***Alaska Department of Education  
& Early Development***

***2012-2013 District Improvement Plan  
Submission Packet***



**Due to EED – October 1, 2012**

**Contact:**

Sheila Box, School Improvement Program Manager

Alaska Department of Education & Early Development

801 West 10th Street, Suite 200

PO Box 110500, Juneau, AK 99811-0500

[sheila.box@alaska.gov](mailto:angela.love@alaska.gov)

(907) 465-8743

[www.eed.alaska.gov](http://www.eed.alaska.gov)

# Overview of 2012-2013 District Improvement Plan Process

Each district receiving Title I funds that is identified at Level 2 or above is required by NCLB and Alaska statute and regulations to **create or revise a District Improvement Plan that meets federal and state requirements**. This plan should be reflective of the district’s needs as a whole based on the analysis of student achievement data, demographic data and perception data. The needs of the district are identified through this initial data analysis and analyzed further to determine the causes for being unsuccessful in meeting AYP in relation to specific subject areas as well as subgroups. From this analysis, the district identifies district-wide goals and actions in which to assist the teachers and district staff in meeting the goals. These goals will be reflected in the School Improvement Plans including actions to guide implementation based on the needs of the individual school site.

**District Improvement Plans are due to EED no later than October 1, 2012.**Note: District Improvement Plans are being requested first to ensure the goals, as based on student achievement data, are identified prior to the writing of School Improvement Plans. School Improvement Plans should be driven by district goals with objectives identified that share the district goals with strategies and actions selected by the site to match the students being served. School Improvement Plans are now due at EED no later than October 1, 2012, but will be accepted earlier if reviewed and approved by the district.

**EED will review the District Improvement Plan to determine that federal and state requirements are met.** If the plan does not meet the requirements, the department will contact the district within 3 working days of receipt of the plan to specify any revisions needed to meet the federal and state requirements.

**Consequences for Districts**

***District Improvement Plans that meet all federal and state requirements must be received by EED on or before October 1, 2012 or federal and state payments will be withheld until receipt.***

If the implementation of a District Improvement Plan does not result in making adequate yearly progress, the department will be required to take progressive consequences. Per 4 AAC 06.840(h), the department **may** take appropriate action while a district is at Level 2 or 3. The department **will be required** to take one of the corrective actions specified in 4 AAC 06.840(k) once a district has reached **Level 4**.

**Required elements of District Improvement Plan**

4 AAC 06.850(b) 06.880; 1116 (c) (6 & 7)

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| ***Plan Requirement*** | ***EED Review Criteria*** |
| * 1. **Notify all district parents** by direct means (regular mail, email, school newsletters) as well as indirect means (internet, publications) of the reasons for the identification for improvement and how parents can participate in upgrading the quality of the local educational agency. | Description of notification process provided, copy of parent notification included. |
| * 1. **Consult** with parents, school staff, and other interested persons to write plan. | Provide list of names of participants showing representation from each group. |
| * 1. **Address the teaching and learning needs in the schools of the district** and the specific academic problems of low-achieving students, including a determination of **why any of the district's prior plans failed** to bring about increased student academic performance. | Describe why district’s prior plans have not succeeded in improving student achievement. |
| * 1. Cover a **two-year period (submitted one year at a time)**; | Include timeline and dates for current school year. |
| * 1. Incorporate **scientifically based research strategies** that strengthen the core academic program in the schools served by the district. | Briefly describe scientifically based research for each instructional strategy or curriculum proposed. |
| * 1. Identify actions that have the **greatest likelihood of improving the achievement of students** in meeting the academic performance requirements in 4 AAC 06.810. | Strategies proposed target reasons for not making AYP. |
| * 1. Address **professional development needs** of the instructional staff. | Professional development description provided in plan. This may include professional development already described in other plans such as the NCLB application. |
| * 1. **Spend 10% of district Title IA allocation each year** for professional development. | Signature required on cover/assurance page. |
| * 1. Include specific **measurable achievement objectives and targets** for all students collectively and each subgroup of students. | Measurable objective(s) and target(s) provided. |
| * 1. Incorporate, **as appropriate, activities before school, after school, during the summer**, and during an extension of the school year. | Extended learning opportunities described if included in plan. |
| * 1. Specify any **technical assistance** to be provided to the district. | Describe technical assistance, if any, to be provided to the district. |
| * 1. Include strategies to promote **effective parental involvement** in the schools served by the district. | Parent involvement strategies provided in plan. |

**District Improvement Process**

The department recommends a continuous improvement planning process. In the improvement process you may wish to include the following steps to ensure you are addressing the academic needs of your students. The process might contain the following steps:

1) analysis of data (achievement, demographic, perception);

2) determine measurable goals as based on needs identified through data analysis;

3) identify actions for implementation to support the goals (these will include professional development and parent involvement);

4) identify ways to monitor progress and evaluate meeting of the goals; and

5) monitor implementation and effectiveness of plan.

The process and plan presented are not intended to replace other more comprehensive reform or improvement efforts, but rather to complement those processes and focus on the specific areas that are causing the district to not meet adequate yearly progress targets.

The following companion document is available on the Department of Education website under Forms & Grants, School/District Improvement (<http://www.eed.alaska.gov/forms/home>).

* School Improvement Plan Resource Guide: An optional step by step guide through the school improvement planning process.



**District Improvement Plan**

**School Years 2012-2013**

**Cover Sheet**

| 2 | X | **3** |  | **4** |  | **Year** |  |
| --- | --- | --- | --- | --- | --- | --- | --- |

**District AYP Level (check one):**

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| **District Name:** | Kenai Peninsula Borough School District |
| **Superintendent’s Name:** | Dr. Steve Atwater |
| **District Mailing Address:** | 148 N Binkley |
| **City:** | Soldotna |
| **AK – Zip:** | 99669 |
| **Phone (907)** | 907-714-8888 |
| **Fax (907)** | 907-714-6354 |
| **Superintendent’s Email:** | [satwater@kpbsd.k12.ak.us](mailto:satwater@kpbsd.k12.ak.us) |

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| **District Improvement Contact:** | Tim Vlasak |
| **Phone (907)** | 907-714-8862 |
| **Fax (907)** | 907-262-6354 |
| **District Contact Email:** | [tvlasak@kpbsd.k12.ak.us](mailto:tvlasak@kpbsd.k12.ak.us) |

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*By my signature below, I assure that the requirements for districts at Level 2 or above as designated and outlined in NCLB Section 1116 and Alaska Regulations 4 AAC 06.835-880, have been met. The district will spend 10% of its Title I-A allocation each year for professional development to address the academic problems causing the district to be identified for improvement.*

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| **Superintendent’s Signature:** |  |
| **Date:** |  |

**Check each cell in the following table to identify the areas in which the district did NOT meet AYP:**

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| --- | --- | --- | --- | --- | --- |
|  | **All students** | **Ethnic group** | **SWD** | **LEP** | **Low-Income** |
| **Language Arts** |  | Native Alaskan | X | X | X |
| **Math** |  | Native Alaskan | X |  | X |
| **Participation** |  |  |  |  |  |
| **Grad Rate** | Two or more races & SWD |  |  |  |  |

1. **Describe why the district’s prior plans have not succeeded in improving student achievement.**

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| KPBSD has not been required by the State to develop a district plan for improvement since 2004-05.  In 2009-2010 KPBSD performed a curriculum audit through Phi Delta Kappa and as a result identified three goals upon which all instructional decisions are based: Collaboration, Student Engagement, and Effective Instruction. The district is transitioning toward full implementation of the goals with the expectation of improved student performance and graduation rates. |

1. **a. Describe the process used to notify all parents of the district status and of their opportunities to be involved in addressing the issues that caused the district to be identified for improvement.**

**b. Please provide a copy of the notification parents received.**

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| KPBSD used all available media outlets (radio, newspapers, district and school web-sites, school site council and committee meetings, Federal Programs Committee, School Board meeting) to notify parents and community members of the district’s status and of the opportunities to be involved in addressing the issues. |

**c. Describe any technical assistance, if any, to be provided to the district in developing or implementing the plan. (Please contact the department if technical assistance is needed from EED.)**

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**District Improvement Planning Team**

Regulation requires a district to consult with a variety of participants from the schools and the community: teachers, administrators, other school staff, parents, and the community to be served. Please list members of the team and their roles.

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| ***Printed Name*** | ***Role within the district/school/community***  ***(i.e. 4th Grade teacher, PTA parent, etc.)*** | ***Roles/Responsibilities tied to District Improvement Plan*** |
| **Parents:** | | |
| **Jeremy Cook** | **Parent & Nanwalek Title VII representative** | **Input** |
| **Chrystal Moon** | **Parent & Tyonek Title VII representative** | **Input** |
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| **Teachers & other staff:** | | |
| **Fenya Basargin** | **Secretary/Parent** | **Input** |
| **Mary Blossom** | **Secretary/Parent** | **Input** |
| **Kelly King** | **Homeless Liaison** | **Input** |
| **Sandy Miller** | **Assistant Director Federal Programs** | **Program Monitoring** |
| **Hannah Toporek** | **ELL Coordinator** | **Program Monitoring** |
| **Teresa Kiffmeyer** | **Native Youth Leadership sponsor** |  |
| **Tim Vlasak** | **Director Federal Programs, k-12 schools and assessments** | **Program Monitoring** |
| **Alan Gee** | **Principal Homer HS/Parent** | **Input** |
| **Doug Waclawski** | **Assistant Principal Homer HS/Parent** | **Input** |
| **Pegge Erkeneff** | **Communications Specialist** | **Input** |
| **Karen Wessel** | **Principal Homer Flex** | **Input** |
| **Mike Wojciak** | **Principal Voz k-12** | **Input** |
| **Ksenia Kuzman** | **Secretary/Parent** | **Input** |
| **Doris Cannon** | **Director of Elementary and Curriculum** | **Input** |
| **John O’Brien** | **Director of Secondary** | **Input** |
| **Sean Dusek** | **Assistant Superintendent** | **Input** |
| **Dave Jones** | **Assistant Superintendent** | **Input** |
| **Additional Members:** | | |
| **Jan Kornstad** | **Community Member** | **Federal Programs Committee Member** |
| **Mike Peterson** | **Executive Director Project Grad** | **Implementation Support** |
| **Jane Stein** | **Community Member** | **Input** |
| **Bruce Johnson** | **Executive Director of AK Association of Superintendents** | **Input** |
| **Joe Arness** | **KPBSD School Board** | **Input** |
| **Sammy Crawford** | **KPBSD School Board** | **Input** |
| **Liz Downing** | **KPBSD School Board** | **Input** |
| **Sunni Hilts** | **KPBSD School Board** | **Input** |
| **Bill Holt** | **KPBSD School Board** | **Input** |
| **Tim Navarre** | **KPBSD School Board** | **Input** |
| **Lynn Hohl** | **KPBSD School Board** | **Input** |
| **Penny Vadla** | **KPBSD School Board** | **Input** |

**DISTRICT IMPROVEMENT PLAN 2012-2013 School Year**

**Complete one sheet for each goal; expand sections as appropriate**

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| **DISTRICT MEASURABLE GOAL (to include specific target):**  **All subgroups will meet the Language Arts AMO either by meeting the threshold of 82.88%, or Confidence Interval, or Safe Harbor as measured on Spring 2013 SBA’s** |
| **CURRENT PERFORMANCE LEVEL ON SBAs:**  **Alaska Native 74%, Economically Disadvantaged 81%, SWD 60%, and LEP 68%** |
| **Scientifically based research to support each strategy listed below (reference or brief description):**  Marzano’s research on effective instruction; DuFour and Eaker ‘s research on effective collaboration and learning communities; Muhammad’s work on transforming school culture; Danielson’s work *Enhancing Professional Practices: A Framework for teaching*. |

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| ACTION TO IMPLEMENTAction, strategies and interventions (include professional development, mentoring, parent involvement- not programs) | **TIMELINE** Milestones for current school year | RESOURCES Materials, Estimated costs, funding sources | **PERSONS RESPONSIBLE** | **Progress Monitoring and Evaluation** | |
| **EVALUATION (Instrument(s) used to assess)** | **Evidence of impact on student learning**  **(Outcomes – Review at district only per milestone)** |
| Review of all Language Arts interventions programs for proof of research based effectiveness | December 2012 | What Works Clearinghouse and Florida Center of Reading Research | District Instructional Team | Reports to District Instructional Team |  |
| Implementation and fidelity of newly adopted Language Arts curriculum and professional development | Aug 2012 May 2013 | (K-5) Journeys through Houghton-Mifflin and (6-12) Prentice-Hall Literature Title II A, $50,000 | Director of Curriculum and Elementary Education | Principal and Director observations and evaluations |  |
| Implementation of district wide writing process and calibration training | Aug 2012 May 2013 | K-12 Write Tools, Title IIA, $60,000 | Director of Curriculum and Elementary Education, Director of Assessment | District wide quarterly writing assessments in all grades and district-wide Analytical Writing Assessment grades 5, 7, & 9 |  |
| Targeted intervention support to students below proficiency | Aug. 2012 May 2013 | Interventionists through general funds, Title I, III, VII, and Pupil Services and researched based materials | Director of Curriculum and Elementary Education, Director of Assessment, Director of Pupil Services | Bi-weekly progress monitoring through Aims Web and Ed. Performance Series |  |
| Monitoring of school improvement plans at the conclusion of each quarter | Nov. 2012, January 2013, March 2013 May 2013 | School reports Aims Web and Ed. Performance Series | Directors assigned to the schools | Review of progress through observation and data collection (Aimsweb, Ed Performance) |  |
| Extended day/year learning opportunities in eligible Title I schools. | Sept. 2012 June 2013 | Title I SES. $150,000 | Director of Federal Programs | Student participation and pre and post tests |  |
| Invitation and recruitment of parents to participate in school site councils (training provided), Federal Programs committees and all school events | Ongoing throughout the year. | Title I parent involvement set aside and school 710 accounts $20,000 | School Principals, Directors | Attendance and volunteer sign-ins |  |
| DATA warehouse and intervention icons/alert system with training provided | Begin Aug 2012 and continue throughout the year | Data Processing Dept. | Director of Curriculum and Elementary Education, Director of Assessment | Evidence of data in school reports, plans. |  |
| Structured collaboration at district and site levels focused on student data/interventions | Continuous throughout the year | Standardized Collaboration Protocols | Directors assigned to the schools | Observation, sample artifacts from the schools; school schedules |  |
| Continued emphasis on increasing student engagement through effective instructional practice | Continuous throughout the year | Training provided through KPBSD Professional Development Dept., district-wide instructional coaches Title IIA $40,000 | All directors | Teacher Evaluation System |  |
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**DISTRICT IMPROVEMENT PLAN 2012-2013 School Year**

**Complete one sheet for each goal; expand sections as appropriate**

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| **DISTRICT MEASURABLE GOAL (to include specific target):**  **All subgroups will meet the Math AMO either by meeting the threshold of 74.57%, or Confidence Interval, or Safe Harbor as measured on Spring 2013 SBA’s** |
| **CURRENT PERFORMANCE LEVEL ON SBAs:**  **Alaska Native 67%, Economically Disadvantaged 72%, SWD 51%** |
| **Scientifically based research to support each strategy listed below (reference or brief description):**  Marzano’s research on effective instruction; DuFour and Eaker ‘s research on effective collaboration and learning communities; Muhammad’s work on transforming school culture; Danielson’s work *Enhancing Professional Practices: A Framework for teaching*. |

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| --- | --- | --- | --- | --- | --- |
| ACTION TO IMPLEMENTAction, strategies and interventions (include professional development, mentoring, parent involvement- not programs) | **TIMELINE** Milestones for current school year | RESOURCES Materials, Estimated costs, funding sources | **PERSONS RESPONSIBLE** | **Progress Monitoring and Evaluation** | |
| **EVALUATION (Instrument(s) used to assess)** | **Evidence of impact on student learning**  **(Outcomes – Review at district only per milestone)** |
| Review and align KPBSD math curriculum to new Alaska standards | April 2012-May 2013 | Alaska state standards, Gen Ed Funds, $10,000 | Curriculum and Elementary Education Math Curriculum Adoption Committee | Curriculum revision adoption by school board. |  |
| Develop district-wide quarterly math common assessments | Sept. 2012 April 2013 | Adopted materials as yet to be determined, Gen Ed. Funds, $10,000 | Curriculum and Elementary Education Curriculum Assessment Committee | Student data collected through common assessments. |  |
| Review materials and resources for adoption in support of curriculum. | Sept. 2012 April 2013 | What Works Clearing House, NCTM | Curriculum and Elementary Education, Math Curriculum Adoption Committee | Committee survey/matrix review of materials |  |
| Review & selection of all research based math intervention programs for evidence of effectiveness | Sept 2012 April 2013 | What Works Clearinghouse & NCTM | District Instructional Team | Report of programs to District Instructional Team |  |
| Monitor the implementation and fidelity of the adopted math curriculum and support materials | Throughout the year | Adopted materials as yet to be determined, Title II A, $50,000 | Principals | Principal and Director observation and evaluation |  |
| Targeted intervention support to students below proficiency in math | Throughout the year | Interventionists funded through general funds, Title VII, and Pupil Services using research based materials, $400,000 | Curriculum and Elementary Education, Director of Pupil Services, Director of Secondary Education | Progress monitoring using Aimsweb math assessments, and Ed. Performance Series |  |
| Quarterly monitoring of school improvement plans | Nov. 2012, January 2013, March 2013 May 2013 | School reports, common assessments, Aims Web and Ed Performance | Directors assigned to schools | Review of data reported through Aimsweb, Ed Performance, Common Assessments |  |
| Extended Learning opportunities through Extended Day (SES) | Oct 2012 April 2013 | Title I SES (4 locations) $95,000 | Director of Federal Programs | Student participation and pre and post tests |  |
| Invitation and recruitment of parents to school site councils (training provided), Federal Programs committees and all school events | Aug-May | Title I parent involvement set aside and school 710 accounts, $20,000 | School Principals, Directors | Attendance and volunteer sign-ins |  |
| DATA warehouse and intervention icons/alert system with training provided | Begin Aug 2012 and continue throughout the year | Data Processing Dept. | Curriculum and Elementary Education, Director of Assessment | Evidence of data in school reports, plans. |  |
| Structured collaboration at district and site levels focused on student data/interventions | Continuous throughout the year | Standardized Collaboration Protocols | Directors assigned to the schools | Observation, sample artifacts from the schools; school schedules |  |
| Continued emphasis on increasing student engagement through effective instructional practice | Continuous throughout the year | Training provided through KPBSD Professional Development Dept. District Wide Instructional Coaches, $40,000 | All Directors | Teacher Evaluation System |  |

**DISTRICT IMPROVEMENT PLAN 2012-2013 School Year**

**Complete one sheet for each goal; expand sections as appropriate**

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| **DISTRICT MEASURABLE GOAL (to include specific target):**  **All subgroups will meet the required graduation rate of 85% as identified by formula** |
| **CURRENT PERFORMANCE LEVEL ON SBAs:**  **Alaska Native/American Indian 67%, Economically Disadvantaged 67%, SWD 64%, LEP 80%** |
| **Scientifically based research to support each strategy listed below (reference or brief description):**  Marzano’s research on effective instruction. DuFour and Eaker research on effective collaboration and learning communities. Muhammad’s work on transforming school culture. |

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| --- | --- | --- | --- | --- | --- |
| ACTION TO IMPLEMENTAction, strategies and interventions (include professional development, mentoring, parent involvement- not programs) | **TIMELINE** Milestones for current school year | RESOURCES Materials, Estimated costs, funding sources | **PERSONS RESPONSIBLE** | **Progress Monitoring and Evaluation** | |
| **EVALUATION (Instrument(s) used to assess)** | **Evidence of impact on student learning**  **(Outcomes – Review at district only per milestone)** |
| Programmatic Staffing to provide elective courses | Continuous throughout the year | General Ed. Budget $2.4 million | Director of Secondary Instruction |  |  |
| Personal Learning Career Plans for all secondary students | Started 2012, full implementation by 2014 | $63,000 SB 84 and $63,000 Youth First | Director of Secondary Education |  |  |
| Alternative School Choices (Homer Flex, Kenai Alt, River City Academy etc.) | Throughout school year | General Ed. $630,000 | Director of Secondary Education, Director of Small Schools | Students completing graduation requirements |  |
| Distance Delivery Opportunities | Throughout the year | General Ed. $441,000 | Director of Secondary, Director of Small Schools | Students successfully completing coursework |  |
| Credit Recovery | Throughout the year | Quality Schools $60,000 | Director of Secondary Education | Data depicting number of credit hours recovered; |  |
| Alternative to Out-of-School Suspension (ATOSS) for middle/high school students | Through the school year | Quality Schools $24,000 | Director of Secondary Education | Program Attendance, |  |
| Middle School tutors | Throughout the school year | Quality Schools $141,000 | Director of Secondary Education | Increase in student achievement as reported through Ed. Performance |  |
| Review & selection of all research based intervention programs for evidence of effectiveness | Sept 2012 May 2013 | General Ed. | Director of Curriculum |  |  |
| DATA warehouse and intervention icons/alert system with training provided | Begin Aug 2012 and continue throughout the year | Data Processing Dept. | Director of Assessment, Director of Elementary Education | Evidence of data in school reports, plans. |  |
| Structured collaboration at district and site levels focused on student data/interventions | Continuous throughout the year | Standardized Collaboration Protocols | Directors assigned to the schools | Observation, sample artifacts from the schools; school schedules |  |
| Continued emphasis on increasing student engagement through effective instructional practice | Continuous throughout the year | Training provided through KPBSD Professional Development Dept. District Wide Instructional Coached | All Directors | Teacher Evaluation System |  |
| Invitation and recruitment of parents to school site councils (training provided), Federal Programs committees and all school events | Aug-May | Title I parent involvement set aside and school 710 accounts $5000 | School Principals, Directors | Attendance and volunteer sign-ins |  |