KENAI PENINSULA BOROUGH SCHOOL BOARD MEETING Borough Administration Building Soldotna, Alaska 99669

October 19, 1992

SCHOOL BOARD MEMBERS:

Mrs. Betty Obendorf, President

Mrs. Marilyn Dimmick, Vice President

Mr. Michael Tauriainen, Clerk Mr. Clifford Massie, Treasurer

Mr. Joe Arness, Member

Mrs. Mari-Anne Gross, Member Mr. Michael Wiley, Member

STAFF PRESENT:

Mr. John Dahlgren, Associate Superintendent, Planning,

Operations, and Technology

Mrs. Mary Rubadeau, Assistant Superintendent, Instruction Mr. Richard Swarner, Executive Director, Business Management

OTHERS PRESENT:

Mr. James A. Elson
Dr. Sara Peterson
Mrs. Janie Lawley
Mr. David McCard
Mrs. Karen Mahurin
Mr. Thomas Boedeker
Mr. Hal Smalley
Mrs. Gwen Gjovig
Dr. Nels Anderson

Mr. Richard Waisanen Mrs. Debra Germano

Others present not identified.

CALL TO ORDER:

Mrs. Dimmick called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE:

Mrs. Dimmick invited those present to participate in the Pledge of Allegiance.

Mrs. Sandra Ghormley

OATH OF OFFICE:

The Oath of Office was administered to reelected board members Betty Obendorf and Mike Tauriainen by Notary Public, Barbara Jewell.

ROLL CALL:

Mrs. Betty Obendorf Present
Mrs. Marilyn Dimmick Present
Mr. Michael Tauriainen Present
Mr. Clifford Massie Present
Mr. Joe Arness Absent - Excused

Mrs. Mari-Anne Gross Present
Mr. Michael Wiley Present

APPROVAL OF AGENDA:

The agenda was approved with additions to #5, Awards and Presentations, and #8a (6), Approval of Vocational House Bid.

ACTION

REORGANIZATION OF Mrs. Obendorf announced nominations for officers would take place beginning with President of the Board.

Mr. Wiley moved the Board approve the nomination of Betty Obendorf as President. Mr. Tauriainen seconded.

Motion carried unanimously.

ACTION

Mr. Massie moved the Board approve the nomination of Marilyn Dimmick as Vice President. Mrs. Gross seconded.

Motion carried unanimously.

ACTION Mr. Wiley moved the Board approve the nomination of Mike Tauriainen as Clerk. Mrs. Dimmick seconded.

Motion carried unanimously.

ACTION

Mr. Tauriainen moved the Board approve the nomination of Cliff Massie as Treasurer. Mrs. Dimmick seconded.

Motion carried unanimously.

MEETING DATE, TIME, Mrs. Dimmick moved the Board set their meetings for the first AND PLACE: and third Monday of each month at 7:30 p.m. in the Borough ACTION Assembly Room. Mrs. Gross seconded.

Motion carried unanimously.

APPROVAL OF MINUTES: The School Board Minutes of October 5, 1992, were approved with a correction.

HEARING OF Mr. James A. Elson spoke to the board about better utilization DELEGATIONS: of school facilities particularly during unused times in the summer. He felt the facilities could be cooperatively used to integrate small businesses within the community. In addition to providing services such as small conventions, athletic camps, workshops, etc., rental of facilities would raise revenues for the schools and replace confidence in the local economy.

Mrs. Dimmick questioned whether there were prototypes for using schools for these activities. Mr. Elson responded he was not aware of a specific prototype, but he had attended small conventions and training sessions at college facilities in Washington. Mr. Tauriainen commented he would encourage such use provided it was not in competition with the private sector. Mrs. Obendorf questioned how the board could open a dialog with EDD. Mr. Elson advised calling their office and setting an appointment.

COMMUNICATIONS AND PETITIONS:

Mrs. Obendorf noted a letter had been received from Patty Boiley of Homer expressing concern on video camera surveillance for student management on school buses.

She stated Mrs. Nancy Cranston wrote to the school board requesting additional help for school librarians. Mrs. Cranston is a library volunteer.

Mrs. Obendorf reported a copy of a letter to Commissioner Convey from Principal Bob Moore had been received. The letter contained Mr. Moore's responses to the Alaska 2000 recommendations.

Mrs. Obendorf announced a letter and annual report were received from Letha Schwiesow, President, Junior Achievement of Alaska. Ms. Schwiesow stated she was pleased that 26 classes are currently being offered in the Kenai Peninsula Borough School District. These classes are taught by staff and local business people.

She reported a letter had been received from Wanda J. Cooksey who was interested in serving as a lobbyist for the KPBSD.

Mr. Hal Smalley, KPEA President, announced KPEA met at its building representatives meeting and certified ratification of the 1992-93 negotiated contract. He requested that central office and administrator contracts be available at school board meetings for public viewing like the KPEA contract was presented to the public at this meeting. He felt the KPEA contract was not a public document until it was ratified by both organizations.

Mrs. Obendorf presented the Alaska Association of Community Education Steve Glazier Award to Dave McCard, Coordinator, Soldotna Community Schools Programs. Mr. McCard was recognized for his outstanding contributions to the field of community education in the State of Alaska. She announced that the City of Soldotna was a recipient of the Outstanding Cooperation with Community Education Award. The city will receive their award at their regular council meeting on Wednesday, October 21.

Mrs. Obendorf announced that Mr. Bob Moore, Principal, Nikolaevsk Elem/High School, was awarded the "Friend of Counseling Award" by the Alaska School Counselor Association last week. This award is presented to the administrator of the year for their state and districtwide support of the Alaska School Counseling Program. Mr. Moore has actively supported the program since it began four years ago.

KPEA:

AWARDS AND
PRESENTATIONS:

SUPERINTENDENT'S Mr. Dahlgren reported many student activities have taken place REPORT: recently with approximately 200 students participating in the Odyssey of the Mind at Soldotna Jr. High this past weekend, the Soldotna High School football team taking second place in the state football championship, KCHS varsity cheerleaders placing in recent competition, and 35 students being selected to the All State Music Festival. He noted a team of Fred Esposito, Greg Paxton, Jamie Ballentine, and Carol Swartz were part of a technical consortium who attended a national network in Chicago to gain knowledge on a program for student learning theory in hands-on technical skills. He reported consultants were in the district recently for Critical Incident Planning and Vocational Education Training. He expressed appreciation to the committees who worked so diligently on the bond issue. Despite the defeat of the bond issues he noted the problems exist and still need to be addressed.

FINANCIAL REPORT:

Mr. Swarner presented the financial report of the district for the period ended September 30, 1992. He responded to questions from Mr. Wiley related to revenue and expenditure accounts.

BUDGET TRANSFERS

Mr. Swarner reported on Budget Transfers #1 through #47 as REPORT: follow: #1, Soldotna High, \$1,859; #2, Razdolna Elementary, \$416; #3, Special Services/Kalifornsky Beach Elementary/ Redoubt Elementary/Kenai Central High/Paul Banks Elementary/ Seward Elementary/Seward High/Soldotna Jr. High/Sears Elementary/Soldotna High/Nikiski Elementary/Mountain View Elementary/Sterling Elementary/Chapman Elementary/ McNeil Canyon Elementary/Tustumena Elementary/Homer Intermediate/ Homer High/Homer Jr. High/Kenai Middle/Nikiski Jr-Sr High/ Nikolaevsk Elem-High/Ninilchik Elem-High/North Star Elementary/Soldotna Elementary/Susan B. English Elem-High/Tustumena Elementary/ Skyview High, \$24,425; #4, Susan B. English Elem-High, \$2,590; #5, Kenai Central High, \$638; #6, Kenai Central High, \$342; #7, Special Services, \$2,500; #8, Kenai Central High, \$50; #10, Kenai Central High, \$210; #11, Soldotna High, \$1,000; #12, Kenai Central High, \$1,410; #13, Homer Intermediate, \$400; #14, Kalifornsky Beach Elementary, \$410; #15, Soldotna High, \$747; #16, Kenai Central High, \$179; #17, Soldotna High, \$250; #18, Hope Elementary, \$150; #19, Kenai Central High, \$138; #20, Soldotna High, \$680; #21, Paul Banks Elementary, \$160; #22, Director-Instruction, \$550; #23, Kenai Central High, \$317; #24, Susan B. English Elem-High, \$85; #25, Susan B. English Elem-High, \$99; #26, Nikiski Elem-High, \$276; #27, Skyview High, \$45; #28, Skyview High, \$87; #29, Skyview High, \$337; #30, Director-Instruction, \$10; #31, Ninilchik Elem-High, \$400; #32, Homer High, \$1,500, \$1,500; #33, Homer High, \$2,025; #34, Homer High, \$1,170; #35, Homer High, \$800; #36 Homer High, \$1,500; #37, Homer High, \$1,000;

BUDGET TRANSFERS #38, Kenai Central High, \$604; #39, Homer Intermediate, \$300 REPORT (cont.): #40, Susan B. English Elem-High, \$133; #41, Homer High, \$369 #42, Tustumena Elementary, \$219; #43, Homer Intermediate, \$237; #44, Homer High, \$205; #45, Fiscal Services, \$143; #46 Soldotna High, \$50; and #47, Regular Instruction/Ninilchik Elem-High/Paul Banks Elementary/Soldotna High, \$5,181. Mr. Swarner responded to questions from the Board on several budget transfers.

McNEIL CANYON Dr. Sara Peterson, Principal, McNeil Canyon Elementary School ELEMENTARY SCHOOL gave the Board a tour of her school through a slide REPORT: presentation. Her presentation included visits to all grades and subject area classes taught at the school. She reported that in addition to a wonderful staff, parents and volunteers assist to make an excellent educational program at McNeil Canyon Elementary.

CONSENT AGENDA: Items presented on the Consent Agenda were Approval of Substitute Teacher Contract, Sick Leave Bank Request/ Certified, Sick Leave Bank Request/Support, Resignation Gaming Permit/Primary Member in Charge of Gaming, and Vocational House Bid.

CONTRACT:

SUBSTITUTE TEACHER Mrs. Radtke recommended the Board approve a contract for 19day substitute teacher Sheila DeVolld, Grade 1, Redoubt Elementary.

SICK LEAVE DRAW REOUEST/CERTIFIED:

Mrs. Radtke recommended the Board approve a draw of 24 days from the KPEA Sick Leave Bank for Marlene Sledge, Special Education/Severe Education, Soldotna Jr. High.

SICK LEAVE DRAW

Mrs. Radtke recommended the Board approve a draw of 24 days REQUEST/SUPPORT: from the KPESA Sick Leave Bank for Nita Galloway, Head Custodian, Tustumena Elementary.

RESIGNATION: Mrs. Radtke recommended the Board approve the resignation of Mary Jackson, Kindergarten, Tustumena Elementary effective October 7, 1992.

GAMING PERMITS/ Mr. Swarner recommended the Board approve the primary member DESIGNATING PRIMARY for each school desiring a gaming permit as follows: MEMBERS: Wilson, Chapman Elementary; Sue Alexander, Homer High School: Elaine Grantier, Homer Intermediate; Lincoln Saito, Homer Jr. High; Paul Kubena, Hope School; Robert Dover, Kalifornsky Beach Elementary; Glen Szymoniak, Moose Pass School; Sara Peterson, McNeil Canyon Elementary; Tom Thorpe, Mountain View Elementary; Sharon Traughber, Nikiski Elementary; Wanda Bonillas, Nikiski Jr/Sr High; Joy McMahill, Nikolaevsk Elem/High; Kenneth Satre, Ninilchik Elem/High; Jan Hall, North Star Elementary; Lewis McLin, Paul Banks Elementary; Rochelle R. Hanson, Port Graham Elem/High; Malcolm Fleming, Seward

CONSENT AGENDA Jr/Sr High; Marlene Benson, Skyview High; Ken Meacham, (continued): Soldotna High; Daryl Kellum, Soldotna Jr. High; Michael J. Smith, Susan B. English Elem/High; and Michael Wykis, Tustumena Elementary.

VOCATIONAL HOUSE BID: Mr. Swarner recommended the Board approve the low bid to complete the KCHS vocational house in Deepwood Subdivision, Kenai, to R & S Limited in the amount of \$26,610 with the stipulation that exterior painting would be delayed until next spring.

Mr. Tauriainen requested separate consideration on item #5, Approval of Gaming Permits/Designating Primary Members. Mr. Wiley requested that item #6, Approval of Vocational House Bid, be voted on separately.

> Mr. Massie moved the Board approve Consent Agenda Items #1, #2, #3, and #4. Mrs. Gross seconded.

Motion carried unanimously.

ACTION Mrs. Dimmick moved the Board approve Consent Agenda Item #5, Gaming Permits. Mr. Massie seconded.

> Mr. Tauriainen expressed concern that pull tabs were included on the gaming permit application and, therefore, would vote against approval of the gaming permits.

VOTE:

YES - Dimmick, Gross, Massie, Wiley, Obendorf NO - Tauriainen

Motion carried.

At 8:53 p.m., Mrs. Obendorf called a recess.

At 9:05 p.m., the Board reconvened in regular session.

ACTION Mrs. Dimmick moved the Board approve Item 8a (6), Vocational House Bid. Mr. Massie seconded.

Mrs. Dimmick requested additional information related to the low bidder. Mr. Swarner responded the builder had a contractor's license, evidence of worker's compensation and other insurance, and certificate of paid taxes in compliance with school board policy. The builder has been in the area for eight years and is a reputable, quality builder from reference checks made. Mrs. Gross questioned items included in the bid. Mr. Swarner stated these items were the heating system, carpeting, vinyl flooring, tile entry, kitchen and

ACTION

RECESS:

RECONVENE AFTER RECESS:

BID (cont.):

VOCATIONAL HOUSE vanity cabinets and counter tops, bathroom fixtures, electric garage door opener, light fixtures and wall plates, crawl space vapor barrier, exterior fascia and soffits, interior doors and trim, exterior paint, and appliances which included range, range hood, refrigerator, dish washer, washer and dryer. All items must meet FHA specifications. Mrs. Dimmick questioned how the decor for the house would be selected. Mr. Swarner responded the contractor would work with his secretary using neutral tones unless a buyer is found before colors are finalized for the house. Mrs. Dimmick requested the house be listed with a realtor in the event a buyer is found who could complete the color selections. Mr. Massie questioned whether the building was up to code on electrical work. Mr. Swarner responded the house was up to code on the utilities.

Motion carried unanimously.

Mr. Dahlgren presented a list of major maintenance projects which would be submitted to the borough assembly for inclusion in the peninsula's list to our legislative delegation for funding consideration in 1993. He noted items on the list were included from the six-year capital projects list as well as recommendations from borough maintenance department on items needing attention.

Mr. Wiley questioned the reason for Tustumena and Kenai Elementary projects being absent from the list. He felt it would be helpful to let the assembly and legislature know the district was serious about needing repairs to Kenai ELementary He did not feel the Tustumena project fit the school. criteria for the list since this would be an addition. Mr. Dahlgren commented he felt the borough would be adding road projects to the list. He added that no school district projects have been included on the listing until last year because previously the major maintenance projects were taken care of by the debt retirement process. In addition, the Tustumena and Kenai Elementary projects are considered on the statewide list for capital funding where the borough and state are well aware of the need for funding. He stated he was unsure of placing the projects on this listing because of uncertainty of where the borough would place them on the total list. Mr. Wiley commented he hoped the Seward roof repairs were "holding", and requested that the back exterior of the Seward Junior High School be painted.

Mr. John Kistler, parent, questioned the difference on cost for resurfacing the Skyview High School and Homer Jr. High tracks. Mr. Dahlgren responded that different types of surfacing materials would be used.

MAJOR MAINTENANCE PROJECTS FOR LEGIS-LATIVE FUNDING:

(continued):

MAJOR MAINTENANCE Mrs. Debbie Germano, Homer parent, questioned what would PROJECTS FOR LEGIS- happen if the projects are not funded, such as playground LATIVE FUNDING upgrades. Mr. Dahlgren stated all projects were not of a low priority nature, and it is hoped that projects which could not be accepted this year because they had been started will be reappropriated by the legislature. As needs become more pressing some funds will need to come from the maintenance budget.

ACTION

Mrs. Gross moved the Board approve the Major Maintenance Projects list as presented. Mrs. Dimmick seconded.

ACTION Mr. Wiley moved to amend the motion to include Phase I of the Kenai Elementary renovations for \$3 million. Mrs. Dimmick seconded.

Mrs. Obendorf questioned whether there was a restriction on the amount of money requested for individual projects. Mr. Dahlgren responded there was no money limitation and he felt the district would be fortunate to receive funding for the top items.

VOTE ON AMENDMENT:

YES - Dimmick, Gross, Wiley, Obendorf

NO - Massie, Tauriainen

Amendment carried.

Amended motion carried unanimously.

KPEA NEGOTIATED Mr. Swarner recommended ratification of the KPEA Negotiated AGREEMENT/1992-94: Agreement for 1992-94.

EXECUTIVE SESSION: At 9:32 p.m., Mr. Massie moved the Board go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the Borough. Mrs. Dimmick seconded.

Motion carried unanimously.

ADJOURN EXECUTIVE At 10:07 p.m., Mr. Massie moved the Board adjourn the SESSION: executive session. Mrs. Dimmick seconded.

Motion carried unanimously.

Mr. Ken Tarbox, parent, stated he hoped Section 432, School Based Management Program, would be interpreted as an instructional issue first and a governance issue last. It was the intent of the School Based Management Committee that this would be an instructional issue, and requested there be a

KPEA NEGOTIATED
AGREEMENT/1992-94
(continued):

memorandum of agreement issued to clarify the wording of this section. He noted that in conversations with the union representatives and administration the intent of the section was for contract variations.

Mr. John Kistler, parent, commented that the parental concerns to reduce the PTR, hire elementary counselors, etc., are not addressed in the contract if additional funding is received from the state. Instead, any additional funds from the state would go to teacher salaries.

Dr. Nels Anderson, parent, stated he felt it was bad public policy to base a contract on what might come from the state legislature. He questioned if the foundation formula from the state is reduced would teacher salaries be reduced.

Mr. Wiley moved the Board adopt the Negotiated Agreement for 1992-94 as presented. Mrs. Dimmick seconded.

Mr. Tauriainen expressed concerns the contract contained a 2% raise although it is called a step increase including a longevity clause. He felt this impacted the PTR. His strongest objection was the requirement for newly hired teachers to join the union, and, if objecting to this, must pay equivalent dues to the association who will donate that amount to a charity of the association's choosing.

Mrs. Dimmick commented that, as is with any negotiated agreement, no one is totally happy with everything. She felt both sides worked very hard to compromise but important things had been decided during the negotiations process. She stated she was pleased there was progress in the area of health costs, but, was concerned about the agency fee particularly where a court case was decided after the agreement was completed. She felt the concerns expressed were not important enough to hold up ratification and could possibly be worked out as memorandums of agreement. She recommended the administration proceed to work on the items of concern.

Mrs. Obendorf expressed appreciation to the parties involved in reaching an agreement. She commented she was pleased with the way negotiations were handled this time. She recognized this was a negotiated agreement, not exactly what each group would want if they could write a perfect contract, but it is a fair agreement.

VOTE:

YES - Dimmick, Gross, Massie, Wiley, Obendorf NO - Tauriainen

Motion carried.

ACTION

PUBLIC COMMENTS:

Mrs. Karen Mahurin, KPEA President, noted the KPESA contract will be presented to the Board in two weeks and had concerns about the contracts being released to the public before receiving approval by both groups. She felt the groups were negotiating with each other, not the public. expressed concern on members of the board's bargaining team speaking publically in opposition to the agreement when the KPESA bargaining team had been clearly told that as part of the bargaining team, if they did not encourage ratification, they would be charged with bad faith bargaining. She hoped such would not be the case in two weeks.

Mr. Hal Smalley, KPEA President, commented he Mrs. Mahurin's sentiments. He stated that although he was not a member of the KPESA bargaining team, he was a member of the bargaining committee. He stated he was unsure of the board's policy on this but no school board members were in attendance at the sessions. He encouraged board member attendance at these meetings since it would clear lines of communication on the various items discussed in the contract. He considered that reaching of an agreement at the table was the best type of settlement without going to arbitration.

Dr. Nels Anderson, parent, expressed concern with the school district adding the Kenai Elementary School project to the major maintenance list because he felt the project was clearly turned down by the voters due to the operating expenses involved. He felt the board should reconstitute the facilities committee with new people who have different ideas than those previously submitted. He did not foresee the district receiving money to construct new school facilities, and stated it would be in the district's best interest to consider consolidating them and improving existing programs.

Mrs. Debra Germano, parent from the McNeil Canyon School, commented that she is proud of the teachers, students and volunteers at their school. She noted the school is a separate funding community, but lacking in staff such as a librarian and has large class sizes. She stated she was frustrated that teachers received raises but the PTR and other staffing issues were not addressed in the contract. response to union comments in not having the contract open to the public until ratified, she felt that since the item was on the agenda it should be available to the public. requested their PAC receive a school board packet, and although one packet is mailed to the Homer PAC she felt they did not have ready access to the information in order to have parents attend the meetings. She requested the board direct the administration to send a board packet to their parent Mrs. Gross questioned the board secretary on who received the board packets. Mrs. Jewell responded that 38

PUBLIC COMMENTS packets are mailed, with Seward and Homer PAC's receiving (continued): packets because they were "grandfathered in" from previous teleconferences. In addition, copies of agendas, approved minutes and News in Brief are sent to an extensive mailing list. Mrs. Dimmick commented she felt the board should review their distribution listing at a later date.

Mr. John Kistler commented he felt the public should have access to contracts prior to approval. He noted other contracts have been available to the public at school board meetings. He read a portion of an approved mathematics text which explained the use of a calculator but failed to teach mathematics principles involved in the lesson.

BOARD COMMENTS: Mr. Massie congratulated the Soldotna High School football team for representing the district in such a fine manner by both being well behaved students with the highest GPA of all the football teams and being excellent football players.

He commented on the vocational technical curriculum worksession held last week which focused on vocational needs to be further developed which would be beneficial to both students and teachers. He felt this type of curriculum can help towards future college studies and should not be dismissed as entering the working world with a few skills.

Mrs. Gross reported the districtwide student council meeting will be held in Homer soon. She stated she looked forward to being part of that activity.

She commented that she was pleased the KPEA contract was ratified.

Mr. Taurianen requested pull tabs not be included in the gaming applications for schools.

He stated he felt the unions' contracts should be available to the public especially when the KPEA agreement represented approximately 50% of the budget. He felt that negotiations should be open to the public since they have a tremendous impact to the budget. The public might also have constructive comments for either side.

Mr. Tauriainen commented he had received notice that he would be charged for the partial assembly packet he receives. He requested this be clarified, and asked that the school board continue receiving a copy of these.

BOARD COMMENTS

Mr. Wiley commented he was pleased with student involvement at Skyview's PTSA meetings. He noted he also attended Soldotna Elementary School's PTA meeting where Mary Rubadeau and Ken Tarbox made an excellent presentation on Site Based Decision Making.

He stated the Kenai Elementary School project was turned down by the voters because it was to be totally funded by local effort. He noted this school is falling apart because of age and needs attention.

Mrs. Dimmick stated she was interested in Mr. Elson's comments and noted the district is the only public institution, with one exception, which has fully approved kitchens. She hoped the board would meet with EDD to continue discussion on use of school facilities.

She requested the board review their policy on gaming permits and pull tabs. She also requested the board look at the policy on student travel outside of Alaska and foreign travel. She noted the board should review distribution of school board materials.

Mrs. Dimmick expressed her appreciation to the negotiating teams, both for KPEA and KPESA. She recognized the agreements weren't perfect, but, nevertheless, agreement had been reached and a sincere effort was made in coming to an agreement.

Mrs. Obendorf commented it would be proper to meet with EDD in a worksession to gain further information. She directed Mr. Dahlgren to initiate discussion with that organization.

She commented she was pleased to read an article in the Seward Seward S

Mrs. Obendorf appointed Mrs. Christie Holdridge as a parent representative to the policy review committee.

She advised the Board to study the new AASB resolutions for discussion at a future worksession.

Mrs. Obendorf solicited a board volunteer to the Calendar Committee. She asked interested members to let her know as soon as possible.

She stated she was pleased with Soldotna High School's Renaissance Program which recognizes students for their accomplishments.

She stated she was interested in a pilot program for the KPBSD in Vocational Technical Preparation. She did have reservations that little was discussed on visual and performing arts.

BOARD COMMENTS (continued):

ADJOURN:

Mrs. Obendorf announced the next meeting of the school board would be on November 2 in the borough assembly chambers.

At 10:54 p.m., Mrs. Dimmick moved the School Board Meeting be adjourned. Mr. Wiley seconded.

Motion carried unanimously.

Respectfully Submitted,

Mrs. Berty Obendorf, President

Mr. Michael Tauriainen, Clerk

The Minutes of October 19, 1992, were approved on November 2, 1992, as written.