



# Site Council Evaluations

## Kenai Peninsula Borough School District

**Dr. Steve Atwater, Superintendent**  
**June 2011**

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** \_\_\_\_\_

**Meeting dates and approximate attendance for this school year:**

**What steps did the council take towards achieving the school goal(s)?**

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

**List other significant topics discussed during site council meetings this year.**

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

*Note: This form will be included in an information packet for Board of Education members.*

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Chapman

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**Meeting dates and approximate attendance for this school year:**

9/22 (5), 11/18 (7), 4 (6), 5/20 (5)

**What steps did the council take towards achieving the school goal(s)?**

Chapman Site Council reviewed 10-11 test data, the Alaska School Report Card, end of year attendance, discipline database, enrollment, staffing, Pre K data, and intervention information. The School Development Plan was developed/reviewed with the help of the site council. Emphasis this year was on closely monitoring new students throughout the year, analysis of content and structure/convention sub test scale scores on the writing SBA, and reading fluency.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Second year implementation of our student led conferences, and student portfolios (student generated data collection) were a significant pieces of our student achievement. Noteworthy was the increase in student use of laptops and Smartboard technology. Twenty six students were trained in full day trainings as "Chapman Techies" by the district technology teacher.

The parent advisory group has solidified its membership and their additional fund raising efforts benefitted our school. These funds brought additional athletic uniforms, P.E. equipment (new ice skates) and teacher wish lists for the classroom.

**List other significant topics discussed during site council meetings this year.**

The new Title Pre K program was reviewed showing significant academic and developmental/social gains. Two Title Pre K classes, rather than one, will begin next fall (2011-2012) replacing the .5 FTE Title teacher who has taught K-3 in the past. The writing workshop with a trainer from the Alaskan Writing Consortium in February solidified the action step on our school development goal. Title I Summer School has 24 Chapman students attending this year with two teachers.

**Is there an area where your council could benefit from additional training or information?**

Site council members did not attend the district wide KPBSD Site Council/Parent trainings this year. Terms for our president and secretary were complete and both members will not be returning. We have a new Title VII parent advisory member and a new parent joining our council for the 2011-2012 school year. Further new membership is necessary to sustain Chapman's site council and additional sharing of ideas between elementary/middle schools would be beneficial.

**General Comments**

Chapman Site Council members continue to be a viable voice in our school.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Connections Homeschool Program

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**Meeting dates and approximate attendance for this school year:**

October 1, 2010 – December 16, 2010 – March 24, 2011 – May 11, 2011

Approximate attendance rate was 75%

**What steps did the council take towards achieving the school goal(s)?**

Connections Homeschool Program Site Council focused on meeting AYP and recommended Connections staff to focus on increasing graduation rate and the proficiency level of non-proficient students in the subject of mathematics. In addition, Connections staff focused on students who were below proficient/far below proficient in math. Connections Homeschool Program met thirty out of thirty-one of the AYP categories. The one area that Connections did not meet was the sub-category area of economically disadvantaged students. The program met the required participation rate and the school as a whole met AYP in all academic core areas. To the best of our knowledge, Connections Homeschool Program has the highest AYP category success rate of all homeschool programs in the State of Alaska.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The site council discussed and recommended that Connections staff continue to focus on raising achievement for non-proficient students in the subject area of mathematics. Specifically, the staff looked at students who had been proficient at one time and are currently not proficient in one or more of the SBA subject areas. The staff generated a focus group of non-proficient students and met with students and families. Connections staff provided parents with workshops, coaching about teaching, curriculum, teaching to standards and monitoring academic progress throughout the school year.

**List other significant topics discussed during site council meetings this year.**

- The site council was very favorable for the credit recovery program that Connections calls GradKenai.com. This program targets drop-outs and competes with the IGradAlaska.org program which attempts to enroll KPBSD students for another school district. Connections staff personally calls drop-out students on the Kenai Peninsula and shares with them the benefits of

GradKenai.com and earning a high school diploma. Enrolling drop-out students who do not graduate does impact Connections AYP drop-out data, however, the benefits of a student earning a high school diploma is life-changing for a student.

- The site council discussed the unique nature of homeschool education and how grades are earned and the potential impact that may have on UA Scholar Awards and valedictorian status.
- The site council recognized the importance of utilizing technology for online homeschool teacher training. As a result, Connections has created online tutorials for homeschool parents.

**Is there an area where your council could benefit from additional training or information?**

The Kenai Peninsula Borough School Districts Connections Homeschool Program offers Kenai Peninsula Homeschool families an outstanding program. Years ago state-wide correspondence programs served a purpose by serving homeschool students in districts that did not offer a homeschool program. Today, many school districts offer exceptional programs like KPBSD and KPBSD has the only homeschool program in the state to ever make AYP. Is it possible to eliminate state-wide correspondence programs from operating within the boundaries of school districts that operate viable and exceptional programs within their own boundaries?

**General Comments**

This is the sixth year Connections Homeschool Program has had a site council. As an advisory to the administration, the site council has provided invaluable information and dialogue that has directly contributed to continued improvement and growth of the Kenai Peninsula Borough School Districts Homeschool Program. Connections saw a peak enrollment of 953 students during the 10-11 school year. Connections homeschool families appreciate the support of the district and being members of the greater learning community. As a result, it's easy to see why Connections Homeschool Program is the number one homeschool program on the Kenai Peninsula.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Cooper Landing School

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**Meeting dates and approximate attendance for this school year:**

9/20/2010	11/11/2010	12/09/2010
01/13/2011	03/07/2011	04/14/2011
05/05/2011		

Approximate 4-7 in attendance at each meeting.

**What steps did the council take towards achieving the school goal(s)?**

The Cooper Landing PAC is still highly involved and very supportive of the school in every aspect. This year's PAC provided additional learning opportunities for all students. They provided transportation, volunteering daily/weekly, and with financial support in the area of education and scheduled fieldtrips. Cooper Landing School continues to function at a high level academically and socially with the support of the PAC.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performance on SBA's and Terra Nova continue to be excellent. Daily interaction and communication with the school help to promote excellence.

**List other significant topics discussed during site council meetings this year.**

Fundraising, collaborating with Hope School and Moose Pass, additional activities for students outside school learning opportunities, increasing enrollment and Distance Delivery Education.

**Is there an area where your council could benefit from additional training or information?**

None needed

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Fireweed Academy

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**Meeting dates and approximate attendance for this school year:**

2nd Tuesday of the Month at 5:00pm. Varied 7-12 attendance with several meetings rescheduled.

**What steps did the council take towards achieving the school goal(s)?**

Academic Policy Committee worked very hard to schedule meetings with district, school board, neighborhood school staff and parents and community members to address facility needs. The APC also worked to broaden communication with parents of younger students at the new campus.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Establishment of a K-2 east campus

**List other significant topics discussed during site council meetings this year.**

Facility issues, Administrative roles and responsibilities, Budget and priorities, Expansion, By-laws.

**Is there an area where your council could benefit from additional training or information?**

Role of Administrator. We plan to continue work on communication, advocacy, inquiry and strategic planning.

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

## **Homer Flex Alternative Governance Structure Report to the KPBSD School Board 2010-2011**

The Homer Flex Alternative Governance Structure replaces the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.” Homer Flex has been granted this request.

Homer Flex Staff and Collaborating Agencies: Cook Inlet Council on Drug and Alcohol Abuse, Students in Transition, The Center (mental health agency), Office of Children’s Services, Department of Juvenile Justice, Homer Public Health, Employers, Volunteer Parent /Adolescent Mediation Services, Kachemak Bay Family Planning Clinic, South Peninsula Haven House, Seldovia Village Clinic, Kachemak Bay Campus/Kenai Peninsula College/UAA, Youth Job Training Program, Homer Job Center of the Alaska Department of Labor and Workforce Development, Homer Food Pantry, Homer Police Department, Alaska State Troopers, Southern Kenai Peninsula Communities Project/Healthy Lifestyles Committee.

Every week, the staff meets with at least two (sometimes more) representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program toward the advice of these agencies for the increased success of our student population.

Minutes from these meetings are unavailable because they involve confidential information about students.

We have never been able to sustain parents on monthly basis for our attempts at the original site composition requirements. However, our parents are invited in whenever they want to communicate with the entire staff and our collaborating agencies, at our mutual convenience. Their input and that of our students is taken very seriously on a regular basis.

Our conversations this year focused on several school goals:

- Improvement of graduation rate, dropout rate, and attendance through student engagement, ownership and participation in many Quality Learning Processes and student surveys toward a continuous improvement of our program.
- Drug/alcohol concerns and their underlying mental health issues
- How to increase students’ ownership and engagement

The topic discussed/acted upon that led most significantly to the improvement of student learning: “What can we do to improve our learning environment—attracting students and keeping them in school until graduation— and the various programs at Flex?” From the start of the school year, we have involved all of our stakeholders in answering this question. One of the primary responses continues to be finding ways to improve students’ health through better nutrition—more nutritional offerings at school, fresh produce grown in our garden, a stronger education in nutrition, and a culinary arts program are a few of these. We hope better nutrition and health will improve their attendance. This conversation is a continuation from that of last year. We also want to increase student ownership in the decision-making process, especially around fostering positive student behavior as well as academic success.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form

**School:** Homer High School

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**Meeting dates and approximate attendance for this school year:**

Date	Attendance	Date	Attendance
September 7, 2010	12	January 4, 2011	9
October 5, 2010	13	February 8, 2011	11
November 2, 2010	12	March 1, 2011	13
December 7, 2010	10	April 5, 2011	11
		May 9, 2011	12

**What steps did the council take towards achieving the school goal(s)?**

One of the goals was increased collaboration among all stakeholders. Formal processes were established to communicate weekly with site council members and monthly meetings with student council members. Updates from student council were presented monthly along with discussion of any upcoming student council events.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Changing our grading scale to eliminate Ds beginning in the fall of 2011 had to be the most significant topic that was fully supported by the Homer High School Site Council. It began with a discussion to increase the expectation of our student athletes and finalized with setting a higher standard for all. Academic support through the addition of a .5 FTE interventionist teacher will assist students as they transition to this new academic standard.

**List other significant topics discussed during site council meetings this year.**

Drug Testing of Student Athletes  
Digital Learning – Increased Use of Technology at HHS  
Cyber-bullying  
FOL Concerns  
Master Schedule Review  
Teachers Updating Edline Weekly

**Is there an area where your council could benefit from additional training or information?**

There were no suggestions or requests for additional training during the final meeting.

**General Comments:**

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Homer Middle School

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**Meeting dates and approximate attendance for this school year:**

Sept. 14 9 council members, 1 guest  
 Oct. 12 7 council members 2 guests  
 Nov. 9 8 council members 0 guests  
 Jan. 11 7 council members 6 guests  
 Feb. 8 6 council members 3 guests  
 Mar. 1 5 council members 12 guests  
 Apr. 12 7 council members 1 guest  
 May 10 7 council members 1 guest

**What steps did the council take towards achieving the school goal(s)?**

- Reviewed the goals in the first semester.
- Suggested community partnerships.
- Reviewed the current information at the end of the years.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

- Health: During the months of December, January, February, and March, the curriculum and instructional pedagogy for the delivery of Health took center stage. These deliberations focused on staffing, the ability of the current staff with community resources to deliver content and partnerships available to deliver content.
- Technology stimulus funds for 21<sup>st</sup> Century Skills

**List other significant topics discussed during site council meetings this year.**

- Handbook updates
- Fund Raising changes
- PE Uniforms
- Student activities
- Bullying
- Positive Behavior planning
- Escripts
- School account for students that do not have lunch money.

Site Council Annual Evaluation Form  
Homer Middle School  
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**Is there an area where your council could benefit from additional training or information?**

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Hope School 2010-2011

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**Meeting dates and approximate attendance for this school year:**

9/14/2010, 10/12/2010, 11/9/2010, 12/14/2010, 1/11/2011, 2/8/2011,  
3/8/2011, 4/12/2011,5/10/2011

Approximate: 5 – 8 in attendance.

**What steps did the council take towards achieving the school goal(s)?**

The Hope School PTSCA is highly involved and very supportive of the school in every aspect. This year's PTSCA provided additional learning opportunities for all students, providing transportation, volunteering daily/weekly, and financial support in the area of educational technology. Hope School continues to function at a high level academically and socially with the support of the PTSCA.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performance on SBA's and Terra Nova continue to be excellent. Daily interaction and communication with the school help to promote excellence.

**List other significant topics discussed during site council meetings this year.**

Personnel changes, fundraising, collaboration with Cooper Landing School and Moose Pass, additional activities for students outside school learning opportunities, increasing enrollment and Distance Delivery Education.

**Is there an area where your council could benefit from additional training or information?**

None needed

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** K-Beach Elementary School (2010-2011)

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**Meeting dates and approximate attendance for this school year:**

September 13 (8), October 11 (9), February 7 (7), November 8 (5), March 21 (6), April 25 (7), May 9 (7)

**What steps did the council take towards achieving the school goal(s)?**

The K-Beach Site Council focused on two initiatives this year. First, to increase collaborative opportunities for students, staff and community members to work together and second, to increase student participation in school wide decision making. These goals were in response to the results of the student climate survey administered in the 2009-2010 school year.

With the support of the PTA and Caribou Student Council, funding and resources were directed toward student events and faculty training to help meet these two goals. The Site Council supported the change in the school-wide schedule to increase our student contact time and incorporate weekly collaboration time for teachers during the day.

The Site Council was provided a short introductory training on Charlotte Danielson's *Framework for Teaching* which is the foundational work for our new Effective Instructional Practice teacher evaluation system.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Topics discussed by our Site Council included: Partnerships with community members, the PTA and Student Council, Caribou Celebrations, Technology and professional development to support effective collaborative practices, and how to utilize our building to invite more parental support.

**List other significant topics discussed during site council meetings this year.**

Other significant topics discussed include: Staffing, student handbook revision, technology equipment, building use agreements and charges, capital improvement projects, busing to field trips, budgets, teacher and principal evaluation updates.

**Is there an area where your council could benefit from additional training or information?**

The K-Beach Site Council members could benefit from training in the following areas: Data analysis, budget, 21<sup>st</sup> Century skills and Profession Learning Communities (how they benefit children).

**General Comments**

The K-Beach Elementary School Site Council is preparing to embrace many changes for the 2011-2012 school year. Community collaboration will occur between all stakeholders as we begin the initial stages of updating our school vision and mission so that it better aligns to the goals of KPBSD. Our collaborative efforts will move us forward so that we can best meet the needs of our students. We will continue to utilize processes ensure all are heard and have input into the decision making process.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Kachemak Selo School

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**Meeting dates and approximate attendance for this school year:**

September 1 (8)    October 6 (2)    December 1 (6)    January 12 (4)    February 24 (4)  
March 23 (8)        May 19 (5)

**What steps did the council take towards achieving the school goal(s)?**

- An attendance policy was completed to clarify excused/unexcused absences and long term absences due to migrant fishing or cultural events
- School Development Plan input and review
- Tech Integration Plan review
- Use of computer based programs within the lower primary and Title 1 rooms
- Review of CBM and SBA data
- Federal Programs parent involvement book bags and computer based intervention software such as Headsprout and Read Naturally.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Kachemak Selo has a large population of migrant fisherman within the 5-12 grades. In addition, cultural gatherings such as weddings and church services have caused significant attendance issues in these grades. The attendance policy created a protocol for long term absences and provided a definition of excused vs. unexcused absences. This document helped students, parents and teachers communicate more often for the purpose of planning alternative assignments.

**List other significant topics discussed during site council meetings this year.**

- New 2<sup>nd</sup>/3<sup>rd</sup> grade teacher hire
- Title 1 Leap Frog
- Maintenance of buildings 1-3
- Village water system upgrades and plan for days without
- Homer Hockey Association Coop
- Primary playground
- Computer projector use K-3<sup>rd</sup>
- Fox River community meeting and state grant monies
- Head of the Bay villages school calendar (11-12)
- Artist in Schools residencies
- Addition of added classroom space—adding a 4<sup>th</sup> portable to the site

- Fund raising for Peterson Bay research station field trip
- Garbage and marine waste mitigation on the beach

**Is there an area where your council could benefit from additional training or information?**

The council needs guidance unifying itself with the neighboring villages (Voznesenka and Razdolna). A unified body of leadership would benefit Kachemak Selo to insure the village receives enough grant money from the state to maintain the village schools and utilities. This money would help meet the maintenance needs of the three schools and their dilapidated structures.

**General Comments**

We have had a very productive year with many volunteer hours from parents and community members. We have a great number of parents involved in our school.

Note: This form will be included in an information packet for Board of Education members.

## **Kenai Alternative Governance Structure 2010-2011 Report**

The Kenai Alternative Governance Structure has replaced the Site Council Annual Evaluation Form per KPBSD School Board Administrative Regulation AR 0420 which states that “a request can be made to the Superintendent to consider a substitute process for gathering information and assisting with site decisions.”

Kenai Alternative Staff and Collaborating Agencies: Office of Children’s Services, Department of Juvenile Justice, Kenai Public Health, Kenai Police Department, Kenai Job Center, Kenai Food Bank, March of Dimes, Our Lady of Angles Catholic Church, Kenai Methodists Church, and the United States Coast Guard.

On a regularly scheduled basis, the staff meets with representatives from the above agencies in order to gather information and assist with site decisions related to the education of our students in the academic, social/emotional, and vocational realms. We are in a constant state of adjusting our program using the recommendations of these agencies for the increased success of our student population.

Minutes are taken and are available for review on a limited basis because our small student population could make for individual student identification.

Parents and students are invited and made aware of the Site Council meeting dates and times. Their input is taken very seriously. Our student/parent participation has been very limited due to the typically short stay students are with us and we have found that our proposal structure has been effective.

Our conversations this year focused on several school goals:

- Improvement of graduation rate
- Reduction of the Drop Out Rate
- Collaboration with specified community organizations
- Improved used of technology into curriculum

The topic discussed/acted upon that led most significantly to the improvement of student success was the collaboration with the various community organizations. KAHS worked with the Community Action Coalition to develop a mentoring program for the seniors in our building. Students and community members worked together to develop long range plans for the soon to be graduates. KAHS also worked with the other Alternative programs throughout the state to develop a Healthy Choices/Changes class for each of the schools. Working with the State Department of Education with this initiative, each school was also granted money to help fund this process. KAHS used the funding to purchase fruits and vegetables for our morning break.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Kenai Central High School

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**Meeting dates and approximate attendance for this school year:**

9/23/10  
11/11/10  
3/22/11  
5/17/11

With an average of about 14 people in attendance

**What steps did the council take towards achieving the school goal(s)?**

Reviewed school assessment data and discipline information  
Provided feedback regarding School Improvement Planning and progress  
Provided guidance concerning KCHS Honor Graduate program requirements  
Feedback regarding intervention program efforts with Teacher Mentor Program

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

This year the discussions at the site council meeting that will have the greatest academic impact are those concerning the KCHS Honor Graduate Program. This program encourages students to take the most challenging courses available at KCHS.

**List other significant topics discussed during site council meetings this year.**

Special Education Programming  
Bond Issue  
Technology  
Facility Maintenance  
Title VII Parent Advisory Committee Representation  
Staffing and Scheduling  
Activities Funding-Transportation  
Graduation Speeches  
Awards

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

We are fortunate to have a council comprised of dedicated parents, staff, students, and community members. The discussions that take place assist us to improve as a school.

Note: This form will be included in an information packet for Board of Education members

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1, 2010**

School: **Kenai Middle School**

**Meeting dates and approximate attendance for this school year:**

09/23/10	4 Present
10/21/10	7 Present
01/20/11	8 Present
02/17/11	7 Present
04/22/11	3 Present

**What steps did the council take towards achieving the school goal(s)?**

Building Goals: Provide opportunities for feeder school staff to collaborate to better meet the instructional and emotional needs of our students.

Students With Disabilities will be proficient in the area of writing on the SBA exam.

School as a whole will score 85% proficient in the area of writing on the SBAs.

KMS site council members actively supported the students and staff throughout the school year in meeting the above goals by monitoring our progress and giving advice.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Master Schedule – Site Council members gave input on course offerings and staff for the 2011/2012 school year. Projected enrollment and adequate staffing issues were discussed.

Inservice Activities: Site Council members suggested topics and were invited to KMS inservice activities.

KMS Site By-Laws: Site Council members reviewed and updated Site Council By-Laws.

Student Test Results: Site Council members were kept updated on student academic progress. Example: SBA, Edperformance and Terra Nova results.

Site Council participated in filling out our Site Level Professional Development Grant. (Advance Smartboard Training)

After School Tutor Program: Site Council members supported using magazine money to finance our "After School Tutor Program."

Site Council members participated in selecting a new principal and vice principal.

School Budget: Site Council members reviewed how the school budget was developed and allocated to different departments.

Site Council members monitored field trips taken by students.

Site Council members participated in parent orientation night to promote KMS.

**List other significant topics discussed during site council meetings this year.**

Site Council members discussed the issue of receiving accurate projected enrollment numbers in order to build a comprehensive master schedule and hire quality staff members in a timely manner.

Student Handbook: Student Council members approved revised handbook rules.

Site Council members were updated on the impact of AYP results.

Intruder Drill/Earthquake Procedures: – Site Council supported quarterly intruder and earthquake drills with students at KMS.

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

The Kenai Middle School Site Council plays a key role as a forum for discussion and input into the operation of KMS. Site council members obtained valuable information from parents, staff, students, and community members allowing them to address vital issues that effect student learning at KMS.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** McNeil Canyon Elementary

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**Meeting dates and approximate attendance for this school year:**

9-9-10(6), 11-16-10(6), 2-22-11(7), 3-29-11(10), 5-10-11(9)

**What steps did the council take towards achieving the school goal(s)?**

The McNeil Site Council continues to be very supportive of the school goals that all students in third grade would be proficient or advanced in Reading and that all sixth grade students would be proficient or advanced in Reading, Writing, and Math. Their support is shown through their agreement and approval to utilize our ELL and Special Education resources to make as much early intervention available to the primary grade students as possible. They also continue to support our After School Learning Lab that is so integral to the continued successes of our SPED students and the ELL population. We have also continued the SPED aide services into that lab time for a sixth year in a row. The recent SBA data on that student population indicates good progress and would support that we continue that practice.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Their willingness to support the focused use of all available resources at the points where they can be most beneficial has been an important part of McNeil Canyon's continued success. For instance, they are 100 percent on board with the use of ELL staffing time being used to provide our After School Learning Lab. They understand the data that shows how those students are consistently performing at grade level or above and often times are out-performing the regular population students.

**List other significant topics discussed during site council meetings this year.**

Concerns about funding to the cap and its immediate impact on McNeil Canyon. The council also had a special meeting to address parental concerns about bullying and the protocols that are used to address bullying at McNeil Canyon. They recommended that we try a new program "Steps to Respect" for working with our intermediate grade levels.

**Is there an area where your council could benefit from additional training or information?**

None needed at this time.

**General Comments**

This is a group of people that well represent the community that McNeil Canyon serves and they are truly interested in what is best for all children. They are an important part of what makes McNeil Canyon School such a great place for all of us. McNeil Canyon site council is a council that works.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Moose Pass

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**Meeting dates and approximate attendance for this school year:**

9/9, 10/14, 11/11, 1/13, 2/21, 4/12, 5/12

Approximate attendance: 5-7

**What steps did the council take towards achieving the school goal(s)?**

The Moose Pass SBMC is highly supportive in every aspect of the school but would like to get more of the community involved on a regular basis. This year the SBMC implanted a plan to subsidize the existing SBMC with a separate Moose Pass parent/community group working in conjunction with the SBMC. This entity would also help in assisting the administration, teachers and staff in providing the best possible educational, cultural/artistic, and physical fitness opportunities for the school-aged children of Moose Pass.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Student performances on SBA's and Terra Nova's continue to be excellent. Daily interaction and communication with the school help promote excellence.

**List other significant topics discussed during site council meetings this year.**

Fundraisers, field trips, collaborations with Cooper Landing and Hope School, and after-school clubs and activities.

**Is there an area where your council could benefit from additional training or information?**

None needed

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Mountain View Elementary

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**Meeting dates and approximate attendance for this school year:**

September 7, 2010-All present  
October 12, 2010- All present  
November 2, 2010-All present  
December 9, 2010-All present  
January 13, 2011-All present  
February 10, 2011-All present  
April 12, 2011-All present  
April 19, 2011-All present  
May 17, 2011- One absent

**What steps did the council take towards achieving the school goal(s)?**

The site council monitored the school improvement plan refining instructional methods and techniques to teach and foster reading, language arts and math. Classroom teacher's lesson plans, administrative observations, and KPBSD curriculum department observations ensured the Houghton-Mifflin Reading curriculum was implemented with fidelity. The data from the universal screenings in September and January were used to guide instruction for the 2010-2011 school years. The mentor teacher gave support via professional development and classroom instruction. Tier One interventions were administered in the classroom. Tier Two and Tier Three interventions were implemented through Title I, Interventionist, and special education. Students with low proficiency were bi-weekly progress-monitored, and their scores were recorded in Aims-web. The annual Title I parent meeting was held on September 14, 2010. Additional Title I parent committee meetings and activities were held on October 14, 2010, October 21, 2010, January 20, 2011, March 4, 2011, April 14, 2011, and April 15, 2011. All classroom teachers were able to a Professional Learning Communities in-service on February 1, 2011. Certified staff worked together on developing norms for staff meetings. All classroom teachers were trained in the delivery of the Houghton-Mifflin Math Expressions curriculum. The focus was on fidelity, intervention, and differentiated instruction. The training consisted of one full day on December 7, 2010 and a half day on December 8, 2010. Four teachers from the school were selected to be coached in the classroom and to share what they learned with their grade-level team. The coaching occurred during three sessions, which were held on December 9th and 10th, January 24th, and 25th, and March 8th and 9th. The trainer came and observed classroom instruction of the four select teachers and then met with the teachers to discuss the lessons. The trainer also met with collaborative grade level teams to discuss classroom instruction on March 10th. The certified staff received professional development on February 16, 2011 in Think Central, the technology component of the Houghton-Mifflin Math Expressions.

Collaborative grade-level teams developed SMART goals based on the Aimsweb data, and classroom teachers adjusted lessons to meet the needs of the students. The first phase of the after school Math Club ran from September 27, 2011 to December 16, 2011 and the second phase ran from January 10, 2011 to March 31, 2011. Forty students were enrolled in each phase of the after school program. Interactive math games, the Orchard math program and direct instruction were used to engage students in grade-level math practice. Pre-assessment, post assessment, and attendance were used to monitor students' progress. The after-school Family Math Night took place on March 31, 2011 from 5:00 to 6:30. One hundred sixty students attended the event. Each classroom designed a game to be played by students and their families. On December 9, 2010, the Site Council analyzed CBM data. The council discussed trends in Math and Reading data from the fall benchmarks to the winter benchmarks and scores compared to the same time the previous year.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Students with low proficiency in Math were progress monitored bi-monthly using the M-CAP and/or M-COMP assessments from Aimsweb, and the data was used to provide services for students. Accommodations and modifications were made through differentiated instruction by classroom teachers, pull out intervention, and special education. The data was used to select students for the after-school Math Club. Students were regularly progress-monitored with the M-CAP and M-COMP, and the data was analyzed by administration, classroom teachers, interventionist, Title I, and special education. The data was used to identify students for classroom interventions, Title I support, intervention, and special education.

**List other significant topics discussed during site council meetings this year.**

The Mountain View Site Council created a list of student extracurricular and co-curricular activities. The Family Math Night occurred on March 31 and was well attended.

The site council was informed about the school wide art show for families. Student disciplinary procedures and pupil activity accounts were discussed.

**Is there an area where your council could benefit from additional training or information?**

Not at this time.

### **General Comments**

Mountain View Elementary held two sessions of after school math club for those students who were below grade level in math. These sessions were well attended and students' performance went up. The family math night was a great success and well attended by families. About 120 students attended with their families. Mountain View Elementary had an all school art show in which every student that attended the school had a piece of artwork in the show. The art show was a great success and well attended. The site council created a list of events that are presently occurring at Mountain View and what other events that they would like to see in the future.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nanwalek School #34

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**Meeting dates and approximate attendance for this school year:**

September 21, November 17, December 21, January 19, March 9

**What steps did the council take towards achieving the school goal(s)?**

Our Site Council worked on four tasks this year. Increasing volunteer rates in the school- This was raised by 15 percent. Improving Math and Writing scores- We combined several community and school programs to help with this goal. We did see an increase from last year. Developing a positive cultural experience for Sea Week- We brought in 5 agencies and several elders to help have a very successful Sea Week in May. Library Project- Goals were set and a plan started. Our school goals of Math and Writing were emphasized across the curriculum and throughout the year.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

School Calendar- respect for traditions. School Goals-improving Writing and Math Skills, Writer Workshops- Teri Sloat, Vocational Program, Library development, Playground safety and traffic control, State Merit Scholarship, Physical Education, School Attendance and Student Achievement levels.

**List other significant topics discussed during site council meetings this year.**

School Calendar, Writer workshops, Vocational programs

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

It has been a very positive year. We will continue to refine our mission and belief statements as we get the community even more involved next year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikiski North Star

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**Meeting dates and approximate attendance for this school year:**

September 6, October 4, November 9, December 6, February 7, March 7, May 2,  
Approximate Attendance at each meeting: 7-10 for NNS meetings, 16-20 for  
NNS/NM/HS Joint Site Council meetings.

**What steps did the council take towards achieving the school goal(s)?**

The council supported the teachers in attending training in the effective implementation of SMARTboards, GoogleDocs, SMART Response Systems, and Discovery Education into classroom instruction. Members of the council researched and shared online grant opportunities. Council Member Travis Moore ran both NNS book fairs and helped organize and run the One School, One Book program.

Looking ahead to next year, our site council will be supporting our school in building world wide/cross cultural learning opportunities. We want the students in our school to collaborate with students in schools in other states and overseas in learning experiences.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Technology. Our Site Council fully supported the implementation of technology in our school. This year teachers were out of their classrooms many days to participate in trainings on how to use the new technology in their classrooms.

**List other significant topics discussed during site council meetings this year.**

Concerns about parents parking in the bus lane during and after school hours. Monitoring student pick-up, safety in the parking lot, increased signage in the lot, handicapped parking expanded out of the bus lane. Blinking lights we would like to see flashing during pre k drop off and pick up times. Bringing in some exploration about how students who are different from each other. Building up multiculturalism.

**Is there an area where your council could benefit from additional training or information?**

Members of our NNS Site Council are interested in the following:

- 1) Training on Roberts Rules of Order and any other trainings KPBSD would like to offer to Site Councils.
- 2) Information on what KPBSD would like to see each site council do.
- 3) A monthly parent and staff email on legislative issues that could affect our schools.

**General Comments**

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikiski Middle-High School

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**Meeting dates and approximate attendance for this school year:**

\*September 14, 2010: 12 in attendance

\*October 12, 2010: 15 in attendance

\*November 9, 2010: 20 in attendance (Joint Site Council Meeting with Nikiski North Star Elementary at the Nikiski Middle-High Library)

\*January 11, 2011: 6 (no quorum present). Meeting held w/ no action items

\*February 7, 2011: 17 (Joint Site Council with Nikiski North Star)

\*March 8, 2011: 10

\*March 29, 2011: 100+/- public present for a Special Joint Site Council Meeting with Dr. Atwater to discuss the principal vacancy.

**What steps did the council take towards achieving the school goal(s)?**

\*The Site Council was instrumental in the development of Nikiski Middle-High School's School Development Plan and goals for the 2010-2011 school year. Basing our school goals directly on what the KPBSD goals were, Site council looked at data, analyzed data, developed goals, assisted in listing activities, and interventions, and continuously monitored progress of school goals throughout the school year.

\*Attendance data was reviewed along with ideas for implementation to improve attendance from all students.

\*The Site Council supported a community partnership with the Boys and Girls Club in our efforts to offer a quality academic based after school program for our students 7-12. This included academic tutoring, credit recovery (high school), enrichment, and physical activities for students year round. Transportation through a late run bus was also provided through this partnership/grant with the Boys and Girls Club.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

\*Attendance review and incentive plan development.

\*Implementation of the Boys and Girls Club afterschool and summer tutoring/enrichment program, including student transportation. Significant improvements in student grades, attendance, reduced negative behaviors, and achievement were noted in the end of year report from Boys and Girls Club.

**List other significant topics discussed during site council meetings this year.**

\*710 Account review

\*State Wrestling Tournament Planning/Debrief

\*Technology training for Staff

\*New Teacher Evaluation Model (Danielson Framework)

\*Student Achievement Data review

\*Safety concern at intersection of Spur Highway and Island Lake Road. Letter to Rep. Chenault with successful inclusion of traffic lite in the Capital budget.

\*New Principal Selection

**Is there an area where your council could benefit from additional training or information?**

\*Additional training is always welcome.

**General Comments**

Respectfully submitted by John O'Brien...my final submission as Principal of Nikiski Middle-High School. I will miss this wonderful school community.

J.O.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Nikolaevsk

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**Meeting dates and approximate attendance for this school year:**

12/2/2010 (19)	3/2/2011 (9)	5/4/2011 (8)
1/5/2011 (12)	4/6/2011 (12)	

**What steps did the council take towards achieving the school goal(s)?**

- ✓ Reviewed Professional Development Grant -21<sup>st</sup> Century Skills
- ✓ Made School Board aware of the issue regarding the policy not allowing stipend employees to hold a seat on committee.
- ✓ Scheduling Parenting Classes

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

21<sup>st</sup> Century Learning – We became more aware that “it’s not all about computers”. Rather, it is learning to deal with different people and developing an awareness of the real world and solving complex problems.

**List other significant topics discussed during site council meetings this year.**

Video screen fundraiser, display case, parent/student handbook, graduation, Close Up, stipend members as members of site committee, time management for meetings, baby-changing station, parent advisory vs. site committee, unattended children/childcare at games, open gym, elementary reading & personal social standards.

**Is there an area where your council could benefit from additional training or information?**

Share results on issues shared during the fall open house and tie them to site committee goals; share staff goals with site committee to build cooperation; have site based training via polycom or online modules for other viewing times; shared vision/purpose of site based;

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Ninilchik/02

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**Meeting dates and approximate attendance for this school year:**

9/7, 12/16, 3/8, 4/12, and 5/10.

**What steps did the council take towards achieving the school goal(s)?**

Review staffing, discuss various programs, oversee technology implementation, and most members read Bridges Out of Poverty.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Technology acquisition and Bridges Out of Poverty were the two biggest items this year. The Smartboards enable us to access Discovery Learning, and the book gives us a better frame of reference and helps us to better understand the nearly 60% of our students that are living in poverty.

**List other significant topics discussed during site council meetings this year.**

One of the strangest was probably a liquor license permit request that we were asked to support. Ultimately, after a variety of opinions were discussed, we decided as a school we were in no position to support such a request. There is borough statutes regarding this topic, and the letter request was in attempts to gain a variance.

**Is there an area where your council could benefit from additional training or information?**

There may be next year. None noted at this time.

**General Comments**

None at this time.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Paul Banks Elementary School

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**Meeting dates and approximate attendance for this school year:**

11/10/10 1/12/11 2/19/11 3/9/11 Approximate number in attendance was seven

**What steps did the council take towards achieving the school goal(s)?**

The steps which site council members took toward helping achieve school goals included supporting the development of our technology grant, volunteering in classrooms to learn first hand how the effective use of new technology such as smart boards, helped increase the level of student involvement in learning, and sharing this information with other parents and community members. The council also helped achieve school goals this year by working collaboratively to support a variety of school activities and programs including our Title One and Intervention programs and school wide activities such as the Paul Banks Read-a-Thon.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Technology and the effective use of technology was a key area we focused on this year. Having council members who were willing to take the time and volunteer in the classroom and see first hand how new technology is being used to increase student involvement in the learning process was important. Not only did it encourage the effective use of newly acquired technology, but it also assisted council members in sharing what they observed with other parents and community members. Site Council members also worked collaboratively with other programs which impacted student learning such as Title One and Intervention. Council members provided input on the use of Parent Involvement Money for Title One and took an active interest in reviewing the overall academic progress of students receiving intervention.

**List other significant topics discussed during site council meetings this year.**

Class size and staffing, SBA data, school goals, Title One services, Intervention services and progress monitoring, Read-a-Thon and fund raiser, Technology Grant, Staff Development for Technology Use, Artist in the Schools Program, Greenhouse Project and School Funding.

Site Council Annual Evaluation Form  
Paul Banks Elementary School  
Page 2.

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

This has been a very good year. We appreciate the level of parent and community support for the students and staff at Paul Banks.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Port Graham

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**Meeting dates and approximate attendance for this school year:**

- 8-18-10
- 9-15-10
- 10-26-10
- 11-18-10
- 12-9-10
- 2-22-11
- 3-8-11
- 4-12-11
- 5-17-11

**What steps did the council take towards achieving the school goal(s)?**

Goal 1: Make Port Graham school a Self-sustaining school

- Saw the need for and supported the volunteers in the school learning the programs.
- Asked and looked at the on-line programs and how they were working.
- Supported the continuation of the on-line classes and ideas of change.

Goal 2: Use SBA data to target student weakness and increase student scores

- Was interested in how the staff would work with the students who were not proficient.
- Wanted every student to have an individual learning plan.
- Elected and Supported the Alaska learning labs for Port Grahams SES.
- Support the gym closure for open gym during after school tutoring.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Having the SBC support keeping the gym closed to all students and community during after school tutoring hours. They agreed that if the gym was open during tutoring hours students would not sign up for tutoring nor would they come if they were forced to sign up by their parents. They knew the importance of the students getting the extra help and the importance that they were able to concentrate on the work they were doing.

**List other significant topics discussed during site council meetings this year.**

- Breakfast and lunch program at the school.
- Fruit and vegetable program in the school for not only the elementary but for the secondary as well.
- New code of conduct created for the gym for community use to tighten up on the bullying and putdowns from the adults.
- The council would like the gym openers from the community to go through them for approval.
- Parking concerns at the school for safety.
- Smoking issues by adults outside the gym.
- Sending students to Anchorage house to retake the HSGQE and to get experience with on the job training.
- Fundraising.
- Tardy policy.
- Bringing culture awareness classes into the school.
- Graduation ceremony
- School calendar for next year approval.
- They wanted the short day for staff in-service on Friday.
- Supported and work with project grad

**Is there an area where your council could benefit from additional training or information?**

They were promised training last year and never received it. They would still like to have some training.

**General Comments**

Due to a death in the community the SBC was very supportive and helpful with finding counselors from their culture to come in and work with the school counselor and school psychologist.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Razdolna

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**Meeting dates and approximate attendance for this school year:**

September 16, (8) December 6, (12) January 26, (4) May 11, (5)

**What steps did the council take towards achieving the school goal(s)?**

- Reviewed and provided input on the school goal.
- Reviewed and provided input on the school development plan.
- Discussed the implementation of Performance Based Education in mathematic grade 4-6.
- Reviewed edPerformance, CBM, and SBA data

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

- Having the portable moved to the site giving students the opportunity to obtain an education in the village.
- Having the members vote on a representative to work through the variance calendar.

**List other significant topics discussed during site council meetings this year.**

- Four wheeler safety
- Loss of Title 1 for the 2010-11 school year
- Discussed the importance of having a local preschool
- Variance calendars – agreed upon 2011-12, discussed 2012-13 and 2013-14

**Is there an area where your council could benefit from additional training or information?**

- The members could use additional training regarding how to work with outside agencies to improve the school.

**General Comments**

- It has been a pleasure working with this dedicated group of parents.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Redoubt Elementary School

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**Meeting dates and approximate attendance for this school year:**

September 15, 2010--6  
January 12, 2011--6  
February 9, 2011--5  
April 13, 2011--6

**What steps did the council take towards achieving the school goal(s)?**

Our school goal was:

With a focus on increasing student engagement, Redoubt will increase all scale scores and percent proficient on SBA tests by 2%.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The biggest undertaking of the Site Council to support our school's goal was to have some discussions about communication between the school/teachers and parents, and ways to encourage better genuine parent involvement in the school. We firmly believe that students have the best chance of succeeding in school if the school and parents are "on the same page" and have meaningful and regular communication. If parents don't know what is happening at school (or even sometimes what is NOT happening at school), they are limited in their ability to work with and help their children at home, and are less able to support and reinforce the school efforts. Likewise, the more parents are involved in the school, the more they "buy into" what is happening at school, which tends to lead to more involvement, and also tends to foster solid communication patterns with the school and teachers.

We did not act on anything significant in this area, but we had much discussion that laid the foundation for the site council and school to act upon next year to increase genuine parent involvement in the school.

**List other significant topics discussed during site council meetings this year.**

School Data  
Pre-K program and Title I program  
Increasing student literacy  
School District Funding issues  
Fundraising within the school for special programs and field trips

**Is there an area where your council could benefit from additional training or information?**

Continued information from the district and school board, particularly in terms of issues and how they specifically impact Redoubt Elementary School.

**General Comments**

The Redoubt Site Council has a membership of very involved, energetic and supportive community members, parents and staff. They have a great heart for our school, our students and the education we provide. As with most groups and people, time seems to be the largest factor in what is accomplished during the year.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** River City Academy

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**Meeting dates and approximate attendance for this school year:**

8/20/2010 – 10      3/8/2011 – 15

9/29/2010 – 8      5/12/2011 - 5

**What steps did the council take towards achieving the school goal(s)?**

Parents organized donations for testing week;  
Parents supported student-initiated ideas of performance contracts, mentorship programs and CORE Court for students.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The most significant impact from the site council will be the implementation of CORE Court and Mentorship next year. These two programs continue to place students at the center of our school and provide them a significant role in the creation and maintenance of our unique school culture.

**List other significant topics discussed during site council meetings this year.**

Site council also discussed the revision of our math and technology standards this summer, which will have a significant impact on our SBA scores in the coming years. Site council also worked to organize graduation this year.

**Is there an area where your council could benefit from additional training or information?**

None.

**General Comments**

We made a significant step this year in having a more active site council. The success behind this was in having the student advisory council organize and lead portions of the site council meetings. The students are the most active part of the school and because of that their involvement in site council brought a new interest to the council.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Seward Elementary/Middle/High School

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**Meeting dates and approximate attendance for this school year:**

September 10, 2010, October 14, 2010, November 11, 2010, December 9, 2010,  
January 13, 2011, February 10, 2011, March 10, 2011, April 14, 2011, May 12, 2011.

**What steps did the council take towards achieving the school goal(s)?**

- Valuable input on k-12 alignment piece
- Vetted technology use language
- Reviewed SBA Data on student achievement to focus increasing math and writing achievement.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The Seward Site-Based Council provided direction for incorporating personal electronic devices as instructional tools in classrooms. This handbook revision increased technology integration in instruction and student engagement. This handbook revision also prompted Seward Middle and Seward High Schools to pilot the ISafe Internet Safety program for district adoption.

**List other significant topics discussed during site council meetings this year.**

- District curriculum audit
- Community partnerships
- The LED Reader Board
- Frameworks Teacher Evaluation Tool
- Administrator Evaluation Model
- Radio Station
- Amended the bylaws for increased site council participation and the elections process

**Is there an area where your council could benefit from additional training or information?**

Leadership Skills/Meeting facilitation.

Technology training for a better perspective on technology integration discussions.  
Researching and procuring grants for increasing opportunities for students.

**General Comments**

- Improvement in meeting protocols and process led to a more efficient and effective meetings
- 6:30 Start time is good.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Skyview High School

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**Meeting dates and approximate attendance for this school year:**

Meeting dates: 9/13/10, 10/11/10, 11/15/10, 1/17/11, 3/8/11, 5/11/11  
Attendance ranged from 6-20 people.

**What steps did the council take towards achieving the school goal(s)?**

We had two goals for this year.

(1) *to improve math scores* - One of the tools we used to increase math scores was tutoring. Math tutoring was available during advisory period, during lunch, and after school Monday through Thursday. We also discussed the ways staff was reaching out to students, such as not accepting zeros but requiring students to do all assignments. Students were also required to attend lunch study hall to catch up in class or stay after school for study hall if they were falling behind.

Students had many other opportunities to improve their general academics through online courses, career pathways, and after school academies. There are also summer opportunities for classes.

(2) *for the staff to participate in collaborative activities* - Site Council talked about the staff collaboration inservices with other schools in the area. The staff met regularly to share their lessons with classes using smart boards and other technology. Staff collaborated with projects, co-taught classes, and other academic goals.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

As a Site Council we focused on our student successes at Skyview and how we wanted to make sure all students feel a part of the school. We stressed the importance of engaging students not only academically but through activities such as clubs, sports, and other activities.

**List other significant topics discussed during site council meetings this year.**

Student involvement, academic achievements, extracurricular activities, keeping students engaged, communication, the counselor's role in making sure all students succeed, Project Graduation, creating a friendly atmosphere at the school, clubs, student government, student council, Parent/Student Handbook, Borough bonds, tutoring, 9<sup>th</sup> Grade House,

Career Pathways, blood drives, red ribbon activities, dances, concerts, drama class presentations at other schools, sporting events, senior activities, canned food drives, college fair, financial aid night, graduation, ASAA classification, Certified Nurse Assistant (CNA) and Personal Care Attendant programs, HSGQE testing, KPC AccuPlacer testing, use of technology at the school and how the staff used it to improve student engagement, lesson plans, and other activities

**Is there an area where your council could benefit from additional training or information?**

Not at this time

**General Comments**

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
 Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna Elementary School

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**Meeting dates and approximate attendance for this school year:**

Site Council members included Autumn Taylor, Jessica Moore, Carolyn Cannava, Kelli Creglow, Debbie Carroll, Tracy Jamison, and Debbie Carroll. There were five to seven members present at each of the nine Council meetings held on:

September 7	October 5	November 2	January 11	February 1	March 1
April 5	May 3				

**What steps did the council take towards achieving the school goal(s)?**

School goals included continuing to meet the learning needs of disenfranchised students, to raise math SBA scores and to increase each student's IFA scores. The Council endorsed "Bars for Breakfast" which provide nutritious granola bars to any student who needed them and the staff program working with disenfranchised students. Support of the After the Bell tutorial program and obtaining Smart Boards to enhance learning were also endorsed.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The positive support of school goals listed above supported the improvement of student learning and the work of the staff at Soldotna Elementary School.

**List other significant topics discussed during site council meetings this year.**

Other topics of discussion included the parking lot dismissal which led to the principal being present at all dismissals and successfully and safely dismissing Soldotna Elementary students in ten minutes or less.

The Montessori sign proposal and the working relationship with Montessori were discussed and keeping both schools' separate identities were cited as a key to a continued respectful relationship between the two schools.

Selecting a new principal was also a focus of discussion and suggestions.

**Is there an area where your council could benefit from additional training or information?**

No additional training or information is needed at this time.

**General Comments**

The Soldotna Elementary School Site Council continues to believe in the greatness of Soldotna Elementary School and its educational program and to be concerned with maintaining equitable educational opportunities for all students housed at Soldotna Elementary School.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna High School

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**Meeting dates and approximate attendance for this school year:**

9/14, 10/12, 11/16, 1/11, 2/8 and 4/12 --- 10 to 12 in attendance

**What steps did the council take towards achieving the school goal(s)?**

Our Site Council monitored our overall staff development training which involved a focus on improving student engagement through the use of technology. We once again reviewed and approved a 3-day Smart Board teacher training opportunity for teachers (*District Grant*) along with a 1-day student Smart Board training session. Both of these sessions involved teachers and students collaborating on how to use the new tool and how to support each other in the classroom through the use of the Smart Boards. Both our student and teacher survey's indicated that Smart Board/technology usage did improve the students over all engagement within various curriculums which included Math, Language Arts, Science, Social Studies, Special Education and Vocational Ed. As a Site Council member and as an educational family we also continue to offer students additional support (*one on one or small group*) either before, during or after school hours.

Our Wells Fargo After-School tutoring program continues to be a huge safety net for our at-risk students as well as for our general population. We also continued to receive support from our National Honor Society students as they continue to serve as after school tutors. With District support we expanded this program to four days a week (*Monday and Wednesdays from 2:30 pm – 3:30 pm and on Tuesday and Thursdays from 2:30 pm to 4:30 pm*). Next year we plan to use some of our Wells Fargo Grant money to add an additional teacher two days a week to focus on additional Math support.

We also hosted a Tri-School (Skyview, SMS and SOHI) in-service in regard to setting up a collaboration opportunity for teachers to share best practice, lessons, equipment and plan-out the best ways to promote each others classes (*AP, Vocational, etc...*) as we continue to share students at SOHI and Skyview.

Our Council also reviewed and approved our new SLT (*SOHI Learning Teams*) concept which divided our school into four teams who were charged with looking for ways to improve instruction and meet the various needs of our students.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Our SLT teams (*SOHI Learning Teams*) developed support tools for both our teachers and our students. Team "A" created two different Language Art posters with the key concepts of writing a quality paper. Team "C" created a Math poster with key terms/formulas that students would need to be successful in Math. Team "B" created an on-line science study guide to help prep our students for future science tests. Team "D" partnered with Team "A" to enforce and enhance our students writing in the areas of Language Arts and Social Studies. Our SLT teams shared all of the above educational tools with our feeder schools and district office in hopes of getting these tools out to all teachers/students within our district.

**List other significant topics discussed during site council meetings this year.**

Our Site Council had several discussions with concerns for the amount of vandalism that takes place on the Kenai Peninsula and at Soldotna High School. This resulted in a Youth Court joint school meeting in which the Youth Court students planned and discussed ways to proactively deal with the local vandalism at our area schools. Our Site Council studied Homer High School's "*Project Service Learning*" criteria and sent a team of teachers/students down to Homer High to review and consider the program. We reviewed/studied our Open Campus policy for seniors only and voted to continue the same format.

We studied the District budget process. We continue to oversee the Soldotna High School Endowment funds and held a fund raiser for the fund during the 2010-11 school year. We discussed and studied the continued enrollment decline of the Soldotna area schools. We furthered our Business partnerships with such companies as Marathon Oil taking 32 students on a field trip to the Marathon Oil field. We studied Soldotna High Schools report card and assessment data to look for areas of improvement/focus areas. We studied and approved our Collaborative In-service theme and plans throughout the school year.

**Is there an area where your council could benefit from additional training or information?**

Continued support time for teachers and students to train together and to better develop their skills on how to use our technology tools within our buildings. We would also request continued support for Programmatic staffing.

**General Comments**

Special Thanks to the School Board and to District Office for all their hard work and dedication to the students of the Kenai Peninsula Borough School District.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Soldotna Middle School 2010/2011

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**Meeting dates and approximate attendance for this school year:**

8 members plus one community member attended September 20<sup>th</sup>.

8 members plus one staff member attended October 18<sup>th</sup>.

7 members attended November 15<sup>th</sup>.

All members attended the January 17<sup>th</sup> meeting as well as Superintendent Atwater, Tim Peterson, Tim Vlasak and 8 staff members.

7 members and one staff member attended February 21<sup>st</sup>.

All members plus staff member Patrick Dwyer and Skyview Assistant Principal Curtis Schmidt attended April 18<sup>th</sup>.

**What steps did the council take towards achieving the school goal(s)?**

The SMS Site Based Council was instrumental in assisting with the development of our School Improvement Plan and our school goals. The Council also gave final approval of the School Improvement Plan.

Goal #1 - Focus instruction and improve student engagement in the area of SWD - Language Arts

Goal #2 - Focus instruction and improve student engagement in the area of SWD - Math

Goal #3 - Focus instruction and improve student engagement in the area of Alaska Native/American Indian Students - Language Arts and Math

The council continued to support the addition of Smart Boards and Smart Technology into the classroom to improve student engagement. They were also supportive of our professional development grant application that provides training for teachers in Smart Technology.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The council supported our Technology Grant Application that added additional Smart Boards and Smart Slates to the building. Student surveys indicate that their level of engagement in the classroom has increased with the addition of and improvement in the use of this technology. Their support and input on our Professional Development Grant led to additional teacher training on Smart Technology and improved use, management and student engagement with this technology.

**List other significant topics discussed during site council meetings this year.**

School rules/discipline interactions, student handbook, student dress code.

School activity accounts.

Master Schedule – Site Council members gave input on course offerings and staff for the 2011/2012 school year. Projected enrollment and adequate staffing issues were discussed.

SMS Site Council By-Laws: Site Council members reviewed and updated Site Council By-Laws.

Student Test Results: Site Council members were kept updated on student academic progress. Example: SBA, Edperformance and Terra Nova results.

After School Tutor Program: Site Council members supported continued funding of our tutor program.

School Budget: Site Council members reviewed how the school budget was developed and allocated to different departments.

Site Council members were updated on the impact of AYP results.

Intruder Drill/Earthquake Procedures: – Site Council supported intruder and earthquake drills with students at SMS.

Our council is aware of district goals and keeps them in mind when making decisions about our school. The council has been supportive of parent, student, and staff surveys to gage the climate of our school and look forward to results from the climate and connectedness survey so that plans for improvement can be discussed and implemented.

Discussion in regard to 6<sup>th</sup> grade students from Redoubt participating in our music program were on-going. Support for this addition is evident, but practicalities for adding 6<sup>th</sup> graders into other classes appear to be problematic.

Site Council continues to support PE uniforms for all students and the continued required use of school planners.

**Is there an area where your council could benefit from additional training or information?**

The SMS Site Council members continue to suggest that the annual trainings for Site Council/PTSA be combined into one relevant meeting. The group feels that the first training is not necessary, especially to those members who have been on a Site Council or PTSA for many years. The second training, however, is very interesting. The SMS Site Council feels that if one training were held in October or early November, the content from the first annual meeting plus the legislative information could be covered. They also feel that the legislative meeting needs to be held at this earlier time so that parent groups have time to respond to and plan for the upcoming legislative session.

**General Comments**

Our Site Council is comprised of dedicated parents, staff and community members. Their input, questions, and candid observations help us to become a better school. With their help we hope to continue to be a safe, encouraging, academically challenging, and fun place for kids to learn and grow.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:**  Sterling Elementary School

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**Meeting dates and approximate attendance for this school year:**

<u>Meeting Date</u>	<u>Attendance</u>	<u>Meeting Date</u>	<u>Attendance</u>
10/7/11	7	12/2/11	7
1/6/11	7	4/28/11	7

**What steps did the council take towards achieving the school goal(s)?**

The Council made recommendations and decisions that promoted the school’s ability to further develop a climate that promotes safety, responsibility, and respectfulness, on the part of children and adults, alike. The Council also discussed scheduling and program issues related to both the school’s the District’s goals.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The Council assisted with the hiring of a new teacher, provided recommendations regarding the new administrative evaluation tool, and discussed ways to support families who have child care needs before and after the school day. These efforts helped ensure our school has the best teachers and administrator possible, while also supporting parents as the first teachers of their children.

**List other significant topics discussed during site council meetings this year.**

The water treatment issue was finally resolved to the great joy of the Site Council, and Sterling students no longer have to drink bottled water at school. The safety of the highway and turning lane in front of the school remains an ongoing topic of concern and focus for the Council, as does the leaky roof in the primary wing.

**Is there an area where your council could benefit from additional training or information?**

At this time, there is not an area where the Council could benefit from additional training.

**General Comments**

The Council bid a grateful farewell to Mike Warfield, whose youngest child graduated from Sterling Elementary this year. Mr. Warfield spent the majority of the last 13 years serving on the Sterling Site Council and his experience and knowledge will be missed!

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Susan B. English School - Seldovia

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**Meeting dates and approximate attendance for this school year:**

Sept. 27, Oct. 26, Nov. 23, March 1, April 28

Average attendance - 7/month

**What steps did the council take towards achieving the school goal(s)?**

Monthly the council reviewed the progress of the performance based classes. The council worked on a useable document to use for eligibility as it pertains to performance based classes. Title VII reports were given by Laurel Hiltz our Title VII representative. The council was involved in the transferring of the Boys and Girls club building to a committee of community members in the hopes that services will continue for children in the community.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Topics discussed were: performance based model of education, eligibility, work force academy. Each of these areas has a direct relationship to the achievement of each student at Susan B. English School. The council would like to see performance based model of education continue and would like more training for staff.

**List other significant topics discussed during site council meetings this year.**

Athletic programs were discussed. SBE had students from Port Graham join the junior high girls' volleyball team and students from Nanwalek join the high school girls' basketball team. The "drama" involved with girls traveling and being away from school as well as missed academic time was a topic of discussion.

**Is there an area where your council could benefit from additional training or information?**

The council would like to see more training in the area of performance based education for parents, students, and staff.

**General Comments**

We are fortunate to have a school board member in attendance at council meetings and she is able to bring her perspective to meetings. The council and community are very supportive of SBE and give many hours of their time. We have added a community member to our council this year.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Tebughna School

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**Meeting dates and approximate attendance for this school year:**

September 7<sup>th</sup> (7); September 30<sup>th</sup> (6); October 22<sup>nd</sup> (7); November 30<sup>th</sup> (6);  
January 18<sup>th</sup> (10); February 8<sup>th</sup> (13); March 7<sup>th</sup> (10); April 5<sup>th</sup> (10); May 10<sup>th</sup> (8).

**What steps did the council take towards achieving the school goal(s)?**

Our major school goal was to strengthen the previously developed behavior plan. Several meetings included in-depth discussions concerning behaviors and ways to approach them in a more positive way. It was decided to have a "Fun Friday" activity for those students who had earned the designated number of points for demonstrating positive behaviors throughout the week. The council also requested that copies of the behavior referrals be sent home every two weeks.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

Because of the discussions held concerning behaviors, and because of changes made by the entire staff, behaviors have improved. We also feel that more cultural activities and connecting the curriculum to the culture is an important part of our curriculum here in Tyonek. We have seen improvements in student learning as demonstrated by assessments in reading and math (AIMSweb and SRI scores).

**List other significant topics discussed during site council meetings this year.**

Planning and preparations were made to conduct a Cultural/Survival camp in March for all K-12 students. Teachers prepared and presented lessons around winter survival and community members and parents helped with the cultural activities. This was very successful and we have begun talk about another cultural camp sometime in the fall.

Attendance and tardies were discussed. The secretary is calling at 9:15 a.m. when students are not present. Attendance and tardies are very numerous and we are seeking ways to improve. Parents are encouraged to notify the school when their child(ren) are sick or will not be in school.

There have been three QS2 projects that have not been completed. Bridget Smith attended one Site Council meeting to assist with ways to get these projects completed before the end of June. As a result, we now have one project completed (NYO silhouettes), plans for the mural to be completed by the end of June, and supplies to be ordered for the ice rink project. The work is to be done for the ice rink in the fall.

**Is there an area where your council could benefit from additional training or information?**

It would be beneficial for our council to communicate and/or collaborate with other site councils for ideas that work effectively.

**General Comments**

The council and parents have been very supportive of the need for improved behaviors. Because of their continued discussions and suggestions our school is a safer and better place for our students and staff. They also have appreciated having the opportunity to meet monthly which allows them to be more informed and to have a voice in their child's education.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Tustumena

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**Meeting dates and approximate attendance for this school year:**

9/27-7, 10/25-6, 11/29-6, 1/24-6, 3/29-7, 4/25-7

**What steps did the council take towards achieving the school goal(s)?**

- Reviewed and revised several sections of the Parent Student Handbook. These changes helped provide clarity and the Council provided guidance in handling particular issues. Those included, appropriate dress, use of electronic items at school and on the bus, attendance and tardy problems, and added a section on e-mail accounts.
- Conducted a community survey to determine need for after school care. The need was found to be great. Results were used to begin the process to develop an after school program. Hopefully the program will become operational next year.
- Parent training- Representatives from the council attended and reviewed what other councils have achieved and were updated on legislative goals and priorities.

Completed classroom environment project that updated school lighting to full spectrum lights.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

We feel that the community survey and planning toward after school care will have the greatest impact on our community. Currently there are no or limited possibilities for after school child care. This causes problems for many families who seek to take their children to town to have the access to care after school. In some cases it created latchkey situations where children may be left alone for a period of time. We feel this will help strengthen our student community.

**List other significant topics discussed during site council meetings this year.**

- Introduction of new after school activities including archery, science club and a future running club.
- Review of potential class configurations for next year.
- Support for additional emergency preparedness training.
- Sought information on possible placement of a school sign with reader board near the highway.

**Is there an area where your council could benefit from additional training or information?**

**General Comments:**

We will continue to pursue the possibility of sign placement to better communicate with the community.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** Voznesenka

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**Meeting dates and approximate attendance for this school year:**

9.2.2010 – 32, 12.2.2010 – 19, 1.24.2011 – 20, 3.8.2011 - 23

**What steps did the council take towards achieving the school goal(s)?**

Our parents continually reminded us of the importance of regular contact from the staff for both positive interactions and any actions that need to be addressed.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The importance of maintaining migrant and traditional cultural experiences, e.g. weddings, and the impact they have on their child's education. The parents and staff work closely together when either/or cultural or migrant situations arise that may impact a student's education.

**List other significant topics discussed during site council meetings this year.**

- Calendar Issues
- Pre K Program
- Migrant students and attendance
- Title 1
- Graduation

**Is there an area where your council could benefit from additional training or information?**

Information regarding Title 1, Migrant and ELL programs and their uses/roles they play at our school.

**General Comments**

We are very pleased and happy to continue to have such a dedicated group of people who find/make the time to attend our meetings. This allows us to share insights and information in order to make the school a more productive and enjoyable place.

Note: This form will be included in an information packet for Board of Education members.

Kenai Peninsula Borough School District  
Site Council Annual Evaluation Form  
**Due to Superintendent by June 1.**

**School:** West Homer Elementary

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**Meeting dates and approximate attendance for this school year:**

- 10/10/10 (4)
- 11/1/10 (6)
- 12/7/10(4)
- 1/4/11 (5)
- 2/1/11 (3)
- 3/1/11 (3)
- 4/5/11 (4)
- 5/3/11 (4)

**What steps did the council take towards achieving the school goal(s)?**

The WHE had several goals for the 2010-2011:

- 1) Increase the average scale score on structure and conventions on the 2011 SBA
- 2) Increase the average scale score on revision on the 2011 SBA
- 3) Greater and more up-to-date presence on the web
- 4) Increase the number of parent volunteers within the school
- 5) Increase parental participation on PTO.

To address these goals the West Homer Cite Council:

- 1) Review assessment scores.
- 2) Reviewed and made recommendations to the building student management system.
- 3) Reviewed and made recommendations to the building Technology Plan.
- 4) Reviewed and made recommendations to the building plan stimulus funding to support technology.
- 5) Reviewed and made recommendations to the School Improvement Plan.
- 6) Reviewed and made recommendations to the 2011-2012 Master Event Calendar and the Master Building Schedule.
- 7) We began discussing space needs and how to best serve students utilizing the space within the building.
- 8) We moved out Site Council meets to the same night as the PTO so increase participation at both meetings.

**Which topic discussed/acted upon by your council led most significantly to the improvement of student learning? Explain.**

The site council's greatest contribution to West Homer was its ability to look at the building and the programs together as a whole and not as separate pieces. Often individuals who have a vested interest in a specific program/grade level have difficulty focusing on the school at large. This gestalt view of the building and the educational programs help to guide the building as a whole to step in unison and to provide a new principal with the knowledge necessary to make good decisions that would serve our students well.

**List other significant topics discussed during site council meetings this year.**

- 1) Building wide student management system
- 2) Review of West Homer Assessment Data
- 3) Increasing parent involvement
- 4) West Homer space needs to serve students well
  - a. Five year building usage plan – concerns about lack of space in the building.
- 5) Technology Plan
- 6) School Improvement Plan
- 7) Schedules for next year
- 8) Teachers working of writing process
- 9) The use of styrofoam trays vers. plastic trays for lunch
- 10) Nutritional value of lunches
- 11) A summer Bridge Program to “bridge” one academic year to another
- 12) We reviewed the District's Student Handbook
- 13) Title VII Parent Advisory Committee
- 14) Principal Evaluation

**Is there an area where your council could benefit from additional training or information?**

**General Comments**

Note: This form will be included in an information packet for Board of Education members.