



## Cooper Landing School Parent Advisory Committee

19030 Bean Creek Road • Cooper Landing, Alaska 99572-9704 • (907) 595-1244

### Minutes of the PAC Meeting held on May 5, 2022, 3:30 PM via Zoom

**Roll Call:** Tommy Gossard, Virginia Morgan, Janet Bentley (JB), Todd Loomis, Adrienne Fleek

**New Administrator Introduction:** Tommy informed the group that our new administrator, Cindy McKibben, was hoping to be here today, but is feeling under the weather and is unable to attend today's meeting.

**Approval of Agenda:** Todd motioned to approve the agenda as written. JB seconded and the motion passed.

**Review and Approval of Minutes:** Todd motioned to approve the minutes of the last meeting (January 27, 2022) as written. Virginia seconded and the motion passed.

**Principal's Report:** <https://youtu.be/21SalaJbDmM>

#### **Teacher's Report:**

- A.L.I.C.E. Drill – A State Trooper from Seward will be coming to the school on May 12 to conduct an A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) drill. This is required once per semester. He will talk to the kids about what to do if there is ever an intruder in the school.
- Written & Illustrated/Awards – On May 16, students will gather to read their story books they have written & illustrated. Awards for the year will also be presented. This will all happen via Zoom for the families and community to enjoy.
- Last Day Festivities – The last day of school is May 18! Tommy will send an email to everyone with the schedule and will also send the Zoom link for Written & Illustrated/Awards.
- Fall Update - Kindergarten orientation was today. We had four kiddos come for the day. There is another family moving into town this summer for a total of five new kindergarteners next fall – 3 boys and 2 girls!

JB asked how many students we currently have, and Tommy stated 13. We do not have confirmation from all 13 that they will be returning, but we should have more than ten which is the number required to keep the school in operation.

Fall Update – continued - Tommy informed the group that Krissy has gotten a verbal contract and will be returning for 7 hours per day in the fall.

**Treasurer's Report:** The PAC fund has a balance of \$3,311.81. The only money used recently was for the Hugh O'Brien Youth Leadership program. Years ago, the PAC approved paying for any sophomore that wishes to attend. Cooper attended this year.

**New Business:** Todd asked about fundraising. Tommy explained that the school holds the swag fundraiser each year which is not PAC-related. We usually net about \$850.

As far as PAC fundraising, Virginia explained that before COVID, the PAC held a Holiday Market, which is a craft fair with local vendors paying for space to sell their goods. In addition, we have had a soup booth where people make and donate different kinds of soups. We purchase mugs to serve the soup in and charge \$10 for a mug and soup. We also had baked goods offerings. This raised approximately \$2,500 in 2019 and \$1,800 in 2018.

Virginia was the coordinator in the past but does not feel she has the time to do it this year. She will provide her paperwork and notes to whomever takes this on.

Adrienne said she always enjoyed the market in the past and would like to see it done again this year if possible. With 3 new families joining the school next year, hopefully we can gather enough support to make it happen.

We will send out an email when school starts informing parents that we would like to hold the market again this year. We will list the duties and ask for volunteers to gauge interest.

**Unfinished Business:** None

**Next Meeting Date:**

- August 11, 2022

**Adjournment:** The meeting was adjourned at 3:42 pm.