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KENAI PENINSULA BOROUGH SCHOOL BOARD MEETING  
Borough Administration Building  
Soldotna, Alaska 99669

September 20, 1993

SCHOOL BOARD MEMBERS:

Mrs. Betty Obendorf, President  
Mrs. Marilyn Dimmick, Vice President  
Mr. Michael Tauriainen, Clerk  
Mr. Clifford Massie, Treasurer  
Mr. Joe Arness, Member  
Mrs. Mari-Anne Gross, Member  
Mr. Michael Wiley, Member

STAFF PRESENT:

Dr. Robert Holmes, Superintendent of Schools  
Mr. John Dahlgren, Associate Superintendent, Planning,  
Operations, and Technology  
Mrs. Mary Rubadeau, Assistant Superintendent, Instructional  
Services  
Mrs. Sharon Radtke, Executive Director, Personnel  
Mr. Richard Swarner, Executive Director, Business Management

OTHERS PRESENT:

Mr. John Kistler	Dr. Donna Peterson
Mr. Henry Anderson	Mr. Mike Chitty
Mrs. Karen Mahurin	Mr. Richard Harvey
Mr. Duane Anderson	Mr. Mike Lockwood
Mrs. Vickie Fullerton	Mrs. Leslie Weatherman
Mrs. Melissa Edelman	Mrs. Molly Brann
Mr. Rick Gennari	Mrs. Pam Gennari
Mrs. Gloria Bailey	Mrs. Margaret Dubber
Ms. Tina Steiner	Mrs. Debbie Weaver
Mrs. Laurie Moon	Miss Carrie Pattison
Mr. Joey Nightingale	Mrs. Janice Nightingale
Mr. Alden Ford	Mrs. Carol Ford
Mr. Jeramie Vance	Mrs. Sherry Matson
Mrs. Pam Lettington	Mrs. Linda Zimmerman
Ms. Jeanie Robinson	Mr. Bob Darling
Mr. Drew Scalzi	Mrs. Nancy Rollins

Others present not identified.

CALL TO ORDER:

Mrs. Obendorf called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE:

Mrs. Obendorf invited those present to participate in the  
Pledge of Allegiance.

ROLL CALL:

Mrs. Betty Obendorf	Present
Mrs. Marilyn Dimmick	Present
Mr. Michael Tauriainen	Present
Mr. Clifford Massie	Present
Mr. Joe Arness	Present
Mrs. Mari-Anne Gross	Present
Mr. Michael Wiley	Present

## APPROVAL OF AGENDA:

The agenda was approved as printed with the deletion of action on Item 9d, Approval of AASB Resolutions. Mrs. Obendorf announced the AASB Resolutions will be considered at the October 4 meeting.

## APPROVAL OF MINUTES:

The School Board Minutes of August 16, 1993, were approved with a correction.

## PUBLIC PRESENTATIONS:

Mrs. Obendorf commented that an information sheet was available to the audience explaining protocol procedures when addressing the school board. She also reminded school board members of Robert's Rules of Order where a member is allowed to speak twice to a question and debate is exhausted after ten minutes.

Mr. Mike Lockwood, Co-chair of the Kenai Peninsula Health Care Advisory Committee, requested the Board's support to the boroughwide health care plan presented on the October ballot. He noted health care costs could be handled better locally rather than on a statewide or national basis.

Mr. Joseph Frank, representative for the school bus drivers, noted the transportation contract would be bid soon, and requested the Board protect the driver's wages by providing language toward this effort in the upcoming bid proposal.

Mr. Duane Anderson, parent and school board candidate, called the Board's attention to an Anchorage Daily News editorial related to voter approval of the bond election on Anchorage schools where voters "get to purchase" these additions and renovations. He felt this opinion was given because of the 70-30 split now offered by the state. He further noted the article presented educational cost comparisons prepared by the Department of Education for the Anchorage School District and other Alaskan school districts.

COMMUNICATIONS AND  
PETITIONS:

Mrs. Obendorf reported forms had been received from the Association of Alaska School Boards for nominations to the Board of Directors and Outstanding School Board Member Award.

She noted information had been received on a worksession sponsored by the National School Board Association related to public funding.

SUPERINTENDENT'S REPORT:

Dr. Holmes reported the current 9826 enrollment is 180 students over projection. He noted nine additional teachers have been assigned to alleviate classroom overcrowding, and final adjustments will be made following the 20-day count which ends on October 22. He commented that the opening of school went well and teachers were fully prepared for students.

He noted two teachers were honored recently; Sammy Crawford of Soldotna High School received the Milken Family Foundation National Educator Award, and John Mills of Sears Elementary received the AASA Sallie Mae First Year Teacher Award.

Dr. Holmes reported Board goals for site based decision making and strategic planning are on track. He noted action team leaders will meet on October 23 and the core team will meet on December 13 and 14.

He invited the Board to attend the administrators' meeting at Kenai Central High School on September 29 and North Star Elementary's "Meet the Candidates Night" on September 23.

COMMUNITY SCHOOLS REPORT:

Mr. David McCard, Community Schools Director, reported community schools programs are conducted in Soldotna, Seward and Homer. He noted the 92-93 program served 9,068 participants of which 48% were children. He reported the \$246,903 program was funded primarily through user fees (38%), Cities of Seward, Homer and Soldotna (38%), Department of Education (17%) and school district (7%). He highlighted Soldotna's SummerCamp '93 which offered activities in art, drama, MacComputers, ceramics, music and brain games for attendees.

Mr. Wiley noted the Seward program had been cut, and requested the funds be restored. Mr. McCard responded that would be a school board decision.

NORTH STAR ELEMENTARY  
SCHOOL REPORT:

Dr. Donna Peterson, Principal of North Star Elementary School, reported the school's goal is to provide an atmosphere for academic achievement and positive self concept for all students at their school. A successful method to achieve this is through self evaluation by students, teachers, principal and parents. Students Alden Ford, Jeramie Vance, and Carrie Pattison presented self evaluations of their involvement and learning on a recent

NORTH STAR ELEMENTARY  
SCHOOL REPORT (cont.):

outdoor experience to Hidden Lake. A student self evaluation with student, teacher and parent was presented by Joey Nightingale, his mother Janice, and teacher Pamela Gennari. Teacher Linda Zimmerman reported on methods teachers use to complete self evaluations, and parent Pam Lettington explained the parent involvement program at the school.

TESTING REPORT:

Mrs. Rubadeau stated the district assesses student achievement annually by the administration of three tests: The Iowa Test of Basic Skills, Curriculum Referenced Tests and the Analytic Writing Assessment. She noted the tests assess different skills, knowledge and performance in different ways and are used at the building and classroom levels to make instructional decisions.

Mr. Paul Epperson presented the 1992-93 district results on the state mandated Iowa Test of Basic Skills for grades 4, 6, 8, and the district's Curriculum Referenced Tests and Analytic Writing Assessment. Mrs. Lois Massie, KCHS teacher, was complimented for her leadership role in the Analytic Writing Assessment program.

RECESS:

At 9:06 p.m., Mrs. Obendorf called a recess.

RECONVENE AFTER RECESS:

At 9:23 p.m., the Board reconvened in regular session.

FINANCIAL REPORT:

Mr. Swarner presented the financial report of the district for the period ended August 31, 1993.

CONSENT AGENDA:

Items presented on the Consent Agenda were Approval of Beluga Lease Agreement, Addendum to Flex School Lease Agreement, Sick Leave Requests/Certified, Leave of Absence Requests/Support and 1993-94 Teacher Assignments.

BELUGA LEASE AGREEMENT:

Mr. Dahlgren recommended the Board approve a lease agreement with Don Hopkins in Beluga for lease of his house as a school and teacherage at a cost of \$800/month effective September 1, 1993. Utilities would be paid by the school district and the lease could be terminated with 90 days notice by the tenant.

FLEX SCHOOL LEASE ADDENDUM:

Mr. Dahlgren recommended the Board approve an addendum to the current Flex School contract to lease an additional 648 square feet of space in the existing building for \$500/month.

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SICK LEAVE DRAW REQUESTS/  
CERTIFIED;

Mrs. Radtke recommended the Board approve draws from the Sick Leave Bank for Suzanne Legner, Grade 5, Tustumena Elementary, 24 days; and Judy Klunder, Grades 1-2, Tustumena Elementary, 22 days.

LEAVE OF ABSENCE REQUESTS/  
SUPPORT:

Mrs. Radtke recommended the Board approve unpaid leave of absences for Lorrel Ludy, Special Education Aide, Kenai Central High, effective January 17, 1994 through March 25, 1994; and Dorothy Fry, Special Services Aide, Paul Banks Elementary, effective January 3, 1994 through May 26, 1994.

1993-94 TEACHER ASSIGN-  
MENTS:

Mrs. Radtke recommended the Board approve teaching assignments for the 1993-94 school year for Gretchen Bagley, Physical Education, North Star Elementary/Nikiski Elementary; Beverly Wisdom, Grades K-2, Razdolna Elementary (half-time); Alex Koplín, Special Education/Resource, Homer Junior High; Katie Blossom, Grades 4-5, Tustumena Elementary; Judy Morgenweck, Grade 2, Soldotna Elementary; Mary Jackson, Collaborator, Sears Elementary (half-time); Dick Sander, Mathematics, Homer High; Paula Redlin, Special Education/Resource, Nikiski Elementary; Sandra Altland, Counselor, Mt. View Elementary (.75 time); Paula Williams, K-3, Bartlett Elem/High; Christine VanBuskirk, Music, Nikiski Jr/Sr High (.36 time); Liesl Davenport-Wheeler, Music, Seward Jr/Sr High; and Patty Jay, Secondary Education, Bartlett Elem/High.

ACTION

Mrs. Dimmick moved the Board approve Consent Agenda Items #1 through #5. Mr. Arness seconded.

Motion carried unanimously.

KPSAA HANDBOOK REVISION:

Mr. Dahlgren recommended the Board approve a change to the junior high KPSAA handbook to read, "It is recommended that a physician's clearance for sport activities be on file with the coach and athletic director or principal." He noted this is current practice and had been incorrectly worded in the handbooks approved in June by the school board.

Mrs. Obendorf stated she felt it was important that junior high school students have physical examinations because of teens' rapidly changing bodies. Mr. Dahlgren stated the district's requirements are more stringent than those of the state, and high school participants are required to have physical examinations. Junior high school participants are not required to have physicals where students are involved in intramural and interscholastic activities.

KPSAA HANDBOOK REVISION  
 (continued):

Mr. Duane Anderson questioned whether this was the only change from last year. Mr. Dahlgren commented this is not a change, but an error in compiling the junior high handbooks. Mr. Anderson questioned whether other changes could be made at this time. Mr. Dahlgren responded other changes were made in June when the Board approved the handbooks.

ACTION

Mrs. Gross moved the Board approve the change to the junior high KPSAA handbook as presented. Mr. Tauriainen seconded.

Mrs. Dimmick stated she felt this age group of students were vulnerable because their bodies are growing and changing. She favored the original wording where physical examinations are required. She felt the existing wording would call parents' attentions to the need for physical examinations at this age. Mr. Dahlgren commented school health screening identifies some physical conditions. Ms. Jeanie Robinson, School Nurse Coordinator, added that height and weight, hearing, vision, speech and scoliosis are checked. She stated the physical education departments conduct their own examinations, however, heart examinations are not part of these programs.

Mr. Dahlgren commented further that each school possesses lists of students who are medically fragile, and coaches and teachers are informed of this.

Mr. Arness commented it appeared the district was arbitrary and felt that in the future KPSAA should consider adding a statement to the sign up sheet that students be seen by a physician prior to participation in sports activities.

Mrs. Gross stated that most students visit their family doctor several times during the year and are regularly checked in this manner. Therefore, she felt it was not necessary to require a physical examination at the junior high level. She added that sports activities are not as lengthy or vigorous in junior high as they are at the high school level.

VOTE:

YES - Arness, Gross, Massie, Tauriainen, Wiley, Obendorf  
 NO - Dimmick

Motion carried.

ADMINISTRATOR ASSIGNMENT:

Dr. Holmes recommended the Board approve the assignment of Tamara Smid as Principal/Teacher at Bartlett Elem/High for the 1993-94 school year.

ACTION

Mr. Wiley moved the Board approve the assignment of Tamara Smid as the administrator at Bartlett Elem/High. Mrs. Gross seconded.

Motion carried unanimously.

FIRST READING/POLICY  
REVISIONS:

Mrs. Rubadeau presented the first reading to Policies 003.111/003.111R, Accidents, First Aid, Medication; 004.5/004.5R, Purchases; and 004.243, Bus Routes. She expressed appreciation to the School Nurse Coordinator, Jeanie Robinson, and a committee of nurses for their work on revising Policy 003.111/003.111R.

Mr. Tauriainen offered a minor word change to the policy on medication administration. He suggested changes be made to the purchasing policy to include services along with equipment and supply purchases going to bid. He offered changes to lower the money amount for bid purposes, and requested the district require a current sales tax compliance certificate when purchasing from local businesses. Mr. Swarner responded lesser amounts were required for purchases in the past, however, with price escalation the policy had been increased. He also noted the district requires a sales tax statement and does not purchase from businesses delinquent on sales taxes. Mr. Tauriainen commented he had received calls from individual business people who felt they were missing out on school district business because of the \$5,000 bid limitations, and he felt this should be lowered to \$1,000-\$2,000. Mrs. Obendorf asked that any major changes to the policies be presented as amendments at the next meeting.

PUBLIC COMMENTS:

Mr. John Kistler called the Board's attention to a title change needed in the purchasing policy. He commented it would be to the district's best interest if the bid limits are lowered.

PUBLIC COMMENTS  
(continued):

Mrs. Karen Mahurin, KPESA President, commented on Policy 003.11 related to accidents, first aide and medications, as it relates to staff members responsible for medical care of students. She noted due to budget reductions, secretaries often take care of first aide and medical needs of students. She noted school secretaries oppose administering first aide and medications, and the situation is worsening for them. In addition to liability, secretaries are concerned they do not have enough time to complete their designated duties due to additional nursing responsibilities. She noted this stress is causing physical ailments among the secretarial staff. Mrs. Mahurin urged the Board to review the situation.

On behalf of Sears Elementary Principal Jacquie Imle, Mrs. Mahurin invited the Board and administrative staff to the school's 25th anniversary celebration on Friday, September 24, 4:00 p.m. to 6:00 p.m.

BOARD COMMENTS:

Mr. Wiley recognized Borough Assembly member, Drew Scalzi, in attendance at the meeting.

Mr. Wiley requested an addendum be made to the budget to restore the Seward Community Schools Program to its original funding level.

He complimented the Inservice Committee for formulating an excellent inservice program in August.

Mr. Wiley expressed concern with federal funding to the school district. He commented he did not feel the federal government should meddle with the local education system. He stated the board should review the grants it is receiving to assure there are "no strings" attached. He felt education should belong at the local level.

Mr. Tauriainen commented the Board had previously requested brief reports on out-of-state trips for administrators. He requested the Board receive these reports so the Board will know what they are exposed to.

Mrs. Gross stated she had been following the increased enrollment at Paul Banks Elementary School this year. She noted with the additional students, the large second grade class is exceedingly academically low. She asked that this be monitored closely and it is important that an additional teacher be hired.

BOARD COMMENTS (cont.):

Mr. Massie requested an excused absence from the next meeting. The Board extended best wishes and appreciation to him for his six years of service on the School Board.

Mrs. Dimmick noted the building rented for the Homer Flex School is badly in need of repairs, especially the roof. She commented that expensive equipment is in danger of being damaged, and questioned whether the owner will be held responsible for the damage. She felt the owner should be held responsible for keeping the building repaired to the district's standards. She hoped this would be the last year the Flex School would be housed in the building.

Mrs. Dimmick questioned whether all schools in the district have a process for hiring which involves parents and staff in the decision making process. She requested the administration respond with a brief report on this.

Mrs. Dimmick stated she was pleased with the Superintendent's updates to the Board. She felt communication should be formalized and requested administrators notify the Board when they make presentations, etc.

Mrs. Obendorf commented she was pleased to be in attendance at the ceremony earlier in the day which honored Sammy Crawford with the Milken Family Foundation Award. She noted the attendees' expenses to the awards ceremony were paid by the Milken Family Foundation.

She noted the next meeting would be held in Seward and the AASB Resolutions would be reviewed in Seward prior to the meeting.

Mrs. Obendorf stated she sympathized with Mrs. Mahurin and the school secretaries in handling school nurses' duties.

She noted it was nice for the Board to be thanked at Tustumena School last week.

Mrs. Obendorf reminded school board members to make their reservations to the AASB Conference as soon as possible.

In response to a question from Mr. Tauriainen, Mr. Dahlgren reported the architect presentations will be made on October 18 prior to the board meeting where approval will be requested. He noted architect proposals will be available for review at Central Office.

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ADJOURN:

At 10:35 p.m., Mrs. Dimmick moved the School Board Meeting  
be adjourned. Mr. Arness seconded.

Motion carried unanimously.

Respectfully Submitted,

  
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Mrs. Betty Obendorf, President

  
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Mr. Michael Tauriainen, Clerk

The Minutes of September 20, 1993,  
were approved as written on  
October 4, 1993.