

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Approval of Leave of Absence Requests/Certified		
Date:	May 7, 2012	Item Number:	11a.(4)
Administrator:	Tim Peterson, Human Resources		
Through:	Dave Jones, Assistant Superintendent		
Attachments:	Letters of Request for Leave of Absence		

Action Needed For Discussion Information Other: _____

BACKGROUND INFORMATION

Name	Position	Location
Mick Audette	Music Teacher	Sterling Elementary School/ Tustumena Elementary School, effective the 2012-13 school year
Joanne Frey	Special Education Intensive Needs Teacher	Seward Elementary School, remainder of the 2011-12 school year

ADMINISTRATIVE RECOMMENDATION

It is recommended that the above requests for unpaid leave of absences be approved.

April 10, 2012

Tim Peterson
Director of Human Resources
148 N. Binkley Street
Soldotna, Alaska, 99669

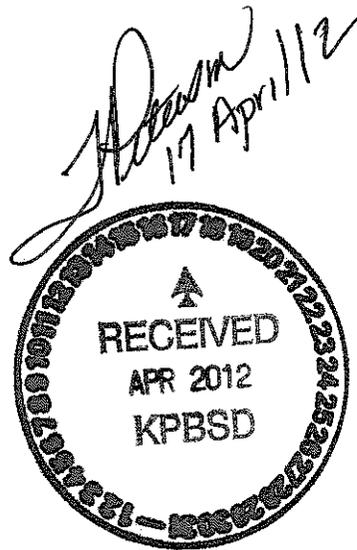
Greetings Tim!

Due to family and personal reasons, I am requesting a one year leave of absence for the 2012-2013 school year.

Thank you for your time and consideration!



Michael (Mick) Audette
Sterling and Tustumena Elementary



April 20, 2012

To Whom It May Concern;

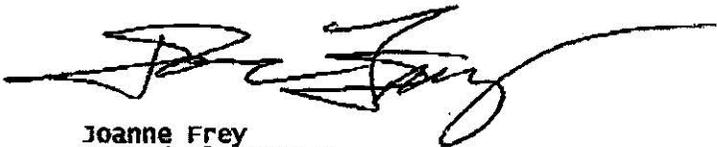
I am applying for extension of my leave to cover through the end of the current 2011/12 school year.

I live in Seward and have my master's degree and certification in special education with additional certification for 6-12 social studies and am highly qualified elementary. I have taught at the high school level doing job & life skills training as well as transitioning students into adult life for 17 years. Of my 6 years with KPBSD, I taught one year at the high school and 5 at the elementary. I have 23 years experience in special education including 10 years as a department head of special education in a school with over 250 special education students. I believe I have a lot to offer the students and district and ask for this extension so that I can continue to serve KPBSD in some capacity while living in Seward/Moose Pass area.

I respectfully request that this be submitted to the superintendent and the school board for consideration and request approval

Thanking in advance for everyone's assistance in this matter.

Respectfully,



Joanne Frey
Seward Elementary
Teacher of Special Education
Intensive Needs

