

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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SCHOOL BOARD COMMUNICATION

Title:	Approval of New Administrator Contract		
Date:	April 2, 2012	Item Number:	11a.(9)
Administrator: Through:	Tim Peterson, Director, Human Resources Dave Jones, Assistant Superintendent		
Attachments:	Resume		

☒ Action Needed ☐ For Discussion ☐ Information ☐ Other: _____

BACKGROUND INFORMATION

Name	Assignment	Location
Michelle Thomason	Professional Development Coordinator	District Office

ADMINISTRATIVE RECOMMENDATION

It is recommended that the above referenced new administrator contract be approved. The above assignment is tentative.

MICHELLE THOMASON

PROFILE

Accomplished teacher with extensive experience in primary /elementary education, instructional coaching, and professional development.. Have received extensive training in writing instruction and balanced literacy.

- Strong interpersonal skills
- Professional Learning Communities
- Assessment Development
- Collaborative Decision Making
- Primary Instruction
- Strong organizational skills
- Classroom Management
- Response to Intervention (RTI)
- Teaching adults & students
- Test Taking Strategies
- Standards Based Instruction
- Cooperative Learning

PROFESSIONAL EXPERIENCE

Key Contributions

Conducted professional development:
Questioning strategies
Engagement
Classroom management
Write Tools

KENAI PENINSULA BOROUGH SCHOOL DISTRICT Dec 2010-present

Central Penininsula District Instrucional Coach (Aug 2011- present)

Mentor Teacher at Mountain View Elementary (Dec 2010-Aug 2010)

- ☐ Provide regular and ongoing support to KPBSD teachers (K-12) in the four domains of Enhancing Professional Practices
- ☐ Conducted professional development that provided researched based strategies in connection to best practices and the KPBSD Evaluation System
- ☐ Created Avatar, web-based training for teachers in the areas of assessment, resources, engagement, and questioning
- ☐ Collaborated with teachers in the participation of the Language Arts and Assessment Committees
- ☐ Assist teachers in analyzing district, school and class data to improve student learning

Key Contributions

Student safety and discipline

LOS NIETOS SCHOOL DISTRICT

March – June 2010

Los Nietos Middle School, Whittier, California

Assistant Principal for this 387-student Middle School with a 100% student enrollment at or below poverty level, 99% Hispanic student population of which 43% were English Learners.

- ☐ Monitored procedures and practices that promoted a safe school environment.
- ☐ Administered school-wide student discipline.
- ☐ Communicated with teachers, parents, and community members to promote student learning.
- ☐ Served as Testing Coordinator for 2010 California State Testing.

Key Contributions

Instrumental in implementing a school improvement model resulting in a 146 API point gain in two years

Increased proficiency level of English Learners from 18% to 50% in language arts and from 19% to 67% mathematics in two years

Summer School Program

Authored a comprehensive teacher instructional guide addressing reading/writing

-assigned personnel
-oversaw teacher instruction

LOS NIETOS SCHOOL DISTRICT

Aeolian Elementary, Whitter, California

Curriculum Coordinator for this 500-student elementary school with a 100% student enrollment at or below poverty level, 99% Hispanic student population of which 60% were English Learners. Responsibilities included analyzing K-6 curriculum alignment, creating assessments, facilitating Teacher Benchmark Data Reflection Meetings, and implementation of instructional programs.

Jan 2008 – Feb 2010

- ☐ Fulfilled administrative duties in principal's absence. Investigated student discipline and attended Individualized Educational Program meetings.
- ☐ Created master state testing schedule, supervised teacher administration of state testing, and collaborated with District Coordinator.
- ☐ Developed and facilitated implementation of Response to Intervention and English and Academic Language Development programs.
- ☐ Led Student Study Team. Responsible for working with teachers on the development of intervention strategies, prior to special education testing.
- ☐ Provided coaching, mentoring, and support to a staff of 25 teachers.
- ☐ Conducted professional development at district and site levels for Response to Intervention, Summer School programs, and Balanced Literacy.

Teacher Recognitions

Selected District
Teacher of the Year, 2008

BTSA (Beginning
Teacher Support
and Assessment) Provider

LOS NIETOS SCHOOL DISTRICT

Aeolian Elementary, Whitter, California

*First grade teacher, kinder/first grade combination teacher
first grade/second grade combination teacher*

Sept 1998 – Dec 2007

- ☐ Successfully developed and instructed a child-centered classroom with differentiated instruction to meet student's developmental level.
- ☐ Implemented a variety of instructional, engagement, and classroom management strategies appropriate to the needs of students.
- ☐ Provided weekly progress reports assessing student progress and behavior.
- ☐ Actively engaged in sharing new models of learning and collaborated with other educators to build capacity within the grade level.

EDUCATION

M.ED., School Administration, *California State University, Pomona*, 2009

Administrative Credential, *California State University, Pomona*, 2008

Clear Multiple Subject Teaching Credential, *California State University, Long Beach*, 2003

CLAD Certificate, *California State University, Long Beach*, 2000

Preliminary Multiple Subject Teaching Credential, *California State University, Long Beach*, 1999

B.S., Criminal Justice, *California State University, Long Beach*, 1997