration asks that the revision to BP 4111.2, 4211.2, 4311.2 be approved as submitted. This policy is modified from the AASB template. No existing language has been stricken. New text is in bold. ***Note:*** Employers may be subject to fines and/or imprisonment if they fail to request evidence of employment edibility or if they knowingly hire undocumented works.

All Personnel BP 4111.2

BP 4211.2

BP 4311.2

Legal Status Requirement

The district shall hire only citizens and aliens who are lawfully authorized to work in the United States. District employment practices shall not discriminate on the basis of citizenship status or national origin, nor shall they discriminate against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency.

All new employees shall show appropriate documents, which certify that they are legally eligible to work in the United States, as required by law.

Legal References:

UNITED STATES CODE, TITLE 8

1324(a)(b) Immigration and Nationality Act, as amended by Immigration Reform and Control Act of 1986 and Immigration Act of 1990

CODE OF FEDERAL REGULATIONS, TITLE 8

274(a) Control of Employment of Aliens

March 21, 2001

To: Kenai Peninsula Borough School District Board of Education

Through: Dr. Donna Peterson, Superintendent of Schools

From: Todd Syverson, Assistant Superintendent, Human Resources

Subject: **BP 4115 Evaluation/Supervision - Item 11b**

The district administration asks that the revision to BP4115 be approved as submitted. This policy is modified from the AASB template in accordance with House Bill 465 (AS 14.20.149) and has been reviewed by AASB legal council.

Certificated Personnel BP 4115

Evaluation/Supervision

The School Board believes that evaluation can provide important information relevant to making employment decisions and can help staff improve their teaching skills and raise student achievement levels. In accordance with the certificated employee evaluation system adopted by the School Board as required by law, the Superintendent or designee shall evaluate the effectiveness of certificated personnel annually. The Board encourages teachers to request further observations and/or professional advice as needed.

The Board regards the Teacher Evaluation Policy and Procedures Handbook to be incorporated in this policy.

The District shall provide annual in-service training to all certificated employees subject to the evaluation system. The training will address the procedures of the system, the standards used by the district in evaluating performance, and other information that may be helpful to a thorough understanding of the evaluation system.

(cf. 4116 – Probationary/Permanent Status)

(cf. 4117.4 – Dismissal)

(cf.4117.6 – Nonretention)

(cf. 4315.1- Competence in Evaluation of Teachers)

Legal Reference:

ALASKA STATUTES

14.20.149 Employee Evaluation

23.40.070 Declaration of policy (PERA)

ALASKA ADMINISTRATIVE CODE

4 AAC 19.010-4 AAC 19.060 Evaluation of professional employees

4 AAC 04.200 Professional content and performance standards

March 21, 2001

To: Kenai Peninsula Borough School District Board of Education

Through: Dr. Donna Peterson, Superintendent of Schools

From: Todd Syverson, Assistant Superintendent, Human Resources

Subject: **BP 4119.12(a) - Item 11c**

The district administration asks that the board adopt BP4119.12(a) as submitted. This policy was developed through AASB in response to Alaska statues related to harassment in the workplace.

All Personnel BP 4119.12(a)

HARASSMENT

The School Board recognizes that harassment can cause embarrassment, feelings of powerlessness, loss of self-confidence, reduced ability to perform schoolwork, an increased absenteeism for tardiness. The Board shall not tolerate the harassment of any student by another student or district employee. Any student or employee who is found guilty of harassment shall be subject to disciplinary action.

Harassment means intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such a manner as to convey hatred, contempt, prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

(cf. 5145.7 Sexual Harassment)

(cf. 4118 – Suspension/Disciplinary Action)

(cf. 4119.11 – Sexual Harassment)

(cf. 4199.21 – Code of Ethics)

To promote an environment free of harassment, the principal or designee shall take appropriate actions such as removing vulgar or offending graffiti, establishing site rules, and providing staff inservice or student instruction and counseling. Principals shall discuss this policy with their employees and shall assure them that they need not endure any form of harassment.

The Board encourages students or staff to immediately report incidences of harassment to the principal or designee. The Superintendent or designee shall promptly investigate each complaint of harassment in a way that ensures the privacy of all parties concerned. In no case shall the student or staff member be required to resolve the complaint directly with the offending person.

Notice of this policy will be circulated to all district schools and departments and incorporated in teacher and student handbooks.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.3 – Complaints Concerning Discrimination)

(cf. 4030 – Nondiscrimination in employment)

Legal References:

ALASKA STATUTES

AS 14.18.010 – 14.18.100 Prohibition Against Sex and Race Discrimination

ALASKA ADMINISTRATIVE CODE

4 AAC 06.500 – 4 AAC 06.600 Prohibition of Gender or Race Discrimination

TITLE VI CIVIL RIGHTS ACT OF 1964

TILE IX, EDUCATION AMENDMENTS OF 1972

INDIVIDUALS WITH DISABILITIES EDUCATION ACT

AMERICANS WITH DISABILITY ACT

March 21, 2001

To: Kenai Peninsula Borough School District Board of Education

Through: Dr. Donna Peterson, Superintendent of Schools

From: Todd Syverson, Assistant Superintendent, Human Resources

Subject: **BP 4300 - Item 11d**

The district administration asks that the board adopt BP4300 as submitted. This policy was developed through AASB in response to Alaska statues. *Note:* Pursuant to state law, the Superintendent, Assistant Superintendent, and other employees who exercise significant responsibilities for the district in the area of collective bargaining formulation and implementation are excluded from the bargaining units of other certificated or classified employees.

All Personnel BP 4300

Management and Supervisory Personnel

Management and supervisory employees are excluded from the bargaining units of other certificated or classified employees.

Management employees are those employees who have significant responsibilities for formulating district policies or administering district programs and who have been designated as management by the School Board.

Supervisory employees are those employees who have the authority to make recommendations to the Superintendent or designee concerning the employees under their supervision. This authority extends to the following areas: hiring, transfer, suspension, layoff, recall, promotion, discharge, assignment, reward, direction, work assignment and discipline.

Legal Reference:

ALASKA STATUTES

23.40.090 Collective bargaining unit

23.40.250 Definitions

ALASKA ADMINISTRATIVE CODE

8 AAC 97.990 Definitions