



Principal: Cody McCanna
705 Frontage Rd, Suite A
Kenai, AK 99611
907-283-0292

"Building Self Esteem Through Academic Excellence"

Pre-arranged Absence Form

Student: _____ **Date of Absence(s):** _____

Parent Signature: _____ **Date filled out:** _____

Reason for Absence: _____ **Principal Signature:** _____

*A pre-arranged absence should be done at least one week prior to the absence. Students have one school day per day of excused absence to make up the work and a maximum of five school days to complete all missing work. If the work is not completed on time, it will be considered incomplete and graded as a zero.

<p>Subject: _____ Teacher Signature: _____</p> <p>Make-up Work: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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<p>Subject: _____ Teacher Signature: _____</p> <p>Make-up Work: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Subject: _____ Teacher Signature: _____

Make-up Work: _____

Subject: P.E. Teacher Signature: Mrs. Burns

Make-up Work: Try to get 30 min. of activity each day you are gone. You can make-up any specific assessments you miss when you return back to school.

Comments/Special Instructions:

Parents/Guardians: Please make sure you work with your child on his/her make-up work. It is **the student's responsibility to make up the learning** that has occurred during his/her absence. Your child may have other work to complete once he/she comes back to school since our staff may make adjustments in the work to create more learning opportunities for students.