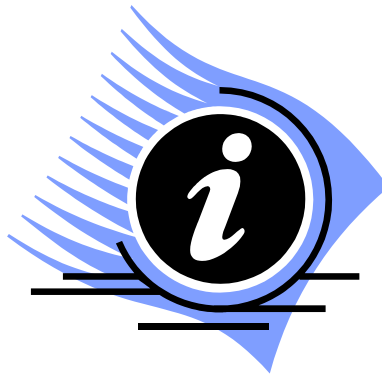


General Information Items for the Board of Education



KENAI PENINSULA BOROUGH SCHOOL DISTRICT
148 N. Binkley Street
Soldotna, AK 99669

SUPERINTENDENT'S EMPLOYMENT CONTRACT

This agreement, entered into this 11th day of July 2011, by and between the Kenai Peninsula Borough School District, hereinafter called DISTRICT, and Stephen Atwater, Ph.D., hereinafter called SUPERINTENDENT, is as follows:

1. EMPLOYMENT: The DISTRICT hereby employs and the SUPERINTENDENT hereby accepts employment as SUPERINTENDENT upon all terms and conditions set forth herein.
2. TERM: The employment agreement shall become effective July 1, 2011, and shall continue in force and effect through June 30, 2014. For purposes of this agreement each contract year commences July 1.
3. DUTIES: The SUPERINTENDENT will perform the duties of SUPERINTENDENT as established by the Board and state law.
4. Compensation and Benefits
 - a. The DISTRICT shall pay the SUPERINTENDENT at an annual salary of \$136,328.00 during the first year of this contract based upon 230 days of service.
 - b. The salary for each succeeding year shall be negotiated in executive session on or before April 30th of year one. This negotiation shall include a review of similar districts' compensation paid for their superintendents. The amount that will be agreed upon will be no less than \$136,328.00 plus a percentage increase equal to the Consumer Price Index for year two. The amount for year three will be no less than the amount paid in year two plus a percentage increase equal to the Consumer Price Index. Failure to agree on a salary amount for year two and three allows the SUPERINTENDENT to opt out of year three of this contract without penalty. As necessary for application of any provision of this contract, the per diem rate of compensation shall be the annual salary in effect of the applicable date divided by 230.

- c. TRAVEL EXPENSES: Travel and per diem reimbursement for expenses for official district business shall be at the rates authorized by the Board for all employees.
- d. AUTOMOBILE EXPENSES: The DISTRICT shall provide the SUPERINTENDENT a four-wheel drive vehicle and operating expenses for his use in conducting District business and reasonable personal use during the period of this contract. The SUPERINTENDENT will not receive a car allowance or mileage reimbursement.
- e. ADDITIONAL COMPENSATION: The SUPERINTENDENT shall annually receive \$4,000.00 in recognition of his advanced degree.
- f. INSURANCE: The SUPERINTENDENT shall receive the same health insurance as the District provides for the school principals.
- g. LEAVE: The SUPERINTENDENT shall receive vacation leave of thirty (30) working days per year. The SUPERINTENDENT must use at least one half (15 days) of each year's vacation leave within that year and days not taken within this mandatory use amount will be lost. Unused vacation leave in excess of the mandatory use amount may be cashed out or carried forward and may be used in succeeding years. Payment of any accrued leave will be computed using the salary in effect on the date the leave is taken or paid. In addition to vacation leave, the SUPERINTENDENT will be allowed six (6) days of personal leave each year of which a maximum of six (6) days may be cashed out in any year, rather than being taken as leave. Personal leave may accrue to a maximum of thirteen (13) days. Any end of year accrual of personal leave in excess of six (6) days not cashed out or taken shall be lost.
- h. HOLIDAYS: The SUPERINTENDENT shall be entitled to the following holidays: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and following Friday, and Christmas Day.
- i. SICK LEAVE: The SUPERINTENDENT shall accumulate sick leave at the rate of one and one-third days per month. This leave may be used for illness and related conditions, as allowed for teachers within the District. The SUPERINTENDENT has no right to cash out any unused sick leave upon termination of his employment.

- j. **LIFE INSURANCE:** The District shall provide life insurance to the Superintendent in an amount that equals two times the SUPERINTENDENT'S annual salary.
 - k. **OTHER BENEFITS:** The SUPERINTENDENT shall participate in the retirement system as required for District employees and shall be eligible to participate in any deferred compensation or flexible benefits programs as are available to school principals. The SUPERINTENDENT will be eligible for any benefits previously earned in the Kenai Peninsula School District prior to this contract.
- 5. **CONTRACT CONTINUATION:** If the DISTRICT intends not to renew this contract, then the SUPERINTENDENT must be advised of this intent prior to December 1. If he is not so notified, an automatic one-year extension will result, thereby making it a perpetual or "rolling" three year contract.
 - 6. **RULES AND REGULATIONS:** The SUPERINTENDENT shall abide by and be bound by District policies and regulations as well as State Board of Education regulations and the laws of the United States and State of Alaska.
 - 7. **EVALUATION:** The DISTRICT shall provide the SUPERINTENDENT with periodic opportunities to discuss Superintendent/District relationships and the board will evaluate his performance annually. Each evaluation submitted will be reviewed with the SUPERINTENDENT before the close of each fiscal year.
 - 8. **PHYSICAL EXAMINATION:** The SUPERINTENDENT shall undergo a complete yearly physical examination by January 1 of each year, paid by the DISTRICT.
 - 9. **CONTRACT TERMINATION:** The contract may be terminated by mutual consent upon thirty (30) days written notice by either party and the written consent of the other party without liability to the DISTRICT.

Should the SUPERINTENDENT be terminated for violation of criminal laws, District policy, Professional Teaching Practices standards, or misconduct in office, the DISTRICT will have no obligation to pay compensation after the date of termination. If the DISTRICT terminates the services of the SUPERINTENDENT, except with cause as specified herein, the DISTRICT shall be obligated to continue payment of salary until the ending date of this contract; however, such payment will be offset by any other earnings, and the SUPERINTENDENT shall have the obligation to seek and accept equivalent

employment. The DISTRICT may terminate this contract without obligation for further compensation if the SUPERINTENDENT is unwilling or unable to continue performance of his duties.

10. CONTINUED EMPLOYMENT: Upon termination of this contract, the SUPERINTENDENT shall be provided the opportunity to return to a position as a tenured employee in the DISTRICT with salary and experience based on his original date of hire.

11. PROFESSIONAL DUES AND PROFESSIONAL DEVELOPMENT: The DISTRICT shall pay the SUPERINTENDENT'S dues in one Alaska, and one national or regional superintendents' association. The DISTRICT shall provide the SUPERINTENDENT reasonable funding for travel to and attendance at the annual conference of the American Association of School Administrators and regular meetings of the Alaska Association of School Administrators.

Signed at:

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Soldotna, Alaska

By: [Signature]
Joe Arness, President of the
Kenai Peninsula Borough School Board

By: [Signature]
Sunni Hilts, Clerk of the
Kenai Peninsula Borough School Board

Subscribed and sworn to before me on this 8 day of August, 2011.

[Signature]
Notary Public in and for the State of Alaska.
My commission expires 7/25/13.

SEAL



SUPERINTENDENT

Stephen Atwater

Stephen Atwater, Ph.D.

Subscribed and sworn to before me on this 27 day of July, 2011.

Sally E. Tachick

Notary Public in and for the State of Alaska.

My commission expires 7/25/13.

SEAL



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Assistant Superintendent

Date: August 12, 2011

Item Number:

Administrator:

Dave Jones



Attachments: Ordinance 2010-19-51 & Ordinance 211-31

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: _____

BACKGROUND INFORMATION

Attached is information pertaining to, or affecting, the School District which will be presented at the August 16, 2011 Borough Assembly meeting:

- Ordinance 2010-19-51, to record expenditures of \$1,466,037 paid by the State of Alaska Department of Administration on behalf of the Kenai Peninsula Borough toward the Borough's unfunded PERS Liability
- Ordinance 2011-31, authorizing the Tsateshi Trails Association lease to be amended to include additional land adjacent to Skyview High School for expansion of the Tsateshi Trail System

ADMINISTRATIVE RECOMMENDATION

For your information only.

Introduced by:	Mayor
Date:	08/16/11
Shortened Hearing:	09/06/11
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2010-19-51**

**AN ORDINANCE TO RECORD EXPENDITURES OF \$1,466,037 PAID BY THE
STATE OF ALASKA DEPARTMENT OF ADMINISTRATION ON BEHALF OF THE
KENAI PENINSULA BOROUGH TOWARD THE BOROUGH'S UNFUNDED PERS
LIABILITY**

1 **WHEREAS**, the 2010 Alaska legislature enacted HB 300 which appropriated funds to the
2 Department of Administration, Division of Retirement & Benefits on behalf of the
3 Borough, to reduce the liability of political subdivisions to the Public Employees
4 Retirement System (PERS) for FY2011; and

5 **WHEREAS**, the Borough was notified on July 29, 2011, that the amount received by the
6 Department of Administration, Division of Retirement & Benefits on behalf of the
7 Borough was \$1,466,037, an amount estimated to be equal to the difference between
8 the Borough's budgeted PERS rate of 22 percent and the actuarially determined rate
9 of 27.96 percent; and

10 **WHEREAS**, Generally Accepted Accounting Principles (GAAP) require the Borough to record
11 expenditures paid on its behalf; and

12 **WHEREAS**, FY2011 expenditure budgets will need to be increased (for which there will be a
13 corresponding revenue adjustment) to reflect the receipt of these funds by the
14 Department of Administration, Division of Retirement & Benefits on behalf of the
15 Borough;

1 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
2 **PENINSULA BOROUGH:**

3 **SECTION 1.** That FY2011 revenue budgets should be increased by the following amounts to
4 reflect funds the Department of Administration, Division of Retirement & Benefits
5 received on behalf of the Kenai Peninsula Borough:

6	General Fund	\$ 569,517.00
7	Nikiski Fire Service Area	132,630.00
8	Bear Creek Fire	4,260.00
9	Anchor Point Fire Service Area	3,949.00
10	CES	233,745.00
11	KESA	16,012.00
12	North Peninsula Recreation Service Area	34,000.00
13	Road Service Area	45,590.00
14	School Maintenance	225,744.00
15	Land Trust	22,170.00
16	Kenai River Center	32,349.00
17	Seward Bear Creek Flood Service Area	2,977.00
18	Spruce Bark Beetle	21,166.00
19	Solid Waste	98,912.00
20	Risk Management	<u>23,016.00</u>
21		\$1,466,037.00

22 **SECTION 2.** That \$1,466,037 should be appropriated to the following accounts:

<u>Fund</u>	<u>Department</u>	<u>Object</u>	<u>Amount</u>
100	11110	40221	\$ 659.00
100	11120	40221	18,268.00
100	11130	40221	8.00

1	100	11140	40221	7,044.00
2	100	11210	40221	27,469.00
3	100	11227	40221	21,168.00
4	100	11230	40221	19,798.00
5	100	11231	40221	60,256.00
6	100	11232	40221	20,088.00
7	100	11233	40221	6,091.00
8	100	11235	40221	4,984.00
9	100	11250	40221	10,853.00
10	100	11255	40221	49,562.00
11	100	11310	40221	33,887.00
12	100	11410	40221	19,685.00
13	100	11430	40221	39,949.00
14	100	11440	40221	30,815.00
15	100	11441	40221	17,032.00
16	100	11510	40221	46,667.00
17	100	11520	40221	56,028.00
18	100	21110	40221	45,186.00
19	100	31110	40221	34,020.00
20	206	51110	40221	132,630.00
21	207	51210	40221	4,260.00
22	209	51410	40221	3,949.00
23	211	51610	40221	233,745.00
24	212	51810	40221	16,012.00
25	225	61110	40221	34,000.00
26	236	33950	40221	45,590.00
27	241	11235	40221	4,984.00
28	241	41010	40221	220,760.00
29	250	21210	40221	22,170.00
30	251	21135	40221	32,349.00

1	259	21212	40221	2,977.00
2	262	94910	40221	21,166.00
3	290	32010	40221	28,633.00
4	290	32122	40221	50,858.00
5	290	32310	40221	19,326.00
6	290	32570	40221	95.00
7	700	11234	40221	<u>23,016.00</u>
8		Total		\$1,466,037.00

9 **SECTION 3.** That upon enactment this ordinance shall be effective retroactively on June 30, 2011.

10 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY**
 11 **OF * 2011.**

 Gary Knopp, Assembly President

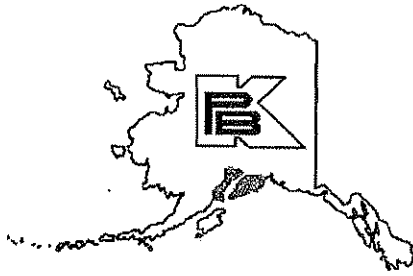
ATTEST:

 Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Mayor *DR Carey*

FROM: Craig Chapman, Finance Director *C Chapman*

DATE: August 4, 2011

SUBJECT: Ordinance 2010-19-51, to record expenditures of \$1,466,037 paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on behalf of the Borough toward the Borough's unfunded PERS liability

As part of last year's legislative session, the Alaska legislature passed HB300 which appropriated \$165,841,171 to help defray the cost of increased employer contributions to the Public Employees' Retirement System (PERS) for fiscal year 2011. The purpose of this legislation was to contribute to the PERS system an amount estimated to be equal to the difference between the borough's budgeted PERS rate of 22 percent and the actuarially determined rate of 27.96 percent. Pursuant to the attached letter from the Division of Retirement and Benefits dated July 29, 2011, the amount contributed on the borough's behalf for FY2011 is \$1,466,037.

Generally accepted accounting principles require that the borough record expenditures paid on its behalf. This ordinance amends the budget to reflect these expenditures; there will be no impact to fund balances of any fund as revenues equal to the expenditures will also be recorded.

Shortened hearing is requested for this ordinance as it is effective for FY2011.

FINANCE DEPARTMENT	
Acct #	FUNDS VERIFIED
Acct. No. <u>XXX,XXXXX,XXXXX,40221</u>	
Amount <u>N/A</u>	
By: <u>CBW</u>	Date: <u>8/4/11</u>

STATE OF ALASKA

Department of Administration
Division of Retirement and Benefits

Sean Parnell, GOVERNOR

P.O. Box 110203
Juneau, AK 99811-0203
Phone: (907) 465-4460
Fax: (907) 465-3086
Toll-Free: 1-800-821-2251

July 29, 2011

CRAIG C CHAPMAN, FINANCE DIRECTOR
KENAI PENINSULA BOROUGH
144 N BINKLEY ST
SOLDOTNA AK 99669-7520

Sent via email to: CWAGNER@BOROUGH.KENAI.AK.US

RE: Employer On-Behalf Funding - PERS ER 180

During the 2010 legislative session, House Bill 300 (HB300) passed providing on-behalf funding for PERS employer contributions for Fiscal Year 2011 (FY11). HB300, Section 29 (b) read as follows:

(b) The sum of \$165,841,171 is appropriated from the general fund to the Department of Administration for deposit in the defined benefit plan account in the public employees' retirement system as an additional state contribution under AS 39.35.280 for the fiscal year ending June 30, 2011.

HB300 can be found at <http://www.legis.state.ak.us/PDF/26/Bills/HB0300Z.PDF> (Section 29 - page 90).

The Alaska Retirement Management Board approved the actuarially determined rate of 27.96% for FY11, with HB300 providing an on-behalf rate of 5.96% for each FY11 employer payroll. On-behalf funding was applied with the processing of each employer payroll with payroll end dates between July 1, 2010 and June 30, 2011, and received by the Division by July 15, 2011. All such payrolls have been processed, and we have trued-up your account by making an adjusting entry.

Enclosed is a report detailing the Employer On-Behalf Funding allocated for fiscal year 2011 payrolls. **This is your final statement for FY11.** Please feel free to contact me via telephone at (907) 465-2279 or email at keith.hermann@alaska.gov if you have any questions or need additional information regarding HB300.

Sincerely,



Keith Hermann, Accountant

FI/Enclosure

State of Alaska - Division of Retirement & Benefits
FY2011 - HB500 Employer On-Behalf Detail - Final Actuals
KENAI PENINSULA BOROUGH - ER 180

Payroll Ending Date	On-Behalf		Total
	Pension	Other Post-employment Healthcare	
07/02/2010	2,407.80	4,525.09	6,932.89
07/16/2010	14,051.75	26,408.22	40,459.97
07/30/2010	13,851.11	26,031.14	39,882.25
08/13/2010	14,140.92	26,575.80	40,716.72
08/27/2010	13,638.34	25,631.27	39,269.61
09/10/2010	14,019.33	26,347.27	40,366.60
09/24/2010	13,818.62	25,970.09	39,788.71
10/08/2010	14,350.83	26,970.28	41,321.11
10/22/2010	14,223.73	26,731.43	40,955.16
11/05/2010	13,884.58	26,082.41	39,966.99
11/19/2010	14,061.87	26,415.51	40,477.38
12/03/2010	13,946.38	26,198.59	40,144.97
12/17/2010	14,084.54	26,458.01	40,542.55
12/31/2010	13,785.43	25,896.25	39,681.68
01/14/2011	14,165.75	26,610.78	40,776.53
01/28/2011	14,235.42	26,741.74	40,977.16
02/11/2011	13,965.98	26,235.54	40,201.52
02/25/2011	14,237.16	26,744.83	40,981.99
03/11/2011	14,125.29	26,534.48	40,659.77
03/25/2011	14,032.78	26,360.99	40,393.77
04/08/2011	14,142.83	26,567.63	40,710.46
04/22/2011	14,029.62	26,355.02	40,384.64
05/06/2011	14,436.90	27,120.05	41,556.95
05/20/2011	14,162.01	26,603.68	40,765.69
06/03/2011	14,346.57	26,950.32	41,296.89
06/17/2011	14,453.70	27,151.53	41,605.23
06/30/2011	13,211.39	24,817.81	38,029.20
06/30/2011 Year-End Adjustment	208,436.26	198,754.17	407,190.43
TOTALS FOR KENAI PENINSULA BOROUGH			
	\$576,246.89	\$889,789.93	\$1,466,036.82

Introduced by: Mayor
Date: 08/16/11
Hearing: 09/20/11
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2011-31**

**AN ORDINANCE AUTHORIZING THE TSALTESHI TRAILS ASSOCIATION LEASE
TO BE AMENDED TO INCLUDE ADDITIONAL LAND ADJACENT TO SKYVIEW
HIGH SCHOOL FOR EXPANSION OF THE TSALTESHI TRAIL SYSTEM**

1 **WHEREAS**, the Tsalteshi Trails Association (TTA) manages the Tsalteshi Trail System
2 located adjacent to the Skyview High School pursuant to a lease authorized by
3 KPB Assembly Ordinance 99-19, Ordinance 2005-33, and 2009-51; and

4 **WHEREAS**, TTA desires to expand the trail system to include certain additional borough lands
5 between Skyview High School and Isaak Road; and

6 **WHEREAS**, the trail expansion will be incorporated into the existing trails and will be
7 beneficial for a wide range of public trail users and school events; and

8 **WHEREAS**, a lease amendment would allow Tsalteshi Trails Association to pursue grants to
9 support trails improvements on these lands; and

10 **WHEREAS**, the KPB Planning Commission at its regularly scheduled meeting of September
11 12, 2011, recommended _____;

12 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
13 **PENINSULA BOROUGH:**

14 **SECTION 1.** That amending that certain lease dated July 13, 2000, to include an additional 52
15 acres, more or less, described as: that portion of the S1/2NE1/4 and that portion of
16 the S1/2N1/2NE1/4 Section 12, T4N, R11W, S.M., Alaska lying northwest of the

1 Sterling Highway and lying north of Isaak Road excluding Tract 1, Central
2 Peninsula High School Subdivision Amended, to the Tsalteshi Trails Association
3 at other than fair market value, pursuant to KPB 17.10.100(I) and 17.10.120(D) is
4 in the best interest of the borough based on the following findings of facts:

5 A. That Tsalteshi Trails Association has demonstrated the ability to effectively
6 develop and manage multi-use trails for the benefit of the public.

7 B. That expansion of trails system on the above described lands is compatible
8 with surrounding uses, the lands "government" classification, and is beneficial
9 to the adjacent public school use.

10 C. That the expansion of trails provides numerous benefits to the health, welfare,
11 economics and quality of life of the community and borough residents.
12

13 **SECTION 2.** The Assembly additionally makes an exception to KPB 17.10.110 (notice of
14 disposition). This exception is based on the following findings of facts pursuant to
15 KPB 17.10.230:

16 1. Special circumstances or conditions exist.

17 A. The purpose of the KPB 17.10.110 advertising requirement is to notify
18 the public of an opportunity to purchase or lease KPB land, and
19 advertising this lease amendment to the Tsalteshi Trails Association
20 will not serve a useful purpose.

21 2. That the exception is necessary for the preservation and enjoyment of a
22 substantial property right and is the most practical manner of complying with
23 the intent of this chapter.
24

1 A. This exception to the notice requirement is not necessary to preserve a
2 substantial property right, and the assembly hereby authorizes
3 exception to that finding requirement. For this negotiated lease, the
4 notice requirement is impractical, and compliance is not in the best
5 interests of the borough due to the delay and unnecessary expense it
6 would cause.

7 3. That the granting of the exception will not be detrimental to the public welfare
8 or injurious to other property in the area.

9 A. The planned use for public trail system expansion is compatible with
10 the site and surrounding uses.

11 B. The proposed disposition is advertised by publication of the ordinance
12 in newspapers of general circulation and on the borough's Web page.
13 Notice of the proposed disposition is also published by the planning
14 commission agenda in newspapers of general circulation, and a public
15 hearing is held at the planning commission level. Additional notice is
16 not necessary to comply with the intent of KPB 17.10 or to protect the
17 public welfare.

18 **SECTION 3.** The mayor is authorized to negotiate and execute a lease amendment substantially
19 similar to the one attached to this ordinance to revise the legal description of the
20 lands embraced by the lease to include those lands described in Section 1 above.
21 All other terms and conditions of the lease agreement shall remain in full force
22 and effect.

23 **SECTION 4.** That this ordinance shall take effect immediately upon its enactment.

1 ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS *
2 DAY OF * 2011.

ATTEST:

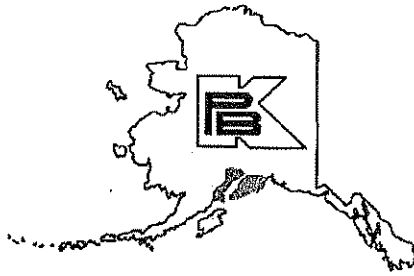
Gary Knopp, Assembly President

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Planning Department • Land Management Division
144 North Binkley Street • Soldotna, Alaska 99669-7520
PHONE: (907) 714-2200 • **FAX:** (907) 714-2378
Toll-free within the Borough: 1-800-478-4441, Ext. 2200
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: David R. Carey, Mayor *W. Carey*
Max Best, Planning Director *J*

FROM: Marcus A. Mueller, Land Management Officer *mt*

DATE: August 4, 2011

SUBJECT: Ordinance 2011-31, Authorizing the Tsalteshi Trails Association Lease to be amended to include additional land adjacent to Skyview High School for expansion of the Tsalteshi Trail System

Tsalteshi Trails Association (TTA) currently operates and maintains the Tsalteshi Trail system on borough lands which are under lease to TTA. TTA has demonstrated its ability to provide and administer a quality trail system which has been used for the Arctic Winter Games, and statewide and regional events.

Tsalteshi Trails Association has submitted an application to lease additional lands for expansion of the trail system which could be achieved through an amendment to the existing lease.

Attached for your consideration is an ordinance which would authorize the borough to amend the lease to include approximately 52 additional acres south of Skyview High School.

Additionally, included are the application materials submitted by Tsalteshi Trails Association.

LEASE AMENDMENT

RECITALS:

WHEREAS, Ordinance 99-19 authorized the lease of certain real property owned by the Kenai Peninsula Borough (KPB) to Tsalteshi Trails Association (TTA); and

WHEREAS, the KPB (Lessor) and the TTA (Lessee) entered a lease dated July 31, 2000; and

WHEREAS, the lease was previously amended pursuant to Ordinance 2005-33 on October 17, 2005, and Ordinance 2009-51 on January 14, 2010; and

WHEREAS, TTA is in good standing with the lease as amended; and

WHEREAS, Ordinance 2011-__ authorized an amendment to the legal description of the lease to include an additional 52 acres, more or less;

The Lessor and Lessee agree to amend the lease as follows:

1. AMENDMENT OF LEGAL DESCRIPTION

The subject lease contains the following legal description:

Tract 1, Central Peninsula High School Subdivision Amended, and Government Lots 1 & 2 and the S½ NE¼ and SE¼ excluding City of Soldotna Reservoir 2 Tract A and Kenai Peninsula Food Bank Subdivision and the West 40 feet of the SE¼ of Section 1, T4N, R11W, S.M., Alaska

AND

NW¼NW¼NE¼ excluding Tract 1, Central Peninsula High School Subdivision Amended, Section 12, T4N, R11W, S.M., Alaska.

The legal description of the subject lease is amended by adding the following additional real property:

That portion of the S1/2NE1/4 and that portion of the S1/2N1/2NE1/4 lying northwest of the Sterling Highway and lying north of Isaak Road excluding Tract 1, Central Peninsula High School Subdivision Amended, Section 12, T4N, R11W, S.M., Alaska.

All other terms and conditions of the lease dated July 31, 2000, as amended by agreements dated October 17, 2005, and January 14, 2010, remain in full force and effect. If there is a conflict between

this amendment and the original lease agreement including the prior amendments this amendment shall be controlling.

Dated this _____ day of _____ 2011.

KENAI PENINSULA BOROUGH:

TSALTESHI TRAILS ASSOCIATION, INC.

David R. Carey, Mayor

Adam Reimer, President

Kristine Moerlein, Treasurer

ATTEST:

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Johni Blankenship, Borough Clerk

Holly B. Montague
Deputy Borough Attorney

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by David R. Carey, Mayor of the Kenai Peninsula Borough, an Alaska municipal corporation, for and on behalf of the corporation.

Notary Public in and for Alaska
My commission expires: _____

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by Adam Reimer, President of Tsalteshi Trails Association, Inc. on behalf of the corporation.

Notary Public in and for Alaska
My commission expires: _____

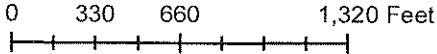
NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by Kristine Moerlein, Treasurer of Tsalteshi Trails Association, Inc. on behalf of the corporation.

Notary Public in and for Alaska
My commission expires: _____

Tsalteshi Trails Lease Amendment Proposal



**KENAI PENINSULA BOROUGH
RESOURCE PLANNING DEPARTMENT
LAND MANAGEMENT DIVISION**

144 North Binkley Street
Soldotna, Alaska 99669
(907) 714-2200

**APPLICATION TO REQUEST THE NEGOTIATED SALE, LEASE, OR EXCHANGE OF
BOROUGH OWNED LAND**

A \$500 FEE MUST BE SUBMITTED WITH THIS APPLICATION. THE \$500 IS NOT APPLIED TO THE PURCHASE PRICE AND IS REFUNDED ONLY IF THE APPLICATION IS NOT FOUND TO BE IN THE PUBLIC'S BEST INTEREST. IF APPROVED BY THE BOROUGH ASSEMBLY, A \$1,000 EARNEST MONEY PAYMENT MUST BE SUBMITTED WITHIN SEVEN DAYS OF AFFIRMATIVE ASSEMBLY ACTION.

THIS FORM IS TO BE COMPLETED BY INDIVIDUAL(S) OR ORGANIZATION(S) WISHING TO PURCHASE, LEASE OR EXCHANGE BOROUGH LAND PURSUANT TO KP.B 17.10.100(C) or (I). IT IS TO BE COMPLETED, IN FULL, TO THE BEST OF KNOWLEDGE OF THE INDIVIDUAL OR AUTHORIZED REPRESENTATIVE. IF REQUESTED, PROPRIETARY AND FINANCIAL INFORMATION OF APPLICANTS THAT IS SO MARKED, WILL BE KEPT CONFIDENTIAL. THE ASSEMBLY MUST APPROVE, BY ORDINANCE, ANY DISPOSITION OF BOROUGH LAND.

ATTACH SEPARATE SHEETS IF MORE SPACE IS NEEDED FOR EXPLANATION. IF A SECTION (or, portion thereof) IS NOT APPLICABLE, MARK WITH THE ABBREVIATION "N/A". ASK KP.B LAND MANAGEMENT STAFF IF YOU HAVE ANY QUESTIONS ABOUT THE INFORMATION REQUESTED. PLEASE TYPE OR PRINT.

1. NAME OF INDIVIDUAL COMPLETING APPLICATION FORM:

Name Adam Reimer Phone # (907) 260-2961 / 252-3949
Mailing Address 41580 River Park Drive, Soldotna AK 99669
Physical Address same

2. OTHER INDIVIDUAL(S) OR ORGANIZATION(S) PARTY TO THIS APPLICATION:

a) Name Bill Holt Phone # (907) 283-7260 / 398-4412
Mailing Address PO Box 794 Kosilok AK 99610
Physical Address 28786 Coastline Street, Kosilok AK 99610
Relationship to applicant(s) _____

b) Organization name Tsalutshi Trails Association

Mailing Address PO Box 4076, Soldotna AK 99669
Physical Address N/A
Primary Contact: Adam Reimer / Bill Holt Title: Chairman / Manager
Phone # (907) 252-3949 / 398-4412

3. TYPE OF ORGANIZATION: (CHECK ONE)

Individual _____ Sole Proprietorship _____
General Partnership _____ Non-Profit Corporation _____
Limited Partnership _____ Non-Profit Association X
Other _____ Corporation _____

Note: Please submit, as appropriate, the following items with this application: 1) current Alaska business license; 2) designation of signatory authority to act for organization or individuals. If non-profit, has IRS Tax Exempt Status been obtained? Yes X No ____ If yes, attach letter of determination. If no, please attach certificate, articles of incorporation, by-laws, or other appropriate documentation.

4. LEGAL DESCRIPTION:

Township 4N, Range 11W, Section 12, Seward Meridian
Lot/Block/Subdivision _____
Plat Number _____ Recording District _____
Assessors Parcel Number(s) 13104526 Size/Acreage _____
Other description KN That PTN of E 1/2 lying northwest of Sterling Hwy
excl Central Peninsula High School Sub, (section lying North of Isaac Rd.)

5. THIS APPLICATION IS BEING MADE FOR THE FOLLOWING: (CIRCLE ONE)

Purchase Lease Exchange

Other (specify): _____

6. PROPOSAL:

a) Purchase Price: lease

b) Down Payment Amount (Minimum 10% of Purchase Price): N/A

c) Payment Terms (Maximum 10 years; except for agricultural land where maximum is 20 years):
N/A

d) Interest Rate (Minimum: prime plus 2%): N/A

OTHER TERMS AND CONDITIONS: Terms + conditions similar to Tsaltshi Trail Association's existing lease with the Borough issued on July, 13 2000 for a term of 20 yrs

ARE THERE ANY CONTINGENCIES TO THIS TRANSACTION: YES ☐ NO ☒ IF YES, LIST:

7. PLEASE DESCRIBE ALL SPECIAL CIRCUMSTANCES AND ANY OTHER REASONS YOU BELIEVE THE BOROUGH SHOULD SELL THIS LAND TO YOU ON YOUR PROPOSED TERMS. BE SPECIFIC.

See Attached

8. IF PROPOSAL IS OTHER THAN FAIR MARKET VALUE, PLEASE STATE WHY IT WOULD BE IN THE "BEST PUBLIC INTEREST" TO APPROVE THIS PROPOSAL. INCLUDE ALL SUPPORTING FACTS AND DOCUMENTS.

See Attached

9. LAND STATUS: DESCRIBE ANY EXISTING IMPROVEMENTS; PROVIDE PHOTOGRAPHS IF AVAILABLE.

Undeveloped

10. ATTACH SITE PLAN DEPICTING THE PROPOSED USE OF THE PROPERTY.

See Attached

11. LIST THREE (3) CREDIT REFERENCES. IN ADDITION, AN ACTUAL CREDIT REPORT FROM A LOCAL PROVIDER IS REQUESTED IF BALANCE TO BE FINANCED BY THE BOROUGH EXCEEDS \$50,000.

NAME	ADDRESS	PHONE #
<u>N/A</u>		()
		()
		()

12. HAS APPLICANT OR AFFILIATED ENTITY PREVIOUSLY PURCHASED OR LEASED BOROUGH OWNED LAND OR RESOURCES? ☒ YES ☐ NO IF YES, PROVIDE LEGAL DESCRIPTION; TYPE OF PURCHASE OR LEASE; AND CURRENT STATUS:

Tsalteshi Trails Association administers a trail system on Borough owned land described in a lease issued on July 13, 2000. and amended in 2005 and 2009 (see attached)

13. HAS APPLICANT, OR AFFILIATED ENTITY, EVER FILED A PETITION FOR BANKRUPTCY, BEEN ADJUDGED BANKRUPT OR MADE AN ASSIGNMENT FOR THE BENEFIT OF CREDITORS? ☐ YES ☒ NO IF YES, EXPLAIN, INCLUDING DATES:

N/A

14. IS APPLICANT, OR AFFILIATED ENTITY, NOW IN DEFAULT ON ANY OBLIGATION TO, OR SUBJECT TO ANY UNSATISFIED JUDGEMENT OR LIEN? ☐ YES ☒ NO IF YES EXPLAIN: N/A

15. COMPLETE THE FOLLOWING APPLICANT QUALIFICATION STATEMENT FOR EACH INDIVIDUAL APPLICANT OR ORGANIZATION. ATTACH ADDITIONAL STATEMENTS AS NECESSARY.

APPLICANT/BIDDER QUALIFICATION STATEMENT

I Adam Reimer
(printed name)
of 41580 River Park Drive, Soldotna AK 99669
(address)
(city, state)

do hereby swear and affirm

I am eighteen years of age or older; and

I am a citizen of the United States; a permanent resident; or a representative of a group, association or corporation which is authorized to conduct business under the laws of Alaska; and

I am not delinquent on any deposit or payment of any obligation to the Borough; and

I am not in breach or default on any contract or lease involving land in which the Borough has an interest; and

I have not failed to perform under a contract or lease involving Borough land in the previous five years and the Borough has not acted to terminate the contract or lease or to initiate legal action.

Unless agreed otherwise in writing and signed by the Borough Mayor, I agree to pay recording fees, closing fees, escrow setup fees, annual escrow fees, collection fees, surveying fees, and acquisition of title insurance. If my proposal is to lease the land, I agree to provide a performance bond, general liability insurance, provide a damage deposit, and pay for remote site inspection, if applicable.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Adam Reimer
Print Name

Adam Reimer 6-28-11
Applicant Signature /Date

**Procedure for Processing Applications for
Negotiated Sale, Lease or Exchange of Borough Land**

APPROXIMATELY 14 DAYS AFTER THE APPLICATION IS ACCEPTED AS COMPLETE AND DATE STAMPED THE MAYOR WILL MAKE A DECISION ON THE APPLICATION AS STATED IN STEP #3. IT WILL THEN TAKE APPROXIMATELY 90 DAYS FROM STEP #4 TO STEP #11.

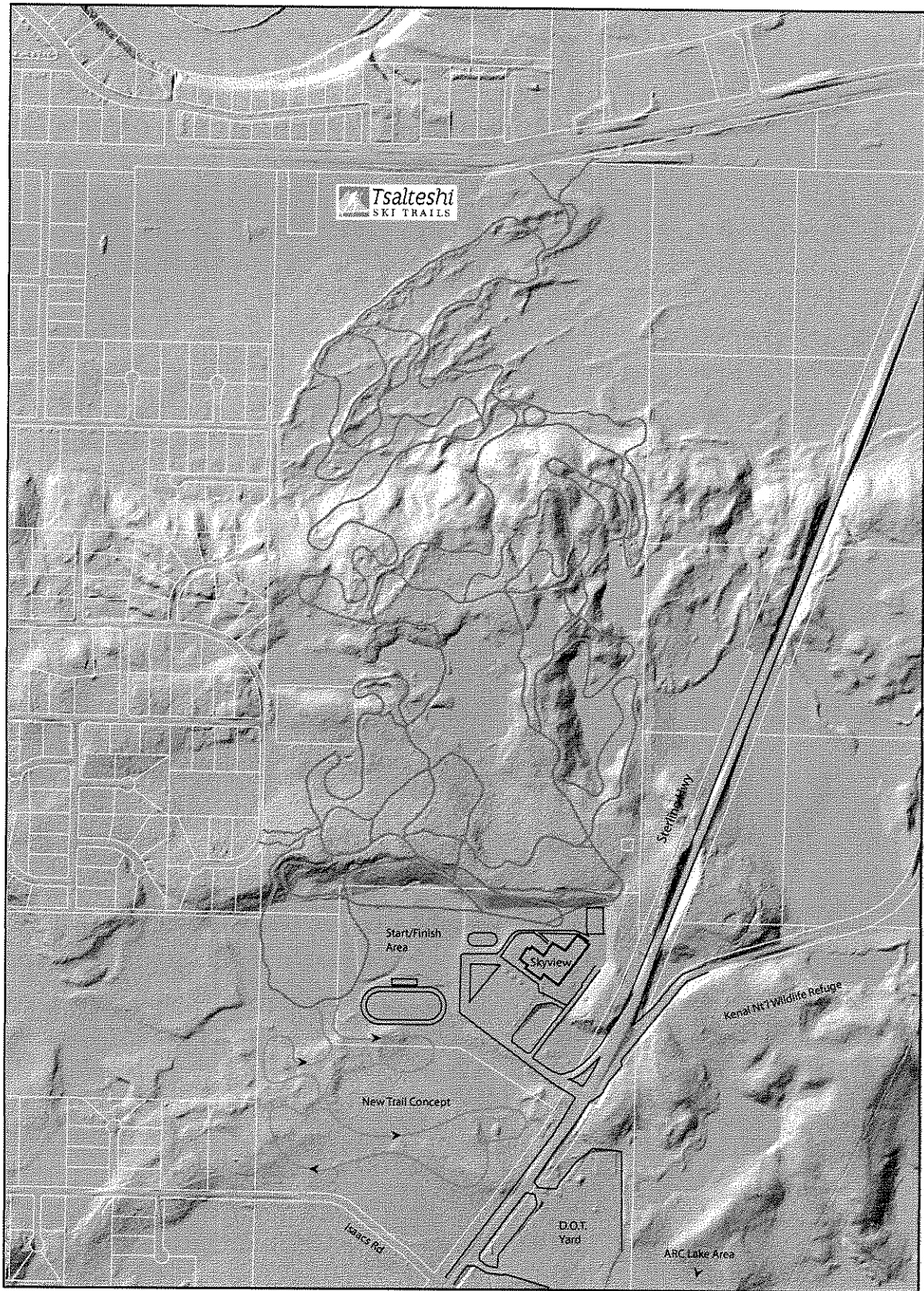
- 1) The application and application fee are received by the Land Management Division.
- 2) A preliminary recommendation is issued by the Planning Director to the Mayor. This may include basis of decision, additional conditions to consider during negotiations, and other applicable items.
- 3) The mayor determines whether it is in the public's best interest to proceed with the negotiations and proposed transaction, articulating specific reasons for this decision. The applicant is given written notice of the mayor's decision.

If the mayor determines it is not in the public's best interest to proceed, the application fee shall be refunded.[†] The mayor shall provide a copy of this decision to the Borough Assembly, at the next regularly scheduled meeting, in the Mayor's Report.

[†] If an Assembly member elects to introduce an ordinance authorizing a negotiated purchase, lease, or exchange of borough land, the proposed lessee or purchaser, will remit an application fee to the Planning Department. Beginning at Day 12, the procedures identified for processing the application shall be followed.

- 4) If the mayor determines it is in the public's best interest to proceed, the Planning Department shall submit a request to have the Assessing Department appraise the parcel.
- 5) Draft Ordinance is prepared. The draft ordinance shall be introduced at the next regularly scheduled Assembly meeting with a public hearing scheduled for 25 days from the date of introduction. The ordinance is simultaneously placed on the Planning Commission agenda and mailed to the advisory planning commission or the city's planning and zoning commission.
- 6) Public notices are mailed to all landowners and lessees within a one-half mile radius regarding the draft ordinance and public hearing dates.
- 7) Appraisal is received from the Assessing Department.
- 8) Planning Commission conducts a public hearing on the proposed ordinance and provides a recommendation to the Borough Assembly.
- 9) The Borough Assembly conducts a public hearing on the proposed ordinance and makes a final determination regarding the sale, lease, or exchange.
- 10) Affirmative decision is published in a newspaper of general circulation only if the ordinance passes (17.10.110).
- 11) Borough and Buyer execute earnest money agreement. Buyer deposits \$1,000 earnest money into escrow within 7 days of ordinance enactment.
- 12) Borough Mayor executes and records all conveyance documents authorized by ordinance.





0 250 500 1,000 Feet
|-----|-----|-----|-----|-----|



5/23/2011

Tsalteshi Trails Association
P.O. Box 4076
Soldotna, AK, 99669

Kenai Peninsula Borough Assembly

144 N. Binkley St.

Soldotna, Alaska, 99669

Telephone: (907) 262-4441

800 478-4441 outside Soldotna local but within the Borough

Fax: (907) 262-1892

RE: Tsalteshi Trails Association – South Expansion Proposal

RE: Tsalteshi Trails Association – South Expansion Proposal; (Parcel ID 13104526), Legal – T4NR11W Sec 12 Seward Meridian KN That PTN of E1/2 Lying Northwest of Sterling HWY EXCL Central Peninsula High School Sub, (Section lying North of Isaac RD).

The Tsalteshi Trails Association (TTA)

The Tsalteshi Trails Association (TTA) is a service group dedicated to the enhancement, maintenance, and promotion of the Tsalteshi Trails located near Skyview High School in Soldotna, Alaska. This system of trails is approximately 17+ km and has been developed and maintained almost entirely with volunteer labor over the past 20 years. A multi-use trail system, Tsalteshi Trails proudly embraces being an integral part of middle and high school cross-country sports, both running and skiing, a growing elementary school “Youth Ski” program and sponsors numerous community activities and related groups on the Central Peninsula.

The mission statement of TTA states: “A user-friendly approach to the multi-trail system provides the opportunity for all individuals or groups to participate in cross-country activities, regardless of ability, income, personal goals, or aspirations. Our focus encourages a lifetime appreciation of healthy lifestyles through pursuit of outdoor recreational and leisure activities that include: walking, hiking, mountain biking, winter cross-country skiing, biathlon, and other community uses that the Tsalteshi Trails System can provide for on a year round basis.”

Proposal for consideration by the Kenai Peninsula Borough Assembly

In furthering our mission, the TTA is in need of an expanded area for development. We have felt for some time now that the addition of the approximately 40 acres located to the south of Skyview High School and north of Issac Road, incorporated into TTA’s current Land Lease

Agreement with the Kenai Peninsula Borough, would accomplish this goal. For several years we have had our trail surveyors look at this parcel and give ideas and recommendations as to its viability for an expanded trail system. We have done this due to several developing needs:

Whether skiing, walking, riding a bike, or pushing a stroller, for the beginner, older community members, or parents with young children, the terrain of the current trail system is not as user friendly as it could be. Incorporating large down-hills, up-hills, sharp corners, etc., the current trail system is lacking in gentle, rolling, relatively flat, trail areas.

TTA is beginning to out grow its existing staging area for grooming and equipment storage and maintenance.

There is a need for a warm-up and wax testing area that is proximate to the Start/Finish stadium and yet away from race routes during the staging of ski, running, and biking races. The current trails and Start/Finish areas do not allow for this need and as such limit the kinds of events the trails can sponsor.

The terrain of the current trail system does not allow for some multi-sport activities, due to a danger of collision on blind curves or speed collisions on downhill sections with skiers.

The Tsalteshi Trails lack an area/facility to provide shelter and restrooms to the public when Skyview High School is not available or closed. Similarly, the southern access to the trail system can be restricted during school or public events.

There is a need for closer proximity to the State DOT yard for the storing and transportation of equipment and access to the ARC lake area for grooming.

The board members of TTA feel this (approx. 40 acre) parcel could successfully meet the demands of the above mentioned issues. Particularly, we feel the terrain of this acreage is near perfect for trails that will be inviting and safe for community members of all abilities and ages to explore new activities and to enjoy being outside. Similarly, we start and finish the majority of our events in the fields near the football stadium. This property borders our stadium area to the South and will provide an excellent location for racers to practice while waiting for their event to start. Our immediate development plans would focus on building new trails specifically designed to offer a less challenging outdoor experience. In addition, the new trail(s) would provide a venue for safe multi-sport use. We have also been developing a closer relationship with the Kenai National Wildlife Refuge and the City of Soldotna that own/manage lands across the Seward Highway, and have been helping them maintain their trails. The addition of this property would allow much easier access to the Wildlife Refuge, the State of Alaska Department of Transportation maintenance yard and ARC Lake. Furthermore, it would provide for the possibility of future development that might include additional facilities or access points, although these issues do not require immediate attention. (Currently, access, shelter, restroom, and parking facilities, are provided in-kind by Skyview High School.)

TTA currently has the funding and expertise for the development of trails in this area. TTA also has annual revenue and grant sources for the further development and maintenance of the acreage.

A final consideration

Finally as a corollary note, TTA proposes the inclusion of this property into the existing trail system as an encouragement to the expansion and fostering of "green spaces" for all to enjoy. As development and population continues to increase in our region, easily accessible areas for the enjoyment of outside interests and activities will become more rare and yet more in demand. We feel that by fostering a "green space" on the edge of our community dedicated to outdoor activities will not only enhance our community but will also foster an influx of people and events furthering the economic health and quality of life of everyone lucky enough to live in our community.

Sincerely,

The Board Members of TTA

**Kenai Peninsula Borough
Property Report - 13104526**

Parcel Number: 13104526

Address:

Owner: KENAI PENINSULA BOROUGH

144 N BINKLEY ST

SOLDOTNA, AK 99669

Tax Area: 58 - CENTRAL EMERGENCY SERVICES

Usage Code: 100 Residential Vacant

Acreage: 88.00

Land Value: \$140,700

Improvement Value: \$0

Assessed Value: \$140,700

Taxable Value: \$0

Legal Description: T 4N R 11W SEC 12 SEWARD MERIDIAN KN THAT PTN OF E1/2 LYING
NORTHWEST OF STERLING HWY EXCL CENTRAL PENINSULA HIGH
SCHOOL SUB

Number of Structures: 1

Structure # Year Built Square Ft Structure Type

Follow-Up Report on National Differentiated Instruction Conference July 11-14

By Lisa Callahan

I attended the National Differentiated Instruction Conference and Administrators' Summit in Las Vegas from July 11-14 with a team of teachers from my school. This conference offered many exceptional sessions with excellent presenters including Rick Wormelli and Todd Whitaker. Our team definitely walked away from the conference thinking our time was well spent.

The most valuable part of the conference for me was the Administrators' Summit with Todd Whitaker the first day of the conference. He is a phenomenal speaker and provided me with sound advice and tools to use when supervising staff and supporting teachers in parent meetings. His presentation was entitled "Shifting The Monkey" and keyed in on how to professionally and respectfully help teachers take responsibility for their actions. His focus was on how to be the aggressor without being aggressive and I'm going to be using some of his suggested strategies this year right from the start. He walked us through a scenario in which a teacher is meeting with an upset parent and wants the principal to attend. In the scenario, his strategies focused on helping the teacher prepare for the meeting, retain his power/respect in the meeting and letting the teacher know that he/she has my support.

I also enjoyed Rick Wormelli's and David Sousa's presentations. Rick focused on assessment and expressed that assessment should never be done unless you are going to do something with the data from it. His suggestion to have professional learning communities focus specifically on assessments and critiquing each others' assessments to see if the assessments truly will show what the student is supposed to have learned is something I will be sharing with our staff. The reminder that we grade outcomes, not routes students take or techniques teachers use to achieve those outcomes is something I think every teacher and administrator needs to hear. He also recommended that colleagues share their lesson plans with each other opening them up for critique from their esteemed colleagues. This is again, something our staff at NNS could benefit from doing. Some grade levels have team trust at high enough levels to do this right from the start while others will need to move past defensive postures more slowly over time.

David Sousa (while not a great speaker) did offer good information about the latest brain research and I am going to be ordering his books from Amazon.

He reinforced my belief that students can't sit and learn for extended periods of time and showed the brain research verifying the need to incorporate very frequent checks for understanding into lessons and to infuse activities that require students to stand and move into EVERY lesson. Now I'll have the research notes to back up these beliefs and share with our NNS staff.

All in all, I was very impressed with the presenters at this conference and recommend it to other administrators and teachers. I walked away with several good options for book talks with our staff and many tools I can immediately employ in my job.

STATE OF ALASKA

Department of Education & Early Development
Office of the Commissioner

SEAN PARNELL, GOVERNOR

*Goldbelt Place
801 West 10th Street, Suite 200
P.O. Box 110500
Juneau, Alaska 99811-0500
(907) 465-2800
(907) 465-4156 Fax*

August 10, 2011

Tim Peterson, Human Resources Director
Kenai Peninsula Borough School District
148 North Binkley Street
Soldotna, AK 99669-7553

Dear Mr. Peterson:

I have received your August 9, 2011, letter requesting to hire Michael Crawford, immediate family member of Kenai Peninsula Borough School District Board Member, Sammy Crawford, as a webmaster.

A review of the application materials indicate that you and the Kenai Peninsula School Board have complied with Section 14.14.140. Therefore, permission is granted to your school board to hire Michael Crawford for the position stated above.

Sincerely,


Mike Hanley
Commissioner


19 Aug 11



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Board of Education

Joe Arness, President

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

August 22, 2011

Alaska Energy Authority
813 W. Northern Lights Blvd.
Anchorage, Alaska 99503

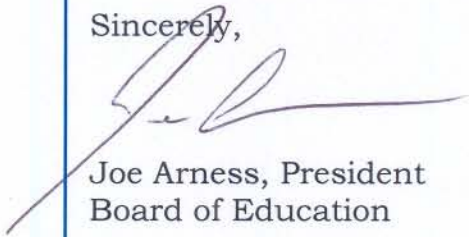
Alaska Energy Authority,

During the July 11 School Board meeting the Board unanimously approved a motion to move forward with the grant application for the Alaska Energy Authority through the Renewable Grant Fund Program.

In compliance with grant requirements:

- KPBSD assumes all liabilities arising from the ownership and operation of the project.
- KPBSD will not sell, transfer, encumber, or dispose of any of its interest in the facilities constructed with this grant funding during the economic life of the Seward Schools Biomass Heating System without prior written approval of the Authority.

Sincerely,



Joe Arness, President
Board of Education

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: **Borough Assembly Action**

Date: **August 31, 2011**

Item Number:

Administrator: **Dave Jones** 

Attachments: **Items from Assembly Packet**

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: _____

BACKGROUND INFORMATION

Attached is information pertaining to, or affecting, the School District which will be presented at the September 6, 2011 Borough Assembly meeting:

- Ordinance 2010-19-51, to record expenditures of \$1,466,037 paid by the State of Alaska Department of Administration on behalf of the Kenai Peninsula Borough toward the Borough's unfunded PERS liability
- Ordinance 2011-19-20, accepting and appropriating \$225,000 from the State of Alaska to the North Peninsula Recreation Service Area for the community playground project
- Ordinance 2011-19-21, accepting and appropriating \$5,235.72 from the State of Alaska for the installation of SMART Boards at the Seward Elementary School
- Authorization to award contract for Sterling Elementary School water treatment shed addition
- Authorization to award contract for the purchase of doors and hardware – Aurora Borealis
- Authorization to award contract for 2011 relocatable classroom/storage building relocation project
- Kenai Peninsula Borough and School District building value comparison report
- Report on bond refinancing

ADMINISTRATIVE RECOMMENDATION

For your information only.

Introduced by:	Mayor
Date:	08/16/11
Shortened Hearing:	09/06/11
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2010-19-51**

**AN ORDINANCE TO RECORD EXPENDITURES OF \$1,466,037 PAID BY THE
STATE OF ALASKA DEPARTMENT OF ADMINISTRATION ON BEHALF OF THE
KENAI PENINSULA BOROUGH TOWARD THE BOROUGH'S UNFUNDED PERS
LIABILITY**

1 **WHEREAS**, the 2010 Alaska legislature enacted HB 300 which appropriated funds to the
2 Department of Administration, Division of Retirement & Benefits on behalf of the
3 Borough, to reduce the liability of political subdivisions to the Public Employees
4 Retirement System (PERS) for FY2011; and

5 **WHEREAS**, the Borough was notified on July 29, 2011, that the amount received by the
6 Department of Administration, Division of Retirement & Benefits on behalf of the
7 Borough was \$1,466,037, an amount estimated to be equal to the difference between
8 the Borough's budgeted PERS rate of 22 percent and the actuarially determined rate
9 of 27.96 percent; and

10 **WHEREAS**, Generally Accepted Accounting Principles (GAAP) require the Borough to record
11 expenditures paid on its behalf; and

12 **WHEREAS**, FY2011 expenditure budgets will need to be increased (for which there will be a
13 corresponding revenue adjustment) to reflect the receipt of these funds by the
14 Department of Administration, Division of Retirement & Benefits on behalf of the
15 Borough;

1 NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI
2 PENINSULA BOROUGH:

3 SECTION 1. That FY2011 revenue budgets should be increased by the following amounts to
4 reflect funds the Department of Administration, Division of Retirement & Benefits
5 received on behalf of the Kenai Peninsula Borough:

6	General Fund	\$ 569,517.00
7	Nikiski Fire Service Area	132,630.00
8	Bear Creek Fire	4,260.00
9	Anchor Point Fire Service Area	3,949.00
10	CES	233,745.00
11	KESA	16,012.00
12	North Peninsula Recreation Service Area	34,000.00
13	Road Service Area	45,590.00
14	School Maintenance	225,744.00
15	Land Trust	22,170.00
16	Kenai River Center	32,349.00
17	Seward Bear Creek Flood Service Area	2,977.00
18	Spruce Bark Beetle	21,166.00
19	Solid Waste	98,912.00
20	Risk Management	<u>23,016.00</u>
21		\$1,466,037.00

22 SECTION 2. That \$1,466,037 should be appropriated to the following accounts:

<u>Fund</u>	<u>Department</u>	<u>Object</u>	<u>Amount</u>
100	11110	40221	\$ 659.00
100	11120	40221	18,268.00
100	11130	40221	8.00

1	100	11140	40221	7,044.00
2	100	11210	40221	27,469.00
3	100	11227	40221	21,168.00
4	100	11230	40221	19,798.00
5	100	11231	40221	60,256.00
6	100	11232	40221	20,088.00
7	100	11233	40221	6,091.00
8	100	11235	40221	4,984.00
9	100	11250	40221	10,853.00
10	100	11255	40221	49,562.00
11	100	11310	40221	33,887.00
12	100	11410	40221	19,685.00
13	100	11430	40221	39,949.00
14	100	11440	40221	30,815.00
15	100	11441	40221	17,032.00
16	100	11510	40221	46,667.00
17	100	11520	40221	56,028.00
18	100	21110	40221	45,186.00
19	100	31110	40221	34,020.00
20	206	51110	40221	132,630.00
21	207	51210	40221	4,260.00
22	209	51410	40221	3,949.00
23	211	51610	40221	233,745.00
24	212	51810	40221	16,012.00
25	225	61110	40221	34,000.00
26	236	33950	40221	45,590.00
27	241	11235	40221	4,984.00
28	241	41010	40221	220,760.00
29	250	21210	40221	22,170.00
30	251	21135	40221	32,349.00

1	259	21212	40221	2,977.00
2	262	94910	40221	21,166.00
3	290	32010	40221	28,633.00
4	290	32122	40221	50,858.00
5	290	32310	40221	19,326.00
6	290	32570	40221	95.00
7	700	11234	40221	<u>23,016.00</u>
8		Total		\$1,466,037.00

9 **SECTION 3.** That upon enactment this ordinance shall be effective retroactively on June 30, 2011.

10 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY**
 11 **OF * 2011.**

 Gary Knopp, Assembly President

ATTEST:

 Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Mayor *DR Carey*

FROM: Craig Chapman, Finance Director *C Chapman*

DATE: August 4, 2011

SUBJECT: Ordinance 2010-19-51, to record expenditures of \$1,466,037 paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on behalf of the Borough toward the Borough's unfunded PERS liability

As part of last year's legislative session, the Alaska legislature passed HB300 which appropriated \$165,841,171 to help defray the cost of increased employer contributions to the Public Employees' Retirement System (PERS) for fiscal year 2011. The purpose of this legislation was to contribute to the PERS system an amount estimated to be equal to the difference between the borough's budgeted PERS rate of 22 percent and the actuarially determined rate of 27.96 percent. Pursuant to the attached letter from the Division of Retirement and Benefits dated July 29, 2011, the amount contributed on the borough's behalf for FY2011 is \$1,466,037.

Generally accepted accounting principles require that the borough record expenditures paid on its behalf. This ordinance amends the budget to reflect these expenditures; there will be no impact to fund balances of any fund as revenues equal to the expenditures will also be recorded.

Shortened hearing is requested for this ordinance as it is effective for FY2011.

FINANCE DEPARTMENT	
<i>Acct #</i> - FUNDS VERIFIED	
Acct. No.	<i>XXX.XXXXX.XXXXX.40221</i>
Amount	<i>N/A</i>
By:	<i>CBW</i>
Date:	<i>8/4/11</i>

STATE OF ALASKA

Department of Administration
Division of Retirement and Benefits

Sean Parnell, GOVERNOR

P.O. Box 110203
Juneau, AK 99811-0203
Phone: (907) 465-4460
Fax: (907) 465-3086
Toll-Free: 1-800-821-2251

July 29, 2011

CRAIG C CHAPMAN, FINANCE DIRECTOR
KENAI PENINSULA BOROUGH
144 N BINKLEY ST
SOLDOTNA AK 99669-7520

Sent via email to: CWAGNER@BOROUGH.KENAI.AK.US

RE: Employer On-Behalf Funding - PERS ER 180

During the 2010 legislative session, House Bill 300 (HB300) passed providing on-behalf funding for PERS employer contributions for Fiscal Year 2011 (FY11). HB300, Section 29 (b) read as follows:

(b) The sum of \$165,841,171 is appropriated from the general fund to the Department of Administration for deposit in the defined benefit plan account in the public employees' retirement system as an additional state contribution under AS 39.35.280 for the fiscal year ending June 30, 2011.

HB300 can be found at <http://www.legis.state.ak.us/PDF/26/Bills/HB0300Z.PDF> (Section 29 - page 90).

The Alaska Retirement Management Board approved the actuarially determined rate of 27.96% for FY11, with HB300 providing an on-behalf rate of 5.96% for each FY11 employer payroll. On-behalf funding was applied with the processing of each employer payroll with payroll end dates between July 1, 2010 and June 30, 2011, and received by the Division by July 15, 2011. All such payrolls have been processed, and we have trued-up your account by making an adjusting entry.

Enclosed is a report detailing the Employer On-Behalf Funding allocated for fiscal year 2011 payrolls. **This is your final statement for FY11.** Please feel free to contact me via telephone at (907) 465-2279 or email at keith.hermann@alaska.gov if you have any questions or need additional information regarding HB300.

Sincerely,



Keith Hermann, Accountant

FI/Enclosure

State of Alaska Division of Retirement & Benefits
 FY2011 - HB300 Employer On-Benefit Detail - Final Actuals
 KENAI PENINSULA BOROUGH - ER 180

Payroll Ending Date	On Benefit		Total
	Pension	Other Post-employment Healthcare	
07/02/2010	2,407.80	4,525.09	6,932.89
07/16/2010	14,051.75	26,408.22	40,459.97
07/30/2010	13,851.11	26,031.14	39,882.25
08/13/2010	14,140.92	26,575.80	40,716.72
08/27/2010	13,638.34	25,631.27	39,269.61
09/10/2010	14,019.33	26,347.27	40,366.60
09/24/2010	13,818.62	25,970.09	39,788.71
10/08/2010	14,350.83	26,970.28	41,321.11
10/22/2010	14,223.73	26,731.43	40,955.16
11/05/2010	13,884.58	26,082.41	39,966.99
11/19/2010	14,061.87	26,415.51	40,477.38
12/03/2010	13,946.38	26,198.59	40,144.97
12/17/2010	14,084.54	26,458.01	40,542.55
12/31/2010	13,785.43	25,896.25	39,681.68
01/14/2011	14,165.75	26,610.78	40,776.53
01/28/2011	14,235.42	26,741.74	40,977.16
02/11/2011	13,965.98	26,235.54	40,201.52
02/25/2011	14,237.16	26,744.83	40,981.99
03/11/2011	14,125.29	26,534.48	40,659.77
03/25/2011	14,032.78	26,360.99	40,393.77
04/08/2011	14,142.83	26,567.63	40,710.46
04/22/2011	14,029.62	26,355.02	40,384.64
05/06/2011	14,436.90	27,120.05	41,556.95
05/20/2011	14,162.01	26,603.68	40,765.69
06/03/2011	14,346.57	26,950.32	41,296.89
06/17/2011	14,453.70	27,151.53	41,605.23
06/30/2011	13,211.39	24,817.81	38,029.20
06/30/2011 Year-End Adjustment	208,436.26	198,754.17	407,190.43
TOTALS FOR KENAI PENINSULA BOROUGH			
	\$576,246.89	\$889,789.93	\$1,466,036.82

Introduced by: Mayor
Date: 09/06/11
Hearing: 10/11/11
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2011-19-20**

**AN ORDINANCE ACCEPTING AND APPROPRIATING \$225,000 FROM THE STATE
OF ALASKA TO THE NORTH PENINSULA RECREATION SERVICE AREA FOR
THE COMMUNITY PLAYGROUND PROJECT**

1 **WHEREAS,** the North Peninsula Recreation Service Area (NPRSA) requested funding to build
2 a community playground in the borough's 2011 legislative priorities; and

3 **WHEREAS,** Senate Bill 46, which appropriated funding to the borough for this project, was
4 passed by the State Legislature and signed by the Governor on June 29, 2011; and

5 **WHEREAS,** notice has been received from the Alaska Department of Commerce, Community
6 and Economic Development that a legislative grant in the amount of \$75,000 and
7 a re-appropriation grant in the amount of \$150,000 have been awarded to the
8 borough on behalf of the North Peninsula Recreation Service Area for the project;
9 and

10 **WHEREAS,** at its regular meeting on August 22, 2011, the NPRSA service area board of
11 directors recommended acceptance of both grants;

12 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
13 **PENINSULA BOROUGH:**

14 **SECTION 1.** That the mayor is authorized to accept, on behalf of the North Peninsula
15 Recreation Service Area, two grants from the Department of Commerce,
16 Community and Economic Development in the amount of \$225,000 for the
17 community playground project, and is authorized to execute the grant agreements

1 and any other documents deemed necessary to accept and expend the grants and
2 to fulfill the intents and purposes of this ordinance.

3 **SECTION 2.** That grant funds in the amount of \$75,000 are hereby appropriated to
4 459.61110.12382.48521, a project account.

5 **SECTION 3.** That grant funds in the amount of \$150,000 are hereby appropriated to
6 459.61110.12028.48521, a project account.

7 **SECTION 4.** That due to the length and nature of this project, the appropriations established
8 through this ordinance shall not lapse at the end of any particular fiscal year.

9 **SECTION 5.** This ordinance shall become effective immediately upon its enactment.

10 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
11 **DAY OF * 2011.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

North Peninsula Recreation Service Area

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: David Carey, Borough Mayor *DR Carey*
Craig Chapman, Finance Director *C Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

FROM: Rachel Parra, NPRSA Director *RP*

DATE: August 25, 2011

SUBJECT: Ordinance 2011-19-20, accepting and appropriating \$225,000 from the State of Alaska to the North Peninsula Recreation Service Area for the Community Playground Project

The North Peninsula Recreation Service Area (NPRSA) submitted a request for legislative grant funding in the Fiscal Year 2011/2012, State of Alaska Capital Budget. Senate Bill 46, which appropriated two awards in the amount of \$225,000 for this project, was passed by the State Legislature and signed by Governor Parnell on June 29, 2011.

The community and the board supported the community playground project as its second capital project priority, recognizing its benefit as the only community playground in the Nikiski area. The former elementary school playground had antiquated and unsafe equipment, therefore, a majority of it has been removed. The renovated playground will be centrally located between the community pool and the NPRSA recreation center.

The Alaska Department of Commerce, Community and Economic Development (DCCED) has provided two award notifications: (1) a grant in the amount of \$75,000 as a result of the 2011 KPB Capital Projects request, and (2) a grant in the amount of \$150,000 as a result of a re-appropriation request. The re-appropriation funds for this project were originally awarded for the North Spur Hwy extension project. However, the performance period ended June 30, 2011, and the total award in the amount of \$300,000 was de-obliged. The borough requested re-appropriation for the NPRSA playground project (\$150,000) and to the Nikiski Fire Service Area pumper/tanker project (\$150,000).

The service area board recommended grant acceptance at its August 22, 2011, meeting. Each grant has a five-year, project performance period ending June 30, 2016. The NPRSA Director, working in conjunction with the Capital Projects Department project manager, shall provide grant oversight and project completion.

Attachments: award notifications

FINANCE DEPARTMENT	
Acct. #'s FUNDS-VERIFIED	
459.61110.12382.48521	
Acct. No.	459.61110.12028.48521
Amount	N/A
By: <i>CRW</i>	Date: 8/24/11



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Sean Parnell, Governor
Susan K. Bell, Commissioner
Scott Ruby, Director

Division of Community and Regional Affairs
Grants Section

July 13, 2011

The Honorable Dave Carey
Mayor, Kenai Peninsula Borough
114 North Binkley Street
Soldotna, AK 99669

12-DC-382-

RE: FY-2012 Designated Legislative Grant

Dear Mayor Carey:

I am pleased to notify you that Kenai Peninsula Borough has been appropriated a FY-2012 Designated Legislative Grant per AS 37.05.317 for the purpose of North Peninsula Recreation Service Area-Community Playground. The amount of State funding available for this grant is \$75,000.00

In order for the grant funds to be released, you must enter into a grant agreement with the Department of Commerce, Community, and Economic Development for this project. Please provide the following information by August 10, 2011.

1. Please review the enclosed Total Project Snapshot (TPS) and provide a scope of work for this project which includes a brief project description, proposed timeline and budget narrative.
2. Complete the enclosed Authorized Signers form and return the original to our office.
3. Provide contact information including name, title, telephone/fax numbers and email address for the person who will be responsible for administering this grant.

Upon receipt of the above, I will prepare and send the Grant Agreement for signature. If you have any questions, please contact me at (907) 451-2023. Congratulations on this grant award. I look forward to working with you to ensure the success of this project.

Sincerely,

Nancy Pierce
Nancy Pierce
Grants Administrator II

Enclosure: Copy of TPS report
Authorized Signers Form

P.O. Box 110809, Juneau, Alaska 99811-0809
Telephone: (907) 465-2023 Fax: (907) 465-5867 Text Telephone: (907) 465-5437
Email: nancy.pierce@alaska.gov Website: <http://www.commerce.alaska.gov/dcra/>



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Division of Community and Regional Affairs
Grants Section

Sean Parnell, Governor
Susan K. Bell, Commissioner
Scott Ruby, Director

August 3, 2011

The Honorable David Carey
Mayor, Kenai Peninsula Borough
144 North Binkley Street
Soldotna, AK 99669

RE: FY 2012 Designated Legislative Grant Repeal/Reappropriation

Dear Mayor Carey:

The Governor and Legislature have approved reappropriation of a closed grant to a new FY-2012 Designated Legislative Grant per AS 37.05.315 (Grants to Municipalities) to the Kenai Peninsula Borough for the purpose of North Peninsula Recreation Service Area Community Playground.

The amount of State funding available for the new FY12 project is \$150,000.

In preparation for the new project, please provide the following information via mail:

1. Project description that explains how the grant funds will be utilized. This should include a scope of work, proposed project timeline, and budget narrative.
2. A completed copy of the enclosed Grant Documents Authorized Signers Form.
3. Contact information including name, title, telephone/fax numbers, and email address for the person who will be responsible for administering this grant.

If you have any questions, please contact me at (907) 465-2023. I look forward to working with you to ensure the success of this project.

Thank you,

Nancy Pierce

Nancy Pierce
Grants Administrator II

Enclosure: Authorized Signers Form



P.O. Box 110809, Juneau, Alaska 99811-0809
Telephone: (907) 465-2023 Fax: (907) 465-5867 Text Telephone: (907) 465-5437
Email: nancy.pierce@alaska.gov Website: <http://www.commerce.alaska.gov>

Introduced by: Mayor
Date: 09/06/11
Hearing: 10/11/11
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2011-19-21**

**AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,235.72 FROM THE STATE
OF ALASKA FOR THE INSTALLATION OF SMART BOARDS AT THE SEWARD
ELEMENTARY SCHOOL**

1 **WHEREAS**, the borough requested funding for the installation of smart boards at Seward
2 Elementary School through the State of Alaska's re-appropriation process; and

3 **WHEREAS**, Senate Bill 46, which appropriated funding to the borough for this project, was
4 passed by the State Legislature and signed by the Governor on June 29, 2011; and

5 **WHEREAS**, notice has been received from the Alaska Department of Commerce, Community
6 and Economic Development that a legislative grant in the amount of \$5,235.72
7 has been awarded to the borough for the project;

8 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
9 **PENINSULA BOROUGH:**

10 **SECTION 1.** That the mayor is authorized to accept a grant from the Department of Commerce,
11 Community and Economic Development in the amount of \$5,235.72 for the smart
12 board installation project, and is authorized to execute a grant agreement and any
13 other documents deemed necessary to accept and expend the grant and to fulfill
14 the intents and purposes of this ordinance.

15 **SECTION 2.** That grant funds in the amount of \$5,235.72 are hereby appropriated to
16 400.75010.12029.49999, a project account.

1 **SECTION 3.** This ordinance shall become effective immediately upon its enactment.

2 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
3 **DAY OF * 2011.**

Gary Knopp, Assembly President

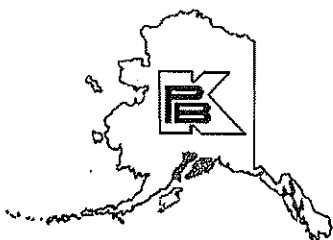
ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Maintenance Department

MEMORANDUM

DAVID R. CAREY
BOROUGH MAYOR

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: David Carey, Borough Mayor *W. Carey*
Craig Chapman, Finance Director *C. Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *B. Ahlberg*

FROM: David Tressler, Maintenance Director *D. Tressler*

DATE: August 22, 2011

SUBJECT: Ordinance 2011-19-21, accepting and appropriating \$5,235.72 from the State of Alaska for the purpose of Smart Boards at Seward Elementary School

The borough submitted a request for legislative grant funding in the Fiscal Year 2011/2012 State of Alaska Capital Budget. Senate Bill 46, which appropriated funding in the amount of \$5,235.72 for this project, was passed by the State Legislature and signed by Governor Parnell on June 29, 2011.

The Alaska Department of Commerce, Community and Economic Development (DCCED) has provided award notification. This award is from a previously state-awarded grant to the borough for the purpose of completing flooring and carpeting at Seward Elementary School. The State approved the re-appropriation of the remaining balance in the amount of \$5,235.72, allowing maintenance to fund the installation of smart boards in the classrooms at Seward Elementary School.

The five-year project performance period ends June 30, 2016. The Maintenance Director shall provide grant oversight and project completion.

Attachments: award notification

FINANCE DEPARTMENT	
ACCT. #	FUNDS VERIFIED
Acct. No. <u>400.75010.12029.49999</u>	
Amount <u>N/A</u>	
By: <u>CBW</u>	Date: <u>8/24/11</u>



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Sean Parnell, Governor
Susan K. Bell, Commissioner
Scott Ruby, Director

Division of Community and Regional Affairs
Grants Section

August 15, 2011

The Honorable David Carey
Borough Mayor, Kenai Peninsula Borough
144 North Binkley Street
Soldotna, AK 99669

RE: FY-2012 Designated Legislative Grant

Dear Mayor Carey:

I am pleased to notify you that the Kenai Peninsula Borough has been appropriated a FY-2012 Designated Legislative Grant per AS 37.05.317 for the purpose of SMART Boards for William H. Seward Elementary School. The amount of State funding appropriated for this grant is \$5,235.72.

It is the intent of the Legislature that the Department of Commerce, Community, and Economic Development eliminate the requirement for narrative and financial quarterly or monthly reporting for any grant of \$50,000 or less. We are implementing this practice starting this year. There will be no grant reports required for this grant. The legislature also passed intent language stating that the department issue a single upfront payment for any grant in the amount of \$50,000 or less, conditioned on the department first receive a signed certification from the recipient agreeing to use the full grant amount for its intended purpose.

In order for the grant funds to be released, you must carefully review, sign, and return the enclosed document. We encourage you to closely read all the standard provisions of the grant. All forms must be signed by the highest ranking official and returned to DCCED. Upon receipt and approval, DCCED will return a fully executed copy of the agreement and issue payment in the full amount of the grant award.

Congratulations on this grant award. If you have any questions, please contact me at (907) 465-2023.

Sincerely,

Nancy Pierce
Grants Administrator II

Enclosures: Grant Agreement
Standard Provisions

P.O. Box 110809, Juneau, Alaska 99811-0809
Telephone: (907) 465-2023 Fax: (907) 465-5867 Text Telephone: (907) 465-5437
Email: nancy.pierce@alaska.gov Website: <http://www.commerce.alaska.gov/dcra/>

State of Alaska
Designated Legislative Grant Agreement
Grant of \$50,000 or Less

1. Parties

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and Kenai Peninsula Borough (hereinafter 'Grantee') agree as set forth herein.

2. Project Funds

The Grantee has been appropriated funds in the amount of \$5,235.72. The funds are being provided in the following appropriation: SLA 2011, Chapter 5, Section 47a, Page 175, and Lines 15-20.

3. Project Purpose

The purpose of the funding as stated in the appropriation is for SMART Boards for William H. Seward Elementary School.

4. Lump Sum Payment

The Department will issue a one-time payment for the amount of this grant award following the signing of this Grant Agreement by both parties. Official close out of the grant will occur at the Grantee's acceptance of the grant funds as verified by the Grants Administrator via the State accounting system.

5. Start Date

The Grantee understands that funds under this grant cannot be used to pay for any costs incurred prior to 7/1/2011.

6. Project Management

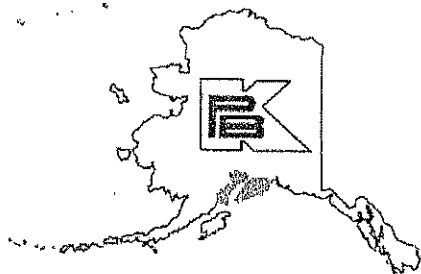
This project will be managed by the Grantee. The Grantee must establish and maintain separate accounting for the use of this grant.

7. Contact Information

The contact information for the Grantee for all information pertaining to this grant is:

Name of Entity: Kenai Peninsula Borough
Street/PO Box: _____
City/State/Zip: _____
Contact Person: _____
Phone: _____
Fax: _____
E-mail: _____

Grantee	Department
I certify that I am legally authorized to sign and submit this Grant Agreement and commit the organization to the project described herein. I further certify that all applicable State and Federal laws, regulations, as well as the attached standard provisions will be implemented in carrying out this project.	Grant Agreement Number: 12-RR-029 AR/Lapse Date 8932 / 06/30/2016
Authorized Signature	Signature
Printed Name and Title David Carey, Borough Mayor	Printed Name and Title Jolene Julian, Grant Administrator III
Date	Date
Organizations Tax ID Number	



KENAI PENINSULA BOROUGH

Capital Projects Department
47140 East Poppy Lane • Soldotna, Alaska 99669
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-9657 • FAX: (907) 262-6090
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Mark Fowler, Purchasing & Contracting Officer *DAF*

FROM: Duane Bannock, Capital Projects Department

DATE: August 18, 2011

SUBJECT: Authorization to Award Contract for Sterling Elementary School
Water Treatment Shed Addition

The Purchasing and Contracting Office formally solicited and received bids for the Sterling Elementary School Water Treatment Shed Addition. Bid packets were released on July 26, 2011 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on July 26, 2011.

The project consists of the following:

- Construction of a 12'x16' addition to the existing 12'x16' water treatment shed. This addition is 2x6 frame construction on a thickened edge slab with wood rafters and metal siding and roofing.
- Reconfigure the water treatment equipment and piping to utilize the space.

On the due date of August 11, 2011, five (5) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$69,373.00 was submitted by Arneson Builders, Soldotna, AK.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.11759.49101.

David R. Carey
David R. Carey, Mayor

19 Aug 2011
Date

FINANCE DEPARTMENT FUNDS VERIFIED

Acct. # 400.78050.11759.49101 (\$69,373.00)
By: *CBW* Date: *8/18/11*

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB12-011 Sterling Elementary School Water Treatment Shed Addition

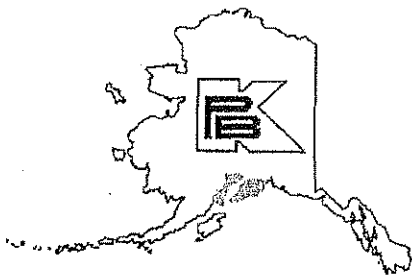
CONTRACTOR	BASE BID
Cornerstone Equipment	\$78,499.00
Arneson Builders	\$69,373.00
Holden Company	\$92,819.00
Blazy Construction	\$72,600.00
Endries Company	\$86,400.00

DUE DATE: August 11, 2011 @ 2:00 PM

KPB OFFICIAL:


Mark Fowler, Purchasing & Contracting Officer

FROM: KPB PURCHASING 18077142373 08/16/2011 16:08:21 #2286 P.002/002



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441, Ext. 2260
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Mark Fowler, Purchasing & Contracting Officer *MF*

THRU: Dave Tressler, Director – Maintenance Department *DT*

FROM: Ryan Marquis, Lead Maintenance Supply Specialist *RYAN M*

DATE: August 17, 2011

SUBJECT: Authorization to Award Contract for the Purchase of Doors and Hardware – Aurora Borealis

The Purchasing and Contracting Office formally solicited and received bids for the purchase of Doors and Hardware for Aurora Borealis Charter School. Bid packets were released on July 20, 2011 and the Invitation to Bid was advertised in the Peninsula Clarion on July 20, 2011.

On the due date of August 11, 2011 five (5) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$25,651.00 was submitted by Spenard Builders Supply of Kenai, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.AUDOR.42310.

David Carey
David R. Carey, Mayor

18 Aug 2011
Date

RECEIVED

AUG 17 2011

KPB
FINANCE DEPT. ACCOUNTING

FINANCE DEPARTMENT
FUNDS VERIFIED

ACT # 400.78050.AUDOR.42310

BY: *CBW* DATE: *8/17/11*

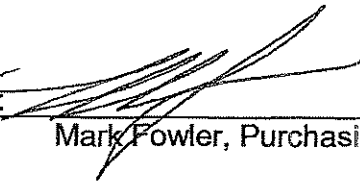
**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

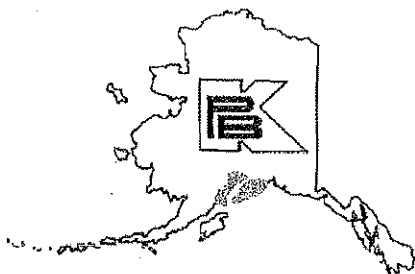
BID TAB FOR: ITB12-010 Doors & Hardware - Aurora Borealis

CONTRACTOR	BASE BID
Action Security	\$27,458.77
Spenard Builders Supply	\$25,651.00
Doors/Windows	\$32,582.00
Glass, Sash & Door	\$36,410.10
Ferguson Enterprises	\$32,734.00

DUE DATE: August 11, 2011 @ 2:00 PM

KPB OFFICIAL:


Mark Fowler, Purchasing & Contracting Officer



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441, Ext. 2260
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing & Contracting Officer *M Fowler*

THRU: Dave Tressler, Maintenance Director *D Tressler*

FROM: Pat Malone, Project Manager *P Malone*

DATE: August 3, 2011

SUBJECT: Authorization to Award Contract for 2011 Relocatable Classroom/Storage Building Relocation project

The Purchasing and Contracting Office formally solicited and received bids for the "2011 Relocatable Classroom/Storage Building Relocation project" project. Bid packets were released on July 6, 2011 and the Invitation to Bid was advertised in the Peninsula Clarion on July 6, 2011.

The project consists of relocating A) 1 relocatable Classroom from Soldotna Middle School to Mountain View Elementary School; B) 1 relocatable Storage Building at the Kenai Peninsula Borough Risk Management site to the Kenai Peninsula Borough School District Warehouse Storage area; and C) 1 newly constructed relocatable Classroom from Sky View High School to Kalifornsky Beach Elementary School as described in the plans and specifications.

On the due date of July 26, 2011, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$82,000.00 was submitted by Endries Company, 35280 Rockwood Dr., Soldotna, AK 99669.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78010.11851.43011.

David R. Carey
David R Carey, Mayor

5 Aug 2011
Date

FINANCE DEPARTMENT FUNDS VERIFIED

Acct #400.78010.11851.43011 - \$82,000.00

BY: *CBW* DATE: *8/3/11*

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB12-002 2011 Relocatable Classroom/Storage Building Relocation Project

CONTRACTOR	BASE BID
Property Improvements	\$216,562.50
Holden Company	\$197,975.00
Endries Company	\$82,000.00

DUE DATE: July 26, 2011 @ 2:00 PM

KPB OFFICIAL: 

Mark Fowler, Purchasing & Contracting Officer

Value Comparison Report

Appraisal Inspection Date 06/22/2011

Appraiser Name: SN

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
144-148 BINKLEY AVENUE SOLDOTNA AK 99669 BOROUGH/SD ADMINISTRATION BLDG BOROUGH/SD ADMINISTRATION BUILDING	104 118344	\$ 11,323,800	\$ 13,975,000	\$ 2,651,200 23.41%	\$ 267.90	\$ 330.62	42,269	42,269	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
250 HOSPITAL PLACE SOLDOTNA AK 99669 CENTRAL PENINSULA GENERAL HOSPITAL CENTRAL PENINSULA HOSPITAL	112 118352	\$ 70,000,000	\$ 120,794,000	\$ 50,794,000 72.56%	\$ 465.30	\$ 802.93	150,441	150,441	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
34215 STERLING HWY ANCHOR POINT AK 99556 CHAPMAN ELEMENTARY (K-8) CHAPMAN ELEMENTARY SCHOOL	114 118355	\$ 5,599,440	\$ 7,076,000	\$ 1,476,560 26.37%	\$ 220.90	\$ 279.15	25,348	25,348	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
139-143 PARK AVENUE SOLDOTNA AK 99669 DISTRICT WAREHOUSE/MEDIA CENTER WAREHOUSE/MEDIA CENTER	117 118358	\$ 3,727,714	\$ 3,931,000	\$ 203,286 5.45%	\$ 173.25	\$ 182.69	21,517	21,517	
600 E FAIRVIEW AVE HOMER AK 99603 HOMER HIGH SCHOOL (9-12) HOMER HIGH SCHOOL	124 118365	\$ 49,073,690	\$ 60,485,000	\$ 11,411,310 23.25%	\$ 310.20	\$ 382.33	158,200	158,200	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.

Value Comparison Report

Appraisal Inspection Date 06/23/2011

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraiser Name: SN

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
500 STERLING HWY HOMER AK 99603 HOMER MIDDLE SCHOOL (7-8) HOMER MIDDLE SCHOOL	125 118366	\$ 16,946,210	\$ 20,293,000	\$ 3,346,790 19.75%	\$ 263.32	\$ 315.32	64,356	64,356	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
1049 POPPY LANE SOLDOTNA AK 99669 KALIFORNSKY BEACH ELEM (K-6) KALIFORNSKY BEACH ELEMENTARY	129 118370	\$ 11,691,540	\$ 12,742,000	\$ 1,050,460 8.98%	\$ 249.10	\$ 271.48	46,935	46,935	
9583 SPUR HWY KENAI AK 99611 KENAI CENTRAL HIGH SCHOOL (9-12) KENAI CENTRAL HIGH SCHOOL	130 118371	\$ 48,855,800	\$ 51,441,000	\$ 2,585,200 5.29%	\$ 300.10	\$ 376.86	162,799	136,498	
504 BLUFF STREET KENAI AK 99611 AURORA BOREALIS SCHOOL	131 118373	\$ 10,708,340	\$ 11,484,000	\$ 775,660 7.24%	\$ 235.00	\$ 252.02	45,567	45,567	
630 BARNACLE WAY KENAI AK 99611 KENAI HEALTH CENTER	132 118374	\$ 2,193,800	\$ 3,985,000	\$ 1,791,200 81.85%	\$ 185.46	\$ 336.88	11,829	11,829	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.

Value Comparison Report

Appraisal Inspection Date 06/25/2011

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraiser Name: SN

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
201 TINKER LANE KENAI AK 99611 KENAI MIDDLE SCHOOL (7-8) KENAI MIDDLE SCHOOL	133 118375	\$ 20,086,820	\$ 22,470,000	\$ 2,383,180 11.86%	\$ 241.70	\$ 300.24	83,106	74,839	
MILE 23.5 KENAI SPUR HWY NIKISKI AK 99635 LAND MANAGEMENT (NIKISKI ELEMENT NIKISKI ELEMENTARY SCHOOL	135 B	\$ 11,766,030	\$ 13,128,000	\$ 1,361,970 11.58%	\$ 235.00	\$ 262.20	50,068	50,068	
47140 EAST POPPY LANE SOLDOTNA AK 99669 MAINTENANCE SHOP/PUBLIC WORKS	139 118381	\$ 3,158,956	\$ 5,951,000	\$ 2,792,044 88.39%	\$ 118.79	\$ 223.79	26,592	26,592	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
MILE 12 EAST END ROAD FRITZ CREEK AK 99603 MCNEIL CANYON ELEMENTARY (K-6) MCNEIL CANYON ELEMENTARY SCHOOL	140 118382	\$ 8,158,090	\$ 9,127,000	\$ 968,910 11.88%	\$ 249.10	\$ 278.69	32,750	32,750	
315 SWIRES ROAD KENAI AK 99611 MOUNTAIN VIEW ELEMENTARY (3-6) MOUNTAIN VIEW ELEMENTARY SCHOOL	142 118384	\$ 12,454,950	\$ 13,162,000	\$ 707,050 5.68%	\$ 249.10	\$ 263.24	50,000	50,000	

Value Comparison Report

Appraisal Inspection Date 06/29/2011

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraiser Name: SN

35

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
OLD NIKISKI BEACH ROAD NIKISKI AK 99635 NIKISKI JR/SR HIGH SCHOOL (7-12) NIKISKI JR/SR HIGH SCHOOL	147 118389	\$ 30,374,780	\$ 42,408,000	\$ 12,033,220 39.62%	\$ 258.50	\$ 341.46	117,504	124,196	The building square footage is larger than previously reported. There was a 6692 sf addition added to the structure.
STERLING HWY ANCHOR POINT AK 99556 NIKOLAEVSK ELEMENTARY/HIGH SCHOOL NIKOLAEVSK ES/JR/HS	149 118391	\$ 5,134,450	\$ 7,580,000	\$ 2,445,550 47.63%	\$ 201.55	\$ 297.55	25,475	25,475	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
MILE 135 STERLING HWY NINILCHIK AK 99639 NINILCHIK ELEMENTARY/HIGH SCHOOL	150 118392	\$ 12,730,370	\$ 16,838,000	\$ 4,107,630 32.27%	\$ 238.58	\$ 315.55	53,360	53,360	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
MILE 23.4 SPUR HWY NIKISKI AK 99635 NORTH PENINSULA RECREATION SERVICE RECREATION SERVICES CENTER	151 118393	\$ 7,999,770	\$ 10,802,000	\$ 2,802,230 35.03%	\$ 225.60	\$ 432.32	35,460	24,986	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
MILE 1 HOLT ROAD NIKISKI AK 99635 NORTH STAR ELEMENTARY (K-6) NORTH STAR ELEMENTARY SCHOOL	152 118394	\$ 12,455,000	\$ 13,905,000	\$ 1,450,000 11.64%	\$ 249.10	\$ 278.10	50,000	50,000	

Value Comparison Report

Appraisal Inspection Date 06/29/2011

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraiser Name: SN

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
1340 EAST ROAD HOMER AK 99603 PAUL BANKS ELEMENTARY (K-3) PAUL BANKS ELEMENTARY SCHOOL	153 118395	\$ 7,852,300	\$ 9,316,000	\$ 1,463,700 18.64%	\$ 235.00	\$ 278.81	33,414	33,414	
486 REDOUBT AVENUE SOLDOTNA AK 99669 REDOUBT ELEMENTARY (K-6) REDOUBT ELEMENTARY SCHOOL	159 118401	\$ 11,617,770	\$ 12,709,000	\$ 1,091,230 9.39%	\$ 249.10	\$ 272.50	46,639	46,639	
549 N FOREST DRIVE SOLDOTNA AK 99669 KALEIDOSCOPE ELEMENTARY SCHOOL	160 118402	\$ 8,328,430	\$ 10,149,000	\$ 1,820,570 21.86%	\$ 235.00	\$ 286.37	35,440	35,440	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
606 SEALION DRIVE SEWARD AK 99664 SEWARD MIDDLE SCHOOL SEWARD ELEMENTARY SCHOOL	161 118403	\$ 13,002,790	\$ 14,794,000	\$ 1,791,210 13.78%	\$ 249.10	\$ 283.42	52,199	52,199	
304 SEA LION DR SEWARD AK 99664 SEWARD MIDDLE SCHOOL	161 B	\$ 11,000,000	\$ 11,686,000	\$ 686,000 6.24%	\$ 293.33	\$ 311.63	37,500	37,500	

Value Comparison Report

Appraisal Inspection Date 06/28/2011

Appraiser Name: SN

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
2100 SWETMAN SEWARD AK 99664 SEWARD SR. HIGH SCHOOL (9-12) SEWARD SR. HIGH SCHOOL	164 118406	\$ 19,859,400	\$ 28,613,000	\$ 8,753,600 44.08%	\$ 265.00	\$ 381.81	74,941	74,941	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
MILE 98 STERLING HWY SOLDOTNA AK 99669 SKYVIEW HIGH SCHOOL (9-12) SKYVIEW HIGH SCHOOL	165 118407	\$ 30,270,650	\$ 41,995,000	\$ 11,724,350 38.73%	\$ 258.50	\$ 358.62	117,101	117,101	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
162 PARK AVENUE SOLDOTNA AK 99669 SOLDOTNA ELEMENTARY (K-6) SOLDOTNA ELEMENTARY SCHOOL	166 118408	\$ 12,222,380	\$ 14,030,000	\$ 1,807,620 14.79%	\$ 244.45	\$ 257.88	50,000	54,405	
425 W MARYDALE AVENUE SOLDOTNA AK 99669 SOLDOTNA HIGH SCHOOL (9-12) SOLDOTNA HIGH SCHOOL	167 118409	\$ 40,700,460	\$ 50,469,000	\$ 9,768,540 24.00%	\$ 263.20	\$ 326.37	154,637	154,637	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
426 W REDOUBT AVENUE SOLDOTNA AK 99669 SOLDOTNA JR. HIGH SCHOOL (7-8) SOLDOTNA JR. HIGH SCHOOL	168 118410	\$ 20,315,740	\$ 24,844,000	\$ 4,528,260 22.29%	\$ 239.71	\$ 293.14	84,750	84,750	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.

Value Comparison Report

Appraisal Inspection Date 06/27/2011

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraiser Name: SN

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
4300 BARTLETT STREET HOMER AK 99603 SOUTH PENINSULA HOSPITAL	169 118411	\$ 19,623,600	\$ 84,003,000	\$ 64,379,400 328.07%	\$ 352.12	\$ 790.80	55,730	106,225	The building square footage is larger than previously reported. There was a 50495 sf addition added to the structure.
MILE 83.5 STERLING HWY STERLING AK 99672 STERLING ELEMENTARY (K-6) STERLING ELEMENTARY SCHOOL	171 118413	\$ 7,953,340	\$ 9,454,000	\$ 1,500,660 18.87%	\$ 220.93	\$ 262.61	36,000	36,000	
CANNERY LANE SELDOVIA AK 99663 SUSAN B. ENGLISH ELEMENTARY/HIGH	173 118415	\$ 15,305,210	\$ 16,207,000	\$ 901,790 5.89%	\$ 320.81	\$ 455.53	47,708	35,578	
MILE 110 STERLING HWY KASILOF AK 99610 TUSTAMENA ELEMENTARY (K-6) TUSTAMENA ELEMENTARY SCHOOL	176 118420	\$ 10,534,920	\$ 11,883,000	\$ 1,348,080 12.80%	\$ 226.13	\$ 255.07	46,588	46,588	
3719 SOUNDVIEW AVENUE HOMER AK 99603 WEST HOMER ELEMENTARY WEST HOMER ELEMENTARY SCHOOL	179 118423	\$ 13,077,700	\$ 16,368,000	\$ 3,290,300 25.16%	\$ 249.10	\$ 311.77	52,500	52,500	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.

Value Comparison Report

Member Name KENAI PENINSULA BOROUGH AND SCHOOL DISTRICT

Appraisal Inspection Date 06/30/2011

Appraiser Name: SN

Description	Location Member's Location	Existing Real Property (Insured Value)	Updated Real Property (Insured Value)	Change in Real Property (\$/%) (Insured Value)	Existing Real Property per SF (Insured Value)	Updated Real Property per SF (Insured Value)	Existing Size (SF)	Updated Size (SF)	Notes
232 ROCKWELL AVENUE SOLDOTNA AK 99669 HERITAGE PLACE (NURSING FACILITY) HERITAGE PLACE NURSING FACILITY	188	\$ 3,000,000	\$ 7,311,000	\$ 4,311,000 143.70%	\$ 112.86	\$ 275.05	26,581	26,581	Our building value is higher than previously reported, although we could not recognize any variances in the data elements provided. We feel the value is appropriate using our internal valuation system.
Member Total:		\$599,104,240	\$825,408,000	\$226,303,760 37.77%					
Total:		\$599,104,240	\$825,408,000	\$226,303,760 37.77%					



KENAI PENINSULA BOROUGH

Finance Department

144 North Binkley Street • Soldotna, Alaska 99669-8250

PHONE: (907) 714-2170 • FAX: (907) 714-2376

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Borough Mayor *D. Carey*

FROM: Craig Chapman, Finance Director *C Chapman*

DATE: August 23, 2011

SUBJECT: Bond Refinancing

The pricing for refinancing the SPH, CPGH and School bonds previously authorized by the assembly through Resolutions 2011-071, 2011-072 and 2011-073 was completed on Wednesday, August 24, 2011 and will result in saving of approximately \$3,300,000 to Borough taxpayers.

Johni Blankenship and I will be traveling to Seattle the second week in September to sign the necessary paperwork to finalize these transactions.

Bohn, Jessica

To: Carey, Dave
Subject: RE: Timber Receipts

From: Kathie Wasserman []
Sent: Tuesday, August 23, 2011 9:01 AM
Subject: Timber Receipts

Yo,

After the debt limit debate in Congress, I thought I would give you an update on where Timber Receipts stand in both Houses. In the House of Representatives, the Republican majority seems to be deeply committed to increasing management and revenue generation on National Forest lands as a means of generating Secure Rural Schools (Timber Receipts) funding. NACo has informed us that they expect legislation to be drafted and introduced in the House in the fall which will address Secure Rural Schools reauthorization and a substantial increase in active forest management on public lands.

Meanwhile, in the Senate, things are totally different. Senate Democrat leadership seems to be committed to approaching Secure Rural Schools funding as a straight reauthorization based on the 2008-2011 funding formula. The Senate seems centered on a reauthorization that would start with the 2011 formula for distribution of funds. That would then be further ramped down and eventually eliminated. Many of the states feel the 2011 formula is inequitable and would not be an appropriate base upon which to build a new reauthorization.

NACo and the state leagues have argued that Secure Rural Schools funding is not an entitlement program, but instead it is the current mechanism for maintaining the 1908 contract between the federal government and the forested counties that was struck when the U.S. National Forest system was formed.

Thus far, no legislation has been drafted in the Senate. The Senate would like to identify tax offsets before they figure out IF they will fund Secure Rural Schools, by how much and for how long.

That the House and Senate and THEN the President will come to an agreement over this issue very soon, much less at all, seems a remote possibility. Therefore, it seems certain that Secure Funding for Rural Schools will expire in October of 2011 without being reauthorized.

NACo has informed us that we have a few scenarios available. They are:

- A one-year reauthorization being inserted in the 2011 or 2012 appropriations package; or
- A multi-year reauthorization being included in an omnibus spending package or a large emergency appropriations package during 2012; or
- Being included in a major public lands management Act.

None of these solutions will occur, however, unless we all deliver a loud and clear message to members of the House and Senate that we expect them to honor their commitment to forest counties and schools.

Write, call, email, to our Alaska delegation about how important this program is to our boroughs, forested cities in the Unorganized borough and to our schools. Call me if you have any questions. For 2011, Alaskan communities received a total of over \$16 million.

Kathie Wasserman
Executive Director
Alaska Municipal League

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Exhibit Update

Date: 8/18/2011

Item Number:

Administrator:

Dave Jones



Attachments: E 1330 Use Permit

☐

Action Needed

☐

For Discussion

☒

Information

☐

Other: _____

BACKGROUND INFORMATION

This exhibit is used when organizations want to use our facilities. AS 14.30.142-143 now requires school districts to put a common core of procedures in place for our student athletes. Additionally, it now requires that building users have liability insurance and required training with regard to possible concussions.

ADMINISTRATIVE RECOMMENDATION

Room/Building Use Application

<hr/> School	<hr/> Room Name, No., Etc.	<hr/> Date(s) of Activity
<hr/> Age(s) of group	<hr/> Admission <input type="checkbox"/> will, <input type="checkbox"/> will not, be charged.	
<hr/> (Day of Week)		
<hr/> From: _____ to _____		<hr/> Approximate number of people using the facility _____
<hr/> (Include time to setup & take-down)		
<hr/> Purpose for Which Facility Will be Used		<hr/> Organization
I have read and agree to the Instructions, and Conditions of Use. If using auditorium, I have also read and agree to AR 1330.		
<input type="checkbox"/> Certificate of Insurance is attached.		
<hr/> Person-In-Charge	<hr/> Signature of Applicant	
<hr/> Mailing Address	<hr/> Phone	

AS 14.30.143 Concussion Requirements:

Is this building/facility usage related to a nonprofit youth organization providing an opportunity to participate in sports or other recreational activities that could result in a concussion? ☐ Yes, ☐ No

If so, has the organization provided the District written verification of

☐ (A) A valid insurance policy covering the injury or death in an amount not less than \$50,000 for each person and \$100,000 for each incident;

☐ (B) Compliance with the protocol for prevention and reporting of concussions required in AS 14.30.142.

See AR1330 for fee information.

A room/building use fee ☐ will, ☐ will not, be charged.

Amount \$ _____

A custodial fee ☐ will, ☐ will not, be charged.

Amount \$ _____ per hour plus overtime

A technical fee ☐ will, ☐ will not, be charged.

Amount \$ _____

TOTAL \$ _____

Additional conditions/comments: _____

Approval of Local School Administrator _____

_____ Date

COPY: School, Applicant, Community Schools (if appropriate)

Instructions

This application must be presented to the local building administrator ten (10) days prior to the date facilities are to be used. If approved, one copy will be retained at the school, one copy will be returned to the party making the request and, if appropriate, one copy will be submitted to the local Community School Programs office.

Where charges for room/building use apply, scheduling or rental fees will be charged according to rates established by the Board of Education. Cost of custodial or other services will be assessed at the conclusion of the activity according to the level of service provided. Such charges will be itemized on this form with one copy retained at the school and one copy sent to the party making the request. All scheduling, rental and/or custodial fees will be paid to the local school. No fees are charged for school or community school sponsored programs and activities, parent advisory committees (PAC's), site councils or PTA groups.

All applicants are responsible for adult supervision, cleanup and building security. Therefore, a mutually satisfactory agreement must be reached with the local building administrator or the custodian for this type of service prior to the start of such activities. If the applicant/permittee seeks to use school premises outside of normal school attendance hours for a community function, the applicant/permittee acknowledges that no school staff will be on duty unless the applicant arranges for a specific staff service in advance. The applicant/permittee agrees that it is responsible for adult supervision, interior cleanup, building security, and exterior maintenance of the sidewalks or walkways, including snow/ice removal and application of traction control. The applicant/permittee further agrees that it is subject to all provisions of the administrative rules and regulations governing the community use of school facilities.

The applicant/permittee agrees to assume the risk of liability for damages because of bodily injury or property damage to any person or entity arising out of the use of the premises, and it agrees to indemnify, defend, and hold the School District harmless from any claims, demands, or suits by any person or entity arising out of that use, unless the liability is on account of the District's sole negligence. The applicant/permittee further agrees to provide the District with a certificate of insurance naming the District as an additional insured, unless the District waives this requirement in writing. Applicant/permittee shall be subject to all provisions of the administrative rules and regulations governing community use of school facilities.

Conditions of Use

1. Sponsoring organizations shall provide competent adult supervision agreed upon at the time the request for facility use is submitted. Principals are program supervisors and shall not be called upon to supervise activities of other groups.
2. Applicants shall supply any special supervision, determined necessary by the principal.
3. Smoking is prohibited.
4. Alcoholic beverages/illegal or illicit drugs are not permitted in school facilities or on school property at any time.
5. Obscenity is prohibited.
6. Firearms or other deadly or defensive weapons, as defined in AS 11.81.900(b) (16) and (19), are not permitted in school facilities or on school property without the express written permission of the Superintendent.
7. Installation of equipment, alteration of existing building facilities, use of materials that affect the condition of floors, walls or other building parts may not be undertaken without specific approval of the principal.
8. Groups or organizations using the facilities shall assume all responsibility for the collection of admission fees, taxes, or other fees in connection with their programs unless prior arrangements have been made with the principal.
9. Advertising or sales of merchandise and printed matter, except that incidental to the program, is forbidden on school grounds.
10. Concessions operated in community school programs shall be supervised by Community School coordinators. Operational costs shall be paid for from receipts, and the profit shall be deposited in the Community School activity fund account.
11. Evening activities and programs shall be concluded thirty (30) minutes prior to the close of the second shift custodian work day and buildings shall be vacated by the close of the second shift custodian's work day unless prior approval has been granted by the principal.
12. Rental agreements are not transferable.
13. Rental fees shall be determined in advance. Custodian, or other service charges, may be assessed at the conclusion of the activity according to the level of service provided.
14. Seating, other special equipment, or facilities arrangements shall be made at the time the rental agreement is issued. Extra compensation shall be paid to cover costs for supervision, transferring equipment, setting up equipment in the building, or other services.
15. Fire and safety regulations shall be observed.
16. Lunchroom facilities may be used by students, parents, and teachers organizations for the purpose of preparing and/or serving meals prepared by the cafeteria staff. Groups not desiring to use the kitchen facilities for food preparation may opt to rent commons, cafeteria, or gymnasium facilities, and have meals catered with permission of the building principal. Cafeteria staff must be present to supervise use of food preparation equipment in kitchen facilities.

17. Violation of these rules and regulations shall restrict subsequent facility use agreement.
18. The District reserves the right to cancel a Room/Building Use Application, if such action is deemed necessary and in the best interest of the District. In the event of such revocation or cancellation, the District will refund any advance payment made and there shall be no claim or right to damages or expenses on the part of the permittee.
19. The District is not responsible for loss or damage to personal property by individuals or groups.
20. The District may require a hold harmless agreement and/or certificates of insurance, when appropriate.
21. Violation of these rules or regulations shall restrict subsequent facility use agreement.

Application Procedure

1. School facilities use applications shall be filed with the principal ten days prior to the date when facilities are to be used.
2. One copy of the approved use agreement will be retained at the school, and one copy will be returned to the requesting party, if appropriate.
3. Rental, labor, or other charges assessed shall be itemized on the Room/Building Use Application and one copy submitted to the school, one copy to the party making the request. The principal will be responsible for collecting all charges for rental, labor, supplies, damages, or other fees.

Priority Use of Facilities The following groups have priority for use of school facilities in the following order:

1. BOARD APPROVED PROGRAMS such as PAC's, band and orchestra parents, Community School classes/activities, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services. Requests shall be submitted to the principal.
2. YOUTH PROGRAMS such as Campfire, Boy/Girl Scouts, to include private educational organizations shall be allowed rent-free use of school facilities for meetings or activities. Requests shall be submitted to the principal. Fees shall include a scheduling charge per request and may include custodial, technical, and special service charges whenever use occurs outside of regular custodial hours.
3. NONPROFIT GROUPS, civic/charitable organizations whose purpose is to improve community welfare and whose receipts are expended for community welfare shall be allowed use of school facilities at no cost to the District. Scheduling and custodial fees must be paid by the group. Requests shall be submitted to the principal.
4. GOVERNMENTAL GROUPS (i.e. city, borough, state agencies) conducting civic business shall be allowed use of school facilities at no cost to the District. Custodial fees must be paid by the group whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal.
5. BASIC GROUPS – All groups that do not meet the criteria of 1, 2, 3, 4 or 6.
6. PRIVATE, FOR PROFIT COMMERCIAL GROUPS.

Revised 8/2011

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Update on plan to use new CTE money

Date: September 1, 2011

Item Number:

**General
Information**

Administrator: Steve Atwater, Ph.D.
Superintendent of Schools



Attachments: None

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: _____

BACKGROUND INFORMATION

Senate Bill 84, signed by the Governor in June, allocates money to school districts that must be spent on Career and Technical Education (CTE) for students in grades 9-12. The district is slated to receive \$831,000 for this year and each of the next four years. Because the confirmation of receiving these new funds was so late last year, the district decided to avoid a rush to spend approach and instead take some time planning how best to use the new monies.

The Career and Technical Advisory Committee and several other stakeholders met on August 30 to review where we are with CTE and to explore what we might do with the new money. The group offered several ideas for how best to use these funds. These ideas will be prioritized by the group and the administration will then create a plan of implementation for the priorities. This plan would then be reviewed by the CTAC and if necessary revised. Finally, the plan would be brought forward to the board for approval. I am hoping that this final step of board approval can occur in December or January. I will share the priorities with you at our meeting.

ADMINISTRATIVE RECOMMENDATION

N/A

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Five Year Plan- Next Steps

Date: September 1, 2011

Item Number:

General
Information

Administrator: Steve Atwater, Ph.D.
Superintendent of Schools



Attachments: None

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: _____

BACKGROUND INFORMATION

The district's five-year plan ends in June 2012. As discussed at our retreat in June, I feel that although the current five-year plan is well intentioned, it did not have the intended impact on the district. Further, I stated that the creation of the plan required an enormous amount of energy from our stakeholders who, in many cases, have different goals and needs for education in their community. With this in mind, I am recommending that the district set a plan with goals that are board enough to be met at the district and local level. That is, the plan at the local level will fall within the parameters set by the district but will necessarily have a local flavor. Briefly, I am proposing the following steps for this process.

Goals: set by Leadership Team (including the principals) for entire District – based upon the Baldrige Education Criteria for Performance Excellence Framework: Leadership, Strategic Planning, Customer Focus, Measurement, Analysis and Review, Workforce Focus, and Operations Focus

Objectives: support the Goals and are set by Leadership Team, Staff and Schools. Some Objectives are rolled down from District, others are created by schools and staff.

Action Plans: support each Objective and are set by people that are responsible for accomplishing the action plans

I would like to review this plan with you in more detail and gain your feedback at either your October or November worksession.

ADMINISTRATIVE RECOMMENDATION

N/A

Career Development Grant Report, KPAA
2010-2011

John E. Reid & Associates “Interviewing and Interrogation”

Dates of the career development activity: June 27,28,29

The three day course taught me the verbal and non-verbal behavior symptoms that are displayed by a person who is telling the truth, as well as those displayed by a person who is withholding relevant information. I learned specific strategies that will help me determine when a student or staff member is telling the truth during a non-accusatory interview.

During the course of any day, principals deal with a variety of issues requiring a clear understanding of the facts leading to fair judgments and actions. The skill of getting to the truth not only makes our decisions better but gives us peace of mind that we are doing the right thing. The ability to getting to the truth in a timely manner will free valuable time for an administrator to spend in the classroom working with teachers and students.

I would highly recommend this training to all administrators. Lori Manion and her husband Mitch Langseth turned me on to this training a few years back. It would be worth bringing a trainer to KPBSD and train all administrators. There were approx. 250 people taking the course. The participants were from officers of the law, military, security, education and human resource. As I was interviewing applicants this past week for classified positions I found myself paying more attention to verbal and non-verbal behavior than I ever have.

There is an advanced follow-up training to the three day training I had. I wish I would have stayed for the advanced day of training. Once again, thank you for the opportunity to partake in such a practical hands on training that I will be using every day.

Vaughn Dosko
Principal, KMS

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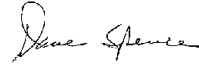
SCHOOL BOARD COMMUNICATION

Title: High School Tracks

Date: September 2, 2011

Item Number:

Administrator: Dave Spence, Planning and Operations



Through: Dave Jones, Assistant Superintendent



Attachments:

☐ Action Needed ☐ For Discussion ☒ Information ☐ Other: _____

BACKGROUND INFORMATION

For the past several years the repair and/or replacement of several of our high schools' running tracks have been ranked toward the top of the district's 6 Year Plan projects list. Specifically, the tracks at Homer, Soldotna, and Kenai High schools are in varying stages of deterioration (see chart below).

School	Date Constructed	Condition	Last Repaired	Estimated Life	Replacement Cost
Homer High	1985	Poor	2003	n/a	\$850,000
Soldotna High	1980	Poor	2001	n/a	750,000
Kenai Central High	1978	Poor	1997	n/a	750,000
Nikiski Middle/High	1988	Good	2009	15 years	750,000
Skyview High	1988	Fair	2009	5-7 years	750,000
Seward High	1980	Fair	2001	5-7 years	750,000

Currently, there is no mechanism in place to carry over funds from year to year to try and repair these high cost items. The district has applied for grant funding from the state via their CIP process but these projects are scored against new construction applications and don't score well vis-à-vis projects with un-housed students. Most track repairs are major due to the failure of the subsurface. The patching of the track's surface cannot always be accomplished without rendering it unusable for competitive meets.

Please advise if additional information is needed.

ADMINISTRATIVE RECOMMENDATION

For your information.



Contact: Pegge Erkeneff
Communications
Phone: (907) 714-8888
Fax: (907) 262-5867
Pegge@kpbsd.org

148 N. Binkley
Soldotna, AK 99669
www.kpbsd.k12.ak.us

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

PRESS RELEASE

KPBSD 2011 Adequate Yearly Progress (AYP) Results

Soldotna, August 12, 2011: AYP: Going for the high jump record of 100% in 2014.

- In 2002 the federal Elementary and Secondary Education Act was reauthorized under the title No Child Left Behind (NCLB). NCLB set a series of bold targets with sanctions for schools that did not meet them. Schools are publically labeled as either making or not making **adequate yearly progress (AYP)**.
 - The high jump goal: by 2014 every public school student will be 100% proficient in reading and math on their approved state exam.
 - States created a graduated timeline of proficiency marks (Annual Measurable Objectives—AMO).
 - **Each year the AMO's rise toward 100% in 2014. For example:**

➤ 2009-2010	Language Arts: 77.18%	Math: 66.09%
➤ 2010-2011	Language Arts: 82.88%	Math: 74.57%
➤ 2011-2012	Language Arts: 88.58%	Math: 83.05%
 - Schools as well as specific subgroups of students within each school are expected to meet AYP; if one subgroup does not, the school as a whole does not.
 - Schools are judged in 31 categories and must meet all 31 in order to make AYP.
 - **The AYP score is calculated from Standard Based Assessment (SBA) scores.** The bar for a proficiency score is 300; our average is much higher than this, and continues to grow every year. In 2011, the KPBSD average scale score from SBA tests was:
 - **Language Arts comprised of Reading: 390 and Writing: 375; Math: 363.**
- KPBSD continues to lead the state of Alaska in these averages.

In 2011, 30 of our 44 schools made [AYP](#). In 2010, 34 of our schools made AYP. With higher AMOs every year, the students who are rated proficient have not grown at a pace with federal requirements. This is true across the country as schools work to clear the high bar of 100% proficiency.

Dr. Atwater said, "I am pleased that in comparison to elsewhere in the country and state, our schools did fairly well. Fourteen of our 44 schools did not make 2011 AYP. It is ironic that some of these schools may have improved test results from the previous year, but did not quite clear the higher bar. NCLB also requires schools to report the progress of their subgroups, e.g., students with disabilities, and these groups if large enough, are considered for the AYP calculation. The vast majority of our schools not making AYP did so because of one of the subgroups not meeting the state set percentage of proficiency. It is easy to assume that a school that did not make AYP is failing. Before jumping to this conclusion, take some time to investigate the series of indicators that are considered for AYP and to learn whether the school improved. While AYP is an important designation; it may not however, be a defining one."

Kenai Peninsula Borough School District develops creative, productive learners who demonstrate the skills, knowledge, and attitudes to meet life's challenges. Stimulating, integrated learning opportunities take place in a safe, supportive environment. Several factors contribute to determine if a student, school, and school district is successful. Assessment tests and graduation rates are one way to measure success, and offer a contribution to the whole picture.

Individual school AYP results and AYP overview: www.eed.state.ak.us. Results for the district as a whole will be available September 2, 2011.

Contact [Pegge Erkeneff](#) or Assistant Superintendent Sean Dusek at 907-714-8888; read [Superintendent Steve Atwaters blog](#); or go to www.kpbsd.org.

KENAI SCHOOL DISTRICT
DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU AUGUST, 2011

Page 1 of 5
09/06/2011
5:36:34 PM

Report Code: BAT_GL_DEPEXP - 85755

ACCOUNT NUMBER			ACCOUNT NAME		SHORT NAME				
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION		CHECK NO.	PAYEE/PAYER NAME		DEBIT	CREDIT
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
100-70-4511-0000-3240			100-70-SCH BOARD-GENL-SUPPT STAFF						
JE	07/29/2011	12500132	PAYROLL - 07/29/2011					3,061.95	0.00
JE	08/31/2011	12500882	PAYROLL - 08/31/2011					3,089.52	0.00
100-70-4511-0000-3240			38,251.00	38,251.00	0.00	6,151.47	6,151.47	32,099.53	83.92
100-70-4511-0000-3291			100-70-SCH BOARD-GENL-SUB/SUPPT						
								0.00	0.00
100-70-4511-0000-3291			320.00	320.00	0.00	0.00	0.00	320.00	100.00
100-70-4511-0000-3295			100-70-SCH BOARD-GENL-OT SUPPT						
								0.00	0.00
100-70-4511-0000-3295			150.00	150.00	0.00	0.00	0.00	150.00	100.00
100-70-4511-0000-3300			100-70-SCH BOARD-GENL-LEAVE/SUPPT						
								0.00	0.00
100-70-4511-0000-3300			566.00	566.00	0.00	0.00	0.00	566.00	100.00
100-70-4511-0000-3511			100-70-SCH BOARD-GENL-HEALTH CARE						
JE	07/29/2011	12500133	BENEFITS - 07/29/2011					6,132.56	0.00
JE	08/31/2011	12500883	BENEFITS - 08/31/2011					3,902.50	0.00
100-70-4511-0000-3511			73,326.00	73,326.00	0.00	10,035.06	10,035.06	63,290.94	86.31
100-70-4511-0000-3512			100-70-SCH BOARD-GENL-LIFE INS						
JE	07/29/2011	12500133	BENEFITS - 07/29/2011					5.01	0.00
JE	08/31/2011	12500883	BENEFITS - 08/31/2011					5.00	0.00
100-70-4511-0000-3512			115.00	115.00	0.00	10.01	10.01	104.99	91.30
100-70-4511-0000-3520			100-70-SCH BOARD-GENL-UNEMPLT INS						
								0.00	0.00
100-70-4511-0000-3520			116.00	116.00	0.00	0.00	0.00	116.00	100.00
100-70-4511-0000-3542			100-70-SCH BOARD-GENL-FICA SUPPRT						
JE	07/29/2011	12500133	BENEFITS - 07/29/2011					319.79	0.00
JE	08/31/2011	12500883	BENEFITS - 08/31/2011					366.24	0.00
100-70-4511-0000-3542			2,951.00	2,951.00	0.00	686.03	686.03	2,264.97	76.75
100-70-4511-0000-3560			100-70-SCH BOARD-GENL-PERS RETIREM						
JE	07/29/2011	12500133	BENEFITS - 07/29/2011					1,091.70	0.00

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU AUGUST, 2011

Page 2 of 5

09/06/2011

5:36:34 PM

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ACCOUNT NUMBER			ACCOUNT NAME	SHORT NAME				DEBIT	CREDIT
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION	CHECK NO.	PAYEE/PAYER NAME				
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
JE	08/31/2011	12500883	BENEFITS - 08/31/2011					1,097.69	0.00
100-70-4511-0000-3560			8,415.00	8,415.00	0.00	2,189.39	2,189.39	6,225.61	73.98
100-70-4511-0000-4140			100-70-SCH BOARD-GENL-PRO-TECH LEG						
AP	08/01/2011	12301201	Legal fees through May 31, 2011			JERMAIN DUNNAGAN & OWENS PC		3,053.67	0.00
AP	08/01/2011	12301201	Legal fees through May 31, 2011			JERMAIN DUNNAGAN & OWENS PC		-3,053.67	0.00
AP	08/01/2011	12301201	Legal fees through May 31, 2011		FBV-148217	JERMAIN DUNNAGAN & OWENS PC		3,053.67	0.00
AP	08/01/2011	12301202	Legal fees through June 30, 2011			JERMAIN DUNNAGAN & OWENS PC		5,989.76	0.00
AP	08/01/2011	12301202	Legal fees through June 30, 2011			JERMAIN DUNNAGAN & OWENS PC		-5,989.76	0.00
AP	08/01/2011	12301202	Legal fees through June 30, 2011		FBV-148217	JERMAIN DUNNAGAN & OWENS PC		5,989.76	0.00
CD	08/18/2011	12400962	OVERPMT REFUND INV 183199					0.00	1,765.77
100-70-4511-0000-4140			100,000.00	100,000.00	0.00	7,277.66	7,277.66	92,722.34	92.72
100-70-4511-0000-4201			100-70-SCH BOARD-GENL-MEALS						
JE	07/11/2011	12500046	FY11 A/P Listing					0.00	12.00
AP	07/13/2011	12300198	TRAVEL-MEALS		FBV-147744	HOHL, LYNN		12.00	0.00
AP	08/03/2011	12301094	TRAVEL-MEALS		FBV-148099	HOHL, LYNN		5.00	0.00
100-70-4511-0000-4201			3,500.00	3,500.00	0.00	5.00	5.00	3,495.00	99.86
100-70-4511-0000-4202			100-70-SCH BOARD-GENL-MILEAGE						
AP	08/03/2011	12301092	TRAVEL-MILEAGE		FBV-148076	CRAWFORD, LORRAINE		12.75	0.00
AP	08/03/2011	12301093	TRAVEL-MILEAGE		FBV-148098	HILTS, EDITH-HELEN		76.50	0.00
AP	08/03/2011	12301094	TRAVEL-MILEAGE		FBV-148099	HOHL, LYNN		93.84	0.00
AP	08/03/2011	12301095	TRAVEL-MILEAGE		FBV-148080	DOWNING, ELIZABETH		76.50	0.00
AP	08/17/2011	12302142	TRAVEL-MILEAGE		FBV-148356	CRAWFORD, LORRAINE		12.75	0.00
AP	08/17/2011	12302143	TRAVEL-MILEAGE		FBV-148366	DOWNING, ELIZABETH		76.50	0.00
AP	08/17/2011	12302146	TRAVEL-MILEAGE		FBV-148418	HOHL, LYNN		93.84	0.00
AP	08/17/2011	12302147	TRAVEL-MILEAGE		FBV-148419	HOLT, WILLIAM		18.87	0.00
AP	08/31/2011	12302827	TRAVEL-MILEAGE		FBV-148917	HILTS, EDITH-HELEN		76.50	0.00
AP	08/31/2011	12302828	TRAVEL-MILEAGE		FBV-148917	HILTS, EDITH-HELEN		82.62	0.00
100-70-4511-0000-4202			3,500.00	3,500.00	0.00	620.67	620.67	2,879.33	82.27
100-70-4511-0000-4203			100-70-SCH BOARD-GENL-OTHR TRVL						
AP	08/10/2011	12301907	Routine Travel to SB meeting		FBV-1361	BMO MASTERCARD		105.00	0.00
AP	08/10/2011	12301908	Routine travel to SB meeting		FBV-1361	BMO MASTERCARD		179.00	0.00

KENAI SCHOOL DISTRICT
DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU AUGUST, 2011

Page 3 of 5

09/06/2011

5:36:34 PM

Report Code: BAT_GL_DEPEXP - 85755

ACCOUNT NUMBER			ACCOUNT NAME		SHORT NAME					
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION		CHECK NO.	PAYEE/PAYER NAME			DEBIT	CREDIT
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT	
AP	08/10/2011	12301909	Routine travel		FBV-1361	BMO MASTERCARD			101.97	0.00
100-70-4511-0000-4203			3,928.00	3,928.00	0.00	385.97	385.97	3,542.03	90.17	
100-70-4511-0000-4331			100-70-SCH BOARD-GENL-POSTAGE							
AP	08/10/2011	12301759	POSTAGE		FBV-148223	KENAI PENINSULA BOROUGH			0.88	0.00
100-70-4511-0000-4331			1,500.00	1,500.00	0.00	0.88	0.88	1,499.12	99.94	
100-70-4511-0000-4402			100-70-SCH BOARD-GENL-PURCH SVC							
PO	06/30/2011	1220419	Advertising services			PENINSULA CLARION			4,000.00	0.00
BA	07/01/2011	3	PO'S BROUGHT FORWARD						130.09	0.00
PO	07/01/2011	1120291	PO'S BROUGHT FORWARD			PENINSULA CLARION			130.09	0.00
PO	07/18/2011	1220638	Printing services			KENAI PENINSULA BOROUGH			1,200.00	0.00
AP	07/20/2011	1220419	Advertising services		FBV-147920	PENINSULA CLARION			274.85	0.00
AP	08/24/2011	1220419	Advertising services		FBV-148716	PENINSULA CLARION			310.70	0.00
100-70-4511-0000-4402			5,250.00	5,380.09	4,744.54	585.55	585.55	50.00	0.93	
100-70-4511-0000-4501			100-70-SCH BOARD-GENL-SUPPLIES							
BA	07/01/2011	3	PO'S BROUGHT FORWARD						598.15	0.00
BA	07/01/2011	3	PO'S BROUGHT FORWARD						208.25	0.00
PO	07/01/2011	1125891	PO'S BROUGHT FORWARD			KENAI PENINSULA BOROUGH			598.15	0.00
PO	07/01/2011	1126804	PO'S BROUGHT FORWARD			IKON OFFICE SOLUTIONS			208.25	0.00
JE	07/11/2011	12500046	FY11 A/P Listing						0.00	179.90
AP	07/13/2011	12300307	BOOKS FOR BOARD		FBV-147815	TACHICK, SALLY			179.90	0.00
AP	08/17/2011	1126804	Ink Cartridges		FBV-148423	IKON OFFICE SOLUTIONS			208.25	0.00
AP	08/24/2011	12302614	SUPPLIES		FBV-148745	TACHICK, SALLY			15.00	0.00
100-70-4511-0000-4501			5,000.00	5,806.40	598.15	223.25	223.25	4,985.00	85.85	
100-70-4511-0000-4503			100-70-SCH BOARD-GENL-SOFTWARE							
AP	08/10/2011	12301935	Softward for SB laptops		FBV-1361	BMO MASTERCARD			514.90	0.00
100-70-4511-0000-4503			0.00	0.00	0.00	514.90	514.90	-514.90	0.00	
100-70-4511-0000-4850			100-70-SCH BOARD-GENL-STIPENDS							
JE	07/29/2011	12500132	PAYROLL - 07/29/2011						2,800.00	0.00
JE	08/31/2011	12500882	PAYROLL - 08/31/2011						2,800.00	0.00
100-70-4511-0000-4850			42,000.00	42,000.00	0.00	5,600.00	5,600.00	36,400.00	86.67	

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU AUGUST, 2011

Page 4 of 5

09/06/2011

5:36:34 PM

Report Code: BAT_GL_DEPEXP - 85755

ACCOUNT NUMBER			ACCOUNT NAME		SHORT NAME				
TYPE	ACCTG. DATE	DOC. NO.	DESCRIPTION		CHECK NO.	PAYEE/PAYER NAME		DEBIT	CREDIT
ACCOUNT SUMMARY			ORIG. BUDGET	ADJ. BUDGET	ENCUMB	CURR. DR / CR	YTD DR / CR	CURR. BAL.	PCT
100-70-4511-0000-4901			100-70-SCH BOARD-GENL-OTHER EXP						
								0.00	0.00
100-70-4511-0000-4901			30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00
100-70-4511-0125-4201			100-70-SCH BOARD-LEGISLATIVE -MEALS						
								0.00	0.00
100-70-4511-0125-4201			2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00
100-70-4511-0125-4202			100-70-SCH BOARD-LEGISLATIVE -MILEAGE						
								0.00	0.00
100-70-4511-0125-4202			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00
100-70-4511-0125-4203			100-70-SCH BOARD-LEGISLATIVE -OTHR TRVL						
								0.00	0.00
100-70-4511-0125-4203			11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	100.00
100-70-4511-0126-4201			100-70-SCH BOARD-PROFESSIOAL -MEALS						
								0.00	0.00
100-70-4511-0126-4201			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00
100-70-4511-0126-4202			100-70-SCH BOARD-PROFESSIOAL -MILEAGE						
								0.00	0.00
100-70-4511-0126-4202			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00
100-70-4511-0126-4203			100-70-SCH BOARD-PROFESSIOAL -OTHR TRVL						
								0.00	0.00
100-70-4511-0126-4203			12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00
Location : 70 - BOARD OF EDUCAT			346,888.00	347,824.49	5,342.69	34,285.84	34,285.84	308,195.96	88.61
Fund : 100 - OPERATING FUND			346,888.00	347,824.49	5,342.69	34,285.84	34,285.84	308,195.96	88.61

KENAI SCHOOL DISTRICT

DEPARTMENT EXPENSE REPORT FOR BEGINNING BALANCE THRU AUGUST, 2011

Page 5 of 5

09/06/2011

5:36:34 PM

Report Code: BAT_GL_DEPEXP - 85755

Search Criteria

Report Title : GLEXLINE

Account Element Filters : 1 - Fund - from: 100 to: 100, 8 - Location - from: 70 to: 70, 3 - Function - from: 0000 to: 9999, 10 - Program - from: 0000 to: 9999, 5 - Object - from: 3000 to: 9999

Responsibility Group : 137,131

Account Grouping : 1 - Fund - All, 8 - Location - All

Account Sorting : None

Document Type : All Document Types

Accounting Period : Beginning Balance

Thru Report Period : August, 2011

**Kenai Peninsula Borough School District
2011-2012**

School Board Travel Statement

<i>Month</i>	<i>Routine Travel</i>	<i>Board Meals</i>	<i>Lobbying</i>	<i>Prof. Development</i>
July	\$239.59	\$17.00		
August	\$1,006.64	\$5.00		
TOTAL	\$1,246.23	\$22.00	\$0.00	\$0.00