Thank you for your interest in volunteering at one or more of our KPBSD schools. If you are a new volunteer read the instructions below to begin your volunteer application.

New Volunteer

To begin, please complete the simple online volunteer screening application which will only take a few minutes. Click the "New Volunteer" link, then click "start" on the far right to begin your volunteer application.

Page 1: Enter name, password, and security questions. Then click the

Page 2: Current Employment Status (KPBSD Employee Transfer Status)- read the questions and answer appropriately.

💬 Please enter all required information.

Are you currently employed by the Kenai Peninsula Borough School District (KPBSD) under the qualifying list?

Certified Contract Teachers, Administrators, or Support Personnel working under a Personnel Action Form.

Select "Yes":
A KPBSD administrator applying for an administrative position.
A KPBSD teacher apply for a teacher position.
A KPBSD support employee applying for another support position.

If the categories above to not apply to you, select "No."

🔘 No
⚪ Yes

KPBSD employees include Certified Contract Teachers, Administrators, and Support Personnel working under a Personnel Action Form. All other applicants are not considered current employees. (EG: Substitutes, Co-Curricular (Coaches), Lifeguards, etc.)

This selection determines what application pages are presented and how your application is reviewed. If you are uncertain of your current employment status, please contact Kenai Peninsula Borough School District.

Page 3: Enter Address. Then click the [Next Page >]
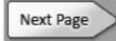
Fields preceded by a red asterisk (✹) are required.

💬 Please list your mailing address.

✹ Permanent Address	Present Address
Number & Street:	Number & Street:
Apt. Number:	Apt. Number:
City:	City:
State/Province: ⌄	State/Province: ⌄
Zip/Postal Code:	Zip/Postal Code:
Country: ⌄	Country: ⌄
Home Phone:	Phone Number:
Cell Phone:	Until what date?:

Page 4: Vacancy Desired

Scroll down to "Volunteer Screening Process." Select JobID 8131.

Volunteer Screening Process

☐ **Volunteer Screening Process**

➡️ ☐ JobID 8131: Volunteer 2021-22
Location: Districtwide

You will be asked how many years of experience you have in similar positions, select an option from the drop down box.

How many years of experience do you have in similar positions? | 30+ years | ⌄ |

Page 5: Position Desired- If you are interested in future openings, please check the positions in which you are interested. * The more positions you select, the longer your application will become. * Click the "Next Page" button.

Page 6: Public information. Click the "Next Page" button.

Page 7: Family Educational Rights and Privacy Act (FERPA). Click "I agree" at the very bottom.

✱ ☑ I have read and agree to the Family Educational Rights and Privacy Act, KPBSD BP 4119.23, BP 4219.23, and BP 4319.29 listed above.

Click the "Next Page" button.

Page 8: Volunteer Areas of Interest- *This is where you can get specific in location, however this portion of the application is optional. * All other fields on this page are required for submission. Click the "Next Page" button.

Page 9: Volunteer Confidentiality Statement- Click all "I agree" buttons. Click the "Next Page" button.

Page 10: Volunteer Minor Consent Form- If applicant is age 17 or younger you will need consent from your parent/legal guardian to volunteer in the Kenai Peninsula Borough School District. Click the "Next Page" button.

Page 11: Social Security Number (SSN) and Date of Birth (DOB)- In order for KPBSD to process your background check in a timely manner, the information you provide must be accurate. (ex. Your name and date of birth entered on your application must match the information typed on your driver license.) Click the "Next Page" button.

Fields preceded by a red asterisk (✱) are required.

💬 Your social security number and date of birth will remain confidential and will only be used to obtain background checks.

In order for us to process your background check in a timely manner, the information you provide must be accurate. (ex. Your name and date of birth entered on your application must match the information typed on your driver license.)

✱ Social Security Number

✱ Date of Birth (please enter in the following format: MM/DD/YYYY)

✱ Driver's License Number

✱ Driver's License State

If Other, Explain

Page 12: 2021-22 Disclosure Background Investigation- click "I agree" and "Click to Digitally Sign." Click the "Next Page" button.

Page 13: Legal Information. Click the "Next Page" button.

Page 14: Confirmation- If you did not complete a field an error message will appear with a link to the page for you to correct the error.

If no errors are present, click on "Submit Application."

A confirmation email will be sent to the address you specified on page 1.