



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Office of Superintendent

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## M E M O R A N D U M

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**DATE:** June 30, 2010  
**TO:** Members, Board of Education  
**FROM:** Steve Atwater, Ph.D. *Steve Atwater*  
Superintendent of Schools  
**RE:** Site Council Evaluations

In accordance with Board Policy 0420, site councils from each school submit an end of the year report reflecting activities throughout the year. Attached are the reports from each school for the 2009-2010 school year. This report is also distributed to each site council chair and principal to assist with collaboration between schools.



# Site Council Evaluations

## Kenai Peninsula Borough School District

**Dr. Steve Atwater, Superintendent**  
**June 2010**

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** \_\_\_\_\_

**Meeting dates and approximate attendance for this school year:**

**What steps did the council take towards achieving the school goal(s)?**

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

**List other significant topics discussed during site council meetings this year.**

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

*Note: This form will be included in an information packet for Board of Education members.*

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Chapman

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**Meeting dates and approximate attendance for this school year:**

9/22 (7), 11/18 (4), 2/9 (5), 3/24 (6), 5/19 (5)

**What steps did the council take towards achieving the school goal(s)?**

Chapman Site Council reviewed 09-10 test data, the Alaska School Report Card, end of year attendance, discipline database, enrollment, staffing, Pre K data, curriculum audit survey information, and intervention information. The School Development Plan was developed/reviewed with the help of the site council. Emphasis this year was on correct writing sequence, math computation, and reading fluency.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student led conferences, and student portfolios (student generated data collection) were significant pieces of our student achievement. Noteworthy was the increase in student responsibility. Feedback parent, teacher, and student Google doc surveys provided valuable feedback.

The parent advisory group was revamped with fund raising meetings throughout the year. Fund raising efforts brought additional teaching materials, books, athletic uniforms, and classroom supplies into the school.

**List other significant topics discussed during site council meetings this year.**

The new Title Pre K program was revisited throughout the year. Topics included quarterly growth, and the need for a longitudinal data study through kindergarten, and the future of the program. Title I Summer School has 20 Chapman students attending this year.

**Is there an area where your council could benefit from additional training or information?**

Site council members attended the district wide KPBSD Site Council/Parent training in the fall. Insights into current district affairs, and state and federal programs, and the budgetary process were made. Yet there are many facets that remain difficult to comprehend and relevant to the decision making process of the site council. Further training and sharing ideas between schools would be beneficial.

**General Comments**

Chapman Site Council members are a viable voice in our school.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Connections Homeschool Program

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**Meeting dates and approximate attendance for this school year:**

September 25, 2010 – December 4, 2010 – March 5, 2010 – May 12, 2010

Approximate attendance rate was 75%

**What steps did the council take towards achieving the school goal(s)?**

Connections Home school Program Site Council focused on meeting AYP and recommended that Connections staff provide interventions for students who are not proficient on SBA's. In addition, Connections staff focused on students who were proficient in 07-08, but were not proficient in 08-09. Connections Homeschool Program met twenty-nine out of the thirty-one of the AYP categories. The two areas that Connections did not meet were in special education math and language arts. The program met the required participation rate. To the best of our knowledge, Connections Homeschool Program has the highest AYP category success rate of all homeschool programs in the State of Alaska.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The site council discussed and recommended that Connections use quality processes as a tool for vision planning and improvement of student learning. Specifically, Connections revised their mission and vision statements utilizing quality processes. In collaboration with David Langford, Connections staff and site council defined why Connections should exist and why Connections should have a long range plan. The staff and council also defined the programs processes which created a visual flowchart and responsibilities of each entity connected with the program. The site council asked about the history of Connections and how it has evolved over the last 15 years. As a result, staff and site council gathered historical data about the past, present status and vision for the future. In conclusion, the site council defined what the perfect homeschool program would look like. The work that has been done this year has helped staff and site council to focus and reaffirm the purpose and vision of homeschool education which helps improve our parents as teachers to impact student learning.

**List other significant topics discussed during site council meetings this year.**

- Home school families were surveyed on what they viewed as the requirements and priorities that an effective homeschool program should provide. These results will be sent out in a second survey to ask homeschool families how important each item is to them. In addition, the families will be asked how they view Connections current performance on each item. The results will aide staff and site council in future improvement processes.

- The site council discussed the unique nature of homeschool education and how grades are earned and the potential impact that may have on UA Scholar Awards and valedictorian status.

**Is there an area where your council could benefit from additional training or information?**

The Kenai Peninsula Borough School District Connections Homeschool Program offers Kenai Peninsula Homeschool families an outstanding program. Years ago state-wide correspondence programs served a purpose by serving homeschool students in districts that did not offer a homeschool program. Today, many school districts offer exceptional programs like KPBSD and KPBSD has the only homeschool program in the state to ever make AYP. Is it possible to eliminate state-wide correspondence programs from operating within the boundaries of school districts that operate viable and exceptional programs within their own boundaries?

**General Comments**

This is the fifth year Connections Homeschool Program has had a site council. As an advisory to the administration, the site council has provided invaluable information and dialogue that has directly contributed to continued improvement and growth of the Kenai Peninsula Borough School Districts Homeschool Program. Connections saw a peak enrollment of 1,150 students during the 09-10 school year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Cooper Landing School

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**Meeting dates and approximate attendance for this school year:**

9/14/2010 11/09/2009 12/14/2009  
01/05/2010 01/11/2010 02/08/2010  
04/12/2010 05/10/2010

Approximate 4 -7 in attendance at each meeting.

What steps did the council take towards achieving the school goal(s)?

The Cooper Landing PAC is highly involved and very supportive of the school in every aspect. This year's PAC provided additional learning opportunities for all students. They provided transportation, volunteering daily/weekly, and with financial support in the area of education and scheduled fieldtrips. Cooper Landing School continues to function at a high level academically and socially with the support of the PAC.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performance on SBA's and Terra Nova continue to be excellent. Daily interaction and communication with the school help to promote excellence.

**List other significant topics discussed during site council meetings this year.**

Fundraising, collaborating with Hope School and Moose Pass, additional activities for students outside school learning opportunities, increasing enrollment and Distance Delivery Education. Support of K- 12 grade configuration.

**Is there an area where your council could benefit from additional training or information?**

None Needed

**General Comments**

## **Homer Flex Alternative Governance Structure Report to the KPBSD School Board 2009-2010**

The Homer Flex Alternative Governance Structure replaces the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.” Homer Flex has been granted this request.

Homer Flex Staff and Collaborating Agencies: Cook Inlet Council on Drug and Alcohol Abuse, Students in Transition, The Center (mental health agency), Office of Children’s Services, Department of Juvenile Justice, Homer Public Health, Employers, Volunteer Parent /Adolescent Mediation Services, Kachemak Bay Family Planning Clinic, South Peninsula Haven House, Seldovia Village Clinic, Kachemak Bay Campus/Kenai Peninsula College/UAA, Youth Job Training Program, Homer Job Center of the Alaska Department of Labor and Workforce Development, Homer Food Pantry, Homer Police Department, Alaska State Troopers

Every week, the staff meets with at least two (sometimes more) representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program toward the advice of these agencies for the increased success of our student population.

Minutes from these meetings are unavailable because they involve confidential information about students.

We have never been able to sustain parents on monthly basis for our attempts at the original site composition requirements. However, our parents are invited in whenever they want to communicate with the entire staff, at our mutual convenience. Their input and that of our students is taken very seriously on a regular basis. Certainly, our pilot this year toward a standards/performance-based high school has been fostered by our students’ and parents’ ongoing comments.

Our conversations this year focused on several school goals:

- Improvement of graduation rate and attendance through student participation in many Quality Learning Processes and student surveys
- Drug/alcohol concerns and their underlying mental health issues
- Quality Learning Processes Tool time activities oriented toward continuous improvement of our standards/performance-based model of high school education

The topic discussed/acted upon that led most significantly to the improvement of student learning: “What can we do to improve our learning environment and the various programs at Flex?” From the start of the school year, using Tool Time, we involved all of our stakeholders in answering this question. One of the primary responses was to find ways to improve students’ health through better nutrition—more nutritional offerings at school, fresh produce grown in our garden, a stronger education in nutrition, and a culinary arts program are a few of these. We hope better nutrition and health will improve their attendance.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Homer High School

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**Meeting dates and approximate attendance for this school year:**

Meetings were held August 18, September 15, October 6, November 3, December 8, January 20, February 2, March 2, April 6, and May 4.

The average attendance per meeting was 15 people. However, there were two meetings with more than 25 visitors due to a teacher assigning students to attend either a site council meeting or a local board/council meeting.

**What steps did the council take towards achieving the school goal(s)?**

Communication among all stakeholders was one of the school goals that the site council is continuing to support. One of the members has taken on the responsibility of a public relations liaison to promote a higher level of publication in the local media.

We had many discussions during Site Council meetings to determine ways to 1) improve the school schedule and Focus on Learning (FOL) program in an effort to alleviate the time students spend away from core subjects during absences from school while traveling for extracurricular activities, and 2) to provide more enrichment and better learning opportunities during our FOL program.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Connections supervision, or lack thereof in previous years, had the most debate and also made a positive impact upon the school learning environment as reported by HHS teachers. Teachers commented that the hallways are no longer crowded with students roaming around the building during class time as was the case last year.

This debate also led to a decision by Dr. Atwater, Superintendent, to acknowledge the number of Connections' students attending Homer High by allotting .5 FTE certified staff to support our Connections population at HHS. Although this position has currently been added to staffing cuts, the HHS Site Council is hopeful this will be reinstated.

**List other significant topics discussed during site council meetings this year.**

The revision of the master schedule was a significant topic. There were two issues that the staff raised which led to a revision of the schedule: 1) student access to college classes at KBC and 2) the impact that travel has on the classes, specifically, the classes at the end of the day. Plans have been finalized and a new master schedule was approved by Site Council at their final meeting on May 4<sup>th</sup>.

The cost of extra-curricular travel was another lengthy discussion because of the impact to Homer High athletics, specifically, the denial of parents being allowed to transport athletes to sporting events in their personal vehicles. Small athletic teams, historically, grouped together to transport students to the central pen, north pen, and Anchorage. Requiring the use of a school bus has greatly increased the costs associated with these teams. With no district funding for athletic travel, this mandate is going to be a difficult funding issue in a small community.

School climate was an agenda item added to the monthly site council meetings. The assistant principal shared not only the discipline report, which indicated a significant decline in the number of total incidents of 440 for the 2009-2010 school year compared to 750 for the previous year, to the recognition of the extra-curricular participation which has averaged 40% of the student body for the school year.

**Is there an area where your council could benefit from additional training or information?**

This site council operated in a formal yet collaborative process during each meeting and was actively engaged between meetings as the principal provided weekly electronic updates to keep everyone informed. No additional training is requested at this time.

**General Comments**

Connections students being served at Homer High, FOL improvements, master schedule changes, athletic travel, and public relations support were major topics for discussion in which the Site Council served to guide these decisions at Homer High School. All members are to be commended for their ongoing support of Homer High.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Homer Middle School

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**Meeting dates and approximate attendance for this school year:**

Approximate meeting attendance: 6-12 people depending on topics in the agenda  
Meeting Dates: 9/15/09, 10/6/09, 11/10/09, 2/9/10, 3/23/10, 5/11/10

**What steps did the council take towards achieving the school goal(s)?**

Our Site Council supported the increased use of technology in classrooms to increase student engagement in learning. They reviewed the school development plan goals for the 2009-2010 school year and supported the hiring of an instructional tutor to provide homework support during lunch/recess and after school.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

One of our Site Council's goals was raising student achievement by increasing student engagement in learning through the use of technology in the classroom. Discussions included the topics of the use of smartboards, Discover, GoogleDocs, Vernier science technology, cell phones, ipods, ipod touches, and laptops in school. 2010 SBA data indicates that the average HMS student score in Reading and Math has increased.

**List other significant topics discussed during site council meetings this year.**

The Site Council

- ✚ The need for improvement in the nutritional value of school lunch and breakfast programs
- ✚ HMS promotion expectations
- ✚ Technology grants
- ✚ Library grants
- ✚ School rules and school activity accounts
- ✚ Renovation of and new material purchases for the HMS library
- ✚ Celebrating student academic achievement
- ✚ Recognizing and displaying student artwork at HMS and in the community
- ✚ The need for the interior of HMS to be repainted.

**Is there an area where your council could benefit from additional training or information?**

School-Business partnership development

**General Comments**

The HMS Site Council members were supportive of the school and their ideas and input into decision making within the school proved extremely valuable. They will continue to seek information regarding how to improve the school lunch program and provide students with 21<sup>st</sup> century learning skills.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Hope School

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**Meeting dates and approximate attendance for this school year:**

9/9/2008, 10/14/2008, 11/12/2008, 1/13/2009, 2/10/2009, 3/10/2009,  
4/14/2009, 5/12/2009

Approximate: 5 – 7 in attendance.

**What steps did the council take towards achieving the school goal(s)?**

The Hope School PTSCA is highly involved and very supportive of the school in every aspect. This year's PTSCA provided additional learning opportunities for all students, providing transportation, volunteering daily/weekly, and financial support in the area of educational technology. Hope School continues to function at a high level academically and socially with the support of the PTSCA.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performance on SBAs and Terra Nova continue to be excellent. Daily interaction and communication with the school help to promote excellence.

**List other significant topics discussed during site council meetings this year.**

Personnel changes, fundraising, collaboration with Cooper Landing School, additional activities for students outside school learning opportunities, increasing enrollment and Distance Delivery Education.

**Is there an area where your council could benefit from additional training or information?**

None needed

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** K-Beach Elementary School

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**Meeting dates and approximate attendance for this school year:**

9/14/09, 10/19/09, 11/9/09, 1/10/10, 2/8/10, 4/12/10, 5/10/10

**What steps did the council take towards achieving the school goal(s)?**

This year the site council's main charge was to revise and upgrade the by-laws. From this work, we discovered the mission, vision and purpose would need to be revisited during the 2010-2011 school year. Using Quality Processes, the Site Council will begin to work with the K-Beach School Community to create a new mission, vision and purpose statement that is aligned with KPBSD goals in the fall. The bylaws are revised and we will revisit them to make sure the new vision, mission and purpose statement are reflected.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Most of our work concentrated on reviewing the by-laws of our Site Council. In addition, the Site Council was interested in a few grants that K-Beach received to increase the use of technology in our classrooms and also the research and purchase of a new playground. It was important to the Site Council that teachers and student input be the crux of the grant application so that it would meet their needs directly. We used quality processes to elicit feedback from all of the students and faculty.

**List other significant topics discussed during site council meetings this year.**

Other significant topics included: Budget, PTR a grant applications for professional development and technology, the new administration configuration with the addition of a new assistant principal, K- out of area area attendance issues and relocation of the 6<sup>th</sup> grade students to a middle school setting.

**Is there an area where your council could benefit from additional training or information?**

Our council will benefit from training in analyzing school data for making decisions for school improvement and academic achievement. Likewise, we would like more training on understanding the in-and-outs of school funding.

**General Comments**

K-Beach Elementary School utilized the Langford Quality Processes in a variety of settings throughout the year. We used several process tools to ensure all voices were heard and had input into the decision making process. For example, K-Beach students had direct input into the qualifications of our new playground and teachers looked at various practices in the classroom in regards to discipline and school wide behavior norms.

Additionally, K-Beach participated in several grant opportunities that the Site Council encouraged the school to participate in. As a result, we received training and equipment in technology and will continue to pursue these opportunities for years to come.

Next year, the K-Beach Site Council is very excited to start the revision of our school purpose, mission and vision statements. Using Quality Process tools we will be able to ensure all K-Beach community members have a voice in this very important process.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Kachemak Selo School

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**Meeting dates and approximate attendance for this school year:**

Mtg. Dates: 9/2, 10/21, 12/10, 2/10, 3/24, 4/21

Attendance: 10 parent average at all meetings along with the school staff.

**What steps did the council take towards achieving the school goal(s)?**

Our parent group reviewed our school goal before it was finalized. We discussed the importance of test results and worked on improving attendance. Leap Frog letter and word games were purchased with T1 funds to improve our Reading program for our early readers. Preschool and summer school programs were also discussed.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Being a school with a very high migrant student population, student attendance is one of our most important topics. Additionally, we discussed our current school improvement plans, and technology plans with our parent group.

**List other significant topics discussed during site council meetings this year.**

Computers and other technology such as SmartBoards, playground equipment, staffing, attendance, staff changes and new hires, and safety concerns and the importance of graduation.

**Is there an area where your council could benefit from additional training or information?**

Our parents could use additional training regarding how to work with outside agencies to improve the school and get their message heard.

**General Comments**

We had a very productive year with a high parent turnout at all of our parent meetings.

Note: This form will be included in an information packet for Board of Education members.

## **Kenai Alternative Governance Structure 2009-2010 Report**

The Kenai Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

Kenai Alternative Staff and Collaborating Agencies: Office of Children’s Services, Department of Juvenile Justice, Kenai Public Health, Kenai Police Department, Kenai Job Center, Kenai Food Bank, March of Dimes, Our Lady of Angles Catholic Church, Kenai Methodists Church, and the United States Coast Guard.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Minutes are taken and are available for review on a limited basis because our small student population could make for individual student identification.

Parents and students are invited and made aware of the Site Council meeting dates and times. Their input is taken very seriously. Our student/parent participation has been very limited due to the typically short stay students are with us and we have found that our proposal structure has been effective.

Our conversations this year focused on several school goals:

- Improvement of graduation rate
- Drug/alcohol concerns and their underlying mental health issues
- Reduction of the Drop Out Rate
- Improving instruction with technology

The topic discussed/acted upon that led most significantly to the improvement of student learning is the incorporation of technology into our classrooms. We hope with this being infused into our curriculum, we will improve graduation rate in the coming years, as well as increase student learning.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Kenai Central High School

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**Meeting dates and approximate attendance for this school year:**

10/22/09, 11/9/09, 1/14/10, & 5/12/10  
approximately 10 people in attendance at each meeting.

**What steps did the council take towards achieving the school goal(s)?**

Reviewed school assessment data, discipline, and attendance information  
Provided feedback regarding School Improvement Planning and progress  
Discussion of School Advisory Program  
Discipline Policy and Practices  
Technology planning and Smartboards  
After School Study Hall Implementation  
Valedictorian/Wieghted Grades

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The site council provides an environment tht allows for discussion on all issues relevant to the school community. This year the topic that will have the most significant impact on student learning has been the discussions regarding the implementation of the after school study hall. The implementation of this program will assist students in need of academic support outside of the school day.

**List other significant topics discussed during site council meetings this year.**

Budget development	Upcoming events
Course offerings	Student activities
Master schedule	Job Shadow Day
Staffing	Student Leadership Class
Student discipline	Graduation speeches

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

It has been a pleasure working with this supportive group of parents, community, and staff.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1, 2010**

School: **Kenai Middle School**

Meeting dates and approximate attendance for this school year:

09/17/09	8 Present	02/18/10	7 Present
10/22/09	6 Present	04/01/10	6 Present
11/21/09	7 Present	04/22//10	5 Present
01/22/09	7 Present	05/20/10	4 Present

**What steps did the council take towards achieving the school goal(s)?**

Building Goal: Provide opportunities for feeder school staff to collaborate to better meet the instructional and emotional needs of our students.

Maintain or increase our overall levels of proficiency for our Alaska Native population.

The site council was involved in developing and monitoring these goals throughout the school year.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Master Schedule – Site Council members gave input on course offerings and staff for the 2010/2011 school year. Projected enrollment and adequate staffing issues were discussed.

Inservice Activities: Site Council members suggested topics and were invited to KMS inservice activities.

KMS Site By-Laws: Site Council members reviewed and updated Site Council By-Laws.

Student Test Results: Site Council members were kept updated on student academic progress. Example: SBA, Edperformance and Terra Nova results.

Site Council participated in filling out the Blue Ribbon Application.

After School Tutor Program: Site Council members supported using magazine money to finance our “After School Tutor Program.”

School Budget: Site Council members reviewed how the school budget was developed and allocated to different departments.

Site Council members monitored field trips taken by students.

Site Council members participated in parent orientation night to promote KMS.

**List other significant topics discussed during site council meetings this year.**

Site Council members discussed the issue of receiving accurate projected enrollment numbers in order to build a comprehensive master schedule and hire quality staff members in a timely manner.

Student Handbook: Student Council members approved revised handbook rules.

Site Council members were updated on the impact of AYP results.

Intruder Drill/Earthquake Procedures: – Site Council supported quarterly intruder and earthquake drills with students at KMS.

Site Council discussed the feasibility of being part of the Wind for School Program.

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

The Kenai Middle School Site Council plays a key role as a forum for discussion and input into the operation of KMS. Site council members obtained valuable information from parents, staff, students, and community members allowing them to address vital issues that effect student learning at KMS.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** McNeil Canyon Elementary

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**Meeting dates and approximate attendance for this school year:**

03 Sep 09 (8), 10 Nov 09 (8), 16 Feb 10 (8), 20 Apr 10 (8)

**What steps did the council take towards achieving the school goal(s)?**

The McNeil Site Council continues to be very supportive of the school goals that all students in third grade would be proficient or advanced in Reading and that all sixth grade students would be proficient or advanced in Reading, Writing, and Math. Their support is shown through their agreement and approval to utilize our ELL and Special Education resources to make as much early intervention available to the primary grade students as possible. They also continue to support our After School Learning Lab that is so integral to the continued successes of our SPED students and the ELL population. We have also continued the SPED aide services into that lab time for a fifth year in a row. The recent SBA data on that student population indicates good progress and would support that we continue that practice.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Their willingness to support the focused use of all available resources at the points where they can be most beneficial has been an important part of McNeil Canyon's continued success. For instance, they are 100 percent on board with the use of ELL staffing time being used to provide our After School Learning Lab. They understand the data that shows how those students are consistently performing at grade level or above and often times are out-performing the regular population students.

**List other significant topics discussed during site council meetings this year.**

Concerns about funding to the cap and its immediate impact on McNeil Canyon.

**Is there an area where your council could benefit from additional training or information?**

None at this time.

**General Comments**

It is always a pleasure to work with the McNeil Canyon Site Council. This is a group of people that well represent the community that McNeil Canyon serves and they are truly a group of people that are interested in what is best for all children. They are an important part of what makes McNeil Canyon School such a great place for all of us.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Moose Pass

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**Meeting dates and approximate attendance for this school year:**

9/21, 10/22, 11/12, 12/10, 1/21, 2/11, 3/10, 4/08, 5/13

Approximate attendance: 5-7

**What steps did the council take towards achieving the school goal(s)?**

The Moose Pass SBMC is highly supportive in every aspect of the school but would like to get more of the community involved on a regular basis. This year the SBMC implanted a plan to subsidize the existing SBMC with a separate Moose Pass parent/community group working in conjunction with the SBMC. This entity would also help in assisting the administration, teachers and staff in providing the best possible educational, cultural/artistic, and physical fitness opportunities for the school-aged children of Moose Pass.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performances on SBA's and Terra Nova's continue to be excellent. Daily interaction and communication with the school help promote excellence.

**List other significant topics discussed during site council meetings this year.**

Fundraisers, field trips, collaborations with Cooper Landing and Hope School, and after-school clubs and activities.

**Is there an area where your council could benefit from additional training or information?**

None needed

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Mountain View Elementary

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**Meeting dates and approximate attendance for this school year:**

September 29, 2009 – 10 present	December 1, 2009 – 6 present
October 13, 2009 – 6 present	January 12, 2010 – 5 present
October 20, 2009 – 8 present	January 26, 2010 – 6 present
October 27, 2009 – 7 present	February 16, 2010 – 7 present
November 5, 2009 – 7 present	February 23, 2010 – 6 present
November 10, 2009 – 8 present	April 6, 2010 – 6 present
November 17, 2009 – 6 present	May 11, 2010 – 6 present
November 24, 2009 – 8 present	

**What steps did the council take towards achieving the school goal(s)?**

The Mountain View Site Council met numerous times this year working on goal setting, the mission statement and academic activities for students. The site council used Langford tools to establish their goals.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Writing of the mission statement significantly improved student learning in the following ways:

- The mission statement brought the staff, students and community together as one. Each stakeholder was asked the critical questions to address the content of the mission statement.

Academic activities for students:

- The academic activities met all students learning needs and brought the school together as a whole.
- Artist in Residence Joy Falls was hired to create a ceramic mural depicting wildlife on the Kenai Peninsula.

**List other significant topics discussed during site council meetings this year.**

Bylaws  
Artist in Schools  
Title 1 Preschool  
School Discipline Procedures  
Pupil Activity Accounts

Site Council Annual Evaluation Form  
Mt. View Elementary School  
Page 2.

**Is there an area where your council could benefit from additional training or information?**

No, not at this time.

**General Comments**

Mountain View Site Council worked diligently this year setting goals and following through with them. The site council surveyed the students, and based on their interests, increased the number of academic activities offered at Mountain View Elementary. The site council also reviewed the bylaws and wrote a new mission statement.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nanwalek School

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**Meeting dates and approximate attendance for this school year:**

We met four times this year. It took us a while to get our entire site elected and appointed. Our first meeting was November. Then we had meetings in December, April and May. Our attendance varied but was about 80 percent average over the year.

**What steps did the council take towards achieving the school goal(s)?**

Our school goals this year were in the areas of Writing and Math. Our site supported and assisted with different programs from Literacy and Math nights to assisting in the development of a technology plan. We also wanted to make the school a very welcoming place. We did several things to help with this idea. Bridget Smith with the Alaska School Boards Association presented the QS2 findings and helped us layout the plan for this year. We have seen a very positive increase in parent and community involvement. Our volunteer list has grown to 25 people and our parent teacher conferences have been well attended with 85 percent of our parents attending. The only people that did not attend our last conference were people not in the village.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Support of the school connections program to make the school more welcoming has made significant changes in parent and volunteerism within the school. This is a foundational program and will only grow and improve over the next several years. Our technology plan is very significant and will continue to engage students in learning. We have addressed student growth in a very positive light. We have made classroom adjustments and created mobility with our technology to accommodate growth and student learning. The support of the Rotary project bringing a means to document the cultural heritage of the community will grow over the next few years. We will be developing yearbooks and newspapers and at the same time developing growth in our writing skills.

**List other significant topics discussed during site council meetings this year.**

We have adopted the Voyage for Excellence program and we are developing a stronger foundation in Nanwalek so this transition will be seamless. Our site endorsed a Stewardship component to be embedded in all of our classes next year. We also endorsed and adopted a Personal/Social standard that will be embedded in all our classes and reported out with each report card. We have discussed our library and playground concerns and this has been put into committee work as we develop a stronger vision of these projects. We will address this more in September.

**Is there an area where your council could benefit from additional training or information?**

We will continue to try to attend any site training offered. We hope to incorporate site with some of our in-service training in August. This is especially true with our review of data from this year.

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
 Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikiski Middle-High School

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**Meeting dates and approximate attendance for this school year:**

SITE COUNCIL	"6 <sup>th</sup> Grade Conversation"(Site Coun. Sub comm.)
9/1/09: (9)	11/12/09(30)
10/13/09: Joint with NNS (21)	1/26/10(20)
11/9/09: (12)	2/16/10 (15)
12/8/10: (12)	3/9/10 (13)
1/12/10: Joint with NN (20)	4/5/10 (School Board Approval)
2/9/10: (10)	
3/9/10: (9)	
4/13/10: (11)	

**What steps did the council take towards achieving the school goal(s)?**

The Nikiski Middle-High Site Based Council was instrumental in assisting with the development of our School Improvement Plan and our school goals. The Council also gave final approval of the School Improvement Plan.

At our January joint Council meeting with Nikiski North Star an agenda item discussed was the School Board Goal of increasing the graduation rate. This was a meaningful discussion involving a Pre-K to 12<sup>th</sup> Grade perspective and ideas on what our community could do to lead to an increase in our graduation rate.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The big topic this year for both Site Councils was certainly the "6<sup>th</sup> Grade Conversation." For years the idea of moving 6<sup>th</sup> grade up to the Nikiski Middle-High Campus has been mentioned. Looking at future demographic trends (decreasing enrollments) and the fact that Nikiski North Star continues to have space issues both Site Councils decided to take this issue on this year. A sub committee was formed and charged with studying the issue and coming back to the Joint Site Council with a recommendation. After a year of intensive study a recommendation was made, and approved by the School Board to move 6<sup>th</sup> Graders up to the Middle School for the 2011-2012 school year.

A "6<sup>th</sup> Grade Transition Committee" will be formed in the 2010-2011 school year and charged with planning the transition.

How will this impact our school and learning? The Site Council believes by being proactive on this issue we will preserve our enrolment numbers thus allowing the retention of key elective programs. By being able to continue to provide a rich educational experience for our students the Council believes that student engagement will continue and improve and thus achievement will be impacted.

**List other significant topics discussed during site council meetings this year.**

The Council is very interested in the Wind for Schools Program and discussed this during the past year. A letter will be sent to the District asking what concerns need to be addressed to install a wind turbine on school property.

Technology related discussions occurred on a regular basis and how the hope is to continue to train staff with the skills necessary to teach effectively in a digital environment.

**Is there an area where your council could benefit from additional training or information?**

-Just continuing the two annual trainings that the district offers on an annual basis will assist in training our new council members.

**General Comments**

N/A

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikiski North Star Elementary School

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**Meeting dates and approximate attendance for this school year:**

9/14/09 attendance = 7  
 10/5/09 attendance = 7  
 10/13/09 attendance = 16 (Joint meeting)  
 11/9/09 attendance = 8  
 1/12/10 attendance = 16 (Joint meeting)  
 2/8/10 attendance = 7  
 3/8/10 attendance = 8  
 3/22/10 attendance = 12 (Joint meeting)  
 4/12/10 attendance = 6  
 5/10/10 attendance = 7

**What steps did the council take towards achieving the school goal(s)?**

1. Developed the 2009-10 School Development Plan. Followed up throughout the year.
2. Discussed Title I support throughout the year, including additional hiring of aides.
3. The year long focus on moving the 6<sup>th</sup> graders to Nikiski Middle High School to support a more conducive learning environment with more space and less discipline issues.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

1. Discussed how to use the Title I Stimulus funds: Extended Day and Summer School. Reviewed information from last year's annual Site Council Evaluations for the district. One of our members noticed McNeil Canyon's after school approach. We followed up with the school and then worked with monies from Title I stimulus monies and Boys and Girls Club to develop an effective after school tutoring/homework help. The younger students (K-4<sup>th</sup>) had an effective Intervention program as well as a solid tutoring/homework program. We will look to continue this next year.
2. Secured additional funding through grants for technology, specifically, the purchase of another rolling cart and 24 laptops. Supported the grant writing process to purchase additional technology. Advocated for professional development to support the increase in technology and integrate it into the classrooms.
3. Supported the professional development focus on Responsive Classrooms. The group encourages additional training as they see this program as being very supportive to reduce the discipline issues, creating a community of learners in the classroom.

**List other significant topics discussed during site council meetings this year.**

1. Due to the continued discipline interactions in the office, the Site Council recommends that an assistant principal be seriously considered by the district.
2. The SC strongly supports the continued pursuit of the following:
  - Alliance for Healthy School – BRONZE Level Award (goal: May, 2011)
  - Renaissance Learning (Accelerated Reading) - Renaissance Certification: Classroom, Library and School.
  - National School of Character - Certification

**Is there an area where your council could benefit from additional training or information?**

1. The SC still feels it would like additional support with securing grants.

**General Comments**

The SC wishes Ms. Manion luck as she pursues her next career in education and thanks her for her time at Nikiski North Star Elementary. The SC welcomes our new principal, Lisa Callahan, to our school and looks forward to working with her next year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikolaevsk (38)

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**Meeting dates and approximate attendance for this school year:**

9/2/2009 – 11	2/18/2010 – 11
10/7/2009 – 8	3/16/2010 – 12
11/4/2009 – 30	4/22/2010 – 12
12/16/2009 – 14	

**What steps did the council take towards achieving the school goal(s)?**

Professional Development Grant, Instructional Practices, Performance Based discussions, and the Breakfast Program

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Instructional Practices. The discussions about instructional practices were important because they increased our awareness of teaching and new ideas, increased our understanding of future needs in technology; added insight into student creativity and motivation, improved student outcomes and enhanced parent involvement in student learning.

**List other significant topics discussed during site council meetings this year.**

Parenting Workshop (pending), Flashing lights for traffic, Booster seats, By-Laws Revision, Open Gym, Code of Cooperation, Bus Routing, District Budget Awareness

**Is there an area where your council could benefit from additional training or information?**

Using more Quality Processes, District Decision making regarding Money, Budgeting, and Funding. Roberts Rules of Order, District SBC Training

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Ninilchik School

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**Meeting dates and approximate attendance for this school year:**

9/22/09, 11/17/09, 1/26/10, 4/20/10. We had seven people on average at our meetings.

**What steps did the council take towards achieving the school goal(s)?**

The site council monitored our technology progress.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Though we are still in the early stages, I believe that our pursuit of standards based learning will most significantly impact student learning. Our site council is excited about this reform.

**List other significant topics discussed during site council meetings this year.**

Staffing was an unduly large topic as the year wound down due to the timing of budget process.

School funding continues to be a concern, and some site council members feel we need to do a better job of informing the general public about the district's financial position.

**Is there an area where your council could benefit from additional training or information?**

Support of the standards based learning, with opportunities to visit sites and attend trainings as they are available.

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Paul Banks Elementary School

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**Meeting dates and approximate attendance for this school year:**

9/23/09 1/20/10 2/17/10 4/21/10

**What steps did the council take towards achieving the school goal(s)?**

Site council members volunteered throughout the school year in their child's classroom as well as other classrooms. They also helped provide input on various programs in the school such as the Title One Reading Program, Intervention program, school lunch program and after school activities for students. They also participated in collaboration with staff concerning Artist in the Schools program and the use of technology monies.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Site Council's discussion and support in acquiring and using technology grant funds along with their support of the Title One Reading program certainly was a help in improving student learning. Site council members provided suggestions and volunteered time to assist with the development of the grant to secure technology funds. Site council members also showed strong support for our title on reading program along with all programs which provide academic intervention for students. The site council members volunteered their time and took every opportunity to voice appreciation and support for these programs.

**List other significant topics discussed during site council meetings this year.**

H1N1 school policy for closure, Review of Title One Parent Involvement Policy, Student Enrollment, Pre-school program and existing Title One program, student enrollment and staffing needs. School Budget Information meeting conducted by Dave Jones, Artist in the Schools Program, Up-dates on students achievement, Technology grant and use of funds, bingo for books, after school activities programs, swimming program, up-date on pre-school intensive needs program staffing and increase in student numbers. Maintenance projects, staffing for the 2010-11 school year.

**Is there an area where your council could benefit from additional training or information?**

Parents have voiced concerns about the school lunch program and would like to have more information and input on the lunches being served.

**General Comments**

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Port Graham Elementary/High School

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**Meeting dates and approximate attendance for this school year:**

September 2, 2009 (8)	March 9, 2010 (8)
October 7, 2009 (12)	April 7, 2010 (11)
November 3, 2009 (8)	May 5, 2010 (13)
February 3, 2010 (14)	

**What steps did the council take towards achieving the school goal(s)?**

The council spent time at the beginning of the year going over procedures and protocol for running a successful meeting. Site based also covered the academic needs of students in Port Graham.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Officers were elected and set in place. Strategies for improving student achievement were discussed and implemented. Academic achievement was the major school goal. Title I dollars were used to bring in a consultant to help with differentiating instruction.

**List other significant topics discussed during site council meetings this year.**

Policies for Open gym were discussed. Site Based worked with Project Grad to discuss, community and school projects including: photography, workforce academy, procedures for fund raising, and character education. The significance of testing and data were also discussed.

**Is there an area where your council could benefit from additional training or information?**

Training in the operation of site based and duties of officers would be beneficial.

**General Comments**

The Site Based Committee was very active this school year with most parents participating. The community is committed to their school and their young people.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Razdolna #49

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**Meeting dates and approximate attendance for this school year:**

9-16-09	16 attended	4-21-10	9 attended
1-5-10	8 attended	5-4-10	5 attended

**What steps did the council take towards achieving the school goal(s)?**

- Reviewed and provided input for our school goals and the school development plan
- Provided support and recommendation that Razdolna develop and implement a Performance Based Education in Math for the 20010-2011 school year
- Brainstormed ways to get more space and a better school building in Razdolna
- Developed a more formalized system of communicating with parents about major changes in the school schedule or program
- Reviewed Ed-performance and SBA data

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

We still feel our work in finding more space for our students and teachers has been the most significant contribution to learning. Students need room to learn and teachers need space to store materials when they are not in use. We feel strongly that all Razdolna students should be able to go to school in the village of Razdolna. While getting a portable helps deal with our short-term space problems, we still want to address the long-term space and building issue.

**List other significant topics discussed during site council meetings this year.**

Another significant topic that was discussed this year was the culturally appropriate use of technology at school. As a council, we decided that no students in grades K-2 should have any computer access or watch any videos. Students in grades 3-6 can use the computers and short, educational videos. Parents will be notified before any feature length video can be shown.

**Is there an area where your council could benefit from additional training or information?**

NA

**General Comments**

The council does feel that a Performance Based Educational System does meet some of the specific needs and problems that are faced in the Old Believer Villages. The council fully supports going to a PBE system in Math next year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Redoubt Elementary School

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**Meeting dates and approximate attendance for this school year:**

September 16, 2009--7	February 10, 2010--6
October 14, 2009--5	March 10, 2010--6
November 11, 2009--6	May 12, 2010--7
January 18, 2010--6	

**What steps did the council take towards achieving the school goal(s)?**

Our School goals were:

1. Increase math scores on the SBA from 85% proficiency to 88% proficient (K-2 using math CBM's to focus on math fluency and grades 3-6 using the SBA)
2. Increase reading scores to 94% proficiency (K-2 using DIBELS to focus on fluency and 3-6 using SBA to measure comprehension).

The biggest undertaking of the Site Council to support our school's math and reading goals was to have some discussions about communication between the school/teachers and parents, and ways to encourage parent involvement in the school. We firmly believe that students have the best chance of succeeding in school if the school and parents are "on the same page" and have meaningful and regular communication. If parents don't know what is happening at school (or even sometimes what is NOT happening at school), they are limited in their ability to work with and help their children at home, and are less able to support and reinforce the school efforts. Likewise, the more parents are involved in the school, the more they "buy into" what is happening at school, which tends to lead to more involvement, and also tends to foster solid communication patterns with the school and teachers.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

As addressed in the previous question, the discussion on communication and parent involvement probably had the biggest impact. It put an emphasis on getting the school and teachers to maintain regular and meaningful communication with parents, which has been shown and an effective means to increase student performance. Additionally, it heightened the awareness of teachers and parents alike in terms of how we are currently communicating and how could we change our communication for the better.

**List other significant topics discussed during site council meetings this year.**

- \*\*Getting a blinking light for our crosswalk--this happened this past fall.
- \*\*H1N1 issues
- \*\*ways to reward students for excellent academics and behavior
- \*\*Ways to improve communication between school/teachers and parents--included conversations about AlertNow
- \*\*Ways to encourage parent involvement in the school
- \*\*Smartboard technology integration
- \*\*Proposal to move 6th grade to the middle school
- \*\*Formation of Pre-kindergarten program at Redoubt
- \*\*District's Budget info
- \*\*Enrollment/staffing issues

**Is there an area where your council could benefit from additional training or information?**

Continued information from the district and school board, particularly in terms of issues and how they specifically impact Redoubt Elementary School. □

**General Comments**

*Note: This form will be included in an information packet for Board of Education members.*

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** River City Academy

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**Meeting dates and approximate attendance for this school year:**

10/7/09

9 parents

3-2-10

6 parents

5-6-10

4 parents

**What steps did the council take towards achieving the school goal(s)?**

Communication with other schools and interested parents regarding the nuances of a Performance based system was an area of focus for River City Academy. The site council was helpful by working with the RCA staff on the Skyview/SoHi collaboration for the 2010-11 school year as well as attending the Open Houses/Informational nights (March 9, April 13 and May 4).

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Parent/staff/student-led conferences. These meetings are a time when students can not only show what they are attaining, but also a great opportunity for them to explain the Performance based model to their family.

**List other significant topics discussed during site council meetings this year.**

River City Academy's move within Skyview.

**Is there an area where your council could benefit from additional training or information?**

There will never be enough information, as far as the involved parents are concerned, regarding the Skyview/RCA relationship.

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Seward High, Seward Middle and Seward Elementary Site Council

**Meeting dates and approximate attendance for this school year:**

September 10 (14), October 8 (11), October 27(14),December 10 (6), January 7 (12),  
February 11 (13), March 3 (9), April 15 - (9), May 13 - (6)

**What steps did the council take towards achieving the school goal(s)?**

In the beginning of the year, the Seward Site-based Council (SSC) set goals that corresponded with Kenai Peninsula School Board goals of community engagement and communication. During the year, we also addressed goals for each of the three schools, based on administrator requests from each site.

The Seward Site-based Council played a key role in our High School accreditation process by enlisting parent and community participation in Mission, Vision, and Guiding Principles creation and adoption process. The SSC also gave important feedback in the AdvancEd Climate Survey, and provided specific information for our Self-Study report. The SSC provided assistance in the creation and adoption of Seward High School's Student Handbook. Finally, the site council successfully petitioned the Kenai Peninsula Borough School Distinct Board of Education for a policy waiver to allow us to rename Seward High's refurbished field the Roger Steinbrecher Memorial Field.

The SSC was actively involved in the selection and hiring process for the new Middle School administrator.

Site Council opened new pathways for community engagement and communication by posting major school events meetings on an online community calendar. We also promoted use of the calendar by members of the general public as well as the school community, to build awareness of events and avoid scheduling conflicts. The PTSA and all three schools contributed to better communication by sharing newsletters, agendas, event announcements and minutes with the public through an online community newspaper and Edline.

The greatest step toward community engagement came from an SSC member developing and getting funding commitments for an electronic reader board, partially sponsored by GCI (who also donated the property and power source for the sign). The community cannot be engaged with the schools if they are not aware of school events and activities, and the sign also will let students, teachers, and parents know how they can get involved with community events. The reader board also received funding from a QS2 grant the school board received from AASB. Students will be involved in the design and operation of the sign, which will require collaboration with community groups and agencies.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

At SSC meetings, student council representatives and other students presented their positions and learned how we make decisions. Our efforts to promote community engagement also benefited student learning by involving them in service projects, employment, and using local resources to accomplish their goals. The electronic reader board project is a good example.

**List other significant topics discussed during site council meetings this year.**

Representative Paul Seaton, who chairs the Education Committee for the Alaska State Legislature attended one of our Site-based Council meetings and gave us a legislative update on qualifying exit exams for high school students and other topics.

The SSC also discussed 710 accounts and how groups like the Athletic Boosters can work with them more effectively, climate survey data, policies to address chronic tardiness and absenteeism, transportation issues, open vs. closed campus for high school, and how to improve the graduation rate (after reviewing reasons for drop-outs).

**Is there an area where your council could benefit from additional training or information?**

How to implement service learning as a graduation requirement when there's strong opposition from some parents.

**General Comments**

Good year, and the SSC continued to move in a positive direction. Council members are dedicated to the students in Seward and always ready to work on the issues that come to our attention.

*Note: This form will be included in an information packet for Board of Education members.*

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Skyview High School

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**Meeting dates and approximate attendance for this school year:**

9/19/2009 – 20 in attendance  
10/13/09 – 33 in attendance  
(12/01/09 - meeting cancelled due to road conditions)  
1/18/10 – 10 in attendance  
3/1/2010 – 8 in attendance  
5/10/2010 – 11 in attendance

**What steps did the council take towards achieving the school goal(s)?**

In September, we reviewed the school data and reports to discuss the goals for our school development plan.

We explained District wide and Skyview goals for retention of students (lowering drop-out rate) and increasing graduation rates. Skyview is currently trying to reach these goals using a number of methods, including the East Wing project. East Wing is a credit recovery program utilizing one full-time teacher helping 15 students. The students are interviewed before placement.

Our new telephone calling system helps with truancy and tardiness, keeping parents aware of their students' attendance. This should help with academic goals, along with communication with parents. Our two attendance goals were to work on tardies and cutting class.

We continued to use the advisory class, clubs, and extra-curricular classes to motivate students by feeling connected and a part of the school. We developed our 9<sup>th</sup> grade house this year to work on making sure students transition into high school and start high school successfully.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

In October's meeting, we discussed the Quality Learning model by Langford. We talked about the tools used in improving the learning environment of our school.

Two grants awarded:

Two grants the school recently received were outlined. The first, a professional development grant, was co-written by Mr. Fischer, Mr. Jones, and Mr. Schmidt. This grant helps our staff to apply Google Apps in the classroom. The students are already using this tool, and the teachers are happy with the results.

The second grant, a technical grant with stimulus money, was written by Mr. Fischer. Through this grant, we purchased 30 laptops and a computer cart for the 9th grade house. The aim is to advance these laptops with the students as they progress through high school, and then buy additional laptops for each new 9th grade class. This grant also allowed us to purchase two Smart boards, which are currently being used in the classrooms.

We discussed several new ideas that are being contemplated for future years at Skyview, including the need for more career and technical training for students. We talked about the need to share resources between the two high schools (Soldotna and Skyview). Site Council looked at an overview of academic offerings and planned changes for the 2010-11 school year. The Site Council discussed possible schedules for shared classes with SoHi and the new Career Pathway offerings at Skyview that are still being explored.

**List other significant topics discussed during site council meetings this year.**

Homecoming and spirit weeks, senior hall, clubs, region events, custodial hire, dances, baccalaureate, parent training, graduation days, academic offerings, career pathways, funding, Open Houses, awards, East Wing, staffing, hosting the Borough student council meeting, alumni picnic, Prom, technology upgrades and goals, telephone calling system, and selection of valedictorian. We changed some school policies regarding qualifying criteria for valedictorian.

**Is there an area where your council could benefit from additional training or information?**

None at this time

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna Elementary School

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**Meeting dates and approximate attendance for this school year:**

September 8, 2009	February 2, 2010
October 6, 2009	March 9, 2010
November 10, 2009	April 6, 2010
December 15, 2009	May 4, 2010
January 12, 2010	

Site Council members included Jessica Moore, Debbie Carroll, Tracy Jamison, Kelli Creglow, Autumn Taylor, Jane Stein, and Carolyn Cannava. There were from five to seven members present at each Site Council meeting.

**What steps did the council take towards achieving the school goal(s)?**

School goals included raising math learning and increasing assessment scores for disenfranchised students and other students whose assessment scores declined in 2009.

School Council members actively supported school goals, offered input and critiques and articulated goal plans to their constituents.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

All topics discussed related to improvement of student learning. Assessment reports and meeting the challenges that Soldotna Elementary students face were the focus of concerns at all Site Council meetings. Related topics such as moving the sixth grade to SMS, preschool, utilizing additional computer programs, facility/ resource sharing, and adding Title 1 activities were all related to student assessment reports.

**List other significant topics discussed during site council meetings this year.**

Other significant topics up for discussion included congested parking at dismissal, supporting school funding, BP Teachers of Excellence, the H1N1 threat, childhood obesity, playground equipment and charter school/neighborhood school resource inequities.

**Is there an area where your council could benefit from additional training or information?**

No additional training or information is requested at this time.

**General Comments**

The Soldotna Elementary School Site Council continues to believe in the greatness of Soldotna Elementary School and its educational endeavors and to be concerned with maintaining equitable education for all students at Soldotna Elementary in light of the resident charter school's demographics and funding.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna High School

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**Meeting dates and approximate attendance for this school year:**

9/8, 10/13, 11/10, 1/12, 2/9 and 4/13 --- 10 to 12 in attendance

**What steps did the council take towards achieving the school goal(s)?**

Our Site Council monitored our overall staff development training which involved a focus on improving student engagement through the use of technology. We reviewed and approved a 3-day Smart Board teacher training opportunity for teachers along with a 1-day student Smart Board training session. Both of these sessions involved teachers and students collaborating on how to use the new tool and how to support each other in the classroom through the use of the Smart Boards. Both our student and teacher survey's indicated that the Smart Board/technology usage did improve the students over all engagement within the various curriculums which included Math, Language Arts, Science, Social Studies, Special Education and Vocational Ed. As a Site Council member and as an educational family we also continue to offer students additional support (one on one or small group) either before, during or after school hours. Our Wells Fargo After-School tutoring program continues to be a huge safety net for our at-risk students as well as for our general population. We also continued to get support from our National Honor Society students as they continue to serve as after school tutors.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The Staff buy-in and usage of our new technology tools has most significantly had an impact on overall improvement of student learning at Soldotna High School. The focus of the mass majority of our staff meetings and In-service time was dedicated to technology training. Empowering our students to be in charge of their learning through the use of technology was also an area in which we witnessed student growth both with our regular education population as well as with our special education population.

**List other significant topics discussed during site council meetings this year.**

Our Site Council had several discussions with concerns for the amount of student drug use on the Kenai Peninsula. This resulted in our Site Council writing a letter to the School Board expressing our concerns which resulted in the development of a District Task force to study possible solutions to the concern. Our Site Council also crafted a letter requesting that the School

Board give additional staffing to those schools that helped support our home school population with various academic needs resulting in Soldotna High School gaining a 0.5 FTE. This summer we have a team of 4 teachers (2 regular education and 2 special education) that will work together to develop a game plan to assist our special education students and at-risk students in hopes of helping those students be proficient on such tests as the SBAs, HSGQE and within each of their various classes at SoHi. Lockers and roof repairs continue to be a lead discussion item with our Site Council.

**Is there an area where your council could benefit from additional training or information?**

Continued support time for teachers and students to train together and to better develop their skills on how to use our technology tools within our buildings. We would also request continued support for Programmatic staffing.

**General Comments**

Special Thanks to the School Board and to District Office for all their hard work and dedication to the students of the Kenai Peninsula Borough School District.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna Middle School 2009/2010

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**Meeting dates and approximate attendance for this school year:**

9 members attended September 21st

9 members attended October 19<sup>th</sup>

6 members attended November 16<sup>th</sup>

9 members attended January 18<sup>th</sup> along with SoHi Principal Todd Syverson and SMS attendance secretary Cindy Kircher

7 members attended February 15<sup>th</sup> plus SMS attendance secretary Cindy Kircher

9 members attended May 3rd

**What steps did the council take towards achieving the school goal(s)?**

The SMS Site Council pursued the following goals this year:

1. Encourage discussions of the current Soldotna Middle School grade configuration. Discussions should include the strengths of and problems with the current configuration as well as opportunities for improvement. Invite other area Site Councils (to include all SMS "feeder schools" as well as Soldotna and Skyview High Schools) to join the conversation and/or encourage them to begin consideration of these issues as they relate to their schools.
2. Support school improvement goals as outlined in the 2009-2010 SMS School Development Plan.
3. Encourage increased communication and participation between the local community and Soldotna Middle School.
4. Support and work toward 2009/2010 School Board Goals:
  - Students Success: All graduates will be prepared to pursue the educational and/or vocational pathway of choice.
  - Engagement: Increase parent, student and community engagement.
  - Communication: Improve constituent communication.
  - Student Dropouts/Graduates: Increase graduation rates and decrease dropout rates.
5. Promote continuance of an after school tutoring program for students who are struggling academically.
6. Support previous Site Councils' decisions to require mandatory PE uniforms for all students.

7. Support continued mandatory use of a homeroom workbook (student planner).

All goals were monitored, supported and pursued this year. The council discussed addition of sixth graders to the building for next year and decided that current funding limitations were not conducive to that change for the 2010-2011 school year. Discussions of configuration changes are anticipated to continue next year.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The council supported the addition of Smart Board technology to our school this year. Student surveys indicate that their level of engagement in the classroom has increased with the addition of this technology. Further studies and data will be needed to verify their impact on student grades and test scores.

**List other significant topics discussed during site council meetings this year.**

Our council is aware of district goals and keeps them in mind when making decisions about our school. The council has been supportive of parent, student, and staff surveys to gauge the climate of our school and look forward to results from the climate and connectedness survey so that plans for improvement can be discussed and implemented. They continue to be involved with issues such as staffing, course offerings, assessment information, as well as legislative and local political issues, especially as they pertain to school funding.

**Is there an area where your council could benefit from additional training or information?**

The SMS Site Council members would like to suggest that the annual trainings for Site Council/PTSA be combined into one relevant meeting. The group feels that the first training is not necessary, especially to those members who have been on a Site Council or PTSA for many years. That training is redundant for them. The second training, however, is very interesting. The SMS Site Council feels that if one training were held in October or early November, the content from the first annual meeting plus the legislative information could be covered. They also feel that the legislative meeting needs to be held at this earlier time so that parent groups have time to respond to and plan for the upcoming legislative session.

**General Comments**

We are fortunate to have a council comprised of dedicated parents, staff and community members. Their input, questions, and candid observations help us to become a better school. With their help we hope to continue to be a safe, encouraging, academically challenging, and fun place for kids to learn and grow.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Sterling Elementary School

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**Meeting dates and approximate attendance for this school year:**

<u>Meeting Date</u>	<u>Attendance</u>
10/13/09	10
12/10/09	11
2/24/10	9
4/28/10	4

**What steps did the council take towards achieving the school goal(s)?**

The Council was supportive of the school staff’s efforts to improve student behavior and academic achievement, and assisted with brainstorming and problem solving as challenges arose.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The Council continued to take steps to ensure that the safety and wellness needs of Sterling Elementary students are met so children can better focus on learning and participating in school. Specifically, working with the principal and the maintenance department to gain a resolution to the lack of heat in the primary wing allowed the first and second grade class to enjoy learning without having to wear their coats all winter while the second and third grade class didn’t have to keep their windows open all winter. This issue had been ongoing for at least six years, and the school community was excited that a satisfactory resolution was finally achieved.

**List other significant topics discussed during site council meetings this year.**

The safety of the highway and turning lane in front of the school remains an ongoing topic of concern and focus for the Council, as does the water treatment system and leaky roof in the primary wing. Other significant topics discussed included the school district’s budget, the graduation rate, the drop out rate, the school handbook, and staffing allocations.

**Is there an area where your council could benefit from additional training or information?**

At this time, there is not an area where the Council could benefit from additional training.

**General Comments**

The Council benefitted greatly from support and attendance at meetings by our area School Board Member, Marty Anderson, along with representatives from the Borough Mayor’s office, the maintenance department, the capital improvements department, and our area representatives, such as Mike Chenault.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Susan B. English School, Seldovia, Alaska

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**Meeting dates and approximate attendance for this school year:**

9/22/09, 10/27/09, 1/25/10, 3/23/10, 4/20/10 meeting averaged 7 people in attendance monthly.

**What steps did the council take towards achieving the school goal(s)?**

One of the goals was to improve student achievement. The council wanted to pursue implementing Standard Based Education for Susan B. English School. Gregg Wilbanks of River City Academy visited and spent an afternoon presenting standard based education to parents. Student behavior at after school activities was discussed. Title I meetings were held during meetings. AYP data was reviewed. Intervention processes were discussed. The Council voted to continue with the use of Academic Advisers for each of the 4-12 grade students. The use of technology in classrooms was also a priority.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Discussing Standard Based Education has been very helpful. Parents, teachers and staff as well as students were focusing on standards, how we meet them and what will prove standards have been met. 2 staff members have spent 11 days this year working on the K-6 math performance standards. Other staff members and students visited River City Academy.

**List other significant topics discussed during site council meetings this year.**

Other topics discussed were student behavior on trips and other school activities, staffing, Title I, Title VII, and funding.

**Is there an area where your council could benefit from additional training or information?**

Council wants to know more about assessment data and performance standards.

**General Comments**

The council and community of Seldovia have been very supportive of the school and all student activities through out the school year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** 01- Tebughna (Tyonek)

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**Meeting dates and approximate attendance for this school year:**

<u>Date</u>	<u>Attendance</u>
9-10-09	8
10-8-09	9
11-10-09	7
2-10-10	8
5-12-10	8

**What steps did the council take towards achieving the school goal(s)?**

1. Support of school Positive Behavior Plan, both the initial plan and the revised plan. Council was especially supportive of Positive Reinforcement as a deterrent to poor behaviors in school.
2. To this end, supported student recognition/student academic products hung in trophy case and high school wing. Also, school wide assemblies to recognize top performing/improving students as well as supportive actions by school staff inside and outside of the school community.
3. Provided input and support of the PCE process, including support of pupil/parent activities involving the school community.
4. Agreeing to arrange for Native Village of Tyonek employees to volunteer in the school during their work hours.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The behavior plan was the most successful discussion. Not the initial plan/discussion but the one more structured, student reflection focused and behaviorally effective, in the mid fall, 09 timeframe. This fact led to academic gains in the areas of Science and Math according to the 2010 SBA scores.

**List other significant topics discussed during site council meetings this year.**

Personal Electronics Policy in the school  
Cultural speakers/activities in the school building during classes  
Elective classes offered, such as, on-line Spanish, Family Consumer Science and scheduled Welding class for the fall-2010.  
Participation in student led oral/written discussion with legislators regarding the impending coal plants for the Tyonek/Beluga areas.

**Is there an area where your council could benefit from additional training or information?**

Two members need to go to district training in Fall, 2010.

**General Comments**

Bylaws were developed in December, 2009 and posted to Edline. This was first time bylaws had been developed since 1997. This year a good cross reference of the community, both parents, non-parents, students, village administration and school staff came together to participate in Site Council. We look forward to next school year to build upon what we have installed this year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Tustumena Elementary

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**Meeting dates and approximate attendance for this school year:**

September 28<sup>th</sup>- 9

February 22<sup>nd</sup>- 12

October 26<sup>th</sup>- 7

March 29<sup>th</sup>- 7

November 23<sup>rd</sup>- 7

April 26<sup>th</sup>- 7

January 25<sup>th</sup>- 8

**What steps did the council take towards achieving the school goal(s)?**

- Worked toward improvement of classroom environments- Achieved the installation of full spectrum bulbs in classrooms. Reviewed and recommended music and colors in the classrooms and potential ways to achieve the color changes.
- Conducted a community survey- Survey was mailed to all box holders in the community not just school families. Requested input on use of Title I stimulus money with three possible options. Chose to implement a pre-school program which began in January. The summer school option has also been implemented for this year through the Title I program. The third option for an after school program is still in progress with a needs survey being developed.
- Parent training- Representatives from the council attended and reviewed what other councils have achieved and were updated on legislative goals and priorities

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The community survey that led to the development of our pre-school and summer school programs will have a great impact on student learning. It has been amazing to see the growth in our pre-school students. This will have them better prepared for kindergarten and should allow them to be more successful in the beginning. We also believe that our summer school program will help close the achievement gap and allow those students to have less of an academic loss over the summer months and be better prepared in the fall.

**List other significant topics discussed during site council meetings this year.**

- Playground- Tustumena will receive new playground equipment this summer and the committee to make recommendations was chaired by our Council President.
- Class size- Reviewed possible scenarios for classroom configurations to achieve the most effective use of staff to maintain appropriate class sizes.
- Reviewed the use of the Renzuli software in the classrooms. Our school had 3 staff members trained in the use of this program in the regular classroom.

- Hosted a presentation from Dr. Atwater concerning potential changes in schools that our students feed into. This provided a good opportunity for feedback and information on how our community can be involved in these changes.

**Is there an area where your council could benefit from additional training or information?**

We have been frustrated in attempting to find effective ways of reaching families that may have pre-school students that we need to invite to be part of our program. We feel that there are some students we aren't reaching who may benefit the most from early learning opportunities.

**General Comments**

Next year one of our goals will be to look into after school activities and possible inclusion of an after school study program.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Voznesenka

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**Meeting dates and approximate attendance for this school year:**

9.29.09 - 29, 12.1.09 - 13, 1.26.10 - 8, 4.22.10 - 11

**What steps did the council take towards achieving the school goal(s)?**

Our parents continually reminded us of the importance of regular contact from the staff for both positive interactions and any actions that need to be addressed.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The importance of maintaining migrant and traditional cultural experiences, e.g. weddings, and the impact they have on their child's education. The parents and staff work closely together when either/or cultural or migrant situations arise that may impact a student's education.

**List other significant topics discussed during site council meetings this year.**

- Calendar Issues
- Pre K Program
- Migrant students and attendance
- Title 1
- Graduation

**Is there an area where your council could benefit from additional training or information?**

Information regarding Title 1, Migrant and ELL programs and their uses/roles they play at our school.

**General Comments**

We are very pleased and happy to continue to have such a dedicated group of people who find/make the time to attend our meetings. This allows us to share insights and information in order to make the school a more productive and enjoyable place.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** West Homer Elementary

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**Meeting dates and approximate attendance for this school year:**

9/1/09 (6), 9/4/09 (8), 9/8/09, 10/20/09 (8), 11/17/09 (8), 12/08/09 (9), 1/19/10 (10), 2/16/10 (5), 3/23/10 (15), 4/13/10 (9), 5/11/10 (7)

**What steps did the council take towards achieving the school goal(s)?**

The WHE Site Council had several goals for the 2009/10 school year: 1.) Continue with establishing good lines of communication with Fireweed Academy, 2.) Support school efforts to address deficiencies in the writing process as outlined in the Site Development Plan, and 3.) Increase community involvement/organization within the Site Council.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Discussions focusing on the integration of the Site Development Plan, Technology Integration Plan, and the use of ARRA stimulus funds to provide opportunities for teachers to collaborate on a monthly basis were clarifiers and re-enforcers to this site's goal of enhancing the use of technology in the Six-Trait/Step Up-to-Writing instructional processes with the ultimate end result being the use of authentic assessment in project oriented student writing.

**List other significant topics discussed during site council meetings this year.**

Other significant topics discussed were:

- 1.) Staffing for the 2009/10 school year.
- 2.) Hiring for a new replacement principal.
- 3.) Process of formulation of class rosters for next year.
- 4.) Institution/formulation of rules that respect both school cultures (WHE/FW).

**Is there an area where your council could benefit from additional training or information?**

This current Site Council has a need to either observe other local Site Councils in action, bring in members of other local Site Councils to elaborate on the proper functioning of these advisory groups, and/or there is a need for district trainings to be offered within the various regions of peninsula if possible to increase participation.

**General Comments**

Dr. Atwater's presence at the March 23<sup>rd</sup> meeting was greatly appreciated as it led to helpful discussion pertaining to the hiring of a new principal. As a result, our staff and community felt that they were adequately represented in the principal interview/hiring process.