

# Kenai Peninsula Borough School District Board of Education Meeting Agenda

April 5, 2004 – 7:30 p.m.  
Regular Meeting

Borough Administration Building  
148 N. Binkley, Soldotna, Alaska

**SCHOOL BOARD MEMBERS:**

Ms. Deborah Germano, President  
Mrs. Sammy Crawford, Vice President  
Dr. Nels Anderson, Clerk  
Mrs. Margaret Gilman, Treasurer  
Mrs. Debra Mullins  
Ms. Sandra Wassilie  
Ms. Debbie Holle  
Mr. Marty Anderson  
Mrs. Sunni Hilts  
Mr. Patrick Tilbury, Student Representative

Worksessions

3:30 p.m. Education Legislation (*Conference call with legislators*) – Advocacy

4:00 p.m. FY05 Budget – Structure

**A-G-E-N-D-A**

**1. Opening Activities**

- a. Call to Order
- b. Pledge of Allegiance/National Anthem/Alaska Flag Song
- c. Roll Call
- d. Approval of Agenda
- e. Approval of Minutes/[March 15, 2004](#)

**2. Awards and Presentations - *Advocacy***

- a. Nancy Spooner, Transportation Coordinator
- b. Candy Goldstein, Redoubt Elementary Teacher

**3. School Reports - *Accountability***

- a. Nikiski Middle/High School – Mr. John Owens

**4. Public Presentations** (Items not on agenda, 3 minutes per speaker, 30 minutes aggregate)

**5. Hearing of Delegations**

**6. Communications and Petitions**

**7. Advisory Committee, Site Councils and/or P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A., Borough Assembly**

**8. Superintendent's Report**

**9. Reports**

- a. Board Reports

**10. Action Items**

- a. Consent Agenda

- (1) Approval of [Nontenure Teacher Assignments](#) – *Structure*
  - (2) Approval of [Request for Sabbatical](#) – *Structure*
  - (3) Approval of [Requests for Leave of Absence](#) – Certified - *Structure*
  - (4) Approval of [Resignations \(Revised\)](#) – *Structure*
  - (5) Approval of [Nontenure Teachers for Tenure](#) - *Structure*
  - (6) Approval of [2004-2005 School Board Meeting Dates](#) – *Structure*
  - (7) Approval of [2005-2006 School Calendar](#) – *Structure*
  - (8) Approval of [Budget Transfer 271](#) - *Structure*  
*Finance*
- b. Approval of [FY 05 Budget](#) – *Structure*

**11. First Reading of Policy Revisions**

**12. Public Presentations/Comments** (Individuals are limited to three minutes each on the topic(s) listed below or on any topic.)

**13. Board Comments**

**14. Executive Session**

**15. Adjourn**

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Copies of agenda items are available just prior to the meeting in the back of the room or visit our website at <http://www.kpbsd.k12.ak.us>.

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Dr. Nels Anderson, Clerk  
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Mrs. Debra Mullins  
Ms. Sandra Wassilie  
Ms. Debbie Holle  
Mr. Marty Anderson  
Mrs. Sunni Hilts  
Mr. Patrick Tilbury, Student Representative

**STAFF PRESENT:**

Dr. Donna Peterson, Superintendent of Schools  
Mrs. Melody Douglas, Chief Financial Officer  
Dr. Gary Whiteley, Assistant Superintendent  
Mr. Sam Stewart, Assistant Superintendent

**OTHERS PRESENT:**

Mrs. Jenni Hammond	Mr. Mick Wykis
Mr. Bob VanDerWege	Mr. John Pothast
Mrs. Cyndi Romberg	Mrs. Patty Youngren
Mrs. LaDawn Druce	Miss Sarah Youngren
Mr. Jim White	Mr. Tim Peterson
Miss Jenni Dillon	Mrs. Paula Christensen
Mr. Steve Wright	Dr. Roy Anderson
Mr. Dave Larson	Mr. Tony Azzara
Mr. Jim Bennett	Mrs. Rosie Reeder
Mr. Glenn Haupt	Ms. Terri Woodward
Mrs. Kelly Bishop	Ms. Carol Butler
Ms. Gail Moore	Mrs. Sara Hepner
Mrs. Kelley Smith	Mr. John Mills

Others present not identified.

**CALL TO ORDER:**

*(7:31:45 PM)*

Ms. Germano called the meeting to order at 7:31 p.m.

**PLEDGE OF ALLEGIANCE:**

*(7:31:50 PM)*

Ms. Germano invited Sears Elementary kindergarten students to lead those present in the Pledge of Allegiance.

**ROLL CALL:**

*(7:32:25 PM)*

Mrs. Sammy Crawford	Present
Ms. Deborah Germano	Present
Mrs. Margaret Gilman	Present
Mrs. Debra Mullins	Present
Dr. Nels Anderson	Present
Ms. Sandra Wassilie	Present
Ms. Debbie Holle	Present
Mr. Marty Anderson	Absent/Excused
Mrs. Sunni Hilts	Present
Mr. Patrick Tilbury	Present

**APPROVAL OF AGENDA:** The agenda was approved with a revision to Item 10a(3), Resignations.  
(7:32:55 PM)

**APPROVAL OF MINUTES:** The School Board Minutes of March 1, 2004, were approved with a revision.  
(7:33:19 PM)

**AWARDS AND PRESENTATIONS:** Mrs. Debbie Harris and Ms. Cathy Rolph, Alaska Art Alliance Board Representatives, in partnership with the Kennedy Center, presented an award to Mr. Mick Wykis, Sears Elementary principal, for outstanding achievements in integrated arts education.  
(7:33:51 PM)

The Board presented Golden Apple awards to Ms. Carol Butler, Skyview High Custodian, and Mrs. Kelly Bishop, Kenai Alternative High School special education aide, for their service to the District.

**SCHOOL REPORT:** Mr. Mick Wykis, Sears Elementary principal, provided written information to the Board regarding quality teaching and support for students, parent involvement and the extended school day. He explained that the school staff is trying to bring new students to the school through the magnet school, a strong instructional program, and quality staff. Mrs. Thomas, kindergarten teacher, explained the Zoophonics Program and gave a demonstration with the assistance of several kindergarten students (Miss Darian Saltenberger, Mr. Michael Hill, Miss Kali Bravo, Miss Courtney Shipp, Mr. Cameron Ramos, Miss Quaella Middaugh, Mr. Corbin Strieff) who recited the alphabet through action and sounds. Mrs. Atchley, Grades 1 and 2 teacher, explained how reading and writing is taught at Sears Elementary and introduced Mr. Ryan Holmes, Miss Cristina Hubler, Miss Ali Fitt, Miss Mariah Schloeman, Miss Becky Jo Dragseth, and Miss Courtney McCauley who read their own poems in a Coffee House-style format.  
(7:45:42 PM)

**RECESS** At 8:04 p.m. Ms. Germano called a recess.  
(8:04:06 PM)

**RECONVENE:** At 8:10 p.m., the Board reconvened in regular session.  
(8:10:19 PM)

**PUBLIC PRESENTATIONS:** Ms. Amy McVee, Quest parent, expressed concern for the current Quest Program budget reduction proposal because it will dismantle the program and added that the current model is extremely efficient and cost effective.  
(8:10:19 PM)

Mr. Patrick McVee, Quest student, told the Board that the Quest Program allows him to learn things that he would not learn in a regular classroom and asked the Board to continue the Quest Program.

Ms. Gail Moore, Quest teacher, clarified that early intervention for gifted students is critical and noted that the current proposal would mean that some students would not be identified until third grade or not at all and that the true identifier of gifted children is an IQ score.

Mrs. Patty Youngren, QUEST parent, stated that the continuation of the QUEST program is important for the success of gifted students because in a regular classroom teachers may have as many as 30 students with vast levels of abilities and asked the Board to listen to the recommendations of the Quest teachers.

**PUBLIC PRESENTATIONS:**

*(8:10:19 PM)*

**(Continued)**

Miss Sara Youngren, Quest student, stated that she has a 4.0 grade point average and loves school and explained that through the Quest Program, she has been given opportunities to challenge herself and to excel and asked the Board to offer the Program in the same format.

Ms. Jean Rigby, Quest parent, noted that one of the reasons her family chose to move to the Kenai Peninsula is because of the District's Quest Program and that the proposed changes to the program will not offer anything but a brief vacation from class with no enrichment.

Mrs. Jenni Hammond, asked the Board to consider allowing the public to ask for clarification during worksessions; she suggested that the Board take more input from teachers, parents and students regarding the Quest Program; she announced that on March 16 at 9:00 a.m. at the Kenai LIO Office the public can listen and testify to the Senate Finance Committee regarding HB 233. She noted that the Ways and Means Committee will hear HB 236 which enacts an employment tax for education. She suggested that the Board establish a Pupil Transportation Task Force to review District bus routes.

Mrs. Penny Vadla, Ninilchik Elementary/High teacher and Quest parent, stated that it would be a travesty to take the Quest Program away from students and asked the Board to fully fund the program and not cut the FTE from 13 to 6.

Ms. Holle asked for input regarding educational equity and asked Mrs. Vadla for suggestions of ways to reduce the budget. Mrs. Vadla suggested that school consolidation might be a way to reduce the budget and added that she would have a suggestion list for Ms. Holle by Friday, March 19.

Mrs. Cyndi Romberg, Quest teacher, stated that there are many gifted education plans available that would be cost effective and deliver a better program; she gave her objections to the gifted program model currently being proposed; and she reported that a gifted student identification matrix was developed a couple of years ago which is working well.

Mrs. Sara Hepner, Quest teacher, stated that the current Quest proposal is a great staff development model but is not cost effective, too demanding of the regular classroom teacher, and can be accomplished in other ways.

Mr. Rich Redmond, former teacher, reported that he was laid off last school year after 13 years in the District and asked the Board and administration to rehire him.

**COMMUNICATIONS AND PETITIONS:**

*(8:44:42 PM)*

**COMMUNICATIONS AND PETITIONS:**

*(8:44:42 PM)*

**(Continued)**

Dr. Peterson noted that communications regarding the Quest Program and District budget were included in the Board General Information Packet. She noted that the City of Soldotna forwarded a resolution supporting Proposition 1. She reminded Board members of the March 16 joint worksession with the Borough Assembly at 2:00 p.m. regarding Seward Middle School.

**SUPERINTENDENT'S REPORT:**

*(8:45:43 PM)*

Dr. Peterson reported that on Saturday, March 13, 104 students from 14 schools participated in the Districtwide Forensics Meet with the help of 50 volunteers. She reported that on Wednesday, March 10 she spoke to the Anchor Point Chamber of Commerce regarding school consolidation, budget, cocurricular activities, and the development of jobs. She announced that she will be a speaker at the April 2 Charter School Conference at the Challenger Learning Center. She noted that Commissioner Sampson will also be a speaker at the Conference. She reported that she will be in Juneau on March 16 and 17 to attend the Alaska Council of School Administrators Legislative Fly-in. She reported that she will be in Washington, D.C. March 27 through 31 to work on federal priorities and to look at an education model being considered by the state. She urged those present to submit ballots for Proposition 1 by the March 30 deadline.

Ms. Holle asked Dr. Peterson about the consolidation discussion at the Chamber meeting. Dr. Peterson replied that the first question from the audience was, "Are you going to close our school?" She stated that the residents view the school as the heart of the community and are willing to be staffed accordingly or do what is necessary to keep their school.

Ms. Gilman asked for information regarding the April 2 Alaska State Charter School Conference.

Ms. Holle asked Dr. Peterson for more information regarding the Baldrige award. Dr. Peterson explained that the Baldrige award is an award for the business community which has been asked to look at school districts around the country. She stated that Chugach School District received the Baldrige Award last school year. She stated that a team of five educators will travel to Washington, D.C. to observe and bring back information from the school district who received the Baldrige Award this school year.

**Financial Report:**

*(8:50:43 PM)*

Mrs. Douglas presented the financial report of the District for the period ending February 29, 2004. She commented that natural gas bills have increased overall and that the corporate rate has increased 14%.

**CONSENT AGENDA:**

*(8:51:53 PM)*

Items presented on the Consent Agenda were Approval of Long Term Substitute Teacher Contracts; Tentative Tenured Teacher Assignment; and Resignation.

**Long Term Substitute Teacher Contracts:**

Dr. Whiteley recommended the Board approve substitute teacher contracts for Gordon Pitzman, Generalist, Homer Flex; Dave DeRuwe, Math, Seward High School; and Allison Larson, Science, Skyview High School.

**Tentative Tenured Teacher Assignment:**

Dr. Whiteley recommended the Board approve a tentative tenure teacher assignment for the 2004-2005 school year for Janet Miller, Nikiski Middle/High School.

**Resignations:**

Dr. Whiteley recommended the Board approve resignations from Marc Swanson, 6th Grade, Seward Elementary; Dorothy Harness, Math, Homer High School; Dan Walker, Math/Language Arts/Social Studies, Seward High School; and Dianne Silva, Special Education/Resource, Skyview High School (all effective at the end of the 2003-2004 school year).

At 8:49 p.m. Dr. Anderson left the meeting.

**MOTION**

Mrs. Crawford moved the Board approve Consent Agenda Items Numbers 1 through 3. Mrs. Gilman seconded.

Motion carried unanimously.

At 8:54 p.m. Dr. Anderson returned to the meeting.

**PUBLIC PRESENTATIONS/  
COMMENTS:**  
(8:53:04 PM)

Bruce Vadla, Quest parent, expressed support for Quest Program services for middle school and high school students and noted that they are equally as important as elementary services.

Mr. Jim Bennett, Quest Program teacher, clarified inaccuracies in the Quest Program report to the Board, and added that Quest teachers are not afraid to take cuts but ask to be involved in the process.

Ms. Holle asked whether Quest Program students are only pulled out during critical instruction time. Mr. Bennett responded that students are usually pulled out during language arts time which includes reading. He stated that most students are proficient in language arts, and therefore, using that time to address their specific academic needs is convenient.

Ms. Germano stated that student needs are diverse and added that there is a problem with language arts pull-out instruction because it does not fulfill all students' needs. Mr. Bennett explained that Quest teachers work on math, science, and hands-on instruction during the regular classroom language arts period. Mrs. Hepner stated that she has gifted math students pulled out during regular math.

Mrs. Dena Cunningham, Quest parent, stated that she wants her son to be challenged at school and expressed concern that without the Quest Program, it will not happen.

Mr. Brian Bailey, Quest teacher, explained that during the pull-out, period Quest teachers address the diversity of each gifted students' needs. He stated that he is a product of the District's Quest Program and added that the Program was invaluable to him.

Ms. Nora Ribbens, Quest parent, stated that her son wrote a letter to Board members regarding the Quest Program proposal. She asked the Board not to take away from the program but instead, provide more of it. She commended Mr. VanDerWege for his assistance to her as the Nikiski Middle/High School library aide.

**PUBLIC PRESENTATIONS/  
COMMENTS:**  
(8:53:04 PM)

Mrs. Penny Vadla stated that it is easy to cut the Quest Program because gifted students are bright and will excel but cautioned that without a gifted program, students may drop out of school because their needs are

**(Continued)**

not being met.

**BOARD COMMENTS:**

*(9:15:33 PM)*

Mrs. Hilts stated that the Board is passionate about the subject of gifted students but must think of Quest Program services in a different way. She stated that with 13 Quest teachers it is not possible to provide equitable services to 43 schools. She asked how the District can provide a pull-out program to students in a school where English is the second language, or in a remote school, or at a small school. She stated that the goal of the administrative team is to find the giftedness of every student and felt that the Board should have a conversation with parents, teachers, and administration about Quest Program services. She suggested that the group talk about how to provide a fulfilling and good education to all students with the money available. She recommended that parents take the passion for education and use it as a springboard to develop a plan to provide each student in the District (regardless of the school they attend) with an equitable education.

Dr. Anderson related a story about a group of Canadian students who were limited in abilities but were treated as gifted students and became very successful. He stated that this method of teaching has been replicated in many other places and is known as the Pygmalion Effect. He stated that his goal for all District students is that each student would be treated as gifted students. He stated that he recognizes the needs and problems of the Quest Program but does not feel that enough money will come from the legislature to retrieve the Program. He stated that the Quest Program discussion needs to be continued so that the Board can best deliver services to students. He agreed with Mrs. Hilts' comments that there are inequities in services to the District's small schools and added that there may not be a solution. He suggested the Board ask middle school and high school gifted students how to best deliver services so that their needs can be met. He stated that if the District receives additional money from the legislature, it will provide some relief for the 2004-2005 school year but will not allow the Board to restore much of what has been cut from the budget. He expressed concern for the impact of the State House vote to increase educational funding on the local ballot proposition. He predicted that the public will assume that the District will have enough money and will vote against Proposition 1. He explained that the proposition will provide funding for cocurricular activities for the long term and added that he is not optimistic that the state will fund education at the necessary level in future years. He stated that he will not support the return of cocurricular funding in the District budget if Proposition 1 fails. He stated that he may consider funding cocurricular activities if the legislature provides the amount of money as proposed. He asked the public to vote for the proposition because it will allow the Borough to provide funds for cocurricular activities outside of the cap when it becomes necessary.

**BOARD COMMENTS:**

*(9:15:33 PM)*

**(Continued)**

Ms. Holle noted how deeply the love for the Quest Program was expressed in the parent and student testimonials. She explained that the reason the Quest Program is being cut is because the District is facing a \$5 million budget deficit. She stated that Proposition 1 is very important to the District and reminded the public that ballots are due to the Borough Clerk's Office before March 30. She explained that the passage of Proposition 1 will help somewhat but not entirely. She stated that the Quest Program is budgeted at \$1 million and as pointed out by administration is not required by law. She stated that she and other

Board members are not proud of the fact that the Program may have to be cut. She stated that solutions to the District's budget crisis need to be found and added that after the legislature makes a decision on funding some adjustments can be made. She explained that the Board must present a balanced budget to the Borough Assembly which will require a final decision on the 2004-2005 budget at the next meeting. She encouraged those present to continue sending comments to legislators and the governor regarding educational funding. She noted that upon her return to the state last week she did not have any messages from anyone in her district regarding the budget and urged the public to provide suggestions to Board members regarding the budget. She suggested that the District pursue the recommendations in the area cost differential study with the State Senate.

Mrs. Gilman thanked Mr. Wykis and the students for the Sears Elementary School presentation. She expressed appreciation for the parent testimony regarding the Quest Program and added that the information was helpful for the Board and the public. She stated that the Quest Program proposal is a good start for staff development. She stated that differentiation in the classroom is very important and a good goal to strive for but doesn't happen because teachers are spread too thin. She stated that she has not seen any data proving that pull-out programs hurt Quest students. She commented that it was heartening to hear parents begging for education for their children. She observed that the \$400,000 the District spends on school bus aides is just as important as money spent on Quest Program teachers.

Mrs. Crawford thanked Mr. Wykis for the Sears Elementary School report. She stated that the Board needs as much public support as possible to pass Proposition 1 and to urge the senate to pass funding legislation. She acknowledged that the Quest Program has great teachers and added that the Board had an excellent discussion on the topic prior to the Board meeting. She stated that she visited Mr. Ray Vining who teaches online classes and observed an algebra class and an Advanced Placement English course. She explained that the students conduct online discussions and writings as well as other interaction. She stated that she judged the Forensics school-wide competition at K-Beach Elementary School. She suggested that the Board change the start times of the regular meetings to 7:00 pm and continue the worksessions in the same manner. She expressed appreciation for the Dine and Discuss meetings and asked to continue with them. She announced that on Wednesday, March 17 she will attend the Project GRAD meeting and the National School Board Association Annual Conference in Orlando, Florida.

**BOARD COMMENTS:**

*(9:15:33 PM)*

**(Continued)**

Mrs. Mullins thanked the students from Sears Elementary for the school report. She reported that she attended the Administrator Meeting and listened to a wonderful update on school law. She announced that she was invited to visit Nikiski Middle/High School and was escorted around the school by two very capable students who provided good feedback regarding their favorite teachers and what classes they were taking. She reported that the Board had a great worksession on the Quest Program which allowed time to share concerns and have questions answered. She recommended that parents give the Board some more feedback regarding Quest Program services. She stated that she has received phone calls on the issue and expressed appreciation for the great questions. She stated that the Board needs the public's help to contact the legislature in a

show of support for adequate funding for education. She showed a picture of her grandchild and added that she looks at it when she needs to keep smiling.

Mr. Tilbury stated that the Board heard a great school presentation from the students at Sears Elementary and added that he was impressed with their public speaking skills.

Ms. Wassilie thanked the public for speaking to the Board regarding the Quest Program. She stated that it is good to hear about what is being taught in the Quest Program and what is working and what can be improved. She stated that as a former GED teacher, the District has highly gifted students who have become disconnected from the school system and are not productive. She echoed comments made regarding the passage of Proposition 1. She stated that she saw a draft resolution from the Seward City Council supporting Proposition 1. She reported that she has been telling constituents that even if additional money is provided by the legislature, the District will still be considering budget cuts for the 2005-2006 school year. She stated that passage of the Proposition will give the Borough the flexibility to fund cocurricular activities outside of the cap. She stated that she visited Cooper Landing Elementary School which is a model for multi-age classrooms. She stated that Ms. Catherine Baber does an outstanding job of meeting the students' needs with two aides and a number of parent volunteers. She stated that she visited the Connections Program and noted that in addition to the tremendous number of students, the program provides enrichment courses to 150 students who also attend regular schools. She stated that she accepted an invitation to observe the music program at Soldotna Elementary in observance of Music Appreciation Month. She noted that Ms. Erin Southwick, music teacher, is enthusiastic about teaching music and uses music to teach reading. She stated that she was a humorous poetry judge at the Borough Forensics meet and commented on the student talent.

**BOARD COMMENTS:**

(9:15:33 PM)

**(Continued)**

Ms. Germano summarized the Board's earlier worksessions. She stated that conclusions were reached on some topics but not all and expressed appreciation for the good discussions. She stated that for many years she has been a Quest Program parent advocate and was involved when the State decided not to include gifted programs in special education. She stated that cutting the Quest Program funding is not easy to do. She noted that there are many ways that gifted students can be served. She asked whether the District is including all gifted students in the Quest Program or if they must be self-motivated or fit a certain mold. She stated that if the District is not providing Quest Program services for all gifted students then the program delivery of service should be reviewed. She stated that there are 13.5 teachers for 43 school sites with the majority of the students located in the Central Peninsula area. She announced that Ms. Shelly Eidsness from the Alaska Faith Communities for Children, sent a letter announcing that March 18 is Incredible Kids Day. She reported that Ms. Eidsness encourages everyone to write a note to a child telling them they are incredible. She commended the Soldotna High School students who webcasted the state hockey tournament and the student who announced the play-by-play. She reported that Mr. Mark Robinson, Mr. Lance Peterson, Ms. Lynn Roth, and Ms. Jill Berryman produced *West Side Story* with 130 students. She

congratulated the Homer High School girls' basketball team for placing third in the region tournament and the opportunity to compete at the upcoming state tournament. She urged those present to keep the pressure on the state senate to compromise and work towards additional education funding.

She appointed herself (as an ex officio member), Mrs. Crawford, Mrs. Mullins, and Ms. Wassilie to the Board Policy Subcommittee.

**ADJOURN:**  
(9:55:45 PM)

At 9:55 p.m., Mrs. Crawford moved the School Board Meeting be adjourned. Mrs. Mullins seconded.

Motion carried unanimously.

Respectfully submitted,

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Ms. Deborah Germano, President

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Dr. Nels Anderson, Clerk

The Minutes of March 15, 2004,  
have not been approved as of  
March 18, 2004.

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April 5, 2004

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

THROUGH: Gary Whiteley, Assistant Superintendent

SUBJECT: Approval of Tentative Non-tenure Teacher Assignments/2004-05 Item 10 (a) 1

It is recommended that employment for the following non-tenure teachers be approved for the 2004-05 school year. The following lists a tentative assignment for the non-tenured teachers:

<u>Employee</u>	<u>Location</u>	<u>Assignment</u>	<u>Certification</u>
John Clare	District-wide, Central Peninsula	Vision Impaired Specialist	Visually Impaired K-12 Special Ed Orientation & Mobility K-6 Elementary
Kari Cook	District-wide, Central Peninsula	Special Ed/ Occupational Therapist	Occupational Therapy
Cecilia Deatherage	District-wide, Central Peninsula	Speech Language Pathologist	Speech Pathologist
Michelle Gormanous	District-wide, Pupil Services	School Psychologist	School Psychologist
Susan Hatch	District-wide Pupil Services, Central Peninsula	Special Ed/E.H.	K-12 Special Ed Special Ed/Visually Handicapped
Elizabeth Lennon	District-wide, Central Peninsula	Speech Language Pathologist	Speech Pathology Audiology
Angela M. Nelson	District-wide Pupil Services	School Psychologist	School Psychologist
Mary Colleen Pucillo	District-wide Pupil Services, Central Peninsula	.67 FTE Permanent/ 33 FTE Temporary, School Psychologist	School Psychologist
Chris Standley	District-wide Pupil Services	School Psychologist	School Psychologist
Danielle Thompson	District-wide Pupil Services	Speech Language Pathologist	NB-21 Speech Pathologist
Erik Viste	District-wide Pupil Services	School Psychologist	School Psychologist

David Brown	Skyview High School	Special Ed./Resource	K-12 Behavioral Disorder K-12 Specific Learning Disability 7-12 Coaching K-12 P.E.
Chaenette (Jenny) Carroll	Nikiski Middle/High School	Special Ed/E.H.	K-12 Special Ed 6-12 History
Stephanie Coolman	Susan B. English, Nanwalek, Port Graham	Special Ed./Resource	K-8 Special Ed K-8 Elementary
M. Jayne McFarland	District-wide Pupil Services/ Redoubt Elementary	Speech Language Pathologist	Speech Pathologist
Elizabeth Ladd	Nikiski Middle/High	Special Ed./Resource	PK-12 Special Ed
Mary Roed	Redoubt Elementary	Special Ed/Resource	1-8 Special Ed/Elementary
Juliana DeBoard	Seward Elementary	Special Ed./ Intensive Needs	K-8 Special Ed K-8 Elementary
Steve Evans	Seward Middle/High	Special Ed./Intensive Needs	7-12 Special Ed 7-12 Science
Tim Wight	Skyview High	Special Ed./E.H.	P-12 Special Ed K-12 Art
Tina Skaalerud	Soldotna Elementary	Special Ed./Resource	Elementary Special Ed
Janne Lillestol	Soldotna High School	Special Ed/Resource	K-12 Specific Learning Disability 1-6 Elementary
Jennifer Harvey-Kindred	Tustumena Elementary	Special Ed./Resource	B-5 Special Ed./Early Childhood K-8 Elementary

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April 5, 2004

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

TGROUGH:: Gary Whiteley, Assistant Superintendent

SUBJECT: Approval of Request for Sabbatical - Item 10 (a) 2

The Administration recommends approval of the following request for an unpaid sabbatical without benefits for the 2004-05 school year.

Kim Blommel

Grade 4

Seward Elementary

April 5, 2004

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

THROUGH: Gary Whiteley, Assistant Superintendent

SUBJECT: Approval of Requests for Leave of Absence-Certified Item 10 (a) 3

It is recommended the following requests for unpaid leave of absence be approved for 2004-05 school year:

Jason Hobart          Math/Science          Kenai Central High

Micheal Wetherbee    Principal                  Ninilchik School

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April 5, 2004

TO: Board of Education  
FROM: Tim Peterson, Director, Human Resources  
THROUGH: Gary Whiteley, Assistant Superintendent  
SUBJECT: Approval of Resignations Item 10 (a) 4

It is recommended that the following resignations be accepted at the end of the 03-04 school year:

Name:	Assignment:	Location:
Cliff Draper	P.E.	Seward Elementary
Thomas Osborne	Counselor	Seward High School
Bill Morisette	Grade 4/5	West Homer Elementary
Katherine Morisette	Grade 5	West Homer Elementary

April 5, 2004

TO: Board of Education  
FROM: Tim Peterson, Director, Human Resources  
THROUGH: Gary Whiteley, Assistant Superintendent  
SUBJECT: Approval of Resignations Item 10 (a) 4 REVISIED

It is recommended that the following resignations be accepted at the end of the 03-04 school year:

Name:	Assignment:	Location:
Cliff Draper	P.E.	Seward Elementary
Thomas Osborne	Counselor	Seward High School
Bill Morisette	Grade 4/5	West Homer Elementary
Katherine Morisette	Grade 5	West Homer Elementary
Mary Henry	Special Ed/Resource	Sears Elementary
Maurice Glenn	Principal	Nanwalek Elementary/High

April 5, 2004

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources

THROUGH: Gary Whiteley, Assistant Superintendent

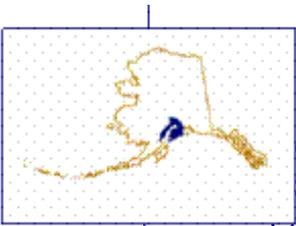
SUBJECT: Approval of Non-tenure Teachers for Tenure /2004-05 - Item 10 (a)  
5

It is recommended that employment and tenure for the following non-tenure teachers be approved for the 2004-05 school year. The following assignments are tentative:

<b>Location</b>	<b>Employee</b>	<b>Assignment</b>	<b>Certification</b>
District-wide Central Peninsula	Kim Denesen	Special Ed./ E.H.	K-9 Special Ed K-8 Elementary
District-wide Pupil Services	Diane Haupt	School Psychologist	B-21 Psychologist
K-Beach Elementary	Debra Hayes	Special Ed/Resource	Special Ed Elementary
K-Beach Elementary	Theresa Owens	Special Ed./ Intensive Needs	K-8 Special Ed K-12 P.E. Adaptive P.E.
Sears Elementary	Kay Downs	Special Ed./Preschool	K-12 Special Ed/Mild K-8 Elementary
Seward Elementary	Lana Esposito	Special Ed/Resource	K-6 Special Ed/L.D. K-6 Elementary

Skyview High	Eric Willets	Special Ed/Resource	K-12 Special Ed 7-12 German
Soldotna Elementary	Amy Hogue	Speech/Language Pathologist	Speech Pathology
Soldotna Middle School	Kevin Downs	Special Ed./E.H.	K-12 Mildly Handicapped Special Ed K-8 Elementary
Sterling Elementary	Gail Frasher	Special Ed/Resource	K-8 Special Ed K-8 Elementary
District-wide Pupil Services, West Homer Elementary	Judy Gonsalves	Speech Language Pathologist	K-12 Speech & Hearing Elementary

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**Office of Superintendent**

Dr. Donna Peterson, Superintendent of Schools  
North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 262-5846 Fax (907) 262-9132

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## Kenai Peninsula Borough School District

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# Memorandum

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**DATE:** March 19, 2004  
**TO:** Members, Board of Education  
**FROM:** Donna Peterson, Ed.D.  
Superintendent of Schools  
**RE:** 2004 - 2005 Meeting Dates Item 10 a (6)

After discussion at the March 15 worksession, the administration recommends the attached schedule for Board meetings during the 2004-2005 school year. The proposed schedule mirrors the current school year with the exception of the elimination of the second meeting in August and the second meeting in March. During the last part of August the administration is primarily focused on training for school start up and past meetings at this time have not contained critical, time-sensitive issues requiring action. During the 2004-2005 school year the second meeting in March conflicts with spring break.

The administration suggests a change to the start time of the meetings to 7:00. If there is Board concurrence on this change, administration will move forward with a change to Board Bylaws (9320a) reflective of this.

As always, the review of how we routinely do business is a good one and the time spent reviewing this basic function is appreciated. The administration recommends approval of the attached Tentative Board meeting date and time for the 2004-2005 school year.

# Kenai Peninsula Borough School District 2004–2005 Calendar

[B Board Meeting]

<b>C</b> School Closes <b>E</b> End of Quarter <b>H</b> Legal Holiday <b>IS</b> Inservice	<b>O</b> School Opens <b>V</b> Vacation Day <b>W</b> Teacher Work Day <b>PN</b> P/T Conference
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July 2004							August 2004							September 2004							October 2004						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2 B	3	4	5	6	7			1	2	3	4					1	2		
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6 H	7	8	9	10	11	3	4 B	5	6	7	8	9
11	12 B	13	14	15	16	17	15	16	17	18	19	20	21	12	13 B	14	15	16	17	18	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18 B	19	20	21	22	23
25	26	27	28	29	30	31	29	30	31	26	27	28	29	30	24	25	26	27	28	29	30					PN	PN
																					31						
# of Inservice Days: <u>0</u> # of Student Days: <u>0</u> # of Teacher Days: <u>0</u>							# of Inservice Days: <u>2</u> # of Student Days: <u>6</u> # of Teacher Days: <u>10</u>							# of Inservice Days: <u>0</u> # of Student Days: <u>21</u> # of Teacher Days: <u>22</u>							# of Inservice Days: <u>3</u> # of Student Days: <u>21</u> # of Teacher Days: <u>21</u>						

November 2004							December 2004							January 2005							February 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1 B	2	3	4	5	6			1	2	3	4						1			1	2	3	4	5		
7	8	9	10	11	12 IS	13	5	6 B	7	8	9	10	11	2	3 B	4	5	6	7	8	6	7 B	8	9	10	11	12
14	15 B	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25 H	26 H	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21 B	22	23	24	25	26
28	29	30	26	27 V	28 V	29 V	30 V	31 H	23	24	25	26	27	28	29	27	28										
													30	31													
# of Inservice Days: <u>1</u> # of Student Days: <u>19</u> # of Teacher Days: <u>21</u>							# of Inservice Days: <u>0</u> # of Student Days: <u>13</u> # of Teacher Days: <u>15</u>							# of Inservice Days: <u>1</u> # of Student Days: <u>21</u> # of Teacher Days: <u>21</u>							# of Inservice Days: <u>2</u> # of Student Days: <u>20</u> # of Teacher Days: <u>20</u>						

March 2005							April 2005						May 2005							June 2005							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7			1	2	3	4	
6	7 B	8	9	10	11 IS/E	12	3	4 B	5	6	7	8	9	8	9 B	10	11	12	13	14	5	6 B	7 B	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21 V	22 V	23 V	24 V	25 V	26	17	18 B	19	20	21	22 V	23	22	23	24	25	26 C	27 W	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30			
# of Inservice Days: <u>1</u>							# of Inservice Days: <u>0</u>						# of Inservice Days: <u>0</u>							# of Inservice Days: <u>0</u>							
# of Student Days: <u>18</u>							# of Student Days: <u>20</u>						# of Student Days: <u>19</u>							# of Student Days: <u>0</u>							
# of Teacher Days: <u>18</u>							# of Teacher Days: <u>20</u>						# of Teacher Days: <u>20</u>							# of Teacher Days: <u>0</u>							

End of Quarter		First and Last Days		Inservice Days		Legal Holidays and Vacation Days	
First Quarter	October 22	Teacher First	August 18	August 18	Independence Day	July 4	
43	Days	Teacher Last	May 27	August 23	Labor Day	September 6	
Second Quarter	January 17			October 22	Veterans Day	November 11	
48	Days	Student First	August 24	October 28-29 (IS/Conference)	Thanksgiving	November 25-26	
Third Quarter	March 11	Student Last	May 26	November 11	Christmas	December 20-31	
39	Days			January 17	Spring Break	March 21-25	
Fourth Quarter	May 26			February 10-11 (IS/Conference)	Vacation Day	April 22	
48	Days			March 11	Memorial Day	May 30	
178	Days						

Inservice = 10 (2 Outside School Year, 8 During)  
 Total ST = 178 + 2 = 180/188  
 Board Approved - 6/2/03  
 DOE Approved - 6/12/03

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Sam Stewart, Assistant Superintendent  
148 North Binkley Street Soldotna, Alaska 99669-7553  
Phone (907) 714-8858 Fax (907) 262-9645

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## Kenai Peninsula Borough School District

### **MEMORANDUM**

**Memo To:** Members, Board of Education  
**From:** Sam Stewart, Assistant Superintendent  
**Date:** March 29, 2004  
**Re:** Revision of 2005-2006 Calendar

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The Arctic Winter Games for 2005-2006 are being rescheduled to March 3rd through the 10<sup>th</sup>, 2006. This necessitates a corresponding change for the District's Spring Break for that school year. Please see the attached amended calendar with the new recommended dates and related changes. These changes are

	<u>Current</u>	<u>Proposed</u>
Spring Break	March 17 – 24, 2006	March 3 – 10, 2006
IS/End of Quarter	March 10, 2006	March 24, 2006

The administration recommends board approval of the amended calendar for the 2005-2006 school year. Upon your approval, the amended calendar will be forwarded to the Department of Education and Early Development for approval.

**Attachment:** Letter from Arctic Winter Games  
Amended 2005-2006 Calendar

Kenai Peninsula 2006 Arctic Winter Games Host Society

March 29, 2004

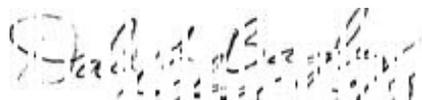
Dr. Donna Peterson, Superintendent  
Kenai Peninsula Borough School District  
148 N Binkley Street  
Soldotna, AK 99669

Dear Dr. Peterson, Superintendent:

The Kenai Peninsula 2006 Arctic Winter Games Board of Directors met on March 11 to discuss changing the dates of the Arctic Winter Games. The Board of Directors unanimously voted to move the dates of the Arctic Winter Games from March 18 to March 3, 2006. The reason for moving the dates was two-fold, one was to avoid conflicting dates with the State high school basketball championships in Anchorage and secondly concerns the weather in late March may not be favorable to several of the outdoor sports scheduled for the Arctic Winter Games.

The Board of Directors request this item be placed on the agenda for the Kenai Peninsula Borough School District meeting on April 19 to discuss and find favor in our change of dates. Please contact me at my office for additional information.

Sincerely yours,



Dale Bagley, President

Kenai Peninsula 2006 Arctic Winter Games

Its  
Box 1659, Soldotna, AK 99669 - 907-335-3366 - 907-335-3367 - awg2006@acsalaska.net

## Kenai Peninsula Borough School District 2005–2006 Calendar

<b>C</b> School Closes	<b>O</b> School Opens
<b>E</b> End of Quarter	<b>V</b> Vacation Day
<b>H</b> Legal Holiday	<b>W</b> Teacher Work Day
<b>IS</b> Inservice	<b>PN</b> P/T Conference

July 2005							August 2005							September 2005							October 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6					1	2	3							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
	H														H												
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
									IS	IS	W	W															
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
								O																	IS/E		
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
																							PN	PN			
31																				30	31						
# of Inservice Days:	0						# of Inservice Days:	2						# of Inservice Days:	0						# of Inservice Days:	3					
# of Student Days:	0						# of Student Days:	8						# of Student Days:	21						# of Student Days:	21					
# of Teacher Days:	0						# of Teacher Days:	12						# of Teacher Days:	22						# of Teacher Days:	21					

November 2005							December 2005							January 2006							February 2006						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3											1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	1	2	3	4	5	6	7	5	6	7	8	9	10	11
					V										H									PN	PN		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	8	9	10	11	12	13	14	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	15	16	17	18	19	20	21	19	20	21	22	23	24	25
				H	H			V	V	V	V	V			IS/E												
27	28	29	30				25	26	27	28	29	30	31	22	23	24	25	26	27	28	26	27	28				
								H	V	V	V	V															
														29	30	31											
# of Inservice Days:	0						# of Inservice Days:	0						# of Inservice Days:	1						# of Inservice Days:	2					
# of Student Days:	19						# of Student Days:	12						# of Student Days:	21						# of Student Days:	20					
# of Teacher Days:	21						# of Teacher Days:	13						# of Teacher Days:	22						# of Teacher Days:	20					

March 2006							April 2006							May 2006							June 2006						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1		1	2	3	4	5	6				1	2	3		
					V																						
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
	V	V	V	V	V																						
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
											IS																
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
					IS/E												C	W									
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
															H												
							30																				
# of Inservice Days:	1						# of Inservice Days:	1						# of Inservice Days:	0						# of Inservice Days:	0					

# of Student Days: <u>17</u>	# of Student Days: <u>20</u>	# of Student Days: <u>19</u>	# of Student Days: <u>0</u>
# of Teacher Days: <u>17</u>	# of Teacher Days: <u>20</u>	# of Teacher Days: <u>20</u>	# of Teacher Days: <u>0</u>

End of Quarter			First and Last Days		Inservice Days		Legal Holidays and Vacation Days	
First Quarter	October 21	44 Days	Teacher First	August 16	August 16-17	Independence Day	July 4	
Second Quarter	January 16	47 Days	Teacher Last	May 26	October 21	Labor Day	September 5	
Third Quarter	March 24	43 Days			October 27-28 (IS/Conference)	Veterans Day	November 11	
Fourth Quarter	May 25	<u>44</u> Days	Student First	August 22	January 16	Thanksgiving	November 24-25	
		178 Days	Student Last	May 25	February 9-10 (IS/Conference)	Christmas	December 19-January 2	
					March 24	Spring Break	March 3-10	
					April 14	Memorial Day	May 29	

*Inservice = 10 (2 Outside School Year, 8 During)*

*Total S/T = 178 + 2 = 180/188*

*Board Approved - 6/2/03*

*DOE Approved - 6/12/03*

*Revised Board Approved -*

*Revision DEED Approved -*

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148 N  
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ool District

March 24, 2004

## MEMORANDUM

TO: Board of Education  
FROM: Melody Douglas  
Chief Financial Officer  
SUBJECT: Budget Transfers

Budget transfer 271 in the amount of \$11,300 has been requested by the Connections program so that they may pay for course fees at Kenai Peninsula College.

This budget transfer exceeds \$10,000; therefore, it requires Board of Education approval per Board Policy 3120. Approval by the Board of Education is recommended.

Enclosure

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 NORTH BINKLEY STREET  
SOLDOTNA, ALASKA 99669

JOB: SYNBAT/BDPRINT PAGE 1  
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BUDGET TRANSFER REQUEST

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SCHOOL  ALT/CONNECTIONS          TRANSFER # 800349    DATE  03/15/04
-----
-----
-----
TRANSFER FROM ACCOUNT NO.      TRANSFER TO ACCOUNT NO.      AMOUNT
-----
1    100-80-4140-0000-4501      100-80-4140-0000-4100      11,300.00
-----
TOTAL:                          11,300.00

```

JUSTIFICATION OR REASONS FOR REQUESTING TRANSFER OF FUNDS ARE LISTED BELOW:

PAY STUDENT KENAI PEN. COLLEGE COURSES

-----  
PRINCIPALS'S SIGNATURE

-----  
SUPERINTENDENT/OPERATIONS APPROVAL

-----  
ACCOUNTING APPROVAL

-----  
DATE APPROVED BY SCHOOL BOARD

000271

-----  
TRANSFER REQUEST NUMBER  
-----

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**Finance**

Melody Douglas, Chief Financial Officer  
 148 North Binkley Street Soldotna, Alaska 99669-7553  
 Phone (907) 262-5846 Fax (907) 262-9645

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## Kenai Peninsula Borough School District

March 30, 2004

### MEMORANDUM

TO: Board of Education

THROUGH: Dr. Donna Peterson, Superintendent

FROM: Melody Douglas  
 Chief Financial Officer

SUBJECT: FY05 Budget Approval

The FY05 Draft Budget is presented ([updated pages attached](#)) with a balanced general fund budget totaling \$77,063,301 and a total of \$95,056,368 for all funds. The District has received input through the Budget Review Committee process, public hearings and public testimony during meetings of the Board of Education. The FY05 Draft Budget includes the following administrative recommendations:

<b>Preliminary General Fund Revenue Budget</b>	<u>\$73,830,297</u>
Allocation of fund balance	1,600,000
SB 1 addition of \$94 to base student allocation*	
State revenue	1,327,645
Local effort	<u>305,359</u>
Total additions to revenue budget	<u>3,233,004</u>
<b>Total Draft General Fund Revenue Budget</b>	<b><u>\$77,063,301</u></b>
<b>Preliminary General Fund Expenditure Budget</b>	<u>\$80,604,717</u>
Reduce internet costs	( 76,820)
Reduce unallocated budget	( 390,778)
Eliminate food service subsidy	( 126,521)
Reduce curriculum adoption	( 484,356)

Reduce all supply budgets district wide by 12% (except charter schools)	( 301,925)
Eliminate co-curricular program (account for as a special revenue fund)	(1,300,000)
Staff adjustments:	
Reduce Quest Program: 5.25 FTE	( 301,093)
Reduce District Office: 2.00 FTE	( 99,716)
Reduce District Media Center: .50 FTE	( 28,676)
Reduce district wide staff: .95 FTE	( 54,483)
Increase secretary staffing formula from 140 to 160 at high schools: 2.50 FTE	( 90,293)
Reduce site administrators: 5.00 FTE	( 286,755)
Total reductions to expenditure budget	<u>(3,541,416)</u>
<b>Total Draft General Fund Expenditure Budget</b>	<b><u>\$77,063,301</u></b>

\*It will be necessary to reduce the expenditure budget should this revenue not materialize.

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